

**MONO COUNTY SERVICE AREA NO. 1  
REGULAR BOARD MEETING  
TUESDAY, OCTOBER 25, 2022  
5:30 P.M.  
CROWLEY LAKE COMMUNITY CENTER  
58 Pearson Road, Crowley Lake, California**

Members of the public will have the opportunity to directly address the Board of Directors concerning any item listed on the Agenda below before or during consideration of that item. In order to better accommodate members of the public, specific times for Agenda Items will be heard at the specified time or soon thereafter. Agenda Items without specific times may be rearranged to accommodate the Board's schedule. All public comments will be limited by the President of the Board to a speaking time of five minutes.

**AGENDA**

1. Call the meeting to order
2. Public Comment – the public may speak on any item not appearing on the agenda
3. Board Member Reports
4. Additions to the Agenda
5. Approve the Minutes of September 27, 2022 Regular Board Meeting
6. Financial Report – September, 2022
7. Community Improvement Projects and Programs
  - A. Hiking/Biking Trails
  - B. Skate Park – Shade Structure
  - C. Community Programs
  - D. Tennis Courts
  - E. Ball Field
  - F. Fall/Winter Programs
  - G. Vacant area at Community Center
  - H. Crowley Lake Youth Activities
  - I. Library Exterior Maintenance
  - J. Sierra Springs Mailbox - Update
  - K. Community Center Kitchen
8. Bills to Be Paid
9. Board Appointments
10. Unfinished Business from Prior Meetings
11. Business Initiated by Board Members or Secretary of the Board
12. Set Next Meeting Date –To Be Announced
13. Adjourn the Meeting

Documents and materials relating to an open session agenda item that are provided to the Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection and copying at the District Office, by arrangement, by calling the District Secretary at (760) 965-9696

In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, then please Lorinda Beatty at (760) 965-9696. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

**MONO COUNTY SERVICE AREA NO. 1  
BOARD OF DIRECTORS REGULAR MEETING  
CROWLEY LAKE COMMUNITY CENTER**

**SEPTEMBER 27, 2022**

MINUTES

**1. ROLL CALL:** John Connolly called the meeting to order at 5:35 p.m.

Board Members Present: John Connolly, Rick Laborde, Haislip Hayes Dave Titus  
and Denise Perpall

Board Members Absent: None

Staff: Lorinda Beatty

Guests: Supervisor, Rhonda Duggan

**2. PUBLIC COMMENT** – None

**3. BOARD MEMBER REPORTS** – John Connolly received a good update from RPAC on trails.

**4. ADDITION TO AGENDA** –Authority: Govt. Code SS 54954.2(b)(2). None

**5. APPROVE MINUTES** – Dave Titus made a motion to approve the August 23, 2022, Regular Board Meeting Minutes Haislip Hayes seconded the motion. Connolly, Laborde, Hayes, Titus and Perpall all voted yes.

**6. FINANCIAL REPORT-** John Connolly made a motion to approve the August 2022 financial reports. Denise Perpall seconded the motion, Connolly, Laborde, Hayes, Titus and Perpall all voted yes.

**7. COMMUNITY / IMPROVEMENT PROJECTS AND PROGRAMS**

**A. HIKING/BIKING TRAILS** – John Connolly reported from RPAC that Marcela Rose has been appointed as the Outdoor Recreation Manager. RPAC has invited Marcela to the area to talk about the trails. Mr. Titus suggested that a trail be developed between the store and the library to make the park and library more accessible to residents.

**B. SKATE PARK** – No Updates

**C. COMMUNITY PROGRAMS** – John Connolly reported there was an emergency preparedness meeting at the Community Center and approximately 35 community members attended. A full panel of Emergency Officials were present

and a fire safe council was recommended, and CSA 1 would like to find a way to support the effort.

The Crowley Lake Trail Run was September 25<sup>th</sup> and 103 people registered and approximately 83 people participated. Funds raised are approximately \$11,200 expenses are still pending. This was a good fund raiser to help with the community projects. Isabel Connolly did a great job heading up the project.

Dave Titus suggested trying to have arts classes through the Mono Arts Council. Supervisor Dugan added that she sat in on the Economic Development Tourism and Film Commission Meeting and they are about to start their grant process and one of the things they asked about was if there were anything in the south county that could request funding which might be in line with this suggestion.

There was also a game day on September 11th in the afternoon. There was not a very good turnout.

**D. TENNIS COURTS** – Haislip Hayes will meet with Mr. Rotan this week and will report back to the Board.

**E. BALLFIELD**

- 1) **Maintenance Infield Upgrade** – Mr. Titus reported there will be some fall ball and there are a lot of weeds in the grass. When they mow the field, they are still driving the mower on the dirt and damaging the infield. Supervisor Duggan recommended we contact Mr. Vega about the problems and the fall ball schedule.
- 2) **Potential sand volleyball courts at the ballfield – Community Interest** – No new update

**F. FALL/WINTER PROGRAMS** – Flyers have been mailed out for the fall programs. Isabel Connolly has an email list and if anyone would like to be added they can contact Ms. Beatty or Ms. Connolly. Additionally, Isabel Connolly will add other local events to her email program.

**G. VACANT AREA AT COMMUNITY CENTER** – Rick Laborde suggested we add larger recycling bins. Haislip Hayes stated that he had a conversation with a company called EV Range and they are looking for municipal facilities to add EV chargers to their locations and they will pay. Haislip will meet with Mr. Rotan later in the week and discuss the possibilities.

**H. CROWLEY LAKE YOUTH ACTIVITIES** - Ms. Beatty reported that she has had discussions with Mono County Behavior Health for afterschool programs and it was suggested by the Board to move forward and try the program for one day a week after school.

**I. LIBRARY EXTERIOR MAINTENANCE** – John Connolly stated that some years ago there was an informal conversation about CSA1 helping to maintain the library exterior. Dave Titus stated that there are plans in the near future to paint the exterior and work on the back deck. It was the consensus of the Board to look providing some funds for this project.

**8. BILLS TO BE PAID** – John Connolly made a motion to pay the bills as Presented, Perpall seconded the motion. Connolly, Laborde, Hayes, Titus and Perpall all voted yes.

**9. UNFINISHED BUSINESS** – None

**10. BUSINESS INITIATED BY BOARD MEMBERS OR SECRETARY OF THE BOARD** – Ms. Beatty reminded the Board of Brown Act Rules regarding email and reminded the Board that if an announcement is needed, please direct the information to her and she will distribute properly.

Haislip Hayes stated that there may be some opportunities for grants or funding for projects through So Cal Edison.

**11. SET NEXT MEETING DATE** – Tuesday, September 27, 2022, at the Crowley Lake Community Center.

**12. ADJOURN THE MEETING** – John Connolly made a motion to adjourn the meeting, Rick Laborde seconded. Connolly, Laborde, Hayes, Titus and Perpall all voted yes.  
Meeting was adjourned at 6:45 p.m.

MONO COUNTY SERVICE AREA #1  
FINANCIAL REPORT  
For the Period Ending  
**September 30, 2022**

<b>Previous Balance</b>	\$	<b>679,903.73</b>
<b>Adjustment - Reverse IT Late Fees FY 2021/22</b>	\$	<b>25.24</b>
	\$	<b>679,928.97</b>

Income

9/1/2022 Garden Income		25.00
9/12/2022 Schat Net		264.00

<b>10/6/2021 Total Income</b>		<b>289.00</b>
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Expenses

9/27/2022 Board - John Connolly		100.00
9/27/2022 Board - Rick Laborde		50.00
9/27/2022 Board - Haislip Hayes		50.00
9/27/2022 Board - Denise Perpall		100.00
9/27/2022 Board - Dave Titus		50.00
9/23/2022 Wellness Director Payroll - I Connolly		1,116.22
9/27/2022 Perpall - Reimbursement - Family Game Day		118.98
9/27/2022 Secretarial -September 2022		994.97
9/27/2022 SCE		46.26
9/27/2022 Hilton Creek CSD		161.92
9/27/2022 Mountain Meadows Water		295.00
9/27/2022 Olsen Trust - Sunny Slopes Lease		1,200.00
<b>Total Expenses</b>		<b>4,283.35</b>

<b>Balance Subtotal</b>		<b>675,934.62</b>
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***Less Reserves - Adjusted***

Community Center Improvements	(120,000.00)	
Skate Park Structural Maintenance	(43,674.72)	
Community Projects	(150,000.00)	
<b>Subtotal Reserves</b>		<b>(313,674.72)</b>

<b>9/30/2022</b>	<b>AVAILABLE BALANCE IN ACCOUNT</b>	<b>362,259.90</b>
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**MONO COUNTY SERVICE AREA #1**  
**ACTUAL TO BUDGET REPORT FISCAL YEAR 2022/2023**  
**Friday, September 30, 2022**

		BUDGETED	August	September	County	Adjusted	(OVER) or
		2022/2023			Adjust	Year to Date	UNDER
GL ACCT #	REVENUES:						
160-10-225-10020	Total Property Tax	210,800.00	-	-	-	-	210,800.00
	Secured Property Tax	190,000.00					190,000.00
	Unsecured Property Tax	13,300.00					13,300.00
	Misc, HOPTR & Excess ERAF	7,500.00					7,500.00
	Redemption Penalties	0.00					0.00
	Unitary Taxes	0.00					0.00
160-10-225-14010	Interest Income	2,000.00					2,000.00
160-10-225-14080	Rents	0.00	528.00	264.00		1,056.00	(1,056.00)
	Schat Net	0.00	264.00	264.00		792.00	(792.00)
	KRSW	0.00				-	0.00
160-10-225-15601	FED: FCC Grant	0.00				-	0.00
160-10-225-16055	Special Assessments	0.00				-	0.00
160-10-225-16215	Community Garden Fees	100.00				-	100.00
160-10-225-16216	Community Wellnes Program Fees	0.00				-	0.00
160-10-225-17050	Donations and Contributions	0.00				-	0.00
160-10-225-17010	Fund Raisers	0.00	-	25.00		95.00	(95.00)
	Garage/Yard Sale Fees	-		25.00		95.00	(95.00)
	Crowley Lake Trail Run	-					
	Skate Park Fundraisers	0.00				-	0.00
	Transfers from Reserves	153,100.00				-	153,100.00
	<b>TOTAL REVENUES:</b>	<b>366,000.00</b>	<b>528.00</b>	<b>289.00</b>		<b>1,151.00</b>	<b>364,849.00</b>
GL ACCT #	EXPENDITURES:						
160-10-225-21100	Wellness Director	14,517.18	3,785.88	1,116.22	-	5,497.43	9,019.75
160-10-225-21100	Salary & Wages	12,312.50	3,480.95	1,026.32		5,054.65	7,257.85
160-10-225-22100	Employee Benefits	2,204.68	304.93	89.90		442.78	1,761.90
160-10-225-30280	Telephone Communicaitons	0.00				-	0.00
160-10-225-31200	Equipment Maintenance & Repairs	0.00				-	0.00
160-10-225-31400	Building /Land Maint & Repairs	50,000.00	-	-		-	50,000.00
	Ballfield	0.00					
	Community Center	10,000.00					
	Landscape	0.00					
	Skate Park	10,000.00					
	Tennis Courts	30,000.00					
	Land & Improvements	0.00					
	Other	0.00					
160-10-225-32000	Office	600.00	215.76		(215.76)	-	600.00
160-10-225-32010	Technology Expense	0.00				-	0.00
160-10-225-32030	Copier Pool Expense	0.00				-	0.00
160-10-225-32450	Contract Services	10,000.00	800.00	-	(200.00)	600.00	9,400.00
	Wellness Instructors	10,000.00	800.00		(200.00)		
	Other	0.00					
160-10-225-32500	Professional & Specialized Services	20,000.00	942.35	994.97	(1,131.10)	1,597.27	18,402.73
	Secretarial	12,000.00	942.35	994.97			
	Legal	0.00					
	Property Tax Admin Fee	5,000.00					
	Other	3,000.00					
160-10-225-32860	Rents & Leases - Other	0.00				-	0.00
160-10-225-32950	Rents & Leases - Real Property	1,200.00		1,200.00		1,200.00	-
160-10-225-33120	Special Department Expense	5,000.00	200.00	468.98	50.00	818.98	4,181.02
	Board Fees	3,000.00	200.00	350.00	50.00	650.00	2,350.00
	CL Trail Run						
	Event Expenses	2,000.00		118.98		118.98	
160-10-225-33600	Utilities	1,000.00	46.06	503.18	(161.92)	592.84	407.16
	Electric		46.06	46.26			
	Sewer			161.92	(161.92)		
	Water			295.00			
160-10-225-52010	Land & Improvements	7,500.00				-	7,500.00
160-10-225-53030	Capital Equipment >\$5,000	250,000.00				-	250,000.00
	New Tennis Courts	150,000.00				-	150,000.00
	Skate Park Shade Structure	100,000.00				-	100,000.00
160-10-225-60100	Operating Transfers Out	0.00				-	0.00
	Community Projects						
	Library						
	Other						
160-10-225-91010	Contingency	10,000.00				-	10,000.00
	Miscellaneous	0.00				-	0.00
	<b>SUBTOTAL:</b>	<b>369,817.18</b>	<b>5,990.05</b>	<b>4,283.35</b>		<b>10,306.52</b>	<b>359,510.66</b>
	<b>CAPITAL EXPENDITURES:</b>						
	Community Ctr. Landscape Improv.	0.00				-	0.00
	Reserve for Community Center Improv.	10,000.00				-	10,000.00
	Reserve for Skate Park Structural Maint.	5,000.00				-	5,000.00
	Reserve for Community Projects	150,000.00				-	150,000.00
	<b>TOTAL CAPITAL EXPENDITURES:</b>	<b>165,000.00</b>	<b>-</b>	<b>-</b>		<b>-</b>	<b>165,000.00</b>
	<b>TOTAL EXPENDITURES:</b>	<b>534,817.18</b>	<b>5,990.05</b>	<b>4,283.35</b>		<b>11,965.30</b>	<b>522,851.88</b>
	Budget Adjustments						

<b>Budget Review Notes for December 2022</b>	
Add - CL Trail Run Revenue and Expenses	
Adjust Contengency re: CL Trail Run	2,246.10
Adjust Office Expenses re: CL Trail Run	215.76
Increase Utilities to \$2700 Add	1,700.00
Increase Wellness Director - Add	10,000.00
Operation Transfers Out Add	10,000.00
Transfer from Reserves: Add	24,161.86

10:57 AM

10/20/22

Accrual Basis

## MONO COUNTY SERVICE AREA NO 1

## Profit &amp; Loss

September 2022

	Sep 22
Income	
Project Income	
16215 · Garden Plot Income	25.00
Total Project Income	25.00
14080 · Tower Income	
Leased Site	264.00
Total 14080 · Tower Income	264.00
Total Income	289.00
Gross Profit	289.00
Expense	
21000 · Payroll - Wellness Program	
21100 · Salary & Wages - Wellness Dir	1,026.32
22100 · Employee Ben - Wellness Dir.	89.90
Total 21000 · Payroll - Wellness Program	1,116.22
32500 · Professional/Admin Fee	
32500 A · Secretarial	994.97
Total 32500 · Professional/Admin Fee	994.97
32950 · Rents & Leases - Real Prop	1,200.00
33120 · Special Department Exp	
33120 A · Board Fees	350.00
33120 B · Event Expenses - Board Reimb	118.98
Total 33120 · Special Department Exp	468.98
33600 · Utilities	
33600 A · Electric	46.26
33600 B · Sewer	161.92
33600 C · Water	295.00
Total 33600 · Utilities	503.18
Total Expense	4,283.35
Net Income	-3,994.35

**Mono County Service Area One  
Warrant Request Distribution List  
Presented to Board  
October 25, 2022**

<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
Connolly, John	Board Fees - Meeting x 1	50.00
Hayes, Haislip	Board Fees - Meeting x 0	-
Laborde, Rick	Board Fees - Meeting x 1	50.00
Perpall, Denise	Board Fees - Meeting x 2	100.00
Titus, Dave	Board Fees - Meeting x 1	50.00
Beatty, Lorinda	Secretarial Services - August	634.13
SCE	Pre-Payment	50.00
Isabel Connolly	Reimbursement - CL Trail Run 9/25/2022	2,246.10
	<b>Total</b>	<b>3,180.23</b>