

INDIVIDUAL REGISTRATION AS UNLAWFUL DETAINER ASSISTANT

COUNTY OF MONO

<u>Filing Fees</u>	
Filing registration:	\$175.00
Filing bond:	\$7.00
Total Filing Fee:	\$182.00
(Filing Fee includes one ID card)	
Each additional ID card (payable to County Clerk) \$ 10.00	
Additional Fee payable by separate check to County Recorder	
Record the bond - 1st page of bond	\$ 14.00
Each additional page of bond	\$ 3.00

This space reserved for County Clerk

Expiration Date: _____ (Two years from date of filing)

Business and Professions Code §6402 states that the Department of Consumer Affairs shall develop the application required to be completed by a person for purpose of registration. However, as a form has not yet been developed, The County of Mono Clerk-Recorder's Office developed this form based on the revisions made to the applicable sections of the Business and Professions Code effective January 1, 2022.

Please **Type** or **Print** legibly and firmly in **black** ink. Neither the County Clerk nor his deputies are permitted by law to give legal advice and/or assistance. This filing will become a public record and there are no refunds.

Instructions: Completely fill in all personal information requested in Part A. Check each applicable box in Parts B-E and provide information as requested for each box that is checked. Attach legible copies of all documents requested for each box that is checked (attach certified copies and originals as specified). You must sign the completed application under penalty of perjury.

<u>Check One:</u>	<u>Check One:</u>
<input type="checkbox"/> Primary Registration	<input type="checkbox"/> New Registration
<input type="checkbox"/> Secondary Registration – List County of primary registration: _____	<input type="checkbox"/> Renewal of Registration
	Current Registration Number: _____ (if renewal)

A. Personal Information

Name:	Age:
Business Name:	
Business Address:	
Business Telephone Number:	
Personal Identification Number (such as California Drivers License or birth certificate):	

B. Education and Experience (note: you need only qualify under one of the following four options)

1 - Paralegal program/ABA School

I have earned a certificate of completion from a paralegal program that is approved by the American Bar Association (attach copy of certificate of completion)

2 - Paralegal Program/Non-ABA School

I have earned a certificate of completion from a paralegal program that is institutionally accredited but that is not approved by the American Bar Association (attach copy of certificate of completion)

AND

I successfully completed a minimum of 24 semester units (or the equivalent) in legal specialization courses (attach copy of transcript)
Number of semester units (or the equivalent) _____

3 - College or University

I have a bachelor's degree in _____ (attach copy of diploma)

AND

I have completed at least one year of law-related experience working under the supervision of a licensed attorney {attach original statement on the attorney's letterhead signed by the attorney describing the scope and dates of your experience)

OR

I have completed at least one year of experience providing self-help service as defined by Business and Professions Code § 6400 (d) before January 1, 1999 (attach original statement describing the scope and dates of your experience).

4 - High School or General Equivalency Diploma

I have a high school diploma (attach copy of diploma).

OR

I have a general equivalency diploma (attach copy of diploma).

AND

I have completed at least two years of law-related experience working under the supervision of a licensed attorney (attach original statement on the attorney's letterhead signed by the attorney describing the scope and dates of your experience).

OR

I have completed at least two years of experience providing self-help service as defined by Business and Professions Code § 6400(d) before January 1, 1999 (attach original statement describing the scope and dates of your experience).

5 - For Renewal of Registration Only

I have completed 15 hours of continuing legal education courses during the preceding two-year period as required by Business and Professions Code § 6402.2.

C. Civil Judgement

Have you been held liable in a final judgement or a stipulated judgement entered in a civil action that alleged fraud, use of an untrue or misleading representation, or use of an unfair, unlawful or deceptive business practice? (attach a certified copy of **each** judgement)

Yes No

Have you had a civil judgement entered against you in an action arising out of your negligent, reckless or willful failure to properly perform your obligation as a legal document assistant or an unlawful detainer assistant? (attach a certified copy of **each** judgement).

Yes No

D. Criminal Conviction (note: conviction means a plea or verdict of guilty or a conviction following a plea of nolo contendere. Any conviction dismissed under Penal Code §1203.4 must be included).

1. Have you been convicted of a felony? (If yes, attach a certified copy of **each** conviction and disposition) Yes No

2. Have you been convicted of a misdemeanor for unlawful practice of law or contempt of the authority of a court under Business and Professions Code §6126 or §6127? (attach a certified copy of **each** conviction and disposition) Yes No

3. Have you been convicted of a misdemeanor violation of the provisions on Unlawful Detainer assistants and unlawful detainer assistants under Business and Professions Code §6400-6416? (attach a certified copy of **each** conviction and disposition) Yes No

E. Revocation of Registration/Disbarment or Suspension

Have you had your registration as a legal document assistant or an unlawful detainer assistant revoked by a County Clerk under Business and Professions Code §6413? (attach a certified copy of **each** revocation) Yes No

Are you presently disbarred or suspended from the practice of law pursuant to Business and Professions Code § 6100-6117? (provide the date of disbarment or suspension) Yes No

Date of disbarment or suspension: _____

I declare under penalty of perjury under the laws of the State of California that all information on this application and on all accompanying documents is true and correct and that I am not currently disbarred or suspended from the practice of law pursuant to Business and Professions Code § 6100-6117.

Signature of Applicant _____ Date _____