



**DRAFT SPECIAL MEETING MINUTES  
BOARD OF SUPERVISORS, COUNTY OF MONO  
STATE OF CALIFORNIA**

Regular Meetings: First, Second, and Third Tuesday of each month. Location of meeting is specified below.  
Meeting Location: Mono Lake Room, 1st Fl., County Civic Center, 1290 Tavern Rd., Mammoth Lakes, CA  
93546

**Regular Meeting  
November 18, 2025**

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**TRIBAL LAND ACKNOWLEDGMENT**

*In respect to the Indigenous People and Tribal Elders, past, and present, the Bridgeport Indian Colony, Mono Lake Kootzaduka'a Tribe, and Utu Utu Gwaitu Tribe are the Indigenous People who live within this, their ancestral homeland from time immemorial to the present and have been the caretakers of these lands, waters, and all natural resources for the benefit of the environment and of all living things. We who live in Mono County offer this land acknowledgment with a spirit of mutual respect and collaboration.*

9:01 AM Meeting called Order by Chair Salcido.

*Supervisors Present: Duggan, Kreitz, McFarland, Peters, and Salcido.  
Supervisors Absent: None.*

*All votes were conducted by roll call.*

The Mono County Board of Supervisors stream most of their meetings live on the internet and archives them afterward. To search for a meeting from June 2, 2015 forward, please go to the following link: <http://www.monocounty.ca.gov/meetings>.

Pledge of Allegiance led by Supervisor McFarland.

**1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

**Man #1:**

- Comments on notification regarding the fire and evacuations, his wife was not notified.

**Andrea Walker, resident:**

- Comments regarding more organization for contact resources/materials; one official list.
- Thanked the Chambers and local community.
- Discussion on the County representing the residents.

**Katie Hernandez, fire victim that lost home:**

- Discussion on gathering resources, having everything in one place, and mental health options/resources/

**2. RECOGNITIONS**

**A. High Sierra Energy Foundation Celebration of 20th Anniversary**

Departments: Board of Supervisors

(Pam Bold, High Sierra Energy Foundation Executive Director) - Overview of the High Sierra Energy Foundation, highlight past initiatives, and celebrate future endeavors.

**Action:** None.

**Pam Bold, High Sierra Energy Foundation Executive Director:**

- Presented item.

**Chair Salcido requested an Urgency Item:**

- In light of the fire last week, we have been advised that an item must be added to the agenda as there is a need for immediate action. This request requires a vote of the Board of Supervisors to add the item to the agenda regarding a Local Health Emergency Declaration, which is required to be ratified within seven days of the declaration.  
This action is authorized pursuant to Government Code Section 54954.2(b )(2).

**Kreitz moved; Peters seconded**

**Vote: 5 yes, 0 no,**

**M25-242**

**3. COUNTY ADMINISTRATIVE OFFICER**

**Sandra Moberly, County Administrative Officer:**

- Thanked everyone that assisted with the PACK Fire and provided an update on Fire Local Assistance Center which will be held on Friday, November 21 from 9am to 7pm  
Thanked everyone for the turnout in Bridgeport for the Veteran's Day celebration.

**4. DEPARTMENT/COMMISSION REPORTS**

**Kathy Peterson, Health and Human Services Director:**

- Update CalFresh Emergency Food Program and the Food Pantry.
- Discussion on programs that fire victims might benefit from.
- Discussion on the Emergency Center set up and thanked Inyo County, Tri-County Fair Grounds, Red Cross, Inyo County Director, and Mammoth Unified School District.
- Local Assistance Center update and coordination.

**Jill Kearny, Environmental Health Director:**

- Discussion pertaining to the fire, resident wells, and how to be protective.

**Supervisor McFarland:**

- Discussion on a list of parties that have been impacted.

**Supervisor Duggan:**

- Discussion with Kathy Peterson and Sandra Moberly on the contact information for the LAC.

**Chair Salcido:**

- Discussion on notification in Spanish.
- Suggested that Public Health and the Sheriff's work together to give out PPE for fire victims.

**Sheriff Braun:**

- Update on the Sheriff's response efforts with the fire. Special thanks to CHP to keep communities safe.

**Liz Grans, Economic Development Director:**

- Update on the on 21 applications for community grant programs.
- Discussed Sara position and the departments she has been assisting with.

**Supervisor Kreitz:**

- Discussion regarding the grant.

**Wendy Sugimura, Community Development Director:**

- Discussion on plans going to public comment.
- Update on staffing, Building Inspectors.

**Danielle LeBrun, Health Program Manager CCS and Foster Care Nurse:**

- Update on the Community Flu Clinics.

**Robin Roberts, Behavioral Health Director:**

- Evacuation efforts discussion.
- Update on Ready Mono
- Update on the fire and resources available for the public.

**5. CONSENT AGENDA**

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

**A. Board Minutes**

Departments: Clerk of the Board

Approval of Board minutes from July, August, September 2025.

**Action:** (1) Approved Board minutes from July 1, 2025, regular meeting; (2) Approved Board minutes from July 8, 2025, regular meeting; (3) Approve Board minutes from August 5, 2025, regular meeting; (4) Approved Board minutes from August 12, 2025, regular meeting; (5) Approved Board minutes from August 19, 2025, regular meeting; (6) Approved Board minutes from September 2, 2025, regular meeting.

**Kreitz moved; Peters seconded**

**Vote: 5 yes, 0 no,**

**M25-243**

**B. 2025-2026 Children's Medical Services Plan**

Departments: Health And Human Services

The Mono County Children's Medical Services (CMS) Plan is a State requirement in order to satisfy requirements to receive funding. As such, the HHS Department requests for the Chair of the Board of Supervisors to sign the 25-26 CMS Plan Certification Statements.

**Action:** Approved the Chair to sign 2025-2026 Children's Medical Services Plan Certification Statements.

**Kreitz moved; Peters seconded**

**Vote: 5 yes, 0 no,**

**M25-244**

**C. Amendment to Professional Services Agreement with Price Paige & Company, Certified Public Accountants**

Departments: Finance

Amendment to Professional Services Agreement with Price Paige & Company, Certified Public Accountants

**Action:** Approved and authorized amendment to the agreement with Price Paige & Company, to increase the not-to-exceed amount by \$12,000 to cover the additional costs associated with preparation of the County's Annual Comprehensive Financial Report (ACFR) and GASB 18 training for County staff.

**Kreitz moved; Peters seconded**

**Vote: 5 yes, 0 no,**

**M25-245**

**D. Authorization for Public Works Director to Sign Purchase Order**

Departments: Public Works - Solid Waste Division

This minute order request is for the authorization of the Public Works Director to sign all documents and purchase orders.

**Action:** Approved and authorized Public Works Director to sign all documents and purchase orders.

**Kreitz moved; Peters seconded**

**Vote: 5 yes, 0 no,**

**M25-246**

**E. Contract Amendment with Barry Enterprises Inc, dba Sierra Electronics**

Departments: Public Works - Fleet Division

Public Works currently has a contract with Barry Enterprises Inc, dba Sierra Electronics for the specialized vehicle upfitting required for divisions including Sheriff, EMS, and Probation. Upfitting provided includes installation of specialized equipment such as lightbars, cages, sirens, push bumpers, etc.

**Action:** Approved contract amendment and authorized the Public Works Director to sign

on behalf of the County.

**Duggan moved; McFarland seconded**

**Vote: 5 yes, 0 no,**

**M25-251**

**Supervisor Duggan:**

- Pull item off consent, item to be heard at the end of the morning agenda to be heard with item #7h.

**Supervisor Peters:**

- Who is doing what and where the money is coming from?

**Sandra Moberly, County Administrative Officer:**

- Items 7E, 10B, and 10C. will be moved to December 9.

**Supervisor Peters:**

- Special meeting discussion.

Moved to Adjournment.

**F. Agreement with Victoria Campell for the Provision of Indigent Defense Services**

Departments: County Counsel

Mono County presently staffs their indigent defense program with contract attorneys. This request is for approval of an agreement with Victoria Campell for the provision of Indigent Defense Services.

**Action:** Approved Agreement with Victoria Campell for the Provision of Indigent Defense Services and authorized County Administrative Officer to sign agreement on behalf of the County.

**Fiscal Impact:** The agreement requires a payment to the indigent defense attorney in the amount of \$16,714.03 per month for the duration of the agreement and is budgeted within the Public Defender's budget.

**Kreitz moved; Peters seconded**

**Vote: 5 yes, 0 no,**

**M25-247**

**6. CORRESPONDENCE RECEIVED / SENT - NONE**

**7. A. REGULAR AGENDA - MORNING**

**URGENCY ITEM: Pack Fire, Declaration of Local Health Emergency**  
(Dr. Thomas Boo, Public Health Officer, Health and Human Services)

**Action:** Adopted Resolution R25-090, Pack Fire, Declaration of Local Health Emergency.

**McFarland moved; Duggan seconded**

**Vote: 5 yes, 0 no,**

**R25-090**

**Dr. Thomas Boo, Public Health Officer, Health and Human Services:**

- Presented item.

**Supervisor McFarland:**

- Discussion on the list of impacted parties.

**Supervisor Peters:**

- Discussion on the ratification of the Declaration.

**Chris Beck, County Counsel:**

- Clarification on the ratification of declaration.

**B. Public Hearing: General Plan Amendment 25-01 and Amendment to Mono County Code Chapter 5.65 Revising Short-Term Rental Policies and Regulations**

Departments: Community Development

(Wendy Sugimura, Community Development Director, Olya Egorov, Planning Analyst) - Public Hearing to consider proposed amendment to the Mono County General Plan and Code Chapter 5.65 regarding updated short-term rental regulations as recommended by the Planning Commission and previously directed by the Board.

**Action:**

- (1) Hold a public hearing on General Plan Amendment (GPA) 25-01 and modifications to Mono County Code (MCC) Chapter 5.65, received public comment, deliberated the project, as amended:
- (2) Directed staff to incorporate any desired policy alternatives and adopted Resolution R25-091, Amendment to the Mono County General Plan and Code Chapter 5.65 regarding updated short-term rental regulations as amended and the first reading of the Ordinance amending the policies, regulations, and standards for short-term rentals, making the required findings, and finding that the amendments qualify as an exemption under CEQA §15301 (Existing Facilities).

**Peters moved; McFarland seconded**

**Vote: 5 yes, 1 no,**

**M25-248**

**Peters moved; McFarland seconded**

**Vote: 5 yes, 1 no,**

**R25-091**

Supervisor Kreitz: No

*Public Hearing Open: 9:57 AM*

**Wendy Sugimura, Community Development Director:**

- Provided background
- Thanked staff
- Discussion on the Public Comments
- Shared a printout for proposed recommended action.

**Olya Egorov, Planning Analyst:**

- Presented the slideshow.

**Supervisor Kreitz:**

- Short Term Rental (STR) discussion on homes that are approved for STR then that home will forever be in the STR terms, how do we avoid this when a home/property sells that already has STR rights.
- June Lake issue for STR and the roll of the Board to protect the community.

**Supervisor McFarland:**

- Discussion on the inspection requirements.
- Discussion on the shocking numbers.

**Supervisor Kreitz:**

- Discussion on the sale roll over for STR.

**Supervisor Duggan:**

- Comments regarding the different areas within the County that have STR.

**Supervisor Peters:**

- June Lake challenges and the Town adding regulations.

*Break Started: 10:41 AM*

*Break Ended: 10:55 AM*

**June Lake, resident:**

- Discussion on creating a waiting period.

**Heidi Vetter, Realtor:**

- Discussion on the regulations in June Lake that were developed in 2016.
- Opposed of the resolution/ordinance that is being recommended.

*Public Hearing Closed: 11:05 AM*

**C. PUBLIC HEARING: Community Development Block Grant (CDBG) Application**

Departments: County Administrative Office

(Sandra Moberly, County Administrative Officer) - The State Community Development Block Grant (CDBG) Program, administered by the California Department of Housing and Community Development (HCD), released a Notice of Funding on September 30, 2025. Mono County is holding a Public Hearing for discussion of possible CDBG applications.

**Action:** None.

*Public Hearing Open: 11:07 AM*

**Sandra Moberly, County Administrative Officer:**

- Introduced item.

**Jeff Lucas:**

- Presented item.

**Supervisor Peters:**

- Discussion on creating a priority list for CDBG funds to be allocated to.

**Supervisor McFarland:**

- Discussion on the terms/criteria for funds.

**Molly DesBaillets:**

- In support of CDBG
- Planning Category discussion for a Child Care Facility

**Sandra Moberly, County Administrative Officer:**

- Discussed the next steps for the application.

*Public Hearing Closed: 11:36 AM*

**D. 2026 Delegate & Alternate Designations for Rural County Representatives of California (RCRC), Golden State Finance Authority (GSFA), Golden State Connect Authority (GSCA), and Rural Counties' Environmental Services Joint Powers Authority (ESJPA)**

Departments: Board of Supervisors

(Queenie Barnard, Clerk-Recorder-Registrar) - Annually, the Rural County Representatives of California (RCRC), Golden State Finance Authority (GSFA), Golden State Connect Authority (GSCA), and Rural Counties' Environmental Services Joint Powers Authority (ESJPA) require confirmation of each member county's Delegate and Alternate. Supervisor Duggan is currently the 2025 RCRC, GSFA, GSCA, and ESJPA Delegate. Supervisor Salcido is currently the 2025 RCRC, GSFA, GSCA, and ESJPA First Alternate. Chad Senior, Public Works Associate Engineer Superintendent is the 2025 RCRC, ESJPA Second Alternate.

**Action:** (1) Appointed Supervisor Duggan as the 2025 RCRC, GSFA, GSCA, and ESJPA Delegate; and (2) Appointed Supervisor Salcido as the 2025 RCRC, GSFA, GSCA, and ESJPA First Alternate; and (3) Appointed Chad Senior the 2025 RCRC, ESJPA Second Alternate.

**Peters moved; Kreitz seconded**

**Vote: 5 yes, 0 no,**

**M25-249**

**Queenie Barnard, Clerk-Recorder-Registrar:**

- Presented item.

**Supervisor Duggan:**

- Happy to continue.

**Chair Salcido:**

- Discussion on continuing.

**E. Housing Needs Assessment Update**

Departments: County Administrative Office

(Aaron Nousaine, Bae Urban Economics) - In spring 2024, the Collective Housing Committee (CHC) - comprised of Inyo County, Mono County, the City of Bishop, the Town of Mammoth Lakes, and the Eastern Sierra Council of Governments (ESCOG) - commissioned preparation of an Eastern Sierra Housing Study. Consultant BAE Urban Economics will present key findings regarding demographic trends, housing needs and preferences, and economic and housing market conditions throughout the Eastern Sierra region. This information will form the basis for preparation of a Collective Regional Action Plan in early 2026 that will

guide regional collaboration to address the ongoing housing crisis in the region.

**Action:** None.

**Sandra Moberly, County Administrative Officer:**

- Introduced item.

**Aaron Nousaine, Bae Urban Economics:**

- Presented item.

Moved to Closed Session.

**F. 2025 Draft Mono County and Town of Mammoth Lakes Multi-Jurisdictional Hazard Mitigation Plan**

Departments: Community Development

(Wendy Sugimura, Community Development Director) - Presentation of the 2025 draft Mono County and Town of Mammoth Lakes Multi-Jurisdictional Hazard Mitigation plan for information and public feedback.

**Action:** None, Item tabled to 12/9.

**G. Emergency Management Update**

Departments: Emergency Management

(Chris Mokracek, Emergency Management Director) - Regular update regarding Emergency Management projects.

**Action:** None.

**Jason Weingart, Inyo National Forest:**

- Provided updates and preparedness.

**Todd Hawkins, Command Deputy Incident Commander:**

- Provided statistics for the fire.

**Sheriff Braun:**

- Discussed the Sheriff's Departments efforts.
- Notifications and vacations discussion.
- To scale this fire was equivalent to the Palisades Fire.
- Thanked all the entities that assisted during this fire.
- Discussion on creating a database for outreach.

**Chief McGuire:**

- Provided an updated evacuation report and structure protection and discussed the need to have a plan for the first 72 hours.
- Discussed visiting other Counties to learn how they dealt with their fires.

**Supervisor Duggan:**

- Discussion regarding the initial communication and County technology.
- Communication for the future and areas to improve.

**Supervisor McFarland:**

- Playbook discussion and how to do better in the future.

**Supervisor Peters:**

- Discussion on the application for a declaration and discussed the Mountain View Fire.

**Fred Stump:**

- Discussion on the response and the entities that assist. Application needs to go to the Governor and continued advocacy.
- Discussion on the outreach and the challenges.

**Sandra Moberly, County Administrative Officer:**

- Discussion on County efforts and how to improve services/communication.

**Chair Salcido:**

- Discussed the importance of timing quickly and Spanish speaking.

**Scott Walker, Builder:**

- Discussion on the difficulty during the permit processes.

**Christine Bouchard, Assistant County Administrative Officer:**

- Discussion on the efforts outside of social media for outreach.

*Break: 2:53 PM*

*Ended: 3:07 PM*

*Moved to item #5E.*

**H. Ratification of Proclamation of Local Emergency - Pack Fire**

Departments: Emergency Management

(Chris Mokracek, Emergency Management Director) - Proposed resolution ratifying proclamation of local emergency related to the Pack Fire made by the Director of Emergency Services on November 13, 2025. Continuation of existing local emergency declaration is a prerequisite to the County being reimbursed for on-going expenditures incurred for Category A - Debris Removal and Category B - Emergency Work, under the California Disaster Assistance Act.

**Action:** Adopted Resolution R25-092, Ratifying proclamation of local emergency related to the Pack Fire made by the Director of Emergency Services on November 13, 2025.

**Duggan moved; Kreitz seconded**

**Vote: 5 yes, 0 no,**

**R25-092**

**Sandra Moberly, County Administrative Officer:**

- Presented item.

**I. California Radio Interoperable System (CRIS) Radio Update**

Departments: Information Technology

Regular update regarding California Radio Interoperable System (CRIS).

**Action:** None.

**Kirk Hartstrom, CRIS Project Manager:**

- Provided update.

**Mike Martinez, Information Technology Director:**

- Clarified that the Sierra Electronics is not related to the CRIS, it has to do with Public Works – Fleet.

**Supervisor Peters:** what department in Nevada County is overseeing CRIS (not the fire districts and roll of the IT department)– Sheriff Department.

Moved back to Item pulled from Consent Agenda: Item #7G.

**8. LUNCH BREAK**

*Lunch Begin: 12:38 PM*

*Lunch Ended: 1:00 PM*

Moved to item #10D.

**9. CLOSED SESSION**

*Closed Session Begin: 1:00 PM*

*Closed Session Ended: 1:33 PM*

*No report out of Closed Session.*

**A. Closed Session - Labor Negotiations**

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Sandra Moberly, Oliver Yee, Christopher Beck, Leslie Chapman, Christine Bouchard, and Steve Rose. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Correctional Deputy Sheriffs' Association. Unrepresented employees: All.

**B. Closed Session - Initiation of Litigation**

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code section 54956.9. Number of potential cases: one.

**C. Closed Session - Exposure to Litigation**

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code section 54956.9. Number of potential cases: two.

**10. REGULAR AGENDA - AFTERNOON**

**A. Approval of Amendments to Trust Agreement with Corebridge Financial to Allow Employer-Directed Transfer of Plan Assets**

Departments: County Administrative Office

(Sandra Moberly, County Administrative Officer) - This item seeks Board approval of amendments to the County's 401(a) and 457 trust agreements with Corebridge Financial to allow a one-time, employer-directed transfer of all plan assets to Empower Trust Company. The amendments are necessary to complete the Board-approved consolidation of retirement plans, streamline administration, and ensure compliance with fiduciary standards.

**Action:** Approved and authorized the Chair to sign the attached First Amendments to the Trust Agreements with Corebridge Financial (for both the 401(a) and 457 plans), allowing employer-directed transfers of plan assets to Empower Trust Company LLC as authorized by the Board in December 2024.

**Kreitz moved; Peters seconded**

**Vote: 5 yes, 0 no,**

**M25-250**

**Sandra Moberly, County Administrative Officer:**

- Presented item.
- Revisit every 3-5 years.

Moved to Item #71.

**B. Monthly County Housing Program Update**

Departments: County Administrative Office

(Sandra Moberly, County Administrative Officer) - Regular update on the County's housing program.

**Action:** None, Item tabled to 12/9.

**C. Strategic Plan Update**

Departments: County Administrative Office

(Sandra Moberly, County Administrative Officer) - The Board will review and provide feedback on the draft update to the Mono County Strategic Plan, including a new Housing goal area and other updates reflecting current priorities, before final adoption in December 2025.

**Action:** None, Item tabled to 12/9.

**D. Agreement Regarding Terms and Conditions of Employment for Public Defender**

Departments: County Counsel

(Chris Beck, County Counsel) - Proposed resolution approving the terms and

conditions of employment of Jeremy Ibrahim as Public Defender, and prescribing the compensation, appointment, and conditions of said employment.

**Action:** Announced Fiscal Impact. Adopted Resolution R25-093, Approving agreement regarding the terms and conditions of employment for Jeremy Ibrahim as Public Defender, and prescribing the compensation, appointment and conditions of said employment. Authorized the Board Chair to execute said resolution and agreement on behalf of the County.

**Fiscal Impact:** The estimated cost of this position for the remainder of the fiscal year is \$106,913, of which \$68,430 is salary and \$38,483 is benefits. The total cost of salary and benefits for an entire fiscal year is \$314,519, of which \$205,924 is salary and \$108,595 is benefits. This is included in the Public Defender FY 2025-26 adopted budget.

**McFarland moved; Kreitz seconded**

**Vote: 5 yes, 0 no,**

**R25-093**

**Chris Beck, County Counsel:**

- Presented item.

Moved to Item #10A.

**11. BOARD MEMBER REPORTS – NONE.**

**A. Board Member and Board Ad Hoc Reports – NONE.**

- Board Chambers Ad Hoc Committee (Supervisor Peters, Supervisor Salcido)
- Budget Ad Hoc Committee (Supervisor Duggan, Supervisor McFarland)
- Emergency Medical Services Ad Hoc Committee (Supervisor Duggan, Supervisor Salcido)
- Housing Ad Hoc Committee (Supervisor Kreitz, Supervisor McFarland)

**ADJOURNED** AT 3:09 PM to Regular Meeting on December 9, 2025, at 9:00 AM, in Bridgeport.

**ATTEST**

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**LYNDA SALCIDO**  
**CHAIR OF THE BOARD**

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**QUEENIE BARNARD**  
**CLERK OF THE BOARD**