

# BRIDGEPORT VALLEY Regional Planning Advisory Committee

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## BRIDGEPORT VALLEY RPAC BYLAWS

The Bridgeport Valley Regional Planning Advisory Committee (RPAC) is a body of citizens from Bridgeport Valley, appointed by the Mono County Board of Supervisors, to provide the Board with input from the community on matters as outlined in the Revised Statement of Purpose and Procedures updated July 2019.

### **BROWN ACT:**

The Bridgeport Valley RPAC is an established Brown Act public body. All meetings should be conducted in compliance with the Brown Act. The following requirements apply to the Bridgeport Valley RPAC:

1. Each agenda shall be posted at least 72 hours prior to the meeting.
2. No action shall be taken or discussed on items not on the posted agenda.
3. Every agenda must allow for members of the public to speak on any item of interest.

### **PURPOSE:**

As adopted and updated by the Mono County Board of Supervisors, February 2016, and made apart hereto:

### **MEETING RULES & PROCEDURES:**

1. Meetings will be conducted in compliance with the Brown Act.
2. Meetings will be conducted in accordance with Roberts Rules of Order. The Chair has the discretionary power on the degree of formality exercised.
3. Meetings will be held on the Second ~~Thursday-Tuesday~~ of ~~each~~ every other month, beginning with January, or as needed.
4. Special Meetings may be called by the Chair or a majority vote of the membership.

### **OFFICERS:**

Officers shall consist of:

1. Chairperson
2. Vice-Chairperson
3. Secretary

### **ELECTIONS:**

Elections for RPAC officers will be held at the regular meeting in January of each year. Vote will be decided by a simple majority of the membership.

### **TERMS:**

Members will be appointed to 4-year terms, which may be renewed without limit.

### **MEMBERSHIP:**

The BVRPAC shall consist of five to eleven members with four-year staggered terms. Membership is open to all residents, business operators and landowners in the community. To be eligible for appointment, applicant must:

1. Submit an application to the Supervisor representing the 4<sup>th</sup> District.
2. Approved applicant fills next available vacancy.

**ATTENDANCE:**

1. Members are encouraged to attend all meetings.
2. Missing three (3) consecutive meetings or five (5) in one calendar year is grounds to make a recommendation to the Board of Supervisors for removal/replacement.

**QUORUM:**

A quorum is the minimum number of members that must be present at any meetings to make the proceedings of that meeting valid (i.e., take Action on an agenda item). A quorum at the Bridgeport RPAC is as follows:

Number of Members	Majority Vote
5	3
6	4
7	4
8	5
9	5
10	6
11	6

**MEETING CANCELLATION:**

The Chair is allowed to cancel the meeting.