



**MEETING MINUTES
BOARD OF SUPERVISORS, COUNTY OF MONO
STATE OF CALIFORNIA**

Regular Meetings: First, Second, and Third Tuesday of each month. Location of meeting is specified below.

Meeting Location: Board Chambers, 2nd Fl., County Courthouse, 278 Main St., Bridgeport, CA 93517

**Regular Meeting
October 1, 2024**

TRIBAL LAND ACKNOWLEDGMENT

Supervisor Gardner read:

In respect to the Indigenous People and Tribal Elders, past, and present, the Bridgeport Indian Colony, Mono Lake Kutzadika Tribe, and Utu Utu Gwaitu Tribe are the indigenous People who live within this, their ancestral homeland from time immemorial to the present and have been the caretakers of these lands, waters, and all natural resources for the benefit of the environment and of all living things. We who live in Mono County offer this land acknowledgment with a spirit of mutual respect and collaboration.

9:01 AM Meeting called to Order by Chair Peters.

Pledge of Allegiance led by Supervisor Kreitz.

Supervisors Present: Duggan, Gardner, Kreitz, Peters, and Salcido. (All members were present in-person or participated via teleconference in compliance with rules established by the Ralph M. Brown Act).

Supervisors Absent: None.

All votes were conducted by roll call.

The Mono County Board of Supervisors stream most of their meetings live on the internet and archives them afterward. To search for a meeting from June 2, 2015, forward, please go to the following link: <http://www.monocounty.ca.gov/meetings>

1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

No one spoke.

2. RECOGNITIONS - NONE

3. COUNTY ADMINISTRATIVE OFFICER

Sandra Moberly, County Administrative Officer:

- Update on the Caltrans/Lee Vining PUD on infrastructure project. Update will come to the Board on 10/15.
- Update on department head retreat that Finance Director, Janet Dutcher led.
- Emergency alert test scheduled for next week, October 7 at 10 am. Notifications from ready.mono.ca.gov.

4. DEPARTMENT/COMMISSION REPORTS

No one spoke.

5. CONSENT AGENDA

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

A. Board Minutes

Departments: Clerk of the Board

Approval of Board minutes from August 8, 2024, special meeting.
Approval of Board minutes from August 6, 2024, regular meeting.
Approval of Board minutes from August 13, 2024, regular meeting.
Approval of Board minutes from August 20, 2024, regular meeting.

Action: Approved the Board minutes from August 8, 2024, special meeting. Approved of Board minutes from August 6, 2024, regular meeting. Approved of Board minutes from August 13, 2024, regular meeting. Approved of Board minutes from August 20, 2024, regular meeting.

Kreitz moved; Salcido seconded

Vote: 5 yes, 0 no

M24-172

B. Summary Vacation of Portions of Glacier Drive and Beaver Run in Virginia Lakes, California

Departments: Public Works

Proposed Resolution for summary vacation of portions of Glacier Drive and Beaver Run in Virginia Lakes, California.

Action: 1. Adopted Resolution R24-090. 2. Directed the Clerk of the Board to record a certified copy of the fully executed Resolution with the County Recorder. 3. Found that the above action is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to 14 CCR §§ 15061(b)(3) & 15305 and direct Public Works to file a Notice of Exemption for the project consistent with 14 CCR §15062.

Kreitz moved; Salcido seconded

Vote: 5 yes, 0 no

R24-090

C. California Reportable Disease Information Exchange (CalREDIE) and California Connected (CalCONNECT) Data Use and Disclosure Agreements

Departments: Health and Human Services

Proposed contracts with California Department of Public Health pertaining to California Reportable Disease Information Exchange (CalREDIE) and California Connected (CalCONNECT) Data Use and Disclosure Agreements.

Action: Approved, and authorized Kathryn Peterson, Health and Human Services Director to sign, agreements with California Department of Public Health for California Reportable Disease Information Exchange (CalREDIE) and California Connected (CalCONNECT) Data Use and Disclosure Agreements for the period of three years from latest signature date. Additionally, provided authorization for the Health and Human Services Director to approve minor amendments and/or revisions that may occur during the contract period provided they are approved by County Counsel and do not materially affect the County's rights.

Kreitz moved; Salcido seconded

Vote: 5 yes, 0 no

M24-173

D. Grant Funding for Water Refilling Stations

Departments: Public Works Facilities Division

This item is to authorize the Public Works Department to pursue grant funding for water filling stations to meet the CalRecycle water container recycling goals.

Action: Authorized Public Works Assistant Director to prepare and submit grant applications to meet the goals of CalRecycles plan to decrease plastic water bottle usage and promote the use of water bottle refilling stations throughout Mono County.

Kreitz moved; Salcido seconded

Vote: 5 yes, 0 no

M24-174

E. Authorization for Purchase of Two Sheriff Search and Rescue Trucks

Departments: Public Works Fleet

Replacement of two trucks under the Sheriff's Department Search and Rescue Division.

Action: Approved the purchase of two new 2024 Ford F450 vehicles along with all up fitting required on behalf of the Sheriff's department for the Search and Rescue division in an amount not to exceed \$220,000. Authorized the Public Works Director to sign all required contracts and documents for the above purchase.

Kreitz moved; Salcido seconded

Vote: 5 yes, 0

M24-175

F. Contract with North American Mental Health Services for Tele-Psychiatry Services

Departments: Probation

Proposed contract with North American Mental Health Services pertaining to Tele-psychiatry services.

Action: Approved, and authorized County Administrative Officer to sign, contract with North American Mental Health Services for Tele-psychiatry services for the period August 1, 2024, through July 31, 2025, and a not-to-exceed amount of \$125,000.

Kreitz moved; Salcido seconded

Vote: 5 yes, 0 no

M24-176

G. Budget Adjustment for Sheriff's Office to Implement Alcoholic Beverage Control Grant

Departments: Sheriff

A budget adjustment is needed to increase revenues and expenditures in the Sheriff's office for the FY 2024-25 budget for the implementation of the Alcoholic Beverage Control (ABC) Grant.

Action: Approved budget adjustment for FY 2025-25 as requested. (4/5 vote required).

Kreitz moved; Salcido seconded

Vote: 5 yes, 0 no

M24-177

H. Amended Madera County Sheriff - Coroner - Autopsy Services

Departments: Sheriff

Proposed amendment to the contract with Madera County Sheriff-Coroner pertaining to Agreement for Autopsy Services.

Action: Approved and authorized the Chair of the Board of Supervisors to sign the amended contract with Madera County Sheriff-Coroner.

Kreitz moved; Salcido seconded

Vote: 5 yes, 0 no

M24-178

I. Authorization for Purchase of Road Division 10-Wheeler

Departments: Public Works Road

Replacement of one 10-Wheeler which was totaled in accident.

Action: Approved the purchase of a 2026 Freightliner sander/plow/dump truck not-to-exceed cost of \$410,000. Authorized the Public Works Director to sign all required documents for the above purchase.

Kreitz moved; Salcido seconded

Vote: 5 yes, 0 no

M24-179

J. Ordinance Amending Chapter 7.92 of the Mono County Code to Prohibit Smoking in Multi-Unit Housing

Departments: Health and Human Services

Proposed ordinance amending Chapter 7.92 of the Mono County Code to prohibit smoking in Multi-Unit Housing.

Action: Adopted Ordinance ORD24-007, Amending Chapter 7.92 of the Mono County Code to prohibit smoking in Multi-Unit Housing.

Gardner moved; Salcido seconded

Vote: 4 yes, 1 no

ORD24-007

Chair Peters:

- Pulled item.

Roll Call:

Duggan – Y

Gardner – Y
Kreitz - Y
Peters – N
Salcido – Y

Moved to item #6a.

K. Update to Yosemite Area Regional Transportation System (YARTS) Joint Powers Agreement (JPA)

Departments: Clerk of the Board

The Yosemite Area Regional Transportation System (YARTS) Joint Powers Agreement (JPA) has been updated primarily to incorporate Tuolumne County, Madera County and the City of Fresno as member agencies. The Counties of Tuolumne and Madera joined YARTS via resolution in 2020 and 2021, respectively. The City of Fresno's City Council executed the Restated JPA on August 15, 2024.

Action: Approved the Restated YARTS JPA Agreement and authorized Chair of the Board to sign on behalf of Mono County Board of Supervisors.

Kreitz moved; Salcido seconded

Vote: 5 yes, 0 no

M24-180

L. Ratify and Approve Submission of The California Governor's Office of Emergency Services (Cal OES) State and Local Cybersecurity Grant

Departments: Information Technology

Ratify and approve submission of The California Governor's Office of Emergency Services (Cal OES) State and Local Cybersecurity Grant.

Action: Board ratified and approved the submission of The California Governor's Office of Emergency Services (Cal OES) State and Local Cybersecurity Grant and accept the grant funds if awarded.

Kreitz moved; Salcido seconded

Vote: 5 yes, 0 no

M24-181

6. CORRESPONDENCE RECEIVED

Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

A. Letter of Support for Digital Equity Grant Application for Golden State Connect Authority Member Counties

Mono County letter of support for Digital Equity Grant Application for Golden State Connect Authority Member Counties.

Supervisor Duggan:

- Discussion on the RCRC request for support through the Golden State Connect Authority and the 10-million-dollar award to finish projects.

7. REGULAR AGENDA - MORNING

A. Community Corrections Partnership Update

Departments: Probation

(Karin Humiston, Chief of Probation) - Presentation by Chief Humiston, an informational update to the Board on the Community Corrections Partnership.

Action: None.

Karin Humiston, Chief of Probation:

- Presented item.

Jazmin Barkley, Deputy Probation Officer V:

- Co-Presented item.

Chair Peters:

- Discussion on mandated services for pre-trial people.

Supervisor Salcido:

- Discussion on "un-successful" completions.
- Discussion on domestic violence cases, the mandatory classes, and statistics of completion.

Supervisor Kreitz:

- Discussion on the new jail project and the resources the new jail will bring. Discussion on if Prop 36 passes.
- Discussion on domestic violence cases.
- Discussion on ADU selection.

Supervisor Gardner:

- Discussion on challenges for services/programs for offenders and trying to prevent crime.

Paul Roten, Public Works Director:

- Clarified questions for the ADU and ADA accessibility.

Supervisor Duggan:

- Discussion on projects funding sources.

B. Election Education Series Part 2

Departments: Elections

(Queenie Barnard, Clerk-Recorder-Registrar) - In anticipation of the upcoming November 5, 2024, General Election, the Mono County Registrar will be presenting a two-part Election Education Series to the Board of Supervisors and public. Part 2 of the series will review: Voting In Person at a Poll Place vs Voting by Mail; Election Technology, Security, and Observers; and Results, Canvass/Certification, Recounts, and Fraud Prevention.

Action: None, informational only.

Queenie Barnard, Clerk-Recorder-Registrar:

- Presented item.

Supervisor Salcido:

- Discussion on county employees pay to be a poll worker.

Janet Dutcher, Finance Director:

- Clarification on pay and the delay of pay for poll workers.

Break: 10:15 AM

Reconvened: 10:25 AM

C. Yosemite National Park Visitor Access Management Plan

Departments: County Administrative Office

(Sandra Moberly, County Administrative Officer) - Yosemite National Park has released a draft Visitor Access Management Plan and Environmental Assessment for public review. As our economy and visitation are tied to Yosemite National Park, staff has provided comments on the Plan in a number of areas. The letter and staff report will be uploaded after publication of the packet due to the short window for comments on the Plan.

Action: Reviewed, approved, and authorized Board Chair to execute the letter as amended.

Duggan moved; Kreitz seconded

Vote: 5 yes, 0 no

M24-182

Wendy Sugimura, Community Development Director:

- Provided background and introduced item.
- Discussion on the comments regarding the pass-through.
- Will add to the letter: 24/7 Pass-through for all travelers heading across Sierra – it is a travel route not just of visiting the park.

Erin Bauer, Planning Analyst:

- Presented item.

Liz Grans, Economic Development Director:

- Discussion on the updated reservation system.

Marcella Rose, Sustainable Recreation Coordinator:

- Discussion on the comments provided.

Supervisor Salcido:

- Discussion on equal access for all visitors.

Supervisor Gardner:

- In support of the letter to be submitted.
- Discussion on travel agents and other National Parks facing the same issues.

Supervisor Duggan:

- Discussion on “private vehicles”.
- Discussion on the different roads, traveling east to west and access to the National Park.

Supervisor Salcido:

- Discussion on the non-English speaking visitors.

Supervisor Kreitz:

- Discussion on highway 120 (tax paying road) and people driving through whom do not want to visit the park and the different uses of Highway 120.

Chair Peters:

- Agrees with Supervisor Kreitz.
- Discussion on the reservation system.

D. Housing Management Plan for the Bridgeport Apartments

Departments: County Administrative Office

(Tyrone Grandstrand, Housing Opportunities Manager and Mary Snyder, Special Projects Mono County Administration) - Presentation by Tyrone Grandstrand and Mary Snyder regarding the Housing Management Plan for the Bridgeport Apartments.

Action: Approved the Bridgeport Apartments Management Plan, subject to minor and non-substantive modifications, reviewed and approved by County Counsel and CAO.

Salcido moved; Kreitz seconded

Vote: 5 yes, 0 no

M24-183

Tyrone Grandstrand, Housing Opportunities Manager:

- Presented item.

Mary Snyder, Special Projects Mono County Administration:

- Provided background.

Supervisor Kreitz:

- Discussion on utilities.
- Discussion on property management staffing.

Sandra Moberly, County Administrative Officer:

- Clarification on the Property Management staffing.

Janet Dutcher, Finance Director:

- Clarification of the in-sourcing vs out-sourcing of the management.

Supervisor Duggan

- Discussion on the responsibilities.

Supervisor Gardner:

- Discussion on adding 5 units that are now workforce housing

Chair Peters:

- Discussion on the public utility fees.

E. Mono County Jail Update

Departments: Public Works

(Paul Roten, Public Works Director) - Update regarding the progress in constructing the Mono County Jail on Twin Lakes Road in Bridgeport.

Action: None, informational only.

Paul Roten, Public Works Director:

- Presented item.

F. 2024 - 25 Mono County Board of Supervisors Governance Handbook Update

Departments: County Administrative Office

(Sandra Moberly, County Administrative Officer) - On June 11-12, 2024, the Board conducted a governance workshop to discuss general governance issues and to review and update the Mono County Governance Handbook. Staff has updated the Governance Handbook based on the comments received during the workshop and has provided the Handbook to the Board for adoption consideration.

Action: Adopted the Governance Handbook.

Salcido moved; Duggan seconded

Vote: 5 yes, 0 no

M24-184

Sandra Moberly, County Administrative Officer:

- Presented item.
- Will add a signature page once revised and route to the Board.

G. Amendment to Allocation List, Underfilling one Management Analyst with an Office Manager, Adding one At-Will Staff Services Manager, Deleting one Supervising Staff Services Analyst and Moving one Senior Services Supervisor to Range 72, and Adding one Program Manager - MCPE

Departments: Human Resources

(Christine Bouchard, Assistant County Administrative Officer) - Proposed resolutions approving updates to the allocation list, reclassification of employees, and creation of new At-Will job classification.

Action: Announced Fiscal Impact. Adopted the resolutions R24-091, R24-092, and R24-093, approving updates to the allocation list, reclassification of employees and creation of new At-Will job classification. Authorized the Board Chair to execute contracts on behalf of the County.

Fiscal Impact: The changes have been included in the 2024/2025 Budget. The total cost for the Office Manager is \$123,536, of which \$83,888 is salary and \$39,647 is benefits. The cost for the remainder of the year is \$92,060, of which \$62,514 is salary and \$29,546 is benefits. The position is funded by the General Fund. The total cost for the Staff Services Manager is \$162,290, of which \$118,039 is salary and \$44,251 is benefits. The cost for the remainder of the year is \$120,940, of which \$87,963 is salary and \$32,977 is benefits. This position is not funded by the General Fund. The total cost of the Senior Services Supervisor range 72, step A is \$112,466, of which \$74,134 is salary and \$38,332 is benefits. The cost for the remainder of the year is \$83,811, of which \$55,245 is salary and \$28,566 is benefits. This position is not funded by the General Fund. The total cost of the Program Manager is \$136,029, of which \$94,898 is salary and \$41,131 is benefits. The cost for the remainder of the year is \$101,370, of which \$70,719 is salary and \$30,651 is benefits.

Salcido Motion, Kreitz seconded

Vote: 5 yes, 0 no

R24-091, R24-092, and R24-093

Christine Bouchard, Assistant County Administrative Officer:

- Presented item.
- Discussion on Allison Shaw and Cathy Youngs' new positions.
- Discussion on changes to Cassidy Miles and Lauren Plum positions.
- Clarified the different funds that will be funding the new positions.

Supervisor Kreitz:

- Discussion on the unfilled positions and funding.

Chair Peters:

- Discussion on the reclassified positions.

Supervisor Duggan:

- Discussion on Management Analyst position.

Moved to Board Reports.

8. CLOSED SESSION

Closed Session: 12:11 PM

Reconvened: 1:01 PM

No reportable action out of Closed Session.

A. Closed Session: Real Property Negotiations

CONFERENCE WITH REAL PROPERTY NEGOTIATORS.

Government Code section 54956.8. Property: 56 Kirkwood, Bridgeport, CA. Agency negotiator: Sandra Moberly. Negotiating parties: Mono County. Under negotiation: Price, terms conditions.

B. Closed Session - Exposure to Litigation

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED

LITIGATION. Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code section 54956.9. Number of potential cases: One.

C. Closed Session - Labor Negotiations

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Sandra Moberly, Oliver Yee, Christopher Beck, Janet Dutcher, and Christine Bouchard. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Correctional Deputy Sheriffs' Association. Unrepresented employees: All.

D. Closed Session - Public Employee Evaluation

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: County Administrative Officer.

9. BOARD MEMBER REPORTS

Supervisor Duggan:

- 9/11 Attended the NACo Rural Action Caucus: I participated in the Rural Action Caucus Meeting where we set our priorities for the year.
- I met with Jeremiah Van Auken of the Ferguson Group on the process of the 2025 Congressional Appropriations requests for District 2.
- 9/17-9/20 I participated in the RCRC Annual Meeting in Sonoma County. The program focused on Agriculture Innovation and Alternative Energy Sources. The annual fund raiser of county baskets brought in a record amount of over \$100,000 for designated charities of the RCRC chairman, including over \$30,000 for the Tomoko Foundations in Japan supporting survivors of the 2011 Sunami. Mono County's entry awarded the 2nd highest dollar bid for a single county. Thanks to all the county businesses who contributed.
- 9/23 I presided over another special meeting to the GBUAPCD on Closed Session.
- 9/25 I participated in a site tour with Caltrans and the California Transportation Commission of the Olancho four lane highway. Very informative and should be completed by Spring 2025.
- 9/26 I participated in the NACo, woman of NACo Meeting where we had a presentation on retirement planning for women.
- 9/30 I participated in a meeting of the AD Hoc Settlement Committee for GBUAPCD.

Supervisor Gardner:

- On Wednesday, Sept. 11 I joined several members of the Lee Vining and Mono City communities plus Caltrans representatives, for a meeting at the Lee Vining Community Center about the upcoming Lee Vining Main Street Rehabilitation Project. The meeting was an opportunity to hear about the design of this project, which will reduce the current five lanes to three lanes plus add wider sidewalks and bike lanes. There were many questions about the project, which will begin next year and conclude in 2026. Additional meetings will be held with individual business owners.

Supervisor Kreitz:

- Attended a meeting tour with Caltrans District 9, the tour was very informative.

Chair Peters:

- 9/11- 9/12 – Traveled to DC for the launch of the Intergovernmental Form on Public Lands hosted by the National Center of Public Lands.
- Attended the RCRC Annual Meeting in Sonoma County.
- Meeting with CSAC Insurance Working Group.
- 9/23 Zoom meeting with Governor's office.
- Thanked Public Works for swapping out the banner in Bridgeport.
- Russel Black of CFW will be holding a briefing on big game at Memorial Hall tonight at 5pm.

Supervisor Salcido:

- 9/11, Closed Session Meeting of the Great Basin Unified Air Pollution Control District
- 9/11, Met with TFG to discuss legislative priorities.
- 9/13, Attended the SCE governmental advisory panel.
- 9/17 through 9/20. RCRC annual conference in Sonoma County.
- 9/23, closed session meeting of the GBUAPCD
- 9/25, attended the strategic planning session in Bishop for Eastern Sierra Council of Governments

- 9/28, attended the Inyo-Mono Cattlewomen's fundraiser

Moved to Closed Session.

A. Board Member and Board Ad Hoc Reports

- Board Ad Hoc Arts Committee (Chair Peters, Supervisor Salcido)
- Board Chambers Ad Hoc Committee (Chair Peters, Supervisor Salcido)
- Housing Ad Hoc Committee (Supervisor Gardner, Supervisor Kreitz)
- Tax Sharing Ad Hoc Committee (Supervisor Salcido, Supervisor Gardner)

ADJOURNED AT 1:02 PM.

ATTEST

JOHN PETERS
CHAIR OF THE BOARD

DANIELLE PATRICK
SENIOR DEPUTY CLERK OF THE BOARD