

# Mono County Local Transportation Commission

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## AMENDED MEETING AGENDA

March 13, 2023 – 9:00 A.M.

Authorization for teleconference participation in today's meeting by members of the Local Transportation Commission under the modified Brown Act procedures of AB 361, based on Governor Newsom's March 1, 2023, Proclamation of Emergency resulting from severe storms and a finding that in-person participation would result in an imminent risk to the health and safety of meeting attendees. This authorization may last through April 12, 2023, provided the above conditions remain in effect.

Pursuant to subdivision (1)(B)(2) of Government Code 54953, find that: (1) on March 1, 2023, Governor Newsom proclaimed a state of emergency in Mono and twelve other California Counties due to the effects of severe winter storms; and (2) as a result of the conditions underlying the emergency declaration, the holding of an in-person meeting of the Board of Supervisors presents an imminent risk to the health and safety of attendees who would need to drive on icy and/or unplowed roads in poor driving conditions with low visibility to reach the in-person location.

### TELECONFERENCE INFORMATION

#### 1. Joining via Zoom

You may participate in the Zoom Webinar, including listening to the meeting and providing public comment, by following the instructions below.

##### To join the meeting by computer

**Visit:** <https://monocounty.zoom.us/j/88322770307>

Or visit <https://www.zoom.us/> and click on "Join A Meeting." **Use Zoom Meeting ID:** 883 2277 0307

To provide public comment (at appropriate times) during the meeting, press the "Raise Hand" hand button on your screen and wait to be acknowledged by the Chair or staff.

##### To join the meeting by telephone

Dial (669) 900-6833, then enter **Webinar ID:** 883 2277 0307

To provide public comment (at appropriate times) during the meeting, press \*9 to raise your hand and wait to be acknowledged by the Chair or staff.

#### 2. Viewing the Live Stream

You may also view the live stream of the meeting without the ability to comment **by visiting:**

[https://monocounty.granicus.com/MediaPlayer.php?publish\\_id=26335785-aa4d-4914-bb11-de96581f7f31](https://monocounty.granicus.com/MediaPlayer.php?publish_id=26335785-aa4d-4914-bb11-de96581f7f31)

### COMMISSIONERS

Jennifer Kreitz John Peters Rhonda Duggan John Wentworth Bill Sauser Paul Chang

1. **CALL TO ORDER & PLEDGE OF ALLEGIANCE**
2. **Adopt Resolution R23-04 to continue Brown Act remote meetings rules under AB361.** (pg. 1)
3. **PUBLIC COMMENT:** Opportunity to address the LTC on items not on the agenda. Please refer to the Teleconference information section to determine how to make public comment for this meeting.
4. **ADMINISTRATION**
  - a) Receive update on Local Transportation Fund (LTF) for 23/24 fiscal year revenues (*Deanna Tuetken*) (pg. 4)
5. **CONSENT AGENDA ITEMS**
  - a) Approval of minutes from February 23, 2023. (pg. 6)
  - b) Approval of minutes from February 23, 2023, AB361 meeting (pg. 8)
6. **LOCAL TRANSPORTATION**
  - a) Quarterly Report – Mono County (pg. 9)
  - b) Quarterly Report – Town of Mammoth Lakes (pg. 11)
7. **CALTRANS**
  - a) Quarterly Report –  
<https://caltrans.maps.arcgis.com/apps/dashboards/67670a6e24ee42628f5a852c61b57abf>
    - Due to resources deployed to various states of emergency, further reporting and discussion of SR 203/US 395 traffic management during closures/weather incidents will be delayed to April.
8. **TRANSIT**
  - a) Quarterly Report – ESTA (*Phil Moores*) (pg. 13)
  - b) **Quarterly Report- YARTS**
  - c) Social Services Transportation Advisory Council (SSTAC) appointments (*Wendy Sugimura*) (pg.16)
9. **CORRESPONDENCE**
10. **REPORTS**
  - a) Commissioners
  - b) Director (pg. 19)
11. **INFORMATIONAL**

No items
12. **UPCOMING AGENDA ITEMS**
  - a) Unmet needs – joint public hearing with SSTAC
13. **ADJOURN TO DATE April 10, 2023**
14. **NOTE:** Although the LTC generally strives to follow the agenda sequence, it reserves the right to take any agenda item – other than a noticed public hearing – in any order, and at any time after its meeting starts. The Local Transportation Commission

**COMMISSIONERS**

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encourages public attendance and participation.

*In compliance with the Americans with Disabilities Act, anyone who needs special assistance to attend this meeting can contact the commission secretary at 760-924-1804 within 48 hours prior to the meeting in order to ensure accessibility (see 42 USCS 12132, 28CFR 35.130).*

COMMISSIONERS

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**County Counsel**  
Stacey Simon

**Assistant County Counsel**  
Anne L. Frievalt

**Deputy County Counsel**  
Emily R. Fox

**OFFICE OF THE  
COUNTY COUNSEL**

*Mono County*

South County Offices  
P.O. BOX 2415  
MAMMOTH LAKES, CALIFORNIA 93546

**Telephone**  
760-924-1700

**Risk Manager**  
Jay Sloane

**Paralegal**  
Kevin Moss

To: Local Transportation Commission

From: Stacey Simon

Date: March 14, 2023

Re: Authorization for Teleconference Participation in LTC Meetings due Winter Storm emergency

Severe winter storms have been impacting Mono County since early January of 2023. The most recent round of such storms caused avalanches and road closures and resulted in communities within the County being cut off from supplies, mail, medicine and other essentials. The roads that have remained open (or which open periodically) can be narrow, icy and dangerous. Non-essential traffic during snowfall and snow clearing activities interferes with the work of road crews tasked with keeping those roads safe and open for emergency services.

As a result of the above-described (and similar) conditions, on February 28, 2023, the Mono County Director of Emergency Management proclaimed a state of emergency in Mono County. This is the second such declaration since January. The February 28 declaration was ratified and extended by the Board of Supervisors. On March 1, 2023, Governor Newsom also proclaimed a state of emergency related to severe weather conditions throughout the state. That proclamation included Mono County as an affected area.

As the Commission will recall, in 2021, AB 361 amended the Brown Act to allow local legislative bodies to meet under modified teleconferencing rules through January 1, 2024, if the meeting occurred during a proclaimed state of emergency and the legislative body found one of the following to be true:

- (A) State or local officials have imposed or recommended measures to promote social distancing; or
- (B) The meeting is held for the purpose of determining whether, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees; or
- (C) The legislative body has already determined pursuant to subparagraph (B), that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

The Commission utilized subdivision (A) above during the COVID emergency and up and until the County's and Governor's emergency proclamations terminated on February 28, 2023.

Due to the severe winter conditions, the Commission may wish to again utilize the teleconferencing procedures made available by AB 361 for the newly-proclaimed storm emergencies. To do so, the Commission would need to make one of the findings listed in subdivisions (B) or (C) described above. For the first such occasion, subdivision (B) is the most appropriate and is included as the recommended finding on your agenda.

If the Commission makes the recommended finding, then Commission would be authorized to join agendized meetings of the LTC from remote locations today, and for a period of 30 days hereafter, without those locations having to be noticed on the agenda or opened to the public. Moreover, the requirement that at least a quorum of the Commission be present within the County, or at a singular physical location would be waived. As a result, clerk staff would not need to manage and maintain multiple meeting locations to accommodate LTC Commissioners inability to safely travel to an in-person meeting location.

Adoption of the proposed findings *does not require* that LTC Commissioners utilize the modified teleconference rules of AB 361 to meet remotely, but merely *authorizes* them to do so. Accordingly, a LTC Commissioner who is able to safely travel to an in-person meeting location is free to do so.

If you have any questions regarding this item prior to your meeting, please email me at [ssimon@mono.ca.gov](mailto:ssimon@mono.ca.gov).

**RESOLUTION 23-04**  
**OF THE LOCAL TRANSPORTATION COMMISSION AUTHORIZING REMOTE TELECONFERENCE**  
**MEETINGS FOR THE PERIOD OF MARCH 13, THROUGH APRIL 12, PURSUANT TO AB 361**

**WHEREAS**, on March 1, 2023, Governor Newsom issued a Proclamation of State of Emergency in Mono County, among other locations, in response the severe storms; and

**WHEREAS**, on September 16, 2021, Governor Newsom signed AB 361, providing that a legislative body subject to the Brown Act may continue to meet under modified teleconferencing rules if the meeting occurs during a proclaimed state of emergency; and

**WHEREAS**, the holding of an in-person meeting presents an imminent risk to the health and safety of attendees who would need to drive on icy and or unplowed roads in poor driving conditions with low visibility to reach the in-person location; and

**WHEREAS**, the Local Transportation Commission (the "Legislative Body") deems it necessary to invoke the provisions of AB 361 related to teleconferencing.

**NOW, THEREFORE, THE LEGISLATIVE BODY FINDS AND RESOLVES** that:

**SECTION ONE:** The recitals set forth above are true and correct and are adopted as findings of the Legislative Body.

**SECTION TWO:** The Legislative Body has considered the circumstances of the State of Emergency.

**PASSED, APPROVED** and **ADOPTED** this 13 day of March 2023, by the following vote, to wit:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

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Rhonda Duggan, Chair LTC

# Mono County Local Transportation Commission

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March 13, 2023

**TO:** Mono County Local Transportation Commission

**FROM:** Deanna Tuetken, Administrative Services Specialist

**RE:** Local Transportation Account (LTF) projections for FY 2023-24

## **RECOMMENDATION**

None

## **FINANCIAL IMPLICATIONS**

The 2023-24 estimate from the Mono County Auditor/Controller Office for LTF funding is \$749,215. Allocation of these funds is guided by the Transportation Development Act. The 2023-24 estimate is \$32,669 above the 2022-23 estimate.

## **DISCUSSION**

The Mono County Local Transportation Commission (LTC) is the Regional Transportation Planning Agency (RTPA) responsible for apportioning and administering the Local Transportation Fund in accordance with the Transportation Development Act. The Local Transportation Fund is comprised of 0.25% of local sales and use tax distributed by the State Board of Equalization monthly based on sales tax collected in each county. Annually, the Mono County Director of Finance provides the Local Transportation Commission with an estimate for the Local Transportation Fund revenue for the upcoming fiscal year based on a 10-year rolling average. The Mono County LTF 2022-23 estimate was \$ 716,546. The projection for 2023-2024 is \$749,215. Each year, the LTC adopts a resolution establishing how these funds will be allocated. The recommended annual resolution is based on the Local Transportation Act, Auditor's LTF estimate, unmet transit needs, the submitted claimant letters and direction from the Commission. LTC will bring a resolution in June 2023 apportioning and allocating 2023-24 LTF projected revenues.

For questions regarding this item, please contact Deanna Tuetken at 760-924-1816.

## **ATTACHMENT**

- LTF 2023-24 auditor estimate



**DEPARTMENT OF FINANCE  
AUDITOR-CONTROLLER  
COUNTY OF MONO**

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*Kim Bunn*  
Assistant Finance Director  
Auditor-Controller

*Janet Dutcher, CPA, CGFM, MPA*  
Director of Finance

*Gerald Frank*  
Assistant Finance Director  
Treasurer - Tax Collector

February 28, 2023

Mono County Local Transportation Commission  
P.O. Box 8  
Bridgeport, CA 93517

RE: California Code of Regulations Title 21, Division 3, Chapter 2  
Transportation Development Article 3 Section 6620 (Annual LTF Estimate)

Assuming there are no unallocated funds as of June 30, 2023, the monies available for allocation by the Local Transportation Commission during the Fiscal Year 2023-2024 are estimated to be \$749,215.

Please contact me if you require additional information.

Sincerely,

*Janet Dutcher*

Janet Dutcher, CPA, CGFM, MPA  
Director of Finance  
Mono County, CA

Cc: Wendy Sugimura, Community Development Director (Mono County)  
Deanna Tuetken, Community Development Administrative Services Specialist (Mono County)



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## Draft Minutes

February 23, 2023- 9am

1. **CALL TO ORDER & PLEDGE OF ALLEGIANCE at 9:08am**
  
2. **PUBLIC COMMENT:** Opportunity to address the LTC on items not on the agenda. Please refer to the Teleconference information section to determine how to make public comment for this meeting.
  - No public comment.
  
3. **CONSENT AGENDA ITEMS**
  - a) Approval of minutes from December 13, 2021.  
Motion: adopt minutes as presented.  
Wentworth motioned; Kreitz seconded.  
Roll Call- Ayes: Holler, Kreitz, Wentworth, Duggan. Motion carries 4-0 and one abstention.
  
4. **ADMINISTRATION**
  - a) Receive and accept LTC Financial Statement with Independent Auditor's Report ending June 30, 2022 (*Deanna Tuetken*)  
Tuetken gave a brief overview and answered questions from the Commission.  
Motion: Receive and accept the LTC financial statement as presented.  
Holler motioned; Kreitz seconded.  
Roll Call- Ayes: Holler, Kreitz, Peters, Wentworth, Duggan. Motion carries 5-0.
  
  - b) Adopt Resolution of LTF allocation for microtransit study in the Town (*Haislip Hayes/Phil Moores*)  
Moores gave a brief presentation and answered questions from the Commission.  
Motion: Adopt resolution of LTF allocation for microtransit.  
Kreitz motioned; Holler seconded.  
Roll Call- Ayes: Holler, Kreitz, Peters, Wentworth, Duggan. Motion carries 5-0.
  
5. **LOCAL TRANSPORTATION**
  - a) June Lake Active Transportation Plan: Approve for integration into the Regional Transportation Plan (*CivicWell/KTUA*)  
Jacob with KTUA gave a presentation and answered questions.  
Discussion: Marcella Rose (Mono County Public Works) will review draft and provide input at a later date, which can be incorporated when the plan is adopted as part of the Regional Transportation Plan (RTP).  
Motion: Adopt the resolution approving the June Lake Active Transportation Plan and directing the plan be integrated into the next adoption of the Mono County RTP.

### COMMISSIONERS

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Holler motioned; Wentworth seconded.

Roll Call- Ayes: Holler, Kreitz, Peters, Wentworth, Duggan. Motion carries 5-0.

b) Draft 23/24 Overall Work Program (OWP) Review (*Haislip Hayes*)

Hayes gave a brief presentation to the Commission and answered questions. Draft is due to Caltrans by March 1. A blackline version will be sent to the Commissioners, and further input can be received at a future meeting.

**6. CALTRANS**

a) Update on Caltrans activities in Mono County (*CT staff*)

Downard gave a presentation and answered questions from the Commission.

**7. TRANSIT**

a) Review of Unmet Transit Needs/Transportation input schedule (*Wendy Sugimura*)

Sugimura gave an overview of the Unmet needs process and schedule, and answered questions from the Commission.

b) ESTA Update (*Phil Moores*)

Moores gave an ESTA update and answered questions from the Commission.

c) YARTS Update (*Nav Bagri*)

Perez gave an update on YARTS and answered questions from the Commission.

**8. CORRESPONDENCE**

**9. COMMISSIONER REPORTS**

**10. INFORMATIONAL**

a) Co-Executive Director Report

Sugimura gave a report.

**11. UPCOMING AGENDA ITEMS**

a) Unmet Needs public hearing

b) Workshop on MOU priorities

c) Quarterly Reports

d) Review membership and appointment to Social Services Transportation Advisory Committee

e) Request a follow-up regarding lessons learned from this winter storms

f) Update of opportunities from CalTrans

**12. ADJOURN at 10:47am TO March 13, 2023**

**COMMISSIONERS**

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# Mono County Local Transportation Commission

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## Draft Minutes

February 23, 2023- 9am

1. **CALL TO ORDER & PLEDGE OF ALLEGIANCE**
2. **PUBLIC COMMENT:** Opportunity to address the LTC on items not on the agenda. Please refer to the Teleconference information section to determine how to make public comment for this meeting.
3. **ADMINISTRATION**
  - a) Adopt Resolution R23-01 to continue Brown Act remote meeting rules under AB 361  
Motion: Adopt Resolution 23-01 to continue meeting under AB361.  
Holler motioned; Peters seconded.  
Roll Call- Ayes: Holler, Kreitz, Peters, Wentworth, Duggan. Motion carries 5-0.

**Adjourn to the February 23, 2023, meeting at 9:00 AM**

### COMMISSIONERS

Jennifer Kreitz John Peters Rhonda Duggan John Wentworth Bill Sauser Paul Chang

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## LTC Staff Report

**TO:** Mono County Local Transportation Commission

**DATE:** March 13, 2023

**FROM:** Chad Senior, Associate Engineer

**SUBJECT:** Update on Mono County Transportation Projects

**RECOMMENDATIONS:** Receive quarterly update from Mono County regarding status of transportation projects.

**FISCAL IMPLICATIONS:** n/a

**ENVIRONMENTAL COMPLIANCE:** Environmental compliance is determined during appropriate component of project development on a project-by-project basis.

**RTP / RTIP CONSISTENCY:** These projects are programmed in previous and current STIP cycles and under Mono County's 5-year Capital Improvement Program. Consistency with the RTP/RTIP was established at time of programming.

**DISCUSSION:**

Status of current projects.

## **Upcoming Road Construction Projects**

<b><u>PROJECT</u></b>	<b><u>DESIGN FEATURES</u></b>	<b><u>STATUS</u></b>
<b>Mono County Systemic Safety Curve Signage Project</b> (HSIP)	Installation / upgrade of curve warning signs throughout the county. Installation of curve chevron signs at relevant curve locations. Upgrade existing sign reflectivity. Roads include Lower Rock Creek Rd, Benton Crossing Rd, Convict Lake Rd, Twin Lakes Rd, and Lundy Lake Rd Cunningham Lane and Eastside Lane	Environmental and ROW phases complete. Engineering in-progress. Construction planned for spring/summer 2023.
<b>Mono County Right-Edgeline Project</b> (HSIP)	Restore right-edgeline paint striping on Lower Rock Creek Road, Benton Crossing Road, North Shore Dr, Topaz Lane, and Eastside Lane (south of Offal Road).	Environmental and ROW phases complete. Engineering in-progress. Construction planned for spring/summer 2023.
<b>Mono County Guardrail Replacement Project Phase 1</b> (HSIP)	Upgrade of existing guardrail at select locations throughout the county including portions of Benton Crossing Rd, Lower Rock Creek Rd, Twin Lakes Rd, Virginia Lakes Rd, and Gull Lake Rd.	Environmental and ROW phases complete. Engineering in-progress. Construction planned for summer/fall 2023.
<b>Bridgeport Banner Project</b> (Clean California Program)	Installation of banner across Highway 395 in Bridgeport at the intersection with Sinclair Street.	Project has been awarded. Construction will begin as soon as weather permits.
<b>Swall Meadows Emergency Access Route</b> (LTC OWP / Whitebark Institute)	Project scoping for Emergency Access Route from Quail Circle to Swall Meadows Road.	Project scoping / planning phase in-progress in coordination with U.S. Forest Service / BLM and private property owners.
<b>Eastside Lane Rehabilitation Project Phase 2</b> (STIP, Federal Funding)	Rehabilitation of Eastside Lane from Hwy 395 to Offal Road and from Cunningham Lane to Topaz Lane.	Plans, Specifications, & Estimates (PS&E) phase in-progress. Construction will be split into two phases: culvert replacement and road rehabilitation (FY 23-24 and FY 24-25).
<b>Benton Crossing Road Rehabilitation Project – Phase I</b> (STIP, Federal Funding)	Rehabilitation and Benton Crossing Road from Highway 120 to approximately 7 miles west. The road will be widened to provide 4-foot bike lanes.	Environmental work will begin summer 2023.

# Town of Mammoth Lakes Capital Project Update

March Update  
Created 3-6-23

<b>Project</b>	<b>Notes</b>
<b>CRC</b>	Additional interior framing has been completed and rough electrical. Hanging Lights installed Some curbs and housekeeping pads have been poured inside the building. Contractor has struggled with winter conditions and has focused on snow management
<b>CRC - Mobility Hub</b>	Project is substantially complete
<b>CRC - Interior Work</b>	Staff is recommending that this work be bid later. Staff recommends contractor focus on existing contract elements.
<b>The Parcel PH 1</b>	Building A and B have had 3 stories of pre-fabricated building modules installed. Connectivity and running of utilities and finishing internal components are being worked on. Installation of public "wet" utilities, including water, sewer and storm drain, is complete along Inyo St and most of Tavern Rd.
<b>Ballfields Rehabilitation Whitmore/Shady</b>	This project is under winter suspension due to snow covering the ballfields. Work will resume in spring and be completed before planned field uses. Remaining work includes installation of new chainlink fencing and final grading of the infield mix that has been placed. Town staff are coordinating with relevant parties to ensure fields are ready for spring gameplay.
<b>60 Joaquin</b>	Staff reviewed the design-build team design review package and comments have been provided back to the design-build team.
<b>OMR Beautification</b>	No bids were received. Town staff continues talks with potential companies. Staff is targeting spring installations.
<b>Main Street Landscaping</b>	Town staff received one bid from a local contractor to perform a portion of the work associated with this project. Town staff is now targeting spring installations.
<b>HSIP Intersection crossings</b>	The Town is working through final details with Caltrans prior to applying for construction funding for upgrades to existing crosswalks at Laurel Mountain Rd and the Post Office. Staff anticipates bidding this winter upon formal allocation of funding and awarding, with work occurring in late winter, weather permitting.
<b>Chaparral Extension (The Parcel)</b>	The contractor has completed tree removal. Construction of the remaining work to resume in the spring.
<b>Laurel Mountain Rd Rehab &amp; Sidewalk</b>	Contract has been awarded. Construction of project will occur in 2023.
<b>Fuel Island</b>	Tanks have been inspected, lined and are back in service. The existing slab will be removed and replaced. This work will be done in the spring. This remediation work will provide a minimum of 10 years of useful life from the existing fuel island.
<b>Minaret MUP</b>	Staff have reviewed and commented on 90% plans and are awaiting final design plans. No construction funding has yet been identified.
<b>New Civic Center</b>	HMC is working on schematic designs for the office space and chambers. Staff is considering a larger outreach program to determine the scope and needs for public spaces. Staff is submitting a grant for public spaces to potentially expand the buildings' ability to respond to emergencies.
<b>Foundation Childcare</b>	Design plans and specifications are substantially complete. Staff working towards public bid and corresponding with AP Architects to have everything ready to release in March.

<b>Main Street MUP</b>	Staff and our consultant are finalizing responses to Caltrans comments on initial plans. Town will then apply for previously programmed STIP funding to cover to the detailed engineering design phase, then continue to work with the consultant to produce construction plans. No construction funding has yet been identified.
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February 10, 2023  
Agenda Item B-4

## STAFF REPORT

Subject: ESTA Annual Report FY21-22

Initiated by: Phil Moores, Executive Director

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### **BACKGROUND:**

The Joint Powers Authority agreement requires the submission of an annual report after the close of the fiscal year. With the fiscal audit in the final steps of completion, the financials of FY21-22 are fixed and ready for reporting. The annual report includes information on ridership, costs, revenue, and expenses.

### **ANALYSIS/DISCUSSION:**

ESTA's zero-emissions transition plan is underway, and expected to be completed at the end of 2023.

Ridership is rebounding at a slow but steady pace since the Covid era.

Reds Meadow Shuttle in the summer of 2022 finished with a small surplus.

The ESTA fleet size is not optimal in that we have too many older buses as spares. New vehicles have been hard to come by due to delays in manufacturing, but is changing for the better.

ESTA's technology is satisfactory, but would benefit from some new systems. Microtransit in Bishop, electronic signage, and Mobile ticketing are being considered.

### **Notable Numbers**

Increases Positive:

1. Ridership was up 104%
2. Service hours up 6%
3. Revenue miles up 5%
4. Fare Revenue up 62%
5. Subsidy revenue up 32%
6. Passengers per hour up 92%
7. Farebox recovery up 53%

Increases Negative:

1. Operating Expenses up 6%



February 10, 2023  
Agenda Item B-4

## 2. Maintenance Cost per mile up 14%

Decreases Positive:

1. Accident rate down 11%
2. Subsidy per passenger down 36%

The following tables summarize the performance and state of ESTA at the end of FY21-22, June 30, 2022.

<b>System Stats</b>						
<b>Fiscal Year</b>	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b>	<b>Var</b>
Ridership	1,076,085	1,123,614	880,531	379,312	775,124	104.35%
Service Hours	58,287	58,340	52,466	49,069	52,095	6.17%
Revenue Miles	961,034	944,357	863,766	838,087	880,446	5.05%
Fare Revenue <sup>1</sup>	1,899,354	2,011,500	1,808,606	1,325,413	2,141,315	61.56%
Subsidy Revenue <sup>2</sup>	3,062,731	3,060,994	3,488,148	3,608,061	4,746,439	31.55%
Operating Expenses	4,623,575	4,454,065	4,433,259	4,281,611	4,520,858	5.59%
Preventable Accidents	15	22	13	9	8	-11.11%
Maintenance Expense <sup>3</sup>	550,469	566,724	609,460	575,304	687,229	19.45%
<b>KPI's</b>						
<b>Fiscal Year</b>	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b>	<b>Var</b>
Farebox Recovery	41.08%	45.16%	40.80%	30.96%	47.37%	53.01%
Subsidy per Passenger	\$2.85	\$2.72	\$3.96	\$9.51	\$6.12	-35.62%
Maintenance Cost per Mile	\$0.57	\$0.60	\$0.71	\$0.69	\$0.78	13.71%
Passengers per Hour	18.5	19.3	16.8	7.7	14.9	92.48%
Accidents per 100,000 Miles	1.56	2.33	1.51	1.07	0.91	-15.39%
Cost per Hour	\$79.32	\$76.35	\$84.50	\$87.26	\$86.78	-0.55%

<sup>1</sup> Includes marketing revenue and MMSA revenue, but does not include treasury interest.

<sup>2</sup> Includes Town funds and other operating funds, but does not include insurance payments or fares.

<sup>3</sup> Include Maintenance of equipment

February 10, 2023  
Agenda Item B-4

Revenues were very strong thanks to federal assistance and contract services (MMSA & Town). Passenger fares made significant recovery thanks to Reds Meadow running. Maintenance and fuel-and-oil expenses went up considerably, and the overall expenses increased to pre-covid amounts.

<b>Revenues</b>						
<b>Fiscal Year</b>	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b>	<b>Var</b>
Passenger Fares	905,063	985,620	916,764	243,409	1,096,326	350.4%
Local & State Funds	1,702,091	1,824,239	1,988,979	1,545,541	2,358,311	52.6%
Federal Funds	483,684	404,990	517,195	1,113,659	1,481,560	33.0%
Contract Services	1,854,362	1,838,603	1,767,535	1,952,395	1,882,854	-3.6%
Other	61,139	124,453	108,791	80,367	68,703	-14.5%
total	5,006,339	5,177,905	5,299,264	4,935,371	6,887,754	39.6%
<b>Operating Expenses</b>						
<b>Fiscal Year</b>	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b>	<b>Var</b>
Salaries & Benefits	2,278,406	2,412,360	2,383,312	2,259,477	2,674,358	18.4%
Insurance	601,979	534,066	539,694	556,846	525,515	-5.6%
Fuel & Oil	454,960	475,648	409,337	384,306	569,071	48.1%
Maintenance	550,470	566,725	609,460	575,304	687,229	19.5%
Other	737,760	1,189,106	491,455	505,672	751,913	48.7%
total	4,623,575	5,177,905	4,433,258	4,281,605	5,208,086	21.6%

# Mono County Local Transportation Commission

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Bridgeport, CA 93517  
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## Staff Report

**TO:** Mono County Local Transportation Commission

**DATE:** March 13, 2023

**FROM:** Gerry LeFrancois, Planning Analyst

**SUBJECT:** Reappoint Social Services Transportation Advisory Council (SSTAC) members

### RECOMMENDATION

Appoint/Reappoint the following members to the Social Services Transportation Advisory Council:

<u>(Re)appoint</u>	<u>Term Expiration</u>
Brianne Chappell-McGovern, Emergency Preparedness Facilitator, Mono County Public Health	2026
Chelsea Goodwin, Disabled Sports, Eastern Sierra	2026
Yvon Guzman-Rangel or designee, Mono County Social Services	2026
Tania Ramos, disabled representative	2026

**FISCAL IMPLICATIONS:** None. This is voluntary group.

**ENVIRONMENTAL COMPLIANCE:** N/A

### RTP / RTIP CONSISTENCY

The LTC is required to receive input from the SSTAC to fulfill tasks related to the unmet needs hearing process, and SSTAC input is required to fulfill the Citizen Participation Process defined by Public Utilities Code §99238.5.

### DISCUSSION

Members of the Social Services Transportation Advisory Council are appointed by the Local Transportation Commission (LTC). The appointees are recruited from a broad representation of social services and transit providers representing the elderly, disabled, and persons of limited means. In appointing members, the LTC shall strive to attain geographic and minority representation among council members. The membership term is three years and terms are staggered so that roughly one-third of the memberships are up for renewal or reappointment each year. The membership requirements mandated by Public Utilities Code §99238 is provided in Attachment #1. The current list of SSTAC members is provided in Attachment #2.

### ATTACHMENTS

1. Public Utilities Code §99238: Social Services Transportation Advisory Council
2. Current SSTAC Roster (2023-2024)

**Attachment #1****SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL §99238**

Each transportation planning agency shall provide for the establishment of a social services transportation advisory council for each county, or counties operating under a joint powers agreement, which is not subject to the apportionment restriction established in Section 99232.

(a) The social services transportation advisory council shall consist of the following members:

- (1) One representative of potential transit users who is 60 years of age or older.
- (2) One representative of potential transit users who is handicapped.
- (3) Two representatives of the local social services providers for seniors, including one representative of a social services transportation provider, if one exists.
- (4) Two representatives of local social services providers for the handicapped, including one representative of a social services transportation provider, if one exists.
- (5) One representative of a local social services provider for persons of limited means.
- (6) Two representatives from the local consolidated transportation services agency, designated pursuant to subdivision (a) of Section 15975 of the Government Code, if one exists, including one representative from an operator, if one exists.
- (7) The transportation-planning agency may appoint additional members in accordance with the procedure prescribed in subdivision (b).

(b) Members of the social services transportation advisory council shall be appointed by the transportation planning agency, which shall recruit candidates for appointment from a broad representation of social services and transit providers representing the elderly, the handicapped, and persons of limited means. In appointing council members, the transportation-planning agency shall strive to attain geographic and minority representation among council members. Of the initial appointments to the council, one-third of them shall be for a one-year term, one-third shall be for a two-year term, and one-third shall be for a three-year term. Subsequent to the initial appointment, the term of appointment shall be for three years, which may be renewed for an additional three-year term. The transportation planning agency may, at its discretion, delegate its responsibilities for appointment pursuant to this subdivision to the board of supervisors.

(c) The social services transportation advisory council shall have the following responsibilities:

- (1) Annually participate in the identification of transit needs in the jurisdiction, including unmet transit needs that may exist within the jurisdiction of the council and that may be reasonable to meet by establishing or contracting for new public transportation or specialized transportation services or by expanding existing services.
- (2) Annually review and recommend action by the transportation-planning agency for the area within the jurisdiction of the council, which finds, by resolution, that (A) there are no unmet transit needs, (B) there are no unmet transit needs that are reasonable to meet, or (C) there are unmet transit needs, including needs that are reasonable to meet.
- (3) Advise the transportation-planning agency on any other major transit issues, including the coordination and consolidation of specialized transportation services.

(d) It is the intent of the Legislature that duplicative advisory councils shall not be established where transit advisory councils currently exist and that those existing advisory councils shall, instead, become part of the social services transportation advisory council and shall assume any new responsibilities pursuant to this section.

**Attachment #2**  
**2023-2024 Social Services Transportation Advisory Council Roster**

<b>Name</b>	<b>Term Expiration</b>
Mammoth Mountain Ski Area Transportation Designee, Eric Clark	<b>2024</b>
Jenny Park, Liaison to Kern Regional Center, and Director of Operations Inyo-Mono Association for the Handicapped, Inc.	<b>2024</b>
Kate Morley, Inyo Mono Advocates for Community Action	<b>2024</b>
Pat Espinosa, Mono County Social Services	<b>2024</b>
Molly DesBaillets, Mono County First 5	<b>2025</b>
Eastern Sierra Transit Authority Designee, CTSA	<b>2025</b>
Eastern Sierra Transit Authority Executive Director, CTSA	<b>2025</b>
Brianne Chappell-McGovern, Emergency Preparedness Facilitator, Mono County Public Health	<b>2026</b>
Chelsea Goodwin, Disabled Sports, Eastern Sierra	<b>2026</b>
Yvon Guzman-Rangel or designee, Mono County Social Services	<b>2026</b>
Tania Ramos, disabled representative	<b>2026</b>

**LTC Co-Executive Director Report  
March 13, 2023**

**Administration**

- Draft of triennial transit audit under review.

**Meetings**

- 3/8/23: Interregional Transportation Improvement Program (ITIP) Development Statewide Kick-Off Meeting

**Programs**

- FY 23/24 Overall Work Program (OWP) submitted to Caltrans for review, blackline copy submitted to Commissioners. Please submit any input to [wsugimura@mono.ca.gov](mailto:wsugimura@mono.ca.gov) and [stroy@townofmammothlakes.ca.gov](mailto:stroy@townofmammothlakes.ca.gov).

Significant resources across all agencies continue to be diverted to management of various inclement weather incidents and states of emergency.

Please contact Haislip Hayes for questions about Town of Mammoth Lakes projects at 760-965-3652 or [hhayes@townofmammothlakes.ca.gov](mailto:hhayes@townofmammothlakes.ca.gov).

For questions about Mono County projects and/or administration, please contact Wendy Sugimura at 760-924-1814 or [wsugimura@mono.ca.gov](mailto:wsugimura@mono.ca.gov) to be directed to the appropriate staff.