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Mono County
Community Development Department

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Planning Division

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PROJECT INFORMATION

(To be completed by applicant or representative)

NOTE: Please answer all questions as accurately and completely as possible to avoid potential delays in processing. Attach additional sheets if necessary.

I. TYPE OF PROJECT (check any permit(s) requested):

☐ Director Review ☐ Use Permit ☐ Lot Line Adjustment ☐ Land Division (4 or fewer)
☐ Subdivision ☐ Specific Plan ☐ Variance ☐ General Plan Amendment
☐ Other _____

APPLICANT _____

PROJECT TITLE _____

LOT SIZE (sq. ft./acre) _____ ASSESSOR'S PARCEL # _____

PROJECT LOCATION _____

Has your project been described in detail in the project application? Yes ☐ No ☐

Please Specify:
Number of Units_____ Building Height/# of floors_____
Number of Buildings _____ Density (units/acre) _____

Total lot coverage/impervious surface (sq. ft. & %) _____
a. Buildings (first-floor lot coverage /sq. ft. & %) _____
b. Paved parking & access (sq. ft. & %) _____

Landscaping/screening and fencing:
a. Landscaping (sq. ft. & %) _____
b. Undisturbed (sq. ft. & %) _____

Total parking spaces provided:
a. Uncovered _____
b. Covered _____
c. Guest/Handicapped _____

II. SITE PLAN

Are all existing and proposed improvements shown on the Plot Plan (see attached Plot Plan Requirements)? Yes ☐ No ☐

III. ENVIRONMENTAL SETTING

Use one copy of the Tentative Map or Plot Plan as needed to show any necessary information. Attach photographs of the site, if available.

More on back…

1. VICINITY MAP:
   Attach a copy of assessor's parcel pages or a vicinity map showing the subject property in relation to nearby streets and lots or other significant features.

2. EXISTING DEVELOPMENT:
   Vacant ☐ If the site is developed, describe all existing uses/improvements such as structures, roads, etc. Does the Plot Plan show these uses? Yes ☐ No ☐

   _____

   _____

3. ACCESS/CIRCULATION:
   Name of Street Frontage(s) _____
   Paved ☐ Dirt ☐ No existing access ☐
   Are there any private roads, drives or road easements on/through the property?
   Yes ☐ No ☐
   Has an encroachment permit been submitted to Public Works or Caltrans? Yes ☐ No ☐
   Does the property have any existing driveways or access points? Yes ☐ No ☐
   Are any new access points proposed? Yes ☐ No ☐
   Does the Plot Plan show the driveways or access points? Yes ☐ No ☐
   Describe the number and type of vehicles associated with the project _____

4. ADJACENT LAND USES:
   A. Describe the existing land use(s) on adjacent properties. Also note any major man-made or natural features (i.e., highways, stream channels, number and type of structures, etc.).

	LAND USE		LAND USE
North	_____	South	_____
East	_____	West	_____

   B. Will the proposed project result in substantial changes in pattern, scale or character of use in the general area? Yes ☐ No ☐ If YES, how does the project propose to lessen potential adverse impacts to surrounding uses? _____

   _____

5. SITE TOPOGRAPHY:
   Is the site on filled land? Yes ☐ No ☐ Describe the site's topography (i.e., landforms, slopes, etc.) _____

   _____

6. DRAINAGES:
   A. Describe existing drainage ways or wetlands on or near the project site (i.e., rivers, creeks and drainage ditches 12" or deeper and/or within 30' of the property) _____

   _____

   B. Are there any drainage easements on the parcel? Yes ☐ No ☐

   C. Will the project require altering any streams or drainage channels? Yes ☐ No ☐ If YES, contact the Department of Fish and Game for a stream alteration permit. IF YES TO ANY OF THE ABOVE, show location on plot plan and note any alteration or work to be done within 30 feet of the stream or drainage.

7. VEGETATION:
   A. Describe the site's vegetation and the percentage of the site it covers (map major areas of vegetation on the Plot Plan) _____

   _____

   B. How many trees will need to be removed? _____

C. Are there any unique, rare or endangered plant species on site? Yes ☐ No ☐
D. Has the site been used for the production of agricultural crops/trees or grazing/pasture land in the past or at the present time? Yes ☐ No ☐
E. Is landscaping/planting of new vegetation proposed? Yes ☐ No ☐

8. WILDLIFE:
A. Will the project impact existing fish and wildlife? Yes ☐ No ☐
Describe existing fish and wildlife on site and note any proposed measures (if any) to avoid or mitigate impacts to fish and wildlife _____
_____

B. Are there any unique, rare or endangered animal species on site? Yes ☐ No ☐

9. CULTURAL RESOURCES:
A. Are there any cemeteries, structures or other items of historical or archaeological interest on the property? Yes ☐ No ☐ Specify_____
_____

10. SITE GRADING:
A. Will more than 10,000 square feet of site area be cleared and/or graded?
Yes ☐ No ☐ If YES, how much? _____
B. Will the project require any cuts greater than 4' or fills greater than 3'? Yes ☐ No ☐
C. Will the project require more than 200 cubic yards of cut or fill? Yes ☐ No ☐ If YES, how much? ____ If YES to A, B or C, contact the Department of Public Works for a grading permit.
D. Will site grading of 10% or more occur on slopes? Yes ☐ No ☐
E. Note any measures to be taken to reduce dust, prevent soil erosion, or the discharge of earthen material off site or into surface waters _____
_____

11. AIR QUALITY:
A. Will the project have wood-burning devices? Yes ☐ No ☐ If YES, how many? _____
B. What fuel sources will the proposed project use? Wood ☐ Electric ☐ Propane/Gas ☐
C. Will the proposal cause dust, ash, smoke, fumes or odors in the vicinity? Yes ☐ No ☐

12. VISUAL/AESTHETICS:
A. How does the proposed project blend with the existing surrounding land uses?
_____
_____

B. How does the proposed project affect views from existing residential/commercial developments, public lands or roads? _____
_____

C. If outdoor lighting is proposed, describe the number, type and location _____
_____

13. NATURAL HAZARDS:
A. Is the site known to be subject to geologic hazards such as earthquakes, landslides, mudslides, ground failure, flooding, avalanche or similar hazards? Yes ☐ No ☐
(Circle applicable hazard[s]).
B. Will any hazardous waste materials such as toxic substances, flammables or explosives be used or generated? Yes ☐ No ☐
C. Does the project require the disposal or release of hazardous substances?
Yes ☐ No ☐
D. Will the project generate significant amounts of solid waste or litter? Yes ☐ No ☐

E. Will there be a substantial change in existing noise or vibration levels? Yes ☐ No ☐
If YES to any of the above, please describe _____

More on back…

14. OTHER PERMITS REQUIRED:
List any other related permits and other public approvals required for this project, including those required by county, regional, state and federal agencies:

- ☐ Encroachment Permits from *Public Works or Caltrans.*
- ☐ Stream Alteration Permit from *Department of Fish and Game*
- ☐ 404 Wetland Permit f*rom Army Corps of Engineers*
- ☐ Grading Permit f*rom Public Works*
- ☐ Building Permit from *County Building Division*
- ☐ Well/Septic from *County Health Department*
- ☐ Timber Land Conversion from *California Department of Forestry*
- ☐ Waste Discharge Permit from *Lahontan Regional Water Quality Control Board*
- ☐ Other _____

IV. SERVICES

1. Indicate how the following services will be provided for your project and the availability of service.
Electricity_____
Underground ☐ Overhead ☐ (Show location of existing utility lines on Plot Plan)

Road/Access _____

Water Supply _____

Sewage Disposal _____

Fire Protection _____

School District _____

2. If an extension of any of the above is necessary, indicate which service(s), the length of extension(s), and the infrastructure proposed_____

_____

CERTIFICATION: I hereby certify that I have furnished in the attached exhibits the data and information required for this initial evaluation to the best of my ability, and that the information presented is true and correct to the best of my knowledge and belief. I understand that this information, together with additional information that I may need to provide, will be used by Mono County to prepare a Specific Plan in compliance with state law.

Signature _____ Date _____

For_____

NOTE: Failure to provide any of the requested information will result in an incomplete application and thereby delay processing.