



**MEETING MINUTES  
BOARD OF SUPERVISORS, COUNTY OF MONO  
STATE OF CALIFORNIA**

Regular Meetings: First, Second, and Third Tuesday of each month. Location of meeting is specified below.

Teleconference Only - No Physical Location

**Regular Meeting  
December 21, 2021**

9:00 AM Meeting Called to Order by Chair Kreitz.

*Supervisors Present: Corless, Duggan, Gardner, Kreitz, and Peters (all attended via teleconference).*

*Supervisors Absent: None.*

**The Mono County Board of Supervisors stream most of their meetings live on the internet and archives them afterward. To search for a meeting from June 2, 2015 forward, please go to the following link: <http://www.monocounty.ca.gov/meetings>.**

Pledge of Allegiance led by Supervisor Gardner.

**1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

Misti Sullivan:

- Asked the Board to consider allowing short term rentals in Twin Lakes / Bridgeport area

Tim:

- In support of short term rentals in Twin Lakes area

**2. RECOGNITIONS**

**A. Recognition of Steve Nelson, Retiring Field Manager for the Bishop Bureau of Land Management Field Office**

Departments: Board of Supervisors, sponsored by Supervisor Corless (Supervisor Corless) - Resolution of appreciation for Steve Nelson, Field Manager for the Bishop Bureau of Land Management Field Office, who is retiring at the end of the month.

**Action:** Approve resolution of appreciation for Steve Nelson, Field Manager for the Bishop Bureau of Land Management Field Office.

**Peters motion. Corless seconded.**

**Vote: 5 yes, 0 no**

**M21-269**

**Chair Kreitz:**

- Read resolution of appreciation

Supervisors expressed thanks to Steve Nelson.

**Staff and Public Comments:**

- Stacey Simon, County Counsel
- Wendy Sugimura, Community Development Director
- Tim Taylor

**Steve Nelson:**

- Thanked everyone for the kind words

**B. Recognition of Tim Taylor, Retiring Wildlife Biologist at the California Department of Fish and Wildlife**

Departments: Board of Supervisors, sponsored by Supervisor Corless (Supervisor Corless) - Resolution of appreciation for Tim Taylor, Wildlife Biologist at the California Department of Fish and Wildlife and Bridgeport resident, who is retiring at the end of the month.

**Action:** Approve resolution of appreciation for Tim Taylor, Wildlife Biologist at the California Department of Fish and Wildlife and Bridgeport resident.

**Peters motion. Gardner seconded.**

**Vote: 5 yes, 0 no**

**M21-270**

**Chair Kreitz:**

- Read resolution of appreciation

**Supervisor Corless:**

- Noted that CalTrans just found out yesterday that they were approved for a Wildlife Conservation Board grant to fund environmental work on the Wildlife Crossing Projects

Supervisors expressed thanks to Tim Taylor.

**Staff Comments:**

- Wendy Sugimura, Community Development Director
- Stacey Simon, County Counsel
- Bob Lawton, CAO

**Tim Taylor:**

- Thanked everyone for the recognition

**3. COUNTY ADMINISTRATIVE OFFICER**

CAO Report regarding Board Assignments

**Bob Lawton, CAO:**

- Assistant CAO John Craig participated in meeting with Public Works and IT regarding Civic Center buildout – preparing Mono Lake Room for full operation grand opening, recognition ceremony
- EOC meeting
- Visit with Sheriff on Ordinance necessary to develop the Office of Emergency Services – line of succession and responsibilities, expect to bring to Board at beginning of year
- Met with Social Services Director Kathy Peterson – efforts to consolidate public authority, public guardian, and public conservator responsibilities under a single entity

**4. DEPARTMENT/COMMISSION REPORTS**

**Janet Dutcher, Finance Director:**

- December 10 – property tax bills due
- Recognized staff in Tax Collectors office

**Scheereen Dedman, Clerk-Recorder-Registrar:**

- Elections – sig-in-lieu filing period begins for most candidates on January 3, Board of Supervisor candidate filing period begins January 13 due to redistricting laws

**Stacey Simon, County Counsel:**

- Four case updates: Mono County v Rock n Dirt, Mono County v Bravo, Mono County v Kile, and Mono County v K.R. Property Management
  - Two were dismissed by the County on Thursday following full compliance with all of the County's applicable land use regulations and requirements and payment of fines and penalties (Rock n Dirt, Bravo)
  - Third case was settled and is in full compliance (Kile)
  - Fourth case – Court issued preliminary injunction making longer term the temporary restraining order that had been issued several months previously to continue the prohibition on any short term rentals by that property owner until compliance is obtained (K.R. Property Management)

**5. CONSENT AGENDA**

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

**A. Memorandum of Agreement - Federal Lands Access Program - Saddlebag Lake Road**

Departments: Public Works

Proposed Memorandum of Agreement (MOA) and Fund Transfer Agreement (FTA) with Inyo National Forest and Federal Highways

Administration pertaining to the project development and scoping process of the Saddlebag Lake Road Project.

**Action:** Approve County entry into Federal Lands Access Program Project MOA with Inyo National Forest and Federal Highways Administration, and a FTA between the County of Mono and the Central Federal Lands Highway Division, pertaining to the project development and scoping process of the Saddlebag Lake Road Project. Authorize the Public Works Director to execute MOA and FTA on behalf of the County.

**Corless motion. Duggan seconded.**

**Vote: 5 yes, 0 no**

**M21-271**

**B. Cal Recycle 1383 Model Ordinance**

Departments: Public Works - Solid Waste

Proposed ordinance implementing mandatory organic waste disposal reduction pursuant to Senate Bill 1383.

**Action:** Adopt ordinance ORD21-13 implementing mandatory organic waste disposal reduction pursuant to Senate Bill 1383.

**Corless motion. Duggan seconded.**

**Vote: 5 yes, 0 no**

**ORD21-13**

**C. Proposed Ordinance Adding Chapter 20.10 to the Mono County Code, Open Range, and Excluding Additional Portions of the County from Territory Devoted Chiefly to Grazing**

Departments: Agricultural Commissioner

Proposed ordinance adding Chapter 20.10, Open Range, to the Mono County Code consolidating the provisions of, and thereby replacing Ordinance Nos. 79-480, 79-480A and 87-480B and excluding additional areas of the County from territory devoted chiefly to grazing.

**Action:** Adopt ordinance ORD21-14 adding Chapter 20.10, Open Range, to the Mono County Code consolidating the provisions of, and thereby replacing Ordinance Nos. 79-480, 79-480A and 87-480B and excluding additional areas of the County from territory devoted chiefly to grazing.

**Corless motion. Duggan seconded.**

**Vote: 5 yes, 0 no**

**ORD21-14**

*Break: 10:04 AM*

*Reconvened: 10:10 AM*

**6. CORRESPONDENCE RECEIVED - NONE**

**7. REGULAR AGENDA - MORNING**

**A. Behavioral Health Department Update and Requested Actions for Upcoming Grants and Projects**

Departments: Behavioral Health

(Robin Roberts, Behavioral Health Director; Amanda Greenberg, Program Manager) - Workshop with requested action to 1) authorize CAO to sign contract for two Telehealth Grants to be used for information-technology-related purchases in the department; 2) authorize Behavioral Health Director to sign Mental Health School Services Act (MHSSA) Grant application, which would, if awarded, fund enhanced mental health programming in all Mono County schools; 3) provide direction to staff on additional projects including the Crisis Care Mobile Unit grant, supplemental Substance Abuse Block Grant, First Episode Psychosis Program, Behavioral Health Quality Improvement Program, MyStrength Project, and Permanent Supportive Housing Project.

**Action:**

- 1) Approve and authorize County Administrative Officer (CAO) to sign contract with Sierra Health Foundation: Center for Health Program Management for the provision of Telehealth Grant Administration Services (Mental Health Award) for a period of November 20, 2021 to November 30, 2022 and a not-to-exceed amount of \$99,999.
- 2) Approve and authorize CAO to sign contract with Sierra Health Foundation: Center for Health Program Management for the provision of Telehealth Grant Administration Services (Substance Use Disorders Award) for a period of November 20, 2021 to November 30, 2022 and a not-to-exceed amount of \$91,320.
- 3) Approve and authorize Behavioral Health Director to complete and sign Mental Health School Services Act (MHSSA) Grant application.

**Gardner motion. Corless seconded.**

**Vote: 5 yes, 0 no**

**M21-272**

**Amanda Greenberg, Program Manager:**

- Presented Behavioral Health Department Update

**Public Comment:**

- Janet Dutcher - Mobile unit

**B. Letter from Eric Edgerton and Proposed Resolution Regarding Cannabis Cultivation Tax Reform**

Departments: CAO

(Robert C. Lawton, CAO) - Proposed resolution requesting state cannabis cultivation tax reform.

**Action:** None.

**Eric Edgerton, Tilth Farms:**

- Appreciate the Board considering this item
- Feels that there is work that can be done locally as well

**Chair Kreitz:**

- Support the resolution
- See this resolution as an advocacy piece to the State and separate from what we control locally – can support approving today or bring back in January

**Supervisor Peters:**

- Support the resolution

**Supervisor Corless:**

- Support, but proposed waiting until January in order to get more background from associations (RCRC, CSAC) before passing the resolution. Would like to be in line with what CSAC and RCRC is advocating for.

**Supervisor Gardner:**

- Would prefer to bring back in January – give more time to look at the issue and all the data, consult with others around the State
- Do not support resolution today

**Supervisor Duggan:**

- Support the spirit of this resolution, would like more time to see what we have missed
- Would like to see this come back with more support and input from others that are working on this as well

**C. COVID-19 (Coronavirus) Update**

Departments: CAO, Public Health

(Robert C. Lawton, CAO, Bryan Wheeler, Public Health Director) - Update on Countywide response and planning related to the COVID-19 pandemic.

**Action:** None.

**Bryan Wheeler, Public Health Director:**

- Presentation (can be found under Supporting Documents on meeting webpage: <https://monocounty.ca.gov/bos/page/board-supervisors-138>)
- At home testing kit distribution

**Chair Kreitz:**

- Relayed concerns from constituent regarding staff difficulties with enforcement of mask mandate and lack of communication from Public Health Department

**D. Employment Agreement - Public Health Officer**

Departments: Public Health, Human Resources

(Bryan Wheeler, Public Health Director; Ryan Roe, Acting Human Resources Director) - Proposed resolution approving a contract with Dr. Caryn Slack as Public Health Officer, and prescribing the compensation, appointment and conditions of said employment.

**Action:** Announce fiscal impact. Adopt proposed resolution #R21-87, approving a contract with Dr. Caryn Slack as Public Health Officer, and prescribing the compensation, appointment and conditions of said employment. Authorize the Board Chair to execute said contract on behalf of the County.

**Fiscal Impact:** There is no fiscal impact to the County General Fund. The cost of the position for the remainder of Fiscal Year 2021-22 is \$80,651 of which \$59,800 is salary and \$20,851 is the cost of benefits. There are no effects to the department budget for personnel as the budget at present includes an allocation for a Public Health Officer for the entire fiscal year.

**Peters motion. Duggan seconded.**

**Vote: 5 yes, 0 no**

**R21-87**

**Ryan Roe, Acting Human Resources Director:**

- Presented item

**Dr. Caryn Slack, Public Health Officer:**

- Introduction to Board

## **E. Employment Agreement - Chief Probation Officer**

Departments: CAO

(Robert C. Lawton, CAO) - Proposed resolution approving a contract with Karin Humiston as Chief Probation Officer, and prescribing the compensation, appointment and conditions of said employment.

**Action:** Announce Fiscal Impact. Approve Resolution R21-88, approving a contract with Karin Humiston as Chief Probation Officer with the revised date of December 21, and prescribing the compensation, appointment and conditions of said employment. Authorize the Board Chair to execute said contract on behalf of the County.

**Fiscal Impact:** The cost for an entire fiscal year is \$173,864 of which \$133,406 is salary and \$40,458 is the cost of benefits, and was included in the approved budget.

**Gardner motion. Duggan seconded.**

**Vote: 5 yes, 0 no**

**R21-88**

**Bob Lawton, CAO:**

- Presented item

**8. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

None.

Moved to Item 12.

**9. CLOSED SESSION**

*Closed Session: 12:09 PM*

*Reconvened: 1:05 PM*

No action to report out of Closed Session.

**A. Closed Session - Labor Negotiations**

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Bob Lawton, Stacey Simon, Janet Dutcher, Anne Frievalt, Ryan Roe, and Oliver Yee. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO). Unrepresented employees: All.

**B. Closed Session - Exposure to Litigation**

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code section 54956.9. Number of potential cases: two.

**C. Closed Session - Public Employee Evaluation**

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: County Administrative Officer.

**10. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

None.

**11. REGULAR AGENDA - AFTERNOON**

**A. Countywide Solid Waste Services - Proposals and Recommendation**

Departments: Public Works - Solid Waste

(Tony Dublino, Director of Public Works; Justin Nalder, Solid Waste Superintendent) - Discussion of proposals received for the operation of



County Transfer Stations. Consider options and direct staff to execute associated agreements.

**Action:** Identify the proposal submitted by D&S Waste Disposal, Inc. (D&S) to provide solid waste transfer, transport and disposal services within unincorporated Mono County and trash collection at County facilities as the preferred option to move forward for permitting and review pursuant to the California Environmental Quality Act.

**Peters motion. Gardner seconded.**

**Vote: 5 yes, 0 no**

**M21-273**

**Tony Dublino, Director of Public Works:**

- Introduced item

**Justin Nalder, Solid Waste Superintendent:**

- Presentation – background, alternatives, services that may be impacted, cost comparison, recommendation

**Glen Long, Mammoth Disposal:**

- Addressed how Board decision would impact franchise services

## **B. County Vehicle Policy Update**

Departments: Public Works

(Tony Dublino, Director of Public Works) - Presentation and approval of the 2021 County Vehicle Policy, with associated introduction of Ordinance to amend Section 2.83 of the County Code to reflect current practice.

**Action:**

- 1) Introduce, Read Title and Waive Further Reading of Ordinance Amending Mono County Code Section 2.83 "County-Owned Vehicles" to reflect the current process for developing and adopting rules governing the use of county-owned vehicles.
- 2) Adopt resolution R21-89, implementing an updated County Vehicle Policy applicable to county-owned vehicles and to private vehicles when used for county business.

**Gardner motion. Corless seconded.**

**Vote: 5 yes, 0 no**

**M21-274, R21-89**

**Tony Dublino, Director of Public Works:**

- Presented item

## **C. Budget Amendment Request to Provide for Additional Motor Pool Vehicle Purchases**

Departments: Public Works

(Tony Dublino, Director of Public Works; Ingrid Braun, Sheriff) - Request from Sheriff's Department for budget amendment to acquire additional motor pool vehicle to be paid for with 2011 court security realignment revenues.

**Action:** Approve Budget Amendment increasing appropriation in Motor Pool Capital Equipment: Vehicles (650-10-723-53010) by \$73,597 to accommodate an additional vehicle purchase for the Sheriff's Office with a transfer from the 2011 Court Security Realignment Fund (requires 4/5ths approval).

**Corless motion. Peters seconded.**

**Vote: 5 yes, 0 no**

**M21-275**

**Tony Dublino, Director of Public Works:**

- Presented item

## 12. BOARD MEMBER REPORTS

**Supervisor Corless:**

- Request to close meeting in memory of Larry McKee
- 12/14: Pathways to 30x30 Advisory Committee - discussed draft Pathways to 30x30 Strategy document, now out for public review here: <https://www.californianature.ca.gov/pages/30x30>. Public meeting on strategy will be held Jan 12.
- 12/15: Golden State Natural Resources Board Meeting - continued progress on development of wood pellet product to address forest health and use biomass; reviewed communications plan and discussed upcoming environmental review for one project component.
- 12/16: Meeting with Bob Burris/RCRC Economic Development, to discuss opportunities for Mono County
- Wildlife Stewardship Team - Update on progress of wildlife crossing project, as of 12/20 got approval from Wildlife Conservation Board for grant to fund environmental work for project--major milestone.
- 12/19: Attended celebration of first commercial flights at the Eastern Sierra Regional Airport in Bishop - congratulations to Inyo County and all partners.

**Supervisor Duggan:**

- 12/15/21 – I participated in the orientation of the NACo High Performance Leadership Orientation. This is a 12-week online program with the content by industry leading executives. The curriculum provides the best practices in leadership, organizational development, and change management., negotiation and collaboration, effective business communication, and how to deliver increased value from county management.
- 12/16/21 – I participated in the EPA Briefing Call review of the Lead and Copper Rule Revisions. The White House announced the Lead Pipe and Paint Action Plan to remove all lead pipes in the next decade. This will have a profound effect on the safety of our water, as science has determined there is no safe level of lead for any use. Utilities will begin to inventory where the lines exist, underserved

communities will be prioritized. Funding and financing will be in five-year allotments to states, beginning with the first investment of \$2.9 billion included in the Federal Infrastructure package. More details will be forthcoming.

- 12/19/21 – I participated in Welcoming the First Flight into Bishop offered by United Airlines. This was an exciting step to providing reliable air service options throughout the eastern Sierra and I look forward to utilizing this service in the future.

**Supervisor Gardner:**

- On Dec. 15 I attended a meeting of the Mono Basin Fire Safe Council. Topics discussed included fuel break work by both BLM and USFS and plans for a new banner for the fire truck in Lee Vining for 2022.
- Also, on Dec. 15 I participated in a meeting of the June Lake Chamber of Commerce. Topics discussed at that meeting included a proposed TBID for the June lake area, the proposed balanced rock project, and plans for various Chamber events in 2022.

**Chair Kreitz:**

- Have heard from people throughout the weekend about the conditions on the 395 – reached out to Ryan Dermody at CalTrans to discuss the issue. Several reasons: short staffed, people only driving in the cleared lane, storms have been very cold. They are bringing workers up from Mojave, Independence, and Bishop to assist in Mono County.

**Supervisor Peters**

- On the 15<sup>th</sup>, attended the HSE monthly call of NACo as well as the West Region NACo meeting
- On the 16<sup>th</sup> met with CAO Lawton and Jimmy Little, Bridgeport RPAC Chair – discussed approval of operating a groomer for cross country skiing in the Bridgeport Valley
- Bridgeport Winter Recreation Area opened on Saturday
- On the 17<sup>th</sup>, attended Telecommunications and Technology Steering Committee as well as NACo Resilient Counties Advisory Board Committee
- Enjoyable evening at Night of the Lights in Mammoth

Moved to Item 9.

**ADJOURNED AT 2:32 PM in memory of Larry McKee.**

**ATTEST**

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**JENNIFER KREITZ  
CHAIR OF THE BOARD**

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**QUEENIE BARNARD  
ASSISTANT CLERK OF THE BOARD**