



**MEETING MINUTES  
BOARD OF SUPERVISORS, COUNTY OF MONO  
STATE OF CALIFORNIA**

Regular Meetings: First, Second, and Third Tuesday of each month. Location of meeting is specified below.

Meeting Location: Board Chambers, 2nd Fl., County Courthouse, 278 Main St., Bridgeport, CA 93517

**Regular Meeting  
August 1, 2023**

9:02 AM Meeting called to order by Chair Duggan.

*Supervisors Present: Duggan, Gardner, Kreitz, and Peters. (All members were present in-person or participated via teleconference in compliance with rules established by the Ralph M. Brown Act).*

*Supervisors Absent: Supervisor Salcido.*

The Mono County Board of Supervisors stream most of their meetings live on the internet and archives them afterward. To search for a meeting from June 2, 2015, forward, please go to the following link: <http://www.monocounty.ca.gov/meetings>

Pledge of Allegiance led by Supervisor Peters.

**1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

**Karla "America" Hernandez, Mono County resident:**

- Requested assistance obtaining high speed internet in the rural areas within Mono County.

**Mary Booher, Interim County Administrative Officer:**

- 8/15 there will be an update on the Broadband.

**2. RECOGNITIONS**

**A. Eastern Sierra Child Support Recognition**

Departments: County Administrative Office

(Mary Booher, Interim County Administrative Officer and Amy Weurdig, Regional Director Eastern Sierra Child Support Services) - Proposed proclamation recognizing August as Child Support Awareness Month and honoring Eastern

Sierra Department of Child Support Services for achieving the highest percentage of Support Orders Established for similar-sized agencies.

**Action:** Adopted proclamation recognizing August as Child Support Awareness Month and honoring Eastern Sierra Department of Child Support Services for achieving the highest percentage of Support Orders Established for similar-sized agencies.

**Peters moved; Kreitz seconded**

**Vote: 4 Yes, 0 No, 1 Absent**

**M23-165**

**Amy Weurdig, Regional Director Eastern Sierra Child Support Services**

- Presented item.

**Mary Booher, Interim County Administrative Officer:**

- Read proclamation.

## **B. Retirement Recognition of Pat Espinosa for Her Years of Service with Mono County**

Departments: Social Services

(Kathy Peterson, Social Services Director; Krista Cooper, Social Worker Supervisor; Michelle Raust, Program Manager, Child, and Adult Services) - Proposed proclamation of the Mono County Board of Supervisors recognizing Pat Espinosa for her years of service to Mono County and the Department of Social Services as the Senior Services Manager for northern Mono County communities.

**Action:** Adopted proclamation recognizing Pat Espinosa for her years of service to Mono County and the Department of Social Services as the Senior Services Manager for northern Mono County communities.

**Peters moved; Gardner seconded**

**Vote: 4 Yes, 0 No, 1 Absent**

**M23-166**

**Kathy Peterson, Health, and Human Services Director:**

- Presented item.

## **3. COUNTY ADMINISTRATIVE OFFICER**

**Mary Booher, Interim County Administrative Officer:**

- Recommended budget update was published yesterday.

## **4. DEPARTMENT/COMMISSION REPORTS**

**Paul Roten, Public Works Director:**

- Update on the Courthouse paint.

## 5. CONSENT AGENDA

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

### A. Reappointment to Assessment Appeals Board

Departments: Clerk of the Board

Reappointment of one regular member to the Mono County Assessment Appeals Board.

**Action:** Reappointed Richard Liebersbach as a regular member of the Assessment Appeals Board for a three-year term effective September 4, 2023, through September 3, 2026.

**Peters moved; Gardner seconded**

**Vote: 4 Yes, 0 No, 1 Absent**

**M23-167**

### B. Resolution Approving Department of State Hospitals Grant

Departments: Probation

Proposed resolution approving entry into grant agreement with the Department of State Hospitals for funding to provide psychiatric, and/or competency restoration services for justice involved clients.

**Action:** Approved the Resolution R23-060, Approving entering into a grant program with the Department of State Hospitals.

**Peters moved; Gardner seconded**

**Vote: 5 Yes, 0 No, 1 Absent**

**R23-060**

**Action:** Authorized the County Administrative Officer on behalf of the Mono County Board of Supervisors to sign the grant agreement with the Department of State Hospitals.

**Peters moved; Gardner seconded**

**Vote: 4 Yes, 0 No, 1 Absent**

**M23-168**

### C. Amendment to Contract with County of Inyo for an Increase in Funds Related to the Senior Services Program

Departments: Social Services

Amendment #1 to contract between County of Inyo and County of Mono for an increase in funds related to the Senior Services Program for period ending FY 2023-24.

**Action:** Approved the contract Amendment #1 to the contract with Inyo County for senior services for the period July 1, 2020, through June 30, 2024, and authorized the Board Chair to execute such Amendment on behalf of the County.

**Peters moved; Gardner seconded**

**Vote: 4 Yes, 0 No, 1 Absent**

**M23-169**

**D. Amendment to North American Mental Health Services (NAMHS) Contract**

Departments: Behavioral Health

Proposed amendment to contract with North American Mental Health Services (NAMHS) pertaining to Tele-psychiatry and Telehealth Services.

**Action:** Authorized Chair to sign, contract amendment with North American Mental Health Services for the addition of authorized travel to the scope of work and schedule of fees for the period October 1, 2022, through September 30, 2025.

**Peters moved; Gardner seconded**

**Vote: 4 Yes, 0 No, 1 Absent**

**M23-170**

**E. Cancellation of September 19, 2023, Regular Meeting of the Board of Supervisors**

Departments: County Administrative Office

Cancellation of the September 19, 2023, Board of Supervisors regular meeting, so that Board members can attend the Rural County Representatives of California meeting.

**Action:** Approved the cancellation of the September 19, 2023, Board of Supervisors regular meeting.

**Peters moved; Gardner seconded**

**Vote: 4 Yes, 0 No, 1 Absent**

**M23-171**

**F. Agreement with Boxx Modular, Inc.**

Departments: Public Works - Solid Waste

Proposed contract with Boxx Modular, Inc. pertaining to purchase and installation of a modular gatehouse at Pumice Valley.

**Action:** Authorized Director of Public Works to sign contract and any change orders with Boxx Modular, Inc. for the purchase of a Gatehouse modular structure for the period January 1, 2023, through December 31, 2023, and to

pay added sales taxes and provide for work on site to secure the modular structure in a total amount up to \$270,000.

**Peters moved; Gardner seconded**

**Vote: 4 Yes, 0 No, 1 Absent**

**M23-172**

#### **G. Cost Share Agreement Related to 2023 Winter Storms**

Departments: County Administrative Office

Proposed Cost-Share agreement for 2023 Winter Storm Emergency with the Town of Mammoth Lakes, Inyo County, and the City of Bishop.

**Action:** Authorized Chair to sign, Cost-Share agreement.

**Peters moved; Gardner seconded**

**Vote: 4 Yes, 0 No, 1 Absent**

**M23-173**

#### **H. FY 2023-24 Boating Safety and Enforcement Financial Aid Program Application**

Departments: Sheriff

The Board of Supervisors approved Resolution 23-002 on January 17, 2023, authorizing the Mono County Sheriff-Coroner, Mono County Sheriff's Office Emergency Services Coordinator, and/or the Mono County Sheriff's Office Finance Officer to apply for and administer the Boating Safety and Enforcement Financial Aid Program Agreement for FY 2023/24. The California Department of Parks and Recreation, Division of Boating and Waterways, requested that additional language be added to Section Three of the Resolution to read: "The County Auditor shall be authorized to certify the amount of prior year vessel taxes received by the county." The proposed resolution makes that change, is otherwise identical to R23-002, and would supersede and replace R23-002.

**Action:** Adopted Resolution R23-061, Authorizing the Mono County Sheriff-Coroner, Mono County Sheriff's Office Emergency Services Coordinator, and/or the Mono County Sheriff's Office Finance Officer to apply for and administer the Boating Safety and Enforcement Financial Aid Program Agreement for FY 2023/24 and superseding and replacing prior Resolution R23-002.

**Peters moved; Gardner seconded**

**Vote: 5 Yes, 0 No, 1 Absent**

**R23-061**

#### **6. CORRESPONDENCE RECEIVED - NONE**

Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

## 7. REGULAR AGENDA - MORNING

### A. Emergency Repair Benton Crossing Road and Northshore Drive

Departments: Public Works - Engineering

(Chad Senior, Engineer and Paul Roten, Public Works Director) - Proposed resolution to contract emergency repairs for Benton Crossing Road and Northshore Drive.

**Action:** Adopted Resolution R23-062, Finding that conditions of emergency require immediate repair to Benton Crossing Road and North Shore Drive, that the emergency conditions require remediation prior to the onset of winter and not permit a delay resulting from a competitive solicitation for bids, authorizing public works to proceed to contract for the repairs without competitive solicitation for bids.

**Gardner moved; Kreitz seconded**

**Vote: 5 Yes, 0 No, 1 Absent**

**R23-062**

**Paul Roten, Public Works Director:**

- Presented item.

**Janet Dutcher, Finance Director:**

- Clarified the fiscal impact.

### B. Employment Agreement - Jeffrey T. Hughes

Departments: County Counsel

(Stacey Simon, County Counsel) - Proposed resolution approving a contract with Jeffrey T. Hughes as Deputy County Counsel, and prescribing the compensation, appointment, and conditions of said employment.

**Action:** Announced Fiscal Impact. Adopted Resolution R23-063, Approving a contract with Jeffrey T. Hughes as Deputy County Counsel, and prescribing the compensation, appointment, and conditions of said employment. Authorized the Board Chair to execute said contract on behalf of the County.

**Peters moved; Kreitz seconded**

**Vote: 4 Yes, 0 No, 1 Absent**

**R23-063**

**Fiscal Impact:** The estimated cost of this position for the remainder of the fiscal year is \$153,205, of which \$105,631 is salary and \$47,574 is benefits. The total cost of salary and benefits for an entire fiscal year is approximately \$169,923, of which \$117,547 is salary and \$52,376 is benefits. Of these amounts, up to \$5,000 is a moving cost reimbursement and is non-recurring after the first year. This is included in the County Counsel preliminary FY 2023/24 budget.

**Stacey Simon, County Counsel:**

- Presented item.

### **C. Contract Indigent Defense Services**

Departments: County Administrative Office

(Mary Booher, Interim County Administrative Officer) - Authorization to release request for Proposals (RFP) for indigent defense services.

**Action:** Directed staff to finalize and issue an RFP for indigent defense services.

**Kreitz moved; Peters seconded**

**Vote: 4 Yes, 0 No, 1 Absent**

**M23-174**

**Mary Booher, Interim County Administrative Officer:**

- Presented item.

### **D. Mono County Jail Facility - Update**

Departments: Public Works

(Paul Roten, Public Works Director) - Presentation by Paul Roten regarding the progress on Mono County Jail construction on Twin Lakes Road in Bridgeport.

**Action:** None.

**Paul Roten, Public Works Director:**

- Presented item.

*Break: 10:00 AM*

*Reconvened: 10:10 AM*

### **E. Department Overview - Information Technology**

Departments: Information Technology

(Milan Salva, Interim IT Director) - Presentation by Milan Salva, Interim IT Director, to update the Board of Supervisors and public on Information Technology operations, goals, and objectives.

**Action:** None.

**Milan Salva, Interim IT Director:**

- Presented item.

**Karla "America" Hernandez, resident:**

- Requested broadband support in Crowley Lake mobile home park.

**Mary Booher, Interim County Administrative Officer:**

- Provided direction for Karla "America" Hernandez to contact Housing and Community Development at the state level.
- Clarified the budget request for Zoom access in the community centers.
- Thanked Milan for his efforts as Interim IT Director and provided an update on the status of the hiring of the IT Director.

## **F. Department Overview - Community Development**

Departments: Community Development

(Wendy Sugimura, Community Development Director; Brent Calloway, Principal Planner; Nick Criss, Compliance Officer) - Presentation regarding an overview of Community Development Department functions and services.

**Action:** None.

### **Wendy Sugimura, Community Development Director:**

- Presented item.

### **Brent Calloway, Principal Planner:**

- Presented item.

### **Nick Criss, Compliance Officer:**

- Presented item.

Moved to Board Reports.

## **8. CLOSED SESSION**

*Closed Session: 11:58 AM*

*Reconvened: 12:49 PM*

Nothing to report out of Closed Session.

Moved to Adjournment.

## **A. Closed Session - Labor Negotiations**

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Mary Booher, Stacey Simon, Janet Dutcher, Jack Conry, and Oliver Yee. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Correctional Deputy Sheriffs' Association. Unrepresented employees: All.

## **B. Closed Session – Real Property Negotiation**

CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Government Code section 54956.8. Property Address: 34 Kirkwood Street, Bridgeport, CA. County Negotiator: Mary Booher. Negotiating Parties: Brianna Brown and County of Mono. Under Negotiation: Price, terms, and conditions.

## **C. Closed Session – Real Property Negotiation**



CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Government Code section 54956.8. Property Address: 264 Highway 182, Bridgeport, CA County Negotiator: Mary Booher. Negotiating Parties: Garth Moore and County of Mono. Under Negotiation: Price, terms, and conditions.

#### **D. Closed Session - Existing Litigation**

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Paragraph (1) of subdivision (d) of Government Code section 54956.9. Name of case: *Villanueva v. Mammoth Unified School District et al.*, Mono County Superior Court Case No.: 22UCM99.

#### **E. Closed Session - Public Employee Evaluation**

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: Interim County Administrative Officer.

### **9. BOARD MEMBER REPORTS**

#### **Chair Duggan:**

- July 20- 23 - Attended the National Association of Counties annual conference in Austin, TX.
- Worked with the Women of NACo, to start working on policy.
- Attended a couple of sessions on disaster response.
- July 26 – Attended the Institute for Local Government Governance Committee Meeting.
- July 26 – Attended the Tri-Valley Ground Water Management Meeting in Chalfant.
- Thanked Queenie Barnard for coming out and discussing the Special Election.
- Attend the National Voluntary Organizations Active in Disaster (VOAD) meeting.
- August 4 is free National Park admissions day.

#### **Supervisor Gardner:**

- No report.

#### **Supervisor Kreitz:**

- July 20- 23 - I attended the National Association of Counties annual conference in Austin, TX. I attended the full day meeting of the Community Economic, Workforce Development Committee that I serve. This meeting was off-site at the Austin Community College – which was a highlight of the meeting as a brilliant example of the focus of the committee. Austin Community College was one of the first malls in Austin and has been renovated to a now robust community college, with land around it sold off for housing and as a source of capital for the college creation. The school was remarkable. Mike Signer, Airbnb North America Policy Director spoke regarding their new policy toolkit for policy makers - <https://news.airbnb.com/policy-toolkit-short-term-rental-regulations/> . My second day included serving on the Curbing the Crisis: County Recommendation to Advance Housing Affordability panel along with four other supervisors across the nation that served on the Housing Task Force. The final tool kit is available online <https://www.naco.org/resources/signature-projects/naco-housing-task-force> . That day I attended the Healthy Counties Luncheon Forum where there we heard from Dr Jewel Mullen, Associate Dean for Health Equity, Dell Medical school, University of Texas at Austin about the importance of remaining open to others and their thoughts and ideas without let our personal biases holding back progress. I attended the Rural Action

Caucus meeting with highlights on from the National Telecommunications and Information Administration on the \$42.45 billion in Broadband funding via the BEAD program. Would like for Scott to update us on this at his August meeting agenda item. We also learned about the Florida Chamber of Commerce Prosperity Project with a focus on cutting the generational poverty which they have been able to zero in on by zip code and have been successful. The last speaker was the president of Youturn Health which helps with behavior health solutions and cost containment <https://youturnhealth.com/our-solution/>. I attended the NACo Arts & Culture Commission meeting where we heard from one of the founders of South By Southwest, and several organizing arts and the Director of State and Local Government Affairs for the Americans for the Arts. Arts are a critical part of workforce and economic development. Culture in our communities needs support or else it will die.

- July 26th - California Association of Realtors and California Insurance Commissioner Lara hosted a wildfire insurance meeting. Discussions points included community wide efforts to become fire-safe, home hardening, defensible space. The Commissioner said to contact their office with any renewal issues – 1800-927-4357, and that higher prices may be a burden to bear for now, until the market corrects itself through their new programs – Safer from Wildfire and Wildfire Prepared Home. I will share resources with everyone. One bright spot is that approval has been granted to increase the commercial Fair plan limit to \$20 million by the end of the year, which will likely help many of the condo associations struggling with finding coverage.
- July 27th – IMACA Board meeting – the Board approved the 23/24 fiscal year budget, the ED is going to be working remotely three weeks a month, and the Board received updates on the current fiscal status which is solid.
- I participated in the Town's Community Housing meeting with the Town Council and public. There was good community participation. The Town has 3,600 short term rental (STR) licenses on homes, condos/town homes, of the total housing stock of 9,626 units, plus there are the homes and condos that are not on the STR program and are used only occasionally. Therefore, there are fewer units available for long term rental than ever before within the Town. The Town updated their fine structure for TOT violations last year to be at the limit which is allow by State law. The County's current area median income for a household of four is \$95,800. Town is anticipating occupancy of Phase I of the Parcel in December and is working on Phase II, which will be broken up into two parts, and Phase III is in planning and anticipated to be 49 ownership units spread through 10 buildings. They are funding the 2.6MM dollar development of four townhomes on Joaquin Street which just broke ground last week. There were three breakout sessions – Ongoing Housing Programs and Policies Future Housing Projects – currently on the table are: Bell-Shaped Parcel; Community Center; Mammoth Lakes Foundation Site. Short-Term Rental Management Strategies

**Supervisor Peters:**

- July 20- 23 - Attended the National Association of Counties annual conference in Austin, TX.
- July 27th – Attended the IMACA Board meeting.

**Supervisor Salcido:**

- Absent, no report.

Moved to Closed Session.

**ADJOURNED at 12:03 PM.**

**ATTEST**

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**RHONDA DUGGAN**  
**CHAIR OF THE BOARD**

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**DANIELLE PATRICK**  
**SENIOR DEPUTY CLERK OF THE BOARD**