



**MEETING MINUTES
BOARD OF SUPERVISORS, COUNTY OF MONO
STATE OF CALIFORNIA**

Regular Meetings: First, Second, and Third Tuesday of each month. Location of meeting is specified below.

Meeting Location: Board Chambers, 2nd Fl., County Courthouse, 278 Main St., Bridgeport, CA 93517

**Regular Meeting
October 4, 2022**

9:08 AM Meeting called to order by Vice Chair Duggan

Supervisors Present: Corless, Duggan, Gardner, Kreitz, and Peters (All attended in person or via teleconference).

Supervisors Absent: None.

The Mono County Board of Supervisors stream most of their meetings live on the internet and archives them afterward. To search for a meeting from June 2, 2015, forward, please go to the following link: <http://www.monocounty.ca.gov/meetings>.

Pledge of Allegiance by Vice Chair Duggan

1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

Dan Holler, Mammoth Lakes Town Manager:

- Provided an update.

2. RECOGNITIONS - NONE

3. COUNTY ADMINISTRATIVE OFFICER

Bob Lawton, CAO:

- Attended RCRC.
- Columbus, Ohio – Attended a meeting International City County Management Association.
- Attended JEDI meeting – thanked Scheereen Dedman.
- Leader on panel involving creating a Living, Evolving and Usable Strategic Plan.
- Attended California Chapter of ICMA meeting.
- NACo meeting.
- Mammoth Water District meeting.
- Discussed federal funding.

- Wellness/Benefits Fair – great turn out and great work organizing it. Thanked the Human Resources staff and Cheyenne Stone.
- Open enrollment reminder.
- OpenGov meeting.
- Met with Finance Director Dutcher.
- Discussed item that came before the Board at the last meeting regarding the Coachwhip Café.

4. DEPARTMENT/COMMISSION REPORTS

Wendy Sugimura, Community Development Director:

- Accessory Dwelling Unit Prescriptive Designs are now available on the Building Division's Website and the Town has it posted.
- Planning Commission Special Meeting – Cannabis Cultivation in Tri-Valley Area.
- Use Permit – Crowley Lake area – overhead electrical line.

5. CONSENT AGENDA

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

A. Board Minutes

Departments: Clerk of the Board

Approval of the Board Minutes from July 5, 2022, Regular Meeting of the Board of Supervisors.

Action: Approved the Board Minutes from July 5, 2022, Regular Meeting of the Board of Supervisors.

Peters moved, Kreitz seconded

5 Yes; 0 No

M22-190

B. Resolution Making Findings under AB 361 - Related to Remote Meetings

Proposed resolution making the findings required by AB 361 for the purpose of making available the modified Brown Act teleconference rules set forth in AB 361 for the period of October 4, 2022, through November 3, 2022.

Action: Adopted proposed resolution R22-102, Making the findings required by AB 361 for the purpose of making available the modified Brown Act teleconference rules set forth in AB 361 for the period of October 4, 2022, through November 3, 2022.

Peters Moved, Kreitz Seconded

5 Yes; 0 No

R22-102

C. Resolution Establishing Minimum Two-Year Retention Period for Electronic Mail

Departments: County Counsel and Information Technology

Resolution Establishing the Retention Period for Electronic Mail at a Minimum of Two Years and Authorizing Staff to Update the Voice and Electronic Media Policy and the Public Records Act Policy for Private Devices and Accounts adopted by Resolutions R17-92 and R17-93 to Reflect said Changes.

Action: Adopted proposed resolution R22-103, Establishing the Retention Period for Electronic Mail at a Minimum of Two Years and Authorizing Staff to Update the Voice and Electronic Media Policy and the Public Records Act Policy for Private Devices and Accounts adopted by Resolutions R17-92 and R17-93 to Reflect said Changes.

Peters Moved, Kreitz Seconded

5 Yes; 0 No

R22-103

D. Agreement with Beth Cohen, dba Organizational Mind Group

Departments: CAO and Behavioral Health

Proposed contract with Beth Cohen, dba Organizational Mind Group, for ongoing Employee Wellness, 360 Evaluation, and Behavioral Health Department consulting services.

Action: Approved County entry into proposed contract with Beth Cohen, dba Organizational Mind Group for Employee Wellness, 360 Evaluation, and Behavioral Health Department consulting services, for a period commencing September 11, 2022, and terminating December 31, 2023, and a not-to-exceed amount of \$125,000. Authorized the Chair to execute said contract on behalf of the County.

Peters Moved, Kreitz Seconded

5 Yes; 0 No

M22-191

E. Contract Amendment with North American Mental Health Services for the Provision of Telepsychiatry and Telehealth Therapy Services

Departments: Behavioral Health

Proposed contract amendment with North American Mental Health Services pertaining to the Provision of Telepsychiatry and Telehealth Therapy services.

Action: Approved and authorized CAO to sign contract amendment with North American Mental Health Services for the Provision of Telepsychiatry and Telehealth Therapy services for the period of October 1, 2019, to September 30, 2022, and a not-to-exceed amount of \$960,000.

Peters Moved, Kreitz Seconded

5 Yes; 0 No

M22-192

F. Contract with North American Mental Health Services for Provision of Telepsychiatry and Telehealth Therapy Services

Departments: Behavioral Health

Proposed contract with North American Mental Health Services (NAMHS) pertaining to the Provision of Telepsychiatry and Telehealth Therapy Services.

Action: Approved and authorized CAO to sign contract with NAMHS for the Provision of Telepsychiatry and Telehealth Therapy Services for the period October 1, 2022, through September 30, 2025, and a not-to-exceed amount of \$1,260,000.

Peters Moved, Kreitz Seconded

5 Yes, 0 No

M22-193

G. Amendment to Contract with Municipal Resources Group

Departments: CAO

Proposed amendment to agreement with Municipal Resources Group, LLC (MRG) pertaining to the provision of human resources, strategic planning and emergency preparedness services.

Action: Approved and authorized CAO to sign contract amendment with MRG to increase the contract limit to \$160,000, from \$127,000 for the period through June 30, 2022, and to increase the contract limits to \$150,000, from \$91,500 for the period July 1, 2022, through June 30, 2023, and to \$150,000, from \$75,000 for the period July 1, 2023, through December 31, 2024.

Peters Moved, Kreitz Second

5 Yes, 0 No

M22-194

6. CORRESPONDENCE RECEIVED - NONE

Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

7. REGULAR AGENDA - MORNING

A. Resolution Establishing the Community Economic Resiliency Fund Pilot Project

Departments: Clerk of the Board, Sponsored by Chair Gardner

(Elaine Kabala, Executive Director Eastern Sierra Council of Governments) - Proposed resolution approving a program of work to be known as the "ESCOG: Community Economic Resilience Fund Pilot Program."

Action: Adopted proposed resolution R22-104, Approving a program of work to be known as the "ESCOG: Community Economic Resilience Fund Pilot Program."

Kreitz Moved, Peters Seconded

5 Yes; 0 No

R22-104

Elaine Kabala, Executive Director Eastern Sierra Council of Governments:

- Presented Item

Break: 10:30 am

Reconvene: 10:42 am

B. COVID-19 (Coronavirus) Update

Departments: Public Health

(Dr. Caryn Slack, Public Health Officer) - Update on Countywide response and planning related to the COVID-19 pandemic.

Action: None.

Dr. Caryn Slack, Public Health Officer:

- Presented item.

Jen Burrows, Deputy Director of Covid Operation/Infection Preventionist

- Provided update on vaccinations

C. Employment Agreement - Interim Director of Public Health

Departments: CAO

(Robert C. Lawton, CAO) - Proposed resolution approving a contract with Kathy Peterson as Interim Director of Public Health, and prescribing the compensation, appointment, and conditions of said employment.

Action: Announced Fiscal Impact. Approved Resolution R22-105, approving a contract with Kathy Peterson as Interim Director of Public Health, and prescribing the compensation, appointment, and conditions of said employment. Authorized the Board Chair to execute said contract on behalf of the County.

Fiscal Impact: Total: \$192,818. Salary: \$162,156. Benefits: \$32,662.

Peters Moved; Corless Seconded

5 Yes, 0 No

R22-105

Robert C. Lawton, CAO:

- Presented Item

D. Employment Agreement - Human Resources Specialist

Departments: CAO

(Robert C. Lawton, CAO) - Proposed resolution approving a contract with Nicole Beck as Human Resources Specialist, and prescribing the compensation, appointment, and conditions of said employment.

Action: Announced Fiscal Impact. Approved Resolution R22-106, approving a contract with Nicole Beck as Human Resources Specialist, and prescribing the compensation, appointment, and conditions of said employment. Authorized the Board Chair to execute said contract on behalf of the County.

Peters Moved; Kreitz Seconded

5 Yes; 0 No

R22-106

Fiscal Impact: The full cost of salary and benefits for an entire fiscal year is approximately \$72,210, of which \$55,433 is salary and \$16,777 is benefits. This is included in the adopted budget.

Robert C. Lawton, CAO:

- Presented Item

Nicole Beck, Human Resources Specialist:

- Thanked the Board for the opportunity

E. Allocation List Amendment - Wildfire Mitigation Coordinator

Departments: Emergency Management, CAO

(Chris Mokracek, Emergency Management Director) - In May 2022, Mono County was one of eleven California Counties to be awarded \$175,000 to hire a Wildfire Mitigation Coordinator under the 2022 California Fire Safe Council's Cal Fire County Coordinator Grant Program. The objective of the County Coordinator project is to educate, encourage, and develop county-wide collaboration and coordination among various wildfire mitigation groups operating within Mono County containing State Responsibility Area (SRA) lands. This is a limited term, grant funded position with an 18-month performance period. This will fund salary, benefits, and operational expenses from September 15, 2022, to February 28, 2024.

Action: Adopted proposed resolution R22-107, Authorizing the County Administrative Officer to amend the list of allocated positions to add one limited term position of Wildfire Coordinator in the department of the County Administrative Officer.

Gardner Moved, Peters Seconded

5 Yes; 0 No

R22-107

Chris Mokracek, Emergency Management Director:

- Presented Item.

F. Clerk-Recorder Proposed Contract with Tyler Technologies

Departments: Clerk-Recorder

(Scheereen Dedman, Clerk – Recorder – Registrar – Clerk of the Board of Supervisors) - Proposed contract with Tyler Technologies pertaining to software, products, and services for County recording services.

Action: Approved and authorized the County Administrative Officer to sign a contract with Tyler Technologies for a Recording system for the Office of the Clerk-Recorder, for the period of one year after the agreement is signed by all parties.

Peters Moved, Corless Seconded

5 Yes, 0 No

M22-195

Scheereen Dedman, Clerk-Recorder:

- Presented Item

G. 2022/2023 California State Association of Counties (CSAC) Nominations

Departments: Board of Supervisors

(Scheereen Dedman, Clerk – Recorder – Registrar – Clerk of the Board of Supervisors) - Nomination of a member and alternate to serve on the California State Association of Counties (CSAC) Board of Directors for 2022/2023. Appointment of individuals nominated by the Board is made by the CSAC Executive Committee and appointments are for one year.

Action: Nominated Supervisor Peters to serve on the CSAC Board of Directors for the 2022/2023 Association year beginning on November 17, 2022; also, nominated Supervisor Kreitz an alternate member.

Kreitz Moved, Corless Seconded

5 Yes, 0 No

M22-196

Vice Chair Duggan:

- Introduced Item.

Currently:

John Peters – Director

Jen Kreitz – Alternate

Nominations:

*Supervisor Peters as Director – by Supervisor Kreitz and seconded by Supervisor Corless
Supervisor Kreitz as Alternate – by Supervisor Kreitz and seconded by Supervisor Corless*

H. Resolution Amending the At-Will Employee Salary Matrix

Departments: CAO

(Robert C. Lawton, CAO) - A Resolution of the Mono County Board of Supervisors Adopting a Revised Salary Matrix Applicable to At-Will Employee

and Elected Department Heads to Reclassify and Change the Title of the Director of Human Resources Position to the Chief People Officer, and Superseding and Replacing R22-98.

Action: Adopted proposed resolution R22-108, Adopting a Revised Salary Matrix Applicable to At-Will Employee and Elected Department Heads to Reclassify and Change the Title of the Director of Human Resources Position to the Chief People Officer, and Superseding and Replacing R22-98.

Gardner Moved, Kreitz Seconded

5 Yes, 0 No

R22-108

Robert C. Lawton, CAO:

- Presented item.

Moved to Item #9 – Board Reports.

8. CLOSED SESSION

Closed session: 11:56AM

Reconvene: 12:13PM

CAO Lawton:

- No Labor Negotiations for Closed Session today

Nothing to report out of Closed Session.

A. Closed Session - Labor Negotiations

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Bob Lawton, Stacey Simon, Janet Dutcher, John Craig, Patty Francisco, and Oliver Yee. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Correctional Deputy Sheriffs' Association. Unrepresented employees: All.

B. Closed Session - Public Employee Evaluation

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: County Administrative Officer.

9. BOARD MEMBER REPORTS

Supervisor Corless:

- 9/20: Meeting with Mammoth Disposal
- 9/27: State Wildfire & Forest Resilience Task Force meeting in Grass Valley, focused on the Sierra Nevada region. Introduced new "regional toolkits" for planning forest resilience projects, heard from current landscape level projects in implementation,

presentation on funding models and mechanism (including Sierra Nevada Conservancy's Landscape Investment Strategy), presentation led by Mammoth Lakes Mayor Pro-Tem regarding integrating recreation and public access into wildfire/forest/climate resilience planning. Details at wildfiretaskforce.org
Town-County Liaison Mtg

- Recommit to regular liaison meetings
- Housing:
 - Possible legislation for next year: RHNA credits for county through projects in town.
 - Funding Sources Solid Waste: Agreement between the Town and county to engage in robust communications about Benton Crossing landfill closure, pre-closure.
- Radio system:CRIS—funding \$3million in new expenditures for county (options include—reserves, financing, federal earmark—language is included in appropriations); imperative is to move forward with CRIS, now under Mocracek.

Supervisor Duggan:

- 9/27 – Attended the Tourism Commission Meeting
- 9/27 – Attend the CSA #1 Meeting
- 9/28 – Tri-Valley Ground Water Management District Meeting
- Requests a meeting on the closure on the Benton Closure Landfill Meeting to discuss the closure plan

Supervisor Gardner:

- No Board Report.

Supervisor Kreitz:

- September 20 - met with representatives of Mammoth Disposal.
- September 26 - Met with CSAC ED to get introduced to the Homelessness Action Team, which I have been appointed to as the HLT Chair.
- September 27 - I attended the Mammoth Lakes Tourism Open House kicking off their new ad campaign.
- September 29 - MLH Housing Navigator interview
- September 30 - 238 SMR Weekly meeting
- October 1 - I volunteered to pick-up litter as part of the Facelift: Act Local 2022 hosted by MLT.
- October 3 - Town County Liaison Meeting. We met to prepare for a meeting in early 2023. Later in the day, I participated the MLH Board meeting. As part of the organization's 20th Anniversary rebranding, the new name for the organization will be Eastern Sierra Community Housing, Inc. Look for a grand roll out to come as staff and the Marketing Community establish a plan. The monthly status report informed us that the affordability gap for condominiums in Mono County year to date, based on sales and a 120% AMI affordability is \$345,000 and \$269,000 for single facility homes. A joint meeting of the MLH Board and the Town Council will take place on Wednesday, October 5th at 4PM.

Supervisor Peters:

- 9/26 – Meeting with CSAC Director
- Meeting with Kathrine Freeman from CSAC
- 9/27 – Attended Tourism Commission Meeting
- 9/30 – Attended NACo Rural Action Caucus Meeting
- Attended the Antelope Valley Lions Club Annual Deer Hunters BBQ

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- Will be attending the WIR Board Meeting in Ontario, Oregon
- WIR Board will be appointing the Wildland Fire Leadership Council Representative
- Will be giving a presentation on Proposed National Center for Public Lands Counties
- Thursday at 10:30 am meeting of CSAC Grants with the Ferguson Group
- Would like to discuss the Tioga Pass closure

Moved to item #8.

ADJOURNED in memory of Richard White at 12:14 PM

ATTEST

**RHONDA DUGGAN
VICE CHAIR OF THE BOARD**

**DANIELLE PATRICK
SENIOR DEPUTY CLERK OF THE BOARD**