



**DRAFT MEETING MINUTES  
BOARD OF SUPERVISORS, COUNTY OF MONO  
STATE OF CALIFORNIA**

Regular Meetings: First, Second, and Third Tuesday of each month. Location of meeting is specified below.

Meeting Location: Mono Lake Room, 1st Fl., County Civic Center, 1290 Tavern Rd., Mammoth Lakes, CA 93546

**Regular Meeting  
June 20, 2023**

**Backup Recording**

**Zoom**

**Minute Orders**

**M23-123 – M23-140**

**Resolutions**

**R23-045 - R23-047**

**Ordinance**

**ORD23-002 Used**

9:04 AM Meeting called to order by Chair Duggan.

*Supervisors Present: Duggan, Gardner, Kreitz, Peters, and Salcido. (All attended in person, teleconference, or via zoom).*

*Supervisors Absent: Supervisor Peters arrived during item #2b.*

The Mono County Board of Supervisors stream most of their meetings live on the internet and archives them afterward. To search for a meeting from June 2, 2015, forward, please go to the following link: <http://www.monocounty.ca.gov/meetings>

Pledge of Allegiance led by Supervisor Kreitz.

Moved to item #7a.

**1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

**Sylvia Cooke:**

- Discussion in opposition to the Leash Law in Mono City.

**Jessica Miller:**

- Discussion in opposition to the Leash Law in Mono City.

**2. RECOGNITIONS**

**A. Recognition of David Nelson Trindel Insurance Fund Executive Director**

**Note:**

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

Departments: Risk Management

(Jay Sloane, Risk Manager) - Proposed proclamation in appreciation and recognition of David Nelson, Trindel Insurance Fund Executive Director.

Action: Adopted proclamation in appreciation and recognition of David Nelson.

**Gardner moved; Duggan seconded**

**Vote: 4 Yes, 0 No, 1 absent**

**M23-124**

**Jay Sloane, Risk Manager:**

- Presented item.

**B. Two-Spirit, Lesbian, Gay, Bisexual, Transgender, Queer and/or Questioning, Intersex, Asexual + Pride Month Proclamation**

Departments: Justice, Equity, Diversity, and Inclusion (J.E.D.I.)

(Rachel Barnett, Public Health Equity Officer) - June is national Two-Spirit, Lesbian, Gay, Bisexual, Transgender, Queer and/or Questioning, Intersex, Asexual + Pride Month, recognizing our Two-Spirit, Lesbian, Gay, Bisexual, Transgender, Queer and/or Questioning, Intersex, Asexual + members for enriching our community and raising awareness about the systemic discrimination experienced by the Two-Spirit, Lesbian, Gay, Bisexual, Transgender, Queer and/or Questioning, Intersex, Asexual + community.

**Action:** Adopted proclamation designating June 2023 as Two-Spirit, Lesbian, Gay, Bisexual, Transgender, Queer and/or Questioning, Intersex, Asexual + Month.

**Kreitz moved; Gardner seconded**

**Vote: 5 Yes, 0 No**

**M23-125**

**Rachel Barnett, Public Health Equity Officer:**

- Presented item.

**Robin Roberts, Behavioral Health Director:**

- Provided background.

**C. Elder and Dependent Adult Abuse Awareness Month - Proclamation**

Departments: Social Services

(Michelle Raust, Program Manager and Social Worker Staff) - Proposed proclamation recognizing June 2023 as Elder and Dependent Adult Abuse Awareness Month.

**Action:** Adopted proclamation recognizing June 2023 as Elder and Dependent Adult Abuse Awareness Month.

**Gardner moved; Kreitz seconded**

**Vote: 5 Yes, 0 No**

**Note:**

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### **M23-126**

**Michelle Raust, Program Manager:**

- Presented item.
- Introduced Social Worker staff.

### **3. COUNTY ADMINISTRATIVE OFFICER**

**Mary Booher, Interim County Administrative Officer:**

- Housing Ad Hoc Meeting next week with Inyo and Alpine Counties.

### **4. DEPARTMENT/COMMISSION REPORTS**

**Louis Molina, Environmental Health Director:**

- Update on Crowley Lake algae caution posting.

**Justin Nalder, Solid Waste Director:**

- Update on Eco Hero – outreach to youth regarding recycling in a fun manner.
- Update on Community Clean Up days.

**Wendy Sugimura, Community Development Director:**

- Update on letter sent to Liberty Utilities regarding underground utilities.
- Update regarding application for grant funding through PLHA, the funding has been received.
- Update on the garage in Bridgeport, the sidewalk is now functioning for the public.

### **5. CONSENT AGENDA**

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

#### **A. Reappointment to Mono County Children and Families Commission**

Departments: Clerk of the Board

The Mono County Children and Families Commission requests the Board of Supervisors reappoint Patricia Robertson to the First 5 Mono County Children and Families Commission. This item is sponsored by Supervisor Gardner.

**Action:** Reappointed Patricia Robertson to the Mono County Children and Families Commission to serve a five-year term, expiring May 1, 2028.

**Peters moved; Gardner seconded**

**Vote: 5 Yes, 0 No**

### **M23-127**

#### **B. Contract with Caporusso Communications**

Departments: CAO

Proposed contract with Caporusso Communications pertaining to communications and public relations services.

**Note:**

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**Action:** Authorized Interim CAO to sign contract with Caporusso Communications for the provision of communications and public relations services for the period July 1, 2023, through June 30, 2024, and a not-to-exceed amount of \$105,000.

**Peters moved; Gardner seconded**

**Vote: 5 Yes, 0 No**

**M23-128**

**C. Review and Approve Agreement with Mammoth Lakes Housing for Bridge/Gap Financing**

Departments: CAO

Proposed contract with Mammoth Lakes Housing pertaining to bridge/gap financing for first-time homebuyers.

**Action:** Authorized the Chair sign the proposed agreement with Mammoth Lakes Housing for bridge/gap financing.

**Peters moved; Gardner seconded**

**Vote: 5 Yes, 0 No**

**M23-129**

**D. Resolution Identifying Authorized Agents to Execute Application for State and Federal Assistance**

Departments: Emergency Management

Proposed resolution designating the County Administrative Officer, Director of Emergency Management, and the Public Works Director to execute applications on the behalf of Mono County for State and Federal Disaster Assistance resulting from damage suffered to Mono County assets during the 2023 Winter storms.

**Action:** Adopted Resolution R23-045, designating the County Administrative Officer, Director of Emergency Management, and the Public Works Director to execute applications on the behalf of Mono County for State and Federal Disaster Assistance resulting from damage suffered to Mono County assets during the 2023 Winter storms.

**Peters moved; Gardner seconded**

**Vote: 5 Yes, 0 No**

**R23-045**

**E. Amendment to Agreement with Mammoth Lakes Housing for Subrecipient Administrative Services with Respect to a Home Investment Partnerships Program (18-HOME-12589)**

Departments: Finance, CAO

**Note:**

**These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors**

Proposed contract amendment with Mammoth Lakes Housing (MLH) pertaining to subrecipient services to administer the County's HOME Investment Partnerships Program (18-HOME-12589). This amendment extends the term of the agreement from June 30, 2023, until September 30, 2024. The County received an extension of its 2018 HOME grant from February 2, 2023, until May 2, 2024. This extension allows MLH to continue as the County's program administrator during the grant extension period.

**Action:** Authorized the Chair of the Board of Supervisors, on behalf of the County, to enter and execute the Agreement and First Amendment to Agreement between the County and MLH for subrecipient program administration of the HOME Investment Partnerships Program Grant.

**Peters moved; Gardner seconded**

**Vote: 5 Yes, 0 No**

**M23-130**

#### **F. Allocation List Amendment - Public Works**

Departments: Human Resources

A resolution of the Mono County Board Of Supervisors approving an amendment to the list of allocated positions by adding one Fiscal and Technical Specialist IV to Public Works.

**Action:** Approved Resolution R23-046, to amend the County list of allocated positions by adding one Fiscal and Technical Specialist IV to Public Works.

**Peters moved; Gardner seconded**

**Vote: 5 Yes, 0 No**

**R23-046**

#### **G. Change Order - Motorola Contract for California Radio Interoperable System (CRIS) Project**

Departments: Emergency Management

Proposed contract change order with Motorola Solutions to reduce equipment purchased and purchase of alternative equipment from Telewave.io, pertaining to the California Radio Interoperable System (CRIS) radio repeaters project. The original agreement with Motorola Solutions was approved by the Board of Supervisors at its regular meeting on January 17, 2023.

**Action:** Authorized the Director of Emergency Services to sign, proposed change order with Motorola Solutions and to execute purchase order with Telewave.io, for the purpose of alternative equipment, conditioned upon receipt of federally appropriated funds for this purpose and entry into a Subscriber Agreement with the California Office of Emergency Services (CalOES) for the CRIS Radio project.

**Peters moved; Gardner seconded**

**Note:**

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**Vote: 5 Yes, 0 No**  
**M23-131**

#### **H. Megabyte Transient Occupancy Tax (TOT) Module Contract**

Departments: Finance

Proposed contract with Megabyte Systems, Inc. pertaining to their Transient Occupancy Tax Module.

**Action:** Authorized the Interim County Administrative Officer to sign the proposed contract with Megabyte Systems Inc., for the Transient Occupancy Tax system not to exceed \$10,000 per year for a term of 5 years.

**Peters moved; Gardner seconded**

**Vote: 5 Yes, 0 No**  
**M23-132**

#### **I. Emergency Declarations - 2022/23 Winter Storms**

Departments: Emergency Management

Review of local declarations of emergency related to 2023 severe winter storms proclaimed on January 10 and February 28, by the Mono County Emergency Services Director and ratified by the Board of Supervisors on January 17 and March 7, respectively (last review date: May 2, 2023).

**Action:** (1) Found that conditions justifying the two emergency declarations made by Mono County as a result of severe winter storms continue to exist and the emergency declarations should remain in place; and (2) Directed staff to agendize a subsequent review of the emergency declarations within 60 days as required by Government Code section 8630.

**Peters moved; Gardner seconded**

**Vote: 5 Yes, 0 No**  
**M23-133**

#### **J. Solid Waste Parcel Fee Program**

Departments: Public Works - Solid Waste

Proposed resolution extending and re-establishing the Mono County Solid Waste Fee Program for fiscal year 2023-24 and Fee Agreement with the Town of Mammoth Lakes regarding collection and remission of the fee within Town boundaries.

**Action:** Adopted Resolution R23-047, extending and re-establishing the Mono County Solid waste Fee Program for Fiscal Year 2023-2024

**Peters moved; Gardner seconded**

**Vote: 5 Yes, 0 No**  
**R23-047**

**Note:**

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**Action:** Authorized staff to finalize negotiations with the Town of Mammoth Lakes regarding the proposed Fee Agreement and return to the Board for approval of the final agreement at a subsequent meeting.

**Peters moved; Gardner seconded**

**Vote: 5 Yes, 0 No**

**M23-134**

## 6. CORRESPONDENCE RECEIVED – NONE

*Break: 10:10 AM*

*Reconvened: 10:21 AM*

*Moved to item #7b.*

## 7. REGULAR AGENDA - MORNING

### A. AB 2449 Emergency Exception

Departments: County Counsel

(Stacey Simon, County Counsel) - Authorization for teleconference participation in today's Board of Supervisors meeting by Supervisor Salcido under AB 2449.

**Action:** Found that a physical medical emergency continues to exist which prevents Supervisor Salcido from participating in the meeting in person and that she may therefore participate in the Board of Supervisors meeting today remotely under AB 2449.

**Gardner moved; Kreitz seconded**

**Vote: 5 Yes, 0 No**

**M23-123**

**Stacey Simon, County Counsel:**

- Presented item.

**Supervisor Salcido:**

- Gave a brief description of her medical status and disclosed that her husband would present during the meeting.

Moved to item #1.

### B. Ordinance Amending Chapter 9.44 of the Mono County Code to Add Mono City to Dog Leash Regulations

Departments: CAO

(Mary Booher, Interim County Administrative Officer) - Proposed ordinance amending Chapter 9.44 of the Mono County Code, pertaining to dog leash regulations, in order to apply said regulations to the Mono City area of the County.

**Action:** Introduced, read title, and waived further reading of proposed ordinance.

**Note:**

**These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors**

**Gardner moved; Peters seconded**

**Vote: 5 Yes, 0 No**

**M23-135**

**Mary Booher, Interim County Administrative Officer:**

- Introduced item.

**Stacey Simon, County Counsel:**

- Recuse herself from item as a Mono City resident.

**Wendy Sugimura, Community Development Director:**

- Provided a report from the Mono Basin RPAC meeting.

**Ingrid Braun, Sheriff:**

- Clarified the role of the Sheriff's Office to enforce the leash law.

### **C. Mental Health Services Act Fiscal Year 2023/24-2025/26 Three-Year Plan**

Departments: Behavioral Health

(Amanda Greenberg, Behavioral Health Program Manager) - Presentation regarding the Mental Health Services Act FY 2023/24-2025/26 Three-Year Plan.

**Action:** Approved Three-Year Plan.

**Gardner moved; Peters seconded**

**Vote: 5 Yes, 0 No**

**M23-136**

**Amanda Greenberg, Behavioral Health Program Manager:**

- Presented item.

### **D. Proposed Participation Agreement with California Mental Health Services Authority (CalMHSA) for the Behavioral Health Workforce Program**

Departments: Behavioral Health

(Amanda Greenberg, Behavioral Health Program Manager) - Proposed participation agreement with California Mental Health Services Authority (CalMHSA) for the Behavioral Health Workforce Program.

**Action:** Authorized Interim County Administrative Officer and Behavioral Health Director to sign participation agreement with California Mental Health Services Authority (CalMHSA) for the Behavioral Health Workforce Program for the period July 1, 2023, through December 31, 2027, and a not-to-exceed amount of \$1,000,000.

**Peters moved; Gardner seconded**

**Vote: 5 Yes, 0 No**

**M23-137**

**Note:**

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**Amanda Greenberg, Behavioral Health Program Manager:**

- Presented item.

**E. Highway Users Tax Account (HUTA) Workshop**

Departments: CAO

(Mary Booher, Interim County Administrative Officer) - Presentation by Mary Booher, Interim County Administrative Officer regarding the Highway Users Tax Account (HUTA).

**Action:** None.

**F. Solid Waste Franchise Agreement - Mammoth Disposal**

Departments: Public Works - Solid Waste

(Justin Nalder, Solid Waste Superintendent) - Proposed Primary Franchise Agreement with Mammoth Disposal, Inc. for collection of solid waste from residential and commercial customers in Unincorporated Mono County.

**Action:** Authorized Interim County Administrative Officer to sign, contract with Mammoth Disposal, Inc. for collection of solid waste from residential and commercial customers in Unincorporated Mono County for the period July 1, 2023, through June 30, 2033, with any minor modifications as reviewed and approved by County Counsel.

**Gardner moved; Kreitz seconded**

**Vote: 5 Yes, 0 No**

**M23-138**

**Justin Nalder, Solid Waste Superintendent:**

- Presented item.

**G. Solid Waste Franchise Agreement - D&S Waste Removal Inc.**

Departments: Public Works - Solid Waste

(Justin Nalder, Solid Waste Superintendent) - Proposed Primary Franchise Agreement with D&S Waste Removal Inc. for collection of solid waste from residential and commercial customers in Unincorporated Mono County.

**Action:** Authorized Interim County Administrative Officer to sign, contract with D&S Waste Removal Inc. for collection of solid waste from residential and commercial customers in Unincorporated Mono County for the period July 1, 2023, through June 30, 2033, with any minor modifications as reviewed and approved by County Counsel.

**Peters moved; Gardner seconded**

**Vote: 5 Yes, 0 No**

**M23-139**

**Justin Nalder, Solid Waste Superintendent:**

- Presented item.

**Note:**

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## H. Fiscal Year 2023-24 Preliminary Budget for Adoption

Departments: CAO

(Mary Booher, Interim County Administrative Officer; Megan Chapman, County Budget Officer) - The Mono County Preliminary Budget for FY 2023–24 comprises \$116.7 million in expenditures. Of the total Preliminary Budget, the general fund comprises \$48.6 million or 41.6% of total expenditures and operating funds comprise \$67.9 million or 58.4% of total expenditures.

**Action:** Adopted Preliminary Budget for FY 2023-24 starting July 1, 2023, and to remain in effect until the Board adopts a final budget in September.

**Gardner moved; Peters seconded**

**Vote: 5 Yes, 0 No**

**M23-140**

**Mary Booher, Interim County Administrative Officer:**

- Introduced item.

**Megan Chapman, County Budget Officer:**

- Presented item.

*Break: 11:35 AM*

*Reconvened: 11:46 AM*

## I. Program Overview - Sustainable Recreation

Departments: Public Works - Recreation

(Marcella Rose, Sustainable Recreation Coordinator; Paul Roten, Director of Public Works) - Introduction of Sustainable Recreation Coordinator to the Board, including an overview of the Sustainable Recreation program and update of proposed and ongoing projects for fiscal year 2023-24.

**Action:** None.

**Paul Roten, Public Works Director:**

- Introduced item.

**Marcella Rose, Sustainable Recreation Coordinator:**

- Presented item.

Moved to Board Reports.

## 8. CLOSED SESSION

*Closed Session: 12:33 PM*

*Reconvened: 2:38 PM*

Nothing to report out of Closed Session.

Moved to Adjournment.

**Note:**

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**A. Closed Session - Labor Negotiations**

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Mary Booher, Stacey Simon, Janet Dutcher, Jack Conry, and Oliver Yee. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Correctional Deputy Sheriffs' Association. Unrepresented employees: All.

**B. Closed Session - Existing Litigation**

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Paragraph (1) of subdivision (d) of Government Code section 54956.9. Name of case: Mono v. KR Property et al. Mono County Superior Court case number: CV200081.

**C. Closed Session – Real Property Negotiation**

CONFERENCE WITH REAL PROPERTY NEGOTIATOR. Government Code section 54956.8. Property Address: 2784 Highway 158, June Lake, CA. County Negotiator: Mary Booher. Negotiating Parties: Don Morton and Mono County. Under Negotiation: Price, terms, and conditions.

**D. Closed Session – Real Property Negotiation**

CONFERENCE WITH REAL PROPERTY NEGOTIATOR. Government Code section 54956.8. Property Address: 34 Kirkwood Street, Bridgeport, CA. County Negotiator: Mary Booher. Negotiating Parties: Brianna Brown and Mono County. Under Negotiation: Price, terms, and conditions.

**E. Closed Session - Public Employment**

PUBLIC EMPLOYMENT. Government Code section 54957. Title: County Administrative Officer recruitment.

**F. Closed Session - Public Employee Evaluation**

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: Interim County Administrative Officer.

**9. BOARD MEMBER REPORTS**

**Chair Duggan:**

- 6/15 – I attended a meeting of concerned citizens in the Crowley/Sunny Slopes/Aspen Springs area that are interested in forming as Firewise Alliance. The goal for the first meeting was to begin a dialogue and build consensus. Keynote speakers were Scott McGuire, Chief Long Valley Fire Department; Fred Stump, Division Chief Long Valley Fire Department; and Wendi Grasseschi, Mono County Wildfire Coordinator. The event was well attended, and it was great to see the cooperation of all entities working together to share information to protect our communities.

**Supervisor Gardner:**

- 6/14 – Mono Basin RPAC meeting.

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- 6/15 – Eastern Sierra Council and Governments in Mammoth meeting.
- 6/15 – Led a zoom meeting regarding the opening of Tioga Pass road.

**Supervisor Kreitz:**

- Tuesday, June 13th – After our Board meeting, I attended a home hardening tour hosted by the Whitebark Institute.
- Wednesday, June 14 – NACo Community Economic Workforce Development meeting - During the CEWD June committee call, committee members heard from the Comcast and the National Skills Coalition on workforce and job training initiatives, then from the Cooperative Development Foundation on resident and community owned housing models to advance equity and safety. Julia Cortina concluded the meeting with a legislative update.
- Friday, June 16th – Community Economic Resilience Fund (CERF) High Road Transition Collaborative kick-off meeting in Bishop. I have been chosen to represent Mono County on the CERF Equity, Climate, & Labor Subcommittee. The CERF is charged with developing a plan for the 7-county “eastern” Sierra Region that will pilot sustainable infrastructure, build capacity in existing organizations, support regional plans, & build on existing funding channels.

**Supervisor Peters:**

- Thank you to all the departments involved to finish the Bridgeport sidewalk project.
- Attended the Bridgeport RPAC.
- Tour with Yana.
- Attended the NACo Rural Action Caucus meeting.
- Eastern Sierra on Aging meeting.

**Supervisor Salcido:**

- Monday, June 12, 2023: Behavioral Health Advisory Board Review and approval of MHSA three-year plan
- Thursday, June 15, 2023: ESCOG
- Friday, CERF Kick off Meeting, Attended eastside meeting of CERF leadership group sponsored by SBC. In Bishop
- Monday, June 19, 2023: Tax Sharing Ad Hoc Committee, Discussion of ERAF

Moved to Closed Session.

**ADJOURNED at 2:39 PM.**

**ATTEST**

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**RHONDA DUGGAN  
CHAIR OF THE BOARD**

**Note:**

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**DANIELLE PATRICK**  
**SENIOR DEPUTY CLERK OF THE BOARD**

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