

MONO COUNTY SERVICE AREA NO. 1
REGULAR BOARD MEETING
TUESDAY, JUNE 28, 2022
5:30 P.M.
CROWLEY LAKE COMMUNITY CENTER
58 Pearson Road, Crowley Lake, California

****NOTE:** Members of the public will have the opportunity to directly address the Board of Directors concerning any item listed on the Agenda below before or during consideration of that item. In order to better accommodate members of the public, specific times for Agenda Items will be heard at the specified time or soon thereafter. Agenda Items without specific times may be rearranged to accommodate the Board's schedule. All public comments will be limited by the President of the Board to a speaking time of five minutes.

AGENDA

1. Call the meeting to order
2. Public Comment – the public may speak on any item not appearing on the agenda
3. Board Member Reports
4. Additions to the Agenda
5. Approve the Minutes of May 24, 2022 Regular Board Meeting
6. Financial Report – May, 2022
7. Community Center Security
8. Community Improvement Projects and Programs
 - A. Hiking/Biking Trails
 - B. Skate Park – Shade Structure
 - C. Community Programs
 - D. Tennis Courts
 - E. Residential Mailboxes
 - F. Ballfield
 - G. Drinking Fountains
 - H. Summer Activities
 - I. Vacant area at Community Center
 - J. Crowley Lake Youth Activities
9. Bills to Be Paid
10. Unfinished Business from Prior Meetings
11. Business Initiated by Board Members or Secretary of the Board
12. Set Next Meeting Date – July 26, 2022
13. Adjourn the Meeting

Documents and materials relating to an open session agenda item that are provided to the Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection and copying at the District Office, by arrangement, by calling the District Secretary at (760) 965-9696

In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, then please Lorinda Beatty at (760) 965-9696. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

**MONO COUNTY SERVICE AREA NO. 1
BOARD OF DIRECTORS REGULAR MEETING
CROWLEY LAKE COMMUNITY CENTER**

MAY 24, 2022

MINUTES

1. ROLL CALL: John Connolly called the meeting to order at 5:32 p.m.

Board Members Present: John Connolly, Rick Laborde and Dave Titus
Board Members Absent: Denise Perpall and Haislip Hayes
Staff: Lorinda Beatty (Telephonic)
Guests: Supervisor, Rhonda Duggan

2. PUBLIC COMMENT – Supervisor Duggan sent out an email regarding work on the Long Valley Street Project and the majority of the project should be complete about the second week of July. Supervisor Duggan also stated that she donated a BBQ to the Community Center.

3. BOARD MEMBER REPORTS – None

4. ADDITION TO AGENDA –Authority: Govt. Code SS 54954.2(b)(2). None

5. APPROVE MINUTES – John Connolly made a motion to approve the April 26, 2022, Regular Board Meeting Minutes with corrections. Dave Titus seconded the motion. Connolly, Laborde and Titus all voted yes. Ms. Perpall and Mr. Hayes were absent.

6. FINANCIAL REPORT- John Connolly made a motion to approve the April 2022 financial reports. Rick Laborde seconded the motion, Connolly, Titus and Laborde voted yes. Ms. Perpall and Mr. Hayes were absent.

7. PRELIMINARY BUDGET FY 2022–2023 – Ms. Beatty Preliminary Budget has been submitted to the County with one change to the Community Garden Fees. The budget is a little different from previous years to align the CSA1 budget with the Mono County Budget Process.

8. COMMUNITY CENTER SECURITY – John Connolly hasn't had a chance to work on security cameras. Ms. Beatty stated that she has had some communication with Ms. Hussman regarding maintenance needs for the community center. Ms. Beatty asked that the Board develop a detailed list and report to Ms. Hussman as a point person. Supervisor Duggan also discussed the situation with County Personnel.

9. COMMUNITY / IMPROVEMENT PROJECTS AND PROGRAMS

- A. HIKING/BIKING TRAILS** – No Updates
- B. SKATE PARK** – No Updates
- C. COMMUNITY PROGRAMS** – No Updates
- D. TENNIS COURTS** – John Connolly reached out Tony again and Haislip Hayes has been working on some contacts for the project.
- E. RESIDENTIAL MAILBOXES** – No Update
- F. BALLFIELD**
 - 1) **Maintenance Infield Upgrade** – Mr. Titus reported that the little league opening day was a success and there were a lot of people, parking was ok and the snack shack was operational.
 - 2) **Potential sand volleyball courts at the ballfield – Community Interest** – No new update
- G. Crowley Lake Park – Drinking Fountain.** No new update. All of our fountains are broken.
- H. YARD SALE/SUMMER ACTIVITIES** – The Community Yard Sale and BBQ was held on May 22 and there was a good turnout but slightly less than previous years. A Family Game Night is being planned for June.
- I. VACANT AREA AT COMMUNITY CENTER** – No Updates. There were some suggestions for more garden space or a basketball, a fenced court or an outdoor sport court that the area youth could use.
- J. CROWLEY LAKE YOUTH ACTIVITIES.** No Updates

10. BILLS TO BE PAID – John Connolly made a motion to pay the bills as presented. Dave Titus seconded the motion. Connolly, Laborde, and Titus all voted yes. Ms. Perpall and Mr. Hayes were absent.

11. UNFINISHED BUSINESS – None

12. BUSINESS INITIATED BY BOARD MEMBERS OR SECRETARY OF THE BOARD – Supervisor Duggan mentioned that overnight parking is becoming an issue and ordinances need to be checks and signs need to be posted.

13. SET NEXT MEETING DATE – Tuesday, June 28, 2022, at the Crowley Lake Community Center.

14. ADJOURN THE MEETING – John Connolly made a motion to adjourn the meeting, Rick Laborde seconded. Conolly, Laborde and Titus voted yes. Meeting was adjourned at 6:10 p.m. Ms. Perpall and Mr. Hayes were absent.

**MONO COUNTY SERVICE AREA ONE
MEMORANDUM**

TO: BOARD OF DIRECTORS

FROM: LORINDA BEATTY

SUBJECT: FINANCIAL REPORT

DATE: JUNE 28, 2022

Financial Report Summary as of May 31, 2022

Income was \$2640.00 from Schat Net.

Interest Apportionment from December 2021 and March 2022 was \$3,207.81

Expenses total \$3,599.69

Balance: \$696,403.59

Reserves: \$231,763.00 with no change compared to previous month's balance.

Total Available Balance: \$464,640.59

Budget Report Summary as of May 31, 2022

Remaining Budget: 95.04%

Total revenue to date \$212,281.83 Total expenses \$55,119.01

Budget outlook remains well within established limits.

Ongoing Financial Notes

Budget Adjustment will be made to individual fund balance; however, the adjustments will remain within the original whole budget limits.

Budget Adjustment request attached.

MONO COUNTY SERVICE AREA #1
 FINANCIAL REPORT
 For the Period Ending
 May 31, 2022

Previous Balance **\$ 696,531.47**

Income

Interest Revenue December 2021	1,509.50	
Interest Revenue March 2022	1,698.31	
5/16/2022 Schat.net	264.00	
KSRW Site Rent		
Total Income		3,471.81

Expenses

5/24 & 22 20 John Connolly - Board	100.00	
5/24/2022 Rick Laborde - Board	50.00	
5/22/2022 Denise Perpall - Board	50.00	
5/24/2022 Dave Titus - Board	50.00	
Apr-22 Lorinda Beatty - Secretaria	1,003.95	
4/30/2022 Payroll I. Connolly 4/17/22 to 4/30/22	455.75	
5/20/2022 Payroll I. Connolly 5/1/22 to 5/14/22	1,144.04	
6/2/2022 Payroll I. Connolly 5/115/22 to 5/28/22	613.87	
Website Renewal Reimb I. Connolly	132.08	
Total Expenses		3,599.69

Balance Subtotal **696,403.59**

Less Reserves

Community Center Improvements	(101,313.00)	
Skate Park Structural Maintenance	(10,000.00)	
Community Projects	(120,450.00)	
Subtotal Reserves		(231,763.00)

5/31/2022 AVAILABLE BALANCE IN ACCOUNT **464,640.59**

MONO COUNTY SERVICE AREA #1

ACTUAL TO BUDGET REPORT

May 31, 2022

GL ACCT #	REVENUES:	BUDGETED			Year to Date	(OVER) or		Pending	Received
		2021/2022	May	Adj & June		UNDER	UNDER		
160-10-225-10020	Secured Current Prop. Tax	\$ 160,000.00			178,669.86	\$ (18,669.86)	-11.67%	111.67%	
160-10-225-10020	Unsecured Current Prop. Tax	\$ 13,000.00			11,264.95	\$ 1,735.05	13.35%	86.65%	
160-10-225-14010	Interest Income	\$ 5,000.00		\$ 3,207.81	4,841.90	\$ 158.10	3.16%	96.84%	
160-10-225-10020	Misc. and HOPTR, excess ERAF	\$ 7,500.00			7,463.52	\$ 36.48	0.49%	99.51%	
160-10-225-10020	Redemption Penalties	\$ 200.00			-	\$ 200.00	100.00%	0.00%	
160-10-225-10020	Unitary Taxes	\$ 2,700.00			5,295.24	\$ (2,595.24)	-96.12%	196.12%	
160-10-225-10020	Tax Administration Fee				-	\$ -	#DIV/0!	#DIV/0!	
160-10-225-14080	Rents (incl. Schat.net)	\$ 3,168.00		\$ 992.00	4,746.36	\$ (1,578.36)	-49.82%	149.82%	
160-10-225-16215	Community Garden Fees	\$ 200.00			-	\$ 200.00	100.00%	0.00%	
160-10-225-17010	Garage Sale Fees	\$ -			-	\$ -			
160-10-225-17010	Skate Park Fundraisers	\$ 3,000.00			-	\$ 3,000.00	100.00%	0.00%	
160-10-225-16216	Commnity Wellnes Program Fees	\$ 300.00			-	\$ 300.00	100.00%	0.00%	
160-10-225-17050	Donations and Contributions								
160-10-225-16055	Special Assessments								
160-10-225-15601	FED: FCC Grant								
	TOTAL REVENUES:	\$ 195,068.00	\$ -	\$ 4,199.81	212,281.83	\$ (17,213.83)	-8.82%	108.825%	
GL ACCT #	EXPENDITURES:					Remaining		Used	
160-10-225-21100	Wellness Director - Salary & Wages	\$ 10,000.00	\$ 1,616.48	\$ 573.02	8,134.43	\$ 1,865.57	18.66%	81.34%	
10-10-225-22100	Wellness Director - Employee Benefits	\$ 1,500.00	\$ 191.57		714.10	\$ 785.90	52.39%	47.61%	
160-10-225-33120	Board Member Fees	\$ 3,600.00	\$ 250.00		3,118.53	\$ 481.47	13.37%	86.63%	
160-10-225-30280	Telehone Communicaitons	\$ -							
160-10-225-31200	Equipment Maintenance & Repairs	\$ -							
160-10-225-33600	Utilities	\$ 3,125.00	\$ 315.00		1,933.65	\$ 1,191.35	38.12%	61.88%	
160-10-225-32000	Office	\$ 600.00		\$ 174.20	375.20	\$ 224.80	37.47%	62.53%	
160-10-225-32010	Technology Expense	\$ -							
160-10-225-32500	Secretarial	\$ 9,581.00	\$ 1,003.95		7,610.43	\$ 1,970.57	20.57%	79.43%	
160-10-225-32500	Legal	\$ 500.00			360.00	\$ 140.00	28.00%	72.00%	
160-10-225-32500	Property Tax Admin Fee	\$ 8,919.00	\$ 4,236.00	\$ (4,683.00)	4,236.00				
160-10-225-31400	Repairs and Site Maintenance	\$ 15,721.00		\$ 705.00	10,705.00	\$ 5,016.00	31.91%	68.09%	
160-10-225-32860		\$ -		\$ (25.24)	25.24				
160-10-225-32950	Lease Fees (Smith & USFS)	\$ 1,375.00			1,200.00	\$ 175.00	12.73%	87.27%	
160-10-225-32450	Community Wellness Programs (Cont. Svcs)	\$ 4,000.00			1,360.00	\$ 2,640.00	66.00%	34.00%	
160-10-225-31400	Comm. Ctr. Landscape Maintenance	\$ 5,000.00			5,000.00	\$ -	0.00%	100.00%	
160-10-225-31400	Ball Field Maintenance	\$ 5,000.00			7,218.43	\$ (2,218.43)	-44.37%	144.37%	
	Garage Sale Expenses	\$ -			-	\$ -			
160-10-225-52010	Comm. Ctr. Landscape Improvements	\$ -			-	\$ -			
160-10-225-31400	Skate Park Maintenance	\$ 1,000.00			-	\$ 1,000.00	100.00%	0.00%	
	Miscellaneous				-	\$ -			
160-10-225-31400	Community Garden Maintenance	\$ 300.00			300.00	\$ -	0.00%	100.00%	
160-10-225-53030	Capital Equipment >\$5,000	\$ -							
160-10-225-60100	Operating Transfers Out	\$ -							
160-10-225-91010	Contingency	\$ 4,500.00		\$ (2,860.00)	2,828.00	\$ 1,672.00	37.16%	62.84%	
	SUBTOTAL:	\$ 74,721.00	\$ 7,613.00	\$ (6,116.02)	\$ 55,119.01	\$ 19,601.99	26.23%	73.77%	
	CAPITAL EXPENDITURES:								
	Community Ctr. Landscape Improv.				-	\$ -	100%		
	Reserve for Community Center Improv.	\$ 10,000.00			-	\$ 10,000.00	100%	0%	
	Reserve for Skate Park Structural Maint.	\$ 5,000.00			-	\$ 5,000.00	100%	0%	
	Reserve for Community Projects	\$ 150,000.00			-	\$ 150,000.00	100%	0%	
	TOTAL CAPITAL EXPENDITURES:	\$ 165,000.00			-	\$ 165,000.00	100%	0%	
						\$ -			
	TOTAL EXPENDITURES:	\$ 239,721.00	\$ 7,613.00	\$ (6,116.02)	55,068.53	\$ 184,652.47	77.03%	0%	

Budget Adjustments

8/24/2021 \$235 from Contingency to Legal

**Mono County Service Area One
Warrant Request Distribution List
Presented to Board
June 28, 2022**

Vendor	Description	Amount
Connolly, John	Board Fees - Meeting x 0	-
Hayes, Haislip	Board Fees - Meeting x 1	50.00
Laborde, Rick	Board Fees - Meeting x 0	-
Perpall, Denise	Board Fees - Meeting x 1	50.00
Titus, Dave	Board Fees - Meeting x 1	50.00
Beatty, Lorinda	Secretarial Services - May	549.52
Reimbursement - Denise Perpall	Yard Sale BBQ Refund	236.88
SCE	Pre Payment	80.00
Hilton Creek CSD	Sewer - Sakte Parl	161.92
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	Total	1,178.32