

**DEPARTMENT OF TRANSPORTATION****DIVISION OF TRANSPORTATION PLANNING**

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*Making Conservation  
 a California Way of Life.*

June 18, 2020

Gerry LeFrancois  
 Co-Executive Director  
 Mono County Local Transportation Commission  
 P.O. Box 347  
 Mammoth Lakes, CA 93546

Dear Gerry LeFrancois:

On behalf of the California Department of Transportation (Caltrans), Division of Transportation Planning, we are pleased to offer congratulations to the Mono County Local Transportation Commission for the recent award of the following Sustainable Transportation Planning grant:

<b>Road Maintenance and Rehabilitation Account - Sustainable Communities</b>	
<b>Grant Fiscal Year</b>	2020-21
<b>Grant Title</b>	June Lake Loop Active Transportation Plan
<b>Grantee</b>	Mono County Local Transportation Commission
<b>Sub-Recipient(s)</b>	Local Government Commission
<b>Grant Award</b>	\$145,089
<b>In-Kind/Cash Local Match*</b>	\$18,798
<b>Total Project Cost</b>	\$163,887
<b>Grant Expiration</b>	February 28, 2023 - time extensions are not allowed
<b>Final Invoice Due</b>	April 28, 2023

\*Local Match amount must meet the minimum grant requirement. The final contractually agreed upon Local Match and Fund Source are located on the Grant Application Cover Sheet and Project Timeline. Any change to the Local Match amount or Local Match fund source will require an Amendment.

## Next Steps

- The Caltrans District Grant Manager will schedule a Conditional Award Teleconference, with your agency soon.
  - A list of conditions and project revisions necessary to accept grant funding will be provided at this meeting as well as a follow-up email outlining the discussion.
- The required conditions must be submitted to the Caltrans District Grant Manager no later than October 1, 2020.
  - Failure to satisfy these conditions will result in the forfeiture of grant funds.
- The Caltrans District Grant Manager will review and approve all items required to fulfill the Conditions of Grant Acceptance outlined in the teleconference and follow-up email.
- Once the required conditions are met and agreements in place, the Caltrans District Manager will:
  - Send a Notice to Proceed letter (for MPO/RTPAs, this will happen after the OWP/OWPA formal amendment is processed). **Grant work cannot begin until the Notice to Proceed letter is received by your agency.**
  - Coordinate and schedule a grant kick-off meeting with your agency.

If you have questions concerning your Conditional Grant Award, please contact Austin West, Caltrans District 9 Liaison via email at [Austin.West@dot.ca.gov](mailto:Austin.West@dot.ca.gov).

Sincerely,

**Electronically signed by Erin Thompson**

ERIN THOMPSON  
Chief, Office of Regional Planning

c: Kelly Karl, Assistant Planner, Mono County Local Transportation Commission  
Mark Heckman, Transportation Planning Branch Chief, Caltrans District 9  
Austin West, Associate Transportation Planner- Mono County Liaison, Caltrans District 9  
Caleb Brock, Associate Transportation Planner, Caltrans Headquarters