



# AGENDA

## BOARD OF SUPERVISORS, COUNTY OF MONO STATE OF CALIFORNIA

Regular Meetings: First, Second, and Third Tuesday of each month. Location of meeting is specified below.  
Meeting Location: Board Chambers, 2nd Fl., County Courthouse, 278 Main St., Bridgeport, CA 93517

### Regular Meeting August 12, 2025

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#### TRIBAL LAND ACKNOWLEDGMENT

*In respect to the Indigenous People and Tribal Elders, past, and present, the Bridgeport Indian Colony, Mono Lake Kootzaduka'a Tribe, and Utu Utu Gwaitu Tribe are the Indigenous People who live within this, their ancestral homeland from time immemorial to the present and have been the caretakers of these lands, waters, and all natural resources for the benefit of the environment and of all living things. We who live in Mono County offer this land acknowledgment with a spirit of mutual respect and collaboration.*

#### TELECONFERENCE INFORMATION

This meeting will be held in person at the location listed above. Additionally, a teleconference location will be available where the public and members of the Board may participate by electronic means.

1. Mammoth Teleconference Location – for meetings held on the first and second Tuesday of each month - Mono Lake Room of the Mono County Civic Center, First Floor, 1290 Tavern Road, Mammoth Lakes, CA. 93546;
2. Bridgeport Teleconference Location – for meetings held on the third Tuesday of each Month - Mono County Courthouse, Second Floor Board Chambers, 278 Main Street, Bridgeport, CA. 93517;
3. Zoom Webinar. Absent participation by a member of the Board under AB 2449, the Zoom Webinar is provided as a courtesy participation method but is not guaranteed.

Members of the public may participate in person at the above listed locations, or, if available, via the Zoom Webinar, including listening to the meeting and providing public comment, by following the instructions below.

#### **To join the meeting by computer:**

Visit <https://monocounty.zoom.us/j/83537511698> or visit <https://www.zoom.us/>, click on "Join A Meeting" and enter the Zoom Webinar ID 835 3751 1698.

To provide public comment, press the "Raise Hand" button on your screen.

#### **To join the meeting by telephone:**

Dial (669) 900-6833, then enter Zoom Webinar 835 3751 1698

To provide public comment, press \*9 to raise your hand and \*6 to mute/unmute.

Additionally, if available, you may view the live stream of the meeting by visiting:

[https://monocounty.granicus.com/MediaPlayer.php?publish\\_id=c3e9b929-0822-4611-8e6a-551b5fb41c5b](https://monocounty.granicus.com/MediaPlayer.php?publish_id=c3e9b929-0822-4611-8e6a-551b5fb41c5b)

**NOTE:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (760) 932-5530 or bos@mono.ca.gov. Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting (See 42 USCS 12132, 28CFR 35.130).

Full agenda packets are available for the public to review in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517) and online at <http://monocounty.ca.gov/bos>. Any writing distributed less than 72 hours prior to the meeting will be available for public inspection in the Office of the Clerk of the Board and online.

***UNLESS OTHERWISE SPECIFIED BY TIME, ITEMS SCHEDULED FOR EITHER THE MORNING OR AFTERNOON SESSIONS WILL BE HEARD ACCORDING TO AVAILABLE TIME AND PRESENCE OF INTERESTED PERSONS. PUBLIC MAY COMMENT ON AGENDA ITEMS AT THE TIME THE ITEM IS HEARD.***

9:00 AM Call meeting to Order

Pledge of Allegiance

**1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

Opportunity for the public to address the Board on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.) Please refer to the Teleconference Information section to determine how to make public comment for this meeting via Zoom.

**2. RECOGNITIONS**

**A. Retirement Proclamation for Richard Bonneau**

Departments: Behavioral Health

10 minutes

(Robin K. Roberts, Behavioral Health Director) - Retirement proclamation recognizing Substance Use Counselor, Rich Bonneau for his 13 years of service to Mono County.

**Recommended Action:** Adopt proposed proclamation recognizing the retirement of Rich Bonneau, Substance Use Counselor, for his years of service to Mono County.

**Fiscal Impact:** None.

**3. COUNTY ADMINISTRATIVE OFFICER**

CAO Report regarding Board Assignments

Receive brief oral report by County Administrative Officer (CAO) regarding work activities.

**4. DEPARTMENT/COMMISSION REPORTS**

Receive brief oral report on emerging issues and/or activities.

**5. CONSENT AGENDA**

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

**A. Resolution Committing to Regular Updates of the Mono County Emergency Operations Plan**

Departments: Emergency Management

This resolution sets a clear and enforceable timeline for maintaining Mono County’s Emergency Operations Plan (EOP). By formalizing the five-year update cycle - in 2025 and again by 2030 - we demonstrate our commitment to emergency readiness and legal compliance. Just as important, the resolution directs the Emergency Manager to conduct annual plan reviews and incorporate lessons learned, regulatory changes, and operational improvements as they occur. This keeps the plan functional and relevant without waiting for a full rewrite. Regular updates also position Mono County to remain eligible for critical funding through FEMA and Cal OES, particularly during post-disaster reimbursements and emergency declarations.

**Recommended Action:** Adopt proposed resolution.

**Fiscal Impact:** The 2025 update will be conducted in-house by the Office of Emergency Management with existing staffing and budgeted resources. Future updates may leverage state or federal planning grants as available. Annual reviews will require minimal staff time.

**B. Fish and Game Fine Fund Expenditure for Wildcare Eastern Sierra**

Departments: Economic Development

Review an application submitted by Wildcare Eastern Sierra for Mono County Fish and Game Fine Fund Local Program Funding to support wildlife rescue, rehabilitation, and public education efforts throughout Mono County. This expenditure is a permissible use of funding per the State of California Fish and Game Code Section 13103.

**Recommended Action:** Approve the \$5,000 funding request application from Wildcare Eastern Sierra.

**Fiscal Impact:** Mono County receives approximately \$7,500 annually from the California Department of Fish and Wildlife. As of the 2025–26 fiscal year, a total of \$59,716 is available in the Fish and Game Fine Fund. If approved, this \$5,000 expenditure would reduce the available balance to \$54,716.

**C. County Medi-Cal Administrative Activities (CMAA) / Targeted Case Management (TCM) Host Entity Agreement Between the County of Santa Cruz and County of Mono**

Departments: Health and Human Services

Proposed contract with the County of Santa Cruz pertaining to County-Based Medi-Cal Administrative Activities (CMAA) / Targeted Case Management (TCM) Agreement.

**Recommended Action:** Approve and authorize the Director of Health and Human Services to sign, contract with County of Santa Cruz for County-Based Medi-Cal Administrative Activities (CMAA) / Targeted Case Management (TCM) Administration Services for the period July 1, 2025 through June 30, 2028.

**Fiscal Impact:** There is no impact to the County General Fund. The annual participation fee is a minimum of \$500. Additional annual participation fees are calculated based on the proportionate share percentage of CMAA/TCM county-revenue received compared to the total of all CMAA/TCM LGA revenue received. Overall participation in the CMAA/TCM program will allow the Public Health Department to access funding for claimable activities in association with health services accessibility promotion to residents.

**D. Maternal, Child, and Adolescent Health, California Home Visiting Program, Agreement Funding Application - Fiscal Year 2025-26**

Departments: Health and Human Services

Proposed contract with California Department of Public Health (CDPH), pertaining to Maternal, Child, and Adolescent Health (MCAH) Division, California Home Visiting Program (HVP) Agreement Funding Application (AFA) for Fiscal Year 2025-26

**Recommended Action:** Approve and authorize the Health and Human Services Director and/or designee to sign, contract with California Department of Public Health for Maternal, Child and Adolescent Health (MCAH) Division, California Home Visiting Program (HVP) Agreement Funding Application (AFA) for the period July 1, 2025, through June 30, 2026 and a not-to-exceed amount of \$408,086. Additionally, provide authorization for the Health and Human Services Director to approve minor amendments and/or revisions that may occur during the contract period provided they are approved by County Counsel and do not materially affect the County's rights.

**Fiscal Impact:** The MCAH HVP program is funded with California General Fund dollars, totaling \$408,086 for Fiscal year 2025-2026. MCAH HVP revenue and related expenditures are included in the Fiscal Year 2025-2026 budget.

**E. California Department of Public Health (CDPH), Women, Infants and Children (WIC) 2025-2028 Agreement 25-10185**

Departments: Health and Human Services

Proposed contract with California Department of Public Health (CDPH) pertaining to Women, Infants, and Children (WIC) 2025-2028 Agreement 25-10185.

**Recommended Action:** Approve and authorize the Health and Human Services Director to sign, contract with California Department of Public Health (CDPH) for

Women, Infants and Children (WIC) 2025-2028 Agreement 25-10185 for the period October 1, 2025 through September 30, 2028 and a not-to-exceed amount of \$1,198,206. Additionally, provide authorization for the Health and Human Services Director to approve minor amendments and/or revisions that may occur during the contract period provided they are approved by County Counsel and do not materially affect the County's rights.

**Fiscal Impact:** There is no fiscal impact to the County General Fund. The maximum amount of the Agreement is \$1,198,206, with an annual maximum of \$399,402. WIC revenue and related expenditures are included in the Fiscal Year 2025-2026 budget.

**F. Mental Health Plan Contract between Mono County Behavioral Health (MCBH) and the Department of Health Care Services for the provision of Specialty Mental Health Services**

Departments: Behavioral Health

Proposed contract with the California Department of Health Care Services pertaining to Mono County Behavioral Health's provision of specialty mental health services.

**Recommended Action:** (1) Approve and authorize Director of Behavioral Health to sign contract with the Department of Health Care Services for the provision of specialty mental health services for the period July 1, 2025, through December 31, 2026, and (2) Delegate authority to Behavioral Health Director to approve future minor changes or revisions that do not materially alter the agreement and are approved as to form by County Counsel.

**Fiscal Impact:** This contract does not incur costs; however, executing this contract allows Mono County Behavioral Health to bill Medi-Cal as a source of revenue.

**G. Amendment to Contract with California Mental Health Services Authority Enterprise Health Record**

Departments: Behavioral Health

Proposed contract amendment with California Mental Health Services Authority (CalMHSA) pertaining to Semi-Statewide Enterprise Health Record Program.

**Recommended Action:** Approve and authorize Chair to sign, contract amendment with California Mental Health Services Authority for Semi-Statewide Enterprise Health Record Program for the period March 18, 2022 through March 18, 2029 and a not-to-exceed amount of \$818,726.

**Fiscal Impact:** This second amendment incorporates additional committed funding totaling \$53,397 to cover additional user licenses and American Medical Association (AMA) fees. The amendment also includes \$46,249 in unallocated funds. The total increase of \$99,646 will be paid for with Behavioral Health Services Act (BHSA) funding. An ATR will be brought forward during the next

quarterly budget presentation.

**H. Renewal of Mutual Aid Agreement Among Mono County, the Antelope Valley, Bridgeport, Lee Vining, Mono City, June Lake, Mammoth Lakes, Long Valley, Paradise, Wheeler Crest, White Mountain, and Chalfant Valley Fire Protection Districts and the Marine Corps Mountain Warfare Training Center Fire Department**

Departments: Emergency Management

Consider approval of a Mutual Aid Agreement that recognizes the unique services each agency provides to meet the emergency services needs of Mono County through the reciprocal sharing of resources. This provides for a seamless public safety response which benefits the County and Fire Districts alike.

**Recommended Action:** Approve and authorize Chair to sign proposed Mutual Aid Agreement among Mono County, the Antelope Valley, Bridgeport, Lee Vining, Mono City, June Lake, Mammoth Lakes, Long Valley, Paradise, Wheeler Crest, White Mountain, and Chalfant Valley Fire Protection Districts and the Marine Corps Mountain Warfare Training Center Fire Department.

**Fiscal Impact:** Likely none. Reimbursement to the responding agency beyond the first 12 hours of an incident is not guaranteed and requires negotiation of a separate cost-share/reimbursement agreement.

**I. Second Reading of the Proposed Ordinance of the Mono County Board of Supervisors Creating the Office of the Public Defender**

Departments: County Counsel

Proposed Ordinance of the Mono County Board of Supervisors, creating the Office of the Public Defender.

**Recommended Action:** Adopt proposed ordinance.

**Fiscal Impact:** To be determined based on the range within which the public defender is hired. This will be determined when the position description and range is created. It is anticipated that the maximum range would be similar that of a Step E Assistant County Counsel/Assistant District Attorney, which is \$230,600 for a fully loaded salary.

**J. Resolution Amending the Mono County Public Employee Salary Matrix for the Building Inspector Series**

Departments: Human Resources

Proposed resolution approving a correction to the Mono County Public Employees (MCPE) salary matrix to accurately reflect the salary ranges for the Building Inspector I/II/III classification series and to include the Building Inspector/Plan Checker classification.

**Recommended Action:** Adopt proposed resolution.

**Fiscal Impact:** None, these amounts have already been included in the Community Development Budget.

**K. May 2025 Treasury Transaction Summary Report**

Departments: Finance

Treasury Transaction Report for the month of May 2025.

**Recommended Action:** Approve the Treasury Transaction Report for the month of May 2025.

**Fiscal Impact:** None.

**6. CORRESPONDENCE RECEIVED**

Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

**A. Correspondence Sent - Regarding Letter of Support for Mammoth Lakes Fire Protection District's Grant Application**

Departments: Clerk of the Board

Executed letter of support regarding the Mammoth Lakes Fire Protection District's (MLFPD) grant application.

**7. REGULAR AGENDA - MORNING**

**A. Mono County Child Abuse Prevention Council Annual Update**

Departments: Mono County Child Abuse Prevention Council

20 minutes

(Kevin Lian, Mono County Office of Education) - Annual update from the Mono County Child Abuse Prevention Council.

**Recommended Action:** None, informational only. Provide any desired direction to staff.

**Fiscal Impact:** None.

**B. Clean Up the Lake Presentation and Fish and Game Fine Fund Request from Clean Up the Lake**

Departments: Economic Development

20 minutes

(Colin West, Clean Up the Lake) - Clean Up the Lake (CUTL) will present an update on past and ongoing submerged litter removal projects in Mono County, including June Lake, Virginia Lakes, and Convict Lake. CUTL will also outline

their proposal and application for Mono County Fish and Game Fine Fund Local Program Funding to support submerged litter removal, invasive species surveillance, and algae sampling at Twin Lakes in spring of 2026. This expenditure is a permissible use of funding per the State of California Fish and Game Code Section 13103.

**Recommended Action:** Approve the \$29,710 funding request from Clean Up the Lake.

**Fiscal Impact:** Mono County receives approximately \$7,500 each year from the California Department of Fish and Wildlife. The current balance of the Fish and Game Fine Fund is \$54,716. If approved, this \$29,710 expenditure would reduce the Fish and Game Fine Fund balance to \$25,006.

**C. Report on Teen Community Emergency Response Team (CERT) Summer Camp**

Departments: Health and Human Services

30 minutes (10-15 min presentation and 15 min for questions)

(Brienne Chappell-McGovern, Emergency Preparedness Manager) - Presentation by Brienne Chappell-McGovern, Health and Human Services, Public Health Emergency Preparedness Manager on the Teen CERT (Community Emergency Response Team) Summer Camp that was held in June 2025. The Teen CERT program provided an opportunity for youth from Mono and Inyo Counties to learn life-saving skills and build community resilience.

**Recommended Action:** None, informational only.

**Fiscal Impact:** None.

**D. Emergency Management Update**

Departments: Emergency Management

10 minutes

(Chris Mokracek, Emergency Management Director) - Regular update regarding fire, emergency operations, and/or weather events.

**Recommended Action:** None, informational only. Provide any desired direction to staff.

**Fiscal Impact:** None.

**E. California Radio Interoperable System (CRIS) Project Update August 2025**

Departments: Information Technology

20 minutes

(Mike Martinez, Information Technology Director) - Update on the California Radio Interoperable System (CRIS) project and related activities.

**Recommended Action:** None, informational only. Provide any desired direction to staff.

**F. Fiscal Impact:** None.  
**Single Source Contract with Sierra Electronics for Continued California Radio Interoperable System (CRIS) Mobile Radio Installations**

Departments: Information Technology

15 minutes

(Mike Martinez, Information Technology Director) - Proposed single source contract with Sierra Electronics pertaining to continued radio equipment installations related to the California Radio Interoperable System (CRIS).

**Recommended Action:** Approve and authorize the County Administrative Officer to sign contract with Sierra Electronics for radio installations for the period August 12, 2025, through June 30, 2026, and a not-to-exceed amount of \$200,000.

**Fiscal Impact:** The Board approved an Appropriation Transfer Request on October 8, 2024 that included \$380,000 to fund a contract with Sierra Electronics. The \$200,00 for this new contract is the remaining amount from the original contract, which was included in the County Administrative Officer's recommended budget for FY 2025-26. No new funds are being requested.

**G. Single Source Contract for California Radio Interoperable System (CRIS) Project Management**

Departments: Information Technology

15 minutes

(Mike Martinez, Information Technology Director) - Proposed contract with Kirk Hartstrom pertaining to Project Management for the California Radio Interoperable System (CRIS) and other related communications and specialized Informational Technology projects.

**Recommended Action:** Approve and authorize Chair to sign, contract with Kirk Hartstrom for Project Management for the California Radio Interoperable System (CRIS) and other Mono County related communications and other Information Technology projects for the period September 18, 2025, through September 17, 2026 and a not-to-exceed amount of \$205,000, with any minor modifications as reviewed and approved by County Counsel.

**Fiscal Impact:** This is policy item request for the Fiscal Year 2025-26 Budget. The contract amount is not to exceed \$205,000.

**H. Bridgeport Park Proposition 68 Project**

Departments: Public Works

10 minutes

(Paul Roten, Public Works Director; Karyn Spears, Assistant Public Works Director) - Authorization to bid and award the Bridgeport Park Proposition (Prop) 68 Project.

**Recommended Action:** (1) Approve the attached bid package and authorize the Public Works Department to advertise for bids; and (2) Authorize the Public Works Director to execute the contract contained in the attached bid package with the lowest responsive and responsible bidder in an amount less than or equal to available project funds; and (3) Authorize the Public Works Director, in consultation with County Counsel, to administer that contract, including making minor amendments to said contract from time to time as the Public Works Director may deem necessary, and issue change orders to the contract in accordance with Public Contract Code §20142, provided such amendments and change orders do not substantially alter the scope of work, do not cause spending on the project to exceed the budgeted authority; and (4) Authorize the Public Works Director to reject all bids, as permitted by Public Contracting Code requirements; and (5) Determine that the project is exempt from the California Environmental Quality Act under Section 15301 as a Class 1 Exemption.

**Fiscal Impact:** Total programmed for construction is \$200,000 from Prop 68, \$200,000 from Community Service Area 5 of Mono County, and a required \$50,000 Fund Match from General Fund Capital Improvement Project Fund. Exact costs will be based on actual bids received. No impact to the General Fund is proposed for construction of this project.

**I. LUNCH BREAK: 12:30-1:00 PM**

**8. CLOSED SESSION**

**A. Closed Session - Labor Negotiations**

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Sandra Moberly, Oliver Yee, Christopher Beck, Janet Dutcher, and Christine Bouchard. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Correctional Deputy Sheriffs' Association. Unrepresented employees: All.

**B. Closed Session - Public Employee Evaluation**

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: County Administrative Officer.

**9. REGULAR AGENDA - AFTERNOON**

**A. Lundy Mutual Water Company Gap Funding Request**

Departments: County Administrative Office

10 minutes

(Christine Bouchard, Assistant County Administrative Officer; Tony Dublino, Lundy Mutual Water Company, President) - Staff recommends the Board of Supervisors approve a \$511,500 loan to Lundy Mutual Water Company (LMWC) to support the replacement of its aging main water line. The loan would be financed through the Local Project Investment Fund.

**Recommended Action:** Adopt proposed resolution. Provide any desired direction to staff.

**Fiscal Impact:** This gap funding loan would utilize \$511,500 from Fund 194 - Local Project Investment Fund. The loan terms are 6 months, and upon repayment of the loan the funds would be returned to fund 194.

**B. Sale of Tax-Defaulted Property**

Departments: Finance

10 minutes

(Janet Dutcher, Director of Finance) - Request for approval to sell tax-defaulted property subject to the Tax Collector's power of sale.

**Recommended Action:** Approve request and adopt proposed resolution, to sell tax-defaulted property subject to the power of sale.

**Fiscal Impact:** Total of all minimum bids, \$138,020, which if collected via auctioned properties results in additional property tax revenue to the County and other taxing jurisdictions in Mono County.

**C. Monthly County Housing Program Update**

Departments: County Administrative Office

20 minutes

(Sandra Moberly, County Administrative Officer) - Update on the County's housing program.

**Recommended Action:** None, informational only. Provide any desired direction to staff.

**Fiscal Impact:** None.

**10. BOARD MEMBER REPORTS**

The Board may, if time permits, take Board Reports at any time during the meeting and not at a specific time.

**A. Board Member and Board Ad Hoc Reports**

- Board Chambers Ad Hoc Committee (Supervisor Peters, Supervisor Salcido)
- Budget Ad Hoc Committee (Supervisor Duggan, Supervisor McFarland)
- Emergency Medical Services Ad Hoc Committee (Supervisor Duggan, Supervisor Salcido)
- Housing Ad Hoc Committee (Supervisor Kreitz, Supervisor McFarland)

**ADJOURN**