
Wheeler Crest Design Review Committee

Meeting Minutes

3/28/2024 at 10:00 am

Committee Members Present: Bob Weiland, Alisa Adriani, Greta Mettauer, Meredith Frolio, Reuben Rosen

Committee Members Absent: Judy Beard, Rico Miledi

Staff: Wendy Sugimura, Director, Mono County Planning Commission

1. Call to Order – Crowley Lake Community Center

By whom: Bob Weiland 10:16 am

2. Public Comments – opened at 10:16 am; closed at 10:16 am

3. Minutes from 2/8/2024 Meeting

Motion: Approve minutes from the 2/8/24 meeting 10:17 am

By whom: Adriani, Second by Frolio

Ayes – 5 Nays – (All Approved)

4. Public Hearing

A. **B23-183 WESTERN** (Continued from 2/8/24) Single-family residence with attached garage. APN 064-230-002

Public Hearing opened at 10:17 am

Public Hearing closed at 10:25 am

Motion: Approve Permit B23-183 for single family residence with attached garage (APN 064-230-002).

By whom: Weiland, Second by Rosen

Ayes – 5 Nays – (All Approved)

Post public hearing on the need to have actual swatches for approval. Will include in updated application process and Wendy to provide direction to staff to request swatches/examples with application submissions.

5. Workshops:

A. Grading and Drainage Workshop (Public Works Staff) 10:45 am

Paul Roten Director of Public Works – Mono County

Reviewed conditions required for grading permits. In general, if a civil engineer is involved, a grading permit is required. Other general conditions requiring a grading permit:

>10,000 sq feet of land

More than 200 cu yd of dirt (1,000 cu yd under the house) moved

Slope greater than 5:1 in fill

Cut slope greater than 2:1

Public Works reviews all Building permit application and then plans are verified to determine if a grading permit will be required, not based upon applicants' assertions.

All dirt work should be secured by straw waddles as outlined in the BMP Handbook.

6. Committee Administration 11:50 am
 - A. Bylaws – Regular Meeting Time – Change Bylaws to 4th Thursday of the month at 4pm (availability of Community Center to be verified by Wendy).

7. Future Agenda Items 12:05 pm
 - Bylaws – Review/Signoff
 - WCDRC Officer Elections
 - Revised Application Process – Subcommittee Creation
 - Review of WCDR standards; discussion to potentially recommend changes to the Board of Supervisors
 - Fee Status Update

8. Next meeting 4/25 @ 4pm (availability of Community Center to be verified by Wendy).

9. Adjourn 12:42 pm