

**MONO COUNTY SERVICE AREA NO. 1**  
**REGULAR BOARD MEETING**  
**TUESDAY, OCTOBER 24, 2023**  
**5:30 P.M.**  
**CROWLEY LAKE COMMUNITY CENTER**  
**58 Pearson Road, Crowley Lake, California**

Members of the public will have the opportunity to directly address the Board of Directors concerning any item listed on the Agenda below before or during consideration of that item. In order to better accommodate members of the public, specific times for Agenda Items will be heard at the specified time or soon thereafter. Agenda Items without specific times may be rearranged to accommodate the Board's schedule. All public comments will be limited by the President of the Board to a speaking time of five minutes.

**AGENDA**

1. Call the meeting to order
  - A. Roll Call
2. Public Comment: The public may speak on any item not appearing on the agenda
3. Board Member Reports
4. Additions to the Agenda
5. Board Vacancy – Update
6. Community Center
7. Community Improvement Projects
  - A. Tennis Courts
  - B. Skate Park Shade Structure
  - C. Community Center Shade Structure/Pergola
  - D. Hiking/Biking Trails
  - E. Ball Field
  - F. Vacant Area – Community Center
8. Community Programs
  - A. Wellness Programs
  - B. Crowley Lake Trail Run
  - C. Seasonal Programs
    1. Tree Lighting Event Update
9. Approve the Minutes of September 26, 2023
10. Financial Report –September, 2023
11. Disbursements
12. Unfinished Business from Prior Meetings
13. Business Initiated by Board Members or Secretary of the Board
14. Set Next Meeting Date Tuesday November 28, 2023  
Set Next Special Meeting Date, Sunday December 3, 2023 – Special Event  
Meeting Date – December 26, 2023 - Cancelled
15. Adjournment

Documents and materials relating to an open session agenda item that are provided to the Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection and copying at the District Office, by arrangement, by calling the District Secretary at (760) 965-9696

**MONO COUNTY SERVICE AREA NO. 1  
REGULAR BOARD MEETING  
TUESDAY, SEPTEMBER 26, 2023  
5:30 P.M.  
CROWLEY LAKE COMMUNITY CENTER  
58 Pearson Road, Crowley Lake, California**

**MINUTES**

- 1. ROLL CALL:** Denise Perpall called the meeting to order at 5:37 p.m.
  - A. Board Members Present: Haislip Hayes, Rick Laborde & John Connolly.  
Absent – Denise Perpall and 1 Vacancy  
Staff: Lorinda Beatty
- 2. PUBLIC COMMENT:** None
- 3. BOARD REPORTS:** Mr. Hayes attended an RPAC meeting last week.
- 4. ADDITION TO AGENDA –Authority:** Govt. Code SS 54954.2(b)(2). – None
- 5. BOARD VACANCY UPDATE –** None
- 6. COMMUNITY CENTER**
  - A. **PARKING UPDATE**– No Updates
  - B. **ELECTRICAL OUTLET – TREE LIGHTING** – Scope of work sent to Public Works.
- 7. COMMUNITY IMPROVEMENT PROJECTS**
  - A. **TENNIS COURTS** – No new updates. Town of Mammoth’s cost for a sports court was approximately \$160,000 and Pickle Ball Court \$100,000.
  - B. **SKATE PARK SHADE STRUCTURE**–No Update
  - C. **COMMUNITY CENTER SHADE STRUCTURE/PERGOLA**–No Update
  - D. **HIKING/BIKING TRAILS**

Mr. Connolly met with the Forest Service and Ms. Rose and biked some trails for 3 hours. The Forest Service and Ms. Rose will be working on a formal proposal and possibly begin the project for 2024-2025. The Forest Service was not interested in legalizing social trails because that sends the wrong message. Alternatively, the ideal goal would be to create trails that are legal and user friendly.
  - E. **BALL FIELD**– No new updates.
  - F. **VACANT AREA – COMMUNITY CENTER**- No Update
- 7. COMMUNITY PROGRAMS**
  - A. **WELLNESS PROGRAMS** – Mr. Connolly reported that the new Salsa program has been well received but needs more participants.

**B. Crowley Lake Trail Run** – Mr. Connolly reported that the run went well but had a lighter participation than last year, likely due to other local activities.

**B. SEASONAL PROGRAMS**

- 1. Tree Lighting Date** – Will be held on December 3<sup>rd</sup>, 2023 and will start at 5:30 and will need volunteers to set up the night before.
  
- 8. APPROVE MINUTES** – John Connolly made a motion to approve the August 22, 2023, Regular Board Meeting Minutes, Haislip Hayes seconded the motion. Connolly, Hayes and Laborde all voted yes. Perpall was absent and one vacancy.
  
- 9. FINANCIAL REPORT** – John Connolly made a motion to accept the August 2023 Financial Reports as presented; Haislip Hayes seconded the motion. Connolly, Hayes and Laborde all voted yes. Perpall was absent and one vacancy.
  
- 10. DISBURSEMENTS (BILLS TO BE PAID)** – Rick Laborde made a motion to approve the disbursements as presented, Haislip Hayes seconded the motion. Connolly, Hayes and Laborde all voted yes. Perpall was absent and one vacancy.
  
- 11. UNFINISHED BUSINESS** – None
  
- 12. BUSINESS INITIATED BY BOARD MEMBERS OR SECRETARY OF THE BOARD** – None
  
- 13. SET NEXT MEETING DATE** – Regular Meeting, Tuesday, October 24, 2023, at the Crowley Lake Community Center.
  
- 14. ADJOURN THE MEETING** – John Connolly made a motion to adjourn the meeting, Haislip Hayes seconded. Connolly, Hayes and Laborde all voted yes. Perpall was absent and one vacancy.

The meeting was adjourned at 6:24 p.m.

MONO COUNTY SERVICE AREA #1  
FINANCIAL REPORT  
9/30/2023

**Previous Balance** **\$ 916,830.05**

Income

9/6/2023 Schatt Communications	264.00
9/30/2023 Current Unsecured Property Taxes	12,263.95

**Total Income** **12,527.95**

Expenses

9/26/2023 John Connolly Sept & CLTR	100.00
9/26/2023 Haislip Hayes Denise Perpall	50.00
9/26/2023 Richard Labord	50.00
9/26/2023 Lorinda Beatty Sec Services August	816.75
9/25/2023 S. Nottingham	400.00
9/25/2023 S. Nottingham	360.00
9/25/2023 S. Nottingham	200.00
9/25/2023 Mountain Meadows Mutual Water	300.00
9/25/2023 Hilton Creek CSD	580.68
9/25/2023 Olson Trust	1,200.00

**Total Expenses** **4,057.43**

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**Balance Subtotal** **925,300.57**

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<b>Project Funding</b>		
Tennis Court (FY 2022/23 Carry Over \$200K)	(250,000.00)	
Skate Park Shade Structure	(75,000.00)	
Community Center Pergola	(75,000.00)	
Hiking Biking Trails	(100,000.00)	
Vacant Area - Community Center	(50,000.00)	
Water Fountains	(50,000.00)	
<b>Subtotal Reserves</b>		<b>(600,000.00)</b>
<b>9/30/2023</b>	<b>AVAILABLE BALANCE IN ACCOUNT</b>	<b>325,300.57</b>

10:47 AM

10/18/23

Accrual Basis

MONO COUNTY SERVICE AREA NO 1

Profit & Loss

September 2023

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	<u>Sep 23</u>
Ordinary Income/Expense	
Income	
Unsecure Property Taxes	12,263.95
14080 · Tower Income	
Leased Site	264.00
Total 14080 · Tower Income	<u>264.00</u>
Total Income	<u>12,527.95</u>
Gross Profit	12,527.95
Expense	
32450 · Contract Serv. Wellness Program	760.00
32500 · Professional/Admin Fee	
32500 A · Secretarial	816.75
Total 32500 · Professional/Admin Fee	816.75
32950 · Rents & Leases - Real Prop	1,200.00
33120 · Special Department Exp	
33120 A · Board Fees	150.00
33120C · Crowley Lake Trail Run Expenses	50.00
Total 33120 · Special Department Exp	200.00
33600 · Utilities	
33600 B · Sewer	580.68
33600 C · Water	300.00
Total 33600 · Utilities	<u>880.68</u>
Total Expense	<u>3,857.43</u>
Net Ordinary Income	<u>8,670.52</u>
Net Income	<u><u>8,670.52</u></u>

**MONO COUNTY SERVICE AREA #1**  
**BUDGET to ACTUAL REPORT FISCAL YEAR 2023/2024**  
**Saturday, September 30, 2023**  
*Pending Adjustments from Prior Year*

	BUDGETED 2023-2024	August	September	Year to Date	(OVER) or UNDER
<b>REVENUE:</b>					
<b>Total Property Tax</b>	<b>204,000.00</b>	<b>13,214.54</b>	<b>12,263.95</b>	<b>25,478.49</b>	<b>178,521.51</b>
<i>Secured Property Tax</i>	<i>204,000.00</i>			<i>-</i>	<i>204,000.00</i>
<i>Unsecured Property Tax</i>	<i>-</i>		<i>12,263.95</i>	<i>12,263.95</i>	<i>(12,263.95)</i>
<i>Misc, HOPTR &amp; Excess ERAF</i>	<i>-</i>	<i>13,214.54</i>		<i>13,214.54</i>	<i>(13,214.54)</i>
<i>Redemption Penalties</i>	<i>0.00</i>			<i>-</i>	<i>0.00</i>
<i>Unitary Taxes</i>	<i>0.00</i>			<i>-</i>	<i>0.00</i>
<b>Interest Income</b>	<b>4,000.00</b>				<b>4,000.00</b>
<b>Rents</b>	<b>3,000.00</b>	<b>264.00</b>	<b>264.00</b>	<b>792.00</b>	<b>2,208.00</b>
<i>Schat Net</i>	<i>3,000.00</i>	<i>264.00</i>	<i>264.00</i>	<i>792.00</i>	<i>2,208.00</i>
<i>KRSW</i>	<i>0.00</i>			<i>-</i>	<i>0.00</i>
<b>FED: FCC Grant</b>	<b>0.00</b>			<b>-</b>	<b>0.00</b>
<b>Special Assessments</b>	<b>0.00</b>			<b>-</b>	<b>0.00</b>
<b>Community Garden Fees</b>	<b>0.00</b>			<b>-</b>	<b>0.00</b>
<b>Community Wellnes Program Fees</b>	<b>0.00</b>			<b>-</b>	<b>0.00</b>
<b>Donations and Contributions</b>	<b>0.00</b>			<b>-</b>	<b>0.00</b>
<b>Fund Raisers</b>	<b>0.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00</b>
<i>Garage/Yard Sale Fees</i>	<i>-</i>			<i>-</i>	<i>-</i>
<i>Crowley Lake Trail Run</i>	<i>-</i>			<i>-</i>	<i>-</i>
<i>Skate Park Fundraisers</i>	<i>0.00</i>			<i>-</i>	<i>0.00</i>
<b>FUND BALANCE Forward</b>	<b>-</b>	<b>910,076.26</b>		<b>910,076.26</b>	
<b>TOTAL REVENUE:</b>	<b>211,000.00</b>	<b>923,554.80</b>	<b>12,527.95</b>	<b>936,346.75</b>	<b>184,729.51</b>

**EXPENDITURES:**

<b>Wellness Director</b>	<b>20,000.00</b>	<b>1,628.14</b>	<b>-</b>	<b>2,977.16</b>	<b>17,022.84</b>
<i>Salary &amp; Wages</i>	17,000.00	1,496.73		2,736.87	14,263.13
<i>Bilingual Pay</i>				11.16	
<i>Out of Class Pay</i>				2.85	
<i>Medicare Taxes</i>		114.50		209.37	
<i>State Disability</i>		3.44		3.44	
<i>Employee Benefits</i>	3,000.00	13.47		13.47	2,986.53
<b>TelePhone Communicaitons</b>	<b>0.00</b>			<b>-</b>	<b>0.00</b>
<b>Equipment Maintenance &amp; Repairs</b>	<b>0.00</b>			<b>-</b>	<b>0.00</b>
<b>Building /Land Maint &amp; Repairs</b>	<b>280,000.00</b>	<b>-</b>	<b>-</b>		<b>280,000.00</b>
<i>Ballfield</i>	40,000.00			-	
<i>Community Center</i>	40,000.00			-	
<i>Landscape</i>	40,000.00			-	
<i>Skate Park</i>	40,000.00			-	
<i>Tennis Courts</i>	40,000.00			-	
<i>Land &amp; Improvements</i>	40,000.00			-	
<i>Other</i>	40,000.00			-	
<b>Office</b>	<b>1,000.00</b>			<b>-</b>	<b>1,000.00</b>
<b>Technology Expense</b>	<b>0.00</b>			<b>-</b>	<b>0.00</b>
<b>Copier Pool Expense</b>	<b>0.00</b>			<b>-</b>	<b>0.00</b>
<b>Contract Services</b>	<b>10,000.00</b>	<b>-</b>	<b>760.00</b>	<b>760.00</b>	<b>9,240.00</b>
<i>Wellness Instructors</i>	10,000.00		760.00	760.00	
<i>Other</i>	0.00			-	
<b>Professional &amp; Specialized Services</b>	<b>20,000.00</b>	<b>-</b>	<b>816.75</b>	<b>1,494.83</b>	<b>18,505.17</b>
<i>Secretarial</i>	12,000.00		816.75	1,494.83	
<i>Legal</i>	0.00			-	
<i>Property Tax Admin Fee</i>	5,000.00			-	
<i>Other</i>	3,000.00			-	
<b>Rents &amp; Leases - Other</b>	<b>0.00</b>			<b>-</b>	<b>0.00</b>
<b>Rents &amp; Leases - Real Property</b>	<b>1,200.00</b>		<b>1,200.00</b>	<b>1,200.00</b>	<b>-</b>
<b>Special Department Expense</b>	<b>10,500.00</b>	<b>473.99</b>	<b>200.00</b>	<b>873.99</b>	<b>9,626.01</b>
<i>Board Fees</i>	5,000.00	300.00	150.00	650.00	4,350.00
<i>CL Trail Run</i>	3,000.00	173.99	50.00	223.99	
<i>Event Expenses</i>	2,500.00			-	
<b>Utilities</b>	<b>6,800.00</b>	<b>-</b>	<b>880.68</b>	<b>1,180.68</b>	<b>5,619.32</b>
<i>Electric</i>	300.00			-	
<i>Sewer</i>	5,000.00		580.68	580.68	
<i>Water</i>	1,500.00		300.00	600.00	
<b>Capital Projects Inc. Equip, Labor, Land Imp.</b>	<b>400,000.00</b>			<b>-</b>	<b>400,000.00</b>
<i>Tennis Court Replacement</i>	50,000.00			-	
<i>Skate Park Shade Structure</i>	75,000.00			-	
<i>Community Center Pergola</i>	75,000.00			-	
<i>Hiking Biking Trails</i>	100,000.00			-	
<i>Vacant Area - Community Center</i>	50,000.00			-	
<i>Water Fountains</i>	50,000.00			-	
<i>Library</i>				-	
<b>Capital Equipment &gt;\$5,000</b>	<b>-</b>			<b>-</b>	<b>-</b>
<i>    Be allocated from Land Improvement as realized</i>				-	
<b>Contingency</b>	<b>61,500.00</b>			<b>0.02</b>	<b>61,499.98</b>
<b>TOTAL EXPENDITURES:</b>	<b>811,000.00</b>	<b>2,102.13</b>	<b>3,857.43</b>	<b>8,486.68</b>	<b>802,513.32</b>

**Mono County Service Area One  
Warrant Request Distribution List  
Presented to Board  
October 24, 2023**

<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
Connolly, John	Board Fees - Meeting	50.00
Rick Laborde	Board Fees - Meeting	50.00
Denise Perpall	Board Fees - Meeting	50.00
Beatty, Lorinda	Secretarial Services	847.50
I. Connolly	Wellness Director - Sept 2023 - Pmt Issued	3,042.28
	<b>Total</b>	<b>4,039.78</b>