

MONO COUNTY SERVICE AREA NO. 1
REGULAR BOARD MEETING
TUESDAY, JULY 25, 2023
5:30 P.M.
CROWLEY LAKE COMMUNITY CENTER
58 Pearson Road, Crowley Lake, California

Members of the public will have the opportunity to directly address the Board of Directors concerning any item listed on the Agenda below before or during consideration of that item. In order to better accommodate members of the public, specific times for Agenda Items will be heard at the specified time or soon thereafter. Agenda Items without specific times may be rearranged to accommodate the Board's schedule. All public comments will be limited by the President of the Board to a speaking time of five minutes.

AGENDA

1. Call the meeting to order
 - A. Roll Call
2. Public Comment: The public may speak on any item not appearing on the agenda
3. Board Member Reports
4. Additions to the Agenda
5. Board Vacancy – Update
6. Community Center
 - A. Water Usage
 - B. Parking
 - C. Electrical Outlet – Tree Lighting
 - D. Sidewalks
 - E. Skate Park Restrooms
7. Community Improvement Projects
 - A. Tennis Courts
 - B. Skate Park Shade Structure
 - C. Community Center Shade Structure/Pergola
 - D. Hiking/Biking Trails
 - E. Ball Field
 - F. Vacant Area – Community Center
8. Community Programs
 - A. Wellness Programs
 - B. Seasonal Programs
 1. Summer Youth Programs – Club House Live
 2. Tree Lighting Event Update
 3. Family Night
9. Approve the Minutes of June 27, 2023
10. Financial Report – June 2023
11. Disbursements
12. Unfinished Business from Prior Meetings
13. Business Initiated by Board Members or Secretary of the Board
14. Set Next Meeting Date August 22, 2023
15. Adjournment

Documents and materials relating to an open session agenda item that are provided to the Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection and copying at the District Office, by arrangement, by calling the District Secretary at (760) 965-9696

**MONO COUNTY SERVICE AREA NO. 1 (CSA1) &
LONG VALLEY REGIONAL PLANNING ADVISORY COMMITTEE (RPAC)
JOINT SPECIAL BOARD MEETING
TUESDAY, JUNE 27, 2023
5:30 P.M.
CROWLEY LAKE COMMUNITY CENTER
58 Pearson Road, Crowley Lake, California**

MINUTES

- 1. ROLL CALL:** Denise Perpall called the meeting to order at 5:32 p.m.
 - A. Board Members Present: Rick Laborde, Denise Perpall, Haislip Hayes & John Connolly. None absent – 1 Vacancy
Staff: Lorinda Beatty
Guests: Supervisor Duggan

- 2. PUBLIC COMMENT FOR CSA1 AND RPAC BOARDS:** – None

- 3. BOARD REPORTS:** Mr. Connolly reported that the community garden boxes are sold out. Someone reported that a motorcycle set up ramps and was jumping over the skate park.

- 4. ADDITION TO AGENDA –Authority:** Govt. Code SS 54954.2(b)(2). – None

- 5. BOARD VACANCY –** The Board currently has 1 vacancy. Ms. Beatty reported that the notice of vacancy has been posted. Supervisor Duggan was concerned about the length of time of the vacancy and requirements to fill the position. Ms. Beatty stated she would check with the registrar’s office.

- 6. COMMUNITY IMPROVEMENT PROJECTS – RPAC JOINT MEETING**
 - A. **TENNIS COURTS** –Mr. Hayes reported that there is a good possibility this will be addressed this summer. Legal counsel has approved the contracts with vendors.
 - B. **SKATE PARK SHADE STRUCTURE**–No Update
 - C. **COMMUNITY CENTER SHADE STRUCTURE/PERGOLA**–No Update
 - D. **HIKING/BIKING TRAILS**– Mr. Connolly reported that he will be attending the Town to Trails meeting this week and has put together a schedule and has posted it to public social media. Mr. Hayes reported that work has begun on rock creek.
 - E. **BALL FIELD**– No Update
 - F. **VACANT AREA – COMMUNITY CENTER-** There was discussion about the parking/storing of vehicles overnight and throughout the day. Ms. Beatty will contact the County code enforcement to have signs put up. Various County trailers are utilizing space that could be used for parking. Perhaps they can move the vehicles to the sheriff’s sub- station or other county sites.

7. COMMUNITY PROGRAMS

A. WELLNESS PROGRAMS – are in progress

B. SEASONAL PROGRAMS – Ms. Beatty stated that although the Community Yard Sale was cancelled for this year; she has received emails about the date and asked permission from the board to use CSA1 resources to create signs and advertise for a community wide yard sale. It was the consensus of the Board that this would be appropriate.

1. **Summer Youth Programs** – Club House Live – Ms. Beatty reported that this is a program headed up by Mono County Behavioral Health. Ms. Connolly, the Wellness Program Director, was included in the email chain but there has not been any update. Ms. Beatty will follow up for updates on the program.

2. **Tree Lighting Date** was discussed and decided that Sunday, December 3, 2023 would be the best date. Ms. Perpall stated that tree light replacements will need to be purchased and also requested that an outdoor electrical outlet be installed near the tree so that wires are not running across the sidewalk. Ms. Perpall stated she will provide Ms. Beatty with a detailed request. Ms. Beatty will community the request to public works.

8. APPROVE MINUTES – John Connolly made a motion to approve the May 23, 2023, Regular Board Meeting Minutes, Haislip Hayes seconded the motion. Connolly, Laborde, Perpall and Hayes all voted yes. One Vacancy.

9. FINANCIAL REPORT – John Connolly made a motion to accept the May, 2023 Financial Reports as presented; Denise Perpall seconded the motion. Connolly, Laborde, Perpall and Hayes all voted yes. One Vacancy.

10. DISBURSEMENTS (BILLS TO BE PAID) – Denise Perpall made a motion to approve the disbursements as presented, John Connolly seconded the motion. Connolly, Laborde, Perpall and Hayes all voted yes. One Vacancy.

11. UNFINISHED BUSINESS – None

12. BUSINESS INITIATED BY BOARD MEMBERS OR SECRETARY OF THE BOARD – Ms. Beatty stated that her contract renewal is up and does not anticipate any changes and will bring back an extension to the Board next month. Ms. Perpall stated that she will try to organize a family night. Supervisor Duggan suggested that Ms. Perpall contact Kathy Young for ideas or assistance.

13. SET NEXT MEETING DATE – Regular Meeting, Tuesday, July 25 2023, at the Crowley Lake Community Center.

14. ADJOURN THE MEETING – Denise Perpall made a motion to adjourn the meeting, John Connolly seconded. Connolly, Laborde, Perpall and Hayes all voted yes. One Vacancy.

The meeting was adjourned at 6:06 p.m.

MONO COUNTY SERVICE AREA #1
 FINANCIAL REPORT
 For the Period Ending
 June 30, 2023

Previous Balance **\$ 895,478.78**

Income

| | | |
|--------------------------------------|----------|--|
| 6/30/2023 Property Taxes | 2,864.27 | |
| 6/15/2023 Schat Communications | 264.00 | |
| 6/29/2023 Fund Raiser - CL Trail Run | 20.00 | |

Total Income **3,148.27**

Expenses

| | | |
|--------------------------------|--------|--|
| 6/16/2023 Payroll I. Connolly | 836.35 | |
| 6/13/2023 Wellness Instructors | 720.00 | |
| 6/30/2023 Payroll I. Connolly | 678.34 | |

Outstanding

| | | |
|----------|---------------------------------------|--|
| 200.00 | June 27/2023 Board - Reported in July | |
| 1,087.92 | L Beatty - Reported in July | |
| 623.34 | Payroll Reported in July | |

Total Expenses **2,234.69**

Balance Subtotal **896,392.36**

| | | |
|-----------------------------------|--------------|---------------------|
| Less Reserves | | |
| Community Center Improvements | (120,000.00) | |
| Skate Park Structural Maintenance | (43,674.72) | |
| Community Projects | (150,000.00) | |
| Subtotal Reserves | | (313,674.72) |

6/30/2023 AVAILABLE BALANCE IN ACCOUNT **582,717.64**

CSA#1 Income Statement
 County of Mono
 For Fiscal Year 2024, 07/01/2023 - 06/30/2024

| GL Account Number | GL Account Description | Amended Budget | Current YTD | YTD Remaining | % |
|-------------------|---|-------------------|---------------|-------------------|-------------|
| | County Service Area #1 - Crowley | | | | |
| 160-10-225-10020 | PROP TAX -CURRENT SECURED | 204,000.00 | 0.00 | 204,000.00 | 0.00 |
| 160-10-225-14010 | INTEREST INCOME | 4,000.00 | 0.00 | 4,000.00 | 0.00 |
| 160-10-225-14080 | REPEATER TOWER RENT | 3,000.00 | 0.00 | 3,000.00 | 0.00 |
| | Total Revenues | 211,000.00 | 0.00 | 211,000.00 | 0.00 |
| 160-10-225-21100 | SALARY AND WAGES | 17,000.00 | 573.02 | 16,426.98 | 3.40 |
| 160-10-225-21104 | Bilingual Pay | 0.00 | 5.16 | -5.16 | 0.00 |
| 160-10-225-21105 | Out of Class Pay | 0.00 | 1.32 | -1.32 | 0.00 |
| 160-10-225-22100 | EMPLOYEE BENEFITS | 3,000.00 | 0.00 | 3,000.00 | 0.00 |
| 160-10-225-22101 | Medicare Taxes | 0.00 | 43.84 | -43.84 | 0.00 |
| 160-10-225-31400 | BUILDING/LAND MAINT & REPAIR | 280,000.00 | 0.00 | 280,000.00 | 0.00 |
| 160-10-225-32000 | OFFICE EXPENSE | 1,000.00 | 0.00 | 1,000.00 | 0.00 |
| 160-10-225-32450 | CONTRACT SERVICES | 10,000.00 | 0.00 | 10,000.00 | 0.00 |
| 160-10-225-32500 | PROFESSIONAL & SPECIALIZED SER | 20,000.00 | 0.00 | 20,000.00 | 0.00 |
| 160-10-225-32950 | RENTS & LEASES - REAL PROPERTY | 1,200.00 | 0.00 | 1,200.00 | 0.00 |
| 160-10-225-33120 | SPECIAL DEPARTMENT EXPENSE | 10,500.00 | 0.00 | 10,500.00 | 0.00 |
| 160-10-225-33600 | UTILITIES | 6,800.00 | 0.00 | 6,800.00 | 0.00 |
| 160-10-225-52010 | Land & Improvements | 400,000.00 | 0.00 | 400,000.00 | 0.00 |
| 160-10-225-91010 | CONTINGENCY | 61,500.00 | 0.00 | 61,500.00 | 0.00 |
| | Total Expenditures | 811,000.00 | 623.34 | 810,376.66 | 0.00 |

CSA#1 Income Statement
County of Mono
For Fiscal Year 2024, 07/01/2023 - 06/30/2024

| | | | | |
|--------------|--------------------|----------------|--------------------|---------------|
| Total | -600,000.00 | -623.34 | -599,376.66 | 100.00 |
|--------------|--------------------|----------------|--------------------|---------------|

CSA#1 Income Statement
County of Mono
For Fiscal Year 2024, 07/01/2023 - 06/30/2024

CSA#1 Refundable Deposits

| | | | | |
|---------------------------|--------------------|--------------------|--------------------|----------------------|
| Total Revenues | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>100.00</u> |
| Total Expenditures | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>100.00</u> |
| Total | <u><u>0.00</u></u> | <u><u>0.00</u></u> | <u><u>0.00</u></u> | <u><u>100.00</u></u> |

**Mono County Service Area One
Warrant Request Distribution List
Presented to Board
July 25, 2023**

| Vendor | Description | Amount |
|------------------|-----------------------------------|---------------|
| Connolly, John | Board Fees - Meeting June | 50.00 |
| Hayes, Haislip | Board Fees - Meeting June | 50.00 |
| Laborde, Rick | Board Fees - Meeting June | |
| Perpall, Denise | Board Fees - Meeting June | 50.00 |
| Beatty, Lorinda | Secretarial Services | 758.88 |
| Hilton Creek CSD | Sewer Services - Community Center | 512.70 |
| | Wellness Director | 623.34 |

Total 2,044.92