

**MONO COUNTY SERVICE AREA NO. 1
REGULAR BOARD MEETING
TUESDAY, NOVEMBER 29, 2022
5:30 P.M.
CROWLEY LAKE COMMUNITY CENTER
58 Pearson Road, Crowley Lake, California**

Members of the public will have the opportunity to directly address the Board of Directors concerning any item listed on the Agenda below before or during consideration of that item. In order to better accommodate members of the public, specific times for Agenda Items will be heard at the specified time or soon thereafter. Agenda Items without specific times may be rearranged to accommodate the Board's schedule. All public comments will be limited by the President of the Board to a speaking time of five minutes.

AGENDA

1. Call the meeting to order
2. Public Comment – the public may speak on any item not appearing on the agenda
3. Board Member Reports
4. Additions to the Agenda
5. Approve the Minutes of October 25, 2022 Regular Board Meeting
6. Financial Report – October, 2022
7. Community Improvement Projects and Programs
 - A. Hiking/Biking Trails
 - B. Skate Park – Shade Structure
 - C. Community Programs
 - D. Tennis Courts
 - E. Ball Field
 - F. Winter Programs/ Tree Lighting
 - G. Vacant area at Community Center
 - H. Crowley Lake Youth Activities
8. Bills to Be Paid
9. Board Appointments
10. Unfinished Business from Prior Meetings
11. Business Initiated by Board Members or Secretary of the Board
12. Set Next Meeting Date January 24, 2023
13. Adjourn the Meeting

Documents and materials relating to an open session agenda item that are provided to the Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection and copying at the District Office, by arrangement, by calling the District Secretary at (760) 965-9696

In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, then please Lorinda Beatty at (760) 965-9696. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

**MONO COUNTY SERVICE AREA NO. 1
BOARD OF DIRECTORS REGULAR MEETING
CROWLEY LAKE COMMUNITY CENTER**

OCTOBER 25, 2022

MINUTES

1. ROLL CALL: John Connolly called the meeting to order at 5:30 p.m.

Board Members Present: John Connolly, Rick Laborde, Haislip Hayes Dave Titus
and Denise Perpall
Board Members Absent: None
Staff: Lorinda Beatty
Guests: None

2. PUBLIC COMMENT – None

3. BOARD MEMBER REPORTS – John Connolly received a good update from RPAC on trails.

4. ADDITION TO AGENDA –Authority: Govt. Code SS 54954.2(b)(2). Ms. Beatty provided information to the Board of an email addressed to Hilton Creek Community Services District regarding non-renewal of snow removal contracts for the Crowley Lake area by a local vendor, which caused some concern for local citizens.

5. APPROVE MINUTES – John Connolly made a motion to approve the September 27, 2022, Regular Board Meeting Minutes Dave Titus seconded the motion. Connolly, Laborde, Hayes, Titus and Perpall all voted yes.

6. FINANCIAL REPORT- John Connolly made a motion to approve the September 2022 financial reports. Denise Perpall seconded the motion, Connolly, Laborde, Hayes, Titus and Perpall all voted yes.

7. COMMUNITY / IMPROVEMENT PROJECTS AND PROGRAMS

A. HIKING/BIKING TRAILS – No Updates

B. SKATE PARK – No Updates

C. COMMUNITY PROGRAMS – No Updates

D. TENNIS COURTS – Haislip Hayes reported that Mono County is working with the vendor regarding contract.

E. BALLFIELD

- 1) **Maintenance Infield Upgrade** – Dave Titus stated that Jason Davenport responded to maintenance issues. Dave Titus responded to the email and asked who the South County Facility Supervisor but has not had a response.
- 2) **Potential sand volleyball courts at the ballfield – Community Interest** – No new update

F. FALL/WINTER PROGRAMS – Christmas Tree Lighting will be held on Sunday, December 18, 2022. Activities will include Santa on the firetruck and possibly live music. Ms. Beatty will update the flyers and print.

G. VACANT AREA AT COMMUNITY CENTER – No updates

H. CROWLEY LAKE YOUTH ACTIVITIES – Ms. Beatty stated that the “Clubhouse Live” program will begin on November 28, 2022 from 4:30 pm to 6 pm for middle school and high school students.

I. LIBRARY EXTERIOR MAINTENANCE – Exterior painting will begin this week.

Item 12 was moved ahead of the schedule.

Mr. Haislip Hayes left the meeting at 6:04 pm

J. SIERRA SPRINGS MAILBOX – UPDATE John Connolly advised there was an email sent out and the new mailboxes will be added to the existing sight.

K. COMMUNITY CENTER KITCHEN – Denise Perpall will pick up a chaffing station donated to the Community Center.

8. **BILLS TO BE PAID** – John Connolly made a motion to pay the bills as Presented, Denise Perpall seconded the motion. Connolly, Laborde, Titus and Perpall all voted yes. Hayes was absent.
9. **BOARD APPOINTMENTS** – John Connolly stated that he has been Board Chair for quite a few years and wanted to give others a chance to fill the position by an annual rotation.
10. **UNFINISHED BUSINESS** – Denise Perpall suggested that the last fall gathering be skipped and perhaps restart the gathering program in the Spring.

11. **BUSINESS INITIATED BY BOARD MEMBERS OR SECRETARY OF THE BOARD** – Rick Laborde would like CSA1 to help initiate a “Fire Safe Council” as discussed in the community meeting earlier this year.
12. **SET NEXT MEETING DATE – Special Meeting**, Tuesday, November 29, 2022, at the Crowley Lake Community Center.
13. **ADJOURN THE MEETING** – John Connolly made a motion to adjourn the meeting, Denise Perpall seconded. Connolly, Laborde, Titus and Perpall all voted yes. Hayes was absent.

Meeting was adjourned at 6:27 p.m.

MONO COUNTY SERVICE AREA #1
 FINANCIAL REPORT
 For the Period Ending
October 31, 2022

Previous Balance **\$ 675,934.62**

Income

| | |
|--------------------------------------|-----------|
| 9/30/2022 Current Unsec Property Tax | 12,298.18 |
| 10/12/2022 Fun Run CashDeposit | 500.00 |
| 10/17/2022 Fun Run Check Deposit | 7,215.00 |
| 10/17/2022 Schat Communicaitons | 264.00 |

Total Income **20,277.18**

Expenses

| | |
|--|----------|
| 10/25/2022 Board - John Connolly | 50.00 |
| 10/25/2022 Board - Rick Laborde | 50.00 |
| 10/25/2022 Board - Haislip Hayes | 50.00 |
| 10/25/2022 Board - Denise Perpall | 50.00 |
| 10/25/2022 Board - Dave Titus | 50.00 |
| 10/25/2022 Lorinda Beatty, Secretarial - Sept 2022 | 634.13 |
| 10/25/2022 Kelly Paitning & Drywall - C.L. Library | 5,000.00 |
| 10/7/2022 I. Connolly - Payroll | 1,227.84 |
| 10/17/2022 I. Connolly - Reimbursement Fun Run Exp | 2,246.10 |

Total Expenses **9,358.07**

Balance Subtotal **686,853.73**

| | | |
|-----------------------------------|-------------------------------------|---------------------|
| Less Reserves | | |
| Community Center Improvements | (120,000.00) | |
| Skate Park Structural Maintenance | (43,674.72) | |
| Community Projects | (150,000.00) | |
| Subtotal Reserves | | (313,674.72) |
| 10/31/2022 | AVAILABLE BALANCE IN ACCOUNT | 373,179.01 |

MONO COUNTY SERVICE AREA NO 1

Profit & Loss

11/28/22

October 2022

Accrual Basis

| | <u>Oct 22</u> |
|--|-------------------------|
| Income | |
| 10020 · Property Tax Income | |
| Unsecured | |
| Unsecured Current | 12,298.18 |
| Total Unsecured | <u>12,298.18</u> |
| Total 10020 · Property Tax Income | 12,298.18 |
| 14080 · Tower Income | |
| Leased Site | 264.00 |
| Total 14080 · Tower Income | 264.00 |
| 17010 · Fund Raisers | |
| Crowley Lake Trail Run | 7,715.00 |
| Total 17010 · Fund Raisers | <u>7,715.00</u> |
| Total Income | <u>20,277.18</u> |
| Gross Profit | 20,277.18 |
| Expense | |
| 21000 · Payroll - Wellness Program | |
| 21100 · Salary & Wages - Wellness Dir | 1,128.95 |
| 22100 · Employee Ben - Wellness Dir. | 98.89 |
| Total 21000 · Payroll - Wellness Program | 1,227.84 |
| 32500 · Professional/Admin Fee | |
| 32500 A · Secretarial | 634.13 |
| Total 32500 · Professional/Admin Fee | 634.13 |
| 33120 · Special Department Exp | |
| 33120 A · Board Fees | 250.00 |
| Total 33120 · Special Department Exp | 250.00 |
| 60100 · Operating Transfers Out | |
| Library | 5,000.00 |
| Total 60100 · Operating Transfers Out | 5,000.00 |
| 91010 · Contingency | |
| Crowley Lake Trail Run | 2,246.10 |
| Total 91010 · Contingency | <u>2,246.10</u> |
| Total Expense | <u>9,358.07</u> |
| Net Income | <u><u>10,919.11</u></u> |

Budget Review Notes for December 2022

| | |
|---|------------------|
| Add - CL Trail Run Revenue and Expenses | 2,246.10 |
| Adjust Contengency re: CL Trail Run | 215.76 |
| Adjust Office Expenses re: CL Trail Run | 1,700.00 |
| Increase Utilities to \$2700 Add | 10,000.00 |
| Increase Wellness Director - Add | 10,000.00 |
| Operation Transfers Out Add | 4,000.00 |
| Adjust Sewer Utility - Rate Study Audit | |
| Transfer from Reserves: Add | 25,915.76 |

**Mono County Service Area One
Warrant Request Distribution List
Presented to Board
November 29, 2022**

| Vendor | Description | Amount |
|-------------------------------|---|-----------------------|
| Connolly, John | Board Fees - Meeting x 1 | 50.00 |
| Hayes, Haislip | Board Fees - Meeting x 1 | 50.00 |
| Laborde, Rick | Board Fees - Meeting x 1 | 50.00 |
| Perpall, Denise | Board Fees - Meeting x 1 | 50.00 |
| Titus, Dave | Board Fees - Meeting x 1 | 50.00 |
| Beatty, Lorinda | Secretarial Services - August | 568.87 |
| SCE | Pre-Payment | - |
| Mountain Meadows Mutual Water | Ballfied Water | 295.00 |
| Hilton Creek CSD | Sewer - Communittee Center & Skate Park | 574.31 |
| <hr/> | | Total 1,688.18 |