



# Clinical Supervisor

<b>FLSA:</b> Non-Exempt	<b>Bargaining Unit/Contract:</b> MCPE	<b>Reports to:</b> Department Head
<b>Location:</b> Mammoth Lakes	<b>Salary/Level:</b> 82	<b>Position Type:</b> Full-Time
<b>EEO Category:</b> 5	<b>BOS approval Date:</b> 05/2024	<b>Last Revision:</b> 05/2024

## About the role

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As a Clinical Supervisor under general direction, to plan, organize, develop, and direct the functions, services, and programs of the Mono County Behavioral Health Department's Clinical Programs; to be responsible for the development and evaluation of these programs and services; to provide clinical therapy services to clients, including crisis services; to provide individual and group clinical supervision to MFT/MSW Associates; and to do related work as required.

### DISTINGUISHING CHARACTERISTICS

This position classification is responsible for the supervision and coordination of programs, functions, and services in the County Behavioral Health Department. The incumbent also assists the Director of Clinical Services with the management and administration of the clinical staff.

### CLASSIFICATIONS SUPERVISED:

Psychiatric Specialist I, II, III; Case Managers I, II, III; Behavioral Health Services Coordinator I, 11, III; Tele-Psych specialist

### ESSENTIAL DUTIES AND RESPONSIBILITIES

- Manages, directs, and oversees the clinical/psychological treatment services of the Behavioral Health Department, including supervision of Associates, oversight of crisis services, and QA/QI for the clinical aspects of the department.
- Collaborates with Director of Clinical Services and clinical staff to develop, provide and evaluate evidence based, cost effective co-occurring disorders treatment.
- Provides training and education for community organizations.
- Serves as a clinical liaison with community groups, such as school systems and hospitals.
- Understanding of LPS law and current practice related to conservatees, 5150.
- Attends trainings, conferences, meetings to maintain knowledge and current

practices related to: Quality Assurance and Improvement; Mental Health program implementation, best practices.

- Provide leadership and work with Cultural Outreach group to continue work related to racial inequities and justice and equity work within department and within county government.
- Provide regular training to staff to meet requirements and/or enhance programmatic understanding of best practices for SUD and MH.
- Serves as a member of the Behavioral Health administrative team in setting Department goals and objectives.
- Assists with establishing Department operating standards, policies, and procedures to comply with laws, statutes, and funding source requirements.

### **DESIREABLE QUALIFICATIONS**

#### **Knowledge of:**

- Thorough knowledge of co-occurring disorders including harm reduction philosophy and concepts concerned with providing a unified SUD/MH program.
- Available community resources for substance use and mental health services and social support.
- Principles of program development and evaluation.
- Harm Reduction and Strength Based treatment models and philosophies.
- Principles of staff supervision, training, and evaluation.

#### **Ability to:**

- Assist the Director of Behavioral Health with the management and administration of the Department.
- Plan, organize, develop, and manage programs and services.
- Supervise, train, evaluate and motivate assigned professional and support staff.
- Perform a variety of mental health assessments and therapeutic services.
- Provide clinical therapy services.
- Communicate effectively both orally and in writing.
- Communicate effectively with people from diverse ethnic and socioeconomic backgrounds.
- Explain complex and technical terminology and concepts in an understandable and non-threatening manner.
- Direct the establishment and maintenance of a variety of personal, medical, and administrative records, clinical documentation, and related materials.
- Effectively represent the Behavioral Health Department in contacts with clients, the public, community organizations, other County staff, and other government

organizations.

- Establish and maintain cooperative working relationships.
- Establish and maintain a positive and encouraging work environment.

### **TRAINING AND EXPERIENCE**

Any combination of training and experience which would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the required knowledge and abilities would be:

- Three (3) years of licensed clinical experience at a level equivalent to Mental Health Clinician
- Completion of master's degree in psychology, social work, counseling, public health, nursing or closely related fields from an accredited college or university
- Possession of, or ability to obtain, an appropriate valid California Driver's License.

### **TYPICAL PHYSICAL REQUIREMENTS**

May be required to sit for extended periods; frequently stand and walk; normal manual dexterity and eye-hand coordination; lift and move objects weighing up to 25 lbs.; corrected hearing and vision to normal range; verbal communication; use of office equipment, including computer, telephone, calculator, copiers, and FAX. Must be able to drive a personal or county vehicle to meetings in the community or around the State.

### **TYPICAL WORKING CONDITIONS**

Work can be performed in an office environment; work is performed with people who may exhibit unstable and potentially violent behavior; continuous contact with other staff and the public. This position allows for Remote Working arrangement, with several times per year in person for no longer than one week at a time.

### **SPECIAL REQUIREMENTS**

Possession of a valid driver's license.