



AGENDA

BOARD OF SUPERVISORS, COUNTY OF MONO STATE OF CALIFORNIA

Regular Meetings: First, Second, and Third Tuesday of each month. Location of meeting is specified below.
Meeting Location: Board Chambers, 2nd Fl., County Courthouse, 278 Main St., Bridgeport, CA 93517

Regular Meeting September 3, 2024

TRIBAL LAND ACKNOWLEDGMENT

In respect to the Indigenous People and Tribal Elders, past, and present, the Bridgeport Indian Colony, Mono Lake Kutzadika Tribe, and Utu Utu Gwaitu Tribe are the indigenous People who live within this, their ancestral homeland from time immemorial to the present and have been the caretakers of these lands, waters, and all natural resources for the benefit of the environment and of all living things. We who live in Mono County offer this land acknowledgment with a spirit of mutual respect and collaboration.

TELECONFERENCE INFORMATION

This meeting will be held in person at the location listed above. Additionally, teleconference locations will be published below and are available for the public and members of the Board to participate by electronic means.

1. Mammoth Teleconference Location – for meetings held on the first and second Tuesday of each month - Mono Lake Room of the Mono County Civic Center, First Floor, 1290 Tavern Road, Mammoth Lakes, CA. 93546;
2. Bridgeport Teleconference Location – for meetings held on the third Tuesday of each Month - Mono County Courthouse, Second Floor Board Chambers, 278 Main Street, Bridgeport, CA. 93517;
3. 726 Ouray Ave., Grand Junction, CO 81501;
4. Zoom Webinar. Absent participation by a member of the Board under AB 2449, the Zoom Webinar is provided as a courtesy participation method, but is not guaranteed.

Members of the public may participate in person at the above listed locations, or, if available, via the Zoom Webinar, including listening to the meeting and providing public comment, by following the instructions below.

To join the meeting by computer:

Visit <https://monocounty.zoom.us/j/86184622677> or visit <https://www.zoom.us/>, click on "Join A Meeting" and enter the Zoom Webinar ID 861 8462 2677.

To provide public comment, press the "Raise Hand" button on your screen.

To join the meeting by telephone:

Dial (669) 900-6833, then enter Zoom Webinar 861 8462 2677

To provide public comment, press *9 to raise your hand and *6 to mute/unmute.

If you are unable to join the Zoom Webinar of the Board meeting, you may still view the live stream of the meeting by visiting: https://monocounty.granicus.com/MediaPlayer.php?publish_id=714fe04d-98f2-4e11-b476-233e3caea796

NOTE: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (760) 932-5530 or bos@mono.ca.gov. Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting (See 42 USCS 12132, 28CFR 35.130).

Full agenda packets are available for the public to review in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517) and online at <http://monocounty.ca.gov/bos>. Any writing distributed less than 72 hours prior to the meeting will be available for public inspection in the Office of the Clerk of the Board and online.

UNLESS OTHERWISE SPECIFIED BY TIME, ITEMS SCHEDULED FOR EITHER THE MORNING OR AFTERNOON SESSIONS WILL BE HEARD ACCORDING TO AVAILABLE TIME AND PRESENCE OF INTERESTED PERSONS. PUBLIC MAY COMMENT ON AGENDA ITEMS AT THE TIME THE ITEM IS HEARD.

9:00 AM Call meeting to Order

Pledge of Allegiance

1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

Opportunity for the public to address the Board on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.) Please refer to the Teleconference Information section to determine how to make public comment for this meeting via Zoom.

2. RECOGNITIONS

A. Recognition of Lynda Pemberton

Departments: Clerk of the Board, Sponsored by Chair Peters
15 minutes

(Chair Peters) - Proposed proclamation of the Mono County Board of Supervisors recognizing Lynda Bryant Pemberton for her years of dedication to the Bridgeport community.

Recommended Action: Adopt the proposed proclamation of the Mono County Board of Supervisors recognizing Lynda Bryant Pemberton for her years of dedication to the Bridgeport community.

Fiscal Impact: None.

3. COUNTY ADMINISTRATIVE OFFICER

CAO Report regarding Board Assignments
Receive brief oral report by County Administrative Officer (CAO) regarding work activities.

4. DEPARTMENT/COMMISSION REPORTS

Receive brief oral report on emerging issues and/or activities.

5. CONSENT AGENDA

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

A. Memorandum of Understanding (MOU) among Blue Cross of California, Partnership Plan, Inc. (“Anthem”), Health Net Community Solution, Inc. (“Health Net”), and the County of Mono, through its Department of Behavioral Health

Departments: Behavioral Health

Proposed MOU with Blue Cross of California, Partnership Plan, Inc. (“Anthem”) and Health Net Community Solution, Inc. (“Health Net”) pertaining to coordination of mental health services.

Recommended Action: 1. Approve and authorize the Director of Behavioral Health to sign MOU with Blue Cross of California, Partnership Plan, Inc. (“Anthem”) and Health Net Community Solution, Inc. (“Health Net”). 2. Delegate authority to Director of Behavioral Health to approve future minor changes or revisions that do not substantively alter the agreement and are approved as to form by County Counsel.

Fiscal Impact: None.

B. Monthly Treasury Transaction Report

Departments: Finance

Treasury Transaction Report for the month ending 7/31/2024.

Recommended Action: Approve the Treasury Transaction Report for the month ending 7/31/2024.

Fiscal Impact: None.

6. CORRESPONDENCE RECEIVED - NONE

Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

7. REGULAR AGENDA - MORNING

A. Bureau of Land Management Update

Departments: Board of Supervisors, Sponsored by Chair Peters

30 minutes

(Sherri Lisius, Field Manager Bureau of Land Management) - Update from Bureau of Land Management regarding the high priority projects in the Bishop Field office.

Recommended Action: None, informational only.

Fiscal Impact: None.

B. Caltrans Discussion on Upcoming Highway 395 Closure for the Sonora Junction Shoulder Widening Project

Departments: County Administrative Office

30 minutes

(Christopher Andriessen, Caltrans PIO; David Carruba, Caltrans Resident Engineer) - Discussion from Caltrans regarding the upcoming Highway 395 closure for the Sonora Junction Shoulder Widening Project. The project will fully close 395 between Burcham Flat Road and State Route 108.

Recommended Action: None, informational only.

Fiscal Impact: None.

C. Community Development Block Grant (CDBG) Bridgeport Elementary Preschool Grant Closeout

Departments: County Administrative Office

10 minutes

(Sandra Moberly, County Administrative Officer)

Recommended Action: Discuss and solicit comments on the submittal of the California Development Block Grant (CDBG) accomplishments, accept closeout report and disencumber the remaining 20-CDBG-12074 funds at closeout. Provide any desired direction to staff.

Fiscal Impact: None.

D. Agreement with Bridgeport Fire Protection District

Departments: County Administrative Office

10 minutes

(Sandra Moberly, County Administrative Officer) - Since 1975 Mono County has been providing Bridgeport Fire Protection District (BFPD) with a monthly payment to help the district provide services in Bridgeport where the County houses a number of administrative buildings as well as the County jail. In September 2023, the County received a request from BFPD to increase the monthly payment from \$750 to \$2,840.99. The Board discussed this request on March 12 and August 6, 2024, and directed staff to bring a draft agreement to the Board for consideration.

Recommended Action: Adopt proposed resolution. Provide any desired direction to staff.

Fiscal Impact: Monthly payment will increase from \$750 to \$2,841 per month

(from \$9,000 to \$34,092 annually) for a total annual increase of \$25,092.

E. Mono County Jail Update

Departments: Public Works

5 minutes

(Paul Roten, Public Works Director) - Update regarding the progress in constructing the Mono County Jail on Twin Lakes Road in Bridgeport.

Recommended Action: None, informational only.

Fiscal Impact: None.

8. CLOSED SESSION

A. Closed Session - Labor Negotiations

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Sandra Moberly, Oliver Yee, Christopher Beck, Janet Dutcher, and Christine Bouchard. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Correctional Deputy Sheriffs' Association. Unrepresented employees: All.

B. Closed Session - Existing Litigation

CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION. Paragraph (1) of subdivision (d) of Government Code section 54956.9. Name of case: Claim for damages filed by Jerry Marsh.

C. Closed Session - Real Property Negotiation

CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Government Code section 54956.8. Property Address: 158 Kingsley Street, Bridgeport, CA County Negotiator: Sandra Moberly. Negotiating Parties: Michael Curran and Mono County. Under Negotiation: Price, terms, and conditions.

D. Closed Session - Public Employee Evaluation

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: County Administrative Officer.

9. BOARD MEMBER REPORTS

The Board may, if time permits, take Board Reports at any time during the meeting and not at a specific time.

A. Board Member and Board Ad Hoc Reports

- Board Ad Hoc Arts Committee (CAO, Chair Peters, Supervisor Salcido)
- Smoke-free Multi Unit Housing Ad Hoc Committee (HHS, Supervisor Kreitz, Supervisor Salcido)
- Board Chambers Ad Hoc Committee (COB, Chair Peters, Supervisor Salcido)

ADJOURN



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE September 3, 2024

Departments: Clerk of the Board, Sponsored by Chair Peters

TIME REQUIRED 15 minutes

PERSONS Chair Peters

SUBJECT Recognition of Lynda Pemberton

**APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Proposed proclamation of the Mono County Board of Supervisors recognizing Lynda Bryant Pemberton for her years of dedication to the Bridgeport community.

RECOMMENDED ACTION:

Adopt the proposed proclamation of the Mono County Board of Supervisors recognizing Lynda Bryant Pemberton for her years of dedication to the Bridgeport community.

FISCAL IMPACT:

None.

CONTACT NAME: Danielle Patrick

PHONE/EMAIL: / danielle.ryan51@gmail.com

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

<p>Click to download</p> <p> Proclamation</p>

History

Time	Who	Approval
8/28/2024 2:28 PM	County Counsel	Yes
8/22/2024 4:29 PM	Finance	Yes
8/29/2024 11:51 AM	County Administrative Office	Yes



**MONO COUNTY BOARD OF SUPERVISORS RECOGNIZING
LYNDA BRYANT PEMBERTON**

WHEREAS, Lynda Bryant Pemberton, the daughter of Merrick Bryant and Erma Dexheimer was born and raised in Bridgeport. She attended the original Bridgeport Schoolhouse before it became the Mono County Museum. Lynda and her brother Bill Bryant were among the last children to attend the school before it was moved to Bridgeport Park in 1964;

WHEREAS, Lynda and her mother Erma worked at the family store, the Sierra Cash Grocery and later at the Jolly Kone, a busy restaurant which was built on the site after the store burned down in 1962;

WHEREAS, Lynda has always made it a practice to employ local children and instill in them a solid work ethic. She offers all the school kids free ice cream at the beginning and end of each school year;

WHEREAS, Lynda is the granddaughter of Amasa Scott Bryant, who established and maintained the first telephone service to Mono County. Her father and her uncle Slick Bryant installed and maintained the phone lines;

WHEREAS, Her great-grandfather was Amasa Foster Bryant, who started the first store in Bridgeport, and in Mono County, in 1863. The county built the courthouse on land that Amasa donated;

WHEREAS, For decades Lynda has been the President of the Bridgeport Chamber of Commerce and the one person most responsible for preserving the Bridgeport 4th of July Parade, the oldest and continuous parade in the continental United States;

WHEREAS, She holds a fundraiser each year to present a first-class professional fireworks display that is viewed by thousands of people. Lynda has selflessly donated her time for many years in addition being a mother, grandmother and running a business;

NOW, THEREFORE, BE IT RESOLVED, that the Mono County Board of Supervisors recognizes Lynda Bryant Pemberton for her years of dedication to the Bridgeport community.

APPROVED AND ADOPTED this 3rd day of September 2024 by the Mono County Board of Supervisors.

Jennifer Kreitz, Supervisor District #1

Rhonda Duggan, Supervisor District #2

Bob Gardner, Supervisor District #3

John Peters, Supervisor District #4

Lynda Salcido, Supervisor District #5



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE September 3, 2024

Departments: Behavioral Health

TIME REQUIRED

**PERSONS
APPEARING
BEFORE THE
BOARD**

SUBJECT Memorandum of Understanding (MOU) among Blue Cross of California, Partnership Plan, Inc. ("Anthem"), Health Net Community Solution, Inc. ("Health Net"), and the County of Mono, through its Department of Behavioral Health

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Proposed MOU with Blue Cross of California, Partnership Plan, Inc. ("Anthem") and Health Net Community Solution, Inc. ("Health Net") pertaining to coordination of mental health services.

RECOMMENDED ACTION:

1. Approve and authorize the Director of Behavioral Health to sign MOU with Blue Cross of California, Partnership Plan, Inc. ("Anthem") and Health Net Community Solution, Inc. ("Health Net"). 2. Delegate authority to Director of Behavioral Health to approve future minor changes or revisions that do not substantively alter the agreement and are approved as to form by County Counsel.

FISCAL IMPACT:

None.

CONTACT NAME: Amanda Greenberg

PHONE/EMAIL: 760-924-1754 / agreenber@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download
Staff Report
Memorandum of Understanding

History

Time	Who	Approval
8/28/2024 2:32 PM	County Counsel	Yes
8/28/2024 1:12 PM	Finance	Yes
8/29/2024 11:48 AM	County Administrative Office	Yes



MONO COUNTY BEHAVIORAL HEALTH DEPARTMENT

COUNTY OF MONO

P. O. BOX 2619 MAMMOTH LAKES, CA 93546 (760) 924-1740 FAX: (760) 924-1741

TO: Mono County Board of Supervisors

FROM: Robin K. Roberts, Mono County Behavioral Health Director

DATE: September 3, 2024

SUBJECT:

Memorandum of Understanding (MOU) among Blue Cross of California, Partnership Plan, Inc. ("Anthem"), Health Net Community Solution, Inc. ("Health Net"), and the County of Mono, through its Department of Behavioral Health

DISCUSSION:

Anthem and Health Net are Managed Care Providers (MCPs) serving Medi-Cal beneficiaries in Mono County and are charged by the Department of Health Care Services (DHCS) to provide Non-specialty Mental Health Services. Mono County Behavioral Health (MCBH) is designated as the Mental Health Plan (MHP) and is charged by DHCS to provide Specialty Mental Health Services. This MOU outlines the ways in which the MHP and MCPs coordinate care and exchange data for individuals experiencing mental illness in Mono County. The MOU, which was largely drafted by the Department of Health Care Services, also includes language related to new requirements.

The most recent MOUs have been in place with Anthem and Health Net (formerly California Health and Wellness) separately for the last ten years and have been amended from time to time. By having one MOU with both MCPs, the entities seek to decrease administrative burden.

SUBMITTED BY:

Amanda Greenberg, Program Manager, Contact: 760.924.1740

ATTACHMENT E:

MEMORANDUM OF UNDERSTANDING TEMPLATE

COVER PAGE

**Memorandum of Understanding
between Blue Cross of California Partnership Plan, Inc.,
Health Net Community Solution, Inc., and
the County of Mono, through its Department of Behavioral Health**

This Memorandum of Understanding (“MOU”) is entered into by Blue Cross of California, Partnership Plan, Inc. (“Anthem”), Health Net Community Solution, Inc. as Managed Care Plans (collectively, “MCPs”), and Mono County Behavioral Health as the Mental Health Plan (“MHP”), effective when fully executed (“Effective Date”). MHP, MCPs, and MCPs’ relevant Subcontractors and/or Downstream Subcontractors may be referred to herein as a “Party” and collectively as “Parties.”

WHEREAS, the Parties are required to enter into this MOU, a binding and enforceable contractual agreement under the Medi-Cal Managed Care Contract Exhibit A, Attachment III, All Plan Letters (“APL”) 18-015, 22-005, 22-006, 22-028, and MHP is required to enter into this MOU pursuant to Cal. Code Regs. tit. 9 § 1810.370, MHP Contract, Exhibit A, Attachment 10, Behavioral Health Information Notice (“BHIN”) 23-056 and any subsequently issued superseding BHINs, to ensure that Medi-Cal beneficiaries enrolled in MCPs who are served by MHP (“Members”) are able to access and/or receive mental health services in a coordinated manner from MCPs and MHP;

WHEREAS, the Parties desire to ensure that Members receive MHP services in a coordinated manner and to provide a process to continuously evaluate the quality of the care coordination provided; and

WHEREAS, the Parties understand and agree that any Member information and data shared to facilitate referrals, coordinate care, or to meet any of the obligations set forth in this MOU must be shared in accordance with all applicable federal and state statutes and regulations, including, without limitation, 42 Code of Federal Regulations Part 2.

In consideration of mutual agreements and promises hereinafter, the Parties agree as follows:

1. Definitions. Capitalized terms have the meaning ascribed by MCPs’ Medi-Cal Managed Care Contract with the California Department of Health Care Services (“DHCS”), unless otherwise defined herein. The Medi-Cal Managed Care Contract is available on the DHCS webpage at www.dhcs.ca.gov.

a. “MCPs Responsible Person” means the person designated by MCPs to oversee MCPs coordination and communication with MHP and ensure MCPs’ compliance with this MOU as described in Section 4 of this MOU.

b. “MCPs-MHP Liaison” means MCPs’ designated point of contact responsible for acting as the liaison between MCPs and MHP as described in Section 4 of this MOU. The MCPs-MHP Liaison must ensure the appropriate communication and care coordination is ongoing between the Parties, facilitate quarterly meetings in accordance with Section 9 of this MOU, and provide updates to the MCPs Responsible Person and/or MCPs compliance officer as appropriate.

c. "Member" means a Medi-Cal beneficiaries enrolled in one of the two MCPs covered by this MOU, who are served by MHP.

d. "MHP Responsible Person" means the person designated by MHP to oversee coordination and communication with MCPs and ensure MHP's compliance with this MOU as described in Section 5 of this MOU.

e. "MHP Liaison" means MHP's designated point of contact responsible for acting as the liaison between MCPs and MHP as described in Section 5 of this MOU. The MHP Liaison should ensure the appropriate communication and care coordination are ongoing between the Parties, facilitate quarterly meetings in accordance with Section 9 of this MOU, and provide updates to the MHP Responsible Person and/or MHP compliance officer as appropriate.

f. "Network Provider" as it pertains to MCPs, has the same meaning ascribed by the MCPs' Medi-Cal Managed Care Contract with the DHCS; and as it pertains to MHP, has the same meaning ascribed by the MHP Contract with the DHCS.

g. "Subcontractor" as it pertains to MCPs, has the same meaning ascribed by the MCPs' Medi-Cal Managed Care Contract with the DHCS; and as it pertains to MHP, has the same meaning ascribed by the MHP Contract with the DHCS.

h. "Downstream Subcontractor" as it pertains to MCPs, has the same meaning ascribed by the MCPs' Medi-Cal Managed Care Contract with the DHCS; and as it pertains to MHP, means a subcontractor of a MHP Subcontractor.

2. Term. This MOU is in effect as of the Effective Date and continues unless terminated by any party upon provision of thirty (30) calendar days' written notice, or as amended in accordance with Section 14.f of this MOU.

3. Services Covered by This MOU. This MOU governs the coordination between MCPs and MHP for Non-specialty Mental Health Services ("NSMHS") covered by MCPs and further described in APL 22-006, and Specialty Mental Health Services ("SMHS") covered by MHP and further described in APL 22-003, APL 22-005, and BHIN 21-073, and any subsequently issued superseding APLs or BHINs, executed contract amendments, or other relevant guidance. The population eligible for NSMHS and SMHS set forth in APL 22-006 and BHIN 21-073 is the population served under this MOU.

4. MCPs Obligations.

a. **Provision of Covered Services.** MCPs are responsible for authorizing Medically Necessary Covered Services, including NSMHS, ensuring MCPs' Network Providers coordinate care for their respective Members as provided in the applicable Medi-Cal Managed Care Contract, and coordinating care from other providers of carve-out programs, services, and benefits.

b. **Oversight Responsibility.** The designated MCP's Responsible Person listed in Exhibit A of this MOU, are responsible for overseeing MCP's compliance with this MOU. Each MCP Responsible Persons must:

i. meet at least quarterly with MHP, as required by Section 9 of this MOU;

ii. report on their respective MCPs' compliance with the MOU to MCP's compliance officer no less frequently than quarterly. MCP's compliance officer is responsible for MOU compliance oversight reports as part of MCPs' compliance program and must address any compliance deficiencies in accordance with MCPs' compliance program policies;

iii. ensure there is a sufficient staff at the respective MCPs who support compliance with and management of this MOU;

iv. ensure the appropriate levels of respective MCPs leadership (i.e., person with decision-making authority) are involved in implementation and oversight of the MOU engagements and ensure the appropriate levels of leadership from MHP are invited to participate in the MOU engagements, as appropriate;

v. ensure training and education regarding MOU provisions are conducted annually for MCPs' employees responsible for carrying out activities under this MOU, and as applicable for Subcontractors, Downstream Subcontractors, and Network Providers; and

vi. serve, or may designate a person at MCPs to serve, as the MCP-MHP Liaison, the point of contact and liaison with MHP. The MCP-MHP Liaisons are listed in Exhibit A of this MOU. MCPs must notify MHP of any changes to the MCP-MHP Liaison(s) in writing as soon as reasonably practical but no later than the date of change and must notify DHCS within 5 Working Days of the change.

c. Compliance by Subcontractors, Downstream Subcontractors, and Network Providers. MCPs must require and ensure that their Subcontractors, Downstream Subcontractors, and Network Providers, as applicable, comply with all applicable provisions of this MOU.

5. MHP Obligations.

a. Provision of Specialty Mental Health Services. MHP is responsible for providing or arranging for the provision of SMHS.

b. Oversight Responsibility. The designated MHP Responsible Person, listed on Exhibit B of this MOU, is responsible for overseeing MHP's compliance with this MOU. The MHP Responsible Person serves, or may designate a person to serve, as the designated MHP Liaison, the point of contact and liaison with MCPs. The MHP Liaison is listed on Exhibit B of this MOU. The MHP Liaison may be the same person as the MHP Responsible Person. MHP must notify MCPs of changes to the MHP Liaison as soon as reasonably practical but no later than the date of change. The MHP Responsible Person must:

i. meet at least quarterly with each MCPs, as required by Section 9 of this MOU;

ii. report on MHP's compliance with the MOU to MHP's compliance officer no less frequently than quarterly. MHP's compliance officer is responsible for MOU compliance oversight and reports as part of MHP's compliance program and must address any compliance deficiencies in accordance with MHP's compliance program policies;

- iii. ensure there is sufficient staff at MHP to support compliance with and management of this MOU;
 - iv. ensure the appropriate levels of MHP leadership (i.e., persons with decision-making authority) are involved in implementation and oversight of the MOU engagements and ensure the appropriate levels of leadership from MCPs are invited to participate in the MOU engagements, as appropriate;
 - v. ensure training and education regarding MOU provisions are conducted annually to MHP's employees responsible for carrying out activities under this MOU, and as applicable for Subcontractors, Downstream Subcontractors, and Network providers; and
 - vi. be responsible for meeting MOU compliance requirements, as determined by policies and procedures established by MHP, and reporting to the MHP Responsible Person.
- c. **Compliance by Subcontractors, Downstream Subcontractors, and Network Providers.** MHP must require and ensure that its Subcontractors, Downstream Subcontractors, and Network Providers, as applicable, comply with all applicable provisions of this MOU.

6. Training and Education.

- a. To ensure compliance with this MOU, the Parties must provide training and orientation for their employees who for carry out activities under this MOU and, as applicable, Network Providers, Subcontractors, and Downstream Subcontractors who assist each respective MCPs with carrying out that MCPs' responsibilities under this MOU. The training must include information on MOU requirements, what services are provided or arranged for by each Party, and the policies and procedures outlined in this MOU. For persons or entities performing responsibilities as of the Effective Date, the Parties must provide this training within *60 Working Days* of the Effective Date. Thereafter, the Parties must provide this training prior to any such person or entity performing responsibilities under this MOU and to all such persons or entities at least annually thereafter. The Parties must require its Subcontractors and Downstream Subcontractors to provide training on relevant MOU requirements and MHP services to their contracted providers.
- b. In accordance with health education standards required by the Medi-Cal Managed Care Contract, the Parties must provide Members and Providers with educational materials related to accessing Covered Services, including for services provided by MHP.
- c. MCPs must each provide the MHP, their Members, and Network Providers with training and/or educational materials on how MCPs Covered Services and MHP services may be accessed, including during nonbusiness hours.

7. Screening, Assessment, and Referrals.

- a. **Screening and Assessment.** The Parties must develop and establish policies and procedures that address how Members must be screened and assessed

for mental health services, including administering the applicable Screening and Transition of Care Tools for Medi-Cal Mental Health Services as set forth in APL 22-028 and BHIN 22-065.

i. MCPs and MHP must use the required screening tools for Members who are not currently receiving mental health services, except when a Member contacts the mental health provider directly to seek mental health services.

ii. MCPs and MHP must use the required Transition of Care Tool to facilitate transitions of care for Members when their service needs change.

iii. The policies and procedures must incorporate agreed-upon and/or required timeframes; list specific responsible parties by title or department; and include any other elements required by DHCS for the mandated statewide Adult Screening Tool for adults aged 21 and older, Youth Screening Tool for youth under age 21, and Transition of Care Tool, for adults aged 21 and older and youth under age 21, as well as the following requirements:

1. MCPs and MHP must conduct mental health screenings for Members who are not currently receiving mental health services when they contact MCPs or MHP to seek mental health services. The MCP which was contacted and MHP must refer such Members to the appropriate delivery system using the Adult or Youth Screening Tool for Medi-Cal Mental Health Services based on their screening result.

2. MCPs and MHP must ensure that Members receiving mental health services from one delivery system receive timely and coordinated care when their existing services are being transitioned to another delivery system or when services are being added to their existing mental health treatment from another delivery system in accordance with APL 22-028 and BHIN 22-065.

b. **Referrals.** The Parties must work collaboratively to develop and establish policies and procedures that ensure that Members are referred to the appropriate MHP services and MCP Covered Services.

i. Each MCP, together with the MHP, must adopt a “no wrong door” referral process for Members and work collaboratively to ensure that Members may access services through multiple pathways and are not turned away based on which pathway they rely on, including, but not limited to, adhering to all applicable No Wrong Door for Mental Health Services Policy requirements described in APL 22-005 and BHIN 22-011. The Parties must refer Members using a patient-centered, shared decision-making process.

ii. Each MCP, together with the MHP, must develop and implement policies and procedures addressing the process by which MCPs and MHP coordinate referrals based on the completed Adult or Youth Screening Tool in accordance with APL 22-028 and BHIN 22-065. Each MCP together with the MHP will attempt to align policies and procedures to the requirements of this MOU. The policies and procedures shall include:

1. The process by which MHP and MCPs transition Members to the other delivery system.

2. The process by which Members who decline screening are assessed.
3. The process by which the MCPs:
 - a. Accepts referrals from MHP for assessment, and the mechanisms of communicating such acceptance and that a timely assessment has been made available to the Member.
 - b. Provides referrals to MHP for assessment, and the mechanisms of sharing the completed screening tool and confirming acceptance of referral and that a timely assessment has been made available to the Member by MHP.
 - c. Provides a referral to an MHP Network Provider (if processes agreed upon with MHP), and the mechanisms of sharing the completed screening tool and confirming acceptance of the referral and that a timely assessment has been made available to the Member by MHP.
4. The process by which MHP:
 - a. Accepts referrals from MCPs for assessment, and the mechanisms for communicating such acceptance and that a timely assessment has been made available to the Member.
 - b. Provides referrals to MCPs for assessment, and the mechanisms of sharing the completed screening tool and confirming acceptance of the referral and that a timely assessment has been made available to the Member by MCPs.
 - c. Provides a referral to an MCPs Network Mental Health Provider (if processes agreed upon with MCPs), and the mechanisms of confirming the MCPs Network Mental Health Provider accepted the referral and that a timely assessment has been made available to the Member by MCPs.
 - d. Provides a referral to MCPs when the screening indicates that a Member under age 21 would benefit from a pediatrician/Primary Care Physician (“PCP”) visit.
5. The process by which MCPs and MHP coordinate referrals using the Transition of Care Tool in accordance with APL 22-028 and BHIN 22-065.
6. The process by which MCPs (and/or its Network Providers):
 - a. Accepts referrals from MHP, and the mechanisms of communicating such acceptance, including that the Member has been connected with a Network Provider who accepts their care and that services have been made available to the Member.
 - b. Provides referrals to MHP and the mechanisms of sharing the completed transition tool and confirming acceptance of the referral, including that the Member has been connected with a provider who accepts their care and that services have been made available to the Member.
 - c. Provides a referral to an MHP Network Provider (if processes have been agreed upon with MHP), and the mechanisms of sharing the completed transition tool and confirming acceptance of the referral, including that the

Member has been connected with a provider who accepts their care and that services have been made available to the Member.

d. Each MCP must coordinate with MHP, as it relates to the Members of that MCP, to facilitate transitions between MCPs and MHP delivery systems and across different providers, including guiding referrals for Members receiving NSMHS to transition to an SMHS provider and vice versa, and the new provider accepts the referral and provides care to the Member.

7. The process by which MHP (and/or its Network Providers):

a. Accepts referrals from MCPs, and the mechanisms of communicating such acceptance, including that the Member has been connected with a Network Provider who accepts their care and that services have been made available to the Member.

b. Provides referrals to MCPs, and the mechanisms of sharing the completed transition tool and confirming acceptance of the referral, including that the Member has been connected with a Network Provider who accepts their care and that services have been made available to the Member.

c. Provides a referral to an MCPs Network Provider (if processes have been agreed upon with MCPs), and the mechanisms of sharing the completed transition tool and confirming acceptance of the referral, including that the Member has been connected with a Network Provider who accepts their care and that services have been made available to the Member.

iii. MHP must refer Members to their respective MCP for MCP's Covered Services, as well as any Community Supports services or care management programs for which Members may qualify, such as Enhanced Care Management ("ECM"), Complex Care Management ("CCM"), or Community Supports. However, if MHP is also an ECM Provider, MHP provides ECM services pursuant to a separate agreement between MCPs and MHP for ECM services; this MOU does not govern MHP's provision of ECM.

iv. MCPs must have a process for referring eligible Members for substance use disorder ("SUD") services to a Drug Medi-Cal-certified program or a Drug Medi-Cal Organized Delivery System ("DMC-ODS") program in accordance with the Medi-Cal Managed Care Contract.

Closed Loop Referrals. *By January 1, 2025, or future date set by DHCS, the MHP and each MCP must develop a process to implement DHCS guidance regarding closed loop referrals to applicable Community Supports, ECM benefits, and/or community-based resources, as referenced in the CalAIM Population Health Management Policy Guide,¹ APL 22-024, or any subsequent version of the APL, and as set forth by DHCS through APL, or other, similar guidance. The Parties must work collaboratively to develop and implement a process to ensure that MCPs and MHP comply with the applicable*

¹ CalAIM Population Health Management Policy Guide available at <https://www.dhcs.ca.gov/CalAIM/Documents/2023-PHM-Policy-Guide.pdf>

provisions of closed loop referrals guidance within 90 Working Days of issuance of this guidance. The Parties must establish a system that tracks cross-system referrals and meets all requirements as set forth by DHCS through an APL or other, similar guidance.

8. Care Coordination and Collaboration.

a. Care Coordination.

i. Each MCP and the MHP must adopt policies and procedures for coordinating Members' access to care and services that incorporate all the specific requirements set forth in this MOU and ensure Medically Necessary NSMHS and SMHS provided concurrently are coordinated and non-duplicative. Each MCP together with the MHP will attempt to align policies and procedures to the requirements of this MOU. In developing the policies and procedures:

ii. The Parties must discuss and address individual care coordination issues or barriers to care coordination efforts at least quarterly.

iii. The Parties must establish policies and procedures to maintain collaboration with each other and to identify strategies to monitor and assess the effectiveness of this MOU. The policies and procedures must ensure coordination of inpatient and outpatient medical and mental health care for all Members enrolled in MCPs and receiving SMHS through MHP, and must comply with federal and State law, regulations, and guidance, including Cal. Welf. & Inst. Code Section 5328.

iv. The Parties must establish and implement policies and procedures that align for coordinating Members' care that address:

1. The specific point of contact from each Party, if someone other than each Party's Responsible Person, to act as the liaison among and between Parties and be responsible for initiating, providing, and maintaining ongoing care coordination for all Members under this MOU;

2. A process for coordinating care for individuals who meet access criteria for and are concurrently receiving NSMHS and SMHS consistent with the No Wrong Door for Mental Health Services Policy described in APL 22-005 and BHIN 22-011 to ensure the care is clinically appropriate and non-duplicative and considers the Member's established therapeutic relationships;

3. A process for coordinating the delivery of medically necessary Covered Services with the Member's PCP, including, without limitation, transportation services, home health services, and other Medically Necessary Covered Services for eligible Members;

4. Permitting Members to concurrently receive NSMHS and SMHS when clinically appropriate, coordinated, and not duplicative consistent with the No Wrong Door for Mental Health Services Policy described in APL 22-005 and BHIN 22-011.

5. A process for ensuring that Members and Network Providers can coordinate coverage of Covered Services and carved-out services outlined by this MOU outside normal business hours, as well as providing or arranging for 24/7 emergency access to admission to psychiatric inpatient hospital.

v. Transitional Care.

1. Each MCP, together with the MHP, must establish policies and procedures and develop a process describing how MCPs and MHP will coordinate transitional care services for Members. Each MCP together with the MHP will attempt to align policies and procedures to the requirements of this MOU. A “transitional care service” is defined as the transfer of a Member from one setting or level of care to another, including, but not limited to, discharges from hospitals, institutions, and other acute care facilities and skilled nursing facilities to home or community-based settings,² or transitions from outpatient therapy to intensive outpatient therapy. For Members who are admitted to an acute psychiatric hospital, psychiatric health facility, adult residential, or crisis residential stay, including, but not limited to, Short-Term Residential Therapeutic Programs and Psychiatric Residential Treatment Facilities, where MHP is the primary payer, MHPs are primarily responsible for coordination of the Member upon discharge. In collaboration with MHP, the applicable MCP is responsible for ensuring transitional care coordination as required by Population Health Management,³ including, but not limited to:

a. Tracking when Members are admitted, discharged, or transferred from facilities contracted by MHP (e.g., psychiatric inpatient hospitals, psychiatric health facilities, residential mental health facilities) in accordance with Section 11(a)(iii) of this MOU.

b. Approving prior authorizations and coordinating services where MCP is the primary payer (e.g., home services, long-term services and supports for dual-eligible Members);

c. Ensuring the completion of a discharge risk assessment and developing a discharge planning document;

d. Assessing Members for any additional care management programs or services for which they may qualify, such as ECM, CCM, or Community Supports and enrolling the Member in the program as appropriate;

e. Notifying existing CCM Care Managers of any admission if the Member is already enrolled in ECM or CCM; and

f. Assigning or contracting with a care manager to coordinate with behavioral health or county care coordinators for each eligible Member to ensure physical health follow up needs are met as outlined by the Population Health Management Policy Guide.

2. The Parties must include a process for updating and overseeing the implementation of the discharge planning documents as required for Members transitioning to or from MCP or MHP services.

² Expectations for transitional care are defined in the PHM Policy Program Guide: <https://www.dhcs.ca.gov/CalAIM/Documents/2023-PHM-Program-Guide-a11y.pdf>

³ Expectations for transitional care are defined in the PHM Policy Program Guide: <https://www.dhcs.ca.gov/CalAIM/Documents/2023-PHM-Program-Guide-a11y.pdf>; see also PHM Roadmap and Strategy: <https://www.dhcs.ca.gov/CalAIM/Documents/Final-Population-Health-Management-Strategy-and-Roadmap.pdf>

3. For inpatient mental health treatment provided by MHP or for inpatient hospital admissions or emergency department visits known to the applicable MCP, the process must include the specific method to notify the applicable MCP/MHP within 24 hours of admission and discharge and the method of notification used to arrange for and coordinate appropriate follow-up services.

4. Each MCP, together with the MHP, must have policies and procedures for addressing changes in a Member's medical or mental health condition when transferring between inpatient psychiatric service and inpatient medical services, including direct transfers. Each MCP together with the MHP will attempt to align policies and procedures to the requirements of this MOU.

vi. Clinical Consultation.

1. Each MCP, together with the MHP, must establish policies and procedures for MCPs and MHP to provide clinical consultations to each other regarding a Member's mental illness, including consultation on diagnosis, treatment, and medications. Each MCP together with the MHP will attempt to align policies and procedures to the requirements of this MOU.

2. Each MCP, together with the MHP, must establish policies and procedures for reviewing and updating a Member's problem list, as clinically indicated (e.g., following crisis intervention or hospitalization), including when the care plan or problem list must be updated, and coordinating with outpatient mental health Network Providers. Each MCP, together with the MHP will attempt to align policies and procedures to the requirements of this MOU.

a.

vii. Enhanced Care Management.

1. Delivery of the ECM benefit for individuals who meet ECM Population of Focus definitions (including, but not limited to, the Individuals with Severe Mental Illness and Children Populations of Focus) must be consistent with DHCS guidance regarding ECM, including:

a. That MCPs prioritize assigning a Member to an SMHS Provider as the ECM Provider if the Member receives SMHS from that Provider and that Provider is a contracted ECM Provider, unless the Member has expressed a different preference or MCPs identifies a more appropriate ECM Provider given the Member's individual needs and health conditions;

b. That each MCP, together with the MHP, implement a process for SMHS Providers to refer their patients to MCPs for ECM if the patients meet Population of Focus criteria; and

c. That each MCP, together with the MHP, implement a process for avoiding duplication of services for individuals receiving ECM with SMHS Targeted Case Management ("TCM"), Intensive Care Coordination ("ICC"), and/or Full-Service Partnership ("FSP") services as set forth in the CalAIM ECM Policy Guide, as revised or superseded from time to time, and coordination activities.

viii. Community Supports.

1. Coordination must be established with applicable Community Supports providers under contract with each MCP, including:

- a. The identified point of contact, from each Party to act as the liaison to oversee initiating, providing, and maintaining ongoing coordination as mutually agreed upon in MCP and MHP protocols;
- b. Identification of the Community Supports covered by the applicable MCP; and
- c. A process specifying how MHP will make referrals for Members eligible for or receiving Community Supports.

ix. Eating Disorder Services.

1. MHP is responsible for the SMHS components of eating disorder treatment and MCPs are responsible for the physical health components of eating disorder treatment and NSMHS for their respective Members, including, but not limited to, those in APL 22-003 and BHIN 22-009, and any subsequently issued superseding APLs or BHINs, and must develop a process to ensure such treatment is provided to eligible Members, specifically:

- a. MHP must provide for medically necessary psychiatric inpatient hospitalization and outpatient SMHS.
- b. The applicable MCP must also provide or arrange for NSMHS for Members requiring eating disorder services.

2. For partial hospitalization and residential eating disorder programs, MHP is responsible for medically necessary SMHS components, while the applicable MCP is responsible for the medically necessary physical health components.

- a. The applicable MCP is responsible for the physical health components of eating disorder treatment, including emergency room services, and inpatient hospitalization for Members with physical health conditions, including those who require hospitalization due to physical complications of an eating disorder and who do not meet criteria for psychiatric hospitalization.

x. Prescription Drugs.

1. Each MCP, together with the MHP, must establish policies and procedures to coordinate prescription drug, laboratory, radiological, and radioisotope service procedures. Each MCP together with the MHP will attempt to align policies and procedures to the requirements of this MOU. The joint policies and procedures must include:

- a. MHP is obligated to provide the names and qualification of prescribing physicians to MCPs.
- b. MCPs are obligated to provide MCP's procedures for obtaining authorization of prescribed drugs and laboratory services, including a list of available pharmacies and laboratories.

9. Quarterly Meetings.

a. The MCPs together with the MHP, must meet as frequently as necessary to ensure proper oversight of this MOU but not less frequently than quarterly to address care coordination, Quality Improvement ("QI") activities, QI outcomes, systemic and

case-specific concerns, and communication with others within their organizations about such activities. These meetings may be conducted virtually.

b. Within 30 Working Days after each quarterly meeting, the Parties must each post on its website the date and time the quarterly meeting occurred, and, as applicable, distribute to meeting participants a summary of any follow-up action items or changes to processes that are necessary to fulfill the Parties' obligations under the Medi-Cal Managed Care Contract, the MHP Contract, and this MOU.

c. The Parties must invite the other Parties' Responsible Person and appropriate program executives to participate in quarterly meetings to ensure appropriate committee representation, including local presence, to discuss and address care coordination and MOU-related issues. The Parties' Subcontractors and Downstream Subcontractors should be permitted to participate in these meetings, as appropriate.

d. The Parties must report to DHCS updates from quarterly meetings in a manner and frequency specified by DHCS.

e. **Local Representation.** MCPs must participate, as appropriate, in meetings or engagements to which MCPs is invited by MHP, such as local county meetings, local community forums, and MHP engagements, to collaborate with MHP in equity strategy and wellness and prevention activities.

10. Quality Improvement. The Parties must develop QI activities specifically for the oversight of the requirements of this MOU, including, without limitation, any applicable performance measures and QI initiatives, including those to prevent duplication of services, as well as reports that track referrals, Member engagement, and service utilization. Such QI activities must include processes to monitor the extent to which Members are able to access mental health services across SMHS and NSMHS, and Covered Service utilization. The Parties must document these QI activities in policies and procedures.

11. Data Sharing and Confidentiality. The Parties must establish and implement policies and procedures to ensure that the minimum necessary Member information and data for accomplishing the goals of this MOU are exchanged timely and maintained securely and confidentially and in compliance with the requirements set forth below to the extent permitted under applicable state and federal law. The Parties will share protected health information ("PHI") for the purposes of medical and behavioral health care coordination pursuant to Cal. Code Regs. tit. 9, Section 1810.370(a)(3), and to the fullest extent permitted under the Health Insurance Portability and Accountability Act and its implementing regulations, as amended ("HIPAA") and 42 Code Federal Regulations Part 2, and other State and federal privacy laws. For additional guidance, the Parties should refer to the CalAIM Data Sharing Authorization Guidance.⁴

⁴ CalAIM Data Sharing Authorization Guidance VERSION 2.0 June 2023 available at: <https://www.dhcs.ca.gov/Documents/MCQMD/CalAIM-Data-Sharing-Authorization-Guidance-Version-2-Draft-Public-Comment.pdf>.

a. **Data Exchange.** Except where prohibited by law or regulation, MCPs and MHP must share the minimum necessary data and information to facilitate referrals and coordinate care under this MOU. The Parties must have policies and procedures for supporting the timely and frequent exchange of Member information and data, including behavioral health and physical health data; for ensuring the confidentiality of exchanged information and data; and, if necessary, for obtaining Member consent, when required. The minimum necessary information and data elements to be shared as agreed upon by the Parties, are set forth in Exhibit C of this MOU. To the extent permitted under applicable law, the Parties must share with the appropriate other party, at a minimum, Member demographic information, behavioral and physical health information, diagnoses, assessments, medications prescribed, laboratory results, referrals/discharges to/from inpatient or crisis services and known changes in condition that may adversely impact the Member's health and/or welfare. The Parties must annually review and, if appropriate, update Exhibit C of this MOU to facilitate sharing of information and data. MHP and MCPs must establish policies and procedures to implement the following with regard to information sharing:

- i. A process for timely exchanging information about Members eligible for ECM, regardless of whether the Specialty Mental Health provider is serving as an ECM provider;
- ii. A process for MHP to send regular, frequent batches of referrals to ECM and Community Supports to the applicable MCP for the Member in as close to real time as possible;
- iii. A process for MHP to send admission, discharge, and transfer data to the applicable MCP when Members are admitted to, discharged from, or transferred from facilities contracted by MHP (e.g., psychiatric inpatient hospitals, psychiatric health facilities, residential mental health facilities), and for MCPs to receive this data. This process may incorporate notification requirements as described in Section 8(a)(v)(3);
- iv. A process to implement mechanisms to alert the appropriate other Party of behavioral health crises (e.g., MHP alerts the assigned MCP of Members' uses of mobile health, psych inpatient, and crisis stabilization and MCPs alerts MHP of Members' visits to emergency departments and hospitals); and
- v. A process for MCPs to send admission, discharge, and transfer data to MHP when Members are admitted to, discharged from, or transferred from facilities contracted by MCPs (e.g., emergency department, inpatient hospitals, nursing facilities), and for MHP to receive this data. This process may incorporate notification requirements as described in Section 8(a)(v)(3).
- vi. MCP and MHP will enter into the State's Data Exchange Framework Data Sharing Agreement ("DSA") for the safe sharing of information.

b. **Behavioral Health Quality Improvement Program.** If MHP is participating in the Behavioral Health Quality Improvement Program, then MCPs and MHP are encouraged to execute a DSA. If MHP and MCPs have not executed a DSA, MHP must sign a Participation Agreement to onboard with a Health Information

Exchange that has signed the California Data Use and Reciprocal Support Agreement and joined the California Trusted Exchange Network.

c. **Interoperability.** MCPs and MHP must make available to Members their electronic health information held by MCPs pursuant to 42 Code of Federal Regulations Section 438.10 and in accordance with APL 22-026 or any subsequent version of the APL. MCPs must make available an application programming interface that makes complete and accurate Network Provider directory information available through a public-facing digital endpoint on MCPs' and MHP's respective websites pursuant to 42 Code of Federal Regulations Sections 438.242(b) and 438.10(h).

12. Dispute Resolution.

a. Each MCP, together with the MHP, must agree to dispute resolution procedures such that in the event of any dispute or difference of opinion regarding the Party responsible for service coverage arising out of or relating to this MOU, the applicable MCP and MHP must attempt, in good faith, to promptly resolve the dispute mutually between themselves. The applicable MCP and the MHP must document the agreed-upon dispute resolution procedures in policies and procedures. Pending resolution of any such dispute, MCPs and MHP must continue without delay to carry out all responsibilities under this MOU unless the MOU is terminated. If the dispute cannot be resolved within 15 Working Days of initiating such negotiations, either the applicable MCP or MHP may pursue its available legal and equitable remedies under California law. Disputes between MCPs and DMC-ODS that cannot be resolved in a good faith attempt between the Parties must be forwarded by MCP and/or DMC-ODS to DHCS.s

b. Disputes between MCPs and MHP that cannot be resolved in a good faith attempt between the Parties must be forwarded to DHCS via a written "Request for Resolution" by either MHP or MCPs within three business days after failure to resolve the dispute, consistent with the procedure defined in Cal. Code Regs. tit. 9, § 1850.505, "Resolutions of Disputes between MHPs and Medi-Cal Managed Care Plans" and APL 21-013. Any decision rendered by DHCS regarding a dispute between MCPs and MHP concerning provision of Covered Services is not subject to the dispute procedures set forth in the Primary Operations Contract Exhibit E, Section 1.21 (Contractor's Dispute Resolution Requirements);

c. A dispute between MHP and the respective MCP must not delay the provision of medically necessary SMHS, physical health care services, or related prescription drugs and laboratory, radiological, or radioisotope services to beneficiaries as required by Cal. Code Regs. tit. 9, § 1850.525;

d. Until the dispute is resolved, the following must apply:

- i. The involved MCP and the MHP may agree to an arrangement satisfactory to both Parties regarding how the services under dispute will be provided; or
- ii. When the dispute concerns MCP's contention that MHP is required to deliver SMHS to a Member either because the Member's condition would not be responsive to physical health care-based treatment or because MHP has incorrectly

determined the Member's diagnosis to be a diagnosis not covered by MHP, the involved MCP must manage the care of the Member under the terms of its contract with the State until the dispute is resolved. MHP must identify and provide the involved MCP with the name and telephone number of a psychiatrist or other qualified licensed mental health professional available to provide clinical consultation, including consultation on medications to MCPs provider responsible for the Member's care; or

iii. When the dispute concerns MHP's contention that the involved MCP is required to deliver physical health care-based treatment of a mental illness, or to deliver prescription drugs or laboratory, radiological, or radioisotope services required to diagnose or treat the mental illness, MHP is responsible for providing or arranging and paying for those services until the dispute is resolved.

e. If decisions rendered by DHCS find MCP is financially liable for services, MCP must comply with the requirements in Cal. Code Regs. tit. 9, § 1850.530.

f. The Parties may agree to an expedited dispute resolution process if a Member has not received a disputed service(s) and the involved MCP and MHP determine that the routine dispute resolution process timeframe would result in serious jeopardy to the Member's life, health, or ability to attain, maintain, or regain maximum function. Under this expedited process, the Parties will have one Working Day after identification of a dispute to attempt to resolve the dispute at the plan level. All terms and requirements established in APL 21-013 and BHIN 21-034 apply to disputes between MCP and MHP where the Parties cannot agree on the appropriate place of care. Nothing in this MOU or provision must constitute a waiver of any of the government claim filing requirements set forth in Title I, Division 3.6, of the California Government Code or as otherwise set forth in local, state, and federal law.

g. MHP must designate a person or process to receive notice of actions, denials, or deferrals from each MCP, and to provide any additional information requested in the deferral notice as necessary for a medical necessity determination. The person or process may be the same for both MCPs.

h. Each MCP must monitor and track the number of disputes with MHP where the MCP and the MHP cannot agree on an appropriate place of care and, upon request, must report all such disputes to DHCS.

i. Once MHP receives a deferral from MCP, MHP must respond by the close of the business day following the day the deferral notice is received, consistent with Cal. Welf. & Inst. Code § 14715.

j. Nothing in this MOU or provision constitutes a waiver of any of the government claim filing requirements set forth in Title I, Division 3.6, of the California Government Code or as otherwise set forth in local, State, or federal law.

13. Equal Treatment. Nothing in this MOU is intended to benefit or prioritize Members over persons served by MHP who are not Members. Pursuant to Title VI, 42 United States Code Section 2000d, et seq., MHP cannot provide any service, financial aid, or other benefit, to an individual which is different, or is provided in a different manner, from that provided to others provided by MHP.

14. General.

a. **MOU Posting.** Each MCP and MHP must post this executed MOU on its website.

b. **Documentation Requirements.** MCPs and MHP must retain all documents demonstrating compliance with this MOU for at least 10 years as required by the Medi-Cal Managed Care Contract and the MHP Contract. If DHCS requests a review of any existing MOU, the Party that received the request must submit the requested MOU to DHCS within 10 Working Days of receipt of the request.

c. **Notice.** Any notice required or desired to be given pursuant to or in connection with this MOU must be given in writing, addressed to the noticed Party at the Notice Address set forth below the signature lines of this MOU. Notices must be (i) delivered in person to the Notice Address; (ii) delivered by messenger or overnight delivery service to the Notice Address; (iii) sent by regular United States mail, certified, return receipt requested, postage prepaid, to the Notice Address; or (iv) sent by email, with a copy sent by regular United States mail to the Notice Address. Notices given by in-person delivery, messenger, or overnight delivery service are deemed given upon actual delivery at the Notice Address. Notices given by email are deemed given the day following the day the email was sent. Notices given by regular United States mail, certified, return receipt requested, postage prepaid, are deemed given on the date of delivery indicated on the return receipt. The Parties may change their addresses for purposes of receiving notice hereunder by giving notice of such change to each other in the manner provided for herein.

d. **Delegation.** Either or both MCPs and MHP may delegate their respective obligations under this MOU to a Fully Delegated Subcontractor or Partially Delegated Subcontractor as permitted under the Medi-Cal Managed Care Contract, provided that such Fully Delegated Subcontractor or Partially Delegated Subcontractor is made a Party to this MOU. Further, the Parties may enter into Subcontractor Agreements or Downstream Subcontractor Agreements that relate directly or indirectly to the performance of the Parties' obligations under this MOU. Other than in these circumstances, the Parties cannot delegate the obligations and duties contained in this MOU.

e. **Annual Review.** Each MCP and MHP must conduct an annual review of this MOU with the MHP to determine whether any modifications, amendments, updates, or renewals of responsibilities and obligations outlined within are required. Each MCP and MHP must provide DHCS evidence of the annual review of this MOU as well as copies of any MOUs modified or renewed as a result.

f. **Amendment.** This MOU may only be amended or modified by the Parties through a writing executed by the Parties. However, this MOU is deemed automatically amended or modified to incorporate any provisions amended or modified in the Medi-Cal Managed Care Contract, the MHP Contract, and subsequently issued superseding APLs, BHINs, or guidance, or as required by applicable law or any applicable guidance issued by a State or federal oversight entity.

g. **Governance.** This MOU is governed by and construed in accordance with the laws of the state of California.

h. **Independent Contractors.** No provision of this MOU is intended to create, nor is any provision deemed or construed to create any relationship between MHP and MCPs other than that of independent entities contracting with each other hereunder solely for the purpose of effecting the provisions of this MOU. Neither MHP nor MCPs, nor any of their respective contractors, employees, agents, or representatives, is construed to be the contractor, employee, agent, or representative of the other.

i. **Counterpart Execution.** This MOU may be executed in counterparts signed electronically, and sent via PDF, each of which is deemed an original, but all of which, when taken together, constitute one and the same instrument.

j. **Superseding MOU.** This MOU constitutes the final and entire agreement between the Parties and supersedes any and all prior oral or written agreements, negotiations, or understandings between the Parties that conflict with the provisions set forth in this MOU. It is expressly understood and agreed that any prior written or oral agreement between the Parties pertaining to the subject matter herein is hereby terminated by mutual agreement of the Parties.

(Remainder of this page intentionally left blank)

The Parties represent that they have authority to enter into this MOU on behalf of their respective entities and have executed this MOU as of the Effective Date.

**Blue Cross of California Partnership
Plan, Inc.**

MHP Mono County

Signature:
Date:
Name: Les Ybarra
Title: President

Signature:
Date:
Name: Robin Roberts
**Title: Director, Mono County
Behavioral Health Department**
**Notice Address: 1290 Tavern Road,
Suite 276, Mammoth Lakes, CA 93546**

Notice Address:
21215 Burbank Blvd. Suite 100
Woodland Hills, CA 91367

Health Net Community Solution, Inc.

Signature:
Name: Martha Santana-Chin
Date:
Title: Medicare and Medi-Cal President
Notice Address: 21281 Burbank Blvd.
Woodland Hills, CA 91367

Exhibit A

MCPs-MHP Liaisons as referenced in Section 4.b of this MOU

Blue Cross of California Partnership Plan, Inc.

MCP Responsible Person: Director of Program Management or Designee

MCP-MHP Liaison: County Account Program Manager

Health Net Community Solution, Inc.

MCP Responsible Person: Manager, County Programs & MOU Compliance

MCP-MHP Liaison: Service Coordination Liaison

Exhibit B

MHP Liaisons as referenced in Section 5.b of this MOU

MHP Responsible Person: Mono County Behavioral Health Quality Assurance Coordinator

MHP Liaison: Mono County Behavioral Health Quality Assurance Coordinator

Exhibit C

Data Elements

- a. *MCPs and County must share the following data elements:*
 - i. *Member demographic information (including Medi-Care ID, Medi-Care Beneficiary Identification (MBI) if applicable);*
 - ii. *Behavioral and physical health information;*
 - iii. *Diagnoses and assessments;*
 - iv. *Medications prescribed;*
 - v. *Laboratory results;*
 - vi. *Referrals/discharges to/from inpatient or crisis services; and*
 - vii. *Known changes in condition that may adversely impact the Member's health and/or welfare*



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE September 3, 2024

Departments: Finance

TIME REQUIRED

SUBJECT Monthly Treasury Transaction Report

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Treasury Transaction Report for the month ending 7/31/2024.

RECOMMENDED ACTION:

Approve the Treasury Transaction Report for the month ending 7/31/2024.

FISCAL IMPACT:

None.

CONTACT NAME: Gerald Frank

PHONE/EMAIL: 7609325483 / gfrank@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download
Treasury Transaction Report for the month ending 7/31/2024

History

Time	Who	Approval
8/28/2024 2:32 PM	County Counsel	Yes
8/15/2024 8:17 AM	Finance	Yes
8/29/2024 11:49 AM	County Administrative Office	Yes



Mono County Transaction Summary by Action Investment Portfolio

Begin Date: 6/30/2024, End Date: 7/31/2024

Action	Settlement Date	CUSIP	Face Amount / Shares	Description	Purchase Price	Principal	Interest / Dividends	YTM @ Cost	Total
Buy Transactions									
Buy	7/18/2024	24422EUY3	500,000.00	John Deere Capital Corp 2.8 7/18/2029	92.06	460,305.00	0.00	4.60	460,305.00
Buy	7/24/2024	795451DM2	244,000.00	Sallie Mae Bank/Salt Lake 4.3 7/24/2029	100.00	244,000.00	0.00	4.30	244,000.00
Buy	7/30/2024	29669XAX6	249,000.00	Essential Credit Union 4.35 7/30/2029	100.00	249,000.00	0.00	4.35	249,000.00
Buy	7/30/2024	90353EBM4	249,000.00	USF Federal Credit Union 4.35 7/30/2029	100.00	249,000.00	0.00	4.35	249,000.00
Buy	7/31/2024	472207AJ8	249,000.00	Jeanne D'Arc Credit Union 4.3 7/31/2029	100.00	249,000.00	0.00	4.30	249,000.00
Subtotal			1,491,000.00			1,451,305.00	0.00		1,451,305.00
Deposit	7/1/2024	31846V203	1,500,000.00	First American Gov Fund MM	100.00	1,500,000.00	0.00	0.00	1,500,000.00
Deposit	7/2/2024	31846V203	2,000,000.00	First American Gov Fund MM	100.00	2,000,000.00	0.00	0.00	2,000,000.00
Deposit	7/15/2024	LAIF6000Q	6,048.71	Local Agency Investment Fund LGIP	100.00	6,048.71	0.00	0.00	6,048.71
Deposit	7/15/2024	31846V203	1,000,000.00	First American Gov Fund MM	100.00	1,000,000.00	0.00	0.00	1,000,000.00
Deposit	7/15/2024	31846V203	1,000,000.00	First American Gov Fund MM	100.00	1,000,000.00	0.00	0.00	1,000,000.00
Deposit	7/18/2024	OAKVALLEY0670	15.50	Oak Valley Bank Cash	100.00	15.50	0.00	0.00	15.50
Deposit	7/31/2024	CAMP60481	194,855.11	California Asset Management Program LGIP	100.00	194,855.11	0.00	0.00	194,855.11
Deposit	7/31/2024	31846V203	21,026.23	First American Gov Fund MM	100.00	21,026.23	0.00	0.00	21,026.23
Deposit	7/31/2024	OAKVALLEY0670	18,045.09	Oak Valley Bank Cash	100.00	18,045.09	0.00	0.00	18,045.09
Deposit	7/31/2024	OAKVALLEY0670	30,616,228.85	Oak Valley Bank Cash	100.00	30,616,228.85	0.00	0.00	30,616,228.85
Subtotal			36,356,219.49			36,356,219.49	0.00		36,356,219.49
Total Buy Transactions			37,847,219.49			37,807,524.49	0.00		37,807,524.49
Interest/Dividends									
Interest	7/1/2024	32022RSG3	0.00	1ST Financial Bank, USA 3.3 8/2/2027		0.00	675.37	0.00	675.37
Interest	7/1/2024	92348DAC3	0.00	Veridian Credit Union 4.8 4/24/2025		0.00	982.36	0.00	982.36
Interest	7/1/2024	530520AB1	0.00	Liberty First Credit Union 4.4 1/17/2028		0.00	900.49	0.00	900.49
Interest	7/1/2024	22551KAU6	0.00	Credit Union of Texas 4.4 12/9/2027		0.00	900.49	0.00	900.49
Interest	7/1/2024	21056RAC3	0.00	Consumers Federal Credit Union 4.55 6/12/2029		0.00	589.75	0.00	589.75
Interest	7/1/2024	586840NA4	0.00	Menlo Park City School Dist 1.928 7/1/2024		0.00	4,820.00	0.00	4,820.00
Interest	7/1/2024	68283MAP1	0.00	OnPath Federal Credit Union 4.85 7/31/2028		0.00	984.62	0.00	984.62



Mono County Transaction Summary by Action Investment Portfolio

Begin Date: 6/30/2024, End Date: 7/31/2024

Action	Settlement Date	CUSIP	Face Amount / Shares	Description	Purchase Price	Principal	Interest / Dividends	YTM @ Cost	Total
Interest	7/1/2024	59161YAP1	0.00	Metro Credit Union 1.7 2/18/2027		0.00	347.92	0.00	347.92
Interest	7/1/2024	25844MAK4	0.00	Dort Financial Credit Union 4.5 12/16/2027		0.00	2,771.14	0.00	2,771.14
Interest	7/1/2024	538036HP2	0.00	Live Oak Banking Company 1.85 1/20/2025		0.00	378.62	0.00	378.62
Interest	7/1/2024	92891CCP5	0.00	VYSTAR Credit Union 4.45 9/30/2027		0.00	910.73	0.00	910.73
Interest	7/1/2024	76124YAB2	0.00	Resource One Credit Union 1.9 11/27/2024		0.00	382.60	0.00	382.60
Interest	7/1/2024	052392AA5	0.00	Austin Telco FCU 1.8 2/28/2025		0.00	368.38	0.00	368.38
Interest	7/1/2024	45157PAZ3	0.00	Ideal Credit Union 4.5 12/29/2027		0.00	920.96	0.00	920.96
Interest	7/2/2024	15118RUR6	0.00	Celtic Bank 1.35 4/2/2025		0.00	276.29	0.00	276.29
Interest	7/2/2024	3135G0V75	0.00	FNMA 1.75 7/2/2024		0.00	8,750.00	0.00	8,750.00
Interest	7/5/2024	307811EM7	0.00	The Farmers & Merchants Bank 3.2 8/5/2027		0.00	654.90	0.00	654.90
Interest	7/5/2024	89236TLL7	0.00	Toyota Motor Credit Corp 4.65 1/5/2029		0.00	11,625.00	0.00	11,625.00
Interest	7/7/2024	90983WBT7	0.00	United Community Bank 1.65 2/7/2025		0.00	337.68	0.00	337.68
Interest	7/7/2024	90355GKU9	0.00	UBS Bank USA 4.1 2/7/2029		0.00	839.10	0.00	839.10
Interest	7/7/2024	3130AWJZ4	0.00	FHLB 5 7/7/2028-25		0.00	25,000.00	0.00	25,000.00
Interest	7/8/2024	902684AC3	0.00	UFirst Federal Credit Union 4.8 3/9/2026		0.00	982.36	0.00	982.36
Interest	7/8/2024	3133EPVP7	0.00	FFCB 4.75 7/8/2026		0.00	23,750.00	0.00	23,750.00
Interest	7/8/2024	011852AD2	0.00	Alaska USA Federal Credit Union 4.7 3/8/2027		0.00	961.89	0.00	961.89
Interest	7/8/2024	29367SJQ8	0.00	Enterprise Bank & Trust 1.8 11/8/2024		0.00	368.38	0.00	368.38
Interest	7/8/2024	89579NCB7	0.00	Triad Bank/Frontenac MO 1.8 11/8/2024		0.00	368.38	0.00	368.38
Interest	7/8/2024	898812AB8	0.00	Tucson Federal Credit Union 4.95 8/8/2028		0.00	1,008.99	0.00	1,008.99
Interest	7/9/2024	3133EPU37	0.00	FFCB 3.875 1/9/2029		0.00	19,375.00	0.00	19,375.00
Interest	7/9/2024	08016PEL9	0.00	Belmont Bank & Trust Co 4.2 12/9/2027		0.00	856.11	0.00	856.11
Interest	7/10/2024	065427AC0	0.00	Bank of Utah 4.25 5/10/2028		0.00	869.79	0.00	869.79
Interest	7/10/2024	291916AL8	0.00	Empower Federal Credit Union 4.6 5/24/2029		0.00	941.42	0.00	941.42
Interest	7/10/2024	20367GBH1	0.00	Community Commerce Bank 3.3 8/10/2027		0.00	675.37	0.00	675.37
Interest	7/11/2024	70320KAX9	0.00	Pathfinder Bank 0.7 3/11/2026		0.00	143.26	0.00	143.26
Interest	7/13/2024	15721UDA4	0.00	CF Bank 2 8/13/2024		0.00	409.31	0.00	409.31



Mono County Transaction Summary by Action Investment Portfolio

Begin Date: 6/30/2024, End Date: 7/31/2024

Action	Settlement Date	CUSIP	Face Amount / Shares	Description	Purchase Price	Principal	Interest / Dividends	YTM @ Cost	Total
Interest	7/14/2024	3136G4YL1	0.00	FNMA 0.625 7/14/2025-22		0.00	3,125.00	0.00	3,125.00
Interest	7/14/2024	32114VBT3	0.00	First National Bank of Michigan 1.65 2/14/2025		0.00	337.68	0.00	337.68
Interest	7/14/2024	17801GBX6	0.00	City National Bank of Metropolis 1.65 2/14/2025		0.00	337.68	0.00	337.68
Interest	7/14/2024	12481GAZ0	0.00	CBC Federal Credit Union 4.65 5/14/2029		0.00	951.66	0.00	951.66
Interest	7/14/2024	91739JAA3	0.00	Utah First Federal Credit Union 4.75 7/14/2028		0.00	972.12	0.00	972.12
Interest	7/15/2024	91282CHM6	0.00	T-Note 4.5 7/15/2026		0.00	22,500.00	0.00	22,500.00
Interest	7/15/2024	91282CCL3	0.00	T-Note 0.375 7/15/2024		0.00	3,750.00	0.00	3,750.00
Interest	7/15/2024	91282CEY3	0.00	T-Note 3 7/15/2025		0.00	15,000.00	0.00	15,000.00
Interest	7/15/2024	478160CJ1	0.00	Johnson & Johnson 2.625 1/15/2025-17		0.00	6,562.50	0.00	6,562.50
Interest	7/15/2024	78413RAP2	0.00	SCE Federal Credit Union 4.25 2/15/2029		0.00	869.79	0.00	869.79
Interest	7/15/2024	819866BL7	0.00	Sharonview Federal Credit Union 3.5 8/16/2027		0.00	716.30	0.00	716.30
Interest	7/15/2024	478160CK8	0.00	Johnson & Johnson 2.9 1/15/2028-27		0.00	7,250.00	0.00	7,250.00
Interest	7/16/2024	740367HP5	0.00	Preferred Bank LA Calif 2 8/16/2024		0.00	409.32	0.00	409.32
Interest	7/17/2024	3133EPQD0	0.00	FFCB 4.25 7/17/2028		0.00	21,250.00	0.00	21,250.00
Interest	7/17/2024	914098DP0	0.00	University Bank 4.5 3/17/2028		0.00	920.96	0.00	920.96
Interest	7/17/2024	31422X4Y5	0.00	FAMC 4.32 7/17/2028		0.00	21,600.00	0.00	21,600.00
Interest	7/18/2024	457731AK3	0.00	Inspire Federal Credit Union 1.15 3/18/2025		0.00	235.36	0.00	235.36
Interest	7/18/2024	00257TBJ4	0.00	Abacus Federal Savings Bank 1.75 10/18/2024		0.00	358.15	0.00	358.15
Interest	7/18/2024	3133EPW84	0.00	FFCB 3.875 1/18/2029		0.00	19,375.00	0.00	19,375.00
Interest	7/18/2024	48836LAF9	0.00	Kemba Financial Credit Union 1.75 10/18/2024		0.00	358.15	0.00	358.15
Interest	7/19/2024	3133ENB33	0.00	FFCB 3.05 7/19/2027		0.00	15,250.00	0.00	15,250.00
Interest	7/20/2024	78472EAB0	0.00	SPCO Credit Union 4.35 1/20/2028		0.00	890.26	0.00	890.26
Interest	7/20/2024	01664MAB2	0.00	All In FCU 4.4 12/20/2027		0.00	900.49	0.00	900.49
Interest	7/20/2024	3133ELV92	0.00	FFCB 0.77 7/20/2027		0.00	3,850.00	0.00	3,850.00
Interest	7/21/2024	51828MAC8	0.00	Latino Community Credit Union 4.5 12/21/2027		0.00	920.96	0.00	920.96
Interest	7/21/2024	90331HPL1	0.00	US Bank NA 2.05 1/21/2025		0.00	5,125.00	0.00	5,125.00



Mono County Transaction Summary by Action Investment Portfolio

Begin Date: 6/30/2024, End Date: 7/31/2024

Action	Settlement Date	CUSIP	Face Amount / Shares	Description	Purchase Price	Principal	Interest / Dividends	YTM @ Cost	Total
Interest	7/21/2024	3137EAEU9	0.00	FHLMC 0.375 7/21/2025		0.00	1,875.00	0.00	1,875.00
Interest	7/22/2024	33847E3W5	0.00	Flagstar Bank FSB 0.6 7/22/2025		0.00	744.95	0.00	744.95
Interest	7/22/2024	3134GV5V6	0.00	FHLMC 0.6 7/22/2025-22		0.00	3,000.00	0.00	3,000.00
Interest	7/22/2024	31424WFE7	0.00	FAMC 4.04 1/22/2029		0.00	20,200.00	0.00	20,200.00
Interest	7/23/2024	938828BJ8	0.00	Washington Federal Bank 2.05 8/23/2024		0.00	419.55	0.00	419.55
Interest	7/23/2024	33766LAJ7	0.00	Firstier Bank 1.95 8/23/2024		0.00	399.08	0.00	399.08
Interest	7/24/2024	20726ABD9	0.00	Congressional Bank 2.1 7/24/2024		0.00	2,586.39	0.00	2,586.39
Interest	7/24/2024	3136G4YE7	0.00	FNMA 0.7 7/24/2025-22		0.00	3,500.00	0.00	3,500.00
Interest	7/25/2024	85513MAA0	0.00	Star Financial Credit Union 4.5 1/25/2028		0.00	920.96	0.00	920.96
Interest	7/25/2024	063907AA7	0.00	Bank of Botetourt 1.75 10/25/2024		0.00	358.15	0.00	358.15
Interest	7/25/2024	3130AQHZ9	0.00	FHLB 1.54 1/25/2027-23		0.00	7,700.00	0.00	7,700.00
Interest	7/26/2024	208212AR1	0.00	Connex Credit Union 0.5 8/26/2024		0.00	102.33	0.00	102.33
Interest	7/26/2024	3130ASLA5	0.00	FHLB 4.5 7/26/2027-24		0.00	22,500.00	0.00	22,500.00
Interest	7/26/2024	3134GXG40	0.00	FHLMC 3.55 7/26/2024-23		0.00	17,750.00	0.00	17,750.00
Interest	7/26/2024	3130AKMD5	0.00	FHLB 0.5 1/26/2026-21		0.00	2,500.00	0.00	2,500.00
Interest	7/26/2024	05465DAE8	0.00	AXOS Bank 1.65 3/26/2025		0.00	337.68	0.00	337.68
Interest	7/26/2024	90352RCR4	0.00	USAlliance Federal Credit Union 3.45 8/26/2027		0.00	706.07	0.00	706.07
Interest	7/26/2024	742718FZ7	0.00	Procter & Gamble Co 3.95 1/26/2028-23		0.00	10,013.25	0.00	10,013.25
Interest	7/26/2024	89854LAD5	0.00	TTCU Federal Credit Union 5 7/26/2028		0.00	1,019.18	0.00	1,019.18
Interest	7/26/2024	3130AQJ20	0.00	FHLB Step 1/26/2026-23		0.00	7,875.00	0.00	7,875.00
Interest	7/26/2024	64017ABA1	0.00	Neighbors Federal Credit Union 5 7/26/2028		0.00	1,019.18	0.00	1,019.18
Interest	7/27/2024	02616ABY4	0.00	American First Credit Union 4.25 4/27/2028		0.00	869.79	0.00	869.79
Interest	7/27/2024	14622LAA0	0.00	Carter Federal Credit Union 0.75 4/27/2026		0.00	152.88	0.00	152.88
Interest	7/27/2024	32063KAV4	0.00	First Jackson Bank 1.05 3/27/2025		0.00	214.89	0.00	214.89
Interest	7/27/2024	3130AQKF9	0.00	FHLB 1.6 1/27/2027-23		0.00	8,000.00	0.00	8,000.00
Interest	7/27/2024	79772FAF3	0.00	San Francisco FCU 1.1 3/27/2025		0.00	225.12	0.00	225.12
Interest	7/28/2024	00224TAP1	0.00	A+ Federal Credit Union 4.55 4/28/2028		0.00	931.19	0.00	931.19



Mono County Transaction Summary by Action Investment Portfolio

Begin Date: 6/30/2024, End Date: 7/31/2024

Action	Settlement Date	CUSIP	Face Amount / Shares	Description	Purchase Price	Principal	Interest / Dividends	YTM @ Cost	Total
Interest	7/28/2024	38149MWX7	0.00	Goldman Sachs Bank USA 0.85 7/28/2026		0.00	1,051.11	0.00	1,051.11
Interest	7/28/2024	3130AKPC4	0.00	FHLB 0.6 1/28/2026-21		0.00	3,000.00	0.00	3,000.00
Interest	7/28/2024	07181JAV6	0.00	Baxter Federal Credit Union 5 11/30/2026		0.00	1,019.18	0.00	1,019.18
Interest	7/28/2024	3135G06R9	0.00	FNMA 0.55 1/28/2026-21		0.00	2,750.00	0.00	2,750.00
Interest	7/29/2024	06406RAF4	0.00	Bank of New York Mellon 3.4 1/29/2028-27		0.00	8,500.00	0.00	8,500.00
Interest	7/29/2024	3130ANCA6	0.00	FHLB 1.05 7/29/2026-24		0.00	5,250.00	0.00	5,250.00
Interest	7/29/2024	70962LAS1	0.00	Pentagon Federal Credit Union 0.9 9/29/2026		0.00	184.19	0.00	184.19
Interest	7/29/2024	45780PAX3	0.00	Institution for Savings in Newburyport 0.85 7/29/2		0.00	173.96	0.00	173.96
Interest	7/30/2024	24951TAW5	0.00	Department of Commerce FCU 5 11/30/2027		0.00	1,019.18	0.00	1,019.18
Interest	7/30/2024	77357DAB4	0.00	Rockland Federal Credit Union 5 11/30/2028		0.00	1,006.85	0.00	1,006.85
Interest	7/30/2024	06543PDA0	0.00	Bank of the Valley NE 4.1 9/30/2027		0.00	839.10	0.00	839.10
Interest	7/30/2024	01882MAC6	0.00	Alliant Credit Union 5 12/30/2027		0.00	1,019.18	0.00	1,019.18
Interest	7/30/2024	22258JAB7	0.00	County Schools FCU 4.4 9/30/2027		0.00	900.49	0.00	900.49
Interest	7/30/2024	52171MAJ4	0.00	Leaders Credit Union 5 6/30/2028		0.00	1,019.18	0.00	1,019.18
Interest	7/31/2024	710571DS6	0.00	Peoples Bank Newton NC 2 7/31/2024		0.00	422.96	0.00	422.96
Interest	7/31/2024	694231AC5	0.00	Pacific Enterprise Bank 1.15 3/31/2025		0.00	243.20	0.00	243.20
Interest	7/31/2024	CAMP60481	0.00	California Asset Management Program LGIP		0.00	194,855.11	0.00	194,855.11
Interest	7/31/2024	42228LAL5	0.00	HealthcareSystemsFCU 4.35 1/31/2028		0.00	890.26	0.00	890.26
Interest	7/31/2024	91282CHQ7	0.00	T-Note 4.125 7/31/2028		0.00	41,250.00	0.00	41,250.00
Interest	7/31/2024	31846V203	0.00	First American Gov Fund MM		0.00	21,026.23	0.00	21,026.23
Interest	7/31/2024	91282CFB2	0.00	T-Note 2.75 7/31/2027		0.00	13,750.00	0.00	13,750.00
Interest	7/31/2024	91282Z78	0.00	T-Note 1.5 1/31/2027		0.00	7,500.00	0.00	7,500.00
Interest	7/31/2024	32024DAC0	0.00	First Financial 4.45 2/8/2028		0.00	941.08	0.00	941.08
Interest	7/31/2024	24773RBW4	0.00	Delta National Bank and Trust 0.55 7/21/2025		0.00	682.87	0.00	682.87
Interest	7/31/2024	82671DAB3	0.00	Signature Federal Credit Union 4.4 1/31/2028		0.00	930.51	0.00	930.51
Interest	7/31/2024	OAKVALLEY0670	0.00	Oak Valley Bank Cash		0.00	18,045.09	0.00	18,045.09



Mono County Transaction Summary by Action Investment Portfolio

Begin Date: 6/30/2024, End Date: 7/31/2024

Action	Settlement Date	CUSIP	Face Amount / Shares	Description	Purchase Price	Principal	Interest / Dividends	YTM @ Cost	Total
Subtotal			0.00			0.00	712,133.41		712,133.41
Total Interest/Dividends			0.00			0.00	712,133.41		712,133.41
Sell Transactions									
Matured	7/1/2024	586840NA4	500,000.00	Menlo Park City School Dist 1.928 7/1/2024	0.00	500,000.00	0.00	0.00	500,000.00
Matured	7/2/2024	313384YW3	1,000,000.00	FHLB 0 7/2/2024	0.00	1,000,000.00	0.00	0.00	1,000,000.00
Matured	7/2/2024	3135G0V75	1,000,000.00	FNMA 1.75 7/2/2024	0.00	1,000,000.00	0.00	0.00	1,000,000.00
Matured	7/15/2024	91282CCL3	1,000,000.00	T-Note 0.375 7/15/2024	0.00	1,000,000.00	0.00	0.00	1,000,000.00
Matured	7/15/2024	91282CCL3	1,000,000.00	T-Note 0.375 7/15/2024	0.00	1,000,000.00	0.00	0.00	1,000,000.00
Matured	7/24/2024	20726ABD9	247,000.00	Congressional Bank 2.1 7/24/2024	0.00	247,000.00	0.00	0.00	247,000.00
Matured	7/26/2024	3134GXG40	1,000,000.00	FHLMC 3.55 7/26/2024-23	0.00	1,000,000.00	0.00	0.00	1,000,000.00
Matured	7/31/2024	710571DS6	249,000.00	Peoples Bank Newton NC 2 7/31/2024	0.00	249,000.00	0.00	0.00	249,000.00
Subtotal			5,996,000.00			5,996,000.00	0.00		5,996,000.00
Withdraw	7/1/2024	FIT	1,000,000.00	Funds in Transit Cash	0.00	1,000,000.00	0.00	0.00	1,000,000.00
Withdraw	7/5/2024	CAMP60481	3,500,000.00	California Asset Management Program LGIP	0.00	3,500,000.00	0.00	0.00	3,500,000.00
Withdraw	7/5/2024	31846V203	2,000,000.00	First American Gov Fund MM	0.00	2,000,000.00	0.00	0.00	2,000,000.00
Withdraw	7/9/2024	31846V203	500,000.00	First American Gov Fund MM	0.00	500,000.00	0.00	0.00	500,000.00
Withdraw	7/11/2024	CAMP60481	2,000,000.00	California Asset Management Program LGIP	0.00	2,000,000.00	0.00	0.00	2,000,000.00
Withdraw	7/17/2024	CAMP60481	2,000,000.00	California Asset Management Program LGIP	0.00	2,000,000.00	0.00	0.00	2,000,000.00
Withdraw	7/18/2024	CAMP60481	2,000,000.00	California Asset Management Program LGIP	0.00	2,000,000.00	0.00	0.00	2,000,000.00
Withdraw	7/19/2024	31846V203	2,000,000.00	First American Gov Fund MM	0.00	2,000,000.00	0.00	0.00	2,000,000.00
Withdraw	7/22/2024	CAMP60481	3,000,000.00	California Asset Management Program LGIP	0.00	3,000,000.00	0.00	0.00	3,000,000.00
Withdraw	7/22/2024	31846V203	2,000,000.00	First American Gov Fund MM	0.00	2,000,000.00	0.00	0.00	2,000,000.00
Withdraw	7/25/2024	CAMP60481	1,000,000.00	California Asset Management Program LGIP	0.00	1,000,000.00	0.00	0.00	1,000,000.00
Withdraw	7/31/2024	31846V203	21,026.23	First American Gov Fund MM	0.00	21,026.23	0.00	0.00	21,026.23
Withdraw	7/31/2024	OAKVALLEY0670	30,824,363.99	Oak Valley Bank Cash	0.00	30,824,363.99	0.00	0.00	30,824,363.99
Subtotal			51,845,390.22			51,845,390.22	0.00		51,845,390.22



Mono County Transaction Summary by Action Investment Portfolio

Begin Date: 6/30/2024, End Date: 7/31/2024

Action	Settlement Date	CUSIP	Face Amount / Shares	Description	Purchase Price	Principal	Interest / Dividends	YTM @ Cost	Total
Total Sell Transactions			57,841,390.22			57,841,390.22	0.00		57,841,390.22



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE September 3, 2024

Departments: Board of Supervisors, Sponsored by Chair Peters

TIME REQUIRED 30 minutes

**PERSONS
APPEARING
BEFORE THE
BOARD**

Sherris Lisius, Field Manager Bureau of
Land Management

SUBJECT Bureau of Land Management Update

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Update from Bureau of Land Management regarding the high priority projects in the Bishop Field office.

RECOMMENDED ACTION:

None, informational only.

FISCAL IMPACT:

None.

CONTACT NAME: Danielle Patrick

PHONE/EMAIL: / despinosa@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download
Presentation

History

Time	Who	Approval
8/28/2024 2:21 PM	County Counsel	Yes
8/22/2024 1:46 PM	Finance	Yes
8/29/2024 11:46 AM	County Administrative Office	Yes

RV1



U.S. Department of the Interior
Bureau of Land Management

Bishop Bureau of Land Management

Mono County Projects



Slide 1

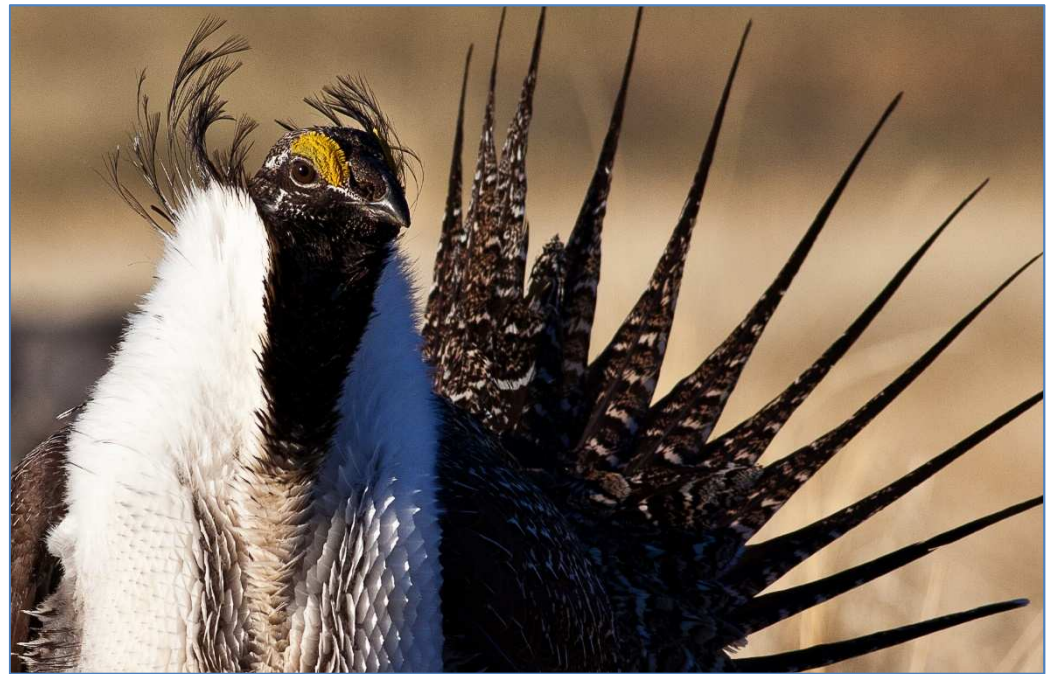
RV1

This title slide has not been added to the master slide to allow for long titles and adjusting the masthead accordingly
Rathbun, Vanessa, 6/29/2018



Overview

- Water, Power, Fire
- Bi-State Sage-Grouse
- Wild Horses
- Recreation





U.S. Department of the Interior
Bureau of Land Management

Water, Power, Fire

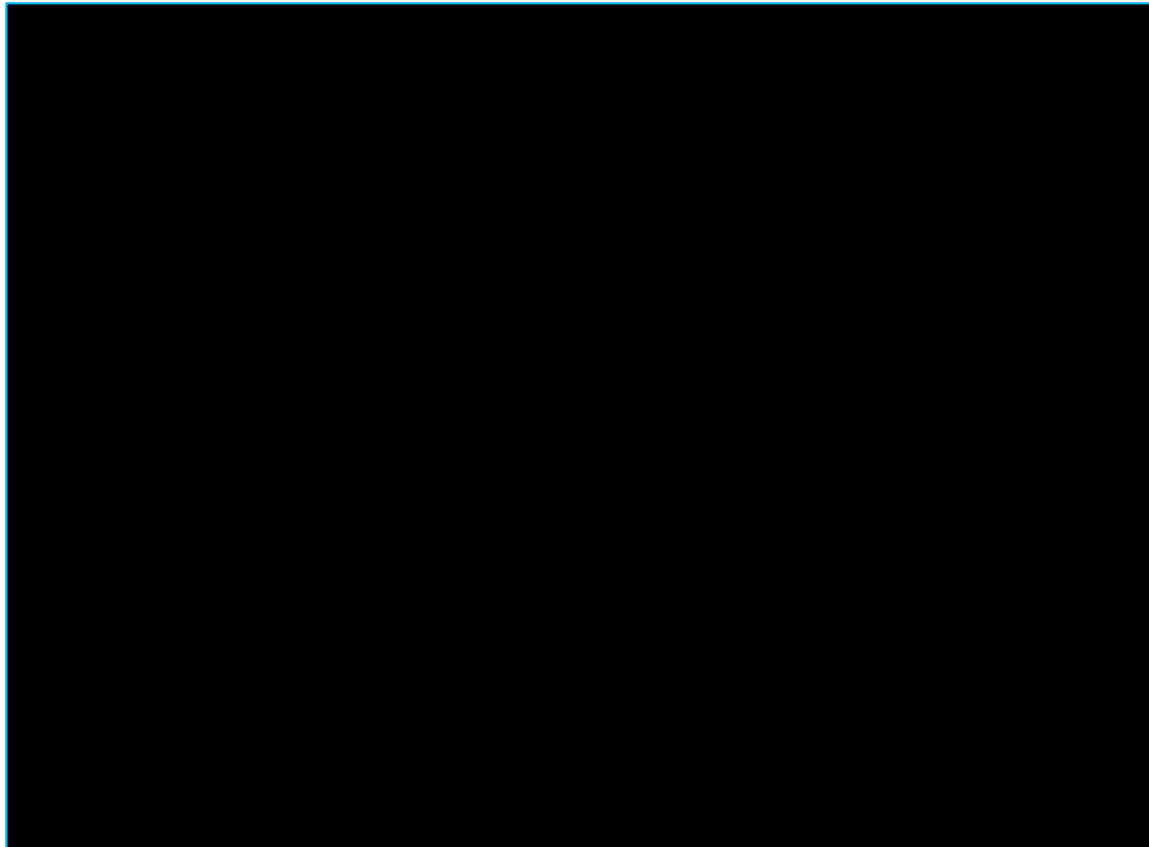
- Monitoring Wells
Hammil Valley
- Slinkard Barrier
- CD-4
- Fuels treatments
- Fire Stations





U.S. Department of the Interior
Bureau of Land Management

Sage-Grouse





Sage-Grouse

- Status
- Action Plan
- Habitat restoration
- Pinyon Juniper





Recreation

- Hot Springs
- OHV
- Campground





Wild Horses

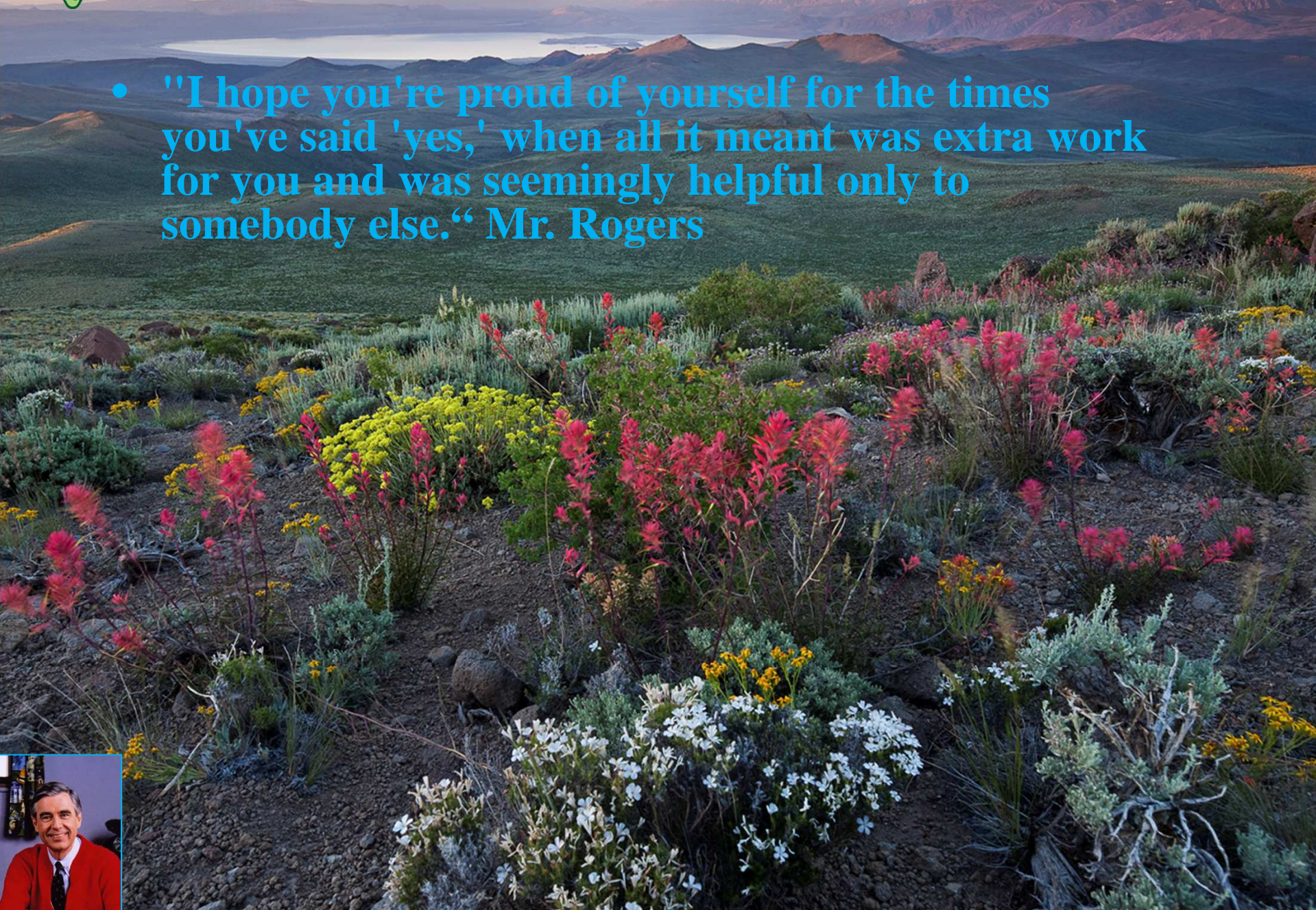
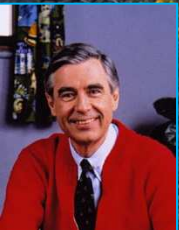
- Montgomery Pass Herd
- INF Lead for Territory
- BLM leads current gather NEPA
 - Focus only on horses outside of Territory
 - Territory planning after this planning complete





U.S. Department of the Interior
Bureau of Land Management

- "I hope you're proud of yourself for the times you've said 'yes,' when all it meant was extra work for you and was seemingly helpful only to somebody else." Mr. Rogers





**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE September 3, 2024

Departments: County Administrative Office

TIME REQUIRED 30 minutes

**PERSONS
APPEARING
BEFORE THE
BOARD**

Christopher Andriessen, Caltrans PIO;
David Carruba, Caltrans Resident
Engineer

SUBJECT Caltrans Discussion on Upcoming
Highway 395 Closure for the Sonora
Junction Shoulder Widening Project

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Discussion from Caltrans regarding the upcoming Highway 395 closure for the Sonora Junction Shoulder Widening Project.
The project will fully close 395 between Burcham Flat Road and State Route 108.

RECOMMENDED ACTION:

None, informational only.

FISCAL IMPACT:

None.

CONTACT NAME: Danielle Patrick

PHONE/EMAIL: / danielle.ryan51@gmail.com

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

<p>Click to download</p> <p> Caltrans Closure Info Sheet</p>

History

Time	Who	Approval
8/28/2024 2:19 PM	County Counsel	Yes
8/22/2024 1:46 PM	Finance	Yes
8/29/2024 11:46 AM	County Administrative Office	Yes



Sonora Junction Shoulders Project

Caltrans District 9

BACKGROUND INFORMATION

The Sonora Junction Shoulders Project is an Infrastructure Investment and Jobs Act of 2021 (IIJA) funded safety project that is widening the existing paved shoulders on U.S. 395 to 8' near Sonora Junction in northern Mono County. In addition to other safety improvements (guardrail, fencing, curve corrections) the project will install wildlife undercrossings designed to reduce the number of Wildlife-Vehicle Collisions (WVCs) in an area that is a hot spot for such incidents. These undercrossings will be the first of their kind in Caltrans District 9.

HIGHWAY CLOSURE

- U.S. 395 will be fully closed from south of Sonora Junction to south of Burcham Flat Road (approximately 2 miles).
- The closure is necessary to install two wildlife undercrossings.
- The highway will close beginning Wednesday, September 4, at 6:00 am.
- Construction crews are working 24 hours a day throughout the closure.
- The highway will reopen Thursday, September 19, at 6:00 am.

CONSTRUCTION REQUIREMENTS AND RESTRICTIONS

- The contractor will remove the pavement and roadbed where the undercrossings are being installed.
 - This will require digging 15' deep under the current highway and nearly 50' wide.
- There are environmentally sensitive areas on both sides of the highway.
 - Construction can only happen between August 1 and October 15 in these areas.
- Due to the size of the necessary excavation and the narrow nature of the highway, a **full closure** of U.S. 395 is the only option to install the wildlife crossings.

Project engineers and District 9 staff worked with local officials, business owners, and the contractor to settle on a closure date. It was emphasized the closure should happen after the summer travel season. September 4th was selected to avoid the busy Labor Day travel weekend and to start early enough to avoid potential wet autumn weather.

THE DETOUR (SEE MAP BELOW)

- The northbound detour route is State Route 182 in Bridgeport in Mono County. This detour will reconnect drivers to U.S. 395 using Nevada Route 208.
- The southbound detour route is Nevada Route 208 at Holbrook Junction just north of the Nevada State Line. That connects drivers to Nevada Route 338 which leads to U.S. 395 in Bridgeport.
- The detour is 8 miles longer than taking the normal route of U.S. 395 from Bridgeport in the Eastern Sierra to Holbrook Junction in Western Nevada.
- Drivers traveling over Sonora Pass or Monitor Pass will head north on U.S. 395 in northern Mono County until they reach Holbrook Junction across the Nevada State Line. This connects them to the southbound detour route.
- Traveling between Sonora Junction and Bridgeport using the detour is approximately 66 miles longer than the normal route.

OUTREACH

PRESS RELEASES

- May 8 – Press Release Announcing Project Start Date & Closure
- August 4 – Press Release Announcing Full Closure and Detour
- August 21 – Press Release Providing Further Details on Closure and Detour Route
- September 3 – Final Press Release on Closure and Detour

SOCIAL MEDIA

- Outreach began August 5.
- More than 200,000 accounts reached so far across Facebook, Twitter/X, Threads, and Instagram.
- New posts every day leading up to the closure starting August 26
- New video on closure and detour to premiere August 26.

PUBLIC MEETINGS

- August 22 – Bridgeport Meeting
- August 27 – Northern Mono County Community Meeting
- August 29 – Mammoth Lakes Community Coffee
- September 3 – Mono County Board of Supervisors Meeting

NEWS COVERAGE

- SF Gate
- Reddit
- Trip Advisor
- Record Courier (Nevada news)
- Union Democrat (Sonora news)
- My Mother Lode (Tuolumne news)
- Inyo-Register
- Mammoth Times
- Gold Rush Cam
- Fly Fishing Forum

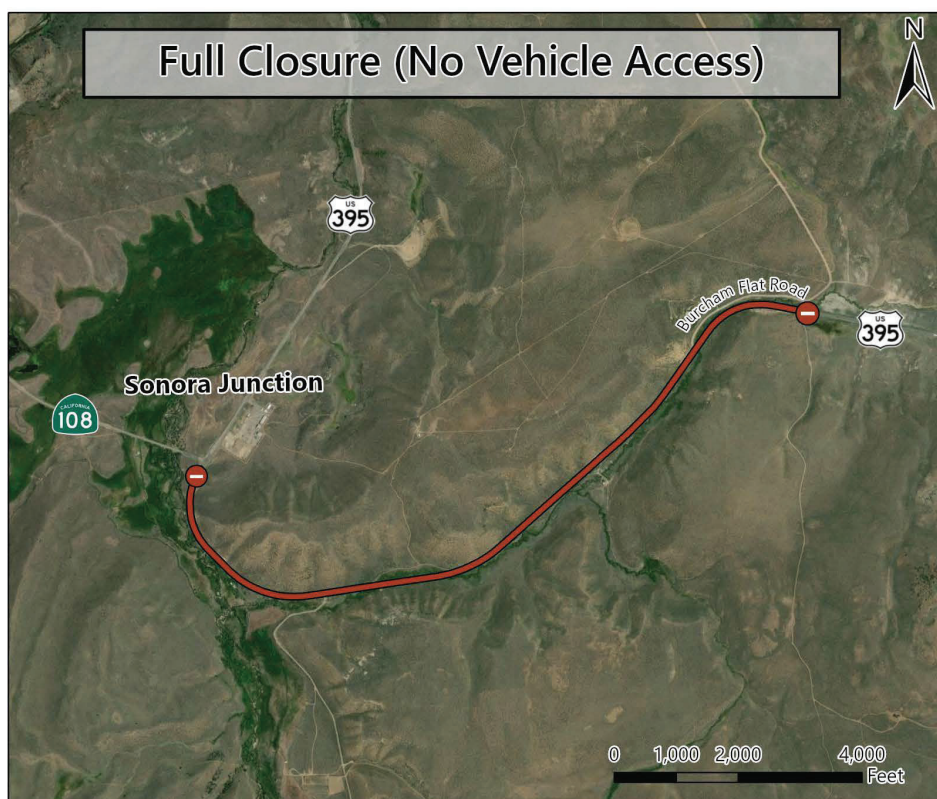
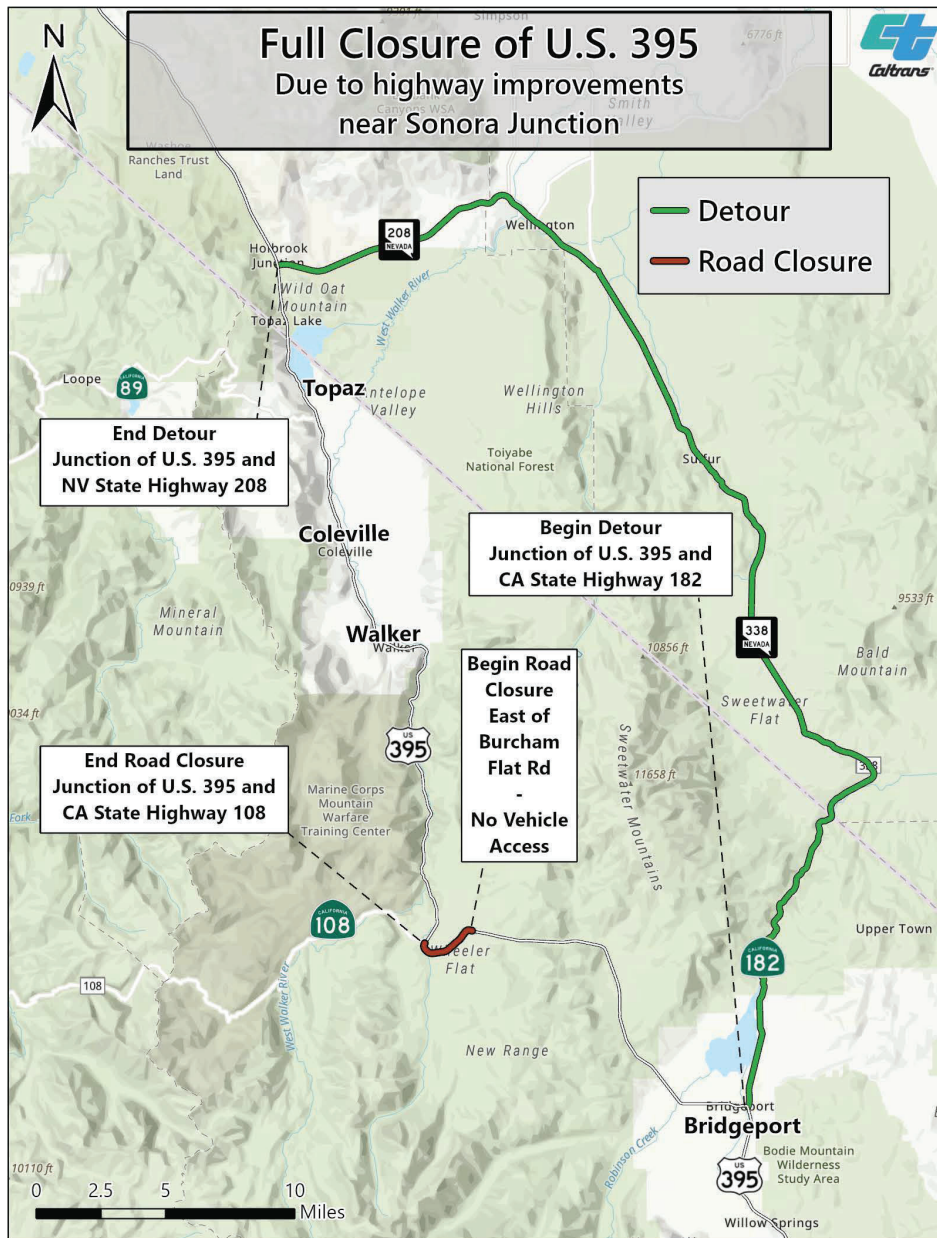
CMS MESSAGING

Messaging began August 21 on the following highways:

- U.S. 395 in Inyo & Mono Counties
- State Route 4 in Calaveras County
- State Route 89 in Alpine County
- State Route 108 in Sonora County
- U.S. 395 in Nevada

OTHER OUTREACH

- Direct outreach to Eastern Sierra Unified School District, Mono County Sheriff, Mono County Local Transportation Commission, Humboldt-Toiyabe National Forest, CHP, and Burning Man.
- Radio interview with Sierra Wave.





**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE September 3, 2024

Departments: County Administrative Office

TIME REQUIRED 10 minutes

**PERSONS
APPEARING
BEFORE THE
BOARD**

Sandra Moberly, County
Administrative Officer

SUBJECT Community Development Block Grant
(CDBG) Bridgeport Elementary
Preschool Grant Closeout

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

RECOMMENDED ACTION:

Discuss and solicit comments on the submittal of the California Development Block Grant (CDBG) accomplishments, accept closeout report and disencumber the remaining 20-CDBG-12074 funds at closeout. Provide any desired direction to staff.

FISCAL IMPACT:

None.

CONTACT NAME: Sandra Moberly

PHONE/EMAIL: 7609325414 / smoberly@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download
Staff Report
CDBG Public Meeting Notice for Bridgeport Elementary Preschool Grant Closure

History

Time	Who	Approval
8/28/2024 2:31 PM	County Counsel	Yes
8/28/2024 1:13 PM	Finance	Yes
8/29/2024 1:28 PM	County Administrative Office	Yes



COUNTY ADMINISTRATIVE OFFICER
COUNTY OF MONO
Sandra Moberly, MPA, AICP

ASSISTANT COUNTY ADMINISTRATIVE OFFICER
Christine Bouchard

BOARD OF SUPERVISORS

CHAIR

John Peters / District 4

VICE CHAIR

Lynda Salcido / District 5

Jennifer Kreitz / District 1

Rhonda Duggan / District 2

Bob Gardner / District 3

COUNTY DEPARTMENTS

ASSESSOR

Hon. Barry Beck

DISTRICT ATTORNEY

Hon. David Anderson

SHERIFF / CORONER

Hon. Ingrid Braun

BEHAVIORAL HEALTH

Robin Roberts

COMMUNITY DEVELOPMENT

Wendy Sugimura

COUNTY CLERK-RECORDER

Queenie Barnard

COUNTY COUNSEL

Christopher Beck

ECONOMIC DEVELOPMENT

Liz Grans "Interim"

EMERGENCY MEDICAL

SERVICES

Bryan Bullock

FINANCE

Janet Dutcher, DPA, MPA,

CGFM, CPA

HEALTH AND HUMAN

SERVICES

Kathryn Peterson

INFORMATION

TECHNOLOGY

Mike Martinez

PROBATION

Karin Humiston

PUBLIC WORKS

Paul Roten

To: Mono County Board of Supervisors

From: Sandra Moberly, Mono County Administrative Officer

Date: September 3, 2024

Re: Public Meeting – CDBG Grant Close Out and Final Deliverables

Strategic Plan Focus Area(s) Met

- A Thriving Economy Safe and Healthy Communities Mandated Function
- Sustainable Public Lands Workforce & Operational Excellence

Discussion

In 2021 Mono County entered into an agreement with First 5 Mono County and Eastern Sierra Unified School District (ESUSD) to fund a childcare facility in Bridgeport. The Project had two National Objectives: benefit low- and moderate-income persons and meet community development needs. These two objectives were met as there were no licensed childcare providers in Bridgeport and this project provided 52 childcare spaces for low-and moderate-income families.

The County applied for and received funds from California Department of Housing and Community Development (HCD) and the Community Development Block Grant (CDBG) Program originating from the United States Government. ESUSD was responsible for implementing and administering this CDBG Grant for Child Care Services. This included day care/preschool related services to eligible children at Bridgeport Elementary School from August 17, 2021 to August 16, 2024. ESUSD was responsible for hiring the service providers and support staff to run the preschool in accordance with all Federal, state and local rules and regulations. ESUSD was also responsible for all curriculum, records, outreach, meals, facility maintenance and enrolment. Fifty-one percent of the children served were aged 14 months to 5 years from families in Mono County with incomes that did not exceed the low- and moderate-income limits of the CDBG program, by family size, and were enrolled in the subsidized day care slots. A total of 52 low/moderate income families were served and 29 above moderate families were served over the course of this three-year grant. Day care/preschool services were offered 8:15AM-3:15PM Monday through Friday to approved eligible families.

All funds were expended as of May 2024 and the preschool closed in June 2024 due to lack of a qualified service provider. The grant expenditure deadline is August 16, 2024, and CDBG funding requires a public meeting to close out the grant.

Mono County Administration

P.O. Box 696
Bridgeport, CA 93517
(760) 932-5408,
ashaw@mono.ca.gov

NOTICE OF PUBLIC MEETING

NOTICE IS HEREBY GIVEN that Mono County Board of Supervisors will conduct a public meeting no earlier than 9:00 am on **September 3, 2024**, in the Board Chambers, 2nd floor, at the Mono County Courthouse, 278 Main Street, Bridgeport, CA to discuss and solicit comments on the submittal of the California Development Block Grant (CDBG) accomplishments and acceptance of closeout report for the following grant activities. Teleconference locations will be available at: Mono Lake Room of the Mono County Civic Center, First Floor, 1290 Tavern Road, Mammoth Lakes, CA. 93546; and online via Zoom at <https://monocounty.zoom.us/j/86184622677> or visit <https://www.zoom.us/>, click on "Join A Meeting" and enter the Zoom Webinar ID 861 8462 2677. The Board will be required to disencumber the remaining 20-CDBG-12074 funds at closeout.

Activity	CDBG Grant 20-CDBG-12071 Awarded \$310,000	CDBG Program Income
Bridgeport Elementary Preschool (Resource Concepts, Inc.)	\$302,759.25	\$302,759.25
General Administration	\$7,240.75	\$7,240.75
Total	\$310,000	\$310,000

The purpose of this public hearing is to give members of the public an opportunity to make their comments known regarding the accomplishments under the State-administered CDBG Program. INTERESTED PERSONS may appear before the Board of Supervisors to present testimony or, prior to or at the hearing, file written correspondence with: Clerk of the Board of Supervisors PO Box 715 Bridgeport, CA 93517. If you challenge the proposed action(s) in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to Clerk of the Board of Supervisors at, or prior to, the public hearing.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (760) 932-5530 or bos@mono.ca.gov. Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting (See 42 USCS 12132, 28CFR 35.130).



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE September 3, 2024

Departments: County Administrative Office

TIME REQUIRED 10 minutes

**PERSONS
APPEARING
BEFORE THE
BOARD**

Sandra Moberly, County
Administrative Officer

SUBJECT Agreement with Bridgeport Fire
Protection District

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Since 1975 Mono County has been providing Bridgeport Fire Protection District (BFPD) with a monthly payment to help the district provide services in Bridgeport where the County houses a number of administrative buildings as well as the County jail. In September 2023, the County received a request from BFPD to increase the monthly payment from \$750 to \$2,840.99. The Board discussed this request on March 12 and August 6, 2024, and directed staff to bring a draft agreement to the Board for consideration.

RECOMMENDED ACTION:

Adopt proposed resolution. Provide any desired direction to staff.

FISCAL IMPACT:

Monthly payment will increase from \$750 to \$2,841 per month (from \$9,000 to \$34,092 annually) for a total annual increase of \$25,092.

CONTACT NAME: Sandra Moberly

PHONE/EMAIL: 760-932-5415 / smoberly@mono.ca.gov

SEND COPIES TO:

Nick Way <bptfire@gmail.com>

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download
Staff Report
Attachment 1 - Resolution Funding BFPD 2024
Attachment 2 - Draft BFPD Funding Agreement 2024
Attachment 3 - Staff Report dated March 12, 2024

History

Time	Who	Approval
8/28/2024 2:30 PM	County Counsel	Yes
8/28/2024 1:18 PM	Finance	Yes
8/29/2024 1:31 PM	County Administrative Office	Yes



COUNTY ADMINISTRATIVE OFFICER
COUNTY OF MONO
Sandra Moberly, MPA, AICP

ASSISTANT COUNTY ADMINISTRATIVE OFFICER
Christine Bouchard

BOARD OF SUPERVISORS

CHAIR

John Peters / District 4

VICE CHAIR

Lynda Salcido / District 5

Jennifer Kreitz / District 1

Rhonda Duggan / District 2

Bob Gardner / District 3

COUNTY DEPARTMENTS

ASSESSOR

Hon. Barry Beck

DISTRICT ATTORNEY

Hon. David Anderson

SHERIFF / CORONER

Hon. Ingrid Braun

BEHAVIORAL HEALTH

Robin Roberts

COMMUNITY DEVELOPMENT

Wendy Sugimura

COUNTY CLERK-RECORDER

Queenie Barnard

COUNTY COUNSEL

Christopher Beck

ECONOMIC DEVELOPMENT

Liz Grans "Interim"

EMERGENCY MEDICAL

SERVICES

Bryan Bullock

FINANCE

Janet Dutcher, DPA, MPA,

CGFM, CPA

HEALTH AND HUMAN

SERVICES

Kathryn Peterson

INFORMATION

TECHNOLOGY

Mike Martinez

PROBATION

Karin Humiston

PUBLIC WORKS

Paul Roten

To: Mono County Board of Supervisors

From: Sandra Moberly, Mono County Administrative Officer

Date: September 3, 2024

Re: Bridgeport Fire Protection District Funding Request

Discussion

Since 1975 Mono County has been providing Bridgeport Fire Protection District (BFPD) with a monthly payment to help provide services in Bridgeport where the County houses a number of administrative buildings as well as the County jail. In September 2023, the County received a request from BFPD to increase the monthly payment from \$750 to \$2,840.99. The Board discussed this request on March 12, 2024 and requested that staff complete an analysis on all special districts within the County in order to understand the variety of funding mechanisms and county land served by each district.

Staff completed an analysis of our special districts and funding mechanisms and presented this to the Board on August 6, 2024 at which time the Board directed staff to bring a draft agreement with BFPD to the Board for consideration. The Board also provided direction to staff to create a position to provide support to our special districts and, as a part of creating the job description/duties for that position, to reach out to the other special districts in the County to determine their individual needs. Staff is working on that piece of the project and will return to the Board with additional information when we have collaborated with our other special districts.

Attachments

Attachment 1: Draft Resolution 24-__

Attachment 2: Draft Funding Agreement

Attachment 3: Staff Report dated March 12, 2024

Attachment 4: Staff Report dated August 6, 2024



R24-__

**A RESOLUTION OF THE MONO COUNTY
BOARD OF SUPERVISORS PROVIDING CERTAIN FUNDING TO THE
BRIDGEPORT FIRE PROTECTION DISTRICT
TO ASSURE THE PROTECTION OF COUNTY PROPERTY**

WHEREAS, Mono County has substantial property within the jurisdiction of the Bridgeport Fire Protection District (“the Fire District”), including a courthouse which is an historic landmark; and

WHEREAS, the limited tax base of the Fire District makes it difficult to provide the funds for the personnel, equipment and other costs necessary to provide adequate fire protection services; and

WHEREAS, in light of the comparative value of County property within the Fire District, this Board has determined that the continuation of its policy of providing limited funding to the Fire District will best assure the protection of that property; and

WHEREAS, the Fire District will continue to provide free fire protection services.

NOW, THEREFORE, THE BOARD OF SUPERVISORS OF THE COUNTY OF MONO RESOLVES that:

SECTION ONE: It is in the public interest for Mono County to supplement the financing of the Fire District in order to assure the protection of the courthouse and other public properties.

SECTION TWO: Effective September 1, 2024, and until further order of the Board, Mono County shall pay to the Fire District the sum of \$2,840.00 per month for the purposes set forth in this resolution.

PASSED, APPROVED and ADOPTED this __ day of ____, 2024, by the following vote, to wit:

AYES:

NOES:

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32

ABSENT:
ABSTAIN:

John Peters, Chair
Mono County Board of Supervisors

ATTEST:

APPROVED AS TO FORM:

Clerk of the Board

County Counsel

**AGREEMENT BETWEEN COUNTY OF MONO AND THE BRIDGEPORT FIRE PROTECTION DISTRICT
REGARDING LIMITED FUNDING**

THIS AGREEMENT is made and entered into between the County of Mono, a political subdivision of the State of California, hereinafter referred to as “the County,” and the Bridgeport Fire Protection District, hereinafter referred to as “the Fire District.”

WHEREAS, the Fire District is authorized to perform fire protection and emergency services in order to save lives and protect or save property and the environment within its jurisdictional boundaries in Mono County; and

WHEREAS, the limited tax base of the Fire District makes it difficult to secure the funds for the personnel, equipment and other costs necessary to provide adequate fire protection services; and

WHEREAS, the County has substantial property within the jurisdiction of the Fire District, including a courthouse which is an historic landmark; and

WHEREAS, the County desires to use the Fire District to perform fire protection services as described below; and

WHEREAS, the Fire District desires to perform fire protection services for the County as described below; and

WHEREAS, it is in the public interest to supplement the financing of the Fire District in order to assure the protection of the courthouse and other public properties within the Fire District.

NOW, THEREFORE, the County and the Fire District, in consideration of the mutual benefits, promises, covenants, terms, and conditions hereinafter contained, agree as follows:

1. The Fire District will provide fire protection services to all County structures and equipment within the Fire District.
2. In consideration of the services to be provided by the Fire District, the County agrees to pay \$2,840.00 per month to the Fire District.
3. No Additional Consideration: Except as expressly set forth in this Agreement, the Fire District shall not be entitled to, nor receive from County, any additional reimbursement, consideration, compensation, salary, wages, or other type of remuneration under this Agreement. Specifically, the Fire District shall not be entitled, by virtue of this Agreement, to consideration in the form of overtime, health insurance benefits, retirement benefits, disability retirement benefits, sick leave, vacation time, paid holidays, or other paid leaves of absence of any type or kind whatsoever. Nor shall the Fire District be paid or reimbursed for travel expenses or meals of Fire District staff, board members or volunteers.
4. **Term.** The term of this Agreement shall be from September 1, 2024, to August 31, 2029, unless sooner terminated as provided below.
5. **Termination.** This Agreement may be terminated as provided below.

A. Default. If the Fire District fails to comply with the terms of this Agreement, then the County may declare the Fire District in default and terminate this Agreement upon five (5) calendar days' written notice to the Fire District.

B. Funding Limitation. The ability of the County to enter into this Agreement is based upon available funding from various sources. In the event that such funding fails, is reduced, or is modified, from one or more sources, County has the option to terminate, reduce, or modify this Agreement, or any of its terms within five (5) calendar days of notifying the Fire District of the termination, reduction, or modification of available funding.

C. Written Notice. This Agreement may be cancelled by either party upon thirty (30) calendar days' written notice.

7. **Defense, Indemnification, and Hold Harmless.** The Fire District shall defend with counsel acceptable to County, indemnify, and hold harmless County, its agents, officers, and employees from and against all claims, damages, losses, judgments, liabilities, expenses, and other costs, including litigation costs and attorney's fees, arising out of, resulting from or in connection with, the performance of this Agreement by the Fire District, or the Fire District's agents, officers, or employees. This obligation applies to any actual or alleged personal injury, death, damage or destruction to tangible or intangible property, including the loss of use, caused or alleged to be caused in whole or in part by any act or omission of the Fire District, its agents, employees, suppliers, or anyone directly or indirectly employed by any of them, or anyone for whose acts or omissions any of them may be liable.

The Fire District's obligation to defend, indemnify, and hold the County, its agents, officers, and employees harmless under the provisions of this Agreement shall survive any termination or expiration of this Agreement.

8. **Audit and Record Keeping:** The Fire District shall retain all records relating to this agreement, as well as use of funds associated with this agreement, for a term of not less than five (5) years. Said records shall include, but are not limited to: records of receipt, invoices, payments, ledgers, bookkeeping software, check registers, annual reports, budgets, or other relevant documents. The documents retained shall be made available to the County for inspection, review, or copying upon the provision of fifteen (15) days' notice by the County.
9. **Severability.** If any portion of this Agreement or application thereof to any person or circumstance shall be declared invalid by a court of competent jurisdiction, or if it is found in contravention of any federal, state, or county statute, ordinance, or regulation, then the remaining provisions of this Agreement, or the application thereof, shall not be invalidated thereby, and shall remain in full force and effect to the extent that the provisions of this Agreement are severable.
10. **Amendment.** This Agreement may be modified, amended, changed, added to, or subtracted from, by the mutual consent of the parties hereto, if such amendment or change is in written form, and executed with the same formalities as this Agreement, and attached to the original Agreement to maintain continuity.
11. **Notice.** Any notice, communication, amendment, addition or deletion to this Agreement, including change of address of any party during the term of this Agreement, which the Fire District or County shall be required to make, or may desire to make, shall be in writing and may be

personally served, or sent by prepaid first-class mail to the respective parties as follows:

County of Mono
Sandra Moberly
County Administrative Officer
1290 Tavern Road
PO Box 2415
Mammoth Lakes, CA 93546

Bridgeport Fire Protection District:
309 Main Street
Bridgeport, CA 93517

- 12. **Counterparts.** This Agreement may be executed in two (2) or more counterparts (including by electronic transmission), each of which shall constitute an original, and all of which taken together shall constitute one and the same instrument. For purposes of this Agreement, a photocopy, facsimile, .pdf, or electronically scanned signatures, including but not limited to DocuSign or similar service, shall be deemed as valid and as enforceable as an original.
- 13. **Entire Agreement.** This Agreement contains the entire agreement of the parties, and no representations, inducements, promises, or agreements otherwise between the parties not embodied herein or incorporated herein by reference, shall be of any force or effect. Further, no term or provision hereof may be changed, waived, discharged, or terminated, unless executed in writing by the parties hereto.

IN WITNESS THEREOF, County of Mono and Bridgeport Fire Protection District have executed this Agreement on the ____ day of _____, 2024.

BRIDGEPORT FIRE PROTECTION DISTRICT:

COUNTY OF MONO:

By: _____

By: _____

Name: Nick Way

Name: Sandra Moberly

Title: Chief

Title: County Administrative Officer

Date: _____

Date: _____

APPROVED AS TO FORM:

COUNTY COUNSEL

APPROVED BY RISK MANAGEMENT

Risk Manager



COUNTY ADMINISTRATIVE OFFICER
COUNTY OF MONO
Sandra Moberly, MPA, AICP

ASSISTANT COUNTY ADMINISTRATIVE OFFICER
Christine Bouchard

BOARD OF SUPERVISORS

CHAIR

John Peters / District 4

VICE CHAIR

Lynda Salcido / District 5

Jennifer Kreitz / District 1

Rhonda Duggan / District 2

Bob Gardner / District 3

COUNTY DEPARTMENTS

ASSESSOR

Hon. Barry Beck

DISTRICT ATTORNEY

Hon. David Anderson

SHERIFF / CORONER

Hon. Ingrid Braun

ANIMAL SERVICES

Chris Mokracek "Interim"

BEHAVIORAL HEALTH

Robin Roberts

COMMUNITY DEVELOPMENT

Wendy Sugimura

COUNTY CLERK-RECORDER

Queenie Barnard

COUNTY COUNSEL

Stacey Simon, Esq.

ECONOMIC DEVELOPMENT

Jeff Simpson

EMERGENCY MEDICAL SERVICES

Bryan Bullock

FINANCE

Janet Dutcher, DPA, MPA,
CGFM, CPA

HEALTH AND HUMAN SERVICES

Kathryn Peterson

INFORMATION TECHNOLOGY

Mike Martinez

PROBATION

Karin Humiston

PUBLIC WORKS

Paul Roten

To: Mono County Board of Supervisors

From: Sandra Moberly, Mono County Administrative Officer

Date: March 12, 2024

Re: Bridgeport Fire Protection District Funding Request

Background

Since 1975 Mono County has been providing Bridgeport Fire Protection District (BFPD) with a monthly payment to help the District provide services in Bridgeport where the County houses a number of administrative buildings as well as the County jail. In September 2023, the County received a request from BFPD to increase the monthly payment from \$750 to \$2,840.99 (Attachment 1). The letter cites the need for an increase in the monthly payment due to inflation as well as the number of County properties within Bridgeport that are not subject to property tax. The increase was based on the US Bureau of Labor and Statistics cumulative inflation rate from 1975 to 2023 of 468.2%. This increase would result in an annual payment of \$34,091.88.

Property owned by government agencies in California is exempt from property taxation. The purpose of the exemption is to avoid the circularity of taxpayers' dollars being used by one government agency to pay taxes to another. Accordingly, and for example, the County (and hence the taxpayers of the County) pays no property tax for the County-owned Civic Center in Mammoth Lakes, nor for the various buildings and properties which the County owns in the County seat of Bridgeport. Likewise, property taxes are not paid by special districts, tribal entities, or the federal government.

As a result, the amount of tax received by those agencies that are entitled to receive a portion of local property taxes (e.g., counties, cities, water districts, fire districts, hospital districts, schools, etc.) is calculated based on the total amount of property taxes collected from *taxable* properties countywide.

Here, the percentage of countywide property taxes that BFPD is entitled to receive varies based on which tax rate area (TRA) within the district boundaries is implicated. There are eight different TRAs within the boundaries of BFPD. These tax rates were established under Proposition 13 and through a series of complex rules implementing that law. Overall, the amount received by BFPD amounts to 13.9% of every property tax dollar received within the County.

However, there are instances in which local taxing agencies, by agreement between them, agree to override State-established tax rates where a determination is made that the allocation between them should be altered in order to better serve a public purpose. Here,

an agreement was made by the Board of Supervisors with BFPD in 1975, whereby the County would pay BFPD an additional \$500 per month (\$6,000 annually). The premise of the agreement at the time was that there are a significant number of County-owned buildings within the boundaries of the BFPD which are exempt from property taxation and that the property tax rate under State law should therefore be overridden.

In 1993, the Board approved an updated agreement with BFPD to increase the payment to \$750 per month (\$9,000 annually). That agreement remains in effect.

At that time, County Counsel analyzed whether the County was required to contract with BFPD in order to receive its services (as had been understood to be the case in 1975) and determined that there is no legal requirement for the County to contract with BFPD to receive services. However, County Counsel did point out that it is within the Board's discretion to provide funding to BFPD, so long as there is a public purpose for doing so.

Analysis

Staff analyzed this request to provide the Board with information to help frame the request. We have reviewed the County-owned property within Bridgeport to determine, if property tax was owed on those properties, what portion of those taxes would go to BFPD. Because these properties are public, there is no assessed value associated with them. Staff reviewed the insured amounts for each property in Bridgeport and determined that they total \$24,187,254 and the property tax for Bridgeport averages 13.9 % for the impacted tax rate areas of the 1% general property tax rate. This would mean (hypothetically without performing complex Proposition 13 calculations) if County-owned properties were subject to property tax and insured value represented tax value, the County would pay \$241,873 annually. The BFPD would receive an estimated \$33,620, or \$2,801.67 monthly (average 13.9%). Further to illustrate the circularity of non-tax jurisdictions paying taxes, the County would receive back \$110,624 (the County's tax rate in BFPD tax rate areas averages 45.736%). The net hypothetical tax impact of the County's property in Bridgeport being subject to property taxes is the net \$131,250. While this provides a reference point to consider this request, it is important to note that the insured amounts are different than what the value of the buildings would be if they were not county-owned and the assessed values grandfathered in from Proposition 13 base years (plus adjustments for subsequent CPI allowances) most certainly results in a different value from insured valuation.

While the agreement with BFPD is discretionary and is not provided to any other fire district within Mono County, there is also a need to ensure the highest level of fire protection for the historic County buildings within Bridgeport. Previously the Board has made findings to support payments to BFPD citing the historic structures in Bridgeport and the comparative value of County property within Bridgeport. If the Board feels that these statements continue to be true, staff would recommend funding BFPD pursuant to their requested amount as it represents an appropriate increase in funding commensurate with CPI since the agreement was first established as well as the approximate value of payments to BFPD if property taxes were paid by Mono Count.

Recommendation

Staff recommends that the Board consider the request from BFPD and provide direction to staff regarding an increase in the monthly payment made to BFPD. Staff will bring a resolution and agreement back to the Board reflecting Board direction.

Attachments

Attachment 1: BFPD Letter dated September 22, 2023

Attachment 2: Resolution 93-62

Attachment 3: Agreement with BFPD dated September 10, 1975



Bridgeport Fire Department

309 Main St, Bridgeport, CA, 93517 * Phone (760) 932-7353

Chief Nick Way

Asst. Chief John Pelichowski

9/22/2023

To: Sandra Moberly, CAO

From: Nick Way, Chief

Subject: Bridgeport Fire Protection District Protection of County Buildings

CAO Moberly,

In 1975 the Bridgeport Fire Protection District (District) and Mono County (County) entered into a contract in which the District would provide fire protection services to the County's buildings. The original agreement stated these services would be provided at the cost of \$500.00 per month paid from the County to the District. In 1993 Mono County Board of Supervisors voted in resolution 93-62 to increase this payment to \$750.00 per month. For the last 30 years fees for fire protection have remained the same at \$750.00 per month.

As you know the County owns 4 parcels in the District's response area which total over 6.5 acres of land. In addition to owned land the County owns at least 23 structures in the Districts response area with plans to build additional structures. These structures and the land they sit on are not subject to property tax and therefore the District does not receive any revenue aside from the \$750.00 monthly fee to provide fire protection services to them.

When the contract for fire protection was originally signed in 1975 the agreed upon fees were \$500.00 per month. According to the United States Bureau of Labor and Statistics the cumulative inflation rate between 1975 and 2023 is 468.2%. In order for the original fee of \$500.00 per month to keep up with the rate of inflation it would need to be increased to \$2,840.99 per month. Between 1975 and today our departments expenses in every category have increased and therefore the cost to provide these fire protection services must also increase to keep pace with inflation. I would ask that the County and District enter into a new contract at the price of \$2,840.00 per month in exchange for fire protection services.

Please feel free to reach out to me for any questions or points of clarification on this matter. I look forward to working with you, best regards,

Nick Way
Chief
Bridgeport Fire Protection District
bptfire@gmail.com
916-716-0414



RESOLUTION NO. 93-62
BOARD OF SUPERVISORS, COUNTY OF MONO

A RESOLUTION OF THE MONO COUNTY BOARD OF SUPERVISORS
PROVIDING CERTAIN FUNDING TO THE BRIDGEPORT FIRE
PROTECTION DISTRICT TO ASSURE
THE PROTECTION OF COUNTY PROPERTY

WHEREAS, Mono County has substantial property within the jurisdiction of the Bridgeport Fire Protection District ["the District"], including a courthouse which is an historic landmark; and,

WHEREAS, the limited tax base of the District makes it difficult to provide the funds for the personnel, equipment and other costs necessary to provide adequate fire protection services; and,

WHEREAS, in light of the comparative value of its property within the District, this Board has determined that the continuation of its policy of providing limited funding to the District will best assure the protection of that property; and,

WHEREAS, the District will continue to provide fire protection services.

NOW THEREFORE BE IT RESOLVED as follows:

1. That it is in the public interest for Mono County to supplement the financing of the District in order to assure the protection of the courthouse and other public properties.
2. That effective July 1, 1993, and until further order of this Board, Mono County shall pay to the District the sum of seven hundred fifty dollars (\$750.00) per month for the purposes set forth in this resolution.

PASSED AND ADOPTED this 10th day of August, 1993 by the following vote:

AYES	: Supervisors Alpers, Jarvis, Lawrence, Paranick, Reid
NOES	: None
ABSTAIN	: None
ABSENT	: None

ATTEST: Nancy Wells
Nancy Wells
Clerk of the Board

Andrea Lawrence
ANDREA LAWRENCE
CHAIR
BOARD OF SUPERVISORS

APPROVED AS TO FORM:

James S. Reed
JAMES S. REED
COUNTY COUNSEL

The foregoing instrument is a full, true and correct copy of the original on file in this office.

Attest August 13, 19 93
NANCY WELLS, Clerk of the Board of Supervisors in and for the County of Mono, State of California.
Nancy Gordon Deputis
Signature

1 A G R E E M E N T

2
3 THIS AGREEMENT, made and entered into this 10th day of

4 September, 1975, by and between the COUNTY OF MONO,

5 a body politic, hereinafter referred to as COUNTY and BRIDGEPORT
6 FIRE PROTECTION DISTRICT, hereinafter referred to as DISTRICT.

7 W I T N E S S E T H

8 WHEREAS, COUNTY is desirous of using DISTRICT to perform
9 the services hereinafter provided to be performed; and,

10 WHEREAS, DISTRICT desires to perform said services hereinaf-
11 ter provided to be performed,

12 NOW, THEREFORE, COUNTY and DISTRICT do hereby agree as fol-
13 lows:

14 1. In consideration of the services to be performed by DIS-
15 TRICT as hereinafter set forth, COUNTY agrees that DISTRICT shall
16 be compensated as follows:

17 The sum of FIVE HUNDRED DOLLARS (\$500.00) per month to be
18 paid by COUNTY to DISTRICT, effective July 1, 1975.

19 2. In consideration of the compensation hereinbefore set
20 forth, DISTRICT agrees to perform the following services for
21 COUNTY and to accept in full payment therefore the compensation
22 hereinabove set forth:

23 To provide fire protection to include all COUNTY structures
24 and equipment within the Bridgeport Fire Protection District.

25 3. This Agreement may be cancelled by either party upon
26 Thirty (30) days written notice.

27 IN WITNESS WHEREOF, the parties hereto have caused this instrument
28 to be executed this day and year first above written.

29 COUNTY OF MONO

30 Cedric J. Hansen
31 Chairman, Board of Supervisors

32 BRIDGEPORT FIRE PROTECTION DISTRICT
Harry A. Tomlinson
Chairman, Board of Fire Commissioners



COUNTY ADMINISTRATIVE OFFICER
COUNTY OF MONO
Sandra Moberly, MPA, AICP

ASSISTANT COUNTY ADMINISTRATIVE OFFICER
Christine Bouchard

BOARD OF SUPERVISORS

CHAIR

John Peters / District 4

VICE CHAIR

Lynda Salcido / District 5

Jennifer Kreitz / District 1

Rhonda Duggan / District 2

Bob Gardner / District 3

COUNTY DEPARTMENTS

ASSESSOR

Hon. Barry Beck

DISTRICT ATTORNEY

Hon. David Anderson

SHERIFF / CORONER

Hon. Ingrid Braun

ANIMAL SERVICES

Chris Mokracek "Interim"

BEHAVIORAL HEALTH

Robin Roberts

COMMUNITY DEVELOPMENT

Wendy Sugimura

COUNTY CLERK-RECORDER

Queenie Barnard

COUNTY COUNSEL

Stacey Simon, Esq.

ECONOMIC DEVELOPMENT

Jeff Simpson

EMERGENCY MEDICAL SERVICES

Bryan Bullock

FINANCE

Janet Dutcher, DPA, MPA,

CGFM, CPA

HEALTH AND HUMAN SERVICES

Kathryn Peterson

INFORMATION TECHNOLOGY

Mike Martinez

PROBATION

Karin Humiston

PUBLIC WORKS

Paul Roten

To: Board of Supervisors

From: Mary Snyder, Special Projects CAO's Office

Date: August 6, 2024

Re: Special District Review-Phase 1

Strategic Plan Focus Area(s) Met

A Thriving Economy Safe and Healthy Communities Mandated Function

Sustainable Public Lands Workforce & Operational Excellence

Background

On September 22, 2023 Bridgeport Fire Protection District requested an increase in the amount of their contract with Mono County for fire protection services, based on the changes to the Consumer Price Index since the last update to the contract that has been in place since 1993. In response, on March 12, 2024 the Board asked for additional information as it relates to all the special districts in the County. This analysis is being conducted in phases, with the first phase focusing on Fire Districts and Public Utility Districts, based on the similar services provided by these districts.

Phase One has been focused on the Fire Districts and Public Utility Districts, as there are more similarities to compare based on the services provided. This phase also is based on publicly available data, as noted in the attached reports.

Discussion

Special Districts play a key role in providing municipal services to the residents throughout Mono County and the State of California, especially in rural areas. Each of these districts have a Board of Commissioners elected by the residents in their district, and they provide specific services to those residents. Many special districts depend heavily on volunteer services, both for their Board positions, as well as for the direct provision of services, such as Fire and Emergency Medical Services (EMS). Special Districts have proven, for years, a cost-effective and efficient way to provide these essential services.

Special Districts face increasing challenges. Like the County, the resources they have available have not increased in proportion to the demand for services, nor the regulatory

and compliance burden they face. In spite of these challenges, the Special Districts included in this review continue to meet these challenges while providing high-quality services to their communities. Each of these reports contain specific recommendations which will provide assistance to these districts to increase their professional capacity while ensuring their autonomy as independent Special Districts. The financial or operational failure of any Special District would put a significant burden on the County General Fund, and it is in the best interest of the County to ensure that these Special Districts continue to thrive. Fortunately, nothing in the data, or in what we know from the communities served by these districts, leads us to believe that any of them are in danger of failing.

If you have any questions, please contact Mary Snyder at msnyder@mono.ca.gov.

Mono County
Special District Review
Fire District Review

Mary Snyder
August 6, 2024

BACKGROUND:

On September 22, 2023 Bridgeport Fire Protection District requested an increase in the amount of their contract with Mono County for fire protection services, based on the changes to the Consumer Price Index since the last update to the contract that has been in place since 1993. In response, on March 12, 2024 the Board asked for additional information as it relates to all the special districts in the County. This analysis is being conducted in phases, with the first phase focusing on Fire Districts and Public Utility Districts, based on the similar services provided by these districts.

DATA SUMMARY:

The data presented is based on publicly-available data, and is not based on data directly from the districts. Data sources and limitations are discussed below.

Financial data is based on the Annual Report of Financial Transactions submitted to the California State Controller's office for the fiscal year ending June 30, 2022.

Population data is provided by Mono County Information Technology, based on census data received from the 2020 census.

Call for Service data is provided by the Mono County Sheriff's Office from dispatch records. These numbers do not include any "silent alarms" in which a member of the public contacts the first responding agency directly. It also does not differentiate between primary responses and mutual aid responses.

County Building Square Footage data is based on Mono County insurance records.

FINANCIAL DATA:

Of the 11 fire districts in Mono County, 9 were established prior to the 1978 approval of Proposition 13, making those 9 districts eligible for a portion of the 1% base property tax. The share each district receives is based on the tax-sharing agreement that was negotiated at the time the district was formed, or amended when new area was annexed into the district. Based on current practice, it is reasonable to assume that all tax sharing agreements would take into account county-owned facilities at the time the agreement was negotiated. Tax sharing agreements negotiated prior to Proposition 13 were certainly based on different factors than any amendments negotiated after that

time. These agreements are not modified based on significant changes in the value of non-taxable property, such as that owned by the County or the Federal Government, despite the significant impact government-owned facilities can place on the demand for services.

The two districts that were formed after Proposition 13, Paradise Fire and Wheeler Crest Fire, are marked with “*” in the data tables. Table 1 shows the population/district while tables 2-5 show total revenue data as well as revenue from Property Tax revenue.

Table 1: Population/district highest to lowest

1	Mammoth Lakes Fire Protection District	7,192
2	Long Valley Fire Protection District	1,265
3	Antelope Fire Protection District	1,240
4	Chalfant Valley Fire Prevention District	660
5	June Lake Fire Protection District	602
6	Bridgeport Fire Protection District	537
7	White Mountain Fire Protection District	374
8	Lee Vining Fire Protection District	216
9	Wheeler Crest Fire Protection District*	178
10	Paradise Fire Protection District*	167
11	Mono City Fire Protection District	80

Table 2: Total Revenue highest to lowest

1	Mammoth Lakes Fire Protection District	\$ 3,966,546
2	Antelope Fire Protection District	\$ 720,385
3	Wheeler Crest Fire Protection District*	\$ 562,059
4	June Lake Fire Protection District	\$ 544,193
5	Long Valley Fire Protection District	\$ 501,195
6	White Mountain Fire Protection District	\$ 476,619
7	Bridgeport Fire Protection District	\$ 232,809
8	Chalfant Valley Fire Prevention District	\$ 185,092
9	Paradise Fire Protection District*	\$ 96,265
10	Mono City Fire Protection District	\$ 84,491
11	Lee Vining Fire Protection District	\$ 64,840

Table 3: Total Revenue Per Capita highest to lowest

1	Wheeler Crest Fire Protection District*	\$ 3,157.63
2	White Mountain Fire Protection District	\$ 1,274.38
3	Mono City Fire Protection District	\$ 1,056.14
4	June Lake Fire Protection District	\$ 903.98
5	Antelope Fire Protection District	\$ 580.96
6	Paradise Fire Protection District*	\$ 576.44
7	Mammoth Lakes Fire Protection District	\$ 551.52
8	Bridgeport Fire Protection District	\$ 433.54
9	Long Valley Fire Protection District	\$ 396.20
10	Lee Vining Fire Protection District	\$ 300.19
11	Chalfant Valley Fire Prevention District	\$ 280.44

Table 4: Property Tax Revenue highest to lowest

1	Mammoth Lakes Fire Protection District	\$ 3,805,266
2	June Lake Fire Protection District	\$ 489,019
3	Long Valley Fire Protection District	\$ 418,003
4	Bridgeport Fire Protection District	\$ 211,871
5	Antelope Fire Protection District	\$ 173,763
6	Chalfant Valley Fire Prevention District	\$ 134,496
7	Wheeler Crest Fire Protection District*	\$ 67,390
8	Mono City Fire Protection District	\$ 55,946
9	White Mountain Fire Protection District	\$ 54,273
10	Lee Vining Fire Protection District	\$ 37,994
11	Paradise Fire Protection District*	\$ 32,302

Table 5: Per Capita Property Tax Revenue highest to lowest

1	June Lake Fire Protection District	\$ 812.32
---	------------------------------------	-----------

2	Mono City Fire Protection District	\$ 699.33
3	Mammoth Lakes Fire Protection District	\$ 529.10
4	Bridgeport Fire Protection District	\$ 394.55
5	Wheeler Crest Fire Protection District*	\$ 378.60
6	Long Valley Fire Protection District	\$ 330.44
7	Chalfant Valley Fire Prevention District	\$ 203.78
8	Paradise Fire Protection District*	\$ 193.43
9	Lee Vining Fire Protection District	\$ 175.90
10	White Mountain Fire Protection District	\$ 145.11
11	Antelope Fire Protection District	\$ 140.13

As the data shows, there are significant differences in the revenues for the 11 fire districts. Some districts are more likely to be part of a strike team to respond to a “campaign fire” out of the area, which results in state or federal revenue for that time. White Mountain Fire’s revenue includes a significant contribution from Mono County for their EMS program. Other jurisdictions have one-time revenue due to sale of fixed assets in the reporting period, or transfers in from another fund, such as the fire mitigation fee fund designated for a specific project.

Reflected in the total revenue above, is the \$150,000 funded by Mono County for the First Responder Fund, which is administered by the Mono County Fire Chief’s Association. These funds are used first to ensure that all departments are prepared to respond to EMS calls. Once those needs are met, the funds are used to assist with the maintenance of equipment in order to remain in operational status, so the departments with the smaller budgets get a significant portion of the First Responder funds.

Mammoth Lakes Fire is the only department that is considered a “combination” department, including both paid and volunteer staff. All of the other departments are volunteer departments, paying stipends for department management. Administrative support tasks, including bookkeeping, records management, grant administration, and personnel management are completed by these volunteers, many of whom have limited training and limited time resources to commit to this public service.

FINDINGS RELATED TO BRIDGEPORT FIRE REQUEST:

Bridgeport Fire’s request is based on the significant square footage they are required to protect. The data shows that Bridgeport Fire protects 3 times as much square footage as the next closest district. This includes the historically significant courthouse and the Mono County Jail.

Bridgeport Fire Protection District was formed in 1948, at which time Mono County had approximately 20,000 sf in buildings. The tax sharing agreement was amended in 1996 (resolution 96-17) when the Twin Lakes area was annexed into Bridgeport Fire. This agreement did not include any adjustments for the significant increase in square footage.

Table 1: County square footage by district, highest to lowest

1	Bridgeport Fire Protection District	103,788
2	Long Valley Fire Protection District	31,711
3	Mammoth Lakes Fire Protection District	31,000
4	White Mountain Fire Protection District	16,876
5	Antelope Fire Protection District	16,674
6	Lee Vining Fire Protection District	10,123
7	June Lake Fire Protection District	8,599
8	Chalfant Valley Fire Prevention District	2,202
9	Mono City Fire Protection District	-
10	Paradise Fire Protection District*	-
11	Wheeler Crest Fire Protection District*	-

COUNTY SUPPORT FOR SPECIAL DISTRICTS:

Mono County provides support to the Fire Districts, primarily through the Finance Department and County Counsel. Some of these include subsidized annual audits; accounts payable, banking, and accounting services; legal services; and election services.

RECOMMENDATIONS:

These recommendations are based not only on the data presented in this report, but also based on over 20 years of personal experience with Bridgeport Fire. These are the areas in which the County could provide the most benefit to the Districts to ensure compliance with reporting, training, and legal requirements. The goal should be to ensure the autonomy and professionalism of each district, and done in a manner to support their independent status.

1. Provide access to the County training resources for Sexual Harassment and Ethics Training.
2. Develop a library of trainings for when special districts have personnel changes. This would include, but not limited to;
 - a. Accounts payable processing
 - b. Review of County Financial reports
 - c. Procedure for replacing an elected Board member mid-term
3. Technical Assistance and reminders for the districts to meet periodic review obligations related to:
 - a. Conflict of interest codes
 - b. Mitigation fee nexus study 5-year updates
4. Technical Assistance in applying for and implementing/tracking grants.
5. Conduct interviews with leadership from each district (including both members of the Board and the chief administrator) to identify additional specific needs each district may have.
6. Consider asking the Fire Chief's Association if a County Liaison would be welcome at their meetings to bring their concerns back to the County. I do recommend that this be separate from any liaison from the Sheriff's Department related to dispatch services.

Antelope Fire Protection District	
Activity:	Fire Protection
FY end:	6/30/2022
Population Served:	1,240
Calls for Service, 2023	243
Revenue/call	\$ 2,964.55
Per Capita Property Tax Income	\$ 140.13
Per Capita Total Revenue	\$ 580.96
Year End Fund balance as a percent of annual expenditures	64.66%

Revenues

Property Taxes	\$ 173,763.00
Licenses, Permits, and Franchises	
Interest Income	\$ 6,852.00
Rents, Leases, Concessions, and Royalties	\$ 9,664.00
Federal Revenue	\$ 237,881.00
Homeowners Property Tax Relief	\$ 320.00
Other State Revenue	\$ 205,941.00
Other Intergovernmental Revenue	\$ 21,000.00
Charges for Current Services	\$ 31,386.00
Contributions from Property Owners	\$ 507.00
Other General Revenues	\$ 33,071.00
Total Revenue	\$ 720,385.00

Expenditures

Salaries and Wages	\$ 372,473.00
Employee Benefits	
Services and Supplies	\$ 209,204.00
Principal Payments on Long-Term Debt	\$ 217,905.00
Interest Payments on Long-Term Debt	\$ 13,195.00
Capital Outlay	\$ 84,861.00
Other General Expenditures	
Total Expenditures	\$ 897,638.00
Transfers out to other funds	
Other Long-Term Debt Proceeds	
Sale of Capital Assets	
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ (177,253.00)

Fund Balances (Deficits), Beginning of Fiscal Year	\$ 757,244.00
Adjustment to Fund Balance	\$ 385.00
Transfers in from other funds	
Fund Balances (Deficits), End of Fiscal Year	\$ 580,376.00

SF County buildings (including landfills & transfer stations)	1,908,924
Revenue/SF County buildings (including landfills and transfer st:	\$ 2.65
SF County buildings (excluding landfills & transfer stations)	16,674
Revenue/SF County buildings (excluding landfills and transfer st	\$ 0.02

Bridgeport Fire Protection District	
Activity:	Fire Protection
FY end:	6/30/2022
Population Served:	537
Calls for Service, 2023	154
Revenue/call	\$ 1,511.75
Per Capita Property Tax Income	\$ 394.55
Per Capita Total Revenue	\$ 433.54
Year End Fund balance as a percent of annual expenditures	712.06%

Revenues

Property Taxes	\$ 211,871.00
Licenses, Permits, and Franchises	
Interest Income	\$ 20,888.00
Rents, Leases, Concessions, and Royalties	
Federal Revenue	
Homeowners Property Tax Relief	\$ 50.00
Other State Revenue	
Other Intergovernmental Revenue	
Charges for Current Services	
Contributions from Property Owners	
Other General Revenues	
Total Revenue	\$ 232,809.00

Expenditures

Salaries and Wages	\$ 26,700.00
Employee Benefits	
Services and Supplies	\$ 79,469.00
Principal Payments on Long-Term Debt	
Interest Payments on Long-Term Debt	
Capital Outlay	
Other General Expenditures	
Total Expenditures	\$ 106,169.00
Transfers out to other funds	
Other Long-Term Debt Proceeds	
Sale of Capital Assets	
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ 126,640.00

Fund Balances (Deficits), Beginning of Fiscal Year	\$ 566,013.00
Adjustment to Fund Balance	\$ 63,333.00
Transfers in from other funds	
Fund Balances (Deficits), End of Fiscal Year	\$ 755,986.00

SF County buildings (including landfills & transfer stations)	1,778,538
Revenue/SF County buildings (including landfills and transfer st:	\$ 7.64
SF County buildings (excluding landfills & transfer stations)	103,788
Revenue/SF County buildings (excluding landfills and transfer st	\$ 0.45

Chalfant Valley Fire District	
Activity:	Fire Protection
FY end:	6/30/2022
Population Served:	660
Calls for Service, 2023	79
Revenue/call	\$ 2,342.94
Per Capita Property Tax Income	\$ 203.78
Per Capita Total Revenue	\$ 280.44
Year End Fund balance as a percent of annual expenditures	494.05%

Revenues

Property Taxes	\$ 134,496.00
Licenses, Permits, and Franchises	\$ 11,946.00
Interest Income	\$ 4,786.00
Rents, Leases, Concessions, and Royalties	
Federal Revenue	
Homeowners Property Tax Relief	\$ 252.00
Other State Revenue	
Other Intergovernmental Revenue	\$ 17,000.00
Charges for Current Services	\$ 16,612.00
Contributions from Property Owners	
Other General Revenues	
Total Revenue	\$ 185,092.00

Expenditures

Salaries and Wages	\$ 38,639.00
Employee Benefits	
Services and Supplies	\$ 41,124.00
Principal Payments on Long-Term Debt	
Interest Payments on Long-Term Debt	
Capital Outlay	\$ 14,355.00
Other General Expenditures	
Total Expenditures	\$ 94,118.00
Transfers out to other funds	
Other Long-Term Debt Proceeds	
Sale of Capital Assets	
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ 90,974.00

Fund Balances (Deficits), Beginning of Fiscal Year	\$ 374,010.00
Adjustment to Fund Balance	\$ 2.00
Transfers in from other funds	
Fund Balances (Deficits), End of Fiscal Year	\$ 464,986.00

SF County buildings (including landfills & transfer stations)	437,202
Revenue/SF County buildings (including landfills and transfer st:	\$ 2.36
SF County buildings (excluding landfills & transfer stations)	2,202
Revenue/SF County buildings (excluding landfills and transfer st	\$ 0.01

June Lake Fire Protection District	
Activity:	Fire Protection
FY end:	6/30/2022
Population Served:	602
Calls for Service, 2023	149
Revenue/call	\$ 3,652.30
Per Capita Property Tax Income	\$ 812.32
Per Capita Total Revenue	\$ 903.98
Year End Fund balance as a percent of annual expenditures	515.40%

Revenues

Property Taxes	\$ 489,019.00
Licenses, Permits, and Franchises	
Interest Income	\$ 21,669.00
Rents, Leases, Concessions, and Royalties	
Federal Revenue	
Homeowners Property Tax Relief	\$ 852.00
Other State Revenue	
Other Intergovernmental Revenue	
Charges for Current Services	\$ 32,653.00
Contributions from Property Owners	
Other General Revenues	
Total Revenue	\$ 544,193.00

Expenditures

Salaries and Wages	\$ 124,718.00
Employee Benefits	\$ 47,975.00
Services and Supplies	\$ 127,174.00
Principal Payments on Long-Term Debt	
Interest Payments on Long-Term Debt	
Capital Outlay	
Other General Expenditures	
Total Expenditures	\$ 299,867.00
Transfers out to other funds	
Other Long-Term Debt Proceeds	
Sale of Capital Assets	
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ 244,326.00

Fund Balances (Deficits), Beginning of Fiscal Year	\$ 1,301,191.00
Adjustment to Fund Balance	
Transfers in from other funds	
Fund Balances (Deficits), End of Fiscal Year	\$ 1,545,517.00

SF County buildings (including landfills & transfer stations)	8,599
Revenue/SF County buildings (including landfills and transfer st: \$	0.02
SF County buildings (excluding landfills & transfer stations)	8,599
Revenue/SF County buildings (excluding landfills and transfer st \$	0.02

Lee Vining Fire Protection District	
Activity:	Fire Protection
FY end:	6/30/2022
Population Served:	216
Calls for Service, 2023	73
Revenue/call	\$ 888.22
Per Capita Property Tax Income	\$ 175.90
Per Capita Total Revenue	\$ 300.19
Year End Fund balance as a percent of annual expenditures	168.32%

Revenues

Property Taxes	\$ 37,994.00
Licenses, Permits, and Franchises	
Interest Income	\$ 883.00
Rents, Leases, Concessions, and Royalties	
Federal Revenue	
Homeowners Property Tax Relief	\$ 63.00
Other State Revenue	
Other Intergovernmental Revenue	\$ 22,400.00
Charges for Current Services	
Contributions from Property Owners	
Other General Revenues	\$ 3,500.00
Total Revenue	\$ 64,840.00

Expenditures

Salaries and Wages	\$ 15,400.00
Employee Benefits	\$ -
Services and Supplies	\$ 39,410.00
Principal Payments on Long-Term Debt	
Interest Payments on Long-Term Debt	
Capital Outlay	
Other General Expenditures	
Total Expenditures	\$ 54,810.00
Transfers out to other funds	
Other Long-Term Debt Proceeds	
Sale of Capital Assets	
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ 10,030.00

Fund Balances (Deficits), Beginning of Fiscal Year	\$ 82,210.00
Adjustment to Fund Balance	\$ 18.00
Transfers in from other funds	
Fund Balances (Deficits), End of Fiscal Year	\$ 92,258.00

SF County buildings (including landfills & transfer stations)	2,115,523
Revenue/SF County buildings (including landfills and transfer st:	\$ 32.63
SF County buildings (excluding landfills & transfer stations)	10,123
Revenue/SF County buildings (excluding landfills and transfer st	\$ 0.16

Long Valley Fire Protection District	
Activity:	Fire Protection
FY end:	6/30/2022
Population Served:	1,265
Calls for Service, 2023	115
Revenue/call	\$ 4,358.22
Per Capita Property Tax Income	\$ 330.44
Per Capita Total Revenue	\$ 396.20
Year End Fund balance as a percent of annual expenditures	218.98%

Revenues

Property Taxes	\$ 418,003.00
Licenses, Permits, and Franchises	\$ 8,628.00
Interest Income	\$ 8,951.00
Rents, Leases, Concessions, and Royalties	
Federal Revenue	
Homeowners Property Tax Relief	\$ 773.00
Other State Revenue	\$ 5,522.00
Other Intergovernmental Revenue	\$ 56,749.00
Charges for Current Services	
Contributions from Property Owners	\$ 2,569.00
Other General Revenues	
Total Revenue	\$ 501,195.00

Expenditures

Salaries and Wages	\$ 132,166.00
Employee Benefits	\$ -
Services and Supplies	\$ 220,338.00
Principal Payments on Long-Term Debt	
Interest Payments on Long-Term Debt	
Capital Outlay	
Other General Expenditures	
Total Expenditures	\$ 352,504.00
Transfers out to other funds	
Other Long-Term Debt Proceeds	
Sale of Capital Assets	
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ 148,691.00

Fund Balances (Deficits), Beginning of Fiscal Year	\$ 626,583.00
Adjustment to Fund Balance	\$ (3,353.00)
Transfers in from other funds	
Fund Balances (Deficits), End of Fiscal Year	\$ 771,921.00

SF County buildings (including landfills & transfer stations)	6,469,711
Revenue/SF County buildings (including landfills and transfer st: \$	12.91
SF County buildings (excluding landfills & transfer stations)	31,711
Revenue/SF County buildings (excluding landfills and transfer st \$	0.06

Mammoth Lakes Fire Protection District	
Activity:	Fire Protection
FY end:	6/30/2022
Population Served:	7,192
Calls for Service, 2023	1299
Revenue/call	\$ 3,053.54
Per Capita Property Tax Income	\$ 529.10
Per Capita Total Revenue	\$ 551.52
Year End Fund balance as a percent of annual expenditures	102.29%

Revenues

Property Taxes	\$ 3,805,266.00
Licenses, Permits, and Franchises	
Interest Income	\$ 18,100.00
Rents, Leases, Concessions, and Royalties	\$ 12,000.00
Federal Revenue	\$ 26,370.00
Homeowners Property Tax Relief	\$ 7,249.00
Other State Revenue	\$ 4,778.00
Other Intergovernmental Revenue	
Charges for Current Services	\$ 72,979.00
Contributions from Property Owners	
Other General Revenues	\$ 19,804.00
Total Revenue	\$3,966,546.00

Expenditures

Salaries and Wages	\$ 1,549,948.00
Employee Benefits	\$ 902,783.00
Services and Supplies	\$ 743,350.00
Principal Payments on Long-Term Debt	
Interest Payments on Long-Term Debt	
Capital Outlay	\$ 353,182.00
Other General Expenditures	
Total Expenditures	\$3,549,263.00
Transfers out to other funds	\$ (255,035.00)
Other Long-Term Debt Proceeds	
Sale of Capital Assets	\$ 32,350.00
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ 194,598.00

Fund Balances (Deficits), Beginning of Fiscal Year	\$ 3,581,410.00
Adjustment to Fund Balance	\$ (145,629.00)
Transfers in from other funds	
Fund Balances (Deficits), End of Fiscal Year	\$ 3,630,379.00

SF County buildings (including landfills & transfer stations)	31,000
Revenue/SF County buildings (including landfills and transfer st:	\$ 0.01
SF County buildings (excluding landfills & transfer stations)	31,000
Revenue/SF County buildings (excluding landfills and transfer st	\$ 0.01

Mono City Fire Protection District	
Activity:	Fire Protection
FY end:	6/30/2022
Population Served:	80
Calls for Service, 2023	32
Revenue/call	\$ 2,640.34
Per Capita Property Tax Income	\$ 699.33
Per Capita Total Revenue	\$ 1,056.14
Year End Fund balance as a percent of annual expenditures	217.15%

Revenues

Property Taxes	\$ 55,946.00
Licenses, Permits, and Franchises	\$ 810.00
Interest Income	\$ 1,412.00
Rents, Leases, Concessions, and Royalties	
Federal Revenue	
Homeowners Property Tax Relief	\$ 51.00
Other State Revenue	
Other Intergovernmental Revenue	
Charges for Current Services	
Contributions from Property Owners	\$ 2,500.00
Other General Revenues	\$ 23,772.00
Total Revenue	\$ 84,491.00

Expenditures

Salaries and Wages	
Employee Benefits	
Services and Supplies	\$ 40,867.00
Principal Payments on Long-Term Debt	
Interest Payments on Long-Term Debt	
Capital Outlay	\$ 23,364.00
Other General Expenditures	
Total Expenditures	\$ 64,231.00
Transfers out to other funds	
Other Long-Term Debt Proceeds	
Sale of Capital Assets	
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ 20,260.00

Fund Balances (Deficits), Beginning of Fiscal Year	\$ 119,216.00
Adjustment to Fund Balance	
Transfers in from other funds	
Fund Balances (Deficits), End of Fiscal Year	\$ 139,476.00

SF County buildings (including landfills & transfer stations)	-
Revenue/SF County buildings (including landfills and transfer st:	#DIV/0!
SF County buildings (excluding landfills & transfer stations)	-
Revenue/SF County buildings (excluding landfills and transfer st	#DIV/0!

Paradise Fire Protection District	
Activity:	Fire Protection
FY end:	6/30/2022
Population Served:	167
Calls for Service, 2023	23
Revenue/call	\$ 4,185.43
Per Capita Property Tax Income	\$ 193.43
Per Capita Total Revenue	\$ 576.44
Year End Fund balance as a percent of annual expenditures	583.21%

Revenues

Property Taxes	\$ 32,302.00
Licenses, Permits, and Franchises	
Interest Income	\$ 2,869.00
Rents, Leases, Concessions, and Royalties	
Federal Revenue	
Homeowners Property Tax Relief	
Other State Revenue	
Other Intergovernmental Revenue	\$ 50,471.00
Charges for Current Services	
Contributions from Property Owners	\$ 8,070.00
Other General Revenues	\$ 2,553.00
Total Revenue	\$ 96,265.00

Expenditures

Salaries and Wages	
Employee Benefits	
Services and Supplies	\$ 358.00
Principal Payments on Long-Term Debt	
Interest Payments on Long-Term Debt	
Capital Outlay	
Other General Expenditures	\$ 52,475.00
Total Expenditures	\$ 52,833.00

Transfers out to other funds	
Other Long-Term Debt Proceeds	
Sale of Capital Assets	
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ 43,432.00

Fund Balances (Deficits), Beginning of Fiscal Year	\$ 264,696.00
Adjustment to Fund Balance	
Transfers in from other funds	
Fund Balances (Deficits), End of Fiscal Year	\$ 308,128.00

SF County buildings (including landfills & transfer stations)	17,400
Revenue/SF County buildings (including landfills and transfer st:	\$ 0.18
SF County buildings (excluding landfills & transfer stations)	-
Revenue/SF County buildings (excluding landfills and transfer st	\$ -

Wheeler Crest Fire Protection District	
Activity:	Fire Protection
FY end:	6/30/2022
Population Served:	178
Calls for Service, 2023	
Revenue/call	#DIV/0!
Per Capita Property Tax Income	\$ 378.60
Per Capita Total Revenue	\$ 3,157.63
Year End Fund balance as a percent of annual expenditures	69.34%

Revenues

Property Taxes	\$ 67,390.00
Licenses, Permits, and Franchises	\$ 12,476.00
Interest Income	\$ 4,090.00
Rents, Leases, Concessions, and Royalties	
Federal Revenue	\$ 281,941.00
Homeowners Property Tax Relief	
Other State Revenue	\$ 162,134.00
Other Intergovernmental Revenue	\$ 28,476.00
Charges for Current Services	
Contributions from Property Owners	\$ 2,130.00
Other General Revenues	\$ 3,422.00
Total Revenue	\$ 562,059.00

Expenditures

Salaries and Wages	\$ 186,968.00
Employee Benefits	
Services and Supplies	\$ 179,131.00
Principal Payments on Long-Term Debt	\$ 12,924.00
Interest Payments on Long-Term Debt	\$ 2,780.00
Capital Outlay	\$ 280,670.00
Other General Expenditures	
Total Expenditures	\$ 662,473.00
Transfers out to other funds	
Other Long-Term Debt Proceeds	\$ 132,226.00
Sale of Capital Assets	
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ (100,414.00)

Fund Balances (Deficits), Beginning of Fiscal Year	\$ 414,441.00
Adjustment to Fund Balance	\$ 13,133.00
Transfers in from other funds	
Fund Balances (Deficits), End of Fiscal Year	\$ 459,386.00

SF County buildings (including landfills & transfer stations)	
Revenue/SF County buildings (including landfills and transfer st:	\$ -
SF County buildings (excluding landfills & transfer stations)	
Revenue/SF County buildings (excluding landfills and transfer st	\$ -

Wheeler Crest Fire Protection District	
Activity:	Fire Protection
FY end:	6/30/2022
Population Served:	374
Calls for Service, 2023	79
Revenue/call	\$ 6,033.15
Per Capita Property Tax Income	\$ 145.11
Per Capita Total Revenue	\$ 1,274.38
Year End Fund balance as a percent of annual expenditures	26.01%

Revenues

Property Taxes	\$ 54,273.00
Licenses, Permits, and Franchises	
Interest Income	\$ 1,538.00
Rents, Leases, Concessions, and Royalties	
Federal Revenue	\$ 87,128.00
Homeowners Property Tax Relief	\$ 101.00
Other State Revenue	\$ 49,336.00
Other Intergovernmental Revenue	\$ 278,000.00
Charges for Current Services	
Contributions from Property Owners	
Other General Revenues	\$ 6,243.00
Total Revenue	\$ 476,619.00

Expenditures

Salaries and Wages	\$ 318,608.00
Employee Benefits	
Services and Supplies	\$ 102,579.00
Principal Payments on Long-Term Debt	\$ 46,028.00
Interest Payments on Long-Term Debt	\$ 9,703.00
Capital Outlay	\$ 12,002.00
Other General Expenditures	
Total Expenditures	\$ 488,920.00
Transfers out to other funds	
Other Long-Term Debt Proceeds	
Sale of Capital Assets	
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ (12,301.00)

Fund Balances (Deficits), Beginning of Fiscal Year	\$ 130,640.00
Adjustment to Fund Balance	\$ 8,852.00
Transfers in from other funds	
Fund Balances (Deficits), End of Fiscal Year	\$ 127,191.00

SF County buildings (including landfills & transfer stations)	451,876
Revenue/SF County buildings (including landfills and transfer st:	\$ 0.95
SF County buildings (excluding landfills & transfer stations)	16,876
Revenue/SF County buildings (excluding landfills and transfer st	\$ 0.04

Mono County
Special District Review
Water/Sewer District Review

Mary Snyder
August 6, 2024

BACKGROUND:

On September 22, 2023, Bridgeport Fire Protection District requested an increase in the amount of their contract with Mono County for fire protection services, based on the changes to the Consumer Price Index since the last update to the contract that has been in place since 1996. In response, the Board asked for additional information as it relates to all the special districts in the County. This analysis is being conducted in phases, with the first phase focusing on Fire Districts and Public Utility Districts, based on the similar services provided by these districts.

DATA SUMMARY:

The data presented is based on publicly-available data, and is not based on data directly from the districts. Data sources and limitations are discussed below.

Financial data is based on the Annual Report of Financial Transactions submitted to the California State Controller’s office for the fiscal year ending June 30, 2022.

Population data is provided by Mono County Information Technology, based on census data received from the 2020 census.

FINANCIAL DATA:

There are 5 Special Districts providing municipal water service and 4 providing municipal sewer service in Mono County. These services are accounted for as an Enterprise Fund, as the district provides a “service/product” they sell to a “consumer” and therefore, there is a means to charge the cost of providing the service to the customer. It should be noted, however, that rate-setting for these services is extremely complicated. Each of these districts does receive a portion of the base property tax, which is used to offset customer rates. Tables 1-5 summarize the water system data, and tables 6-10 summarize the sewer system data.

Table 1: Water System Total Revenue, highest to lowest

1	Mammoth Community Water District	\$ 9,873,305
---	----------------------------------	--------------

2	June Lake Public Utilities District	\$ 892,020
3	Bridgeport Public Utilities District	\$ 480,576
4	Lee Vining Public Utilities District	\$ 195,001
5	Wheeler Crest Community Services District	\$ 50,434

Table 2: Water System Property Tax Revenue, highest to lowest

1	Mammoth Community Water District	\$ 5,822,323
2	June Lake Public Utilities District	\$ 365,512
3	Lee Vining Public Utilities District	\$ 63,529
4	Wheeler Crest Community Services District	\$ 42,964
5	Bridgeport Public Utilities District	\$ 7,416

Table 3: Water System Total Revenue Per Capita highest to lowest

1	June Lake Public Utilities District	\$ 1,482
2	Bridgeport Public Utilities District	\$ 1,422
3	Mammoth Community Water District	\$ 1,399
4	Lee Vining Public Utilities District	\$ 1,283
5	Wheeler Crest Community Services District	\$ 400

Table 4: Water System Property Tax Revenue per capita highest to lowest

1	Mammoth Community Water District	\$ 825
2	June Lake Public Utilities District	\$ 607
3	Lee Vining Public Utilities District	\$ 418
4	Wheeler Crest Community Services District	\$ 341
5	Bridgeport Public Utilities District	\$ 22

Table 5: Water System Percent of Revenue from Operating Revenue lowest to highest

1	Wheeler Crest Community Services District	10.86%
2	Mammoth Community Water District	41.50%
3	June Lake Public Utilities District	58.78%
4	Lee Vining Public Utilities District	60.11%
5	Bridgeport Public Utilities District	97.28%

Table 6: Sewer System Total Revenue, highest to lowest

1	Mammoth Community Water District	\$ 5,591,742
2	June Lake Public Utilities District	\$ 939,011
3	Hilton Creek Community Services District	\$ 597,036
4	Bridgeport Public Utilities District	\$ 261,648

Table 7: Sewer System Property Tax Revenue, highest to lowest

1	Mammoth Community Water District	\$ 2,496,529
2	June Lake Public Utilities District	\$ 365,511
3	Hilton Creek Community Services District	\$ 159,048
4	Bridgeport Public Utilities District	\$ 12,125

Table 8: Sewer System Total Revenue Per Capita highest to lowest

1	June Lake Public Utilities District	\$ 1,560
2	Mammoth Community Water District	\$ 792
3	Bridgeport Public Utilities District	\$ 774
4	Hilton Creek Community Services District	\$ 627

Table 9: Sewer System Property Tax Revenue per capita highest to lowest

1	June Lake Public Utilities District	\$ 607
2	Mammoth Community Water District	\$ 354
3	Hilton Creek Community Services District	\$ 167
4	Bridgeport Public Utilities District	\$ 36

Table 10: Sewer System Percent of Revenue from Operating Revenue lowest to highest

1	Mammoth Community Water District	52.87%
2	June Lake Public Utilities District	59.54%
3	Hilton Creek Community Services District	71.64%
4	Bridgeport Public Utilities District	93.67%

As the previously noted, the rate-setting for water and sewer services is very complicated. Water and sewer rates must be calculated separately. This process is subject to Proposition 218 requirements, which adds additional complexity. Rates include the cost of obtaining, and possibly treating the water, or the treatment of sewage for sewer rates. Both rates also include quality monitoring, as well as the cost of the transmission/distribution system, which includes long-term capital costs to maintain underground pipes, etc. Water and Sewer systems have significant infrastructure, often underground, and the cost of maintenance and replacement is the responsibility of the rate-payers. Generally, systems with fewer rate payers have higher costs, and many very small systems in the state have failed when their infrastructure has failed.

These special districts also must bill customers on a regular basis, which adds additional administrative requirements to ensure the process is done in a way that is consistent with audit standards as they relate to the separation of duties. For all but Mammoth Community Water District, this can be challenging, due to limited staffing.

COUNTY SUPPORT FOR SPECIAL DISTRICTS:

Mono County provides support to the Fire Districts, primarily through the Finance Department and County Counsel. Some of these include subsidized annual audits; accounts payable, banking, and accounting services; legal services; and election services.

RECOMMENDATIONS:

These recommendations are based not only on the data presented in this report, but also based on knowledge of these districts during my living and working in Mono County. The County could provide the most benefit to the districts to ensure compliance

with reporting, training, and legal requirements. The goal should be to ensure the autonomy and professionalism of each district and done in a manner to support their independent status.

1. Provide access to the County training resources for Sexual Harassment and Ethics Training.
2. Develop a library of trainings for when special districts have personnel changes. This would include, but not limited to;
 - a. Accounts payable processing
 - b. Review of County Financial reports
 - c. Procedure for replacing an elected Board member mid-term
3. Technical Assistance and reminders for the districts to meet periodic review obligations related to:
 - a. Conflict of interest codes
 - b. Rate studies on a periodic basis
4. Technical Assistance in applying for and implementing/tracking grants.
5. Conduct interviews with leadership from each district (including both members of the Board and the chief administrator) to identify additional specific needs each district may have.

Bridgeport Public Utilities District

Activity: Water
 FY end: 6/30/2022
 Population Served: 338

Per Capita Property Tax Income \$ 21.94
 Per Capita Total Revenue \$ 1,421.82
 Share of revenue from operating revenue 97.28%

Operating Revenue

Residential Water sales \$ 467,500.00
 Connection Fees
 Other Water Sales
 Other Operating Income
Total Operating Revenue \$ 467,500.00

Operating Expenses

Water supply expenses
 Personnel Services \$ 129,481.00
 Contractual Services
 Materials and Supplies \$ 43,940.00
 Other water supply expenses
 Pumping expenses \$ 46,466.00
 Treatment expenses \$ 17,317.00
 Transmission and distribution expenses
 General and Administrative Expense \$ 40,781.00
 Depreciation and Amortization \$ 158,616.00
 Other Operating Expenses
Total Operating Expenses \$ 436,601.00
Operating Income (Loss) \$ 30,899.00

Non-operating Revenue

Investment income \$ 5,659.00
 Rents and Leases
 Property Taxes \$ 7,416.00
 Homeowners Property Tax Relief \$ 1.00
 Gain on Disposal of Assets
 Other non-operating income
Total Non-operating Revenue \$ 13,076.00

Non-operating Expenses

Interest Expense \$ 43,449.00
Total Non-operating Expenses \$ 43,449.00

Change in Net position \$ 526.00

Beginning Fund Balance \$ 6,535,092.00

Transfers between funds
 State Capital Contribution \$ 15,974.00
 Adjustments to fund balance
Ending Fund balance \$ 6,551,592.00

June Lake Public Utilities District

Activity: Water
 FY end: 6/30/2022
 Population Served: 602

Per Capita Property Tax Income \$ 607.16
 Per Capita Total Revenue \$ 1,481.76
 Share of revenue from operating revenue 58.78%

Operating Revenue

Residential Water sales \$ 508,019.00
 Connection Fees
 Other Water Sales \$ 5,718.00
 Other Operating Income \$ 10,585.00
Total Operating Revenue \$ 524,322.00

Operating Expenses

Water supply expenses
 Personnel Services
 Contractual Services
 Materials and Supplies
 Other water supply expenses \$ 30,541.00
 Pumping expenses \$ 20,679.00
 Treatment expenses \$ 169,861.00
 Transmission and distribution expenses \$ 86,080.00
 General and Administrative Expense \$ 368,495.00
 Depreciation and Amortization
 Other Operating Expenses
Total Operating Expenses \$ 675,656.00
Operating Income (Loss) \$ (151,334.00)

Non-operating Revenue

Investment income
 Rents and Leases
 Property Taxes \$ 365,512.00
 Homeowners Property Tax Relief \$ 1,186.00
 Gain on Disposal of Assets
 Other non-operating income \$ 1,000.00
Total Non-operating Revenue \$ 367,698.00

Non-operating Expenses

Interest Expense
Total Non-operating Expenses \$ -

Change in Net position \$ 216,364.00

Beginning Fund Balance \$ 4,172,415.00

Transfers between funds
 State Capital Contribution
 Adjustments to fund balance \$ (2,551.00)
Ending Fund balance \$ 4,386,228.00

Lee Vining Public Utilities District

Activity: Water
 FY end: 6/30/2022
 Population Served: 152

Per Capita Property Tax Income \$ 417.95
 Per Capita Total Revenue \$ 1,282.90
 Share of revenue from operating revenue 60.11%

Operating Revenue

Residential Water sales \$ 117,221.00
 Connection Fees
 Other Water Sales
 Other Operating Income
Total Operating Revenue \$ 117,221.00

Operating Expenses

Water supply expenses
 Personnel Services \$ 21,716.00
 Contractual Services
 Materials and Supplies
 Other water supply expenses
 Pumping expenses
 Treatment expenses
 Transmission and distribution expenses
 General and Administrative Expense \$ 65,630.00
 Depreciation and Amortization \$ 28,974.00
 Other Operating Expenses
Total Operating Expenses \$ 116,320.00
Operating Income (Loss) \$ 901.00

Non-operating Revenue

Investment income \$ 14,140.00
 Rents and Leases
 Property Taxes \$ 63,529.00
 Homeowners Property Tax Relief \$ 111.00
 Gain on Disposal of Assets
 Other non-operating income
Total Non-operating Revenue \$ 77,780.00

Non-operating Expenses

Interest Expense \$ 14,248.00
Total Non-operating Expenses \$ 14,248.00

Change in Net position \$ 64,433.00

Beginning Fund Balance \$ 1,262,867.00

Transfers between funds
 State Capital Contribution
 Adjustments to fund balance \$ (48,418.00)
Ending Fund balance \$ 1,278,882.00

Mammoth Community Water District

Activity: Water
 FY end: 6/30/2022
 Population Served: 7,057

Per Capita Property Tax Income \$ 825.04
 Per Capita Total Revenue \$ 1,399.08
 Share of revenue from operating revenue 41.50%

Operating Revenue

Residential Water sales \$ 3,813,227.00
 Connection Fees
 Other Water Sales
 Other Operating Income \$ 283,862.00
Total Operating Revenue \$ 4,097,089.00

Operating Expenses

Water supply expenses \$ 3,046,428.00
 Personnel Services \$ 1,108,021.00
 Contractual Services \$ 330,942.00
 Materials and Supplies \$ 44,535.00
 Other water supply expenses
 Pumping expenses
 Treatment expenses
 Transmission and distribution expenses
 General and Administrative Expense \$ 140,159.00
 Depreciation and Amortization \$ 2,398,778.00
 Other Operating Expenses
Total Operating Expenses \$ 7,068,863.00
Operating Income (Loss) \$ (2,971,774.00)

Non-operating Revenue

Investment income \$ (277,780.00)
 Rents and Leases \$ 1,661.00
 Property Taxes \$ 5,822,323.00
 Homeowners Property Tax Relief \$ 9,329.00
 Gain on Disposal of Assets \$ 32,887.00
 Other non-operating income \$ 187,796.00
Total Non-operating Revenue \$ 5,776,216.00

Non-operating Expenses

Interest Expense
Total Non-operating Expenses \$ -

Change in Net position \$ 2,804,442.00

Beginning Fund Balance \$ 58,612,888.00

Transfers between funds
 State Capital Contribution
 Adjustments to fund balance \$ (2,267,036.00)
Ending Fund balance \$ 59,150,294.00

Wheeler Crest Community Services District

Activity: Water
 FY end: 6/30/2022
 Population Served: 126

Per Capita Property Tax Income \$ 340.98
 Per Capita Total Revenue \$ 400.27
 Share of revenue from operating revenue 10.86%

Operating Revenue

Residential Water sales
 Connection Fees \$ 1,500.00
 Other Water Sales
 Other Operating Income \$ 3,978.00
Total Operating Revenue \$ 5,478.00

Operating Expenses

Water supply expenses
 Personnel Services
 Contractual Services
 Materials and Supplies
 Other water supply expenses
 Pumping expenses
 Treatment expenses
 Transmission and distribution expenses
 General and Administrative Expense \$ 22,507.00
 Depreciation and Amortization \$ 37,904.00
 Other Operating Expenses
Total Operating Expenses \$ 60,411.00
Operating Income (Loss) \$ (54,933.00)

Non-operating Revenue

Investment income \$ 1,992.00
 Rents and Leases
 Property Taxes \$ 42,964.00
 Homeowners Property Tax Relief
 Gain on Disposal of Assets
 Other non-operating income
Total Non-operating Revenue \$ 44,956.00

Non-operating Expenses

Interest Expense \$ 291.00
Total Non-operating Expenses \$ 291.00

Change in Net position \$ (10,268.00)

Beginning Fund Balance \$ 479,497.00

Transfers between funds
 State Capital Contribution
 Adjustments to fund balance \$ (24.00)
Ending Fund balance \$ 469,205.00

Bridgeport Public Utilities District	
Activity:	Sewer
FY end:	6/30/2022
Population Served:	338
Per Capita Property Tax Income	\$ 35.87
Per Capita Total Revenue	\$ 774.11
Share of revenue from operating revenue	93.67%

Operating Revenue

Service Charges	\$ 245,076.00
Permit and Inspection Fees	
Connection Fees	
standby and availability charges	
Service-type assessments	
Service Penalties-operating	
Other Operating Revenues	
Total Operating Revenue	\$ 245,076.00

Operating Expenses

Treatment and Disposal Expenses	\$ 30,062.00
Tax expenses	\$ 12,673.00
Personnel Services	\$ 101,735.00
Contractual Services	
Materials and Supplies	\$ 11,560.00
General and Administrative Expense	\$ 32,043.00
Depreciation and Amortization	\$ 93,570.00
Other Operating Expenses	
Total Operating Expenses	\$ 281,643.00
Operating Income (Loss)	\$ (36,567.00)

Non-operating Revenue

Investment income	\$ 4,446.00
Rents and Leases	
Property Taxes	\$ 12,125.00
Homeowners Property Tax Relief	\$ 1.00
Gain on Disposal of Assets	
Other non-operating income	
Total Non-operating Revenue	\$ 16,572.00

Non-operating Expenses

Interest Expense	\$ 34,138.00
Total Non-operating Expenses	\$ 34,138.00

Change in Net position	\$ (54,133.00)
-------------------------------	-----------------------

Beginning Fund Balance	\$ 1,141,127.00
-------------------------------	------------------------

Transfers between funds

Adjustments to fund balance

Ending Fund balance	\$ 1,086,994.00
----------------------------	------------------------

Hilton Creek Community Services District

Activity: Sewer
 FY end: 6/30/2022
 Population Served: 952

Per Capita Property Tax Income \$ 167.07
 Per Capita Total Revenue \$ 627.14
 Share of revenue from operating revenue 71.64%

Operating Revenue

Service Charges \$ 331,745.00
 Permit and Inspection Fees
 Connection Fees \$ 8,228.00
 standby and availability charges
 Service-type assessments
 Service Penalties-operating
 Other Operating Revenues \$ 87,772.00
Total Operating Revenue \$ 427,745.00

Operating Expenses

Treatment and Disposal Expenses \$ 219,497.00
 Tax expenses
 Personnel Services
 Contractual Services
 Materials and Supplies
 General and Administrative Expense \$ 158,786.00
 Depreciation and Amortization \$ 90,000.00
 Other Operating Expenses \$ 138,449.00
Total Operating Expenses \$ 606,732.00
Operating Income (Loss) \$ (178,987.00)

Non-operating Revenue

Investment income \$ 9,243.00
 Rents and Leases
 Property Taxes \$ 159,048.00
 Homeowners Property Tax Relief \$ 1,000.00
 Gain on Disposal of Assets
 Other non-operating income
Total Non-operating Revenue \$ 169,291.00

Non-operating Expenses

Interest Expense
Total Non-operating Expenses \$ -

Change in Net position \$ (9,696.00)

Beginning Fund Balance \$ 1,139,933.00

Transfers between funds
Adjustments to fund balance \$ (7,779.00)
Ending Fund balance \$ 1,122,458.00

June Lake Public Utilities District

Activity: Sewer
 FY end: 6/30/2022
 Population Served: 602

Per Capita Property Tax Income \$ 607.16
 Per Capita Total Revenue \$ 1,559.82
 Share of revenue from operating revenue 59.54%

Operating Revenue

Service Charges \$ 524,994.00
 Permit and Inspection Fees
 Connection Fees \$ 7,672.00
 standby and availability charges
 Service-type assessments
 Service Penalties-operating \$ 5,899.00
 Other Operating Revenues \$ 20,548.00
Total Operating Revenue \$ 559,113.00

Operating Expenses

Treatment and Disposal Expenses \$ 284,097.00
 Tax expenses
 Personnel Services
 Contractual Services
 Materials and Supplies
 General and Administrative Expense \$ 482,035.00
 Depreciation and Amortization \$ -
 Other Operating Expenses \$ 6,369.00
Total Operating Expenses \$ 772,501.00
Operating Income (Loss) \$ (213,388.00)

Non-operating Revenue

Investment income
 Rents and Leases \$ 13,200.00
 Property Taxes \$ 365,511.00
 Homeowners Property Tax Relief \$ 1,187.00
 Gain on Disposal of Assets
 Other non-operating income
Total Non-operating Revenue \$ 379,898.00

Non-operating Expenses

Interest Expense
Total Non-operating Expenses \$ -

Change in Net position \$ 166,510.00

Beginning Fund Balance \$ 2,583,288.00

Transfers between funds
Adjustments to fund balance \$ (1,598.00)
Ending Fund balance \$ 2,748,200.00

Mammoth Community Water District

Activity:	Sewer
FY end:	6/30/2022
Population Served:	7,057
Per Capita Property Tax Income	\$ 353.77
Per Capita Total Revenue	\$ 792.37
Share of revenue from operating revenue	52.87%

Operating Revenue

Service Charges	\$ 2,815,344.00
Permit and Inspection Fees	\$ 140,907.00
Connection Fees	\$ -
standby and availability charges	
Service-type assessments	
Service Penalties-operating	\$ -
Other Operating Revenues	\$ -
Total Operating Revenue	\$ 2,956,251.00

Operating Expenses

Treatment and Disposal Expenses	\$ 2,467,588.00
Tax expenses	
Personnel Services	\$ 1,133,217.00
Contractual Services	\$ 330,942.00
Materials and Supplies	\$ 44,535.00
General and Administrative Expense	\$ 140,159.00
Depreciation and Amortization	\$ 1,671,619.00
Other Operating Expenses	
Total Operating Expenses	\$ 5,788,060.00
Operating Income (Loss)	\$ (2,831,809.00)

Non-operating Revenue

Investment income	\$ (19,336.00)
Rents and Leases	\$ 104,920.00
Property Taxes	\$ 2,496,529.00
Homeowners Property Tax Relief	\$ 4,000.00
Gain on Disposal of Assets	\$ 15,589.00
Other non-operating income	\$ 33,789.00
Total Non-operating Revenue	\$ 2,635,491.00

Non-operating Expenses

Interest Expense	
Total Non-operating Expenses	\$ -
Change in Net position	\$ (196,318.00)

Beginning Fund Balance	\$ 36,033,301.00
Transfers between funds	
Adjustments to fund balance	\$ 2,267,036.00
Ending Fund balance	\$ 38,104,019.00



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE September 3, 2024

Departments: Public Works

TIME REQUIRED 5 minutes

**PERSONS
APPEARING
BEFORE THE
BOARD**

Paul Roten, Public Works Director

SUBJECT Mono County Jail Update

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Update regarding the progress in constructing the Mono County Jail on Twin Lakes Road in Bridgeport.

RECOMMENDED ACTION:

None, informational only.

FISCAL IMPACT:

None.

CONTACT NAME: Paul Roten

PHONE/EMAIL: 7607090427 / proten@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download
Jail Update

History

Time	Who	Approval
8/29/2024 2:26 PM	County Counsel	Yes
8/29/2024 3:06 PM	Finance	Yes
8/29/2024 3:10 PM	County Administrative Office	Yes

Mono County Jail Update

September 3, 2024

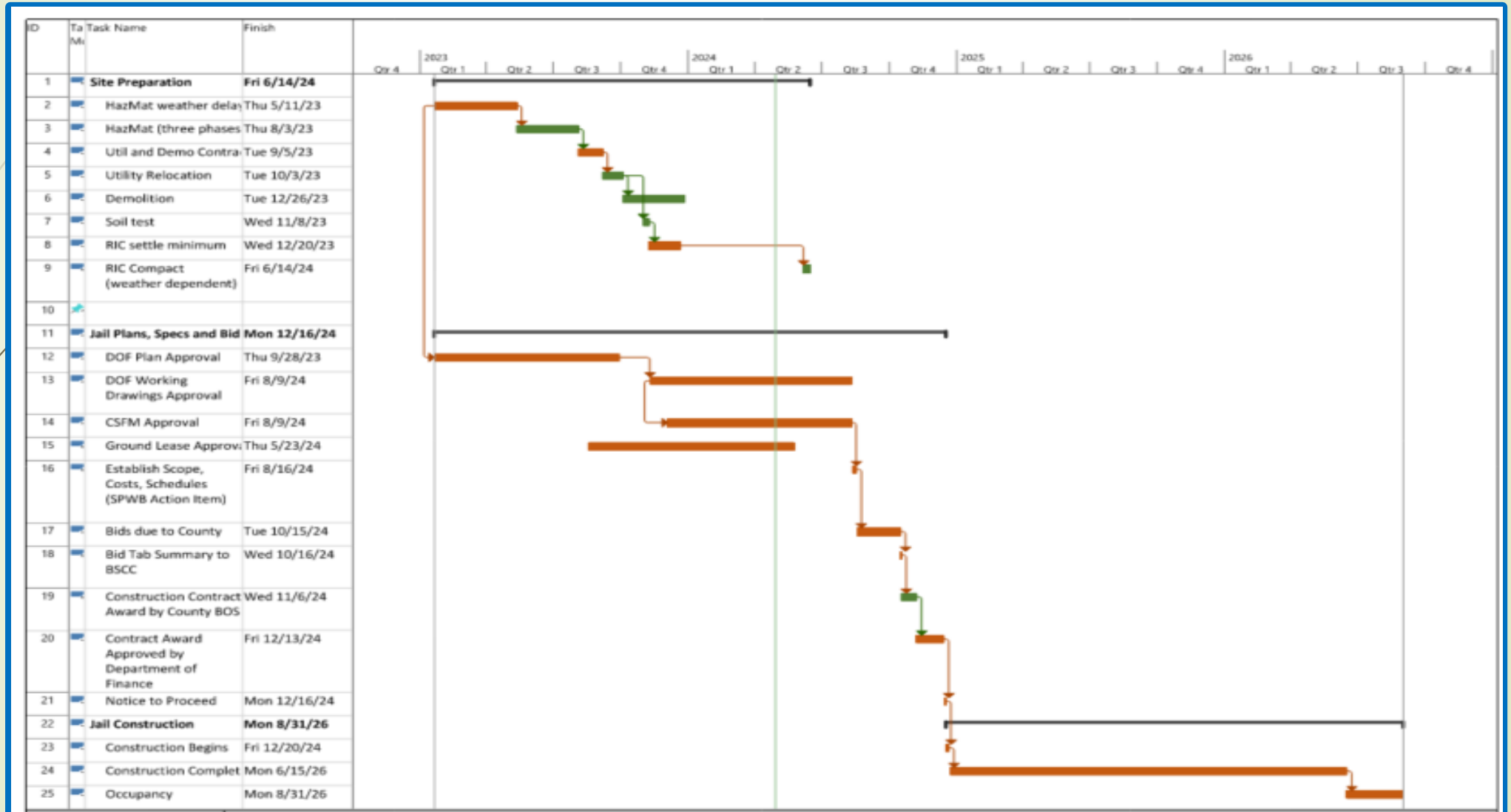




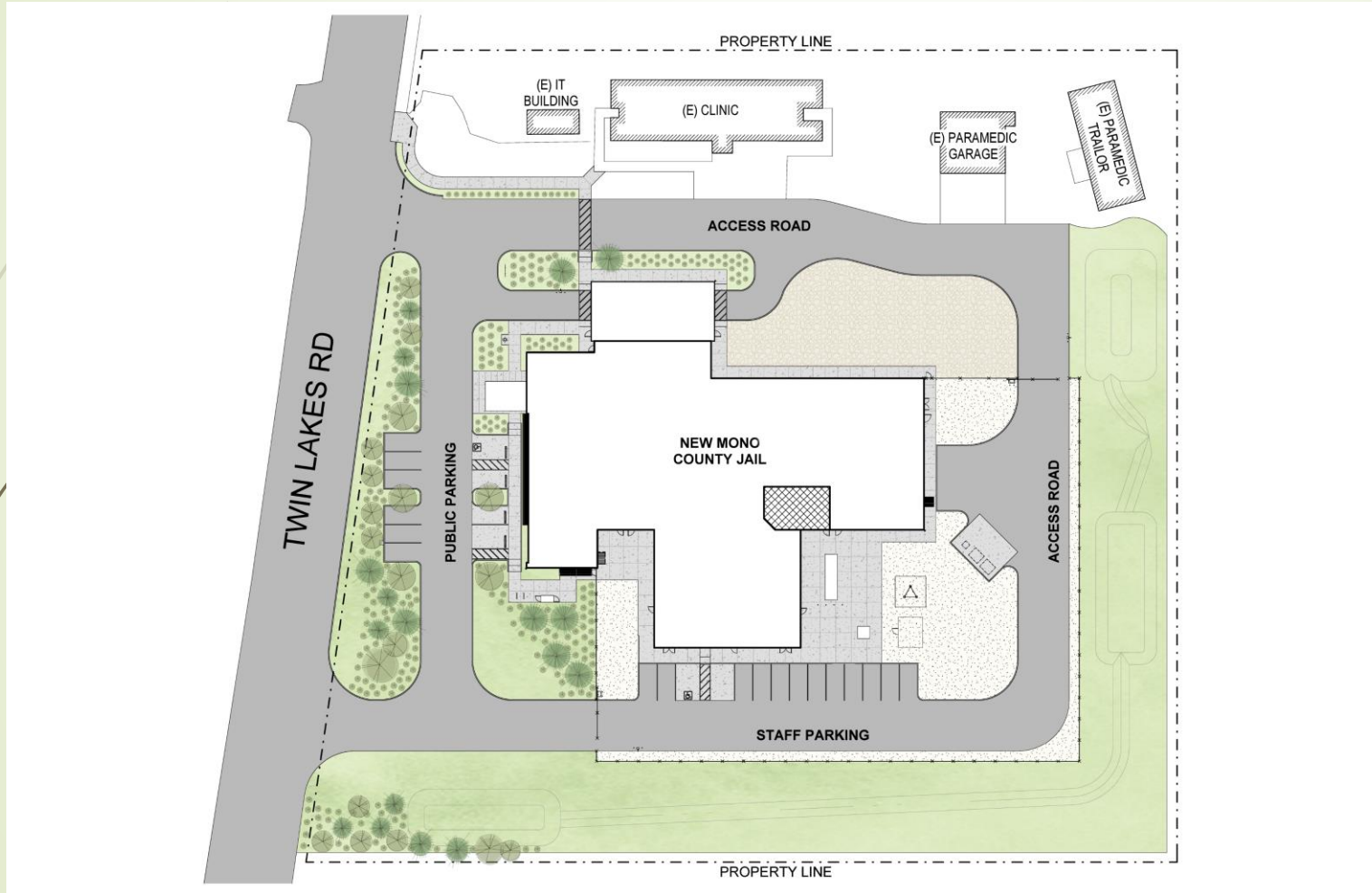
Mono County Jail Update

- ▶ Project Schedule
- ▶ Site Preparation
 - ~~▶ Hazardous Material Removal~~
 - ~~▶ Utility relocations~~
 - ~~▶ Hospital demolition~~
 - ~~▶ Utility company coordination (pole removal)~~
 - ▶ Soil Mitigation (moved into main contract)
- ▶ Present work tasks
- ▶ Next steps

Mono County Jail Schedule



Design update – no changes



Facility Site Plan

Design update



Floor Plan

Design update



Public Front/Entry



Design update



Secure/Controlled Access



~~Site Preparation – Old Mono Hospital Site~~

- ~~Asbestos removal is complete~~
 - ~~Through an operation that took three phases, the hazardous materials at the hospital were removed~~
 - ~~The monitoring efforts have now shown that the site materials are safe for normal disposal processes~~
- ~~Utility Relocation and Demolition~~
 - ~~Provide utilities for new Jail~~
 - ~~Prepare site for the compaction process~~
 - ~~Remove overhead power lines and poles that are in way of new construction~~
- **Soil Remediation (moved to main contract)**
 - ~~Preparation of Bid Documents~~
 - ~~Bid / Award and Execute Construction of RIC process~~



Process

State Agencies Involved in Process:

- Board of State and Community Corrections (BSCC)
- State Department of General Services (DGS Real Estate Services Branch)
- Department of Finance (DOF) and State Public Works Board (SPWB)
- Office of the State Fire Marshal



State Department of General Services – Real Estate Services Branch

- ▶ **Department of General Services Lease Agreement under review with the DGS and BSCC as well as County Counsel**
- ▶ Board action to approve above resolution once approved.



Department of Finance (DOF)

- **Match fund assurances resolution under review with County Counsel, Department of Finance and BSCC**
- Board item to accept above resolution



Bid Award Process

- **Finalize Bid Package**
- **Working with County Counsel and BSCC on Award Board Resolution language**
- Board action requesting Authorization to bid
- Bid Process
- Board action accepting the above Resolution for Authorization to Award with Signatory authority
- BSCC and DOF Authorization to AWARD (typically 90 days)
- Issuance of Notice to Proceed
- Construction begins....



Questions?



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE September 3, 2024

TIME REQUIRED

SUBJECT Closed Session - Labor Negotiations

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Sandra Moberly, Oliver Yee, Christopher Beck, Janet Dutcher, and Christine Bouchard. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Correctional Deputy Sheriffs' Association. Unrepresented employees: All.

RECOMMENDED ACTION:

FISCAL IMPACT:

CONTACT NAME:

PHONE/EMAIL: /

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

<p>Click to download</p> <p>No Attachments Available</p>

History

Time	Who	Approval
8/19/2024 9:00 AM	County Counsel	Yes
8/22/2024 1:19 PM	Finance	Yes
8/27/2024 3:21 PM	County Administrative Office	Yes



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE September 3, 2024

TIME REQUIRED

SUBJECT Closed Session - Existing Litigation

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION. Paragraph (1) of subdivision (d) of Government Code section 54956.9. Name of case: Claim for damages filed by Jerry Marsh.

RECOMMENDED ACTION:

FISCAL IMPACT:

CONTACT NAME:

PHONE/EMAIL: /

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

<p>Click to download</p> <p>No Attachments Available</p>

History

Time	Who	Approval
8/28/2024 2:17 PM	County Counsel	Yes
8/22/2024 1:19 PM	Finance	Yes
8/29/2024 11:46 AM	County Administrative Office	Yes



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE September 3, 2024

TIME REQUIRED

SUBJECT Closed Session - Real Property
 Negotiation

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Government Code section 54956.8. Property Address: 158 Kingsley Street, Bridgeport, CA County Negotiator: Sandra Moberly. Negotiating Parties: Michael Curran and Mono County. Under Negotiation: Price, terms, and conditions.

RECOMMENDED ACTION:

FISCAL IMPACT:

CONTACT NAME:

PHONE/EMAIL: /

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

<p>Click to download</p> <p>No Attachments Available</p>

History

Time

Who

Approval



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE September 3, 2024

TIME REQUIRED

SUBJECT Closed Session - Public Employee
Evaluation

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: County Administrative Officer.

RECOMMENDED ACTION:

FISCAL IMPACT:

CONTACT NAME:

PHONE/EMAIL: /

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

[Click to download](#)
No Attachments Available

History

Time	Who	Approval
8/28/2024 2:19 PM	County Counsel	Yes
8/22/2024 1:19 PM	Finance	Yes
8/29/2024 11:47 AM	County Administrative Office	Yes