



# AGENDA

## BOARD OF SUPERVISORS, COUNTY OF MONO

### STATE OF CALIFORNIA

Regular Meetings: First, Second, and Third Tuesday of each month. Location of meeting is specified below.  
Teleconference Only - No Physical Location

### Regular Meeting

### November 16, 2021

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#### TELECONFERENCE INFORMATION

This meeting will be held via teleconferencing with members of the Board attending from separate remote locations. As authorized by AB 361, dated September 16, 2021, a local agency may use teleconferencing without complying with the teleconferencing requirements imposed by the Ralph M. Brown Act when a legislative body of a local agency holds a meeting during a declared state of emergency and local officials have recommended or imposed measures to promote social distancing or the body cannot meet safely in person and the legislative body has made such findings.

Members of the public may participate via the Zoom Webinar, including listening to the meeting and providing public comment, by following the instructions below. If you are unable to join the Zoom Webinar of the Board meeting, you may still view the live stream of the meeting by visiting  
[http://monocounty.granicus.com/MediaPlayer.php?publish\\_id=759e238f-a489-40a3-ac0e-a4e4ae90735d](http://monocounty.granicus.com/MediaPlayer.php?publish_id=759e238f-a489-40a3-ac0e-a4e4ae90735d)

#### **To join the meeting by computer:**

Visit <https://monocounty.zoom.us/j/97265882763>

Or visit <https://www.zoom.us/>, click on "Join A Meeting" and enter the Zoom Webinar ID 972 6588 2763.

To provide public comment, press the "Raise Hand" button on your screen.

#### **To join the meeting by telephone:**

Dial (669) 900-6833, then enter Zoom Webinar ID 972 6588 2763.

To provide public comment, press \*9 to raise your hand and \*6 to mute/unmute.

**NOTE:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (760) 932-5530 or [bos@mono.ca.gov](mailto:bos@mono.ca.gov). Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting (See 42 USCS 12132, 28CFR 35.130).

Full agenda packets are available for the public to review in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517) and online at <http://monocounty.ca.gov/bos>. Any writing distributed less than 72 hours prior to the meeting will be available for public inspection in the Office of the Clerk of the Board and online.

**UNLESS OTHERWISE SPECIFIED BY TIME, ITEMS SCHEDULED FOR EITHER THE MORNING OR AFTERNOON SESSIONS WILL BE HEARD ACCORDING TO AVAILABLE TIME AND PRESENCE OF INTERESTED PERSONS. PUBLIC MAY COMMENT ON AGENDA ITEMS AT THE TIME THE ITEM IS HEARD.**

9:00 AM Call meeting to Order

Pledge of Allegiance

**1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

Opportunity for the public to address the Board on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.) Please refer to the Teleconference Information section to determine how to make public comment for this meeting via Zoom.

**2. RECOGNITIONS - NONE**

**3. COUNTY ADMINISTRATIVE OFFICER**

CAO Report regarding Board Assignments  
Receive brief oral report by County Administrative Officer (CAO) regarding work activities.

**4. DEPARTMENT/COMMISSION REPORTS**

Receive brief oral report on emerging issues and/or activities.

**5. CONSENT AGENDA**

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

**A. Approval of a Letter of Support to the Wildlife Conservation Board for Caltrans District 9's Mammoth 395 Wildlife Crossing Project**

Departments: Board of Supervisors, requested by Supervisor Corless

Letter to the Wildlife Conservation Board in support of Caltrans District 9's Mammoth 395 Wildlife Crossing Project.

**Recommended Action:** Approve and authorize Board Chair to sign letter.

**Fiscal Impact:** None.

**B. Appointments to the Wheeler Crest Design Review Committee**

Departments: Community Development

Reappoint two existing members (Judy Beard and Bob Weiland) to the Wheeler Crest Design Review Committee for three-year terms expiring November 2024, as recommended by Supervisor Duggan.

**Recommended Action:** Reappoint two existing members (Judy Beard and Bob Weiland) to the Wheeler Crest Design Review Committee for three-year terms expiring November 2024, as recommended by Supervisor Duggan.

**Fiscal Impact:** None.

**C. Resolution Authorizing Virtual Meetings under AB 361**

Departments: County Counsel

Proposed resolution containing findings necessary to continue remote teleconference meetings for the period of November 16, 2021 through December 16, 2021, pursuant to AB 361.

**Recommended Action:** Adopt proposed resolution. Provide any desired direction to staff.

**Fiscal Impact:** None.

**D. Resolution Establishing Distribution of County Penalty Assessments Levied by Mono County Superior Court**

Departments: County Counsel

Proposed resolution establishing distribution of county penalty assessments imposed by the courts and superseding and replacing Resolution R16-42.

**Recommended Action:** Adopt proposed resolution. Provide any desired direction to staff.

**Fiscal Impact:** None. The resolution simply states the existing distribution, which currently supports funding for courthouse construction, criminal justice facilities construction, and emergency medical services.

**E. Children's Medical Services 2021-2022 Plan**

Departments: Public Health

Mono County Children's Medical Services (CMS) Plan for fiscal year 2021-2022.

**Recommended Action:** Approve the Mono County Children's Medical Services (CMS) Plan for fiscal year 2021-2022 and authorize the Chair to sign the California Children's Services Certification Statement and the Child Health and Disability Prevention Program Certification Statement (2 copies of each required).

**Fiscal Impact:** There is no impact to the Mono County General Fund. These programs are funded with a mix of Federal Title XIX (Medicaid), Federal Title XXI funds, State General Fund, and Realignment dollars totaling \$293,690.

**F. COVID-19 Public Health Crisis Response and the Public Health Workforce Development Supplemental Funding Appropriations Request**

Departments: Public Health

Appropriations request for the COVID-19 Public Health Crisis Response and the

**Recommended Action:** Approve increasing appropriations in the amount of \$466,832, funded with new grant revenues to support the public health response to COVID-19 (requires 4/5ths vote approval).

**Fiscal Impact:** There is no impact to the County General Fund. \$466,832 in additional expenditures paid for with \$466,832 in new grant revenues for the funding period of July 1, 2021 to June 30, 2023.

**G. Public Health Appropriations Request for California Equitable Recovery Initiative Grant Funding**

Departments: Public Health

Appropriations request for the Public Health California Equitable Recovery Initiative Funding Award.

**Recommended Action:** Approve increasing appropriations in the amount of \$300,000, funded with new grant revenues to support the public health response to COVID-19 (requires 4/5ths vote approval).

**Fiscal Impact:** There is no impact to the County General Fund. \$300,000 in additional expenditures paid for with \$300,000 in new grant revenues for the funding period of September 1, 2021 to May 31, 2023.

**6. CORRESPONDENCE RECEIVED**

Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

**A. Letter from Susan Johnson Regarding Owens Valley Groundwater Authority Withdrawal**

A letter from Benton resident Susan Johnson regarding the Owens Valley Groundwater Sustainability Plan

**B. Application for Alcoholic Beverage License - Balanced Rock Saloon**

An application to the State of California Department of Alcoholic Beverage Control for Alcoholic Beverage License by B-ROC, LLC doing business as BALANCED ROCK SALOON located at 2588 HWY 158, JUNE LAKE, CA 93529.

**C. Letter from Acting District Ranger LeeAnn Murphy Regarding the Long Valley Exploratory Drilling Project**

Acting Mammoth District Ranger Leeann Murphy's letter of response to the Mono County Board of Supervisors letter dated October 13, 2021 regarding the

decision memo issued for the Long Valley Exploratory Drilling Project.

**D. California State Association of Counties (CSAC) Circle of Service Award to Supervisor John Peters**

The California State Association of Counties (CSAC) is honoring Supervisor John Peters with their prestigious Circle of Service Award on December 2 for his work on behalf of CSAC and California Counties. This award is a way for CSAC to recognize County officials, staff and other association-affiliated members whose service to their Association and membership has been substantially above and beyond the expectation.

**7. REGULAR AGENDA - MORNING**

**A. Winter Seasonal Outlook Presentation**

Departments: Clerk of the Board

30 minutes

(Chris Smallcomb, NWS Reno) - Presentation by Chris Smallcomb of the National Weather Service in Reno regarding the 2021-22 Winter Outlook.

**Recommended Action:** None, informational only.

**Fiscal Impact:** None.

**B. 2021 Economic Outlook and General Fund Fiscal Performance**

Departments: Finance

1 hour

(Janet Dutcher, Director of Finance) - Presentation discussing the 2021 and beyond economic outlook, analysis of trends, review of the County's General Fund (GF) fiscal performance for the year ended June 30, 2021, and concluding with information about the status of GF carryover and reserve balances. Consider request to transfer \$500,000 to the General Reserve Fund and \$1,500,000 to the Economic Stabilization Reserve Fund.

**Recommended Action:** Receive presentation and discuss. Approve increasing General Fund appropriations by \$2,000,000 from carryover, transferring \$500,000 to the General Reserve Fund and \$1,500,000 to the Economic Stabilization Reserve Fund (requires 4/5ths approval).

**Fiscal Impact:** The request to increase GF appropriations increases reserve balances to \$7,978,924, or 20.1% of annual GF spending.

**C. COVID-19 (Coronavirus) Update**

Departments: CAO, Public Health

10 minutes

(Robert C. Lawton, CAO, Bryan Wheeler, Public Health Director) - Update on Countywide response and planning related to the COVID-19 pandemic.

**Recommended Action:** None, informational only.

**Fiscal Impact:** None.

**D. Grant Funding for Sheep Fence Remediation on Conway Ranch**

Departments: Public Works

20 minutes

(Justin Nalder, Solid Waste Superintendent) - Project to apply for grand funding to remediate degraded existing sheep grazing fencing on Conway Ranch.

**Recommended Action:**

- 1) Authorize staff to apply for available funds through the United States Fish and Wildlife Service (FWS) to cleanup old fencing and posts within Conway Ranch; and
- 2) Find that the project qualifies for a Class 1 exemption under CEQA for "Existing Facilities."

**Fiscal Impact:** Potential for up to \$25,000 in up front expenditures from the general fund in 2022 that would then be reimbursed by the grant. The expenditure is not included in the FY 2021-2022 budget.

**E. Chalfant Cell Site Project Update**

Departments: IT, Public Works

10 minutes

(Nate Greenberg, IT Director) - Update regarding a proposed project to put a telecommunications site at a portion of the Chalfant Transfer Station and posting a Notice of Intent to Award following completion of bidding.

**Recommended Action:** Authorize the IT Department to post a notice of intent to award in response to the bids received for the Chalfant Transfer Station Telecommunications Site License Agreement.

**Fiscal Impact:** None. Posting the Notice of Intent to Award is a non-binding commitment on the County at this stage, pending successful further negotiations and satisfactory completion of environmental reviews.

**F. Employment Agreement with Tom Perry as Part-Time Building Official**

Departments: CDD, Building Division

10 minutes

(Wendy Sugimura, Community Development Director) - Proposed contract with Tom Perry as the part-time Building Official.

**Recommended Action:** Announce Fiscal Impact. Approve Resolution #R21-\_\_\_\_, approving a contract with Tom Perry as Building Official, and prescribing the compensation, appointment and conditions of said employment. Authorize the Board Chair to execute said contract on behalf of the County. Provide any desired direction to staff.

**Fiscal Impact:** Total cost of salary and benefits for FY 2021-22 is \$35,708, of which \$34,787 is salary, and was included in the Community Development Department's budget.

**G. Community Economic Resilience Fund (CERF) Program - Public Comment**

Departments: Economic Development

20 minutes

(Jeff Simpson, Economic Development Manager; Alicia Vennos, Economic Development Director) - Review of Community Economic Resilience Fund (CERF) program, proposed Economic Regions, and provide input and approve draft public comment from the Board.

**Recommended Action:** Review and approve draft public comment letter regarding the proposed CERF Economic Regions and other program parameters.

**Fiscal Impact:** None at this time.

**H. Appointment of 2022 Rural County Representatives of California (RCRC) Delegate and Alternates**

Departments: Clerk of the Board

5 minutes

(Queenie Barnard, Assistant Clerk of the Board) - The Mono County Board of Supervisors must appoint a Delegate and Alternate(s) to serve on the Rural County Representatives of California (RCRC) Board of Directors, Golden State Finance Authority (GSFA) Board of Directors, Golden State Connect Authority (GSCA) Board of Directors, and Environmental Services Joint Powers Authority (ESJPA) Board of Directors for 2022.

**Recommended Action:**

- 1) Appoint Supervisor Stacy Corless as the 2022 RCRC, GSFA, GSCA, and ESJPA Delegate; and
- 2) Appoint Supervisor John Peters as the 2022 RCRC, GSFA, GSCA, and ESJPA First Alternate; and
- 3) Appoint Justin Nalder as the 2022 RCRC ESJPA Second Alternate (in his capacity as Solid Waste Superintendent)

**Fiscal Impact:** None.

**8. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

Opportunity for the public to address the Board on items of public interest that

are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.) Please refer to the Teleconference Information section to determine how to make public comment for this meeting via Zoom.

**9. CLOSED SESSION**

**A. Closed Session - Labor Negotiations**

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Bob Lawton, Stacey Simon, Janet Dutcher, Anne Frievalt, and Ryan Roe. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO). Unrepresented employees: All.

**B. Closed Session - Existing Litigation**

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Paragraph (1) of subdivision (d) of Government Code section 54956.9. Name of case: *County of Mono v. Amerisourcebergen Drug Corp. Cardinal Health, McKesson Corporation, Purdue Pharma L.P., Purdue Pharma, Inc, The Purdue Frederick Co., Inc. et al.*, U.S. Dist. Court for Eastern California, Case No. 2:18-cv-00149-MCE-KJN.

**C. Closed Session - Existing Litigation**

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Paragraph (1) of subdivision (d) of Government Code section 54956.9. Name of case: *County of Mono v. Matthew Kile*, Mono County Superior Court Case No. CV210050.

**D. Closed Session - Exposure to Litigation**

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code section 54956.9. Number of potential cases: one.

**E. Closed Session - Public Employee Evaluation**

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: County Administrative Officer.

**THE AFTERNOON SESSION WILL RECONVENE NO EARLIER THAN 1:00 P.M.**

**10. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

Opportunity for the public to address the Board on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.) Please refer to the Teleconference Information section to determine how to make public comment for this meeting via Zoom.

**11. REGULAR AGENDA - AFTERNOON**

**A. Redistricting Workshop - Identification of Map(s) for Publication**

Departments: Board of Supervisors

3 hours

(Robert C. Lawton, CAO, Nate Greenberg, IT Director) - Redistricting Workshop - Further discussion of and input into the establishment of supervisorial district boundaries based on the results of the 2020 federal decennial census.

**Recommended Action:**

- 1) Receive further public input on and consider draft maps prepared based on previous input from the Board and the public and consideration of legal constraints and guidelines.
- 2) Provide any additional Board input and/or potentially direct changes to one or more of the presented maps.
- 3) Identify the final map(s) to be published on the County's website in anticipation of adoption, on December 14, 2021, as the final supervisorial district map for Mono County.

**Fiscal Impact:** None.

**12. BOARD MEMBER REPORTS**

The Board may, if time permits, take Board Reports at any time during the meeting and not at a specific time.

**ADJOURN**



**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

**REGULAR AGENDA REQUEST**

Print

**MEETING DATE** November 16, 2021

**Departments: Board of Supervisors, requested by Supervisor Corless**

**TIME REQUIRED**

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

**SUBJECT** Approval of a Letter of Support to the  
Wildlife Conservation Board for  
Caltrans District 9's Mammoth 395  
Wildlife Crossing Project

**AGENDA DESCRIPTION:**

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Letter to the Wildlife Conservation Board in support of Caltrans District 9's Mammoth 395 Wildlife Crossing Project.

**RECOMMENDED ACTION:**

Approve and authorize Board Chair to sign letter.

**FISCAL IMPACT:**

None.

**CONTACT NAME:** Queenie Barnard

**PHONE/EMAIL:** 7609325534 / qbarnard@mono.ca.gov

**SEND COPIES TO:**

**MINUTE ORDER REQUESTED:**

YES  NO

**ATTACHMENTS:**

<p>Click to download</p> <p> <a href="#">WCB Support Letter</a></p>
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**History**

Time	Who	Approval
11/12/2021 10:04 AM	County Counsel	Yes
11/2/2021 1:25 PM	Finance	Yes
11/12/2021 3:04 PM	County Administrative Office	Yes



Jennifer Kreitz ~ District One    Rhonda Duggan ~ District Two    Bob Gardner ~ District Three  
John Peters ~ District Four    Stacy Corless ~ District Five

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## **BOARD OF SUPERVISORS COUNTY OF MONO**

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P.O. BOX 715, BRIDGEPORT, CALIFORNIA 93517  
(760) 932-5530 • FAX (760) 932-5531

*Scheereen Dedman, Clerk of the Board*

November 16, 2021

Wildlife Conservation Board  
Executive Director  
John P. Donnelly  
P.O. Box 944209  
Sacramento, CA 94244-2090  
(916) 445-0137

RE:    Caltrans District 9 Proposition 68 grant submittal for the Mammoth 395 Wildlife  
      Crossing Project

Dear Mr. Donnelly,

The Mono County Board of Supervisors strongly supports the California Department of Transportation (Caltrans) District 9 application for project funding through the Wildlife Conservation Board's Wildlife Corridor and Fish Passage Program. Caltrans District 9 is seeking funding for the planning phase of the Mammoth 395 Wildlife Crossing project, which would develop a wildlife crossing corridor with the objective of reducing Wildlife Vehicle Collisions (WVCs) on United States Route 395 in Mono County, California. This corridor outside Mammoth Lakes is a high concentration area for WVCs, primarily involving mule deer, and is considered to be a high priority corridor by the Bureau of Land Management and National Fish and Wildlife Foundation in the California State Action Plan for Mule Deer (USDI S.O. 3362). This area is also included in the CDFW Wildlife Barriers Priority List and the California Essential Habitat Connectivity report as a priority area to address wildlife connectivity in California. This project has garnered widespread support and is a collaboration between many state, federal, local, and non-profit groups and agencies that make up our Eastern Sierra Wildlife Stewardship Team.

Caltrans is requesting \$914,000 of the \$1,085,000 total project cost to complete environmental planning documents for Concept 5 of the project; this would address the two highest WVC hot spots in this area and the Eastern Sierra. We fully support Caltrans' efforts to complete planning documents necessary to move toward implementation of this project. This project fully meets the program priorities and solicitation focus for the Wildlife Corridor and Fish Passage Program as outlined on the Wildlife Conservation Board's guidance.

The areas adjacent to these roadways host significant wildlife habitat, supporting populations of resident and migratory species, including the threatened bi-state sage grouse, and play an especially critical role for migrating mule deer in the spring and fall. In 2016, Caltrans District 9 completed a feasibility study for wildlife-vehicle collision reduction in Mono County, and this study makes clear that the proposed project area needs mitigation efforts in order to reduce deer mortality on these roadways:

“The seven mile stretch of US Highway 395, from Crowley Lake Dr. to the junction with SR 203, accounts for more than double the number of deceased deer removed by Caltrans Maintenance forces compared to any other seven mile stretch of US 395 within District 9 and accounts for 43% of reported collisions for this area of US 395. This seven mile stretch of highway also contains the largest hotspot, or a specific location of concentrated WVCs, within the district...”

As your agency is no doubt aware, numerous case studies show that wildlife crossings and other mitigation efforts are effective means toward decreasing wildlife mortality and increasing habitat connectivity. If awarded, funding will also allow Caltrans and their partners to continue to seek additional State and Federal funding to support completion of subsequent project development phases as well as the full implementation of this important project.

We look forward to working with Caltrans and our partners during the planning and implementation phases of this project, and respectfully request the Wildlife Conservation Board’s consideration of this funding request.

Sincerely,

Jennifer Kreitz, Chair  
Mono County Board of Supervisors

CC: California Department of Transportation (Caltrans) District 9



OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS

## REGULAR AGENDA REQUEST

Print

**MEETING DATE** November 16, 2021

**Departments: Community Development**

**TIME REQUIRED**

**SUBJECT** Appointments to the Wheeler Crest  
Design Review Committee

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

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### AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Reappoint two existing members (Judy Beard and Bob Weiland) to the Wheeler Crest Design Review Committee for three-year terms expiring November 2024, as recommended by Supervisor Duggan.

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### RECOMMENDED ACTION:

Reappoint two existing members (Judy Beard and Bob Weiland) to the Wheeler Crest Design Review Committee for three-year terms expiring November 2024, as recommended by Supervisor Duggan.

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### FISCAL IMPACT:

None.

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**CONTACT NAME:** Kelly Karl

**PHONE/EMAIL:** 7609241809 / kkarl@mono.ca.gov

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### SEND COPIES TO:

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### MINUTE ORDER REQUESTED:

YES  NO

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### ATTACHMENTS:

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[staff report](#)

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### History

Time	Who	Approval
11/8/2021 4:39 PM	County Counsel	Yes
11/10/2021 10:14 AM	Finance	Yes
11/12/2021 3:05 PM	County Administrative Office	Yes

# Mono County Community Development Department

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P.O. Box 347  
Mammoth Lakes, CA 93546  
(760) 924-1800, fax 924-1801  
commdev@mono.ca.gov

Planning Division

P.O. Box 8  
Bridgeport, CA 93517  
(760) 932-5420, fax 932-5431  
[www.monocounty.ca.gov](http://www.monocounty.ca.gov)

November 16, 2021

**To:** Honorable Chair and Members of the Board of Supervisors

**From:** Kelly Karl, Associate Planner, for Rhonda Duggan Supervisor District #2

**Re:** Appointments to the Wheeler Crest Design Review Committee (WCDRC)

## **RECOMMENDED ACTION**

Reappoint two existing members (Judy Beard and Bob Weiland) to the Wheeler Crest Design Review Committee for three-year terms expiring November 2024, as recommended by Supervisor Duggan.

## **FISCAL IMPACT**

No fiscal impacts are expected.

## **MEMBERSHIP UPDATE DISCUSSION**

Supervisor Duggan, District #2 requests Board consideration of the following recommendations for membership terms for the Wheeler Crest Design Review Committee. The Committee has a minimum of five members and may operate with up to seven total. One of the five members recently resigned (Bill Goodman on November 3, 2021) and that position is currently vacant and will need to be filled at a future Board meeting.

## **RECOMMENDED APPOINTMENT**

Judy Beard  
Bob Weiland

Term Expires:  
November 2024 (three-year term)  
November 2024 (three-year term)

## **EXISTING MEMBERS**

Ray Tompauskas  
Tom Hopkins

March 2022  
March 2022

## **VACANT MEMBERS**

VACANT (Formerly filled by Bill Goodman)

March 2022

If you have any questions regarding this item, please contact Kelly Karl at 760-924-1809. This staff report has been reviewed by the Community Development Director.



**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

**REGULAR AGENDA REQUEST**

Print

**MEETING DATE** November 16, 2021

**Departments: County Counsel**

**TIME REQUIRED**

**SUBJECT** Resolution Authorizing Virtual Meetings under AB 361

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

**AGENDA DESCRIPTION:**

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Proposed resolution containing findings necessary to continue remote teleconference meetings for the period of November 16, 2021 through December 16, 2021, pursuant to AB 361.

**RECOMMENDED ACTION:**

Adopt proposed resolution. Provide any desired direction to staff.

**FISCAL IMPACT:**

None.

**CONTACT NAME:** Stacey Simon

**PHONE/EMAIL:** x1704 / ssimon@mono.ca.gov

**SEND COPIES TO:**

**MINUTE ORDER REQUESTED:**

YES  NO

**ATTACHMENTS:**

Click to download
<a href="#">Resolution</a>
<a href="#">Recommendation</a>

**History**

Time	Who	Approval
11/12/2021 1:09 PM	County Counsel	Yes
11/2/2021 1:15 PM	Finance	Yes





R21-\_\_

**A RESOLUTION OF THE MONO COUNTY BOARD OF SUPERVISORS  
CONTINUING REMOTE TELECONFERENCE MEETINGS  
OF THE BOARD OF SUPERVISORS OF THE COUNTY OF MONO FOR THE  
PERIOD OF NOVEMBER 16, 2021 THROUGH DECEMBER 16, 2021,  
PURSUANT TO AB 361**

**WHEREAS**, on March 4, 2020, Governor Newsom issued a Proclamation of State of Emergency in response to the COVID-19 pandemic, which Proclamation remains in effect; and

**WHEREAS**, on March 17, 2020, Governor Newsom issued Executive Order N-29-20, modifying the teleconferencing rules set forth in the California Open Meeting law, Government Code section 54950 et seq. (the "Brown Act"), subject to compliance with certain requirements; and

**WHEREAS**, on June 11, 2021, Governor Newsom issued Executive Order N-08-21, providing that the modifications would remain in place through September 30, 2021; and

**WHEREAS**, on September 16, 2021, Governor Newsom signed AB 361, providing that a legislative body subject to the Brown Act may continue to meet under modified teleconferencing rules if the meeting occurs during a proclaimed state of emergency and state or local officials have imposed or recommended measures to promote social distancing; and

**WHEREAS**, the Local Health Officer and the Director of Mono County Public Health have recommended that measures be implemented to promote social distancing, including the holding of virtual meetings of legislative bodies of the County of Mono, a copy of that recommendation is attached as an exhibit and incorporated herein; and

**WHEREAS**, in the interest of public health and safety, and in response to the local recommendation for measures to promote social distancing, the Mono County Board of Supervisors deems it necessary to invoke the provisions of AB 361 related to teleconferencing for such legislative bodies;

**NOW, THEREFORE, THE BOARD OF SUPERVISORS OF THE COUNTY OF MONO FINDS AND RESOLVES** that:

**SECTION ONE:** The recitals set forth above are true and correct and are adopted as findings of the Legislative Body.

**SECTION TWO:** The Legislative Body has reconsidered the circumstances of the State of Emergency issued by the Governor of California on March 4, 2020 in response to the COVID-19 pandemic.

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**SECTION THREE:** Local officials continue to recommend measures to promote social distancing and the state of emergency continues to directly impact the ability of the members to meet safely in person.

**SECTION FOUR:** Meetings of the Board of Supervisors shall continue to be held 100% virtually through December 16, 2021.

**SECTION FIVE:** Staff is directed to return to the Board no later than thirty (30) days after the adoption of this resolution for the Board to consider whether to again make the findings required to continue meeting under the modified teleconference procedures of AB 361 after December 16, 2021.

**PASSED, APPROVED and ADOPTED** this 16<sup>th</sup> day of November, 2021, by the following vote, to wit:

- AYES:**
- NOES:**
- ABSENT:**
- ABSTAIN:**

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Jennifer Kreitz, Chair  
Mono County Board of Supervisors

ATTEST:

APPROVED AS TO FORM:

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Clerk of the Board

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County Counsel



# MONO COUNTY HEALTH DEPARTMENT

## Public Health

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P.O. BOX 476, BRIDGEPORT, CA 93517 PHONE (760) 932-5580 • FAX (760) 932-5284  
P.O. BOX 3329, MAMMOTH LAKES, CA 93546 PHONE (760) 924-1830 • FAX (760) 924-1831

To: Board of Supervisors

From: Bryan Wheeler, Director of Public Health

Re: Recommendation regarding Social Distancing and Virtual Meetings

Both Mono County “covering” Health Officer Dr. Rick Johnson and I strongly recommend that physical/social distancing measures continue to be practiced throughout our Mono County communities, including at meetings of the Board of Supervisors and other County-related legislative bodies subject to the Brown Act, to minimize the spread of COVID-19.

Whether vaccinated or not, positive individuals are contracting the Delta variant and infecting others in our communities. Social distancing and masking are crucial mitigation measures to prevent the disease’s spread. Virtual board meetings allow for the participation of the community, county staff, presenters, and board members in a safe environment, with no risk of contagion. It is recommended that legislative bodies in Mono County implement fully-remote meetings to the extent possible.

If you have any questions regarding this recommendation, please do not hesitate to contact me. We will continue to evaluate this recommendation on an ongoing basis and will communicate when there is no longer such a recommendation with respect to meetings for public bodies.



OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS

## REGULAR AGENDA REQUEST

Print

**MEETING DATE** November 16, 2021

**Departments: County Counsel**

**TIME REQUIRED**

**SUBJECT** Resolution Establishing Distribution  
of County Penalty Assessments  
Levied by Mono County Superior  
Court

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

### AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Proposed resolution establishing distribution of county penalty assessments imposed by the courts and superseding and replacing Resolution R16-42.

### RECOMMENDED ACTION:

Adopt proposed resolution. Provide any desired direction to staff.

### FISCAL IMPACT:

None. The resolution simply states the existing distribution, which currently supports funding for courthouse construction, criminal justice facilities construction, and emergency medical services.

**CONTACT NAME:** Stacey Simon

**PHONE/EMAIL:** 760-924-1704 / ssimon@mono.ca.gov

### SEND COPIES TO:

### MINUTE ORDER REQUESTED:

YES  NO

### ATTACHMENTS:

Click to download
<a href="#">Staff report</a>
<a href="#">Resolution</a>

#### History

Time	Who	Approval
11/12/2021 11:43 AM	County Counsel	Yes

11/10/2021 11:01 AM

Finance

Yes

11/12/2021 3:04 PM

County Administrative Office

Yes

**County Counsel**  
Stacey Simon

**OFFICE OF THE  
COUNTY COUNSEL**

**Telephone**  
760-924-1700

**Assistant County Counsels**  
Christian E. Milovich  
Anne L. Frievalt

*Mono County*

**Risk Manager**  
Jay Sloane

South County Offices  
P.O. BOX 2415

**Deputy County Counsel**  
Emily R. Fox

MAMMOTH LAKES, CALIFORNIA 93546

**Paralegal**  
Kevin Moss

To: Board of Supervisors

From: Stacey Simon

Date: November 8, 2021

Re: Resolution Establishing Distribution of Penalty Assessments

**Recommended Action**

Adopt proposed resolution updating the distribution and amount of penalty assessments levied by the courts and superseding and replacing Resolution R16-92.

**Strategic Plan Focus Area(s) Met**

Economic Base     Infrastructure     Public Safety  
 Environmental Sustainability     Mono Best Place to Work

**Discussion**

Under Assembly Bill 544, enacted in 1991 and updated in 1995, (codified at sections 76000 et seq. of the California Government Code), California Superior Courts impose an additional penalty assessment of \$7.00 for each \$10.00, or fraction thereof, of penalties assessed in specified cases. Those funds are transferred to Counties for certain authorized uses as follows: courthouse construction; criminal justice facilities construction; emergency medical services; automated fingerprint identification; forensic laboratory costs; or DNA identification.

AB 544 requires that the Board of Supervisors of each County establish the distribution of this additional penalty assessment among the specified allowable uses. The County has historically distributed the funds as follows and the proposed resolution would carry forward this distribution:

1. Courthouse Construction Fund	45%
2. Criminal Justice Facilities Construction Fund	20%
3. Emergency Medical Services Fund	35%
4. Automated Fingerprint Identification Fund	0%
5. Forensic Laboratory Fund	0%
6. DNA Identification Fund	0%

Additionally, an audit of the Court has noted that amounts stated in the County's current penalty assessment allocation resolution (R16-42) require updating. Specifically, the amount transferred to the Courthouse Construction Fund should be updated to \$2.19 (from \$1.39) and the current penalty assessment amount should be \$4.91, and not \$5.61. Those corrections have been made in the proposed resolution.

If you have any questions regarding this item prior to your meeting, please call me at 760-924-1704 or Finance Director Dutcher at 760-932-5494.



R21-\_\_

**A RESOLUTION OF THE MONO COUNTY  
BOARD OF SUPERVISORS UPDATING  
THE DISTRIBUTION OF COUNTY PENALTY  
ASSESSMENTS LEVIED BY THE COURTS  
AND SUPERSEDING AND REPLACING  
RESOLUTION R16-42**

**WHEREAS**, in 1991 Assembly Bill 544 enacted sections 76000 et seq. of the California Government Code, which required an additional penalty assessment of \$7.00 for each \$10.00, or fraction thereof, of penalties assessed for specified offenses and set forth the allowable uses of those funds (hereinafter the "Law"); and

**WHEREAS**, the Law required that the Board of Supervisors establish the distribution of this additional penalty assessment among specified allowable uses; and

**WHEREAS**, in 1995, the Board of Supervisors adopted Resolution 95-51, which established the distribution of the penalty assessment funds as follows: \$3.00 to the Courthouse Construction Fund, \$1.50 to the Criminal Justice Facilities Construction Fund, and \$2.50 to the Emergency Medical Services Fund; and

**WHEREAS**, since 1995, the Law has been amended to authorize additional uses for the penalty assessment revenues and to reduce the amount of the penalty assessment by the amount transferred to the local courthouse construction fund for Mono County (i.e., by \$2.09 per \$10.00 of penalties assessed); and

**WHEREAS**, the distribution of the penalty assessment funds and amounts contained in Resolution R16-42 require updating based on current information and such action is necessary to the County for the establishment of adequate courtroom, criminal justice facilities, EMS services and other authorized purposes of the fund and to comply with current law;

**NOW, THEREFORE, THE BOARD OF SUPERVISORS OF THE COUNTY OF MONO RESOLVES** that the Board of Supervisors of the County of Mono resolves and orders that each Penalty Assessment (current amount \$4.91) shall be distributed as follows and that this resolution and the distribution set forth herein shall supersede and replace Resolution R16-42 in its entirety:

1. Courthouse Construction Fund	45%
2. Criminal Justice Facilities Construction Fund	20%
3. Emergency Medical Services Fund	35%
4. Automated Fingerprint Identification Fund	0%
5. Forensic Laboratory Fund	0%
6. DNA Identification Fund	0%
Total:	100%

1 **BE IT FURTHER RESOLVED** that the Clerk of the Board shall transmit a copy of this  
2 Resolution, on the next business day following its adoption, to the Clerk of the Mono County  
3 Superior Court.

4 **PASSED, APPROVED** and **ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2021,  
5 by the following vote, to wit:

6 **AYES:**

7 **NOES:**

8 **ABSENT:**

9 **ABSTAIN:**

10  
11 \_\_\_\_\_  
12 Jennifer Kreitz, Chair  
13 Mono County Board of Supervisors

14 **ATTEST:**

15 **APPROVED AS TO FORM:**

16  
17 \_\_\_\_\_  
18 Clerk of the Board

19 \_\_\_\_\_  
20 County Counsel



OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS

## REGULAR AGENDA REQUEST

Print

**MEETING DATE** November 16, 2021

**Departments: Public Health**

**TIME REQUIRED**

**SUBJECT** Children's Medical Services 2021-  
2022 Plan

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

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### AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Mono County Children's Medical Services (CMS) Plan for fiscal year 2021-2022.

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### RECOMMENDED ACTION:

Approve the Mono County Children's Medical Services (CMS) Plan for fiscal year 2021-2022 and authorize the Chair to sign the California Children's Services Certification Statement and the Child Health and Disability Prevention Program Certification Statement (2 copies of each required).

---

### FISCAL IMPACT:

There is no impact to the Mono County General Fund. These programs are funded with a mix of Federal Title XIX (Medicaid), Federal Title XXI funds, State General Fund, and Realignment dollars totaling \$293,690.

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**CONTACT NAME:** Bryan Wheeler

**PHONE/EMAIL:** 760-924-1835 / bwheeler@mono.ca.gov

---

### SEND COPIES TO:

Bryan Wheeler, Stephanie Butters

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### MINUTE ORDER REQUESTED:

YES  NO

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### ATTACHMENTS:

Click to download

[Staff Report](#)

[CMS Plan 2021-2022](#)

[Certifications for BOS signature](#)

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History

<b>Time</b>	<b>Who</b>	<b>Approval</b>
11/12/2021 10:06 AM	County Counsel	Yes
11/10/2021 9:57 AM	Finance	Yes
11/12/2021 3:03 PM	County Administrative Office	Yes



# MONO COUNTY HEALTH DEPARTMENT

## Public Health

P.O. BOX 476, BRIDGEPORT, CA 93517 PHONE (760) 932-5580 • FAX (760) 924-1831  
P.O. BOX 3329, MAMMOTH LAKES, CA 93546 PHONE (760) 924-1830 • FAX (760) 924-1831

DATE: November 16, 2021

TO: Honorable Board of Supervisors

FROM: Bryan Wheeler, Public Health Director

SUBJECT: Mono County Children's Medical Service (CMS) Plan  
Fiscal Year 2021-2022

### **Recommendation:**

Approve the Mono County Children's Medical Service (CMS) Plan for fiscal year 2021-2022 and authorize the Chair to sign two copies of the California Children's Services Certification Statement and two copies of the Child Health and Disability Prevention Program Certification Statement.

### **Discussion:**

In Mono County, California Children's Services (CCS), California Health and Disability Prevention Program (CHDP) and Health Care Program for Children in Foster Care (HCPCFC) services are provided through the Mono County Health Department. All three programs are integrated within the California Department of Health Care Services (DHCS) under Children's Medical Services (CMS). These programs provide a variety of medical services to eligible children. The Mono County Health Department receives funding to provide administration and case management services in support of these programs.

The CCS Program provides diagnostic and treatment services to financially eligible children with qualifying medical conditions. Case management, provided by a Mono County Public Health CCS nurse, includes finding appropriate providers; obtaining authorizations for care, equipment, supplies and medications; assistance with scheduling; reviewing medical reports; and acting on recommendations and referrals. Additionally, a Medical Therapy Conference is held twice a year to coordinate referrals for care, physical and occupational therapy, and the ordering and creation of specialized equipment for children with chronic orthopedic or neuromuscular conditions.

The CHDP Program provides periodic, well child exams for financially eligible children. The program includes physical exams and immunizations; and referrals for treatment. CMS staff at Mono County Public health review all reports and make referrals to appropriate agencies and specialists as needed.

The HCPCFC Program provides medical case management for Mono County children who are placed in Foster Care through Child Welfare Services or the Probation Department. The HCPCFC nurse at Mono County Public Health provides medical case management services to ensure each child's health needs are met until the child returns to his or her family; is emancipated at age 18; is placed in extended Foster Care through AB 12; or finishes high school.

**Fiscal Impact:**

There is no impact to the County General Fund.

These programs are funded with a mix of Federal Title XIX (Medicaid), Federal Title XXI funds, State General Fund, and Realignment dollars totaling \$293,690.

Submitted by Bryan Wheeler, Public Health Director

# CHILDREN'S MEDICAL SERVICES PLAN

# MONO COUNTY

FISCAL YEAR  
**2021-2022**



County/City: _____	MONO	Fiscal Year:2021-2022
Document		Page Number
B.	CHDP Administrative Budget (County/City Match) - Optional	
1.	Budget Summary	N/A
2.	Budget Worksheet	N/A
C.	CHDP Foster Care Administrative Budget (County/City Match) - Optional	
1.	Budget Summary	61
2.	Budget Worksheet	62
D.	HCPCFC Administrative Budget	
1.	Budget Summary	63
2.	Budget Worksheet	64
3.	Budget Justification Narrative	N/A
E.	CCS Administrative Budget	
1.	Budget Summary	65
2.	Budget Worksheet	66-67
3.	Budget Justification Narrative	N/A
G.	Other Forms	
1.	County/City Capital Expenses Justification Form	N/A
2.	County/City Other Expenses Justification Form	N/A
9.	<b>Management of Equipment Purchased with State Funds</b>	
1.	Contractor Equipment Purchased with DHCS Funds Form (DHCS1203)	N/A
2.	Inventory/Disposition of DHCS Funded Equipment Form (DHCS1204)	N/A
3.	Property Survey Report Form (STD 152)	N/A

**Agency Information Sheet**

**County/City:** Mono

**Fiscal Year:** 2021-2022

**Official Agency**

Name:	Mono County Health Department	Address:	1290 Tavern Rd, Suite 246 PO Box 3329
Health Officer	Vacant		Mammoth Lakes, CA 93546

**CMS Director (if applicable)**

Name:	Vacant	Address:	1290 Tavern Rd, Suite 246 PO Box 3329
Phone:	760-924-1841		Mammoth Lakes, CA 93546
Fax:	760-924-1831	E-Mail:	

**CCS Administrator**

Name:	Vacant	Address:	1290 Tavern Rd, Suite 246 PO Box 3329
Phone:	760-924-1841		Mammoth Lakes, CA 93546
Fax:	760-924-1831	E-Mail:	

**CHDP Director**

Name:	Vacant	Address:	1290 Tavern Rd, Suite 246 PO Box 3329
Phone:	760-924-1830		Mammoth Lakes, CA 93546
Fax:	760-924-1831	E-Mail:	

**CHDP Deputy Director**

Name:	Vacant	Address:	1290 Tavern Rd, Suite 246 PO Box 3329
Phone:	760-924-1841		Mammoth Lakes, CA 93546
Fax:	760-924-1831	E-Mail:	

**Clerk of the Board of Supervisors or City Council**

Name:	Scheereen Dedman	Address:	PO Box 237
Phone:	760-932-5533		Bridgeport, CA 93517
Fax:	760-932-5531	E-Mail:	sdedman@mono.ca.gov

**Director of Social Services Agency**

Name:	Kathy Peterson	PO Box 2969
Phone:	760.924.1763	Mammoth Lakes, CA 93546
Fax:	760.932-5287	E-Mail: kpeterson@mono.ca.gov

**Chief Probation Officer**

Name:	Karin Humiston	PO Box 596
Phone:	760-932-5572	Bridgeport, CA 93517
Fax:	760-932-5571	E-Mail: khumiston@mono.ca.gov

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**Certification Statement - California Children’s Services (CCS)**

County/City:  Mono  Fiscal Year:  2021 - 2022

I certify that the CCS Program will comply with all applicable provisions of Health and Safety Code, Division 106, Part 2, Chapter 3, Article 5, (commencing with Section 123800) and Chapters 7 and 8 of the Welfare and Institutions Code (commencing with Sections 14000-14200), and any applicable rules or regulations promulgated by DHCS pursuant to this article and these Chapters. I further certify that this CCS Program will comply with the Children’s Medical Services Plan and Fiscal Guidelines Manual, including but not limited to, Section 9 Federal Financial Participation. I further certify that this CCS Program will comply with all federal laws and regulations governing and regulating recipients of funds granted to states for medical assistance pursuant to Title XIX of the Social Security Act (42 U.S.C. Section 1396 et seq.) and recipients of funds allotted to states for the Maternal and Child Health Services Block Grant pursuant to Title V of the Social Security Act (42 U.S.C. Section 701 et seq.). I further agree that this CCS Program may be subject to all sanctions or other remedies applicable if this CCS Program violates any of the above laws, regulations and policies with which it has certified it will comply.

\_\_\_\_\_  
Signature of CCS Administrator

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Signature of Director or Health Officer

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Signature and Title of Other – Optional

\_\_\_\_\_  
Date Signed

I certify that this plan has been approved by the local governing body.

\_\_\_\_\_  
Signature of Local Governing Body Chairperson

\_\_\_\_\_  
Date

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**Certification Statement - Child Health and Disability Prevention (CHDP) Program**

County/City:  Mono  Fiscal Year:  2021-2022

I certify that the CHDP Program will comply with all applicable provisions of Health and Safety Code, Division 106, Part 2, Chapter 3, Article 6 (commencing with Section 124025), Welfare and Institutions Code, Division 9, Part 3, Chapters 7 and 8 (commencing with Section 14000 and 14200), Welfare and Institutions Code Section 16970, and any applicable rules or regulations promulgated by DHCS pursuant to that Article, those Chapters, and that section. I further certify that this CHDP Program will comply with the Children’s Medical Services Plan and Fiscal Guidelines Manual, including but not limited to, Section 9 Federal Financial Participation. I further certify that this CHDP Program will comply with all federal laws and regulations governing and regulating recipients of funds granted to states for medical assistance pursuant to Title XIX of the Social Security Act (42 U.S.C. Section 1396 et seq.). I further agree that this CHDP Program may be subject to all sanctions or other remedies applicable if this CHDP Program violates any of the above laws, regulations and policies with which it has certified it will comply.

\_\_\_\_\_  
Signature of CHDP Director

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Signature of Director or Health Officer

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Signature and Title of Other – Optional

\_\_\_\_\_  
Date Signed

I certify that this plan has been approved by the local governing body.

\_\_\_\_\_  
Signature of Local Governing Body Chairperson

\_\_\_\_\_  
Date

**Agency Brief Narrative**

As Mono County is an extremely rural county, specialist medical care requires out of county travel of at least 5 hours or more. Travel out of the county can be very difficult at times of the year due to heavy snow fall, road closures, or travel restrictions. Very few specialists practice in Mono County, especially pediatric specialists. In addition to the four pediatricians, the only local clinic with pediatric specialists is the dental clinic.

Since many families are at or below the federal poverty level in Mono County, out of pocket payments and out of county travel have significant financial impact and often families are not able to follow through with the recommended specialist care as a result. For our out of town specialist referrals, families may not be able to take the needed days off from work or have the transportation and must coordinate with other family members and friends to travel, thus adding to the delay in receiving care. We have also found that some specialists have more than a month long wait list and, finally, fewer and fewer local and state-wide providers accept Managed Care Medi-Cal for payment.

The California Children's Services (CCS) program provides diagnosis and treatment services at Loma Linda University Medical Center; Lucille Packard; University of California at Davis; Children's Hospitals of Orange County, Los Angeles, San Diego, and Central California for special needs children to age 21 in Mono County. The CCS program is mandated by the Welfare and Institutions Code and the California Code of Regulations (Title 22, Section 51013) to act as an "agent of Medi-Cal" for Medi-Cal beneficiaries with CCS medically eligible conditions. Services for children with CCS eligible medical conditions are 'carved out', which means that children receive treatment directly related to their CCS medical condition through the CCS program; and primary care and other medical services are provided through their Medi-Cal Managed Care plan. The CCS Administrator at Mono County Health Department coordinates medical eligibility through the California Department of Healthcare Services (DHCS) Integrated Systems of Care Division (ISCD); provides case management services; and coordinates physical and occupational therapy with Mammoth Hospital, Northern Inyo Hospital and Mono County Office of Education.

A Medical Therapy Conference is held twice a year for children in Inyo and Mono Counties with neuromuscular, musculoskeletal, or muscular disabilities. Families and children consult with a pediatric orthopedic surgeon, pediatrician, registered dietician, physical and occupational therapists, an orthotist, and a durable medical equipment provider. The goal of the Medical Therapy Program is to assist each eligible child to obtain his or her maximum physical potential by evaluating needs for therapy, special equipment, or bracing.

Due to the small population size of Mono County, the structure of the Child Health and Disability Prevention (CHDP) program is the interface between two agencies: Mono County Public Health and Department of Social Services. In Mono County, the Health Department handles the administrative aspects of CHDP; the Department of Social Services educates and refers their clients to CHDP when appropriate; and Sierra Park Pediatric pediatricians are the providers. The CHDP Deputy Director works with the Medi-Cal eligibility program manager in Social Services as well as the physicians within the CHDP program. The CHDP Deputy Director meets quarterly with Managed Care Medi-Cal providers to facilitate case coordination with the medical referrals documented on the CHDP exam. Managed Care Medi-Cal providers in Mono County are California Health and Wellness and Anthem Blue Cross. The CHDP case worker handles the data input and vision, dental, and other pediatric specialty referrals.

The CHDP Deputy Director coordinates both Social Services and the CHDP providers for the most accurate and comprehensive care to the CHDP clients and their families. Reviews for audiology, vision screening, and anthropometric BMI training are completed by Sierra Park Pediatric nurses. In-services for Social Services eligibility workers consisted of a history of CHDP and the referral process. CHDP staff use the MEDS system to ensure the best collaboration with the Department of Social Services.

Health Department CHDP staff also participate in the Breastfeeding Taskforce, Nutrition and Physical Activity Task Force, Prevention Coalition, and Oral Health Coalition to increase collaborative efforts and develop linkages to care.

The Health Care Program for Children in Foster Care is housed at the Public Health Department with collaboration between the Health Department, Department of Social Services and Department of Probation for case management purposes. The Foster Care Nurse works with Child Protective Services and Probation during out-of-home placement of children 0-18 and those young adults who are part of AB 12 (California Fostering Connections to Success Act) to ensure that developmental, medical, dental and mental health needs are met. As required, all medical information obtained by the Foster Care Nurse is then entered into CWS/CMS by Child Welfare Services or Probation for documentation purposes.

The Foster Care Nurse participates in Child Protective Services visits, Multidisciplinary Team Conferences with the Department of Social Services, Child, Family and Team meetings and 'Wraparound Services.' The latter is a family-centered process which focuses on the needs of the family and child who has been or is at risk of out of home placement. The desired outcome is for more children to be able to remain with their families or relatives in the community.

# CHILDREN'S MEDICAL SERVICES PLAN

**MONO COUNTY**

**INCUMBENT LISTS**

**FISCAL YEAR**

**2021-2022**

**Incumbent List - California Children’s Services**

For FY 2021-2022, complete the table below for all personnel listed in the CCS budgets. Use **the same** job titles for both the budget and the incumbent list. Total percent for an individual incumbent should **not be over 100 percent**.

Specify whether job duty statements or civil service classification statements have been revised or changed. Only submit job duty statements and civil service classification statements that are new or have been revised. This includes (1) changes in job duties or activities, (2) changes in percentage of time spent for each activity, and (3) changes in percentage of time spent for enhanced and non-enhanced job duties or activities.

Identify Nurse Liaison positions using: **MCMC** for Medi-Cal Managed Care; **IHO** for In-Home Operations, and; **RC** for Regional Center.

**County/City:**  
**Mono**

**Fiscal Year: 2021-2022**

<b>Job Title</b>	<b>Incumbent Name</b>	<b>FTE % on CCS Admin Budget</b>	<b>Have Job Duties Changed? (Yes or No)</b>	<b>Has Civil Service Classification Changed? (Yes or No)</b>
CCS Administrator	Vacant		No	No
CCS Case Manager	Vacant		No	No
MTP Liaison	Vacant		No	No
CCS Coordinator	Olivia Wilson	.90	No	No
CMS Fiscal Agent	Stephanie Butters	.025	No	No
Public Health Director	Bryan Wheeler	.01	No	No

**Incumbent List - Child Health and Disability Prevention Program**

For FY 2021-2022, complete the table below for all personnel listed in the CHDP budgets. Use **the same** job titles for both the budget and the incumbent list. Total percent for an individual incumbent should **not be over 100 percent**.

Specify whether job duty statements or civil service classification statements have been revised or changed. Only submit job duty statements and civil service classification statements that are new or have been revised. This includes (1) changes in job duties or activities, (2) changes in percentage of time spent for each activity, and (3) changes in percentage of time spent for enhanced and non-enhanced job duties or activities.

County/City:     Mono    

Fiscal Year: 2021-2022

Job Title	Incumbent Name	FTE % on CHDP No County/City Match Budget	FTE % on CHDP County/City Match Budget	FTE % in Other Programs (Specify)	Have Job Duties Changed ? (Yes or No)	Has Civil Service Classification Changed? (Yes or No)
CHDP Director	Vacant	.01	-	.99 other	No	No
CHDP Deputy Director	Vacant	.015	-	.53 CCS .0475 MTP .15 HCPCFC .25 other	No	No
CHDP Case Manager	Vacant	.015	-	.53 CCS .0475 MTP .15 HCPCFC .25 other	No	No
CHDP Coordinator	Olivia Wilson	.01	-	.90 CCS .005 MTP .085 other	No	No
CMS Fiscal Agent	Stephanie Butters	.01	-	.99 other	No	No
Public Health Director	Bryan Wheeler	.01	-	.99 other	No	No

**Incumbent List - Health Care Program for Children in Foster Care**

For FY 2021-2022 complete the table below for all personnel listed in the HCPCFC and CHDP Foster Care Administrative (County/City) budgets. Use **the same** job titles for both the budget and the incumbent list. Total percent for an individual incumbent should **not be over 100 percent**.

Specify whether job duty statements or civil service classification statements have been revised or changed. Only submit job duty statements and civil service classification statements that are new or have been revised. This includes (1) changes in job duties or activities, (2) changes in percentage of time spent for each activity, and (3) changes in percentage of time spent for enhanced and non-enhanced job duties or activities.

**County/City: Mono**

**Fiscal Year:  
2021-2022**

<b>Job Title</b>	<b>Incumbent Name</b>	<b>FTE % on HCPCFC Budget</b>	<b>FTE % on FC Admin County/City Match Budget</b>	<b>FTE % in Other Programs (Specify)</b>	<b>Have Job Duties Changed? (Yes or No)</b>	<b>Has Civil Service Classification Changed? (Yes or No)</b>
Foster Care PHN	Vacant	.15	.03	.03 CHDP .53 CCS .0475 MTP .25 other	No	No

CMS PLAN  
MONO COUNTY  
DUTY  
STATEMENTS  
FISCAL YEAR  
**2021-2022**

**COUNTY OF MONO  
CCS PROGRAM**

**CCS ADMINISTRATOR– DUTY STATEMENT**

(HEALTH PROGRAM MANAGER)

Vacant

The public health nurse administers the CCS program in the local dependent county. The public health nurse has direct contact with the family, acting as an advocate in obtaining the appropriate health services and as a liaison between the medical provider, the community, and the regional office that provides the administrative component of the program.

- 5% Prepare and submit the annual CCS administrative plan and budget including required documents and reports.
- 5% Provide consultation and technical assistance for program administration. Assess and evaluate CCS program on a continuing basis. Assess, plan for and develop any needed CCS specialty clinics.
- 5% Recruit CCS providers, including the paneling process and orientation to CCS, and support to maintain ongoing provider commitment to CCS.
- 10% Supervise CCS staff in case management and in the maintenance of the CCS program, assuring program compliance, including performance evaluations and scheduling.
- 5% Provide training and orientation to new CCS staff. Provide outreach and education to providers about CCS program and paneling opportunities.
- 3% Supervise local CCS activities and referrals in coordination with SCRO.
- 2% Attend interagency and community meetings to enhance and integrate CCS services into the community.

**COUNTY OF MONO  
CCS PROGRAM**

**CCS CASE MANAGER – DUTY STATEMENT**

(HEALTH PROGRAM MANAGER/PHN)

Vacant

The public health nurse administers the CCS program in the local dependent county. The public health nurse has direct contact with the family, acting as an advocate in obtaining the appropriate health services and as a liaison between the medical provider, the community, and the regional office that provides the administrative component of the program.

- 5% Identify children with potential CCS medically eligible conditions and assists with the referral/application process.
- 10% Act as liaison between the family, medical provider, community and the Southern California Regional Office through a case management plan developed with the family.
- 3% Participate in conferences on behalf of CCS clients as necessary to coordinate service needs and program benefits.
- 15% Using skilled professional nursing expertise, review CCS medical reports to coordinate appropriate action with regional office.
- 5% Coordinate client care by referring to other appropriate agencies. Coordinate client care between specialty CCS clinics and providers.
- 5% Attend training programs provided by CCS to stay current with policy/procedure and case management.
- 2% Direct clerical staff in correspondence to families, providers and the regional office.

**COUNTY OF MONO  
CCS PROGRAM**

**MTP LIAISON – DUTY STATEMENT**

(HEALTH PROGRAM MANAGER)

Vacant

The public health nurse administers the CCS program in the local dependent county. The public health nurse has direct contact with the family, acting as an advocate in obtaining the appropriate health services and as a liaison between the medical provider, the community, and the regional office that provides the administrative component of the program.

**Administration:**

- 5% Act as Medical Therapy Program (MTP) liaison to the Local Education Agency (LEA) to coordinate activities with special education. Participate in interagency meetings for planning, coordination of client care, and training.
- 5% Assist in the maintenance of an IAA with MCOE.
- 5% Coordinate the biannual MTCs for CCS clients. Direct clerical assistance for MTP liaison and MTC activities.

**Case Management:**

- 5% Attend IEP and IFSP meetings for MTP clients when requested by the parent or LEA to coordinate client care or supervise designee.
- 2% Attend training and updates for CCS-MTP liaison activities.
- 3% Coordinate client care and follow-up services from the MTC.

**COUNTY OF MONO  
CCS PROGRAM**

**CCS COORDINATOR - DUTY STATEMENT**

(Community Health Outreach Specialist)

Olivia Moreno, CHOS .90 CCS

This is a non-professional position under the direct supervision of the CCS Administrator that assists with various components and client case management of the CCS program. State CMS refers to this county position as a Case Management/Program Eligibility Technician. This position includes but is not limited to identification of potential medically eligible children, assistance in case management including the application process, insurance coverage, financial/residential eligibility, maintenance of records and program timelines. It also assists with coordination of clinics, outreach and health education promotion, reporting and administrative assistance, and translation.

**PROGRAM ELIGIBILITY**

- 10% Receive and process CCS referrals. Utilize CMSNet for client data and communication with regional office. Obtain necessary medical documentation from family/provider to ensure a completed CCS referral as required by the program. Give to skilled nursing staff for review. Provide correspondence to the family and providers regarding client eligibility.
- 15% Determine financial and residential CCS eligibility through MEDS, EDS, and interviews of the applicant and family. Do annual CCS financial and residential eligibility re-determinations.
- 5% Communicate effectively with Medi-Cal eligibility as needed. Help family problem-solve with Medi-Cal when needed. Must have a working knowledge of EDS and MEDS system.

**CASE MANAGEMENT**

- 15% Work closely with and under the direction of the local nurse case manager and regional office to provide case management activities for the client/family, obtain medical reports, request and monitor authorizations, coordinate appointments with CCS providers, keep records, and monitor CMSNet updates.
- 2% Maintain a tracking system to ensure a timely response to the family and compliance with CCS case management timelines. Process case closures when applicable. Send county CCS Notice of Action letters.
- 3% Identify barriers to client services, including family's need for transportation, food and lodging assistance; need for interpreter. Refer family for assistance.

## Mono County Children's Medical Services Plan and Fiscal Guidelines 2021-2022

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- 5% Assist with interpretation for CCS case management work with Spanish-speaking families. Some of this may be strictly translation and some may be independent case management in Spanish as directed by the PHN.
- 10% Refer to Medi-Cal and other services if potentially eligible.
- 5% Assist in coordination of specialty CCS clinics, i.e. MTC. Assist in preparation, scheduling, collection of medical documents and reports, authorizations for clinics and IEP.

### PROVIDER SUPPORT

- 5% Assist with CCS orientation and trainings to providers, and ongoing staff education.
- 10% Respond to inquiries by clients and providers regarding program difficulties (billing, missing authorizations, scheduling appointments) and help to problem-solve.
- 3% Participate in required training by county/state including CCS program and case management, including MEDS, CMSNet and EDSNet training.
- 2% Monitor and verify CCS claims on monthly expenditure reports. Follow-up if claim problems noted for specific providers.

### ADMINISTRATIVE SUPPORT

- 10% Maintain CCS databases and do data entry for case management, analysis and reporting. Assist in preparation of annual CMS plan. Prepare required census reports; prepare quarterly reports for state and budget requirements.

**COUNTY OF MONO  
CHILDREN'S MEDICAL SERVICES**

**CMS FISCAL AGENT – DUTY STATEMENT**

(Public Health Fiscal and Administrative Officer)

Stephanie Butters .035 CMS (0.025 CCS, 0.01 CHDP)

The Children's Medical Services Program fiscal agent performs all fiscal duties in support of the CMS program. The duties include but are not limited to:

1. Preparation of budget and any budget revisions.
2. Prepare materials necessary for submission to the Board of Supervisors for approval.
3. Prepares invoices.
4. Processes all invoices for payment through the Auditor's office.
5. Oversees the data entry of time studies.
6. Deposits all receipts in appropriate accounts.
7. Maintains inventory of program equipment.
8. Prepares fiscal information for periodic reports.
9. Other duties as required.

**COUNTY OF MONO  
CCS PROGRAM**

**PUBLIC HEALTH DIRECTOR – DUTY STATEMENT**

Bryan Wheeler MSN, RN, PHN .02 CMS (0.01 CCS, 0.01 CHDP)

The public health director supervises all Public Health staff in the local county, including supervision of the CMS and HCPCFC programs. The director is responsible for planning, organizing, and directing the activities of all county-wide public health programs.

Oversee the planning, organization, and coordination of the Public Health Division in the local county.

Supervise, train, assign and evaluate staff including new employee orientation.

Plan, develop, justify and manage a program budget according to division and funding source requirements; maintain budgetary control.

Ascertain program needs and lead staff in setting vision, goals, and objectives.

Coordinate ongoing emergency response activities with other county departments.

Serve as a resource and technical consultant, and explains the health department role and policies, laws, and regulations in assigned area to officials, groups and individuals.

Develop, write and implement grant proposals.

**COUNTY OF MONO  
CHDP PROGRAM**

**CHDP DIRECTOR – DUTY STATEMENT**

(COUNTY HEALTH OFFICER)

Vacant

The County Health Officer is to direct the enforcement of Federal, State, and local health laws and relations and has responsibility for planning and providing direction to the County as a professional medical consultant. The health officer also fulfills the CHDP Director position for the CHDP program in the local county.

- 5% CHDP Director – help plan and evaluate the CHDP Gateway program and its interaction within the community and other organizations/agencies involved in the delivery of health services to the target population. Provide consultation and medical direction for local CHDP Deputy Director, other health professional and ancillary staff in CHDP program
- NA Uphold local health orders, ordinances, and regulations prescribed by the State Department of Services and State statutes relating to public health.
- NA Assesses community health status and reports on the health status of the community using multiple epidemiologic, survey and statistical methods.
- NA Must legally respond to public health emergencies and develop an integration plan for Health Department staff into the County Disaster Management Team.
- NA Plans, develops, approves, and implements medical protocols and procedures for Public Health programs and services, for Sheriff emergency services and for jail inmate screening and sick calls.
- NA Acts in an advisory and public relations capacity on the administration of Federal, State and County medical care programs
- NA Provides medical consultation and health information to the public, community and county staff, health providers, and may offer Public Health education.

**COUNTY OF MONO  
CHDP PROGRAM**

**CHDP DEPUTY DIRECTOR – DUTY STATEMENT**

(HEALTH PROGRAM MANAGER)

Vacant

The public health nurse administers the CHDP program in the local county. This position includes but is not limited to deputy director duties and administration of program policies and procedures, data analysis and program planning, supervision of case management, provider enrollment/disenrollment, and supervision of health professional and ancillary staff activities.

**PROVIDER ORIENTATION AND TRAINING**

- 5% Provider Recruitment – outreach and recruitment for CHDP providers.
- 15% Provider Orientation and Education – orient providers to CHDP PM 160 health assessments, utilization of program, staff training and technical assistance.
- 5% Provider Audits –review medical records (PM 160, etc) for documentation of services, identify training needs and provide medical/technical assistance.
- 5% Medical Quality Assurance – review qualifications and standards with CHDP providers and compliance with the CHDP Provider Manual.

**LIAISON ACTIVITIES**

- 3% Regional Meetings – share local county health issues, methodology and implementation of the CHDP Program, and outreach efforts to the target population.
- 15% Community/Interagency Liaison – coordinate CHDP activities with Welfare (Child Protective Services, Foster Care, Medi-Cal and AFDC), IZ, WIC, CCS, Head Start, Department of Education, including defining health needs of the children of mutual concern and sharing problems and solutions the delivery of services.
- 20% Administration and Supervision: provide data for documentation required by the county and state, including time studies, input on budgets, claims, and the supervision and training of the local CHDP staff. Administrative duties including staff performance evaluations and staff scheduling.

**CARE COORDINATION**

- 5% Supervision of CHDP staff for PM 160 case management to ensure the completion of any referrals for diagnosis and treatment.
- 10% Supervision of local CMS health professional and ancillary staff in CHDP program activities of informing and linking children/families to services and accessing health care.

This also includes identifying potential clients and supporting the application process for Medi-Cal Insurance by clients.

- 5% HCPCFC – supervise the HCPCFC program and case management for foster care children with CWS/Probation.

#### INFORMING/LINKING ACTIVITIES

- 5% Education Materials – identify and evaluate existing sources of education materials for their appropriateness and local use; consult with providers regarding materials most appropriate for clients; utilize with training and orientation of providers.
- 5% Promote outreach within the community, linking the target population to CHDP services and providers.

CHDP CASE MANAGER—DUTY STATEMENT

(HEALTH PROGRAM MANAGER)

Vacant

Under the direction of the CHDP Deputy Director, the public health nurse provides skilled medical expertise for the CHDP Gateway program in the local county. The public health nurse has direct contact with the family, acting as an advocate in obtaining the appropriate health services, case management and liaison between the medical provider, community, and the state offices. This position also includes provider education and support.

PROVIDER SUPPORT

- 15% Assist in orienting providers to CHDP enrollment, PM 160 health assessments, and provide ongoing staff training and technical assistance.
- 5% Provide ongoing consultation and technical assistance to CHDP providers.

LIAISON and LINKING/INFORMING

- 5% Promote outreach for CHDP within the community. Oversee local CHDP program activities informing and linking the target population to services and accessing health care.
- 5% Attend interagency and community meetings to enhance and integrate CHDP services into the community. Act as liaison for CHDP program, providing direction and support to providers, social services, other health department programs (WIC, MCH, IZ etc) and state regional office.
- 5% Attend state trainings for CHDP to keep current on policy/procedure and changes.
- 5% Identify and evaluate existing resources of CHDP educational and outreach materials for their appropriateness and local use; consult with providers regarding materials most appropriate for clients; utilize with training and orientation of providers.
- 10% Identify potential CHDP clients and support the application process for Medi-Cal Insurance by clients. Work closely with social services and eligibility workers.

CASE MANAGEMENT

## Mono County Children's Medical Services Plan and Fiscal Guidelines 2021-2022

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- 5% Identify children with potential need of CHDP exams and assist with the referral/application process.
- 20% Case management and care coordination of CHDP PM 160s to ensure the completion of any referrals for diagnosis and treatment.
- 10% Maintain case data documentation and formulate necessary state and local reports as directed.

### HEALTH EDUCATION

- 5% Collaborate with WIC clinics and other community events to provide health education and outreach to target population regarding CHDP services.
- 10% Provide community health education on various health topics such as Lead Poisoning, Anemia, Early Childhood Caries (ECC), and other health topics.

**COUNTY OF MONO  
CHDP PROGRAM**

**CHDP COORDINATOR - DUTY STATEMENT**

(CHOS – Community Health Outreach Specialist)

Olivia Wilson CHOS .01 CHDP

This is a non-professional position under the direct supervision of the CHDP Deputy Director that assists with various CHDP program components and client case management. This position includes but is not limited to assistance in case management including application process, insurance coverage, referrals and diagnosis/treatment follow-up, maintenance of records and data base. It also assists with outreach and education, reporting and administrative assistance, and translation as needed.

**LINKING/INFORMING**

- 5% Follow-up on CHDP PM357s from Social Services and maintain record of informed eligible clients. Contact families requesting more information about CHDP, provide transportation and scheduling assistance, and complete documentation in database.
- 5% Communicate effectively with Medi-Cal system for eligibility as needed. Help family problem-solve with Medi-Cal when needed. Must have a working knowledge of EDS and MEDS system.
- 3% Assist in CHDP program outreach and education to families, providers, agencies and in the community.
- 2% Refer children to CCS, EPSDT Services, or other services if potentially eligible.
- 10% Assist the family with the joint application for Medi-Cal Insurance when appropriate for CHDP to access future health care.

**CARE COORDINATION**

- 10% Assist with CHDP PM 160 referrals for further diagnosis/treatment and provide case management under the direction of a skilled nurse.
- 10% Determine financial and residential CHDP eligibility through MEDS, EDS, or family interviews for diagnosis/treatment referrals.
- 2% Maintain a tracking system to ensure a timely response to the family and compliance with PM 357 and PM 160 case management timelines.

## Mono County Children's Medical Services Plan and Fiscal Guidelines 2021-2022

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- 3% Identify barriers to client services, including family's need for transportation and/or interpreter services. Refer family for assistance.
- 5% Assist with interpretation for CHDP case management work with Spanish-speaking families. Some of this may be strictly translation and some may be independent case management in Spanish as directed by the PHN.

### PROVIDER ORIENTATION AND TRAINING

- 5% Assist with CHDP orientation and training to providers.
- 5% Respond to inquiries by clients and providers regarding program difficulties (billing, missing authorizations, scheduling appointments) and help to problem-solve.
- 5% Participate in required training by county/state including program and case management, MEDS and EDS Net for provider support.
- 2% Monitor CHDP provider claims on monthly expenditure reports. Follow-up if claim problems noted for specific providers.
- 3% Distribution of CHDP Provider Information Notices, Provider list and state approved brochures to the County Department of Social Services, and information to individuals as directed by the CHDP Deputy Director.

### ADMINISTRATIVE SUPPORT

- 15% Receive necessary medical documentation from provider to ensure a complete CHDP PM 160 exam and/or referral as required by the program. Enter into database and give to skilled nursing staff for review.
- 10% Maintain CHDP databases and data entry for case management, analysis and reporting. Assist in preparation of annual CMS plan. Prepare required census reports; prepare quarterly reports for state and budget requirements.

## Health Care Program for Children in Foster Care (HCPCFC)

### FOSTER CARE PHN—DUTY STATEMENT

(HEALTH PROGRAM MANAGER)

Vacant

This is a skilled nursing position under the direct supervision of the CHDP Deputy Director to assist with medical case management of children placed in foster care. The nurse works closely with Child Welfare Services (CWS) and Probation during out-of-home placement of children 0-18 years old, and those placed in extended Foster Care through AB12, following the Mono County HCPCFC MOU and SOW.

Duties:

#### CASE MANAGEMENT

- 25% Obtain health information (PM 160s, IZ records, exam reports) for children placed in foster care through CWS or Probation.
- 25% Provide current information to CWS to update health history, health information, and needs in Health Passport for each foster child.
- 10% Provide training and education for professionals and paraprofessionals in agencies, including court system, to increase awareness and interest in health needs for foster children and coordination of care.
- 10% Provide training and education to SCP regarding special health needs, health care and services desired for the foster child. Provide health recommendations to the child's biological parents upon reunification or to the foster child upon emancipation, including health providers and resources.
- 10% Assist social workers in developing the required court plans, for inclusion of health needs if appropriate. Collaborate in preparation of the written plan (usually every 6 months).
- 10% Collaborate with in-county and out-of-county CHDP providers and CHDP staff to identify adequate of providers to see foster care children.
- 10% Maintain a tracking system to follow health care for the foster child in placement and follow up on changes in the health status. Collaborate with the social worker or probation officer.

# CHILDREN'S MEDICAL SERVICES PLAN

## PERFORMANCE MEASURES

FISCAL YEAR  
**2021-2022**

**CHDP Performance Measure 1 - Care Coordination**

The degree to which the local CHDP program provides effective care coordination to CHDP eligible children.

**Definition:** CHDP health assessments may reveal condition(s) requiring follow-up care for diagnosis and treatment. Effective CHDP care coordination is measured by determining the percentage of health condition(s), coded 4 or 5, where follow-up care is initiated<sup>1</sup> within 120 days of local program receipt of the PM 160.

**Numerator:** Number of conditions, coded 4 or 5, where the follow-up care was initiated within 120 days of receipt of the PM 160.

**Denominator:** Total number of conditions, coded 4 or 5, on a PM 160, excluding children lost to contact.

**Data Source:** Local program tracking system.

**Reporting Form: FY 2020-2021**

<b>Element</b>	<b>Number of conditions coded 4 or 5 where follow-up care was initiated</b> (Numerator)	<b>Total number of conditions coded 4 or 5, excluding children lost to contact</b> (Denominator)	<b>Percent (%) of conditions where follow-up care was initiated within 120 days</b>
Conditions found on children eligible for Medi-Cal that required follow-up care	0	0	N/A
Conditions found on children eligible for State-funded CHDP services only (Aid code 8Y) that required follow-up care	0	0	N/A

<sup>1</sup> Centers for Medicare and Medicaid Services, Publication #45, the State Medicaid Manual, Chapter 5 EPSDT, Section 5310 A <http://www.cms.gov/Regulations-and-Guidance/Guidance/Manuals/Paper-Based-Manuals-Items/CMS021927.html>

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**CHDP Performance Measure 2 - New Provider Orientation**

The percentage of new CHDP providers with evidence of quality improvement monitoring by the local CHDP program through a New Provider Orientation.

**Definition:** The number of new CHDP providers (i.e., M.D., D.O., N.P., P.A.) added within the past fiscal year who were oriented by the local program staff.

**Numerator:** The number of new CHDP providers who completed an orientation within the past fiscal year.

**Denominator:** The number of new CHDP providers in the county or city (local program) added within the past fiscal year.

**Data Source:** Local program tracking system.

**Reporting Form: FY 2020-2021**

<b>Number of New Providers who Completed Orientation</b> (Numerator)	0
<b>Number of New Providers</b> (Denominator)	0
<b>Percent (%) of New Providers Oriented</b>	N/A

**CHDP Performance Measure 3 - Provider Site Recertification**

The percentage of CHDP provider sites (excludes newly enrolled providers) who have completed recertification within the past fiscal year. Provider site visits may occur for other reasons. These can be documented for workload activities. The purpose of this performance measure is to ensure that all providers are recertified at least once every three (3) years. This performance measure is a benchmark to ensure that providers are recertified using the Facility and Medical Review Tools. These tools ensure that providers maintain CHDP standards for health assessments.

**Definition:** An office visit which includes a medical record review and a facility review or Critical Element Review with a Managed Care Plan.

**Numerator:** The number of CHDP provider sites who have completed the Recertification within the past fiscal year using the facility review tool and medical record review tool.

**Denominator:** The number of active CHDP provider sites in the county/city due for recertification within the fiscal year.

**Data Source:** Local program tracking system.

**Reporting Form: FY 2020-2021**

<b>Number of Completed Site Recertifications</b> (Numerator)	0
<b>Number of Active CHDP Provider Sites Due for Recertification</b> (Denominator)	0
<b>Percent (%) with Completed Recertifications</b>	N/A

**Optional Workload Data Tracking Form:**

(Other reasons for a provider site visit by local program. This identifies workload.)

<b>Other reasons for provider site visits:</b>	<b>Number of Visits</b>
1. Provider change in location or practice	0
2. Problem resolution such as, but not limited to, billing issues, parental complaints, facility review and/or other issues. <sup>2</sup>	0
3. Medical record review.	0
4. Office visits for CHDP updates or in-service activities	0
5. Other Please Specify:	0

**CHDP Performance Measure 4 - Desktop Review: Dental, Lead**

Within the past fiscal year, identify the percentage of PM 160s with documentation indicating compliance with the CHDP Periodicity Schedule and Health Assessment Guidelines. Local programs may choose to evaluate the same provider sites over the 5-year Performance Measure cycle or select different provider sites each year.

**Definition:** A targeted desktop review for three high volume providers within the county/city by determining the percent of PM 160s that have documentation for:

- Referral to a dentist at 1-year exam (12-14 months of age)
- Lead testing or a referral for the test at 1-year exam (12-14 months of age)

**Numerator:** The number of PM 160 elements recorded correctly per selected providers for the specific ages.

**Denominator:** The total number of PM 160s reviewed per selected providers for the specific ages.

**Data Source:** Local program tracking system.

**Reporting Form: 2020-2021**

	Dental Referral			Lead Test or a Referral		
	Number of PM 160s w/ Dental	Total PM 160s		Number of PM160s w/ Lead Screening or Referral	Total PM 160s	
<b>SP Peds</b>	0	0	N/A*	0	0	N/A*

\*Mono County received zero (0) PM-160s from local CHDP providers for FY 2020-2021.

**CHDP Performance Measure 5 – Desktop Review: BMI**

Within the past fiscal year, identify the percentage of PM 160s with documentation indicating compliance with the CHDP Periodicity Schedule and Health Assessment Guidelines. Local programs may choose to evaluate the same provider sites over the five-year Performance Measure cycle or select different provider sites each year.

**Definition:** A targeted desktop review for three (3) high volume providers within the county/city by determining the percent of PM 160s that have documentation for:

- Body Mass Index (BMI) Percentile for ages two (2) years and over.
- If BMI Percentile is abnormal, the description of weight status category<sup>3</sup> and/or a related diagnosis are listed in the Comments Section.

BMI percentile	Weight status category
< 5 <sup>th</sup> %ile	Underweight
85 <sup>th</sup> - 94 <sup>th</sup> %ile	Overweight
95 <sup>th</sup> - 98 <sup>th</sup> %ile	Obese
≥ 99 <sup>th</sup> %ile	Obesity ( <i>severe</i> )

**Numerator:** The number of PM 160s BMI-related elements correctly documented for ages two (2) years and over.

**Denominator:** The total number of PM 160s reviewed per selected providers for ages two (2) years and over.

**Data Source:** Local program tracking system.

<sup>3</sup> **CHDP Provider Information Notice No.: 07-13:** Childhood Obesity Implementation Guide from the Expert Committee Recommendations on the Assessment, Prevention and Treatment of Child and Adolescent Overweight and Obesity- 2007.  
<http://www.dhcs.ca.gov/services/chdp/Documents/Letters/chdppin0713.pdf>

Mono County Children’s Medical Services Plan and Fiscal Guidelines 2021-2022

**Reporting Form: FY 2020-2021**

Provider	BMI percentile recorded on PM 160s for children ages 2 (two) and older			If BMI percentile is < 5 %, 85 - 94 %, or ≥ 95 %, abnormal weight status category and/or related diagnosis listed in		
	Number of PM 160s with BMI %ile	Number of PM 160s		Number of PM 160s with abnormal weight status category/ diagnosis	Number of PM 160s with abnormal weight status reviewed for, diagnosis	
<b>SP Peds</b>	0	0	N/A*	0	0	N/A*

\*Mono County received zero (0) PM-160s from local CHDP providers for FY 2020-2021.

**CHDP Performance Measure 6 - County/City Use of Childhood Obesity Data**

1. <b>Childhood obesity data shared with CHDP Providers to inform about overweight and obesity prevalence rates: (If yes, underline all that apply)</b>	YES	NO
Presentations, in-services, trainings		x
Newsletters, media outreach----Counseling by Sierra park Pediatrics		x
Provide educational and resource materials related to healthy eating/active living		x
2. <b>Childhood obesity data shared to support local assistance grants and implementation of multi-sector policy strategies to create healthy eating and active living community environments (Goal 3, California Obesity Prevention Plan 2010): (If yes, underline all that apply)</b>		
<b>Academic:</b> Universities, Academic Institutions, Educators and Researchers Other (Please specify):		N/A
<b>Community Coalitions/Committees:</b> Health Collaboratives/Coalitions – Vision Care		x
<b>Community Planning:</b> City Planners, County Land Use Staff, Built Environmental Groups Other (Please specify): <i>Community Health Needs Assessment Committee</i>		x
<b>Community Programs:</b> Faith-based Groups. YMCA/YWCA, After School programs, Parks and Recreation programs, Child Care, University Cooperative Extension Other (Please specify): <i>Early Start, First 5</i>		x
<b>Health Care:</b> Managed Care Health Plans and Insurers, Hospitals, CCS Program/Special Care Centers, Medical Provider Groups, Medical Societies, Health Associations Other (Please specify): <i>CCS Program</i>		x
<b>Policy Makers:</b> County Board of Supervisors, City Councils, Community Planners, Legislators Other (Please specify):		x
<b>Projects or Funding Entities:</b> First Five Commission, Public and Private Foundations/Endowments/Grants Other (Please specify):		x

Mono County Children's Medical Services Plan and Fiscal Guidelines 2021-2022

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<b>Public Health Programs:</b> WIC, Foster Care, MCAH, Nutrition Network Funded Projects, Health Officers, Epidemiologists, Program Directors  Other ( <i>Please specify</i> ):	x	
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**HCPCFC Performance Measure 1 - Care Coordination**

The degree to which the local HCPCFC provides effective care coordination to CHDP eligible children.

**Definition:** CHDP health assessments may reveal condition(s) requiring follow-up care for diagnosis and treatment. Effective HCPCFC care coordination is measured by determining the percentage of health condition(s) coded 4 or 5 where follow-up care is initiated within 120 days of local program receipt of the PM 160.

**Numerator:** Number of conditions coded 4 or 5 where the follow up care was initiated within 120 days of receipt of the PM 160.

**Denominator:** Total number of conditions coded 4 or 5 on a PM 160, excluding children lost to contact.

**Reporting Form: FY 2020-2021**

Number of conditions coded 4 or 5 where the follow-up care was initiated within 120 days of receipt of the PM 160. (Numerator)	0
Total number of conditions coded 4 or 5 on a PM 160, excluding cases lost to no contact. (Denominator)	0
<b>Percent</b> of conditions coded 4 or 5 where the client received follow-up care within 120 days of receipt of the PM 160.	N/A*

\*Mono County received zero (0) PM-160s from local CHDP providers for FY 2019-2020. All well-child exam reports for foster children were reviewed by HCPCFC PHN and no follow-up care was required.

**Data Source:** Child Welfare Services Case Management System (CWS/CMS), and county specific data for Probation Department

**HCPCFC Performance Measure 2 - Health and Dental Exams for Children in Out-of-Home Placement**

The degree to which the local HCPCFC program ensures access to health and dental care services for eligible children according to the CHDP periodicity schedule.

**Definition:** This measure is based on characteristics that demonstrate the degree to which the PHN in the HCPCFC facilitates access to health and dental services as evidenced by documentation of a health and dental exam in the Health Education Passport.

**Numerator 1:** Number of children in out-of-home placement with a preventive health exam, according to the CHDP periodicity schedule documented in the Health and Education Passport, and

**Numerator 2:** Number of children in out-of-home placement with a preventive dental exam, according to the CHDP dental periodicity schedule documented in the Health and Education Passport.

**Denominator:** Number of children in out-of-home placement during the previous fiscal year supervised by Child Welfare Services or Probation Department.

**Reporting Form: FY 2020-2021**

Element	Number of Children with Exams (Numerator)	Number of Children (Denominator)	Percent of Children with Exams
Number of children in out-of-home placement with a preventive health exam according to the CHDP periodicity schedule documented in the Health and Education Passport. (Numerator)	6	6	100%
Number of children in out-of-home placement with a preventive dental exam according to the CHDP dental periodicity schedule documented in the Health and Education Passport.	6	6	100%

**Data Source/Issue:** Child Welfare Services Case Management System (CWS/CMS), and county specific data for Probation Department.

**CMS Plan 2020-2021 Fiscal Year Performance Measure Narrative**

**CHDP Performance Measure 1 – Care Coordination**

The local tracking system utilized for this performance measure is a manual review of all PM 160s marked 4 or 5 for the fiscal year 2020-2021. **Due to very low caseload, the COVID-19 Pandemic, and removal of the requirement for Pediatricians to complete the PM 160 form, data was limited for CHDP performance measures. Mono County received zero (0) PM 160 forms for fiscal year 2020-2021.**

As Mono County is an extremely rural county, specialty care most often requires out of county travel of at least 5 hours. Travel out of county can be very difficult at times of the year due to heavy snow fall, road closures, or travel restrictions. Very few specialists practice in Mono County, especially pediatric specialists. We are working with Managed Care Medi-Cal to re-recruit specialists in Inyo and/or Mono County for optometry. Currently there is an ophthalmologist in Inyo County as well as an optometry provider in South Lake Tahoe that accept Medi-Cal. Dental care is provided through Sierra Park Family Dental locally. Children with all other referrals must travel out of the area, often to Los Angeles, Sacramento, Loma Linda, or Orange County.

As many families are at or below the federal poverty level in Mono County, out of county travel and taking time away from job responsibilities have significant financial impact and often families are not able to follow through with the recommended medical care within the 120-day goal of CHDP. Both Managed Care Medi-Cal providers are now able to assist families with transportation to appointments using LogistiCare. We have also found that some specialists have more than a month long wait list that has caused a delay in receiving care.

The Deputy Director is communicating with Managed Care Medi-Cal representatives, Anthem Blue Cross and California Health and Wellness, through quarterly collaborative meetings.

**CHDP Performance Measure 2 – New Provider Orientation**

There were no new CHDP providers in Mono County for the fiscal year 2020-2021.

**CHDP Performance Measure 3 – Provider Recertification**

There were no recertification needs for fiscal year 2020-2021.

**CHDP Performance Measure 4 – Desktop Review**

The local tracking system utilized for this performance measure is a randomly chosen manual review of PM 160s. Mono County received no (0) PM-160s from local CHDP providers for FY 2020-2021.

**HCPCFC Performance Measure 1 – Care Coordination**

The local tracking system used to gather the data for this performance measure is chart review and review of Health and Education Passports.

**HCPCFC Performance Measure 2 – Health and Dental Exams for Children in Out-of-Home Placement**

The local tracking system used to gather the data for this performance measure is a chart review and review of Health and Education Passport.

## CCS Performance Measures

The degree to which local CCS programs provide effective utilization review and management to eligible CCS children; the local programs will evaluate and rate **each** of the five (5) components as individual indicators of program effectiveness.

The five components for review are:

1. Medical Home
2. Determination of CCS Eligibility
3. Special Care Center
4. Transition Planning
5. Family Participation

**CCS Performance Measure 1 – Medical Home**

Children enrolled in the CCS Program will have documented Medical homes/primary care providers. The goal is to have 100% compliance.

**Definition:** Children in the CCS program will have a designated primary care physician and/or a physician who provides a medical home.

**Numerator:** The total number of children with a completed field with identification of a primary care physician and/or a physician that provides a medical home.

**Denominator:** The total number of children in the local CCS county program.

**Data Source:** Sample of 100 charts or 10% of caseload if caseload under 1,000.

**Reporting Form: FY 2020-2021**

<b>Number of children with a primary care physician/ Medical Home</b> (Numerator)	<b>Number of children in the local CCS program</b> (Denominator)	<b>Percentage of compliance</b>
57	65	87%

\* Note: If county percentage of compliance is under 80%, counties need to submit with the annual report a plan for how they will work to improve this result.

\*\*Source – CMS Business Intelligence Data Portal

## **CCS Performance Measure 2 – Determination of CCS Program Eligibility**

Children referred to CCS have their program eligibility determined within the prescribed guidelines per Title 22, California Code of Regulations, Section 42000, and according to CMS Branch policy. Counties will measure the following:

**Numerators:**

- a. Medical eligibility within five working days of receipt of all medical documentation necessary to determine whether a CCS-eligible condition exists.
- b. Residential eligibility within 30 days of receipt of documentation needed to make the determination.
- c. Financial eligibility within 30 days of receipt of documentation make the determination.

**Denominator:** Number of CCS unduplicated new referrals to the CCS program assigned a pending status in the last fiscal year.

**Data Source:** 10% of the county CCS cases or 100 cases (which ever number is less).

**Reporting Form: FY 2020-2021 –**

<b>MEDICAL ELIGIBILITY</b>	Number of referrals determined medically eligible within 5 days (Numerator)		Number of new unduplicated referrals (Denominator)		Percentage of compliance
Medical eligibility determined within 5 days of receipt of all necessary documentation	<i>Data unavailable as we are a dependent county and medical eligibility is determined in SCRO</i>				Unavailable
<b>PROGRAM ELIGIBILITY</b>	Number of cases determined eligible within 30 days of receipt of documentation needed to make the determination (Numerator)		Number of new unduplicated referrals (Denominator)		Percentage of compliance
Financial eligibility determined within 30 days	FSMC/MC	CCS only	FSMC /MC	CCS only	
Residential eligibility determined within 30 days					

## CCS Performance Measure 3 (A & B) – Special Care Center

This Performance Measure is evaluated in two parts.

**Part A: Annual Team Report**

**Definition:** This performance measure is based on the CCS requirement for an annual team report for each child enrolled in CCS whose condition requires Special Care Center services and has received an authorization to a Special Care Center. County CCS programs will evaluate this measure by the presence of an annual team conference report in the child's medical file.

**Numerator:** Number of children that received a Special Care Center authorization and were seen at least annually at the appropriate Special Care Center as evidenced by documentation and completion of the interdisciplinary team report.

**Denominator:** Number of children enrolled in CCS whose condition as listed in categories defined in Numbered Letter 01-0108 requires CCS Special Care Center services and has received an authorization to a Special Care Center.

**Data source:** 10% of the county CCS cases authorized to SCC or 100 cases (which ever number is less).

**Part B: Referral of a Child to SCC**

**Definition:** This measure is based on the CCS requirement that certain CCS eligible medical conditions require a referral to a CCS Special Care Center for ongoing coordination of services.

**Numerator:** Number of children in CCS, with medical conditions in the categories as listed in Numbered Letter 01-0108 requiring a Special Care Center Authorization, who actually received an authorization for services.

**Denominator:** Number of children enrolled in CCS, with medical conditions, requiring Special Care Center Authorizations.

**Data source:** Counties shall identify and use four or five specific diagnosis categories (cardiac, pulmonary, etc) as listed in the Special Care Center Numbered Letter 01-0108 as it relates to the SCC(s) identified for your client population. The county shall identify one or more diagnostic codes and use the diagnosis codes indicated for the SCC categories selected for this PM.

Mono County Children’s Medical Services Plan and Fiscal Guidelines 2021-2022

**Reporting Form - Part A: FY 2020-2021**

<b>Category selected (cardiac, pulmonary, etc.)</b>	<b>Number of children with annual team report in client’s medical records</b>  (Numerator)	<b>Number of children with SCC authorization</b>  (Denominator)	<b>Percentage of compliance</b>
SCG 02 (except NICU admissions, SCG 04, and SCG 06)	7	7	100%

**Reporting Form – Part B: FY 2020-2021**

<b>Category selected (cardiac, pulmonary etc.)</b>	<b>Number of children with authorization to SCC</b>	<b>Number of children with medical conditions that require SCC</b>	<b>Diagnostic Code Chosen</b>	<b>Percentage of compliance</b>
<b>Craniofacial</b>	<b>5</b>	<b>5</b>	<b>Q35.9, Q30.0, Q17.9</b>	<b>100%</b>
<b>Endocrine</b>	<b>3</b>	<b>3</b>	<b>E10.65, E16.2, E06.3</b>	<b>100%</b>
<b>Spina Bifida</b>	<b>1</b>	<b>1</b>	<b>Q05.9</b>	<b>100%</b>
<b>Cardiac</b>	<b>6</b>	<b>6</b>	<b>747.10, 746.3</b>	<b>100%</b>

**\* Counties may select four (4) to five (5) specific medical conditions as outlined in the SCC NL to use as the basis for clients that should have a referral to a CCS SCC.**

## CCS Performance Measure 4 – Transition Planning

**Definition:** Children, 14 years and older who are expected to have chronic health conditions that will extend past the twenty-first birthday will have documentation of a biannual review for long term transition planning to adulthood.

**Numerator:** Number of CCS charts for clients 14, 16, 18, or 20 years containing the presence of a Transition Planning Checklist completed by CCS program staff within the past 12 months for children aged 14 years and over whom requires long term transition planning.

- Denominators:**
- a. Number of CCS charts reviewed of clients 14, 16, 18, and 20 years in (10% of children aged 14 and over) whose medical record indicates a condition that requires a transition plan.
  - b. Number of MTP charts reviewed of clients 14, 16, 18, and 20 years in (10% of children aged 14 and over) whose medical record indicates a condition that requires a transition plan.

**Data Source:** Chart Audit, Completion of Transition Planning Checklist.

\* Due to caseload numbers in Los Angeles County, LA County should work with the Regional Office to select an appropriate number of clients to be included in their sample size.

**Reporting Form: FY 2020-2021**

Number of CCS charts reviewed 2	Number with transition planning 2	Percentage of compliance 100%
Number of MTP charts reviewed 0	Number with transition planning 0	Percentage of compliance N/A

## CCS Performance Measure 5 – Family Participation

The degree to which the CCS program demonstrates family participation.

**Definition:** This measure is evaluated based on **each** of the following four (4) specific criteria that documents family participation in the CCS program. Counties need to indicate the score based on the level of implementation.

Checklist documenting family participation in the CCS program.	Yes	No	Comments
1. Family members are offered an opportunity to provide feedback regarding their satisfaction with the services received through the CCS program by participation in such areas as surveys, group discussions, or individual consultation.	X		CCS families are able to provide feedback regarding satisfaction during individual consultation and family-team meetings.
2. Family members participate on advisory committees or task forces and are offered training, mentoring and reimbursement when appropriate.		x	No advisory committee or task force exists at this time. Previous 2017 survey sent to every CCS family inquiring their interest in participating in committees. 2 out of 81 responses received were interested and thus no committee was created.
3. Family members are participants of the CCS Special Care Center services provided to their child through family participation in SCC team meeting and/or transition planning.	x		Family given opportunity to participate in SCC meetings.
4. Family advocates, either as private individuals or as part of an agency advocating family centered care, which have experience with children with special health care needs, are contracted or consultants to the CCS program for their expertise.		x	There are no family resource centers in Mono County.

Mono County Children’s Medical Services Plan and Fiscal Guidelines 2021-2022

**Reporting Form: Year 2020-2021**

<b>Criteria</b>	<b>Performing (25% for each criteria)</b>	<b>Not Performing</b>
<b>1. Feedback</b>	25%	
<b>2. Advisory Committee</b>		25%
<b>3. Special Care Center Family participation</b>	25%	
<b>4. Resource Center</b>		25%
<b>Total</b>	<b>50%</b>	<b>50%</b>

**CHILDRENS MEDICAL SERVICES  
PLAN  
FY 2021-2022  
MONO COUNTY  
DATA FORMS**

**California Children's Services Caseload Summary Form**

County:  Mono

Fiscal Year:  2020-2021

	CCS Caseload 0 to 21 Years	A		B		20-21 Caseload	% of Grand Total
		18-19 Caseload	% of Grand Total	19-20 Caseload	% of Grand Total		
<b>MEDI-CAL</b>							
1	Average of Total Open (Active) Medi- Cal Children	36	69.23%	173	72.68%	265	88.33%
2	Potential Case Medi-Cal	3	5.76%	16	6.72%	11	3.66%
3	<b>TOTAL MEDI-CAL (Row 1 + Row 2)</b>	<b>39</b>	<b>75%</b>	<b>189</b>	<b>79.41%</b>	<b>276</b>	<b>92.00%</b>
<b>NON-MEDI-CAL</b>							
<b>HEALTHY FAMILIES (Transitioned to Medi-Cal)</b>							
4	Average of Total Open (Active) Healthy Families	0	0	0	0	0	0
5	Potential Cases Healthy Families	0	0	0	0	0	0
6	<b>Total Healthy Families (Row 4 + Row 5)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>STRAIGHT CCS</b>							
7	Average of Total Open (Active) Straight CCS Children	10	19.23%	34	14.28%	23	7.66%
8	Potential Cases Straight CCS Children	3	5.76%	15	6.30%	1	0%
9	<b>Total Straight CCS (Row 7 + Row 8)</b>	<b>13</b>	<b>25%</b>	<b>49</b>	<b>20.59%</b>	<b>24</b>	<b>8%</b>
10	<b>TOTAL NON MEDI- CAL (Row 6 + Row 9)</b>	<b>13</b>	<b>25%</b>	<b>49</b>	<b>20.59%</b>	<b>24</b>	<b>8%</b>
<b>GRAND TOTAL</b>							
11	<b>(Row 3 + Row 10)</b>	<b>52</b>	<b>100%</b>	<b>238</b>	<b>100%</b>	<b>300</b>	<b>100%</b>

**Performance Measure Profile**

		2016-17		2017-18		2018-19		2019-20		2020-21	
Performance Measure Number	CHDP	MC	N-MC	MC	N-MC	MC	N-MC	MC	N-MC	MC	N-MC
	1	94%		100%		N/A		N/A		N/A	
	2	N/A		N/A		N/A		N/A		N/A	
	3	100%		N/A		N/A		N/A		N/A	
	4 Average for all three providers	BMI	96%	BMI	46%	BMI	98%	BMI	N/A	BMI	N/A
		Dental	84%	Dental	100%	Dental	96%	Dental	N/A	Dental	N/A
		Lead	100%	Lead	100%	Lead	80%	Lead	N/A	Lead	N/A
	5	1. 96% 2. 24%		1. 46% 2. 25%		1. 98% 2. 80%		1. N/A 2. N/A		1. N/A 2. N/A	
	6 (Optional)										
	E (Optional)										
HPCFC 1	100%		100%		N/A		N/A		N/A		
2	Health	100%	Health	100%	Health	100%	Health	100%	Health	100%	
	Dental	100%	Dental	100%	Dental	100%	Dental	100%	Dental	100%	

**CCS Performance Measure Profile**

	2016-17		2017-18		2018-19		2019-20		2020-21	
<b>CCS</b>	51%		58%		97%		89%			
1										
2	MED	N/A								
	RES	100%	RES	70%	RES	100%	RES	100%	RES	100%
	FIN	100%	FIN	80%	FIN	100%	FIN	95%	FIN	100%
3 (A)	88%		100%		100%		100%		100%	
3 (B)	100%		100%		100%		100%		100%	
4	CCS	100%								
	MTP	n/a	MTP	100%	MTP	100%	MTP	100%	MTP	100%
5	75%		50%		25%		50%		50%	

Mono County Children’s Medical Services Plan and Fiscal Guidelines 2021-2022

**CHDP Program Referral Data**

Complete this form using the Instructions found on page 4-8 through 4-10.

County: Mono		FY 18-19		FY 19-20		FY 20-21	
<b>Basic Informing of CHDP Referrals</b>							
1. Total number of CalWORKs/Medi-Cal cases informed and determined eligible by Department of Social Services		378	Transition from HF to Medi-Cal	350		333	
2. Total number of cases and recipients in "1" requesting CHDP services		Cases	Recipients	Cases	Recipients	Cases	Recipients
Number of CalWORKs cases/recipients		17	N/A	15	N/A	6	N/A
Number of Foster Care cases/recipients		6	6	4	4	0	N/A
Number of Medi-Cal only cases/recipients		355		335		327	N/A
3. Total number of EPSDT eligible recipients and unborn, referred by Department of Social Services' workers who requested the following:							
Medical and/or dental services		50		0		0	
Medical and/or dental services with scheduling and/or transportation		36		0		0	
Information only (optional)		21		0		0	
4. Number of persons who were contacted by telephone, home visit, face-to-face, office visit or written response to outreach letter		47		0		0	
<b>Results of Assistance</b>							
5. Number of recipients actually provided scheduling and/or transportation assistance by program staff		24		0		0	
6. Number of recipients in "5" who actually received medical and/or dental services		21		0		0	

CASES ESTIMATED TO BE AFFECTED BY ON-LINE APPLICATIONS

# CHILDRENS MEDICAL SERVICES

## PLAN

FY 2021-2022

MONO COUNTY

MEMORANDA OF UNDERSTANDING AND  
INTERAGENCY AGREEMENTS

Mono County Children’s Medical Services Plan and Fiscal Guidelines 2021-2022

State of California - Health and Human Services Agency Department of Health Care Services - Children's Medical Services

**Memoranda of Understanding/Interagency Agreement List**

List all current Memoranda of Understanding (MOU) and/or Interagency Agreements (IAA) in California Children's Services, Child Health and Disability Prevention Program, and Health Care Program for Children in Foster Care. Specify whether the MOU or IAA has changed. Submit only those MOU and IAA that are new, have been renewed, or have been revised. For audit purposes, counties and cities should maintain current MOU and IAA on file.

**County/City: Mono Fiscal Year 2021-2022**

Title or Name of MOU/IAA	Is this a MOU or an IAA?	Effective Dates From/To	Date Last Reviewed by County/ City	Name of Person Responsible for this MOU/IAA?
CCS MTP/SELPA DHCS. <b>Per Systems of Care Division: No renewals of IAA MTP until further notice.</b>	IAA	July 2012-2014	6/30/14	Shelby Stockdale BSN, RN, PHN
CHDP/DSS	IAA	July 2017-June 2020	September 2021 *Currently under review	Shelby Stockdale BSN, RN, PHN
HCPCFC/CWS & Probation	MOU	July 2017-June 2020	September 2021 *Currently under review	Shelby Stockdale BSN, RN, PHN

CHILDREN'S MEDICAL SERVICES  
CMS PLAN  
**Fiscal Year 2021-2022**

Part III  
**Budget Forms**

**CHDP Administrative Budget Summary  
No County/City Match  
Fiscal Year 2021-22**

**County/City Name: Mono County**

Column	1	2	3	4	5
Category/Line Item	Total Budget (2 + 3)	Total CHDP Budget	Total Medi-Cal Budget (4 + 5)	Enhanced State/Federal (25/75)	Nonenhanced State/Federal (50/50)
<b>I. Total Personnel Expenses</b>	\$10,946	\$0	\$10,946	\$2,031	\$8,915
<b>II. Total Operating Expenses</b>	\$200	\$0	\$200	\$0	\$200
<b>III. Total Capital Expenses</b>	\$0	\$0	\$0		\$0
<b>IV. Total Indirect Expenses</b>	\$2,229	\$0	\$2,229		\$2,229
<b>V. Total Other Expenses</b>	\$0	\$0	\$0		\$0
<b>Budget Grand Total</b>	\$13,375	\$0	\$13,375	\$2,031	\$11,344

Column	1	2	3	4	5
Source of Funds	Total Funds	Total CHDP Budget	Total Medi-Cal Budget	Enhanced State/Federal	Nonenhanced State/Federal
<b>State General Funds</b>	\$0	\$0			
<b>Medi-Cal Funds:</b>	\$13,375		\$13,375		
<b>State Funds</b>	\$6,180		\$6,180	\$508	\$5,672
<b>Federal Funds (Title XIX)</b>	\$7,195		\$7,195	\$1,523	\$5,672

Stephanie Butters  <small>Stephanie Butters (Oct 27, 2021 16:46 PDT)</small>	10/27/2021	760-932-5587	<a href="mailto:sbutters@mono.ca.gov">sbutters@mono.ca.gov</a>
Prepared By (Signature)	Date Prepared	Phone Number	Email Address

Bryan Wheeler  <small>Bryan Wheeler (Oct 27, 2021 17:02 PDT)</small>	10/27/2021	760-924-1835	<a href="mailto:bwheeler@mono.ca.gov">bwheeler@mono.ca.gov</a>
CHDP Director or Deputy Director (Signature)	Date	Phone Number	Email Address

**CHDP Administrative Budget Worksheet  
No County/City Match  
State and State/Federal  
Fiscal Year 2021-22**

Column	1A	1B	1	2A	2	3A	3	4A	4	5A	5
Category/Line Item	% or FTE	Annual Salary	Total Budget (1A x 1B or 2 + 3)	CHDP % or FTE	Total CHDP Budget	Total Medi-Cal %	Total Medi-Cal Budget (4 + 5)	% or FTE	Enhanced State/Federal (25/75)	% or FTE	Nonenhanced State/Federal (50/50)
<b>Personnel Expenses</b>											
1. Vacant, PHN/Program Manager	3%	\$104,641	\$3,139				\$3,139	10%	\$314	90%	\$2,825
2. Olivia Mijares-Wilson	1%	\$57,903	\$579				\$579	0%	\$0	100%	\$579
3. Stephanie Butters	1%	\$93,879	\$939				\$939	0%	\$0	100%	\$939
4. Bryan Wheeler	1%	\$133,399	\$1,334				\$1,334		\$0	100%	\$1,334
5. Public Health Officer (Vacant)	1%	\$111,642	\$1,116				\$1,116	90%	\$1,005	10%	\$112
Total Salaries and Wages			\$7,107				\$7,107		\$1,319		\$5,789
Less Salary Savings											
Net Salaries and Wages											
Staff Benefits (Specify %)	54.00%		\$3,838				\$3,838		\$712		\$3,126
<b>I. Total Personnel Expenses</b>			<b>\$10,945</b>				<b>\$10,945</b>		<b>\$2,031</b>		<b>\$8,915</b>
<b>II. Operating Expenses</b>											
1. Travel											
2. Training											
3. Communications			\$100				\$100				\$100
4. Office Supplies			\$100				\$100				\$100
5.											
<b>II. Total Operating Expenses</b>			<b>\$200</b>				<b>\$200</b>				<b>\$200</b>
<b>III. Capital Expenses</b>											
1.											
2.											
3.											
4.											
5.											
<b>III. Total Capital Expenses</b>			<b>\$0</b>				<b>\$0</b>				<b>\$0</b>
<b>IV. Indirect Expenses</b>											
1. Internal (Specify %)	25.00%		\$2,229				\$2,229				\$2,229
2. External (Specify %)	0.00%										
<b>IV. Total Indirect Expenses</b>			<b>\$2,229</b>				<b>\$2,229</b>				<b>\$2,229</b>
<b>V. Other Expenses</b>											
1.											
2.											
3.											
4.											
5.											
<b>V. Total Other Expenses</b>			<b>\$0</b>				<b>\$0</b>				<b>\$0</b>
<b>Budget Grand Total</b>			<b>\$13,374</b>				<b>\$13,374</b>		<b>\$2,031</b>		<b>\$11,343</b>

Stephanie Butters 	10/27/2021	760-932-5587	<a href="mailto:sbutters@mono.ca.gov">sbutters@mono.ca.gov</a>
Prepared By (Signature)	Date Prepared	Phone Number	Email Address
Bryan Wheeler 	10/27/2021	760-924-1835	<a href="mailto:bwheeler@mono.ca.gov">bwheeler@mono.ca.gov</a>
CHDP Director or Deputy Director (Signature)	Date	Phone Number	Email Address



Department of Health Care Services  
Integrated Systems of Care Division  
Health Care Program for Children in Foster Care  
County-City/Federal  
Budget Summary



	<b>County-City/Federal</b>
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<b>County-City Name:</b> Mono County	<b>Fiscal Year:</b> 2021-22
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Category/Line Item	Total Invoiced	Enhanced County-City/Federal (25/75)	Non-Enhanced County-City/Federal (50/50)
A	(B = C + D)	C	D
<b>I Total Personnel Expenses</b>	\$4,527	\$3,169	\$1,358
<b>II Total Operating Expenses</b>	\$0	\$0	\$0
<b>III Total Capital Expenses</b>			
<b>IV Total Indirect Expenses</b>	\$780		\$780
<b>V Total Other Expenses</b>			
<b>Expenditures Grand Total</b>	\$5,307	\$3,169	\$2,138

Source of Funds	Total Funds Invoiced	Enhanced County-City/Federal (25/75)	Non-Enhanced County-City/Federal (50/50)
E	(F = G + H)	G	H
<b>County-City Funds</b>	\$1,861	\$792	\$1,069
<b>Federal Funds (Title XIX)</b>	\$3,446	\$2,377	\$1,069
<b>Expenditures Grand Total</b>	\$5,307	\$3,169	\$2,138

<b>Source County-City Funds:</b>	Realignment
----------------------------------	-------------

CERTIFICATION: I hereby certify under penalty of perjury that I am the duly authorized officer of the claimant herein and this claim is in all respects true, correct, and in accordance with the law; that the materials, supplies, or services claimed have been received or performed and were used or performed exclusively in connection with the program; that I have not violated any of the provisions of Section 1090 to 1096 of the Government Code in incurring the items of expense included in this claim; that prior to the end of the quarter for which the claim is submitted, warrants have been issued in payment of all expenditures included in this claim; that payment has not previously been received for the amount claimed herein; and that the original invoices, payrolls, and other vouchers in support of this claim are on file with the county.

<u>Stephanie Butters</u> <small>Stephanie Butters (Oct 27, 2021 16:49 PDT)</small>	10/27/2021	760-932-5587	sbutters@mono.ca.gov
Prepared By (Print & Sign)	Date	Phone Number	E-mail Address

<u>Bryan Wheeler</u> <small>Bryan Wheeler (Oct 27, 2021 17:19 PDT)</small>	10/27/2021	760-924-1835	bwheeler@mono.ca.gov
CHDP Director Or Deputy Director (Print & Sign)	Date	Phone Number	E-mail Address



Department of Health Care Services  
 Integrated Systems of Care Division  
 Health Care Program for Children in Foster Care  
 County-City/Federal  
 Budget Worksheet



County-City/Federal

County-City Name: Mono County      Fiscal Year: 2021-22

Column					1A	1B	1	2A	2	3A	3
Category/Line Item					% FTE	Annual Salary	Total Budget	% FTE	Enhanced County-City/Federal (25/75)	% FTE	Non-Enhanced County-City/Federal (50/50)
<b>I. Personnel Expenses</b>											
#	Last	First	Title	PHN (Y/N)							
1	Vacant	Vacant	Health Program Mana	Y	2.65%	\$104,641	\$2,776.13	70.00%	\$1,943	30.00%	\$833
2						\$0	\$0.00		\$0	100.00%	\$0
3						\$0	\$0.00		\$0	100.00%	\$0
4						\$0	\$0.00		\$0	100.00%	\$0
5						\$0	\$0.00		\$0	100.00%	\$0
6						\$0	\$0.00		\$0	100.00%	\$0
7						\$0	\$0.00		\$0	100.00%	\$0
8						\$0	\$0.00		\$0	100.00%	\$0
9						\$0	\$0.00		\$0	100.00%	\$0
10						\$0	\$0.00		\$0	100.00%	\$0
11						\$0	\$0.00		\$0	100.00%	\$0
12						\$0	\$0.00		\$0	100.00%	\$0
13						\$0	\$0.00		\$0	100.00%	\$0
14						\$0	\$0.00		\$0	100.00%	\$0
15						\$0	\$0.00		\$0	100.00%	\$0
16						\$0	\$0.00		\$0	100.00%	\$0
17						\$0	\$0.00		\$0	100.00%	\$0
18						\$0	\$0.00		\$0	100.00%	\$0
19						\$0	\$0.00		\$0	100.00%	\$0
20						\$0	\$0.00		\$0	100.00%	\$0
Total Number of PHN Staff				1							
Total FTE PHN Staff					0.03%			70.00%		30.00%	
Total Salaries and Wages							\$2,777		\$1,944		\$833
Less Salary Savings							\$0		\$0		\$0
Net Salaries and Wages							\$2,777		\$1,944		\$833
Staff Benefits (Specify %)				63.01%			\$1,750		\$1,225		\$525
<b>I. Total Personnel Expenses</b>							<b>\$4,527</b>		<b>\$3,169</b>		<b>\$1,358</b>
<b>II. Operating Expenses</b>											
1	Travel			\$0			\$0	0.00%	\$0	100.00%	\$0
2	Training			\$0			\$0	0.00%	\$0	100.00%	\$0
<b>II. Total Operating Expenses</b>							<b>\$0</b>		<b>\$0</b>		<b>\$0</b>
<b>III. Capital Expenses</b>											
<b>III. Total Capital Expenses</b>											
<b>IV. Indirect Expenses</b>											
1	Internal (Specify %)			17.21%			\$780				\$780
2	External										
<b>IV. Total Indirect Expenses</b>							<b>\$780</b>				<b>\$780</b>
<b>V. Other Expenses</b>											
<b>V. Total Other Expenses</b>											
<b>Budget Grand Total</b>							<b>\$5,307</b>		<b>\$3,169</b>		<b>\$2,138</b>

Stephanie Butters Stephanie Butters (Oct 27, 2021 16:49 PDT)      10/27/2021      760-932-5587      sbitters@mono.ca.gov  
 Prepared By (Print & Sign)      Date      Phone Number      E-mail Address

Bryan Wheeler Bryan Wheeler (Oct 27, 2021 17:19 PDT)      10/27/2021      760-924-1835      bwheeler@mono.ca.gov  
 CHDP Director Or Deputy Director (Print & Sign)      Date      Phone Number      E-mail Address



**Department of Health Care Services**  
**Integrated Systems of Care Division**  
**Health Care Program for Children in Foster Care**  
**State/Federal**  
**Budget Summary**



<b>Identify State/Federal Funding Source (Base, PMM&amp;O, or Caseload Relief):</b>	<b>Base</b>
---	-------------

<b>County-City Name:</b> Mono County	<b>Fiscal Year:</b> 2021-22
--------------------------------------	-----------------------------

Category/Line Item	Total Budget	Enhanced State/Federal (25/75)	Non-Enhanced State/Federal (50/50)
<b>A</b>	<b>(B = C + D)</b>	<b>C</b>	<b>D</b>
I Total Personnel Expenses	\$7,298	\$5,108	\$2,190
II Total Operating Expenses	\$0	\$0	\$0
III Total Capital Expenses			
IV Total Indirect Expenses	\$1,256		\$1,256
V Total Other Expenses			
<b>Budget Grand Total</b>	<b>\$8,554</b>	<b>\$5,108</b>	<b>\$3,446</b>

Source of Funds	Total Funds	Enhanced State/Federal (25/75)	Non-Enhanced State/Federal (50/50)
<b>E</b>	<b>(F = G + H)</b>	<b>G</b>	<b>H</b>
State Funds	\$3,000	\$1,277	\$1,723
Federal Funds (Title XIX)	\$5,554	\$3,831	\$1,723
<b>Budget Grand Total</b>	<b>\$8,554</b>	<b>\$5,108</b>	<b>\$3,446</b>

Stephanie Butters <small>Stephanie Butters (Oct 27, 2021 16:49 PDT)</small>	10/27/2021	(760) 932-5587	sbutters@mono.ca.gov
Prepared By (Print & Sign)	Date	Phone Number	E-mail Address

Bryan Wheeler <small>Bryan Wheeler (Oct 27, 2021 17:19 PDT)</small>	10/27/2021	(760) 924-1835	bwheeler@mono.ca.gov
CHDP Director Or Deputy Director (Print & Sign)	Date	Phone Number	E-mail Address



Department of Health Care Services  
 Integrated Systems of Care Division  
 Health Care Program for Children in Foster Care  
 State/Federal  
 Budget Worksheet



Identify State/Federal Funding Source (Base, PMM&O, or Caseload Relief): \_\_\_\_\_ Base

County-City Name: Mono County Fiscal Year: 2021-22

Column					1A	1B	1	2A	2	3A	3
Category/Line Item					% FTE	Annual Salary	Total Budget	% FTE	Enhanced State/Federal (25/75)	% FTE	Non-Enhanced State/Federal (50/50)
<b>I. Personnel Expenses</b>											
#	Last	First	Title	PHN (Y/N)							
1	Vacant	Vacant	Health Program Manag	Y	4.28%	\$104,641	\$4,475.70	70.00%	\$3,133	30.00%	\$1,343
2						\$0	\$0.00		\$0	100.00%	\$0
3						\$0	\$0.00		\$0	100.00%	\$0
4						\$0	\$0.00		\$0	100.00%	\$0
5						\$0	\$0.00		\$0	100.00%	\$0
6						\$0	\$0.00		\$0	100.00%	\$0
7						\$0	\$0.00		\$0	100.00%	\$0
8						\$0	\$0.00		\$0	100.00%	\$0
9						\$0	\$0.00		\$0	100.00%	\$0
10						\$0	\$0.00		\$0	100.00%	\$0
11						\$0	\$0.00		\$0	100.00%	\$0
12						\$0	\$0.00		\$0	100.00%	\$0
13						\$0	\$0.00		\$0	100.00%	\$0
14						\$0	\$0.00		\$0	100.00%	\$0
15						\$0	\$0.00		\$0	100.00%	\$0
16						\$0	\$0.00		\$0	100.00%	\$0
17						\$0	\$0.00		\$0	100.00%	\$0
18						\$0	\$0.00		\$0	100.00%	\$0
19						\$0	\$0.00		\$0	100.00%	\$0
20						\$0	\$0.00		\$0	100.00%	\$0
Total Number of PHN Staff				1							
Total FTE PHN Staff					0.04%			70.00%		30.00%	
Total Salaries and Wages							\$4,476		\$3,133		\$1,343
Less Salary Savings							\$0		\$0		\$0
Net Salaries and Wages							\$4,476		\$3,133		\$1,343
Staff Benefits (Specify %)				63.01%			\$2,821		\$1,975		\$847
<b>I. Total Personnel Expenses</b>							<b>\$7,298</b>		<b>\$5,108</b>		<b>\$2,190</b>
<b>II. Operating Expenses</b>											
1	Travel			\$0			\$0	0.00%	\$0	100.00%	\$0
2	Training			\$0			\$0	0.00%	\$0	100.00%	\$0
<b>II. Total Operating Expenses</b>							<b>\$0</b>		<b>\$0</b>		<b>\$0</b>
<b>III. Capital Expenses</b>											
<b>III. Total Capital Expenses</b>											
<b>IV. Indirect Expenses</b>											
1	Internal (Specify %)			17.21%			\$1,256				\$1,256
2	External										
<b>IV. Total Indirect Expenses</b>							<b>\$1,256</b>				<b>\$1,256</b>
<b>V. Other Expenses</b>											
<b>V. Total Other Expenses</b>											
<b>Budget Grand Total</b>							<b>\$8,554</b>		<b>\$5,108</b>		<b>\$3,446</b>

Stephanie Butters  (Stephanie Butters (Oct 27, 2021 16:49 PDT)) 10/27/2021 (760) 932-5587 sbutters@mono.ca.gov  
 Prepared By (Print & Sign) Date Phone Number E-mail Address

Bryan Wheeler  (Bryan Wheeler (Oct 27, 2021 17:19 PDT)) 10/27/2021 (760) 924-1835 bwheeler@mono.ca.gov  
 CHDP Director Or Deputy Director (Print & Sign) Date Phone Number E-mail Address

CCS CASELOAD	Actual Caseload	Percent of Total CCS Caseload
<b>STRAIGHT CCS -</b> Total Cases of Open (Active) Straight CCS Children	4	5.88%
<b>OTLICP -</b> Total Cases of Open (Active) OTLICP Children	15	22.06%
<b>MEDI-CAL -</b> Total Cases of Open (Active) Medi-Cal (non-OTLICP) Children	49	72.06%
<b>TOTAL CCS CASELOAD</b>	<b>68</b>	<b>100%</b>

### CCS Administrative Baseline Budget Summary

Fiscal Year: 2021-22  
County: Mono

	Col 1 = Col 2+3+4	Straight CCS	OTLICP	Medi-Cal (non-OTLICP) (Column 4 = Columns 5 + 6)		
Column	1	2	3	4	5	6
Category/Line Item	Total Budget	Straight CCS County/State (50/50)	Optional Targeted Low Income Children's Program (OTLICP) Fed/State/County (65%/17.5%/17.5%)	Medi-Cal State/Federal	Enhanced Medi-Cal State/Federal (25/75)	Non-Enhanced Medi-Cal State/Federal (50/50)
<b>I. Total Personnel Expense</b>	176,929	10,408	39,029	127,493	44,704	82,789
<b>II. Total Operating Expense</b>	24,650	1,451	5,437	17,762	101	17,661
<b>III. Total Capital Expense</b>	0	0	0	0		0
<b>IV. Total Indirect Expense</b>	44,232	2,602	9,757	31,873		31,873
<b>V. Total Other Expense</b>	2,112	124	466	1,522		1,522
<b>Budget Grand Total</b>	<b>247,923</b>	<b>14,585</b>	<b>54,689</b>	<b>178,650</b>	<b>44,805</b>	<b>133,845</b>

	Col 1 = Col 2+3+4	Straight CCS	OTLICP	Medi-Cal (non-OTLICP) (Column 4 = Columns 5 + 6)		
Column	1	2	3	4	5	6
Source of Funds	Total Budget	Straight CCS County/State (50/50)	Optional Targeted Low Income Children's Program (OTLICP) Fed/State/County (65%/17.5%/17.5%)	Medi-Cal State/Federal	Enhanced Medi-Cal State/Federal (25/75)	Non-Enhanced Medi-Cal State/Federal (50/50)
<b>Straight CCS</b>						
State Allocation of \$21,902	7,292	7,292				
County	7,293	7,293				
<b>OTLICP</b>						
State Allocation of \$16,759	9,571		9,571			
County	9,571		9,571			
Federal (Title XXI) Allocation of \$49,422	35,547		35,547			
<b>Medi-Cal</b>						
State Allocation of \$49,086	49,086			49,086	11,201	37,885
Federal (Title XIX) Allocation of \$59,086	59,086			59,086	33,604	25,483

  
Stephanie Butters (Oct 27, 2021 16:44 PDT)

Stephanie Butters

[sbutters@mono.ca.gov](mailto:sbutters@mono.ca.gov)

Prepared By (Signature)

Prepared By (Printed Name)

Email Address

  
Bryan Wheeler (Oct 27, 2021 16:59 PDT)

Bryan Wheeler

[bwheeler@mono.ca.gov](mailto:bwheeler@mono.ca.gov)

CCS Administrator (Signature)

CCS Administrator (Printed Name)

Email Address

CCS CASELOAD	Actual Caseload	Percent of Total CCS Caseload
<b>STRAIGHT CCS -</b>		
Total Cases of Open (Active) Straight CCS Children	4	5.88%
<b>OTLICP -</b>		
Total Cases of Open (Active) OTLICP Children	15	22.06%
<b>MEDI-CAL -</b> Total Cases of Open (Active) Medi-Cal (non-OTLICP) Children	49	72.06%
<b>TOTAL CCS CASELOAD</b>	<b>68</b>	<b>100%</b>

### CCS Administrative Baseline Budget Worksheet

Fiscal Year: 2021-22

County: Mono

Column				Straight CCS		Optional Targeted Low Income Children's Program (OTLICP)		Medi-Cal (Non-OTLICP)					
	1	2	3	4A	4	5A	5	6A	6	7A	7	8A	8
Category/Line Item	% FTE	Annual Salary	Total Budget (1 x 2 or 4 + 5 + 6)	Caseload %	Straight CCS County/State (50/50)	Caseload %	Optional Targeted Low Income Children's Program (OTLICP) Fed/State/County (65%/17.5%/17.5%)	Caseload %	Medi-Cal State/Federal	Enhanced % FTE	Enhanced Medi-Cal State/Federal (25/75)	Non-Enhanced % FTE	Non-Enhanced Medi-Cal State/Federal (50/50)
<b>I. Personnel Expense</b>													
<b>Program Administration</b>													
1. Vacnat, Health Program Manager	8.00%	104,641	8,371	5.88%	492	22.06%	1,847	72.06%	6,032			100.00%	6,032
2. Stephanie Butters, Fiscal & Administrative Officer	2.50%	93,879	2,347	5.88%	138	22.06%	518	72.06%	1,691			100.00%	1,691
3. Bryan Wheeler, Public Health Director	1.00%	133,399	1,334	5.88%	78	22.06%	294	72.06%	961			100.00%	961
4. Employee Name, Position	0.00%	0	0	5.88%	0	22.06%	0	72.06%	0			100.00%	0
5. Employee Name, Position	0.00%	0	0	5.88%	0	22.06%	0	72.06%	0			100.00%	0
Subtotal		331,919	12,052		708		2,659		8,684				8,684
<b>Medical Case Management</b>													
1. Vacant, Health Program Manager	45.00%	104,641	47,088	5.88%	2,770	22.06%	10,387	72.06%	33,931	85.00%	28,841	15.00%	5,090
2. Employee Name, Position	0.00%	0	0	5.88%	0	22.06%	0	72.06%	0	0.00%	0	100.00%	0
3. Employee Name, Position	0.00%	0	0	5.88%	0	22.06%	0	72.06%	0	0.00%	0	100.00%	0
4. Employee Name, Position	0.00%	0	0	5.88%	0	22.06%	0	72.06%	0	0.00%	0	100.00%	0
5. Employee Name, Position	0.00%	0	0	5.88%	0	22.06%	0	72.06%	0	0.00%	0	100.00%	0
6. Employee Name, Position	0.00%	0	0	5.88%	0	22.06%	0	72.06%	0	0.00%	0	100.00%	0
7. Employee Name, Position	0.00%	0	0	5.88%	0	22.06%	0	72.06%	0	0.00%	0	100.00%	0
8. Employee Name, Position	0.00%	0	0	5.88%	0	22.06%	0	72.06%	0	0.00%	0	100.00%	0
Subtotal		104,641	47,088		2,770		10,387		33,931		28,841		5,090
<b>Other Health Care Professionals</b>													
1. Employee Name, Position	0.00%	0	0	5.88%	0	22.06%	0	72.06%	0	0.00%	0	100.00%	0
2. Employee Name, Position	0.00%	0	0	5.88%	0	22.06%	0	72.06%	0	0.00%	0	100.00%	0
3. Employee Name, Position	0.00%	0	0	5.88%	0	22.06%	0	72.06%	0	0.00%	0	100.00%	0
Subtotal		0	0		0		0		0		0		0
<b>Ancillary Support</b>													
1. Olivia Mijares-Wilson, Community Health Outreach Specialist	95.00%	57,903	55,008	5.88%	3,236	22.06%	12,134	72.06%	39,638			100.00%	39,638
2. Employee Name, Position	0.00%	0	0	5.88%	0	22.06%	0	72.06%	0			100.00%	0
3. Employee Name, Position	0.00%	0	0	5.88%	0	22.06%	0	72.06%	0			100.00%	0
4. Employee Name, Position	0.00%	0	0	5.88%	0	22.06%	0	72.06%	0			100.00%	0
5. Employee Name, Position	0.00%	0	0	5.88%	0	22.06%	0	72.06%	0			100.00%	0
Subtotal		57,903	55,008		3,236		12,134		39,638				39,638
<b>Clerical and Claims Support</b>													
1. Employee Name, Position	0.00%	0	0	5.88%	0	22.06%	0	72.06%	0	0.00%	0	100.00%	0
2. Employee Name, Position	0.00%	0	0	5.88%	0	22.06%	0	72.06%	0	0.00%	0	100.00%	0
3. Employee Name, Position	0.00%	0	0	5.88%	0	22.06%	0	72.06%	0	0.00%	0	100.00%	0
4. Employee Name, Position	0.00%	0	0	5.88%	0	22.06%	0	72.06%	0	0.00%	0	100.00%	0
5. Employee Name, Position	0.00%	0	0	5.88%	0	22.06%	0	72.06%	0	0.00%	0	100.00%	0
Subtotal		0	0		0		0		0		0		0

CCS CASELOAD	Actual Caseload	Percent of Total CCS Caseload
<b>STRAIGHT CCS -</b> Total Cases of Open (Active) Straight CCS Children	4	5.88%
<b>OTLICP -</b> Total Cases of Open (Active) OTLICP Children	15	22.06%
<b>MEDI-CAL -</b> Total Cases of Open (Active) Medi-Cal (non-OTLICP) Children	49	72.06%
<b>TOTAL CCS CASELOAD</b>	<b>68</b>	<b>100%</b>

### CCS Administrative Baseline Budget Worksheet

Fiscal Year: 2021-22

County: Mono

Column				Straight CCS		Optional Targeted Low Income Children's Program (OTLICP)		Medi-Cal (Non-OTLICP)					
	1	2	3	4A	4	5A	5	6A	6	7A	7	8A	8
Category/Line Item	% FTE	Annual Salary	Total Budget (1 x 2 or 4 + 5 + 6)	Caseload %	Straight CCS County/State (50/50)	Caseload %	Optional Targeted Low Income Children's Program (OTLICP) Fed/State/County (65%/17.5%/17.5%)	Caseload %	Medi-Cal State/Federal	Enhanced % FTE	Enhanced Medi-Cal State/Federal (25/75)	Non-Enhanced % FTE	Non-Enhanced Medi-Cal State/Federal (50/50)
Total Salaries and Wages			114,148	5.88%	6,715	22.06%	25,180	72.06%	82,253	35.06%	28,841	64.94%	53,412
Staff Benefits (Specify %)	55.00%		62,781	5.88%	3,693	22.06%	13,849	72.06%	45,240		15,863		29,377
<b>I. Total Personnel Expense</b>			<b>176,929</b>	<b>5.88%</b>	<b>10,408</b>	<b>22.06%</b>	<b>39,029</b>	<b>72.06%</b>	<b>127,493</b>		<b>44,704</b>		<b>82,789</b>
<b>II. Operating Expense</b>													
1. Travel			400	5.88%	24	22.06%	88	72.06%	288	35.06%	101	64.94%	187
2. Training			0	5.88%	0	22.06%	0	72.06%	0	35.06%	0	64.94%	0
3. Communications			1,500	5.88%	88	22.06%	331	72.06%	1,081			100.00%	1,081
4. Insurance			9,127	5.88%	537	22.06%	2,013	72.06%	6,577			100.00%	6,577
5. Consumable Office Supplies			300	5.88%	18	22.06%	66	72.06%	216			100.00%	216
6. Rent			13,323	5.88%	784	22.06%	2,939	72.06%	9,600			100.00%	9,600
7.				5.88%	0	22.06%	0	72.06%	0			100.00%	0
<b>II. Total Operating Expense</b>			<b>24,650</b>		<b>1,451</b>		<b>5,437</b>		<b>17,762</b>		<b>101</b>		<b>17,661</b>
<b>III. Capital Expense</b>													
1.				5.88%	0	22.06%	0	72.06%	0				0
2.				5.88%	0	22.06%	0	72.06%	0				0
3.				5.88%	0	22.06%	0	72.06%	0				0
<b>III. Total Capital Expense</b>			<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>				<b>0</b>
<b>IV. Indirect Expense</b>													
1. Indirect Cost Rate	25.00%		44,232	5.88%	2,602	22.06%	9,757	72.06%	31,873			100.00%	31,873
			0	5.88%	0	22.06%	0	72.06%	0			100.00%	0
<b>IV. Total Indirect Expense</b>			<b>44,232</b>		<b>2,602</b>		<b>9,757</b>		<b>31,873</b>				<b>31,873</b>
<b>V. Other Expense</b>													
1. Maintenance & Transportation			2,112	5.88%	124	22.06%	466	72.06%	1,522			100.00%	1,522
2.				5.88%	0	22.06%	0	72.06%	0			100.00%	0
3.				5.88%	0	22.06%	0	72.06%	0			100.00%	0
4.				5.88%	0	22.06%	0	72.06%	0			100.00%	0
5.				5.88%	0	22.06%	0	72.06%	0			100.00%	0
<b>V. Total Other Expense</b>			<b>2,112</b>		<b>124</b>		<b>466</b>		<b>1,522</b>				<b>1,522</b>
<b>Budget Grand Total</b>			<b>247,923</b>		<b>14,585</b>		<b>54,689</b>		<b>178,650</b>		<b>44,805</b>		<b>133,845</b>

  
Stephanie Butters (Oct 27, 2021 16:44 PDT)

Stephanie Butters

10/27/2021

760-932-5587

Prepared By (Signature)

Prepared By (Printed Name)

Date Prepared

Phone Number

  
Bryan Wheeler (Oct 27, 2021 16:59 PDT)

Bryan Wheeler

10/27/2021

760-924-1835

CCS Administrator (Signature)

CCS Administrator (Printed Name)

Date Signed

Phone Number

---

**Certification Statement - California Children’s Services (CCS)**

County/City:  Mono  Fiscal Year:  2021 - 2022

I certify that the CCS Program will comply with all applicable provisions of Health and Safety Code, Division 106, Part 2, Chapter 3, Article 5, (commencing with Section 123800) and Chapters 7 and 8 of the Welfare and Institutions Code (commencing with Sections 14000-14200), and any applicable rules or regulations promulgated by DHCS pursuant to this article and these Chapters. I further certify that this CCS Program will comply with the Children’s Medical Services Plan and Fiscal Guidelines Manual, including but not limited to, Section 9 Federal Financial Participation. I further certify that this CCS Program will comply with all federal laws and regulations governing and regulating recipients of funds granted to states for medical assistance pursuant to Title XIX of the Social Security Act (42 U.S.C. Section 1396 et seq.) and recipients of funds allotted to states for the Maternal and Child Health Services Block Grant pursuant to Title V of the Social Security Act (42 U.S.C. Section 701 et seq.). I further agree that this CCS Program may be subject to all sanctions or other remedies applicable if this CCS Program violates any of the above laws, regulations and policies with which it has certified it will comply.

  
Bryan Wheeler (Oct 30, 2021 09:00 PDT)

Signature of CCS Administrator

Oct 30, 2021

Date Signed

  
Bryan Wheeler (Oct 30, 2021 09:00 PDT)

Signature of Director or Health Officer

Oct 30, 2021

Date Signed

Signature and Title of Other – Optional

Date Signed

I certify that this plan has been approved by the local governing body.

Signature of Local Governing Body Chairperson

Date

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**Certification Statement - Child Health and Disability Prevention (CHDP) Program**

County/City:  Mono  Fiscal Year:  2021-2022

I certify that the CHDP Program will comply with all applicable provisions of Health and Safety Code, Division 106, Part 2, Chapter 3, Article 6 (commencing with Section 124025), Welfare and Institutions Code, Division 9, Part 3, Chapters 7 and 8 (commencing with Section 14000 and 14200), Welfare and Institutions Code Section 16970, and any applicable rules or regulations promulgated by DHCS pursuant to that Article, those Chapters, and that section. I further certify that this CHDP Program will comply with the Children’s Medical Services Plan and Fiscal Guidelines Manual, including but not limited to, Section 9 Federal Financial Participation. I further certify that this CHDP Program will comply with all federal laws and regulations governing and regulating recipients of funds granted to states for medical assistance pursuant to Title XIX of the Social Security Act (42 U.S.C. Section 1396 et seq.). I further agree that this CHDP Program may be subject to all sanctions or other remedies applicable if this CHDP Program violates any of the above laws, regulations and policies with which it has certified it will comply.

  
Bryan Wheeler (Oct 30, 2021 09:00 PDT)

Signature of CHDP Director

Oct 30, 2021

Date Signed

  
Bryan Wheeler (Oct 30, 2021 09:00 PDT)

Signature of Director or Health Officer

Oct 30, 2021

Date Signed

Signature and Title of Other – Optional

Date Signed

I certify that this plan has been approved by the local governing body.

Signature of Local Governing Body Chairperson

Date



OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS

## REGULAR AGENDA REQUEST

Print

**MEETING DATE** November 16, 2021

**Departments: Public Health**

**TIME REQUIRED**

**SUBJECT** COVID-19 Public Health Crisis  
Response and the Public Health  
Workforce Development  
Supplemental Funding  
Appropriations Request

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

### AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Appropriations request for the COVID-19 Public Health Crisis Response and the Public Health Workforce Development Supplemental Funding Award Number WFD-026

### RECOMMENDED ACTION:

Approve increasing appropriations in the amount of \$466,832, funded with new grant revenues to support the public health response to COVID-19 (requires 4/5ths vote approval).

### FISCAL IMPACT:

There is no impact to the County General Fund. \$466,832 in additional expenditures paid for with \$466,832 in new grant revenues for the funding period of July 1, 2021 to June 30, 2023.

**CONTACT NAME:** Bryan Wheeler

**PHONE/EMAIL:** 760-924-1835 / bwheeler@mono.ca.gov

### SEND COPIES TO:

Bryan Wheeler, Stephanie Butters, Bri Chappell-McGovern

### MINUTE ORDER REQUESTED:

YES  NO

### ATTACHMENTS:

Click to download
<input type="checkbox"/> <a href="#">Staff Report</a>
<input type="checkbox"/> <a href="#">Funding Announcement</a>
<input type="checkbox"/> <a href="#">Backup Material</a>

**History**

<b>Time</b>	<b>Who</b>	<b>Approval</b>
11/12/2021 10:07 AM	County Counsel	Yes
11/2/2021 1:20 PM	Finance	Yes
11/12/2021 3:04 PM	County Administrative Office	Yes



# MONO COUNTY HEALTH DEPARTMENT

## Public Health

P.O. BOX 476, BRIDGEPORT, CA 93517 PHONE (760) 932-5580 • FAX (760) 924-1831  
P.O. BOX 3329, MAMMOTH LAKES, CA 93546 PHONE (760) 924-1830 • FAX (760) 924-1831

DATE: November 16, 2021

TO: Honorable Board of Supervisors

FROM: Bryan Wheeler, Public Health Director

SUBJECT: COVID-19 Public Health Crisis Response and the Public Health Workforce Development Supplemental Funding Award Number WFD-026

### **Recommendation:**

Approve increasing appropriations in the amount of \$466,832, funded with new grant revenues to support the public health response to COVID-19 (requires 4/5ths vote approval).

### **Discussion:**

The California Department of Public Health was awarded funding through the American Rescue Plan Act of 2021 and has allocated funding to local health jurisdictions through the Public Health Workforce Development Supplemental funding program to establish, expand, train, and sustain the public health workforce to support COVID-19 prevention, preparedness, response, and recovery initiatives, including school-based health programs. The funding period is July 1, 2021 to June 30, 2023. Mono County has been allocated \$466,832 to support these activities.

### **Fiscal Impact:**

There is no impact to the County General Fund.

\$466,832 in additional expenditures paid for with \$466,832 in new grant revenues for the funding period of July 1, 2021 to June 30, 2023.

Submitted by Bryan Wheeler, Public Health Director



TOMÁS J. ARAGÓN, M.D., Dr.P.H.  
Director and State Public Health Officer

State of California—Health and Human Services Agency  
California Department of Public Health



GAVIN NEWSOM  
Governor

August 31, 2021

Dr. Richard Johnson  
Health Officer  
County of Mono  
437 Old Mammoth Road, Suite Q  
Mammoth Lakes, CA 93546

**COVID-19 Public Health Crisis Response and the  
Public Health Workforce Development Supplemental  
Funding  
Award Number WFD-026  
County of Mono**

**Authority:**

Section 311(c)(1) of the Public Health  
Service Act (42 USC 243(c)(1))

American Rescue Plan Act of 2021 (P.L.  
117-2). Subtitle F Public Health Workforce,  
Sec. 2501 Funding for Public Health  
Workforce

Dear Dr. Richard Johnson:

This letter covers the Public Health Workforce Development Supplemental funding through the American Rescue Plan Act of 2021, to establish, expand, train, and sustain the STLT public health workforce to support jurisdictional COVID-19 prevention, preparedness, response, and recovery initiatives, including school-based health programs. Funding for these activities is covered for the period beginning July 1, 2021 to June 30, 2023. The California Department of Public Health (CDPH) is allocating **\$466,832** to **County of Mono**. This letter describes the goals and structure of the workforce development strategy, the funding provided, and the expectations.

CDPH was awarded \$173 million and will allocate \$64 million to LHDs for strategically recruiting, hiring, and training personnel to address projected jurisdictional COVID-19 response needs while continuing to distribute and administer vaccine without discriminating on non-public-health grounds within a prioritized group.

**Funding:**

The funding term is July 1, 2021 to June 30, 2023. CDPH will evaluate spending at the local level in June 2022. CDPH, in consultation with the California Conference of Local Health Officers and California Health Executives Association of California, will consider options for possible redirection of funds at that time.

CDPH Emergency Preparedness Office, MS 7002 • P.O. Box 997377 • Sacramento, CA  
95899-7377

(916) 650-6416 • (916) 650-6420 FAX  
Internet Address: [www.cdph.ca.gov](http://www.cdph.ca.gov)



### **Allowable Costs:**

Funding can be used to hire personnel for roles that may range from senior leadership positions to early career or entry-level positions and may include, but is not limited to:

- Permanent full-time and part-time staff
- Temporary or term-limited staff
- Fellows
- Interns
- Contractors or contracted employees

For a detailed listing of allowable costs and activities, please refer to the funding guidance document, Attachment 4.

### **Unallowable Costs:**

The funding associated with the Public Health Workforce grant cannot be used for the following costs:

- Research.
- Clinical care (except as otherwise noted in Domain 5 and as may be provided in further guidance from CDC).
- Publicity and propaganda (lobbying):
  - Other than for normal and recognized executive-legislative relationships, no funds may be used for:
    - publicity or propaganda purposes, for the preparation, distribution, or use of any material designed to support or defeat the enactment of legislation before any legislative body.
    - the salary or expenses of any grant or contract recipient, or agent acting for such recipient, related to any activity designed to influence the enactment of legislation, appropriations, regulation, administrative action, or Executive order proposed or pending before any legislative body.

### **Submission Requirements:**

1. Complete a Workplan and Budget by **September 30, 2021** and submit to CDPH at: [LHBTProg@cdph.ca.gov](mailto:LHBTProg@cdph.ca.gov). See *Attachments 1 and 2*. Your Agency should consider the following when developing your Workplan and Budget:

- Develop approximate goals and metrics regarding diversity of staff hired and equity and inclusion activities. Report on progress against those measures will be required.
- Because overtime costs are a very likely and reasonable expense during the response to COVID-19, CDC is allowing budgets to include projected overtime costs. Overtime costs should be estimated based on current real-time needs.

- It is recommended that your Agency fund an administrative position to ensure fiscal accountability and reporting requirements of this grant.
- Your Agency must work in coordination with tribal governments, community-based organizations, and faith-based organizations, particularly those with experience with high-risk populations based upon county COVID-19 surveillance data. There is no explicit cap or percentage that must go to these partners; however, you must reach out to them and enlist their help where it makes sense (i.e. outreach, testing strategy, education, or housing, etc.).
- Your Agency is encouraged to recruit and give hiring preference to unemployed workers, underemployed workers, and applicants from local communities disproportionately affected by COVID-19, who are qualified to perform the work. In addition, you are encouraged to work with applicants from your community when executing contracts and other services.

**Reporting Requirements:**

As a subrecipient of the Public Health Workforce Development Supplemental Funding, the CDC requires submission of the following reporting documents. For your convenience, your Contract Manager will issue reminders as these dates get closer.

1. Quarterly progress reports on status of timelines, goals, and objectives.
  - Progress reports must include status in meeting hiring goals. Progress toward meeting hiring goals including types of staff hired and the general roles they hold.
2. Quarterly fiscal reports summarizing progress in obligating and spending the allocated funds.

Progress reports must be submitted to CDPH following the schedule below. Note, if your workplan or budget is under review by CDPH and has not been approved by the progress report due date, you are still required to submit your progress report to CDPH.

<b>Year/Quarter</b>	<b>Reporting Period</b>	<b>Due Date</b>
Year 1/Q1	July 1, 2021 – September 30, 2021	October 31, 2021
Year 1/Q2	October 1, 2021 – December 31, 2021	January 31, 2022
Year 1/Q3	January 1, 2022 – March 31, 2022	April 30, 2022
Year 1/Q4	April 1, 2022 – June 30, 2022	July 31, 2022
Year 2/Q1	July 1, 2022 – September 30, 2022	October 31, 2022
Year 2/Q2	October 1, 2022 – December 31, 2022	January 31, 2023
Year 2/Q3	January 1, 2023 – March 31, 2023	April 30, 2023
Final	April 1, 2023 – June 30, 2023	July 31, 2023

## **Reimbursement/Invoicing:**

CDPH will reimburse your Agency upon receipt of invoice. In order to receive your reimbursements, please complete and submit your invoice(s) to: [LHBTProg@cdph.ca.gov](mailto:LHBTProg@cdph.ca.gov). See *Attachment 3*.

1. First Quarter Payment: CDPH will issue a warrant (check) to your Agency for 25% of your total allocation, this will be issued as an advance payment.
2. Future payments will be based on reimbursement of expenditures once the 25% advance payment has been fully expended. In order to receive future payments, your Agency must complete and submit reporting documentation within Attachments 1 and 2 following the due dates above within Reporting Requirements.
3. Your Agency must maintain supporting documentation for any expenditures invoiced to CDPH against this source of funding. Documentation should be readily available in the event of an audit or upon request from CDPH. Documentation should be maintained onsite for five years.

Thank you for the time your Agency has and will continue to invest in this response. We are hopeful that this additional funding can support the needs of your local health jurisdiction and that it provides solutions that allow for a more sustained workforce. If you have any questions or need further clarification, please reach out to [LHBTProg@cdph.ca.gov](mailto:LHBTProg@cdph.ca.gov).

Sincerely,

*Melissa Relles*

Melissa Relles  
Assistant Deputy Director  
Emergency Preparedness Office  
California Department of Public Health

## **Attachments**

Attachment 1: Workplan and Progress Report  
Attachment 2: Budget and Expenditure Report  
Attachment 3: Invoice Template  
Attachment 4: Public Health Workforce Supplemental Funding Guidance  
Attachment 5: Local Allocations

# CDC Crisis Response Cooperative Agreement: COVID-19 Public Health Workforce Supplemental Funding Guidance

May 14, 2021

## Summary

On March 11, 2021, the President signed into law the American Rescue Plan Act of 2021 (P.L. 117-2). The Act provides additional relief to address the continued impact of the Coronavirus Disease 2019 (COVID-19) pandemic on the economy; public health; state, tribal, local, and territorial (STLT) governments; individuals; and businesses. To support the governmental public health response to COVID-19, the Centers for Disease Control and Prevention (CDC) is activating CDC-RFA-TP18-1802 [Cooperative Agreement for Emergency Response: Public Health Crisis Response](#). CDC is awarding funding, totaling \$2,000,000,000, to eligible jurisdictions on the approved but unfunded (ABU) list for CDC-RFA-TP18-1802 to establish, expand, and sustain a public health workforce. These funds are in addition to, and separate from, funds CDC previously awarded to select jurisdictions for COVID-19 response activities through CDC-RFA-TP18-1802 in the spring of 2020.

## Availability of Funds

A total of \$2,000,000,000 is available to the 65 current recipients of CDC's COVID-19 Crisis Response Cooperative Agreement. A funding table is available in Appendix 1.

## Terms of Funding

Funds will be made available during the two-year budget period and period of performance to conduct activities necessary to expand, train, and sustain a response-ready public health workforce at STLT levels. Recipients will operate under a two-year budget and performance period. Efforts are underway, subject to availability of funds, to develop solutions that allow for a more sustained workforce. Details will be provided when available.

## Period of Performance

The two-year period of performance for this funding is July 1, 2021, through June 30, 2023. With prior approval from CDC, reimbursement may be allowed for pre-award costs incurred on or after May 14, 2021, for certain expenses related to jurisdictional COVID-19 prevention, preparedness, response, and recovery initiatives, including public health workforce development needs and school-based health programs.

## Terms and Conditions of COVID-19 Funds

- A recipient of a grant or cooperative agreement awarded by the Department of Health and Human Services (HHS) with funds made available under the Coronavirus Preparedness and Response Supplemental Appropriations Act, 2020 (P.L. 116-123); the Coronavirus Aid, Relief, and Economic Security Act, 2020 (the "CARES Act") (P.L. 116-136); the Paycheck Protection Program and Health Care Enhancement Act (P.L. 116-139); the Consolidated Appropriations Act and the Coronavirus Response and Relief Supplement Appropriations Act, 2021 (P.L. 116-260) and/or the American Rescue Plan of 2021 (P.L. 117-2) agrees, as applicable to the award, to: 1) comply with existing and/or future directives and guidance from the Secretary regarding control of the spread of COVID-19; 2) in consultation and coordination with HHS, provide, commensurate with the condition of the individual, COVID-19 patient care regardless of the individual's home jurisdiction and/or appropriate public health measures (e.g., social distancing, home isolation); and 3) assist the United States Government in the implementation and enforcement of federal orders related to quarantine and isolation.



Centers for Disease  
Control and Prevention  
Center for Preparedness and Response

- In addition, to the extent applicable, the recipient will comply with Section 18115 of the CARES Act, with respect to the reporting to the HHS Secretary of results of tests intended to detect SARS-CoV-2 or to diagnose a possible case of COVID-19. Such reporting must be in accordance with guidance and direction from HHS and/or CDC. HHS laboratory reporting guidance is posted at [www.hhs.gov/sites/default/files/covid-19-laboratory-data-reporting-guidance.pdf](http://www.hhs.gov/sites/default/files/covid-19-laboratory-data-reporting-guidance.pdf).
- Further, consistent with the full scope of applicable grant regulations (45 C.F.R. 75.322), the purpose of this award, and the underlying funding, the recipient must provide to CDC copies of and/or access to COVID-19 data collected with these funds, including but not limited to data related to COVID-19 testing. CDC will specify in further guidance and directives what is encompassed by this requirement.
- This award is contingent upon agreement by the recipient to comply with existing and future guidance from the HHS Secretary regarding control of the spread of COVID-19. In addition, the recipient must apply these terms to any subaward, to the extent applicable to activities set out in such subaward.
- To achieve the public health objectives of ensuring the health, safety, and welfare of all Americans, the recipient must distribute and administer vaccine without discriminating on non-public-health grounds within a prioritized group.
- Submission of this application assumes concurrence among the state health official and the jurisdiction's preparedness, epidemiology, and laboratory programs.

## Termination

This award may be terminated in whole or in part consistent with 45 CFR 75.372. CDC may impose other enforcement actions in accordance with 45 CFR 75.371- Remedies for Noncompliance, as appropriate.

## Goal of the Funds

This funding is intended to establish, expand, train, and sustain the STLT public health workforce to support jurisdictional COVID-19 prevention, preparedness, response, and recovery initiatives, including school-based health programs. CDC expects public health agencies to use available funding to recruit, hire, and train personnel to address projected jurisdictional COVID-19 response needs over the performance period, including hiring personnel (see Allowable Costs section) to build capacity to address STLT public health priorities deriving from COVID-19. CDC recommends that recipients use [CDC's Social Vulnerability Index](#) data and tools to inform jurisdiction COVID-19 planning, response, and hiring strategies.

CDC expects that at least 25% of the jurisdictional award will support school-based health programs, including nurses or other personnel as outlined below. Of the remaining 75% (or less, depending on the amount invested in school nurses), CDC expects that at least 40% will support local hiring through local health departments or community-based organizations.

Funding can be used to hire personnel for roles that may range from senior leadership positions to early career or entry-level positions and may include, but is not limited to:

- Permanent full-time and part-time staff (which may include converting part-time positions to full-time positions during the performance period)
- Temporary or term-limited staff
- Fellows
- Interns
- Contractors or contracted employees

## Allowable Costs

Following is a list of allowable and potential employment positions that may be considered, as well as supportive services that may be provided. This list is not exhaustive; CDC encourages recipients to think broadly and target hiring to meet their individual jurisdictional and local needs, as applicable.

1. The costs, including wages and benefits, related to recruiting, hiring, and training of individuals to serve as:

- Professional or clinical staff, including public health physicians and nurses (other than school-based staff); mental or behavioral health specialists to support workforce and community resilience; social service specialists; vaccinators; or laboratory scientists or technicians;
- Disease investigation staff, including epidemiologists; case investigators; contact tracers; or disease intervention specialists;
- School nurses and school-based health services personnel, including hiring school-based nurses, converting current nurses from part-time to full-time work, increasing hours, increasing nursing salaries or otherwise supporting retention efforts;
- Program staff, including program managers; communications and policy staff; logisticians; planning and exercise specialists; program evaluators; pandemic preparedness and response coordinators to support the current pandemic response and identify lessons learned to help prepare for possible future disease outbreaks; health equity officers or teams; data managers, including informaticians, data scientists, or data entry personnel; translation services; trainers or health educators; or other community health workers;
- Administrative staff, including human resources personnel; fiscal or grant managers; clerical staff; staff to track and report on hiring under this cooperative agreement; or others needed to ensure rapid hiring and procurement of goods and services and other administrative services associated with successfully managing multiple federal funding streams for the COVID-19 response; and
- Any other positions as may be required to prevent, prepare for, and respond to COVID-19.

These individuals may be employed by:

- STLT public health governments or their fiscal agents;
  - Schools, school boards, school districts, or appropriate entities for providing school-based health care;
  - Nonprofit private or public organizations or community-based organizations with demonstrated expertise in implementing public health programs and established relationships with STLT public health departments, particularly in medically underserved areas; or
  - Employment agencies, contracted vendors, or other temporary staffing agencies.
2. Purchase of equipment and supplies necessary to support the expanded workforce including personal protective equipment, equipment needed to perform the duties of the position, computers, cell phones, internet costs, cybersecurity software, and other costs associated with support of the expanded workforce (to the extent these are not included in recipient indirect costs).
  3. Administrative support services necessary to implement activities funded under this section, including travel and training (to the extent these are not included in recipient indirect costs).

## Allowable Activities

Following is a list of allowable activities that can be conducted to support the hiring, recruiting, and training of a public health workforce, as well as activities that can be completed by the public health workforce supported with this funding. This list is not exhaustive; CDC encourages recipients to meet their individual jurisdictional and local needs, as applicable.

- Using a variety of mechanisms to expand the public health workforce, including, but not limited to:
  - Using the General Services Administration (GSA) COVID-19 Related Support Services (CRSS) contract mechanism available at [Acquisition Gateway](#) to obtain contract staff or services;
  - Forming partnerships with academic institutions, creating student internship or fellowship opportunities, and building graduation-to-workforce pipelines;
  - Establishing partnerships with schools of public health, technical and administrative schools, and social services and social science programs; and
  - Using temporary staffing or employment agencies.

- Using recent gap assessments to inform work plan activities and hiring goals. If a gap assessment is not readily available, funds can be used to conduct this activity.
- Using funds to conduct a workforce analysis to determine whether health departments were organized to maximum benefit for the COVID-19 response and how they may want to be reconstituted to prepare for future emergencies.
- Addressing community recovery and resilience needs to respond effectively to the COVID-19 pandemic and other biologic threats, including vaccine-related education.
- Making subawards or contracts to local schools or school districts to support school nurses and school-based health services.
- Awarding funds to schools of public health or private or public organizations with demonstrated expertise in implementing public health programs in medically underserved communities.
- Training and education for new and existing staff on topics such as incident management training, especially from a public health perspective and integration with emergency management; health equity issues and working with underserved populations; cultural competency; disease investigations; informatics or data management; or other needs identified by the jurisdiction.
  - This can also include training on incident management or emergency management roles for existing staff in other program areas who may be called upon to support the response.
- Developing, training, and equipping response-ready “strike force” teams capable of deploying rapidly to meet emergent needs, including through the [Emergency Management Assistance Compact](#).
- Ensuring a focus on diversity, health equity, and inclusion by delineating goals for hiring and training a diverse work force across all levels who are representative of, and have language competence for, the local communities they serve. CDC’s Social Vulnerability Index should be used to inform jurisdictional activities, strategies, and hiring.
- Ensuring the systematic collection of information about the activities, characteristics, and outcomes of programs, including COVID-19 pandemic response efforts, to inform current program decisions, improve program effectiveness, and make decisions about future program development.

## Deliverables

- **Work Plan:** Within 60 days of the start of the performance period, recipients must submit work plans that describe their two-year approach for addressing the allowable activities, including procuring sufficient personnel to meet jurisdictional response needs for the COVID-19 pandemic, prioritizing hard-to-reach communities, focusing efforts on diversity, equity, and inclusion in hiring and recruiting workers from the local communities they serve. Recipients do not have to submit a needs assessment but must describe their approach to identifying workforce needs and the necessary skillsets at the state and local levels. CDC will provide a suggested work plan template. Recipients are not required to use the CDC template but will be required to submit all information included in the CDC work plan template. The work plan page limit is 10 pages, not including attachments that may be needed.
- **Two-year Hiring Goals:** As part of their work plans, recipients must project their hiring goals and priorities, including those of subrecipients, for the two-year performance period. The summary of hiring goals should include mitigation plans to address challenges in meeting these goals. Recipients should identify the community-based organizations they or their subrecipients will fund and the specific community(ies) those partners primarily support. This may be an attachment to the work plan and is not included in the page limit. A template will be available using the Research Electronic Data Capture (REDCap) system.
- **Budget:** Within 60 days of the start of the performance period, recipients must submit a two-year budget. This award will operate on a two-year budget and performance period. CDC will provide a suggested budget template. Recipients are not required to use the CDC template but must submit all information included in the CDC budget template.
- **Progress and Fiscal Reports:** Recipients must submit progress updates and fiscal reports every six months. Progress reports must include status in meeting hiring goals at recipient and subrecipient levels. Fiscal reports must summarize progress in obligating and spending the allotted funds. Reporting templates will be available using the REDCap system.

## Measures and Metrics

- Progress toward meeting hiring goals including types of staff hired and the general roles they hold. Recipients must report these data for all staff, including those hired by subrecipients. CDC will provide a template for hiring projections and reporting via REDCap.
- Recipients should develop approximate goals and metrics regarding diversity of staff hired and equity and inclusion activities, and report on their progress against those measures.

## Appendix 1: Available Funding

COVID-19 Crisis Response Cooperative Agreement Workforce Development Supplemental Funding	
Recipient	Total Award Amount
Alabama	\$29,676,838
Alaska	\$5,278,525
American Samoa	\$472,791
Arizona	\$43,570,409
Arkansas	\$18,649,972
California	\$173,376,888
Cherokee Nation	\$1,256,722
Chicago	\$16,756,027
Colorado	\$34,680,626
Connecticut	\$21,851,989
Delaware	\$6,695,170
Florida	\$126,615,000
Georgia	\$63,097,212
Guam	\$1,137,100
Hawaii	\$ 9,280,889
Houston	\$14,570,353
Idaho	\$11,451,854
Illinois	\$59,356,567
Indiana	\$40,374,153
Iowa	\$19,452,788
Kansas	\$18,038,850
Kentucky	\$27,129,696
Los Angeles County	\$59,714,865
Louisiana	\$ 28,189,003
Maine	\$8,861,778
Marshall Islands	\$496,179
Maryland	\$36,358,851
Massachusetts	\$41,311,592
Michigan	\$59,409,275

Recipient	Total Award Amount
Micronesia	\$815,660
Minnesota	\$33,984,032
Mississippi	\$18,406,348
Missouri	\$36,895,449
Montana	\$7,250,870
N. Mariana Islands	\$486,640
Nebraska	\$12,313,606
Nevada	\$19,014,644
New Hampshire	\$8,952,425
New Jersey	\$52,948,504
New Mexico	\$13,263,544
New York	\$66,017,548
New York City	\$49,758,827
North Carolina	\$ 62,340,758
North Dakota	\$5,457,007
Ohio	\$69,365,038
Oklahoma	\$23,036,076
Oregon	\$25,667,917
Palau	\$255,826
Pennsylvania	\$66,609,317
Philadelphia	\$ 10,264,579
Puerto Rico	\$19,678,685
Rhode Island	\$7,195,794
South Carolina	\$31,112,843
South Dakota	\$6,174,029
Tennessee	\$40,941,205
Texas	\$157,015,371
Utah	\$19,750,412
Vermont	\$4,649,471
Virgin Islands (U.S.)	\$760,742
Virginia	\$50,920,959
Washington	\$45,536,572
Washington, D.C.	\$5,127,654
West Virginia	\$11,481,577
Wisconsin	\$35,053,171
Wyoming	\$4,384,938
<b>Total</b>	<b>\$2,000,000,000</b>



**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

**REGULAR AGENDA REQUEST**

Print

**MEETING DATE** November 16, 2021

**Departments: Public Health**

**TIME REQUIRED**

**SUBJECT** Public Health Appropriations Request  
for California Equitable Recovery  
Initiative Grant Funding

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

**AGENDA DESCRIPTION:**

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Appropriations request for the Public Health California Equitable Recovery Initiative Funding Award.

**RECOMMENDED ACTION:**

Approve increasing appropriations in the amount of \$300,000, funded with new grant revenues to support the public health response to COVID-19 (requires 4/5ths vote approval).

**FISCAL IMPACT:**

There is no impact to the County General Fund. \$300,000 in additional expenditures paid for with \$300,000 in new grant revenues for the funding period of September 1, 2021 to May 31, 2023.

**CONTACT NAME:** Bryan Wheeler

**PHONE/EMAIL:** 760-924-1835 / bwheeler@mono.ca.gov

**SEND COPIES TO:**

Bryan Wheeler, Stephanie Butters

**MINUTE ORDER REQUESTED:**

YES  NO

**ATTACHMENTS:**

Click to download
<a href="#">Staff Report</a>
<a href="#">Funding Announcement</a>

**History**

Time	Who	Approval
11/12/2021 10:19 AM	County Counsel	Yes

11/2/2021 1:25 PM

Finance

Yes

11/12/2021 3:04 PM

County Administrative Office

Yes



# MONO COUNTY HEALTH DEPARTMENT

## Public Health

P.O. BOX 476, BRIDGEPORT, CA 93517 PHONE (760) 932-5580 • FAX (760) 924-1831  
P.O. BOX 3329, MAMMOTH LAKES, CA 93546 PHONE (760) 924-1830 • FAX (760) 924-1831

DATE: November 16, 2021  
TO: Honorable Board of Supervisors  
FROM: Bryan Wheeler, Public Health Director  
SUBJECT: California Equitable Recovery Initiative Funding  
Award Number CERI-21-23-25

### **Recommendation:**

Approve increasing appropriations in the amount of \$300,000, funded with new grant revenues to support the public health response to COVID-19 (requires 4/5ths vote approval).

### **Discussion:**

The California Department of Public Health (CDPH) was awarded funding through the Centers for Disease Control and Prevention *National Initiative to Address COVID-19 Health Disparities Among Populations at High-Risk and Underserved, Including Racial and Ethnic Minority Populations and Rural Communities* grant. CDPH has allocated funding to local health jurisdictions through the California Equitable Recovery Initiative (CERI) funding program to address COVID-19 and advance health equity for disproportionately impacted racial and ethnic groups, rural populations, those experiencing socioeconomic disparities, and underserved communities within the local health jurisdiction. The funding period is September 1, 2021 to May 31, 2023. Mono County has been allocated \$300,000 to support these activities.

### **Fiscal Impact:**

There is no impact to the County General Fund.

\$300,000 in additional expenditures paid for with \$300,000 in new grant revenues for the funding period of September 1, 2021 to May 31, 2023.

Submitted by Bryan Wheeler, Public Health Director



TOMAS ARAGON, M.D., Dr.P.H.  
Director and State Health Officer

State of California—Health and Human Services Agency  
California Department of Public Health



GAVIN NEWSOM  
Governor

September 3, 2021

Richard O. Johnson, MD, MPH  
Mono County Public Health  
PO Box 3329  
437 Old Mammoth Road, Suite Q  
Mammoth Lakes, CA 93546  
drrickjohn@gmail.com

**Authority:**

Section 317(k)(2) of the Public Health Service Act [42 USC 247b(k)(2)]

Consolidated Appropriations Act, 2021 (P.L. 116-260)

Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (P.L. 116-260, Section 2, Division M, Title III)

**Addressing COVID-19 Health Disparities  
Award Number CERI-21-23-25  
Mono County**

Dear Dr. Johnson:

This letter covers the California Equitable Recovery Initiative (CERI) which is being funded by the Centers for Disease Control and Prevention (CDC) *National Initiative to Address COVID-19 Health Disparities Among Populations at High-Risk and Underserved, Including Racial and Ethnic Minority Populations and Rural Communities* grant. Funding for these activities is covered for the period September 1, 2021 to May 31, 2023. The California Department of Public Health (CDPH) is allocating \$ 300,000 to Mono County. These funds are intended to address COVID-19 and advance health equity (e.g., through strategies, interventions, and services that consider systemic barriers and potentially discriminatory practices that have put certain groups at higher risk for diseases like COVID-19) for disproportionately impacted racial and ethnic groups, rural populations, those experiencing socioeconomic disparities, and other underserved communities within state and local health jurisdictions.

This allocation will be used to implement one or more of four distinct CDC strategies that collectively build upon current investments, better position California to meet COVID-19 response and recovery needs over the next 24 months, and allow the state to prioritize and target resources to those most vulnerable to the impacts of the pandemic. The four CDC strategies are:

1. Expand existing and/or develop new mitigation and prevention resources and services to reduce COVID-19 related disparities among populations at higher risk and that are underserved.
2. Increase/improve data collection and reporting for populations experiencing a disproportionate burden of COVID-19 infection, severe illness, and death to guide the response to the COVID-19 pandemic.
3. Build, leverage, and expand infrastructure support for COVID-19 prevention and control among populations that are at higher risk and underserved.



4. Mobilize partners and collaborators to advance health equity and address social determinants of health as they relate to COVID-19 health disparities among populations at higher risk and that are underserved.

### **Expanding Resources to Address Equity**

All activities should aim to build infrastructure to address disparities in the current COVID-19 pandemic and set the foundation to address future responses in the following ways:

1. Build infrastructure and organizational capacity – establish core staffing, embed equity into internal policies and practices, such as workforce equity; budgeting and contracting equity; data policy; communications and engagement practices, etc.
2. Leverage strategies and practices aligned with the [COVID-19 Health Equity Playbook for Communities](#)
3. Support prevention and mitigation of disparities in COVID-19 and other health outcomes (direct and secondary impacts of the pandemic)
4. Address structural and/or social determinants of health (housing and homelessness, wraparound services, economic security, schools and childcare, transportation, climate change, isolation support, community safety, etc.)

### **Funding Levels:**

The base award funding to be distributed among LHJs for local equity infrastructure is \$300,000. Additional funds above base funding will be awarded using a formula-based allocation model (weighted at 40% population size, 30% population living in poverty, and 30% communities of color), with a minimum threshold of \$100,000, to conduct targeted activities to address health disparities in COVID-19 and other health outcomes, with an emphasis on addressing upstream factors.

### **Funding Term:**

The funding term is September 1, 2021 to May 31, 2023. CDPH plans to evaluate spending at the local level after a ten-month period from the date of this letter. CDPH, in consultation with the California Conference of Local Health Officers and California Health Executives Association of California, will consider options for possible redirection of funds at that time.

The CDC has stated that they will review requests for no-cost-extensions beyond this term in 2023. CDPH will request this option with the goal of allowing LHJs a full two years for implementation of the funding award and will notify LHJs as soon as the CDC provides a response. CDPH will also collaborate with LHJs on exploring options for long term sustainable funding for equity infrastructure.

### **Funded Activities:**

LHJs will receive a base level allocation to support equity infrastructure and core activities, including:

1. Establish a dedicated Equity Lead (e.g., leadership level role, reporting to the director). Funding may also be used to support other equity staff positions and/or engage in equity-focused organizational capacity building activities such as equity trainings and the development and utilization of equity tools and resources to embed equity in organizational policy and support engagement and shared decision making with communities.
2. Conduct an equity-focused organizational capacity assessment
3. Contribute to the Statewide Health Equity Plan
4. Participate in engagement activities with other LHJs including a learning collaborative/community of practice and one statewide convening

5. Implement targeted local equity activities; examples include establishing multisector teams to address community needs, establishing equity action plans, engagement and relationship building with disproportionately impacted communities

For LHJs receiving base funding only, the priority for this funding is to “Establish a dedicated Equity Lead and/or other equity-focused organizational capacity building activities.” If your organization already has existing staff and organizational capacity funding may be used to expand existing or to initiate new equity activities. Further details about core activities are included in the Work Plan guidelines.

CDPH recognizes that community needs, challenges, and infrastructure are different for each LHJ. The intent is for these resources to be used flexibly in ways that are appropriate for each local context – rural and urban, large and small populations, newly developing equity programs or expanding on current efforts – while building collective capacity and alignment for advancing equity statewide.

This grant offers a unique opportunity to focus resources on efforts to address upstream drivers for health and equity efforts. LHJs are encouraged to identify ways to use this funding toward structural and systemic change.

#### **Statewide Health Equity Plan Process:**

The Statewide Health Equity Plan will leverage a Results Based Accountability model to align state and local performance metrics with shared population results in a common equity framework. This plan will be complimentary to and strategically integrated with [Let's Get Healthy California](#) – the state health improvement plan – and align with the [Office of Health Equity's Portrait of Promise](#) and other racial and health equity initiatives. It will be used to support coordination, alignment, and learning across all work streams and define a shared direction toward achieving equitable recovery. LHJs will be engaged in informing the framework for this shared plan and identifying performance metrics to track progress.

#### **Submission Requirements:**

LHJs are required to complete a Spend Plan and Work Plan by **October 1, 2021** and submit it to the California Department of Public Health at [EquityTeam@cdph.ca.gov](mailto:EquityTeam@cdph.ca.gov). See *Attachments 1 & 2*.

CDPH will commit to review all initial Spend Plan and Work Plan materials within 1-2 weeks of receipt to notify LHJs of any questions or clarifications needed and/or to confirm approval.

Your Agency should consider the following when developing your Spend Plan and Work Plan:

- Staffing: LHJs are encouraged to hire an Equity Officer/Lead or other equity-related staff (1 FTE).
- LHJs are strongly encouraged to engage tribal governments, community-based organizations, and/or faith-based organizations, particularly those with experience with priority populations. There is no explicit cap or percentage that must go to these partners; however, LHJs should meaningfully engage them and enlist their help as appropriate. Community engagement activities to involve relevant groups should be noted in the Work Plan.

- LHJs are encouraged to recruit and give hiring preference to unemployed workers, underemployed workers, and applicants from local communities disproportionately affected by COVID-19, who are qualified to perform the work. In addition, you are encouraged to work with applicants from your community when executing contracts and other services.
- Technical Assistance consultation is available for any LHJs who have questions or would like to discuss strategy for Work Plan and Spend Plan development. Sample duty statements for a range of equity staff roles will be circulated as a resource. Contact [EquityTeam@cdph.ca.gov](mailto:EquityTeam@cdph.ca.gov)

**Work Plan and Spend Plan Revisions:**

- CDPH recognizes that initial Work Plans may be more general and then LHJs will make revisions based on insights garnered from organizational assessment activities and through the contributions of newly hired equity lead staff.
- Work Plan updates that do not result in changes to the focus of activities, but provide greater specificity based on local work underway, may be incorporated in the regular Semi-Annual Progress Report.
- Work Plan and Spend Plan Revisions which do relate to changes in focus of activities or use of funds may be submitted at any time during the grant period to the [EquityTeam@cdph.ca.gov](mailto:EquityTeam@cdph.ca.gov) email inbox.
- Spend Plan revisions which result in a difference of greater than 5% from the original plan must be pre-approved before the expenditures for the associated changes occur.

**Reporting Requirements:**

As a subrecipient of the Addressing COVID-19 Health Disparities Among Populations at High-Risk and Underserved funding, the following reporting documents are required to be submitted to CDPH. For your convenience, your Contract Manager will issue reminders as these dates get closer.

1. Submit quarterly expenditure reports as updates to the Spend Plan following the dates listed in the table below. See *Attachment 1*.
2. Submit semi-annual progress reports on status of timelines, goals, and objectives in the approved Work Plan. Such reports should include note of the tribal governments, community-based organizations, and/or faith-based organizations that the county has included in its efforts. A final report in this format will be required at the end of the grant term. See *Attachment 2*.
3. Submit data relevant to CDC outcome reporting requirements. The CDC has requested data reflecting progress on the identified priority populations for this funding opportunity. As part of the semi-annual progress report, LHJs will be asked to provide updates on selected CDC performance measures, and available data (where applicable) documenting improvements for these populations based on the focus of local interventions.
4. LHJs will also be requested to report on performance measures developed through the State Health Equity Plan process. The interval for this reporting will be determined through the plan process, which will include LHJ input.

Quarter	Reporting Period	Due Date
Year 1/Q1	September 1, 2021 – September 30, 2021 Quarterly Spend Plan Update	January 14, 2022
Year 1/Q2	October 1, 2021 – December 31, 2021 Quarterly Spend Plan Update	
	August 1- December 31, 2021 <b>Semi-Annual Work Plan Progress Report #1</b>	
Year 1/Q3	January 1, 2022 – March 31, 2022 Quarterly Spend Plan Report	April 15, 2022
Year 1/Q4	April 1, 2022 – June 30, 2022 Quarterly Spend Plan Update	July 15, 2022
	January 1, 2022 – June 30, 2022 <b>Semi-Annual Work Plan Progress Report #2</b>	
Year 2/Q1	July 1, 2022 – September 30, 2022 Quarterly Spend Plan Update	October 14, 2022
Year 2/Q2	October 1, 2022 – December 31, 2022 Quarterly Spend Plan Update	January 17, 2023
	July 1, 2022 – December 31, 2022 <b>Semi-Annual Work Plan Progress Report #3</b>	
Year 2/Q3	January 1, 2023 – March 31, 2023* Quarterly Spend Plan Update	April 14, 2023
Year 2/Q4	January 1, 2023 – May 31, 2023 <b>Final Report</b>	June 15, 2023

**Reimbursement/Invoicing:**

CDPH will reimburse your Agency upon receipt of invoice. In order to receive your reimbursements, please complete and submit your invoices to: [EquityTeam@cdph.ca.gov](mailto:EquityTeam@cdph.ca.gov). See *Attachment 3* for more information regarding CDPH invoicing requirements.

1. First Quarter Payment: Upon receipt, review and approval of the Spend Plan and Work Plan, CDPH will issue a warrant (check) to your Agency for 25% of your total allocation, this will be issued as an advance payment.
2. Future Payments: Future payments will be based on reimbursement of expenditures. In order to receive future payments, your Agency must complete and submit reporting documentation within *Attachments 1 and 2* following the due dates in the table above.
3. Your Agency must maintain supporting documentation for any expenditures invoiced to CDPH against this source of funding. Documentation should be readily available in the event of an audit or upon request from your Contract Manager. Documentation should be maintained for five years.

**Funding Restrictions:**

All LHJ recipients are bound by the provisions of the federal grant, see the [CDC COVID-19 Health Disparities grant webpage](#) and [CDC General Terms and Conditions for Non-Research Awards](#). For an outline of items not funded under this grant, please see the *Attachment 5: Funding Restrictions*. If you have questions about whether an activity is an allowable cost, contact [EquityTeam@cdph.ca.gov](mailto:EquityTeam@cdph.ca.gov).

**Technical Assistance, Resources, and Peer Support**

California is leveraging this funding opportunity for a statewide process of equity capacity building. CDPH will be organizing several levels of technical assistance activities based on the needs identified. This support may include regional venues for LHJ collaboration and support, equity-focused technical assistance with CDPH Equity Technical Assistance team, topical learning collaboratives and trainings on themes such as recruitment, organizational assessment (based on identified needs), and exploring LHJ regional and peer mentorship partnerships. A grant [Q&A page](#) has also been posted and will be periodically updated with new information.

Thank you for the time your Agency has and will continue to invest in this California's pandemic response and recovery. We are hopeful that this additional funding can support the needs of your local health department and that it provides adequate resources for your participation in this grant. We have made our strongest attempt to keep reporting requirements minimal and incorporated statewide LHJ survey feedback to make this process participatory and impactful. If you have any questions or need further clarification regarding this funding, please reach out to [EquityTeam@cdph.ca.gov](mailto:EquityTeam@cdph.ca.gov).

Sincerely,



Rohan Radhakrishna, MD, MPH, MS  
Deputy Director  
Office of Health Equity  
California Department of Public Health

**Attachments**

Attachment 1: Spend Plan and Expenditure  
Report Attachment 2: Work Plan and Progress  
Report Attachment 3: Invoice Template  
Attachment 4: Local Allocations  
Attachment 5: Funding Restrictions

Cc: Lynda Salcido  
Bryan A. Wheeler



OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS

## REGULAR AGENDA REQUEST

Print

**MEETING DATE** November 16, 2021

**TIME REQUIRED**

**SUBJECT**

Letter from Susan Johnson  
Regarding Owens Valley  
Groundwater Authority Withdrawal

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

### AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

A letter from Benton resident Susan Johnson regarding the Owens Valley Groundwater Sustainability Plan

### RECOMMENDED ACTION:

### FISCAL IMPACT:

**CONTACT NAME:** Queenie Barnard

**PHONE/EMAIL:** 7609325534 / qbarnard@mono.ca.gov

### SEND COPIES TO:

### MINUTE ORDER REQUESTED:

YES  NO

### ATTACHMENTS:

Click to download

[Letter](#)

#### History

Time	Who	Approval
11/8/2021 4:19 PM	County Counsel	Yes
11/2/2021 1:25 PM	Finance	Yes
11/12/2021 3:05 PM	County Administrative Office	Yes

---

**From:** Sue Johnson <[sue.bramlette@gmail.com](mailto:sue.bramlette@gmail.com)>

**Sent:** Thursday, October 28, 2021 1:00:53 PM

**To:** Rhonda Duggan <[rduggan@mono.ca.gov](mailto:rduggan@mono.ca.gov)>; Scheereen Dedman <[sdedman@mono.ca.gov](mailto:sdedman@mono.ca.gov)>

**Subject:** Re: OVGA Withdrawal

Some people who received this message don't often get email from [sue.bramlette@gmail.com](mailto:sue.bramlette@gmail.com). [Learn why this is important](#)

**[EXTERNAL EMAIL]**

To all concerned:

I (Susan Johnson) residing in Benton and the Tri-Valley district believe that the Owens Valley Groundwater Sustainability Plan would be detrimental To our residents and farmers of the Tri-Valley area...

Our water rights will be under the control of an organization that is basically controlled by Inyo County where we would have no say in their decisions. As residents of Mono County we need to be represented by our elected officials... not ones in another County. As taxpayers here in Mono, we should be treated as residents of our County's authority...

Please refer to the vote on December 15th 2020 that was passed by your Board to Withdraw from the OVGA when the Groundwater Sustainability Plan was completed.

I would ask that you honor that vote and withdraw...

Please forward this email to the Honorable members of the Mono County Board of Supervisors regarding the County's membership in the Owens Valley Groundwater Authority.

Thank you,

Susan Johnson  
57451 Hwy 120  
Benton, CA 93512



**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

**REGULAR AGENDA REQUEST**

Print

**MEETING DATE** November 16, 2021

**TIME REQUIRED**

**SUBJECT** Application for Alcoholic Beverage License - Balanced Rock Saloon

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

**AGENDA DESCRIPTION:**

(A brief general description of what the Board will hear, discuss, consider, or act upon)

An application to the State of California Department of Alcoholic Beverage Control for Alcoholic Beverage License by B-ROC, LLC doing business as BALANCED ROCK SALOON located at 2588 HWY 158, JUNE LAKE, CA 93529.

**RECOMMENDED ACTION:**

**FISCAL IMPACT:**

**CONTACT NAME:** Queenie Barnard

**PHONE/EMAIL:** 7609325534 / qbarnard@mono.ca.gov

**SEND COPIES TO:**

**MINUTE ORDER REQUESTED:**

YES  NO

**ATTACHMENTS:**

Click to download
<a href="#">Application</a>

**History**

Time	Who	Approval
11/8/2021 4:11 PM	County Counsel	Yes
11/10/2021 10:14 AM	Finance	Yes
11/12/2021 3:05 PM	County Administrative Office	Yes

**APPLICATION FOR ALCOHOLIC BEVERAGE LICENSE(S)**

ABC 211 (6.99)

**TO:** Department of Alcoholic Beverage Control  
 4800 STOCKDALE HWY  
 STE 213  
 BAKERSFIELD, CA 93309  
 (661) 395-2731

File Number: **632630**  
 Receipt Number: **2691394**  
 Geographical Code: **2600**  
 Copies Mailed Date: **October 26, 2021**  
 Issued Date:

**RECEIVED**

**OCT 29 2021**

DISTRICT SERVING LOCATION: **BAKERSFIELD**

First Owner: **B-ROC, LLC**  
 Name of Business: **BALANCED ROCK SALOON**  
 Location of Business: **2588 HWY 158**  
**JUNE LAKE, CA 93529**

OFFICE OF THE CLERK

County: **MONO**

Is Premises inside city limits? **No** Census Tract: **0001.01**

Mailing Address:(If different from premises address) **3505 EL CAMINO REAL**  
**PALO ALTO, CA 94306**

Type of license(s): **47** Dropping Partner: Yes\_\_\_ No

Transferor's license/name: **601626 / B-ROC, LLC**

<u>License Type</u>	<u>Transaction Type</u>	<u>Master</u>	<u>Secondary LT And Count</u>
47 - On-Sale General Eating Place	PER	Y	47[ 1 ]
47 - On-Sale General Eating Place	PER	N	

<u>License Type</u>	<u>Transaction Description</u>	<u>Fee Code</u>	<u>Dup</u>	<u>Date</u>	<u>Fee</u>
Application Fee	STATE FINGERPRINTS	NA	2	10/26/21	\$78.00
Application Fee	PERSON TO PERSON TRF	NA	0	10/26/21	\$1,250.00
Application Fee	FEDERAL FINGERPRINTS	NA	2	10/26/21	\$48.00
47 - On-Sale General Eating Place	ANNUAL FEE	P0	1	10/26/21	\$1,245.00
Total					\$2,621.00

Have you ever been convicted of a felony? **No**

Have you ever violated any provisions of the Alcoholic Beverage Control Act, or regulations of the Department pertaining to the Act? **No**

STATE OF CALIFORNIA County of MONO

Date: October 26, 2021

Applicant Name(s)

B-ROC, LLC

BALANCED ROCK GRILL LLC



**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

**REGULAR AGENDA REQUEST**

Print

**MEETING DATE** November 16, 2021

**TIME REQUIRED**

**SUBJECT**

Letter from Acting District Ranger  
LeeAnn Murphy Regarding the Long  
Valley Exploratory Drilling Project

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

**AGENDA DESCRIPTION:**

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Acting Mammoth District Ranger Leeann Murphy's letter of response to the Mono County Board of Supervisors letter dated October 13, 2021 regarding the decision memo issued for the Long Valley Exploratory Drilling Project.

**RECOMMENDED ACTION:**

**FISCAL IMPACT:**

**CONTACT NAME:** Queenie Barnard

**PHONE/EMAIL:** 7609325534 / qbarnard@mono.ca.gov

**SEND COPIES TO:**

**MINUTE ORDER REQUESTED:**

YES  NO

**ATTACHMENTS:**

Click to download
<a href="#">INF Letter</a>
<a href="#">Letter to USFS INF</a>

**History**

Time	Who	Approval
11/8/2021 4:20 PM	County Counsel	Yes
11/10/2021 10:14 AM	Finance	Yes
11/12/2021 3:05 PM	County Administrative Office	Yes

**Date:** November 5, 2021

Jennifer Kreitz  
Chair, Mono County Board of Supervisors  
P.O. Box 715  
Bridgeport, CA 93517

Dear Jennifer,

This letter is in response to your written communication regarding the Decision Memo issued for the Long Valley Exploration Drilling Project, which I received on October 13, 2021. The Board expressed concern about the Forest Service providing greater transparency and public communication regarding this project as it begins, is undertaken, and is rehabilitated after completion.

The Board expressed concerns regarding the timeline for this project, particularly in regards to the categorical exclusion used that refers to mining operations occurring less-than-one-year in duration and that there were factors that seem to impact that timeframe. As a reminder my decision to apply 36 CFR 220.6(e)(8) was not solely based on a timeframe for the project. It was also based on the fact that there would be no more than 0.32 miles (1,700 linear feet) of temporary road construction. All of these factors were used in determining this as the applicable categorical exclusion to use (page 3 [Decision Memo](#)). The timeframe of one year or less is based on mineral investigations and their incidental support activities, as stated in this categorical exemption. The Forest Service is currently in discussions with KORE Mining, Ltd (KORE Mining) to determine their plans for starting implementation. The Forest Service will notify the Board, as well as the public, when we have a clear understanding of the timeframe for implementation.

Another concern you raised was a lack of clarification on who is responsible for oversight of this project, including operations, conditions, and resource protection measures. The ultimate responsible official for this project is the District Ranger for the Mammoth Ranger District. I carry this responsibility through the end of my appointment in early December. When the new permanent District Ranger, Fred Wong, starts, they will take on this responsibility. If there is a gap in between myself and the new District Ranger, Lesley Yen the Forest Supervisor, would be the responsible official. The responsibility for daily operations of the project, including communication with KORE Mining, leading monitoring of project operations, and monitoring of rehabilitation, falls to our project lead, Colleen Garcia, Geologist and Minerals Program Manager for the Inyo National Forest. As well as Colleen, other forest specialists will provide support in monitoring activities.

The third concern in your letter relates to rehabilitation. Table 6 of the [Plan of Operations](#) describes the revegetation success criteria that will be used to determine when rehabilitation



activities are successful. Section J of the Plan of Operations (p. 25-26) includes the monitoring plan that will be conducted by KORE Mining. Kore Mining will be responsible for the post-exploration rehabilitation actions, with Forest Service providing oversight, review, and the final approval for determining if the rehabilitation meets the success criteria.

I understand the public's significant interest in and concern about this project and will be communicating that to the permanent District Ranger, Fred Wong, so he can continue to provide transparency and clarification throughout the life of this project.

Thank you for your correspondence regarding the Board's concerns about this project. The Inyo National Forest values our cooperative working relationship and looks forward to continuing that relationship.

Sincerely,

LEEANN MURPHY  
Acting District Ranger

cc: Lesley Yen, Inyo National Forest Supervisor  
Honorable Representative Jay Obernolte  
Town of Mammoth Lakes  
Bureau of Land Management  
U.S. Geological Survey  
U.S. Fish & Wildlife Service  
California Department of Fish & Wildlife  
Los Angeles Department of Water & Power  
Lahontan Regional Water Quality Control Board  
Sierra Club, Range of Light Group  
Friends of the Inyo



Jennifer Kreitz ~ District One    Rhonda Duggan ~ District Two    Bob Gardner ~ District Three  
John Peters ~ District Four    Stacy Corless ~ District Five

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## BOARD OF SUPERVISORS COUNTY OF MONO

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P.O. BOX 715, BRIDGEPORT, CALIFORNIA 93517  
(760) 932-5530 • FAX (760) 932-5531

*Scheereen Dedman, Clerk of the Board*

October 13, 2021

Leeann Murphy  
Acting District Ranger  
Mammoth Ranger District  
P.O. Box 148  
Mammoth Lakes, CA 93546

RE:    Decision Memo Issued for the Long Valley Exploration Drilling Project

Dear Ms. Murphy,

The Mono County Board of Supervisors (the “Board”) writes regarding the issuance of a decision memo on September 27, 2021, for the proposed drilling exploration by KORE Mining Ltd. (“KORE Mining”) in the Long Valley of Mono County. In light of the more than 1,000 comments regarding this project, many of which came from Mono County residents, the Board urges the Forest Service to provide greater transparency and public communication regarding this project as it begins, is undertaken, and is rehabilitated after completion.

First, the Board would like to voice concerns regarding the timeline for the approved project. In the initial Schedule of Proposed Actions for the proposed drilling project, a decision from the Forest Service was anticipated in July 2021. The Decision Memo was not released until September 27, 2021, and indicated that the KORE Mining project was expected to begin in Fall 2021. However, the Decision Memo also refers to necessary permits not yet obtained by KORE Mining from other regulatory entities such as the Great Basin Unified Air Pollution District. The timeline for this project is unclear from the Decision Memo. Given that the decision to issue a Categorical Exclusion was based in part on the less-than-one-year duration of the proposed project, the timeline seems critical to ensuring the project is operating properly within the scope of its approvals. The Board and the residents of Mono County would appreciate greater public communication about the projected timeline for the project.

Second, the Board would appreciate clarification and communication about who will be responsible for oversight of the KORE Mining project operations, conditions, and mitigations. The Mammoth Ranger District is without a permanent district ranger and currently only has an acting district ranger with an unclear term. The Board and the public would benefit from a clear plan that identifies monitoring methods or compliance checks as well as who will be responsible

for ensuring that the measures described in the Decision Memo are complied with throughout the lifetime of the exploratory drilling project.

In addition, the Decision Memo emphasizes the need for adequate rehabilitation following the completion of the project, with which the Board wholeheartedly agrees. However, the Decision Memo describes the post-exploration restoration activities without identifying which entity—the Forest Service or KORE Mining—will be responsible for those restoration activities. The Board and the residents of Mono County have expressed concerns regarding the exploration project because of its potential for impacts to threatened Bi-State Sage Grouse populations and habitat. The Board appreciates the inclusion in the Decision Memo of details regarding habitat restoration after completion of the project but would appreciate more detailed communication about who will undertake the restoration work, who will evaluate the progress of the restoration, and what criteria will be used to determine whether it is satisfactory.

The KORE Mining exploratory drilling project has drawn significant interest and concern from residents across Mono County. The Board urges the Forest Service to provide more public communication regarding the timeline, oversight, and restoration activities for the approved project, and requests that the Forest Service provide a written response to this letter regarding the concerns the Board has identified.

Sincerely,

  
Jennifer Kreitz (Oct 14, 2021 11:38 PDT)

Jennifer Kreitz, Chair  
Mono County Board of Supervisors

CC: Lesley Yen, Inyo National Forest Supervisor  
Honorable Representative Jay Obernolte  
Town of Mammoth Lakes  
Bureau of Land Management  
U.S. Geological Survey  
U.S. Fish & Wildlife Service  
California Department of Fish & Wildlife  
Los Angeles Department of Water & Power  
Lahontan Regional Water Quality Control Board  
Sierra Club, Range of Light Group  
Friends of the Inyo



**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

## **REGULAR AGENDA REQUEST**

Print

**MEETING DATE** November 16, 2021

**TIME REQUIRED**

**SUBJECT**

California State Association of  
Counties (CSAC) Circle of Service  
Award to Supervisor John Peters

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

### **AGENDA DESCRIPTION:**

(A brief general description of what the Board will hear, discuss, consider, or act upon)

The California State Association of Counties (CSAC) is honoring Supervisor John Peters with their prestigious Circle of Service Award on December 2 for his work on behalf of CSAC and California Counties. This award is a way for CSAC to recognize County officials, staff and other association-affiliated members whose service to their Association and membership has been substantially above and beyond the expectation.

### **RECOMMENDED ACTION:**

### **FISCAL IMPACT:**

**CONTACT NAME:** Queenie Barnard

**PHONE/EMAIL:** 7609325534 / qbarnard@mono.ca.gov

### **SEND COPIES TO:**

### **MINUTE ORDER REQUESTED:**

YES  NO

### **ATTACHMENTS:**

Click to download  
 [CSAC Letter](#)

#### **History**

<b>Time</b>	<b>Who</b>	<b>Approval</b>
11/12/2021 10:04 AM	County Counsel	Yes
11/10/2021 11:01 AM	Finance	Yes
11/12/2021 3:05 PM	County Administrative Office	Yes



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Sonoma County

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**Past President**

Lisa A. Bartlett  
Orange County



**EXECUTIVE DIRECTOR**

Graham Knaus

November 4, 2021

Dear Supervisor John Peters,

The California State Association of Counties (CSAC) would like to honor you with our prestigious **Circle of Service Award** for your work on behalf of CSAC and California Counties. This award is a way for CSAC to recognize County officials, staff and other association-affiliated members whose service to our Association and membership has been substantially above and beyond the expectation.

As a Mono County Supervisor, you have championed rural counties while co-chairing CSAC's Broadband Working Group and represented California on NACo's Broadband Task Force Working Group. Providing a critical link between state and federal efforts to expand broadband availability, you helped direct policy for both organizations, and participated in events including a Congressional briefing on NACo's Broadband Task Force Report. We greatly appreciate your service and dedication on a county, state and national level.

Your award will be presented during CSAC's Awards Breakfast on December 2 at 8 a.m., as part of our 127<sup>th</sup> Annual Meeting in Monterey, CA. We hope you can attend and accept your award in person.

Thank you for all your contributions to our Association and California's 58 Counties. CSAC's ongoing success is due in large part to individuals like you.

Sincerely,

CSAC Board of Directors



OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS

## REGULAR AGENDA REQUEST

Print

**MEETING DATE** November 16, 2021

**Departments: Clerk of the Board**

**TIME REQUIRED** 30 minutes

**PERSONS APPEARING BEFORE THE BOARD** Chris Smallcomb, NWS Reno

**SUBJECT** Winter Seasonal Outlook  
Presentation

### AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Presentation by Chris Smallcomb of the National Weather Service in Reno regarding the 2021-22 Winter Outlook.

### RECOMMENDED ACTION:

None, informational only.

### FISCAL IMPACT:

None.

**CONTACT NAME:** Queenie Barnard

**PHONE/EMAIL:** 7609325534 / qbarnard@mono.ca.gov

### SEND COPIES TO:

### MINUTE ORDER REQUESTED:

YES  NO

### ATTACHMENTS:

Click to download

[Presentation](#)

### History

Time	Who	Approval
11/8/2021 4:11 PM	County Counsel	Yes
11/10/2021 10:28 AM	Finance	Yes
11/12/2021 3:03 PM	County Administrative Office	Yes



# Pre-Winter 2021 - Here We Go Again...

Weather Forecast Office  
Reno, NV  
Thursday, November 11



*Chris Smallcomb  
NWS Reno  
chris.smallcomb@noaa.gov*

**Drought is firmly entrenched.**

**Everything was on fire or covered in smoke.**

**Summer was way too hot and dry.**

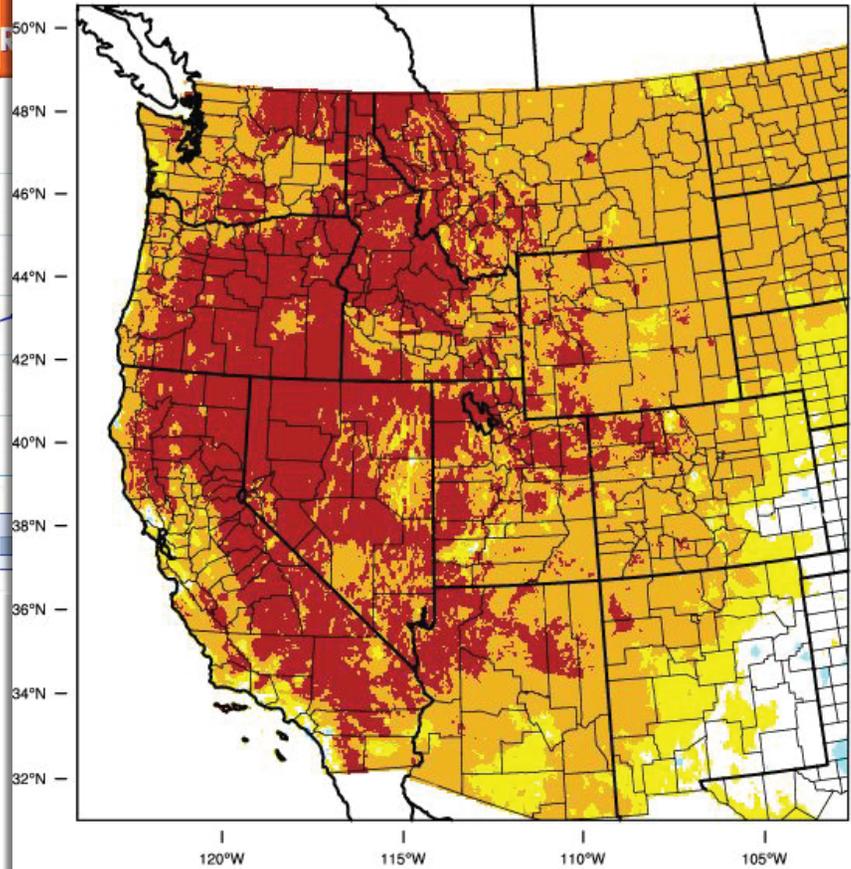
**So, will Winter 2021-22 save us all??**



# Summer 2021: It Was Certainly Hot

Weather Forecast Office  
Reno, NV  
Thursday, November 11

### Western United States - Mean Temperature June-August 2021 Percentile



- RECORD WARMEST
- MUCH ABOVE NORMAL Top 10%
- ABOVE NORMAL Top 33%
- NEAR NORMAL
- BELOW NORMAL Bottom 33%
- MUCH BELOW NORMAL Bottom 10%
- RECORD COLDEST

WestWide Drought Tracker, U Idaho/WRCC Data Source: PRISM (Prelim), created 2 SEP 2021

Data is preliminary and not yet official.

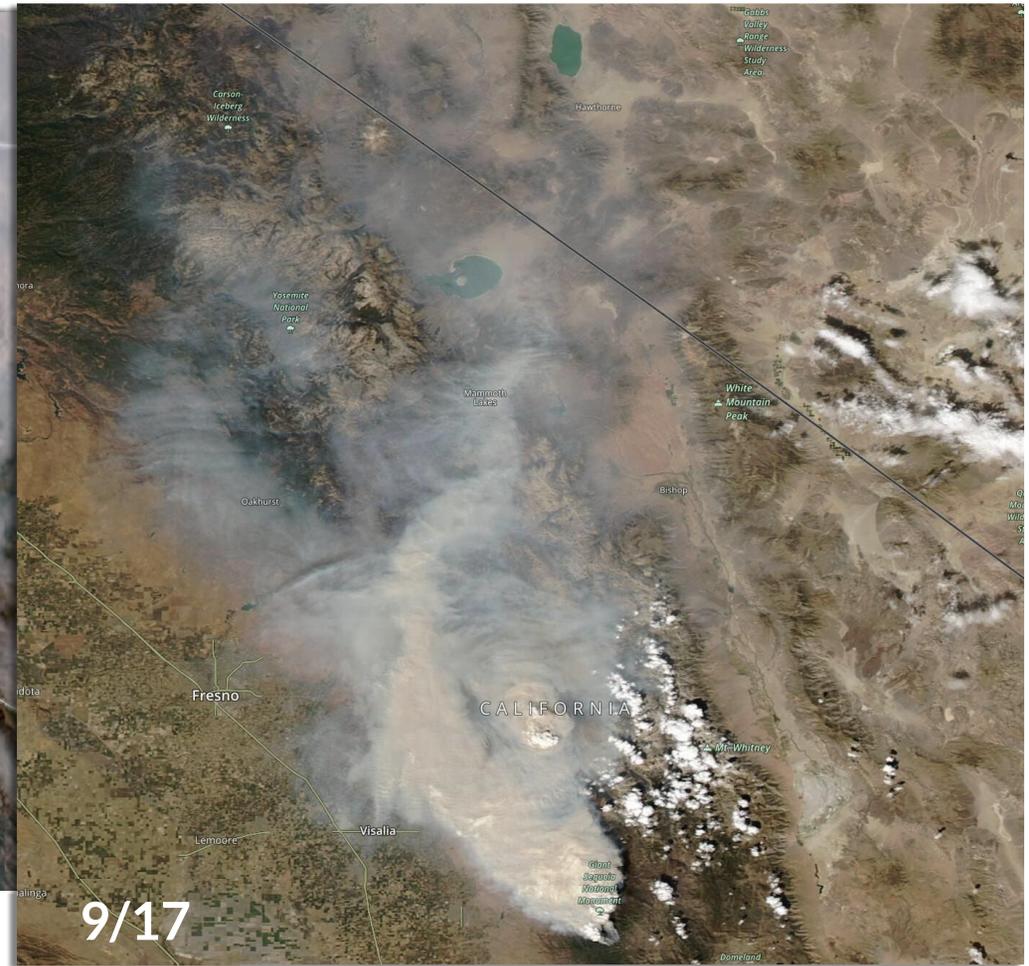
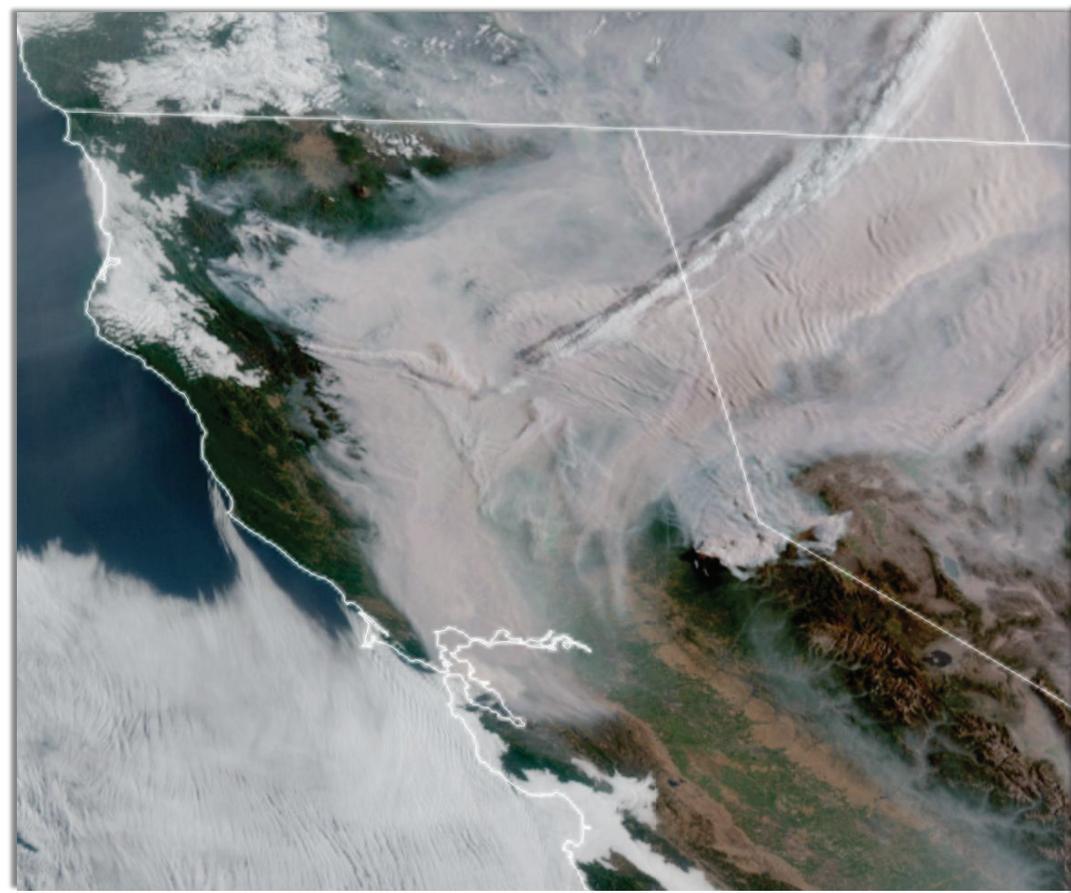
liminary and not yet official  
port records go back to 1937





# Summer 2021: Also Known as “Smoke Season”

Weather Forecast Office  
Reno, NV  
Thursday, November 11





# Why So Many Explosive, Mega Fires?

Weather Forecast Office  
Reno, NV  
Thursday, November 11

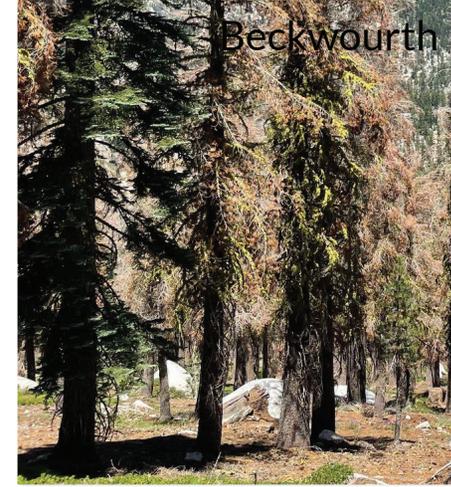


## Plume Dominated Fires

Drought and record dry timber vegetation.

Longer, more intense heat waves.

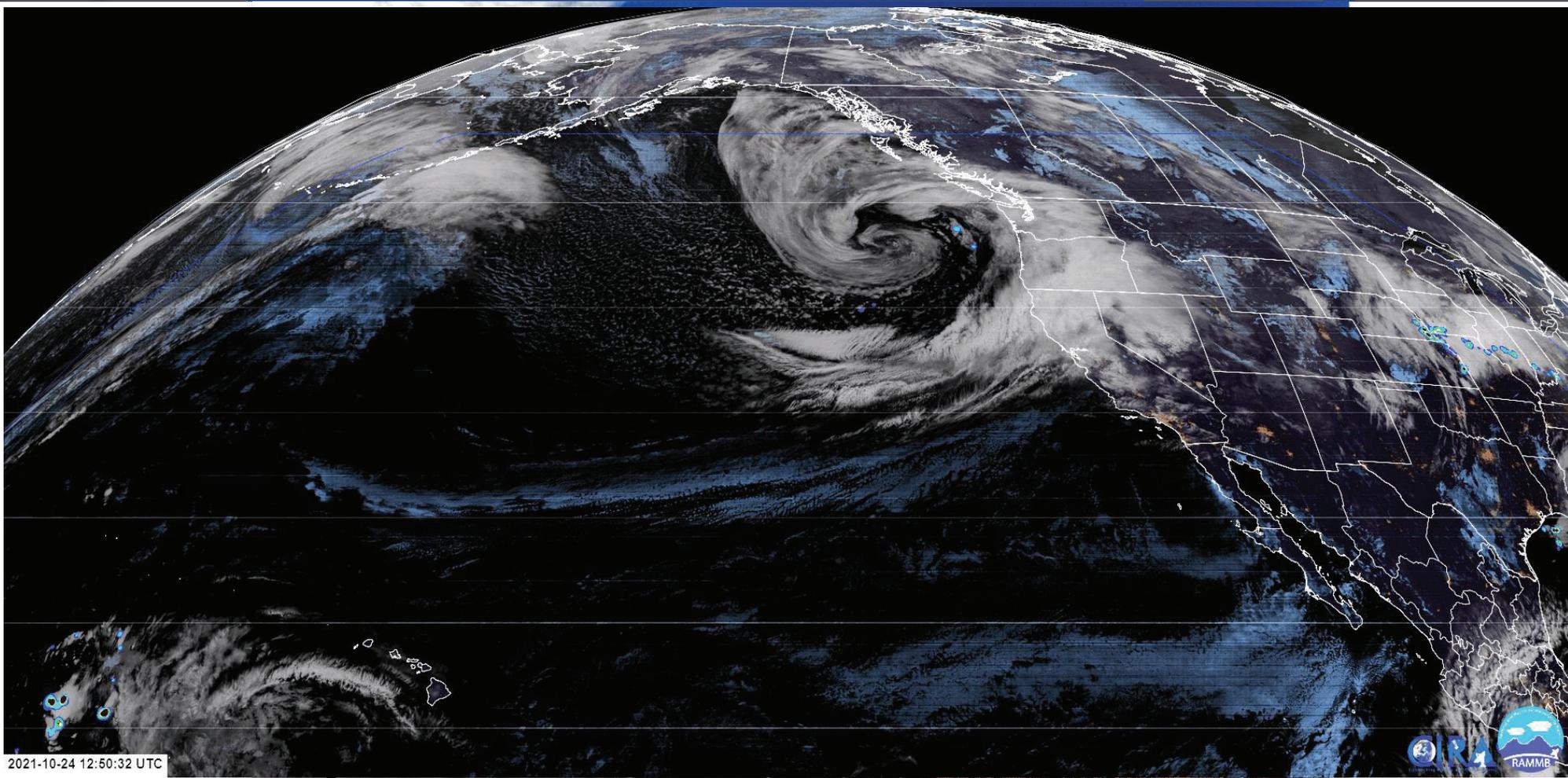
Dry and unstable atmosphere.





# October 23-25 - Super Mega Atmospheric River

Weather Forecast Office  
Reno, NV  
Thursday, November 11



2021-10-24 12:50:32 UTC

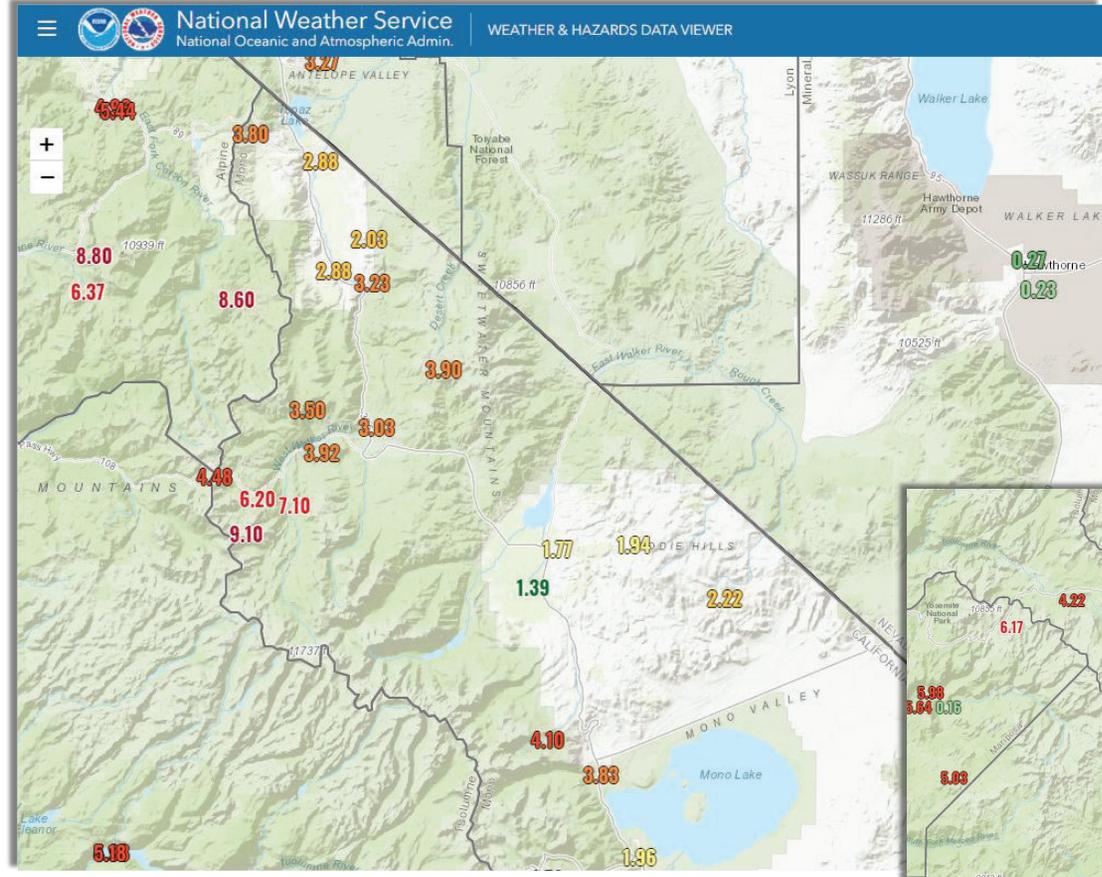


Oct 26, 2021 - Flooded fields in the Carson Valley near Genoa



# October 23-25 - Super Mega Atmospheric River

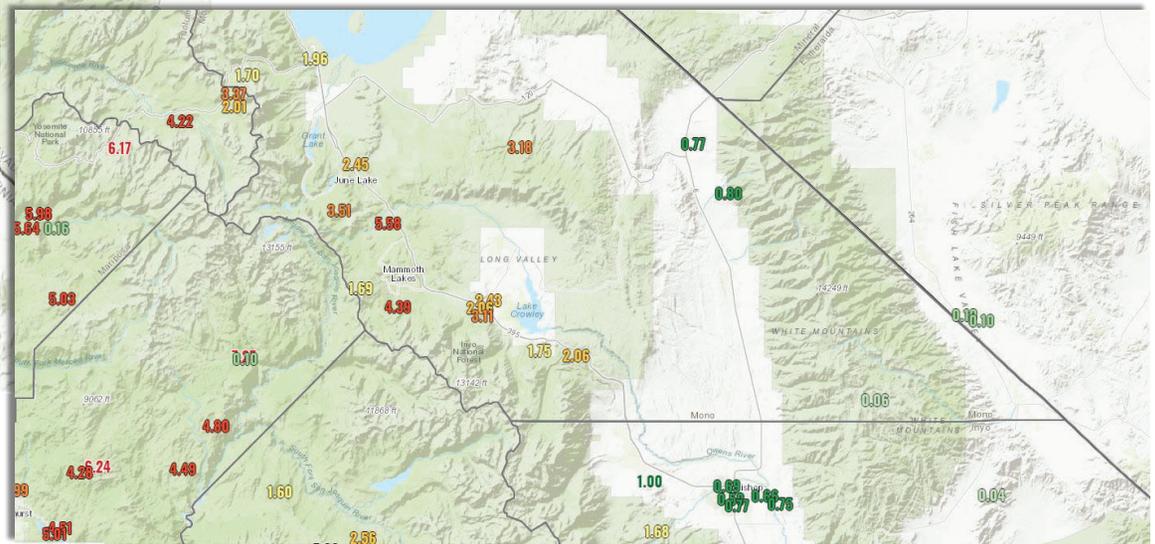
Weather Forecast Office  
Reno, NV  
Thursday, November 11



## Eastern Sierra Rainfall Stats

Bodie 2.22" - 25th highest two day total since 1963.

Highest two day total for October.





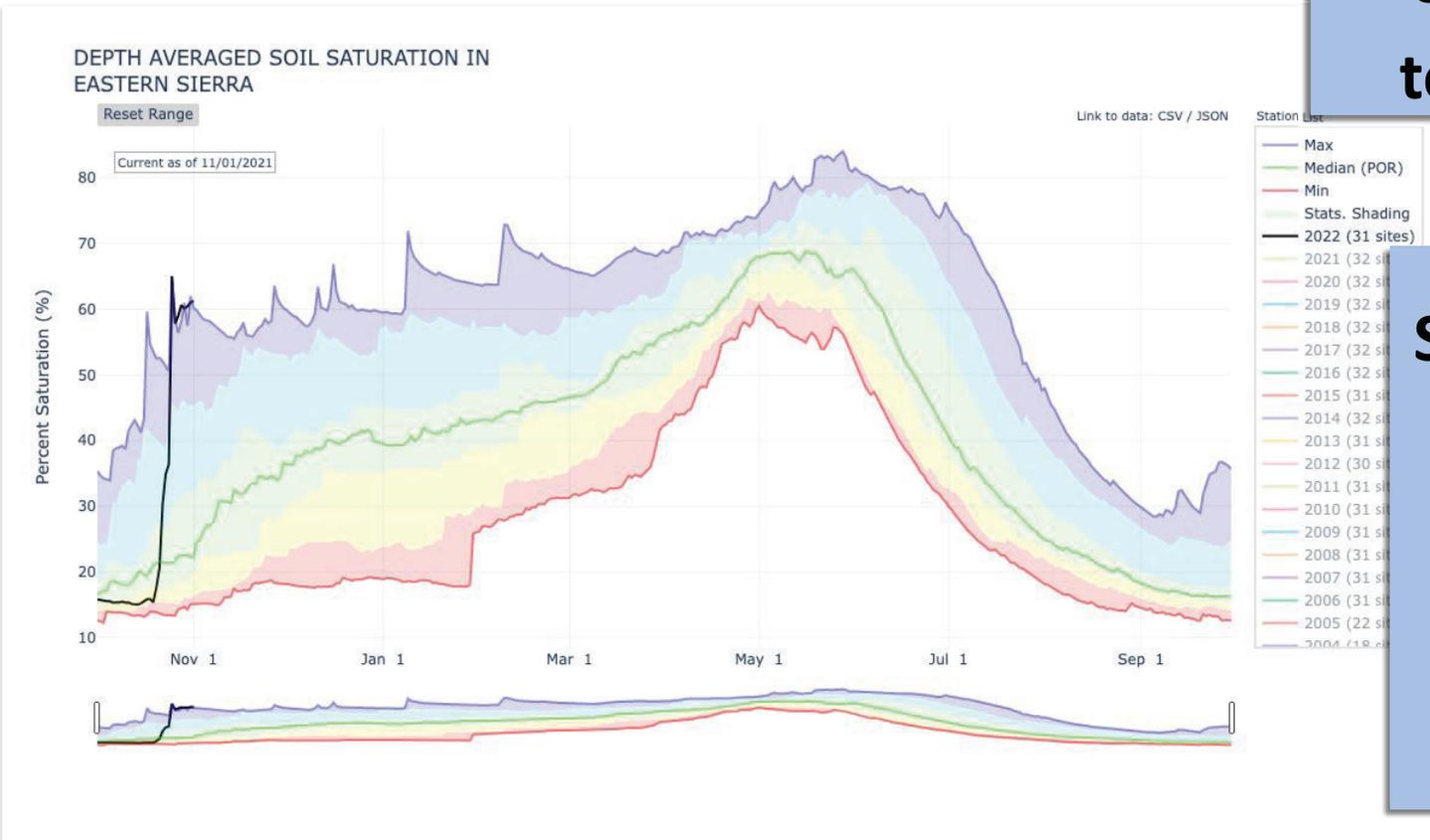
# October 23-25 - Super Mega Atmospheric River

Weather Forecast Office  
Reno, NV  
Thursday, November 11

## Does this help the drought?

**Yes! But one big storm won't totally end it.**

**Soil moistures now quite high. That'll really help with runoff efficiency next spring.**

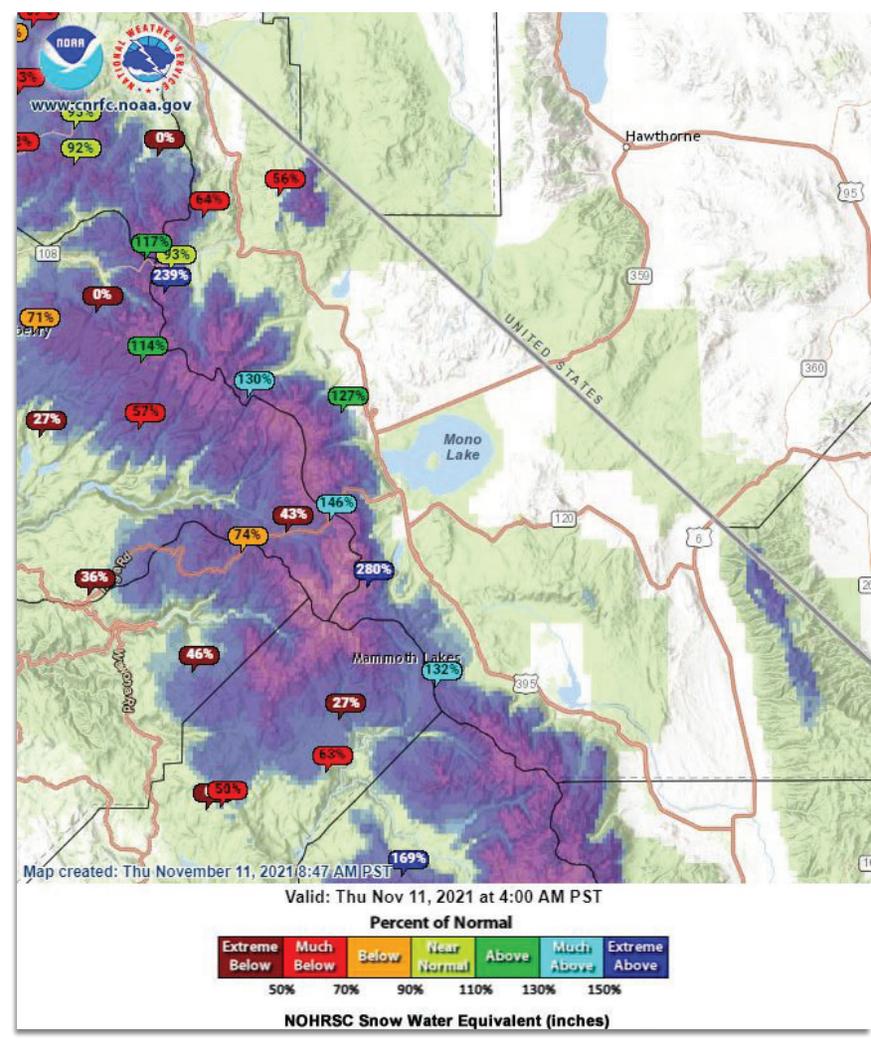




# October 23-25 - Super Mega Atmospheric River

Weather Forecast Office  
Reno, NV  
Thursday, November 11

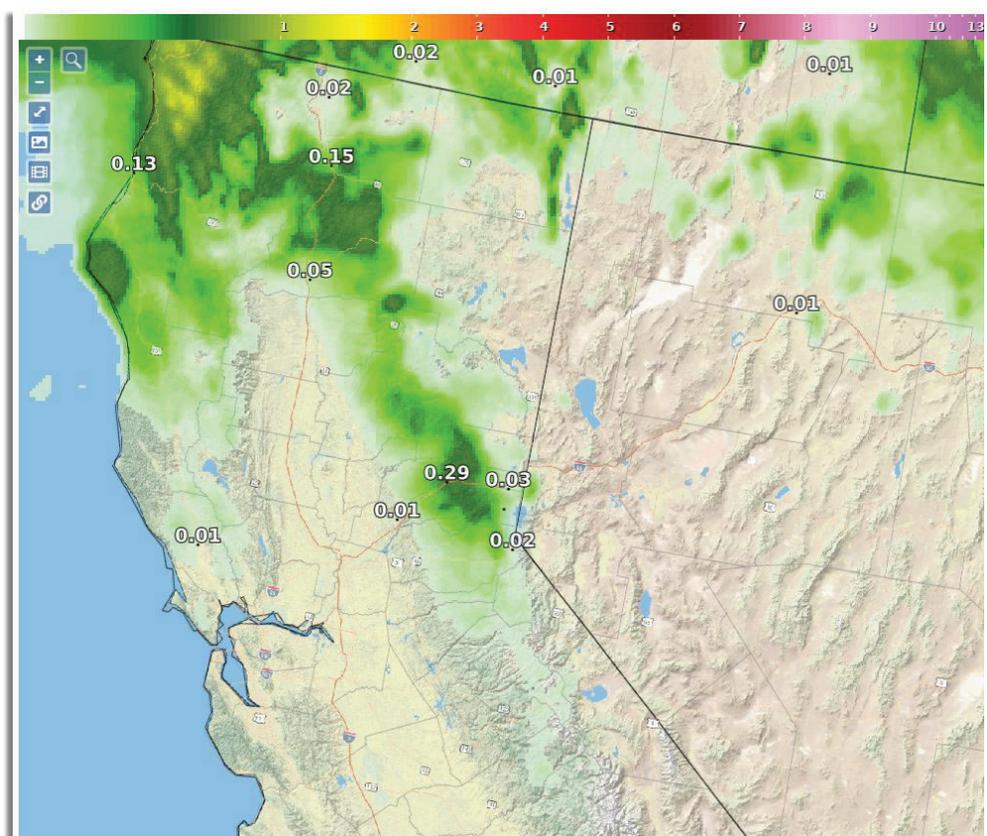
Where it did snow, it's A LOT for this early in the season!





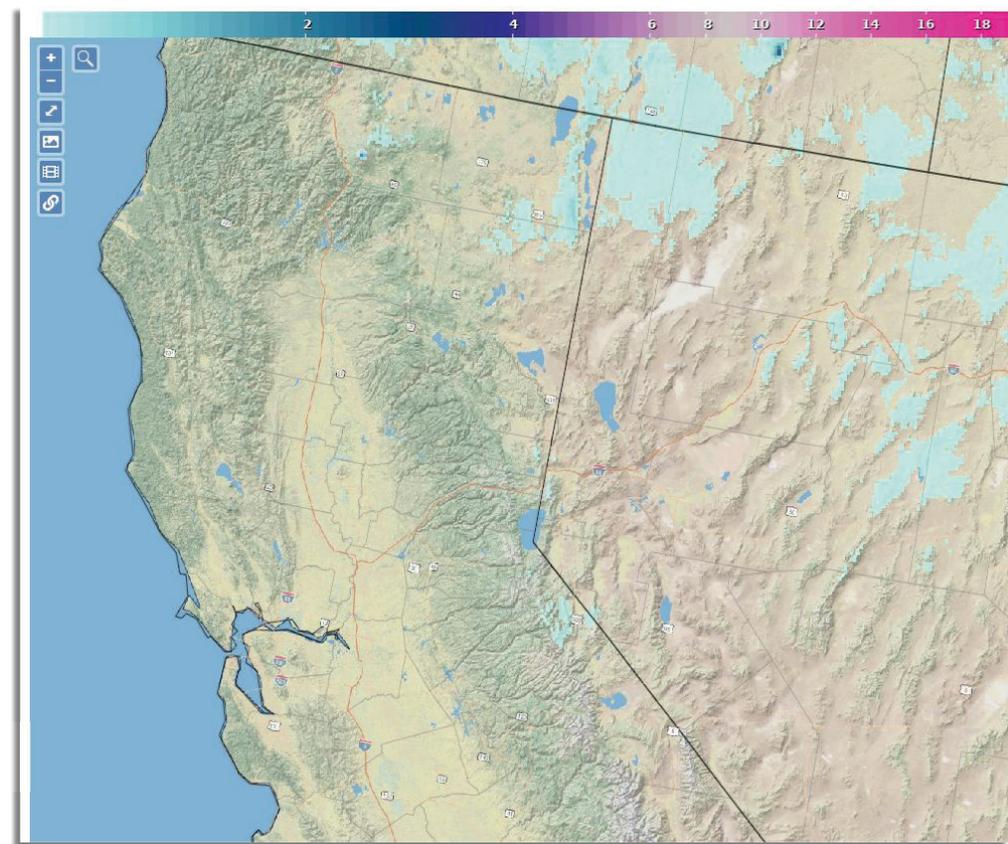
# Week One: Very Quiet for November

Weather Forecast Office  
Reno, NV  
Thursday, November 11



Total forecast precipitation thru Wednesday Nov 17th.

Total forecast snowfall thru Wednesday Nov 17th.





# Week Two: Leaning Quiet & Mild, But...

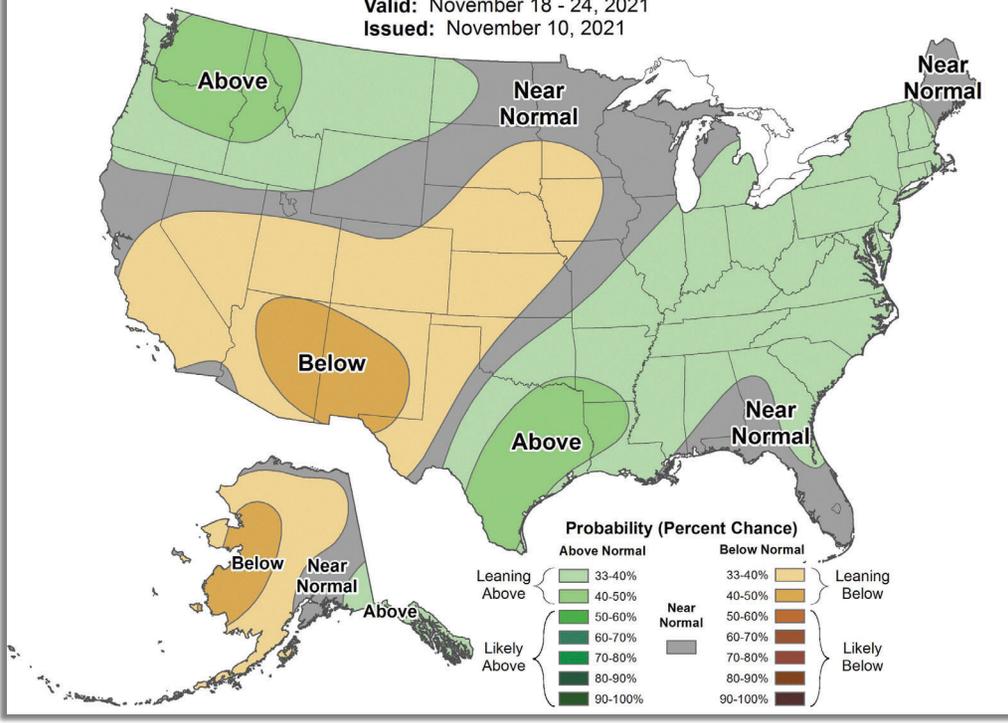
Weather Forecast Office  
Reno, NV  
Thursday, November 11



## 8-14 Day Precipitation Outlook



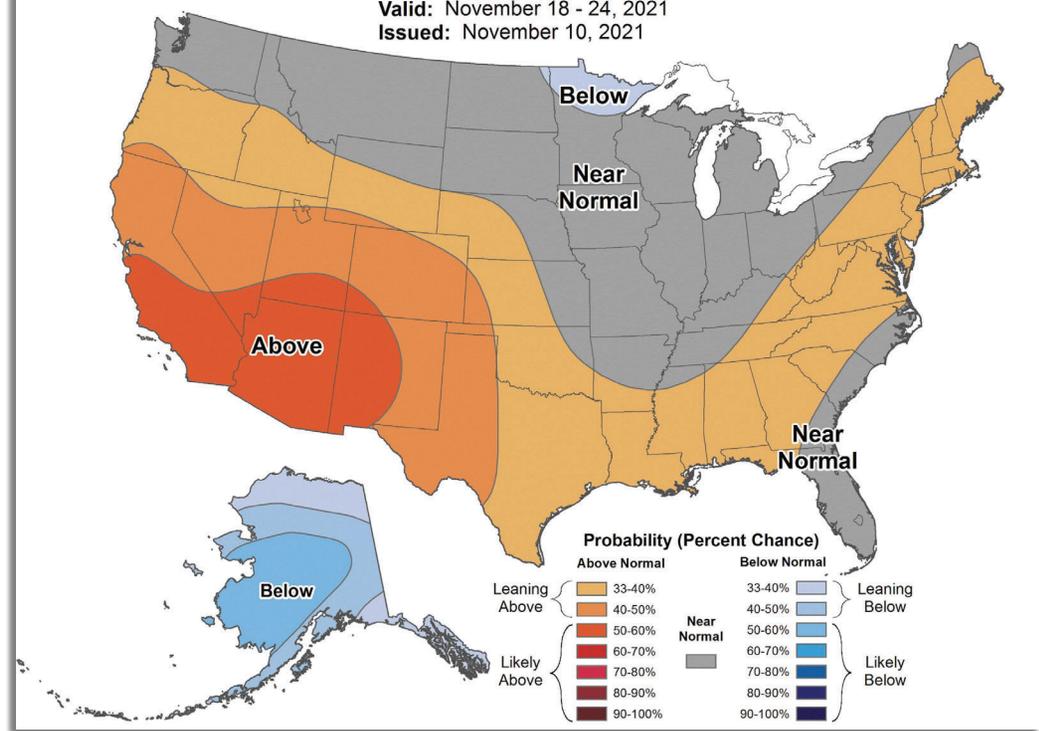
Valid: November 18 - 24, 2021  
Issued: November 10, 2021



## 8-14 Day Temperature Outlook



Valid: November 18 - 24, 2021  
Issued: November 10, 2021

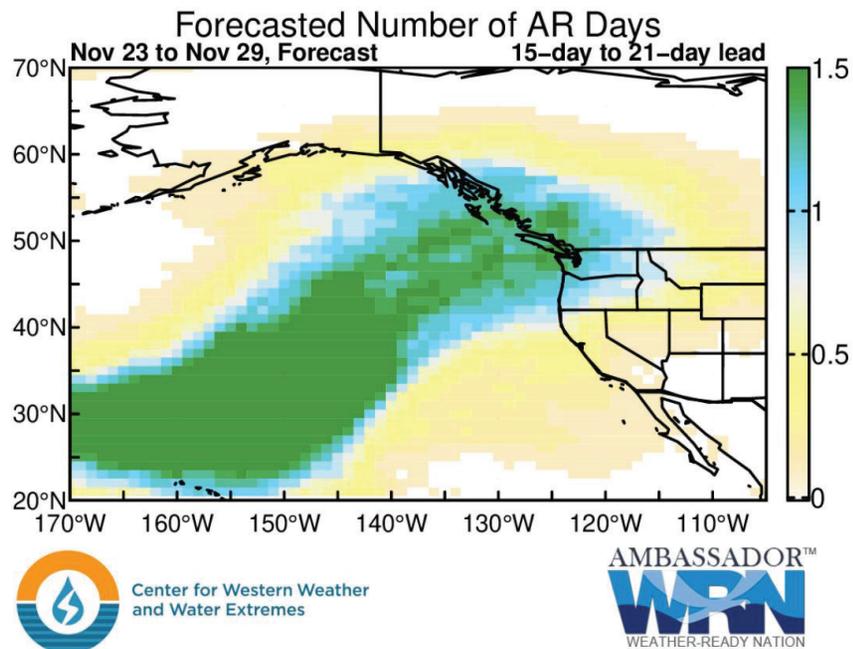




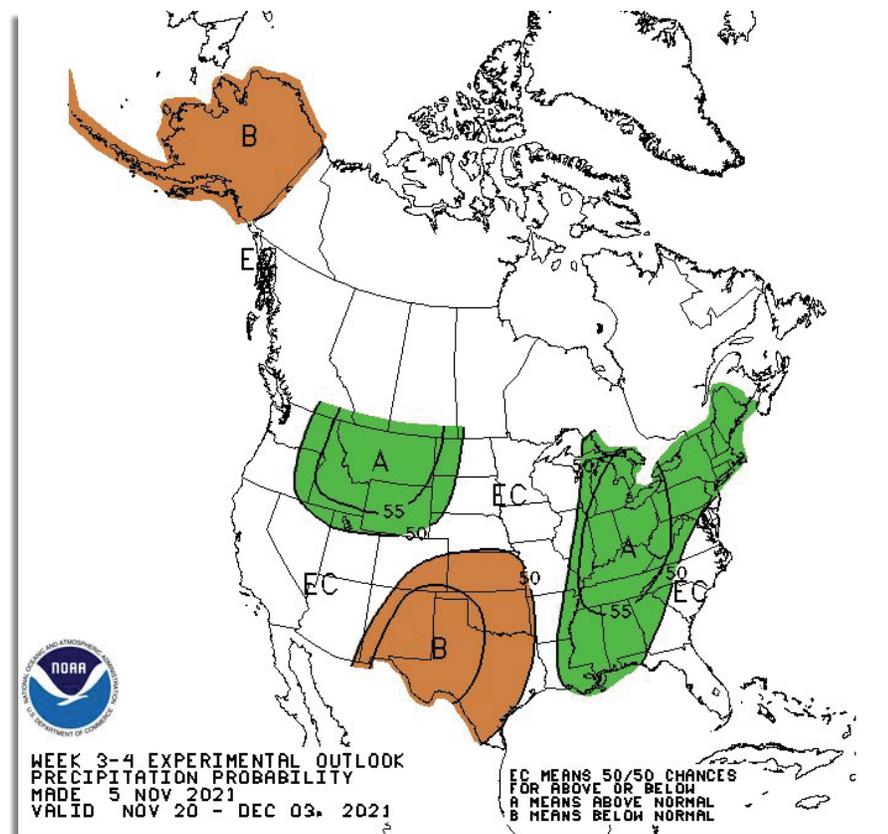
# Week 3-4: No Screaming Signals for End of Nov.

Weather Forecast Office  
Reno, NV  
Thursday, November 11

NCEP Experimental Forecast Initialized: Nov 08, 2021



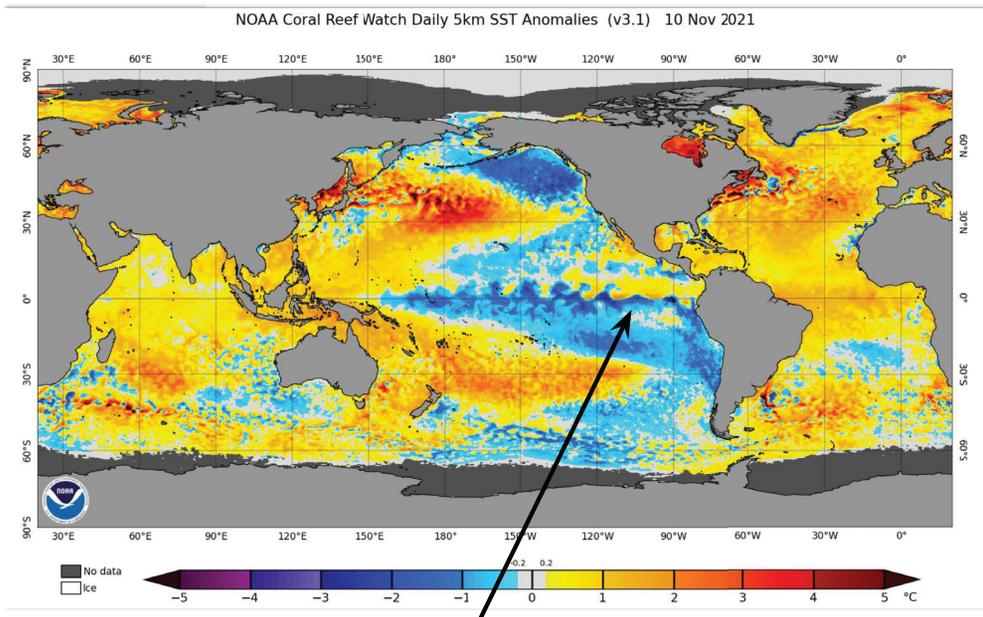
Late November CPC Outlook - no clear signals.  
Experimental AR landfall forecasts showing AR  
track remaining well north of CA & NV.





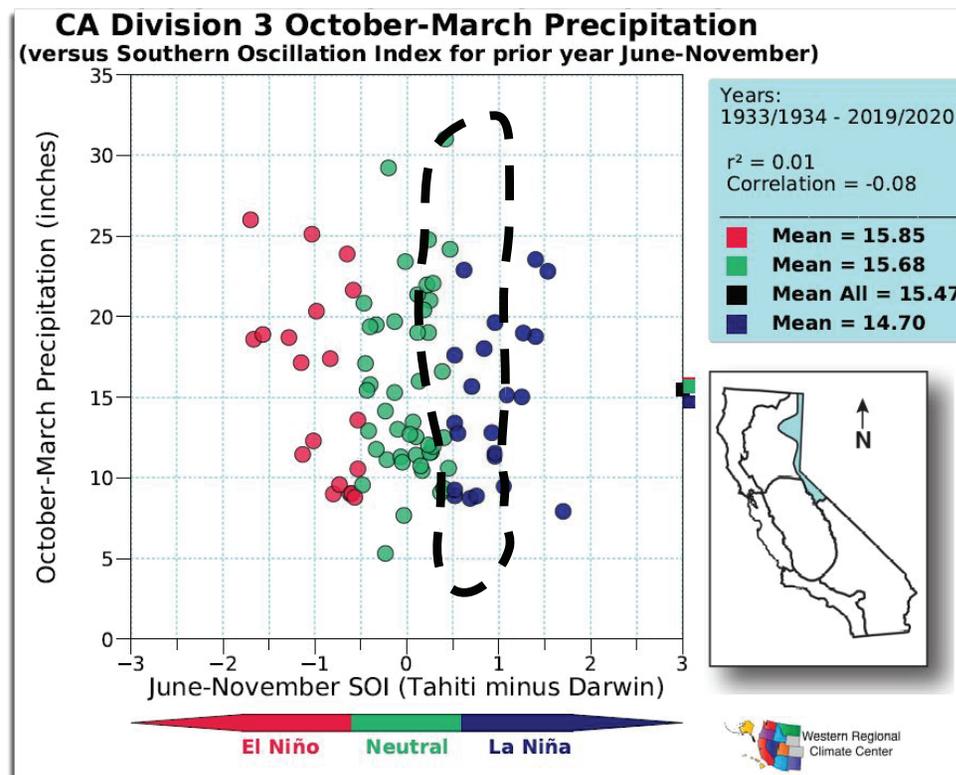
# ENSO - What Does a Weak La Niña Mean?

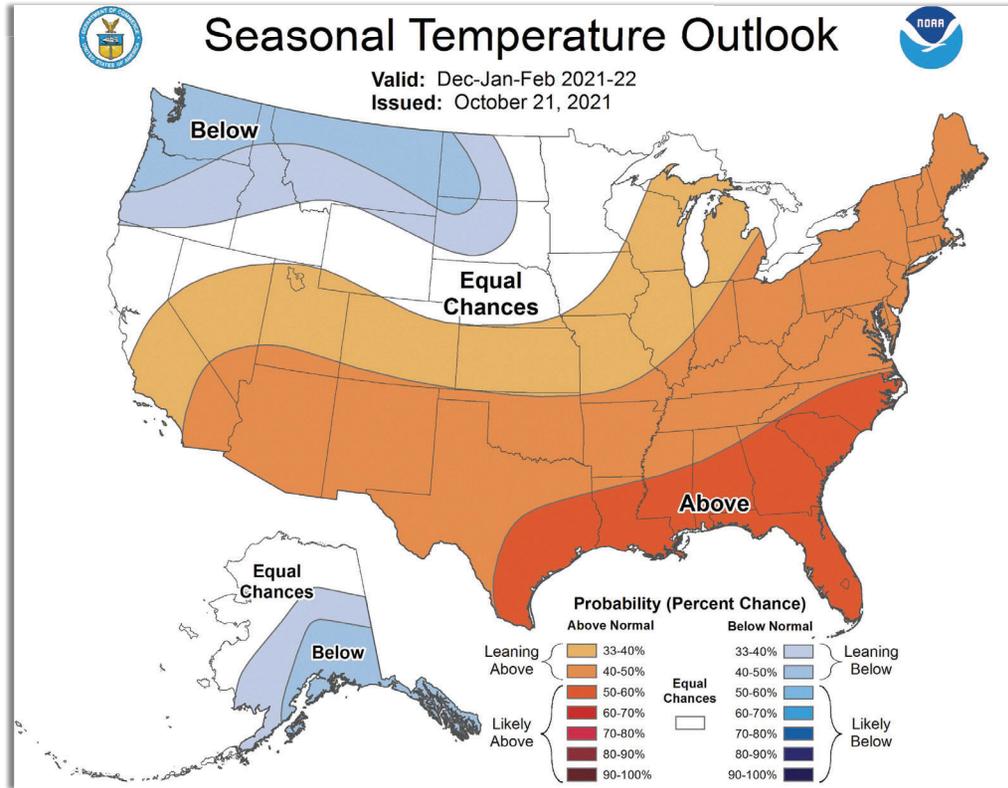
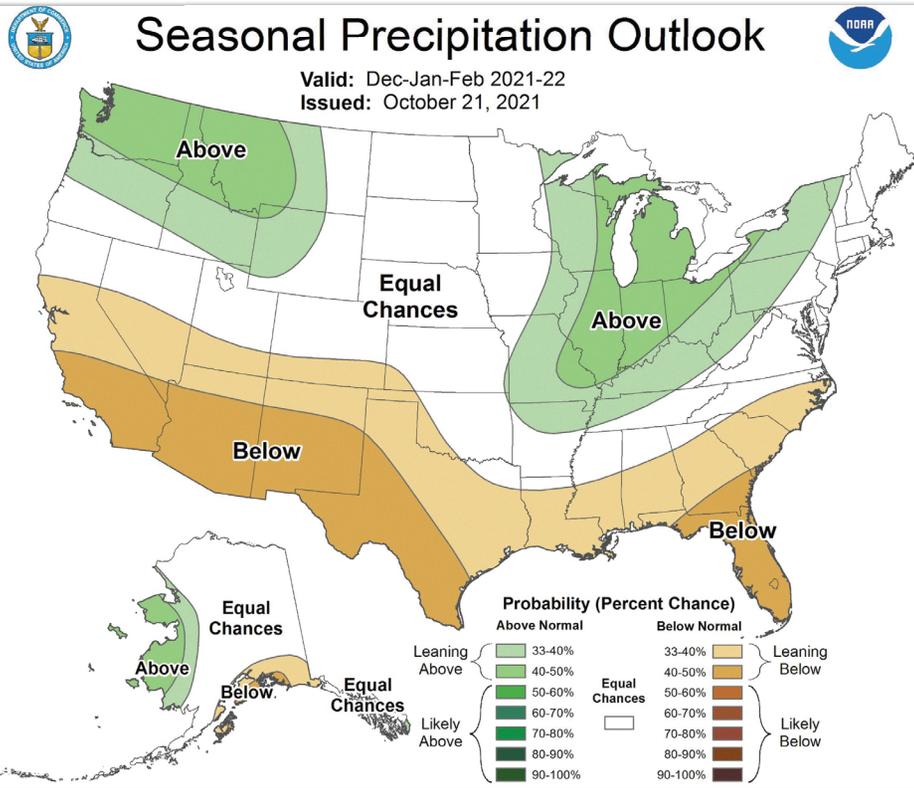
Weather Forecast Office  
Reno, NV  
Thursday, November 11



Weak-moderate La Niña situation setting up in the tropical Pacific - cooler than normal water temps.

Anything goes? Weak La Nina phases have the widest variability in precipitation for Sierra & N Nevada. But S Nevada leans dry.



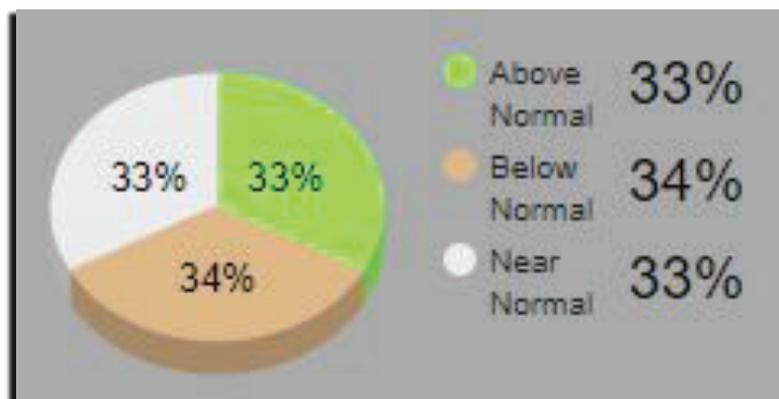


Key message from the models for December thru March: **Dice loaded for drier than normal in S Nevada but could still roll an average/wet winter. N Nevada, Sierra - anything possible.**

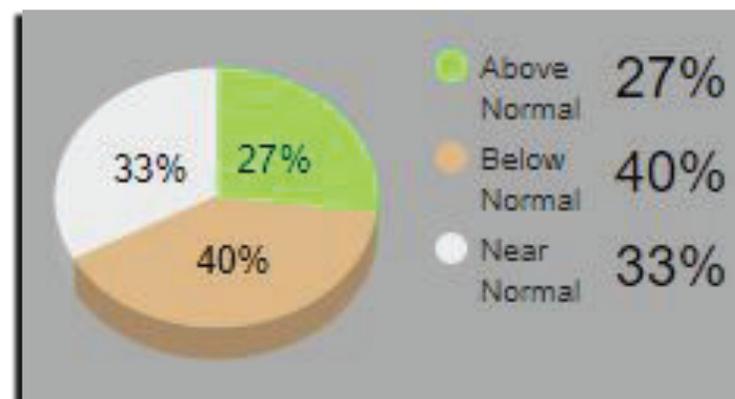


# Winter Outlook - Who Here Likes Pie?

Weather Forecast Office  
Reno, NV  
Thursday, November 11



Winter Precipitation Outlook  
Sierra, N Nevada



Winter Precipitation Outlook  
S Nevada



## No

Does a hot, dry summer mean a wet winter?

## Possibly

If we have a super wet October, does that mean a really active winter?

## Unlikely

Will all the smoke in the atmosphere affect the winter storm track?

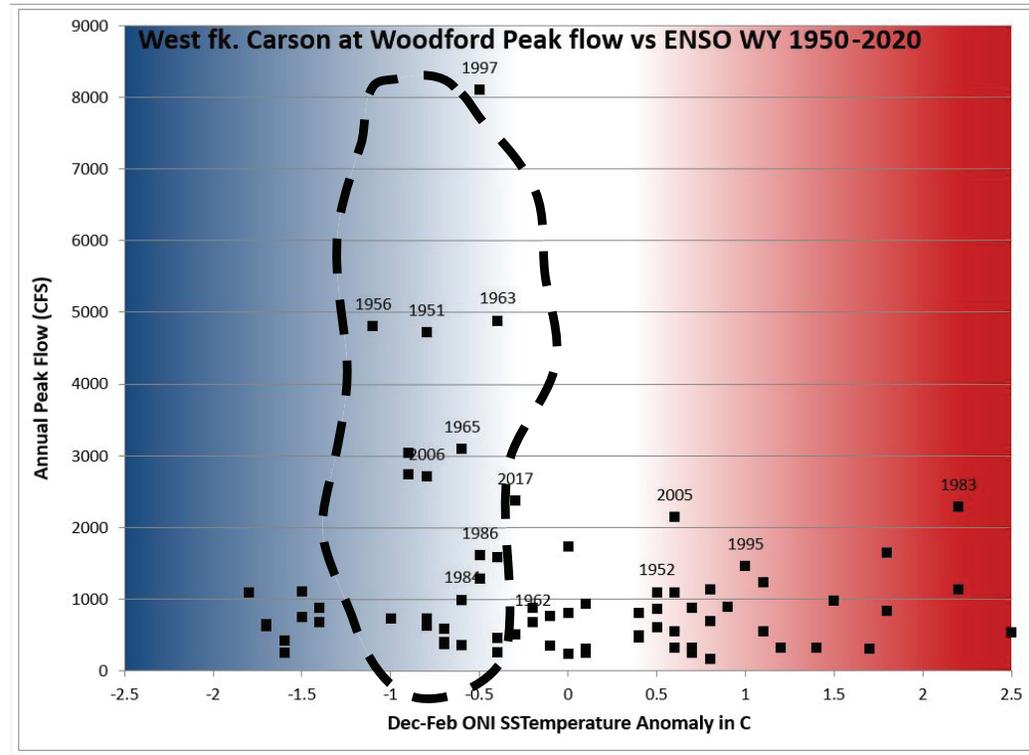
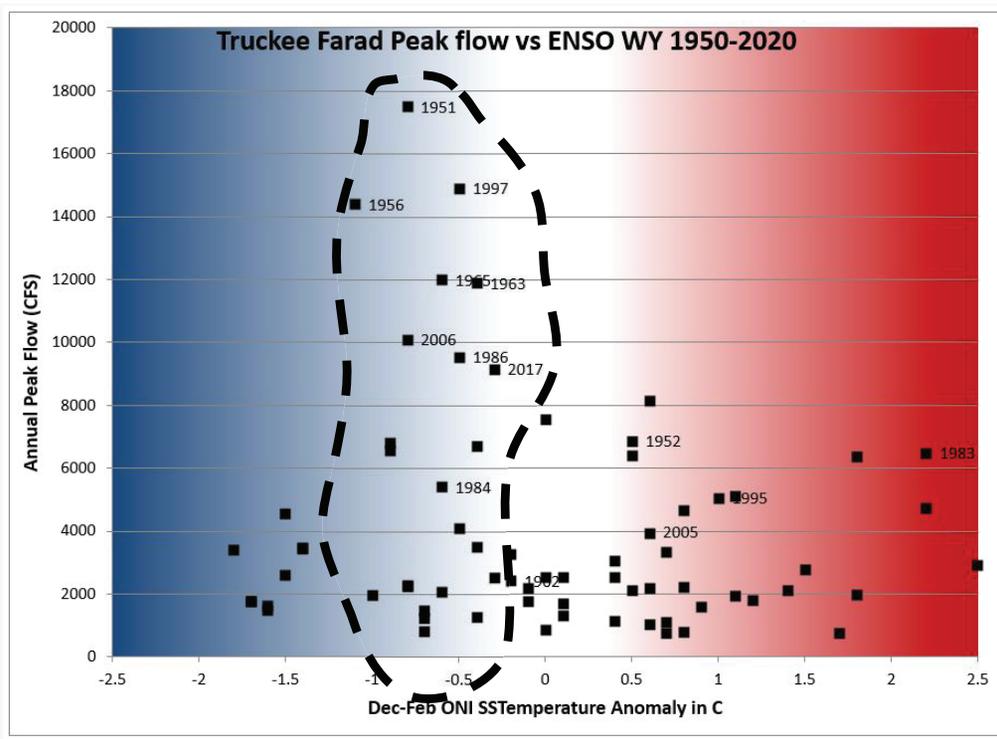
## You Bet

Can we have a third dry winter in a row? See 2015...



# La Niña's & Floods - Is That A Thing?

Weather Forecast Office  
Reno, NV  
Thursday, November 11





# Hazard Risks for Winter 2021-22

Weather Forecast Office  
Reno, NV  
Thursday, November 11

	November	December	January	February	March
<b>River Flooding</b>	Above normal - Oct storms really moistened the soils up.		Normal - too far out to tell but could go either way.		
<b>Post Fire Floods</b>	Above normal - many new burn scars prone to flooding with heavy rains.				
<b>Fires</b>	Normal - depends on if we see a wet or dry winter.				
<b>Heavy Snow</b>	Normal - Expect a few periods of heavy snow even if we end up with another dry winter.				
<b>Unusual Cold</b>	Normal - nothing in the data to swing us one way or another here. Expect cold periods even if we end up with a mild winter.				
<b>Poor Air Quality</b>	Normal - typically worst air due to temperature inversions is December-January.				

*\*these risk assessments are relative to typical years, and are based on current conditions plus weekly/monthly weather outlooks.*



# Focus: Post-Fire Flooding

Weather Forecast Office  
Reno, NV  
Thursday, November 11



Hwy 395 @ Topaz May 2018 - NDOT Pic

Little to no warning should be expected.

0.1" to 0.25" in 15 minutes is enough to trigger debris flows & mudslides. Most likely in summer, but don't rule out winter.

Interagency analysis to figure areas most prone to flooding.

This will be a serious issue for our region next 2-3 years!

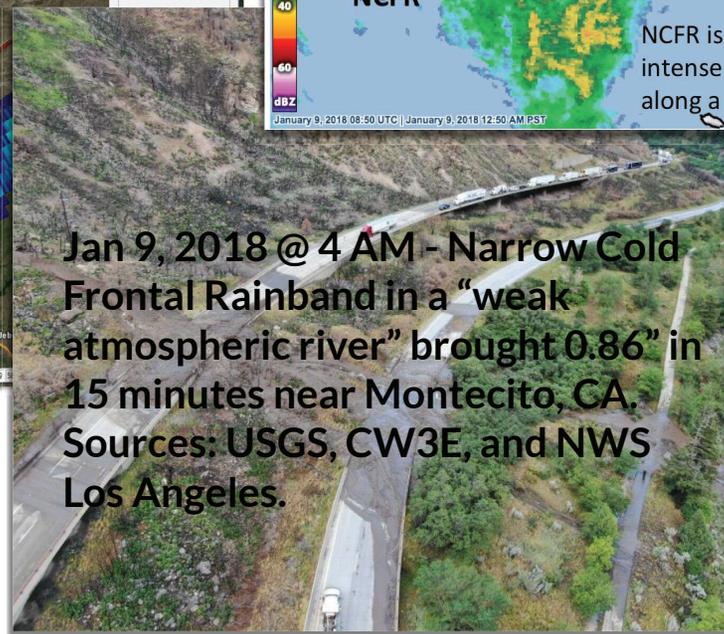
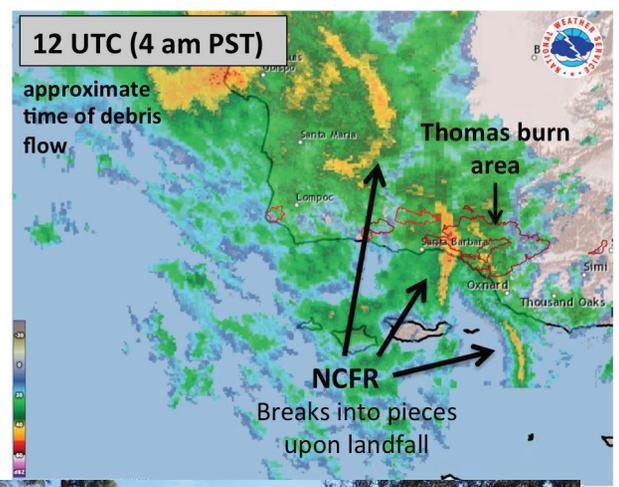
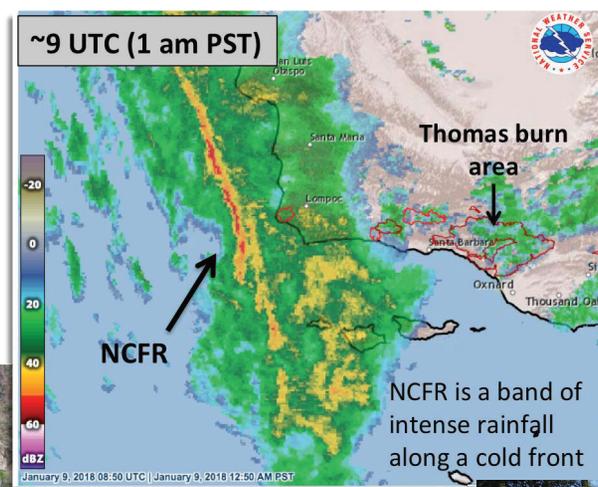
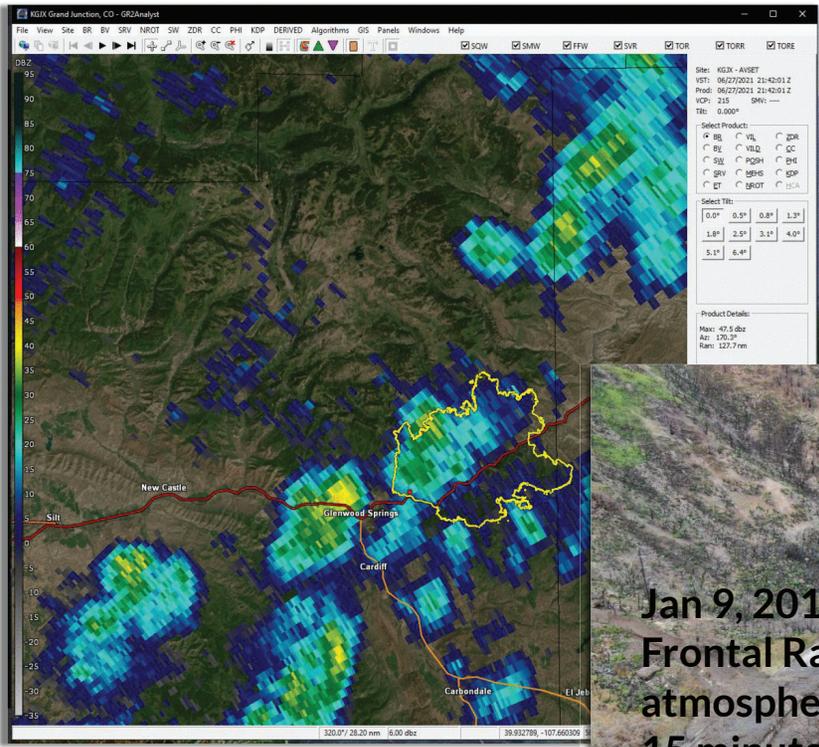


Monitor Pass Road, July 2018



# Post-Fire Flood Scenarios to Freakout About

Weather Forecast Office  
Reno, NV  
Thursday, November 11



2021 - Only 0.4 to 0.6" of rain resulted in this large debris flow in Western Colorado along Interstate 70. Source: NWS Grand Junction.



OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS

## REGULAR AGENDA REQUEST

Print

**MEETING DATE** November 16, 2021

**Departments: Finance**

**TIME REQUIRED** 1 hour

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

Janet Dutcher, Director of Finance

**SUBJECT** 2021 Economic Outlook and General  
Fund Fiscal Performance

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### AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Presentation discussing the 2021 and beyond economic outlook, analysis of trends, review of the County's General Fund (GF) fiscal performance for the year ended June 30, 2021, and concluding with information about the status of GF carryover and reserve balances. Consider request to transfer \$500,000 to the General Reserve Fund and \$1,500,000 to the Economic Stabilization Reserve Fund.

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### RECOMMENDED ACTION:

Receive presentation and discuss. Approve increasing General Fund appropriations by \$2,000,000 from carryover, transferring \$500,000 to the General Reserve Fund and \$1,500,000 to the Economic Stabilization Reserve Fund (requires 4/5ths approval).

---

### FISCAL IMPACT:

The request to increase GF appropriations increases reserve balances to \$7,978,924, or 20.1% of annual GF spending.

---

**CONTACT NAME:** Janet Dutcher

**PHONE/EMAIL:** 760-932-5494 / jdutcher@mono.ca.gov

---

### SEND COPIES TO:

---

### MINUTE ORDER REQUESTED:

YES  NO

---

### ATTACHMENTS:

Click to download
<input type="checkbox"/> <a href="#">Staff report</a>
<input type="checkbox"/> <a href="#">2020-21 GF Fiscal Performance Report</a>
<input type="checkbox"/> <a href="#">2020-21 Economic and GF Fiscal Presentation</a>

---

History

<b>Time</b>	<b>Who</b>	<b>Approval</b>
11/2/2021 5:48 PM	County Counsel	Yes
11/11/2021 4:43 PM	Finance	Yes
11/12/2021 3:04 PM	County Administrative Office	Yes



# DEPARTMENT OF FINANCE AUDITOR-CONTROLLER COUNTY OF MONO

---

*Kim Bunn*  
Assistant Finance Director  
Auditor-Controller

*Janet Dutcher, CPA, CGFM, MPA*  
Director of Finance

*Gerald Frank*  
Assistant Finance Director  
Treasurer - Tax Collector

**Date:** November 16, 2021

**To:** Honorable Board of Supervisors

**From:** Janet Dutcher, Finance Director

**Subject:** 2021 and beyond economic outlook and General Fund  
fiscal performance for FY 2020-21

**Action Requested:** Receive information and provide direction to staff if desired. Consider a request to increase GF appropriations by \$2,000,000 from carryover, transferring \$500,000 to the General Reserve Fund and \$1,500,000 to the Economic Stabilization Reserve Fund.

**Discussion:**

More than three years ago, we began a journey towards understanding and becoming a more resilient organization. This includes incorporating a culture of building trust, which is to combine transparency, engagement, performance, and accountability. All four of these important ingredients are present in today's presentation starting with a review of the 2021 and beyond national, state, and local economic outlook followed by an analysis of our General Fund (GF) fiscal performance, including revenue and expenditure trends, and a budget to actual comparison for the fiscal year ended June 30, 2021, and concluding with information about the status of the GF's carryover and reserve balances.

As the GF performed much better than anticipated during a pandemic fiscal year 2020-21, closing the year with greater fund balance carryover, this agenda item includes a request to transfer \$2,000,000 from carryover, with \$500,000 going to the County's General Reserve Fund, and \$1,500,000 to the County's Economic Stabilization Reserve Fund. If approved, this transfer request will bring total County GF reserve balances (excluding unappropriated carryover balance) to a combined total of \$7,978,924, which is 20.1% of annual GF spending.

**GENERAL FUND**  
*Schedule of Carryover Balance*

Fund Balance, beginning of year at July 1, 2020	\$ 6,416,916
FY 2020-21 Activity:	
Revenues	41,764,606
Expenditures	<u>(39,705,396)</u>
Fund Balance, end of year at June 30, 2021 before non-spendable	8,476,126
Less amounts not available for spending:	
CDBG / Home loans (30 year deferrals and subject to revolving)	(887,327)
Prepaid expenses	(117,048)
Imprest cash	(520)
Inventory	(1,266)
Appropriated into FY 2021-2022 Budget	(1,200,000)
Proposed transfer to General Reserve Fund	(500,000)
Proposed transfer to Economic Stabilization Reserve Fund	<u>(1,500,000)</u>
Fund Balance, end of year at June 30, 2021 to balance future budgets	<u><u>\$ 4,269,965</u></u>

**RESERVE BALANCES AT JUNE 30, 2021**

General Reserve	\$ 2,219,928
Economic Stabilization	<u>3,758,996</u>
<b>TOTAL RESERVE BALANCES</b>	<u><u>\$ 5,978,924</u></u>
<i>% of Total Spending</i>	<i>15.06%</i>
<i>GFOA Recommendation</i>	<i>25.00%</i>

# General Fund

## Actual Performance

Fiscal Years Ended June 30, 2017 through 2021

	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
<b>REVENUES</b>					
Property Taxes	\$ 17,761,349	\$ 18,499,065	\$ 19,326,243	\$ 20,650,450	\$ 21,510,377
VLF in Lieu	1,589,612	1,628,456	1,697,102	1,796,382	1,885,020
Excess ERAF	810,204	972,145	-	1,103,211	1,273,212
Transient Occupancy Taxes	3,070,318	3,252,710	3,230,031	2,862,995	3,249,569
Sales Taxes	585,375	597,336	690,854	650,259	772,678
Intergovernmental	4,746,926	4,774,607	4,602,103	4,473,109	5,081,922
Charges for Services	2,867,330	3,160,412	3,413,248	3,354,303	3,571,865
A-87 Reimbursement	1,468,614	1,321,638	1,568,478	1,682,327	2,188,876
Other Revenues	1,325,133	2,098,451	1,445,802	1,379,422	1,482,906
Transfers In	1,498,619	1,557,084	941,271	821,217	748,181
<b>TOTAL REVENUES</b>	<b><u>35,723,480</u></b>	<b><u>37,861,904</u></b>	<b><u>36,915,132</u></b>	<b><u>38,773,675</u></b>	<b><u>41,764,606</u></b>
<i>annual % change</i>		<b>5.99%</b>	<b>-2.50%</b>	<b>5.03%</b>	<b>7.71%</b>
<b>EXPENDITURES BY MAJOR OBJECT</b>					
Salary and Wages	12,829,522	13,350,496	13,589,859	14,602,278	15,011,517
Overtime	854,822	1,207,057	1,217,203	1,280,846	1,362,303
Benefits	8,747,648	9,727,468	10,045,473	9,585,103	9,793,882
Services	3,686,647	3,955,936	3,889,286	3,834,148	3,618,610
Facility	1,673,393	1,479,050	1,324,779	1,337,936	786,749
Insurance	1,043,424	1,403,739	1,629,987	1,449,787	1,475,100
Vehicle	829,010	1,447,760	1,480,094	1,168,955	1,149,631
Supplies	761,959	957,812	1,385,530	1,250,464	1,470,491
Training	284,049	383,262	322,716	360,547	202,896
Transfers Out	3,182,714	3,264,971	4,025,446	3,305,424	4,440,391
Support and Care of Others	257,956	465,133	222,434	476,633	387,416
Capital Outlay	569,101	263,173	91,993	2,256	6,410
Debt Service	98,700	129,333	116,347	161,693	-
<b>TOTAL EXPENDITURES</b>	<b><u>34,818,945</u></b>	<b><u>38,035,190</u></b>	<b><u>39,341,147</u></b>	<b><u>38,816,070</u></b>	<b><u>39,705,396</u></b>
<i>annual % change</i>		<b>9.24%</b>	<b>3.43%</b>	<b>-1.33%</b>	<b>2.29%</b>
<b>CHANGE IN FUND BALANCE</b>	<b>904,535</b>	<b>(173,286)</b>	<b>(2,426,015)</b>	<b>(42,395)</b>	<b>2,059,210</b>
<b>BEGINNING FUND BALANCE</b>	<b><u>8,154,077</u></b>	<b><u>9,058,612</u></b>	<b><u>8,885,326</u></b>	<b><u>6,459,311</u></b>	<b><u>6,416,916</u></b>
<b>ENDING FUND BALANCE</b>	<b><u>\$ 9,058,612</u></b>	<b><u>\$ 8,885,326</u></b>	<b><u>\$ 6,459,311</u></b>	<b><u>\$ 6,416,916</u></b>	<b><u>\$ 8,476,126</u></b>

**General Fund**  
**Budget to Actual Comparison**  
**Fiscal Year Ended June 30, 2021**

	<b>2021 Final Budget</b>	<b>2021 Actual</b>	<b>Variance Favorable (Unfavorable )</b>	<b>% Over (Under) Budget</b>
<b>REVENUES</b>				
Property Taxes	\$ 20,284,000	\$ 21,510,377	\$ 1,226,377	6.05%
VLF in Lieu	1,796,382	1,885,020	88,638	4.93%
Excess ERAF	650,000	1,273,212	623,212	95.88%
Transient Occupancy Taxes	1,976,337	3,249,569	1,273,232	64.42%
Sales Taxes	547,242	772,678	225,436	41.19%
Intergovernmental	4,561,099	5,081,922	520,823	11.42%
Charges for Services	3,548,021	3,571,865	23,844	0.67%
A-87 Reimbursement	2,179,412	2,188,876	9,464	0.43%
Other Revenues	1,315,643	1,482,906	167,263	12.71%
Transfers In	852,940	748,181	(104,759)	-12.28%
<b>TOTAL REVENUES</b>	<b>37,711,076</b>	<b>41,764,606</b>	<b>4,053,530</b>	<b>10.75%</b>
<b>EXPENDITURES BY MAJOR OBJECT</b>				
Salary and Wages	15,680,384	15,011,517	668,867	4.27%
Overtime	1,269,456	1,362,303	(92,847)	-7.31%
Benefits	10,014,739	9,793,882	220,857	2.21%
Services	4,265,905	3,618,610	647,295	15.17%
Facility	789,083	786,749	2,334	0.30%
Insurance	1,475,100	1,475,100	-	0.00%
Vehicle	1,190,621	1,149,631	40,990	3.44%
Supplies	1,662,137	1,470,491	191,646	11.53%
Training	323,460	202,896	120,564	37.27%
Transfers Out	4,440,391	4,440,391	-	0.00%
Support and Care of Others	471,612	387,416	84,196	17.85%
Capital Outlay	-	6,410	(6,410)	--
Contingency	254,550	-	254,550	100.00%
<b>TOTAL EXPENDITURES</b>	<b>41,837,438</b>	<b>39,705,396</b>	<b>1,877,492</b>	<b>4.49%</b>
<b>CHANGE IN FUND BALANCE</b>	<b>\$ (4,126,362)</b>	<b>\$ 2,059,210</b>	<b>\$ 5,931,022</b>	<b>143.73%</b>

ECONOMIC OUTLOOK  
and  
GENERAL FUND FISCAL  
PERFORMANCE REVIEW

***For the Fiscal Year Ended June 30, 2021***

November 16, 2021 Board of Supervisors Meeting

# TODAY'S TOPICS

- Economic Indicators
  - National
  - State of California
  - Local
- GF Fiscal Performance – 2020/21
  - Budget to Actual
  - Revenue trends and budget variances
  - Expenditure trends and budget variances
- Status of GF Carryover balance and GF Reserves
- Request to move \$2 million to Economic Stabilization Reserve Fund and General Reserve Fund



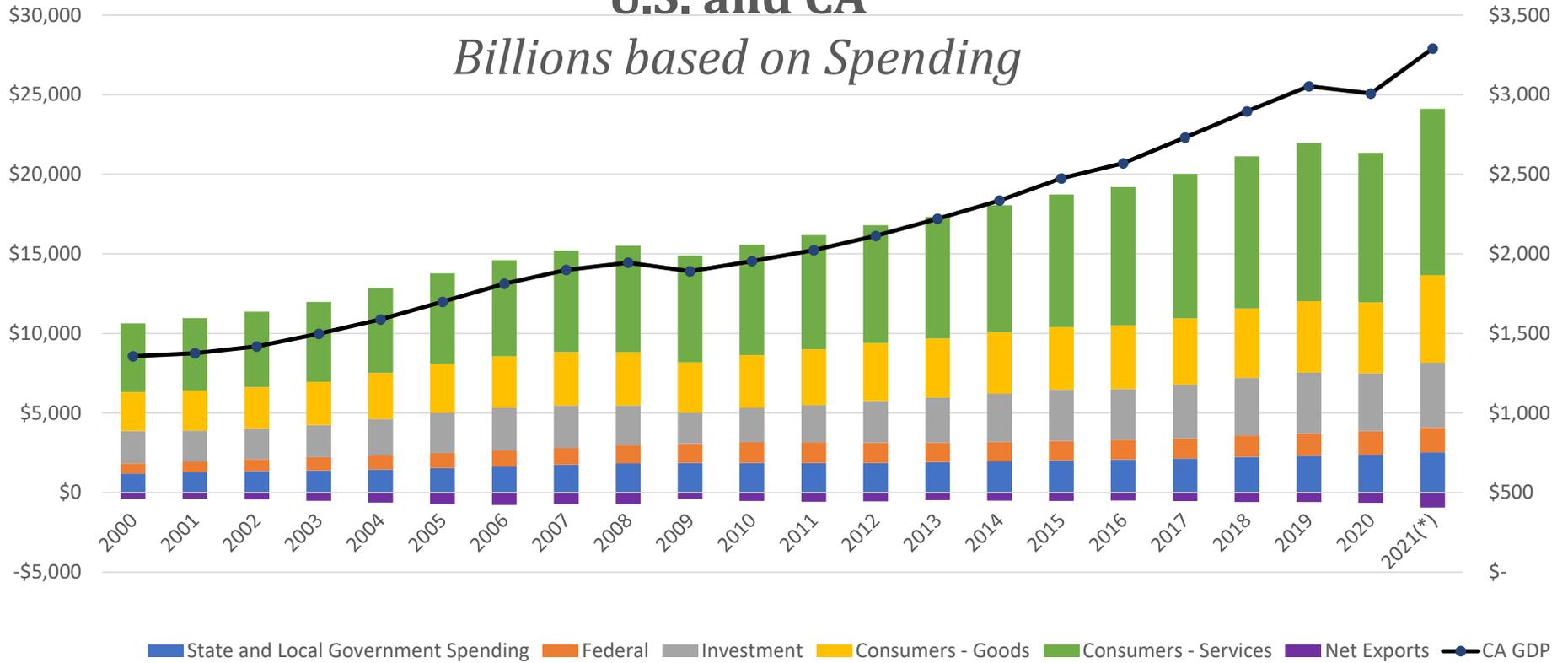
# Economic Indicators *National and State*



November 16, 2021 Board of Supervisors Meeting

# ANNUAL GROSS DOMESTIC PRODUCT U.S. and CA

*Billions based on Spending*

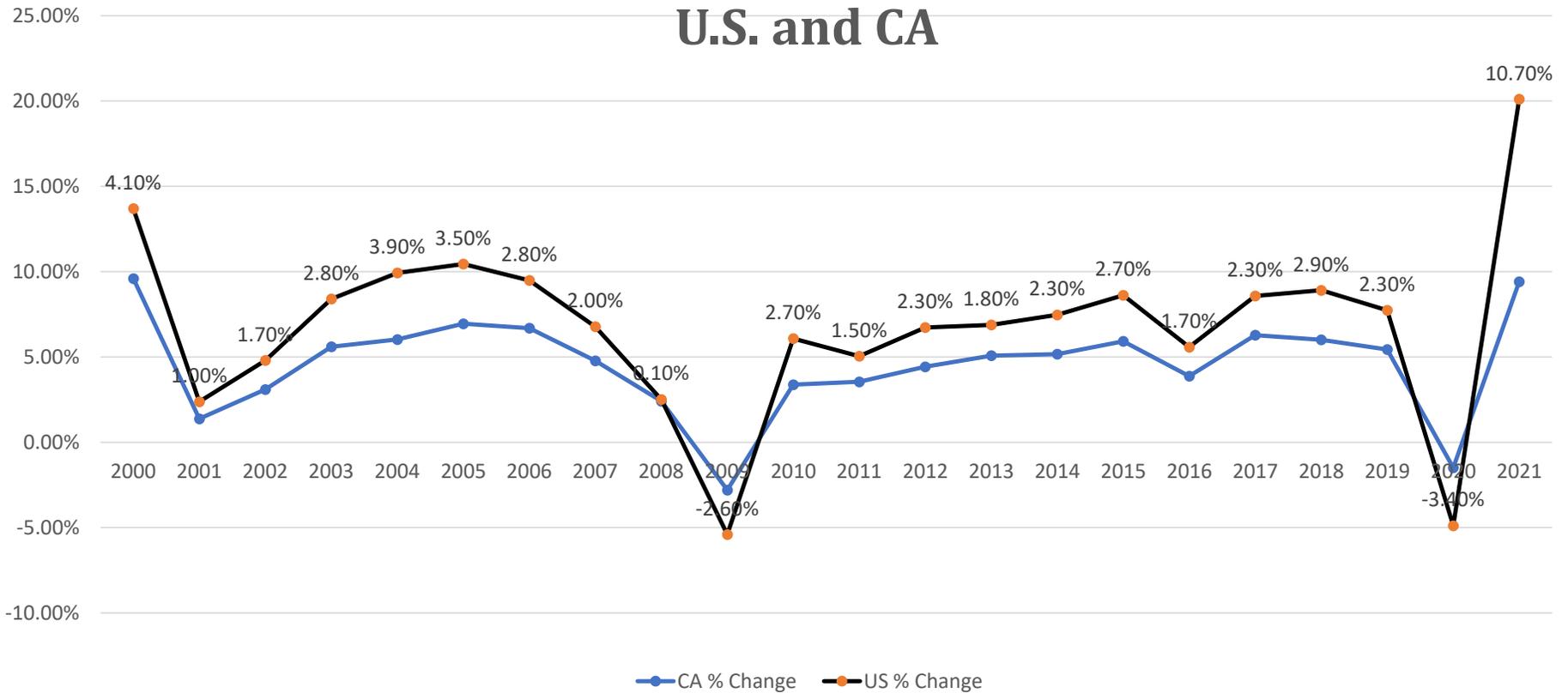


Source: U.S. Bureau of Economic Analysis  
Adjusted to Current Dollars

\* U.S. through 3rd quarter 2021, CA through 2nd quarter 2021

November 16, 2021 Board of Supervisors Meeting

# % CHANGE IN ANNUAL GROSS DOMESTIC PRODUCT U.S. and CA



Source: Bureau of Economic Analysis  
And CA Department of Finance

(1) Through 3rd quarter 2021 for US and through 2nd quarter 2021 for CA

November 16, 2021 Board of Supervisors Meeting

# U.S. Inflation



SOURCE: Bureau of Labor Statistics

## From cars to gasoline, surging prices match a 13-year high

By CHRISTOPHER RUGABER | October 13, 2021

ECONOMY

**Inflation notches a fresh 30-year high as measured by the Fed's favorite gauge**

PUBLISHED FRI, OCT 29 2021 8:59 AM EDT | UPDATED MON, NOV 1 2021 4:01 AM EDT

SHARE [f](#) [t](#) [in](#) [m](#)

Jeff Cox  
@JEFFCOXCRBCOM

## Inflation Is the Skunk in the Economy

Consumer prices likely rose at a fast clip in October.

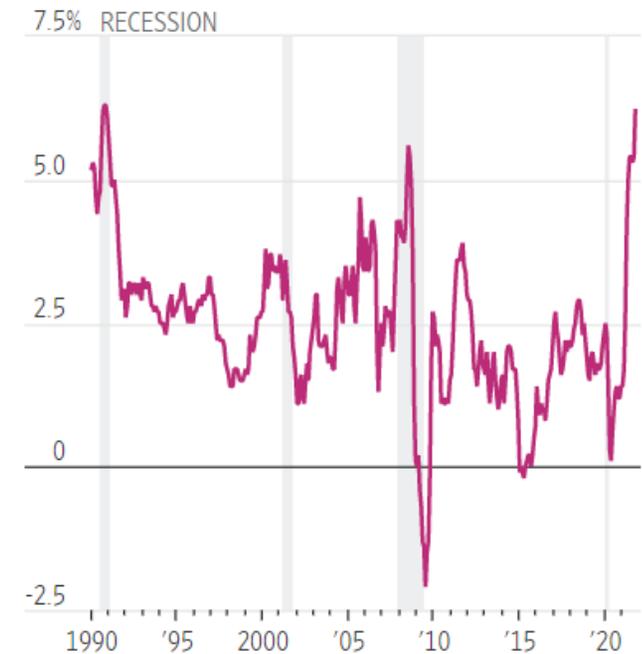
By [Tim Smart](#) | Nov. 8, 2021, at 1:08 p.m.

# U.S. Inflation Hit 30-Year High in October as Consumer Prices Jump 6.2%

Core index was up 4.6% as pandemic-related supply shortages, strong consumer demand continue

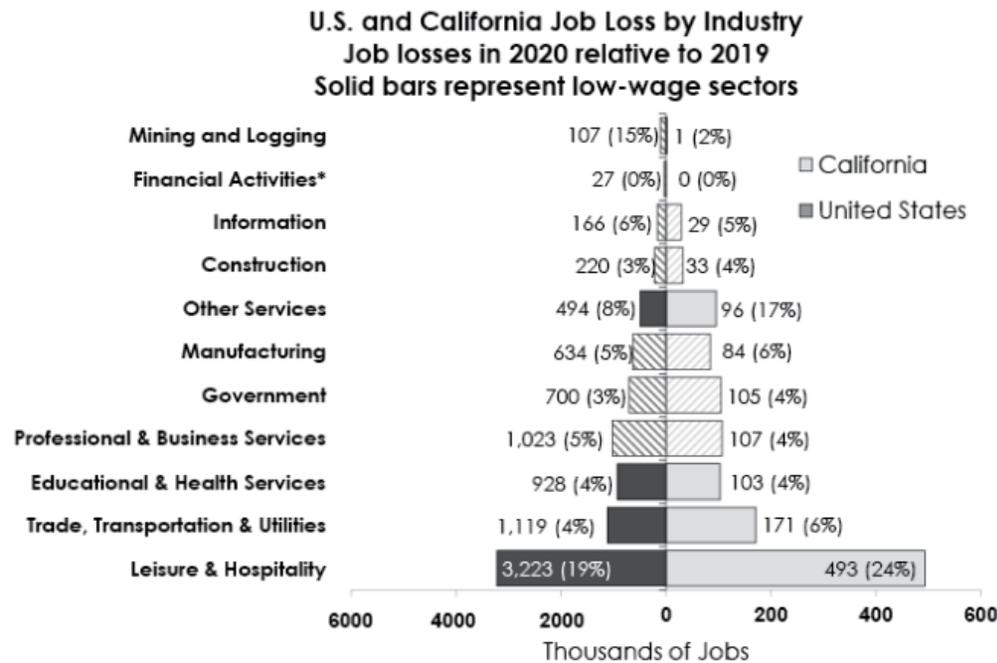
- SUPPLY SHORTAGE VS CONSUMER DEMAND
- Higher costs for: autos, gas, furniture, rent, medical care, groceries, dining out
- Why?
  - Uneven economic recovery
  - Government spending
  - Supply-chain bottlenecks
- Temporary? For how long?

Consumer-price index, percent change from a year earlier



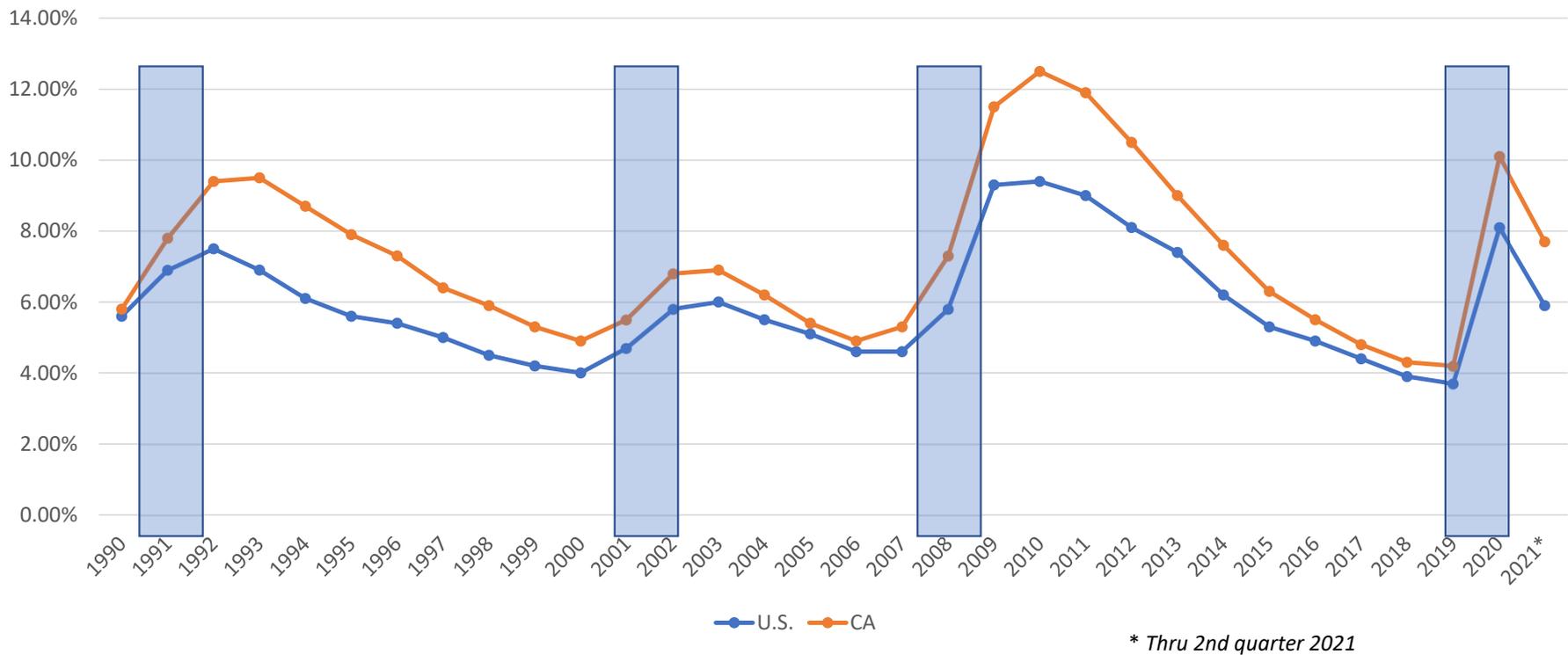
Source: Labor Department

# U.S. and CA Job Losses by Employment Sector 2020 losses compared to 2019



\* California's financial activities sector has gained 400 jobs over 2019.  
Source: U.S. Bureau of Labor Statistics; CA EDD Labor Market Information Division

# U.S. and CA Unemployment Rates



November 16, 2021 Board of Supervisors Meeting

# Study: Millions of workers in state are ‘functionally unemployed’

BY JESSE BEDAYN  
*Bay Area News Group*

Officially, California has 1.4 million unemployed residents, but a new study that takes into account people who can't find jobs that pay above poverty level says the number is three times higher at 4.8 million.

The analysis by the Ludwig

Institute for Shared Economic Prosperity, an organization focused on studying the economic well-being of middle and lower-income Americans, found 25.7% of California workers are “functionally unemployed,” meaning they are seeking, but unable to find, full-time employment paying above the poverty level. That’s compared to the state’s 7.5%

unemployment rate.

“Policy leaders, by these headlines and statistics, have been deluded into thinking things are better off than they are,” said LISEP chairman Gene Ludwig, who served as U.S. Comptroller of the Currency under President Bill Clinton.

The organization’s new, more inclusive analysis is part

of a broader movement to revamp outdated methods of gauging poverty and unemployment. The chair of the Federal Reserve, Jerome H. Powell, wrote in February that “published unemployment rates during COVID have dramatically understated the deterioration in the labor market.”

**SEE WORKERS, 6A**

## California Economy

Jan 2020 to Mar 2021

Measured by 10 key variables



The graph on the left shows a composite of the 10 variables. Individual data shown below.

Jobs



Payrolls



New Unemployment



Restaurant Spending



Total Unemployment



Entertainment Spending



Home Building



Total Consumer Spending



Stock Market



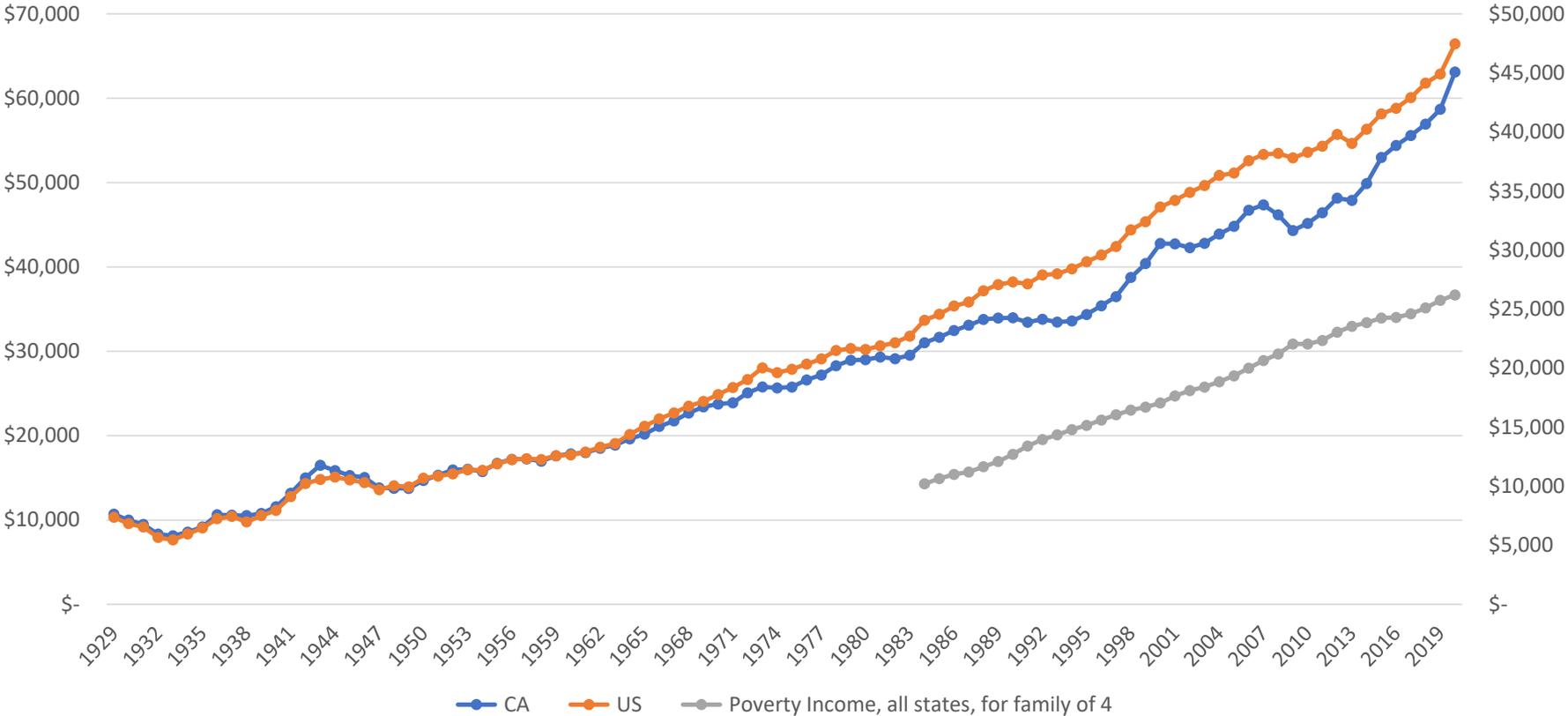
New Business Formations



# SNAPSHOT CALIFORNIA ECONOMY March 2021

Legislative Analyst's Office, May 11, 2021

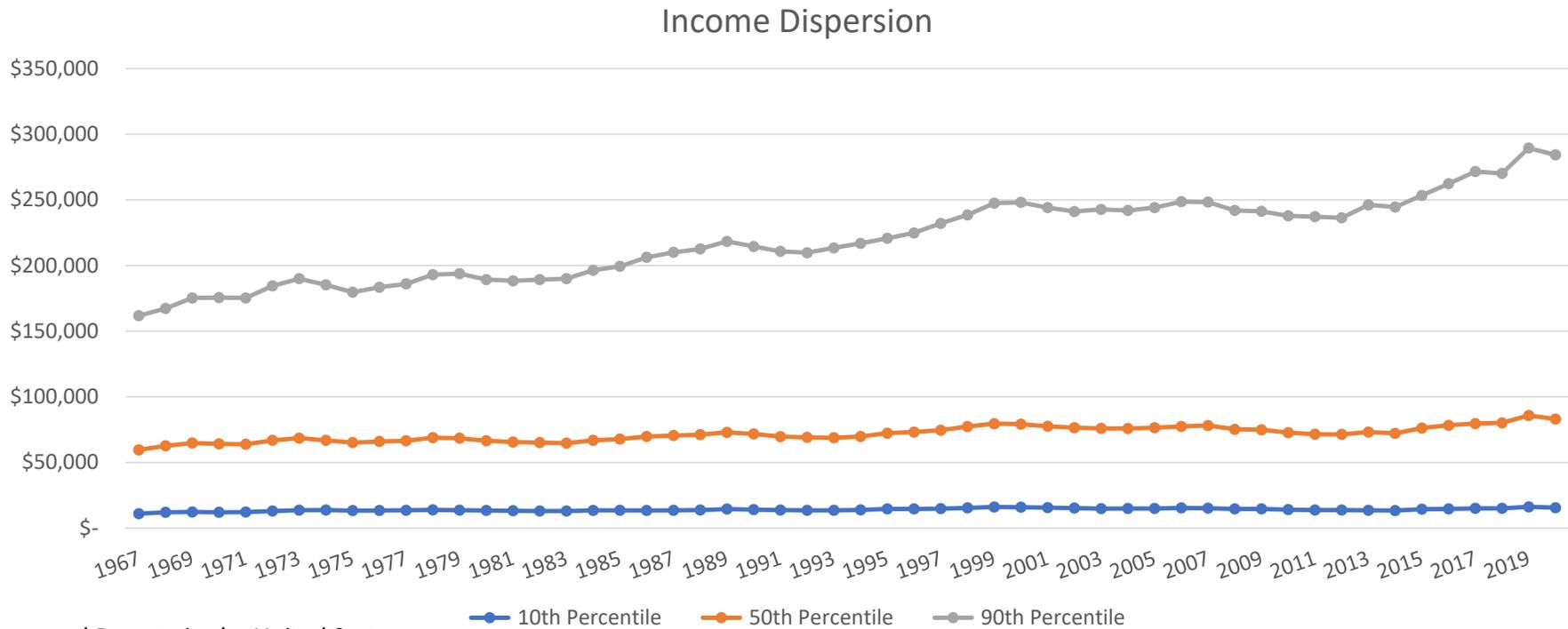
# REAL PER CAPITA PERSONAL INCOME



SOURCE: Bureau of Economic Analysis  
 Millions of dollars, inflation adjusted

November 16, 2021 Board of Supervisors Meeting

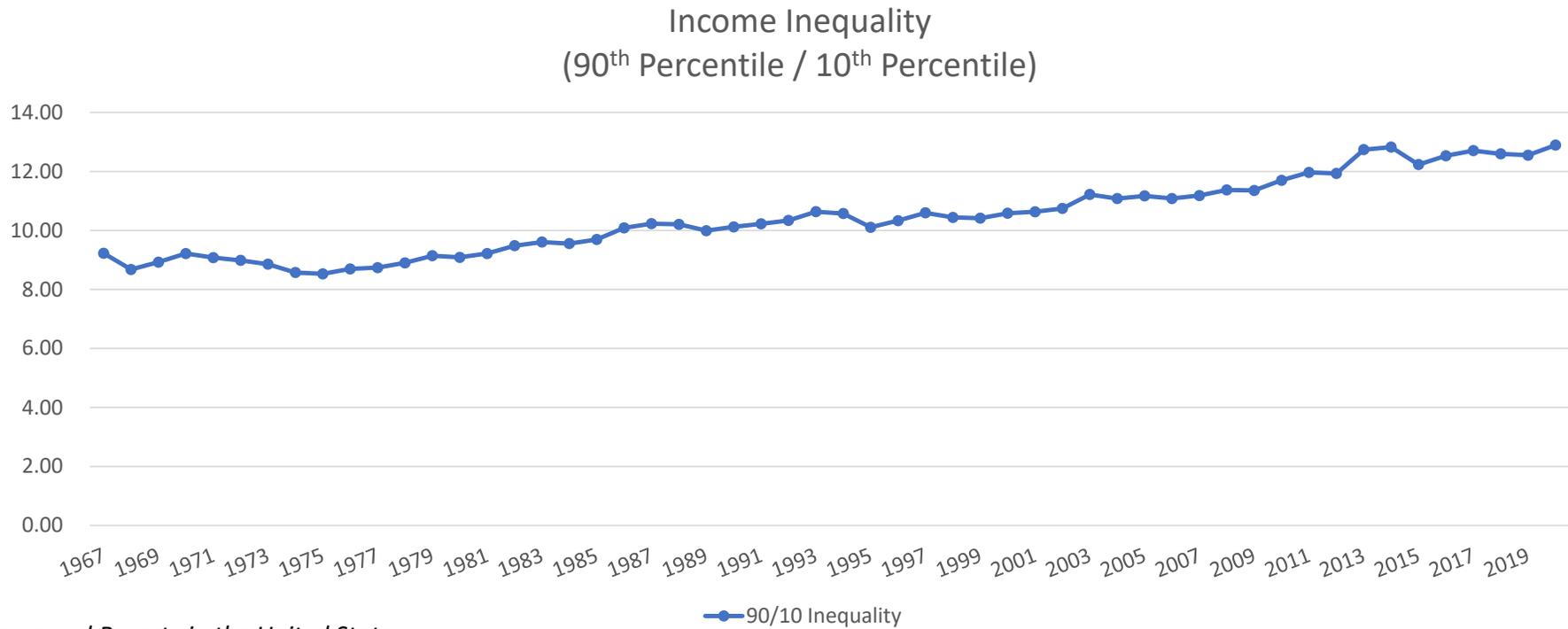
# ...are the rich getting richer and the poor getting poorer?



Income and Poverty in the United States: 2020. Shrider, Kollar, Chen, & Semega, 2021)

November 16, 2021 Board of Supervisors Meeting

# *...are the rich getting richer and the poor getting poorer?*



Income and Poverty in the United States:  
2020. Shriver, Kollar, Chen, & Semega,  
2021)

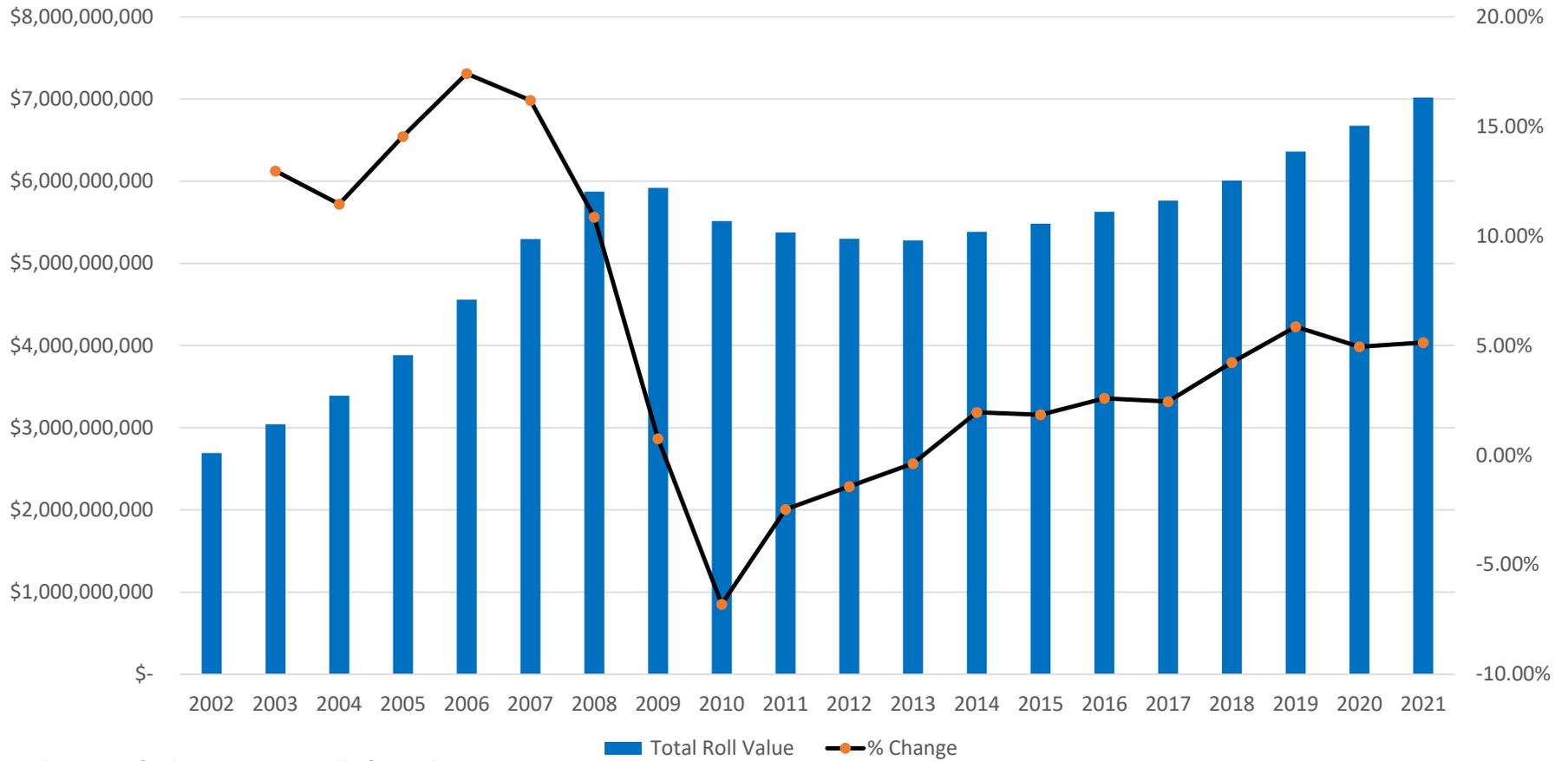
November 16, 2021 Board of Supervisors Meeting

# MONO COUNTY - Local Economy



November 16, 2021 Board of Supervisors Meeting

# TOTAL PROPERTY TAX ROLL VALUE



*Data based on certified assessment rolls from the Mono County Assessor, includes current secured, and unsecured values. Excludes unitary values*

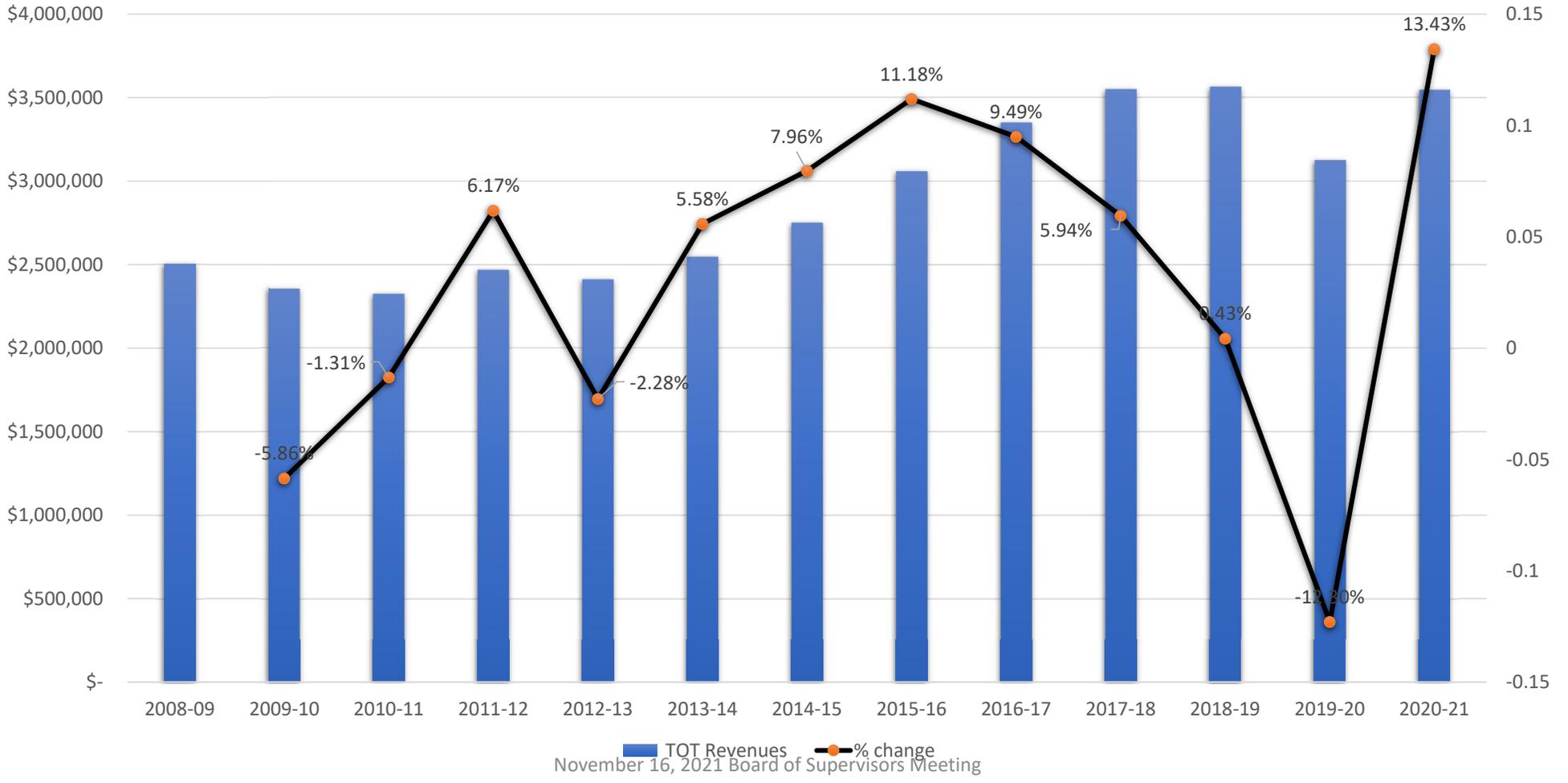
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# 2020 to 2021 Assessment Changes

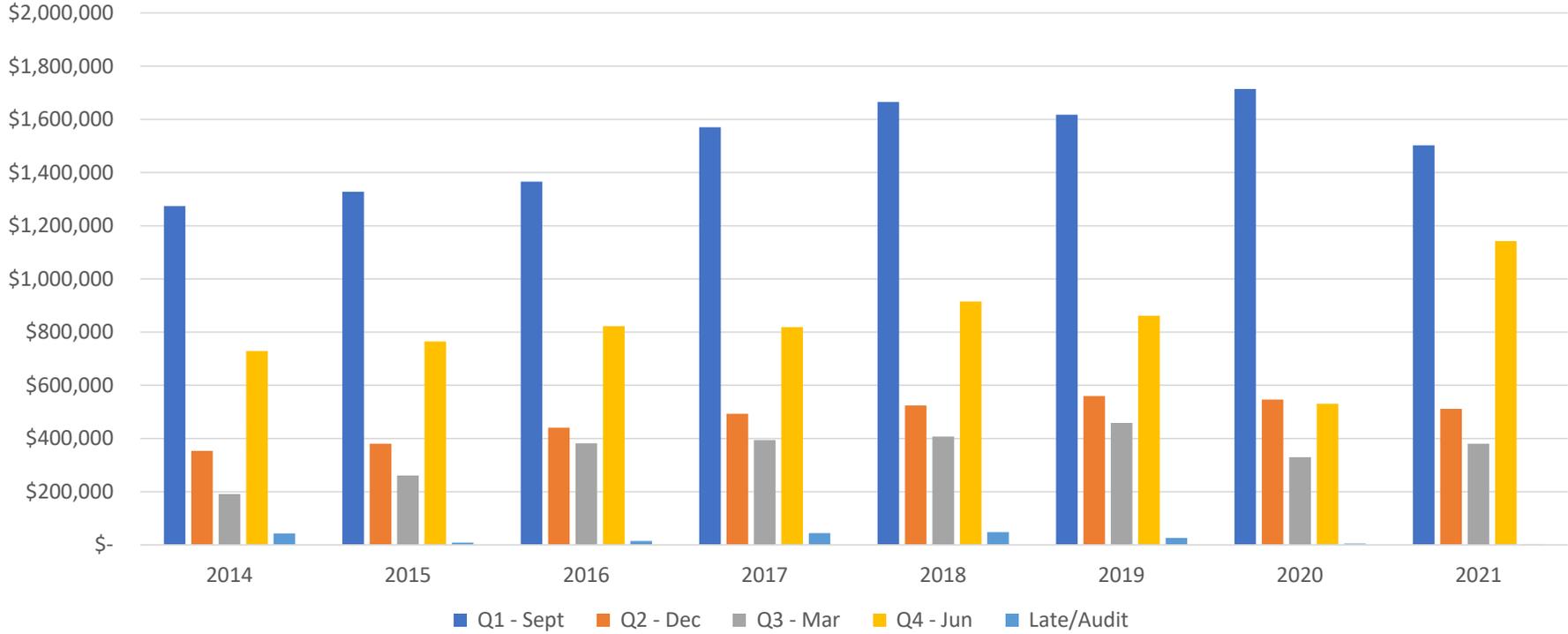
	2020 Roll	2021 Roll	\$\$ Change	%% Change
Parcels	19,256	19,320	64	
Land	\$ 2,222,289,393	\$ 2,321,759,037	\$ 99,469,644	4.48%
Improvements	4,393,317,091	4,642,093,101	248,776,010	5.66%
Personal Property	122,514,168	118,404,933	(4,109,235)	-3.35%
Gross Value	6,738,120,652	7,082,257,071	344,136,419	5.11%
Homeowners Exemption	(12,962,349)	(13,007,595)	(45,246)	0.35%
Other Exemptions	(50,956,276)	(52,053,966)	(1,097,690)	2.15%
Net Value	\$ 6,674,202,027	\$ 7,017,195,510	\$ 342,993,483	5.14%
1% Tax	\$ 66,742,000	\$ 70,172,000	\$ 3,430,000	5.14%
County's GF Share (30.20999%)	\$ 20,163,000	\$ 21,199,000	\$ 1,036,000	5.14%

November 16, 2021 Board of Supervisors Meeting

## TRANSIENT OCCUPANCY TAX REVENUES

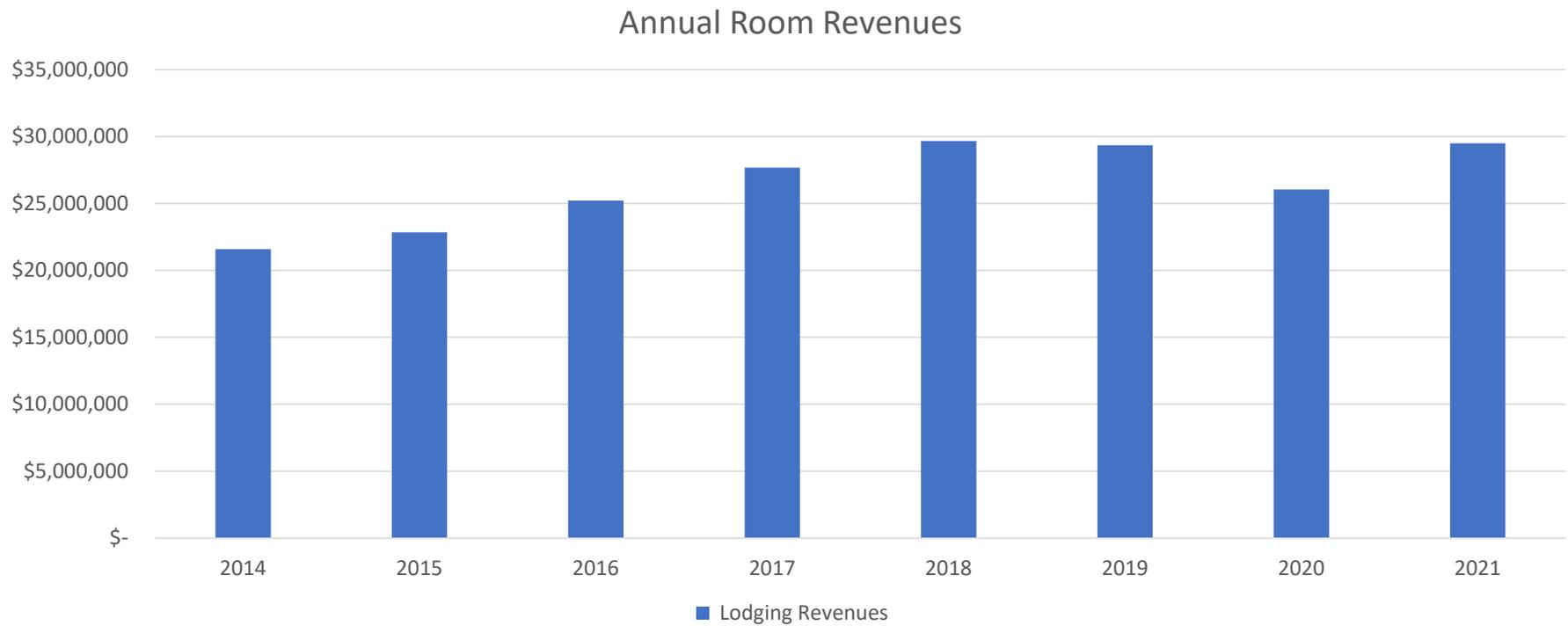


# TOT COLLECTIONS – by quarter



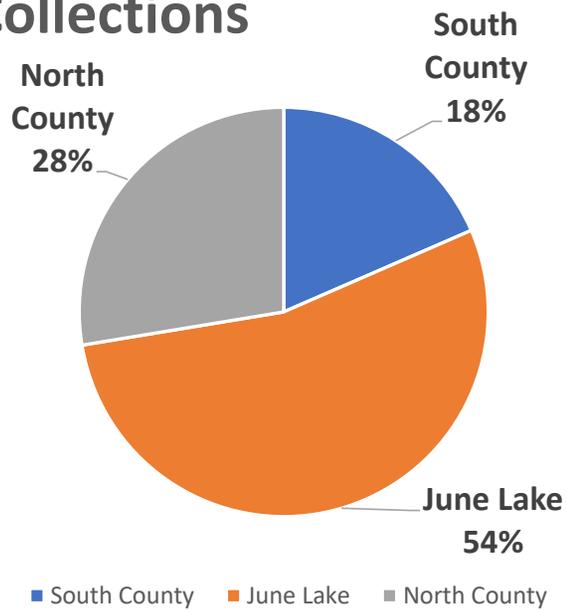
November 16, 2021 Board of Supervisors Meeting

# *Lodgers contribute \$29.5 million to Mono County local economy*

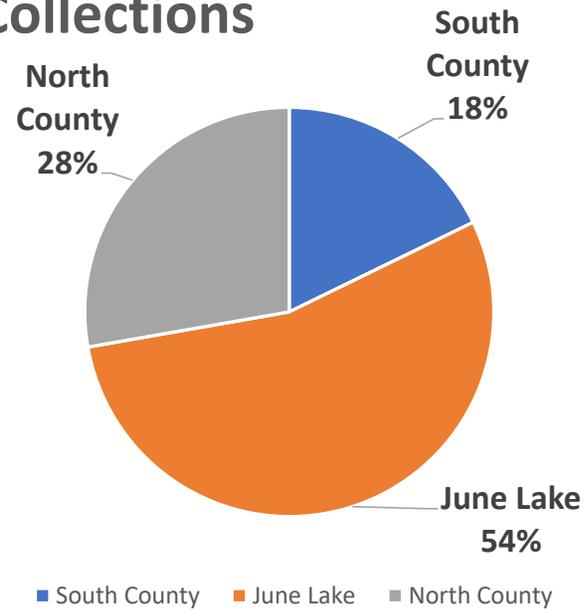


November 16, 2021 Board of Supervisors Meeting

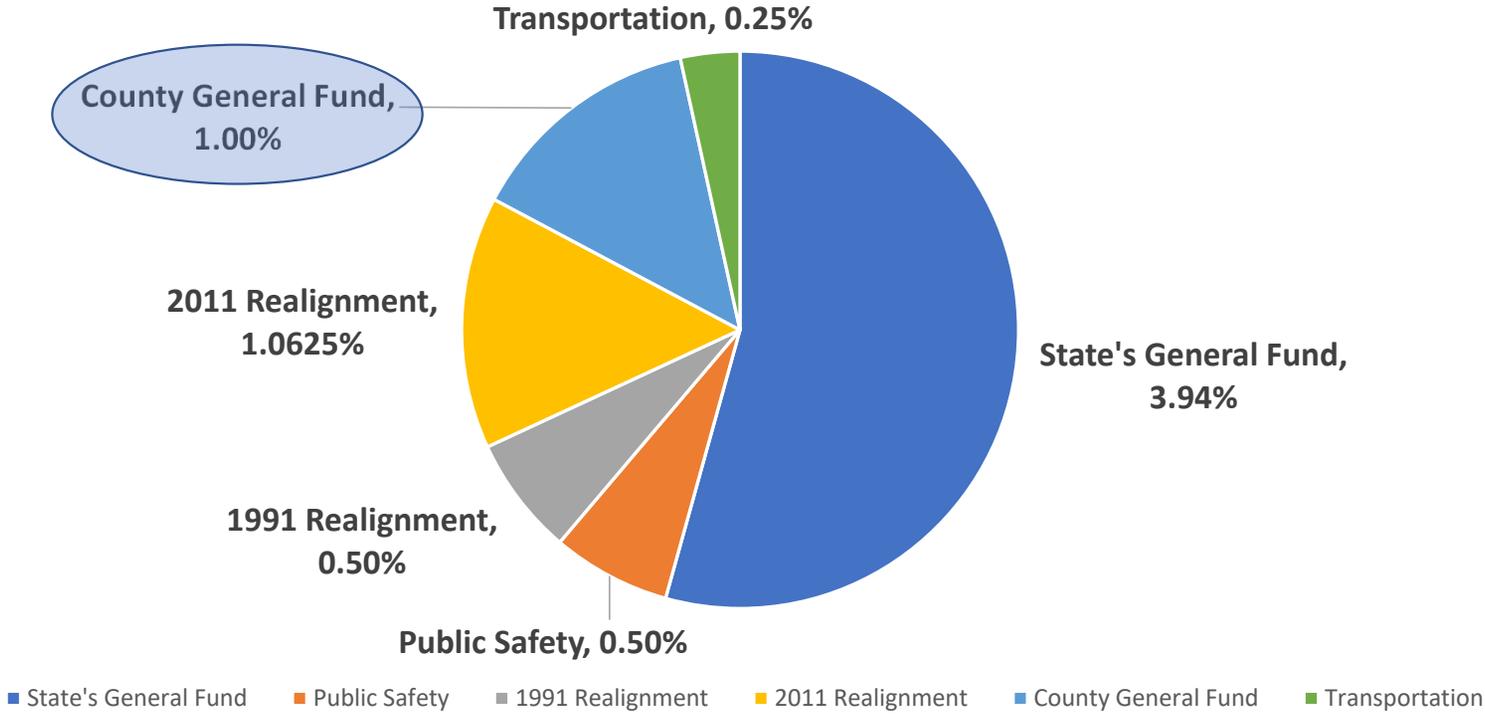
## 2020-21 District TOT Collections



## 2019-20 District TOT Collections

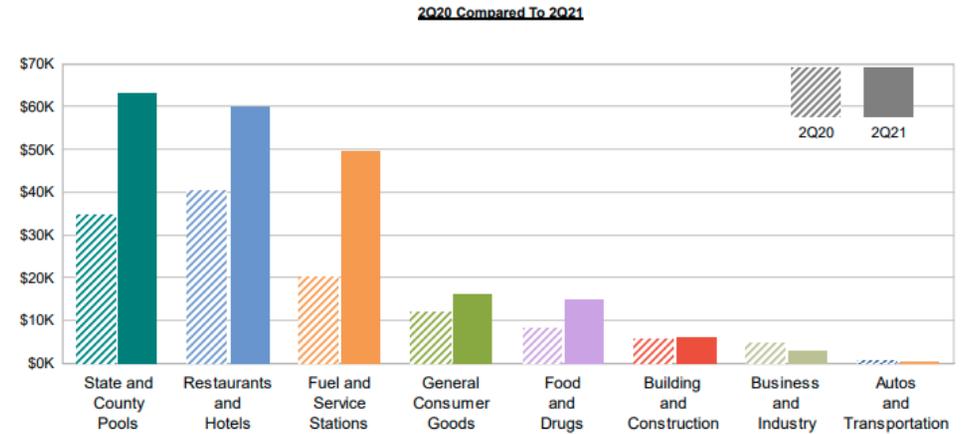
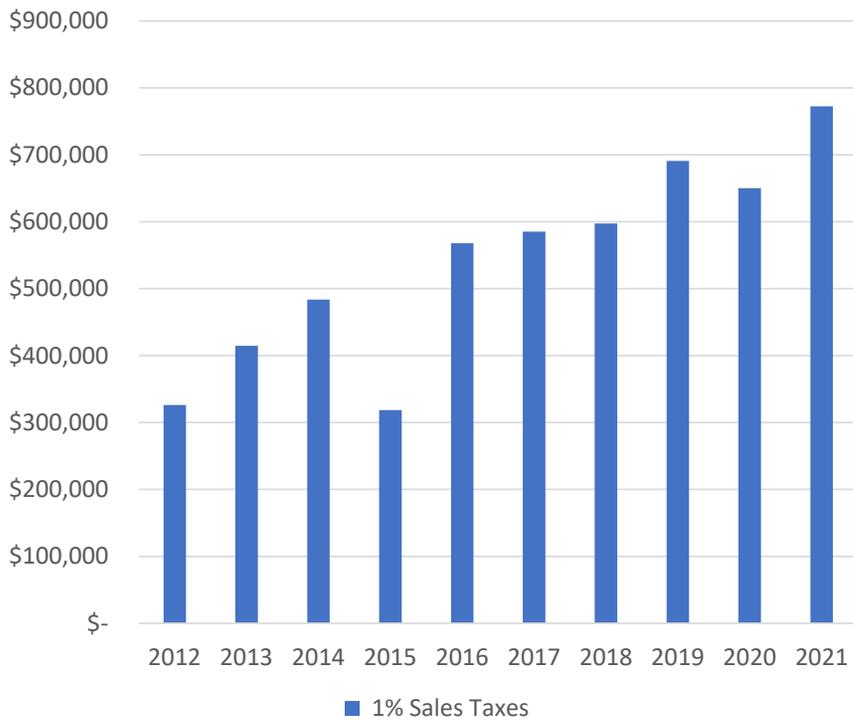


# Mono County Sales Tax Rate: 7.25% (lowest)



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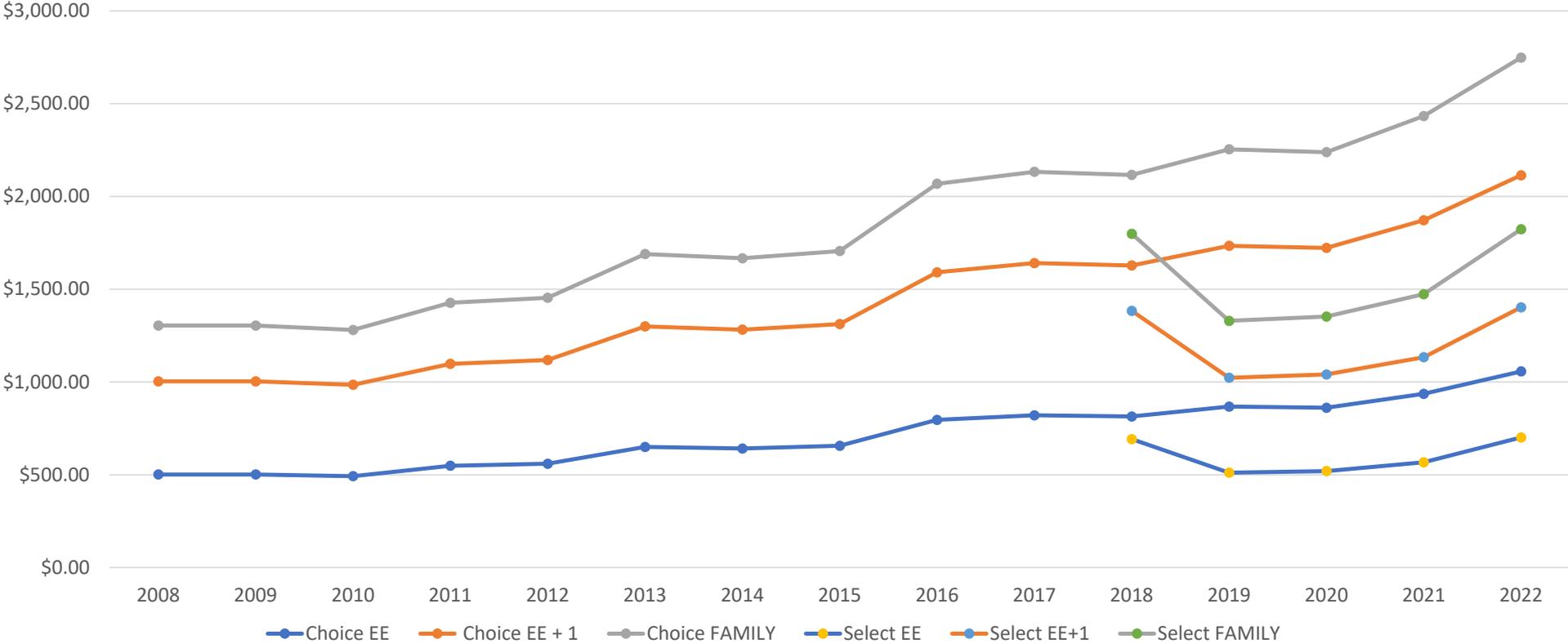
# Mono County Sales Taxes – 1%



November 16, 2021 Board of Supervisors Meeting

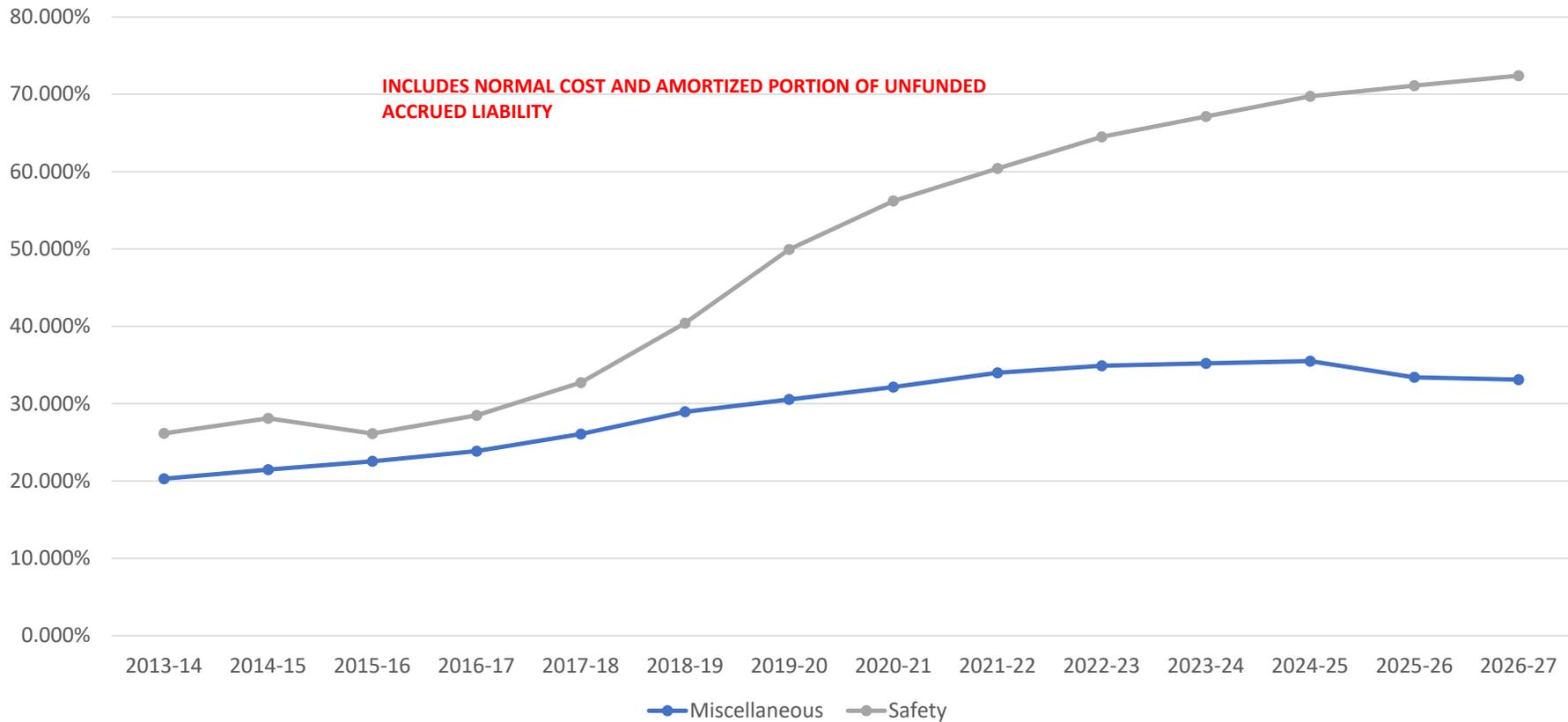
# ECONOMIC INDICATOR: HEALTH CARE

PERS CHOICE AND SELECT – RATES PER MONTH PER COVERAGE TIER



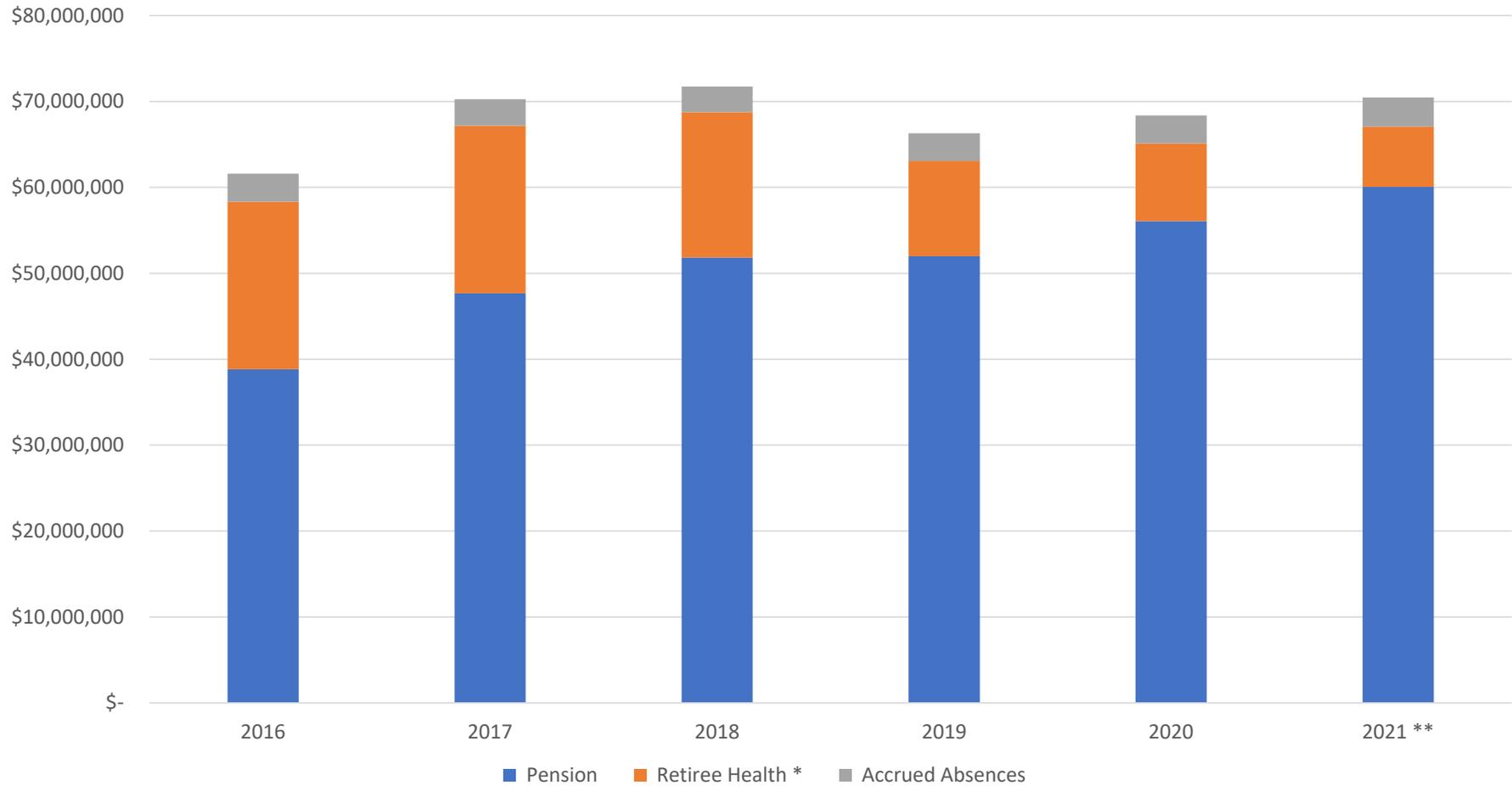
November 16, 2021 Board of Supervisors Meeting

# PERS CONTRIBUTION RATES



November 16, 2021 Board of Supervisors Meeting

# COMBINED UNFUNDED OPERATING LIABILITIES



\* Retiree Health not reported as County liability on Balance Sheet until FYE 2018

\*\* Retiree Health obligation estimated for FYE 2021

November 16, 2021 Board of Supervisors Meeting

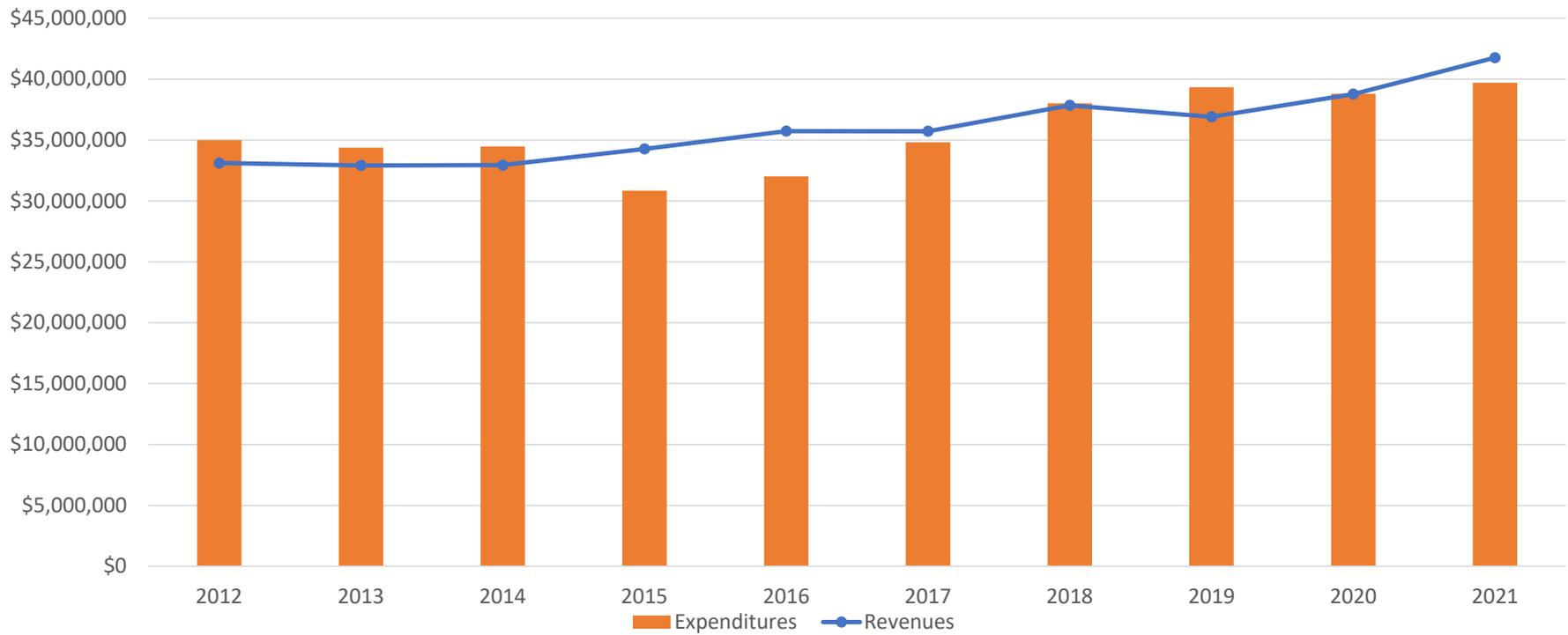
# Mono County

## General Fund Fiscal Analysis



November 16, 2021 Board of Supervisors Meeting

# GF FISCAL PERFORMANCE – 10 YEARS



November 16, 2021 Board of Supervisors Meeting

<b>GF FISCAL PERFORMANCE 2017 – 2021 (Actuals)</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>% Change 2020 to 2021</b>
Discretionary Revenue	\$27,214,000	\$28,530,000	\$28,584,000	\$30,778,000	\$32,997,000	7.21%
Program Revenue	8,509,000	9,332,000	8,331,000	7,996,000	8,768,000	12.47%
<b>TOTAL REVENUES</b>	<b>35,723,000</b>	<b>37,862,000</b>	<b>36,915,000</b>	<b>38,774,000</b>	<b>41,765,000</b>	<b>8.27%</b>
Salaries and Benefits	22,432,000	24,285,000	24,852,000	25,468,000	26,168,000	2.75%
Services and Supplies	8,494,000	9,820,000	10,033,000	9,402,000	8,703,000	(7.43%)
Capital outlay and Debt Service	668,000	393,000	208,000	164,000	6,000	(96.34%)
Contributions and Transfers	1,850,000	2,627,000	2,724,000	3,439,000	3,828,000	11.31%
<b>TOTAL EXPENDITURES</b>	<b>33,444,000</b>	<b>37,125,000</b>	<b>37,817,000</b>	<b>38,473,000</b>	<b>38,705,000</b>	<b>0.60%</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>2,278,000</b>	<b>737,000</b>	<b>(902,000)</b>	<b>301,000</b>	<b>3,060,000</b>	<b>916.61%</b>
Transfers to Reserves	(1,374,000)	(910,000)	(1,524,000)	(343,000)	(1,000,000)	(191.55%)
FUND BALANCE, Beginning of Year	8,154,000	9,058,000	8,885,000	6,459,000	6,417,000	(0.65%)
FUND BALANCE, End of Year	\$9,058,000	\$8,885,000	\$6,459,000	\$6,417,000	\$8,234,000	32.10%

<b>GF BUDGET TO ACTUAL PERFORMANCE FY 2020-21</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>VARIANCE Positive (Negative)</b>
Discretionary Revenue	\$29,578,000	\$32,997,000	\$3,419,000
Program Revenue	8,133,000	8,768,000	635,000
<b>TOTAL REVENUES</b>	<b>37,711,000</b>	<b>41,765,000</b>	<b>4,054,000</b>
Salaries and Benefits	26,964,000	26,168,000	796,000
Services and Supplies	9,706,000	8,703,000	1,003,000
Capital outlay and Debt Service	--	6,000	(6,000)
Contributions and Transfers	3,912,000	3,828,000	84,000
Contingency	255,000	--	255,000
<b>TOTAL EXPENDITURES</b>	<b>40,837,000</b>	<b>38,705,000</b>	<b>2,132,000</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>(3,126,000)</b>	<b>3,060,000</b>	<b>6,186,000</b>
Transfers to Reserves	(1,000,000)	(1,000,000)	--
<b>FUND BALANCE, Beginning of Year</b>	<b>6,417,000</b>	<b>6,417,000</b>	<b>--</b>
<b>FUND BALANCE, End of Year</b>	<b>2,291,000</b>	<b>\$8,477,000</b>	<b>\$6,186,000</b>

How did we get from  
(\$3,126,000) to \$3,060,000?

*A budget deficit of \$3,126,000 to an actual surplus of \$3,060,000 translates to a change in fiscal results of \$6,186,000*

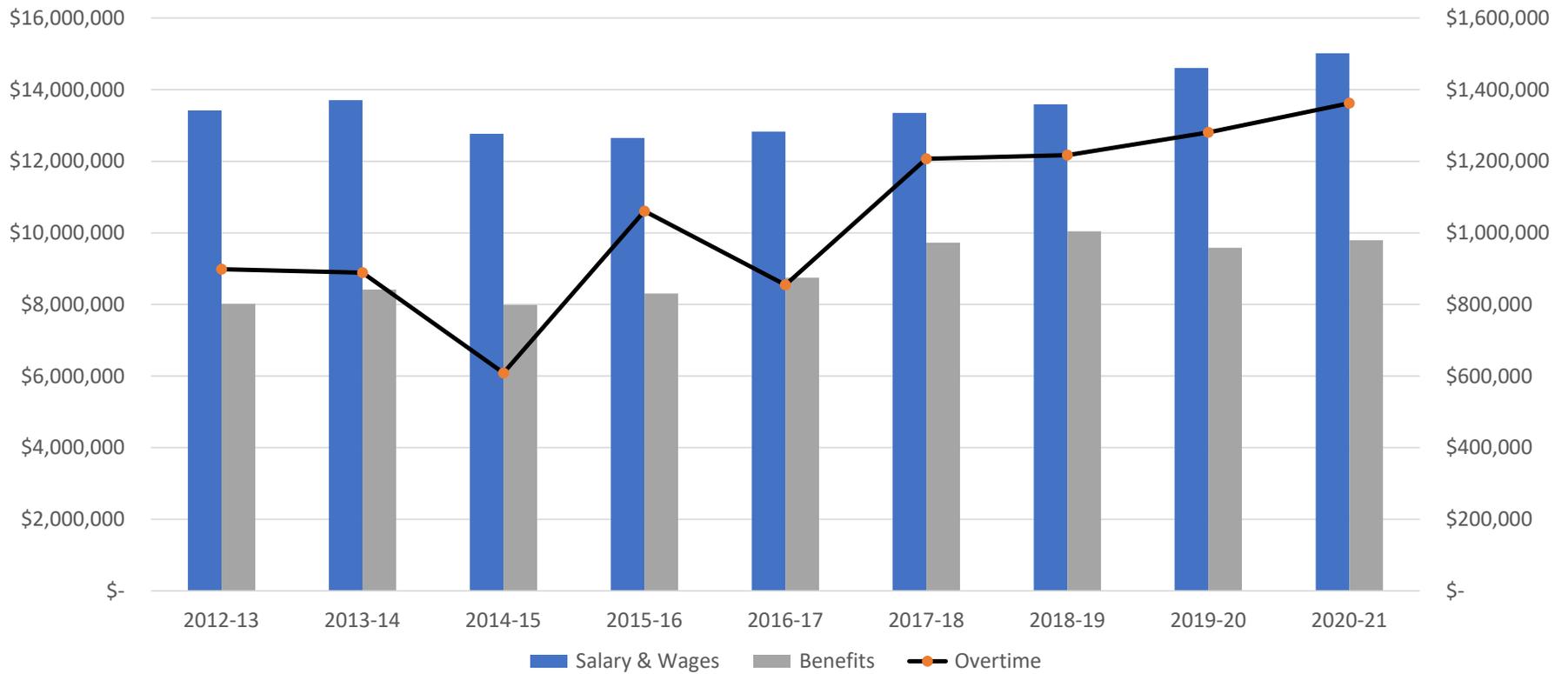
# SIGNIFICANT DISCRETIONARY REVENUES

REVENUE TYPE	BUDGET	ACTUAL	VARIANCE	%	COMMENT
PROPERTY TAXES	19,420,000	20,065,880	645,880	3.33%	Actual delinquency rate lower than anticipated
EXCESS ERAF	650,000	1,273,212	623,212	95.88%	Excess ERAF is inherently volatile. County policy is to budget \$500,000 annual with additional increases for one-time spending
SUPPLEMENTAL PROPERTY TAXES	216,200	335,079	118,879	54.99%	Budget average 4 year results thru 2019. 2020 actual results higher than anticipated
TOT	1,616,832	2,658,642	1,041,810	64.44%	Budget based on 40% to 100% less than prior years because of COVID. No economic data available to make more precise budget without accepting more risk of over estimation
PROP TAXES - PENALTIES/INTERES	200,000	301,913	101,913	50.96%	Used same budget as previous years without regard to actual results
SALES & USE TAXES	547,242	772,678	225,436	41.19%	Budget assumed 20.74% reduction for shelter in place orders and marketplace restrictions. At the time of the budget development, it was impossible to know when the local economy would open back up for business.
PROPERTY TRANSFER TAX	240,000	588,243	348,243	145.10%	A significant transfer transaction was settled several months after budget was adopted
COURT FINES & PENALTIES	677,000	802,681	125,681	18.56%	At time of budget development, fine activity had slowed considerably because of COVID

# PROGRAM REVENUES

- Unanticipated parcel split/change of ownership fee of \$239,924
- Engineering reimbursement for labor on projects \$113,000 more than anticipated
- Prop 172 revenues (sales tax based) \$443,000, or 34%, more than anticipated. Difficult to project during early stages of pandemic
- TOT committed to paramedic's operations was \$113,194 than budgeted because the local economy outperformed COVID impacted expectations

# Salary & Benefit Trends



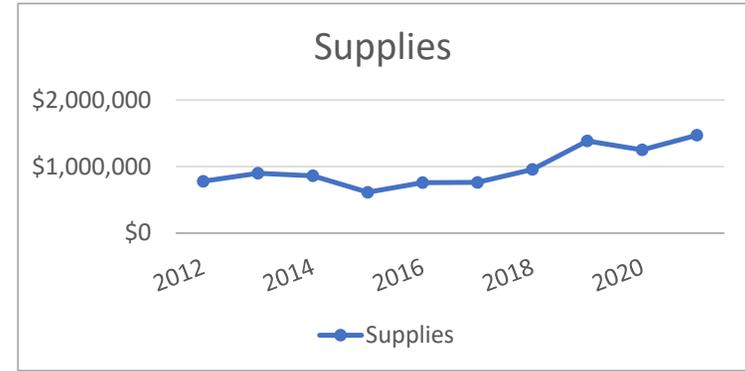
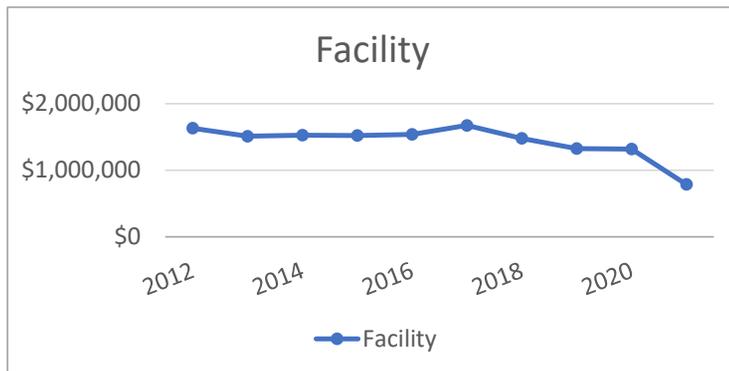
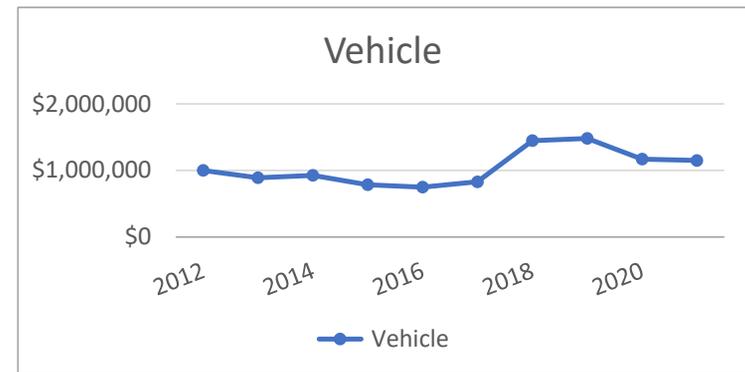
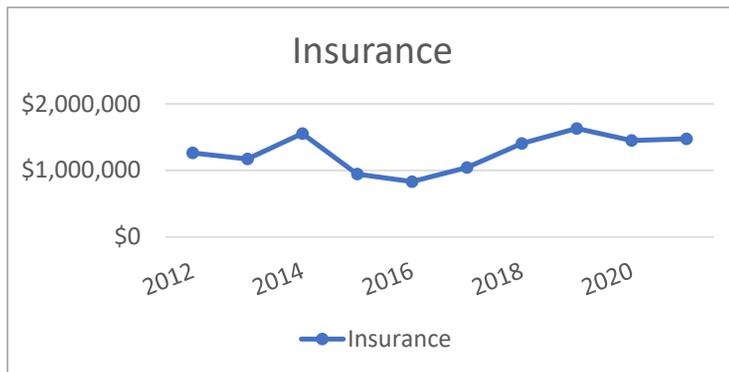
November 16, 2021 Board of Supervisors Meeting

# SALARY SAVINGS - VACANCIES

DEPARTMENT	SAVINGS
ASSESSOR	\$170,000
COMMUNITY DEVELOPMENT	44,000
SHERIFF - PATROL	218,000
SHERIFF – JAIL	219,000
PUBLIC WORKS – ENGINEERING	55,000
	<b>\$706,000</b>

# KEY EXENDITURE TRENDS

## *Non-Salary & Benefits*



# SIGNIFICANT BUDGET VARIANCES – Services & Supplies

<b>FREQUENCY DISTRIBUTION - VARIANCE &lt; \$100,000</b>			
<b>Count</b>	<b>Variance Range</b>	<b>Aggregate</b>	<b>%</b>
9	\$(16) - \$(40,596)	(97,904)	-9.76%
2	\$0	-	0.00%
25	\$200 - \$10,000	89,367	8.91%
7	\$10,001 - \$50,000	143,907	14.35%
7	\$50,001 - \$76,603	384,254	38.31%
50		519,624	51.81%

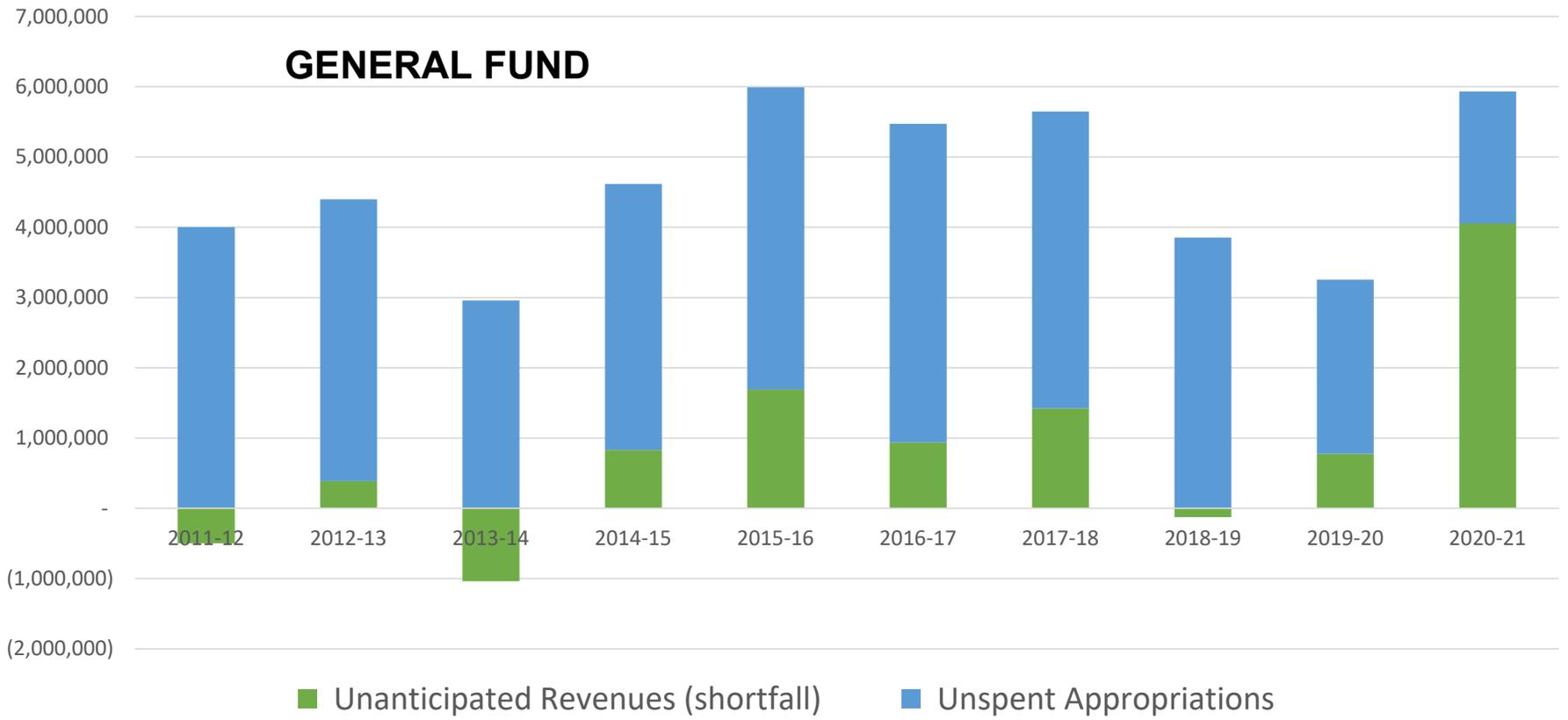
<b>BUDGET VARIANCES &gt; \$100,000</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>VARIANCE</b>	<b>VARIANCE AS % OF S&amp;S VARIANCE</b>
Professional & Specialized Services	800,457	576,489	223,968	22.33%
Travel & Training	308,460	193,048	115,412	11.51%
Revenue MOE	657,199	513,380	143,819	14.34%
	1,766,116	1,282,917	483,199	48.18%

Estimated  
Spendable  
Resources  
for  
FY 2022-23  
Budget Process

# *GENERAL FUND CARRYOVER*

November 16, 2021 Board of Supervisors Meeting

# Budgetary Perspective of Carryover Fund Balance

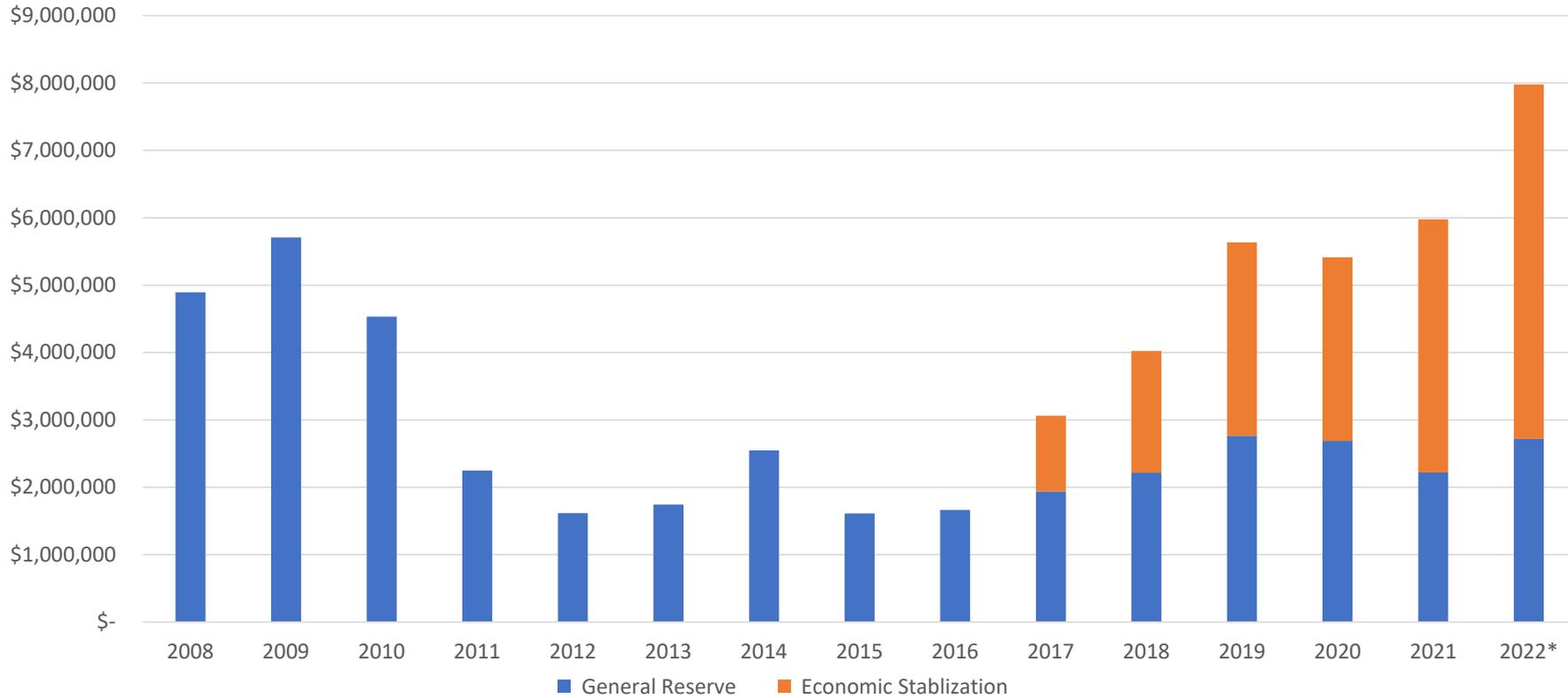


November 16, 2021 Board of Supervisors Meeting

# GF RESERVE BALANCES

Economic Stabilization:  
 \$3,758,996 at 2021  
 \$5,258,996 projected

General Reserve:  
 \$2,219,928 at 2021  
 \$2,719,928 projected



*GFOA Recommended balances: 17% to 25% (\$6.7 to \$9.9 million)*

*County policy for general reserve: 5% to 15% (\$2.0 to \$5.9 million)*

*\* Projected*

November 16, 2021 Board of Supervisors Meeting

# *GF Fund Balance Carryover As of June 30, 2021*

<b>GF FUND BALANCE CARRYOVER AVAILABLE FOR SPENDING</b>	
FUND BALANCE AT JUNE 30, 2021	\$8,476,000
SET-ASIDES (not available for spending):	
• CDBG and HOME Notes Receivable	887,000
• Prepaid expenses and inventory	119,000
FY 2021-22 Adopted Budget Deficit	1,200,000
Proposed transfer to Economic Stabilization Reserve Fund and General Reserve Fund	2,000,000
<b>REMAINING FUND BALANCE TO BALANCE FUTURE BUDGETS</b>	<b>\$4,270,000</b>

<b>BUDGET APPROPRIATIONS REQUEST</b>	<b>ESTIMATED ENDING BALANCE BEFORE TRANSFER</b>	<b>ESTIMATED ENDING BALANCE AFTER TRANSFER</b>
Move \$1,500,000 from GF Carryover to the Economic Stabilization Reserve Fund	\$2,219,928	\$5,258,996
Move \$500,000 from GF Carryover to the General Reserve Fund	3,758,996	2,719,928
<b>Total Designated GF Reserves</b>	<b>\$5,978,924</b>	<b>\$7,978,924</b>
<b>% of Annual GF Spending</b>	<b>15%</b>	<b>20%</b>



**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

**REGULAR AGENDA REQUEST**

Print

**MEETING DATE** November 16, 2021

**Departments: CAO, Public Health**

**TIME REQUIRED** 10 minutes

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

Robert C. Lawton, CAO, Bryan  
Wheeler, Public Health Director

**SUBJECT** COVID-19 (Coronavirus) Update

**AGENDA DESCRIPTION:**

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Update on Countywide response and planning related to the COVID-19 pandemic.

**RECOMMENDED ACTION:**

None, informational only.

**FISCAL IMPACT:**

None.

**CONTACT NAME:** Robert C. Lawton

**PHONE/EMAIL:** 760-932-5415 / rlawton@mono.ca.gov

**SEND COPIES TO:**

**MINUTE ORDER REQUESTED:**

YES  NO

**ATTACHMENTS:**

<p><a href="#">Click to download</a></p> <p>No Attachments Available</p>
--

**History**

Time	Who	Approval
11/12/2021 10:07 AM	County Counsel	Yes
11/2/2021 1:15 PM	Finance	Yes
11/12/2021 3:03 PM	County Administrative Office	Yes



**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

**REGULAR AGENDA REQUEST**

Print

**MEETING DATE** November 16, 2021

**Departments: Public Works**

**TIME REQUIRED** 20 minutes

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

Justin Nalder, Solid Waste  
Superintendent

**SUBJECT** Grant Funding for Sheep Fence  
Remediation on Conway Ranch

**AGENDA DESCRIPTION:**

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Project to apply for grand funding to remediate degraded existing sheep grazing fencing on Conway Ranch.

**RECOMMENDED ACTION:**

- 1) Authorize staff to apply for available funds through the United States Fish and Wildlife Service (FWS) to cleanup old fencing and posts within Conway Ranch; and
- 2) Find that the project qualifies for a Class 1 exemption under CEQA for "Existing Facilities."

**FISCAL IMPACT:**

Potential for up to \$25,000 in up front expenditures from the general fund in 2022 that would then be reimbursed by the grant. The expenditure is not included in the FY 2021-2022 budget.

**CONTACT NAME:** Justin Nalder

**PHONE/EMAIL:** 760-932-5453 / jnalder@mono.ca.gov

**SEND COPIES TO:**

**MINUTE ORDER REQUESTED:**

YES  NO

**ATTACHMENTS:**

<p>Click to download</p> <p> <a href="#">Staff Report re grant funding to clean up sheep fencing</a></p>
--

**History**

Time	Who	Approval
11/3/2021 10:01 AM	County Counsel	Yes

10/26/2021 11:28 AM

Finance

Yes

11/12/2021 3:03 PM

County Administrative Office

Yes



# MONO COUNTY DEPARTMENT OF PUBLIC WORKS

POST OFFICE BOX 457 • 74 NORTH SCHOOL STREET • BRIDGEPORT, CALIFORNIA 93517  
760.932.5440 • FAX 760.932.5441 • [monopw@mono.ca.gov](mailto:monopw@mono.ca.gov) • [www.monocounty.ca.gov](http://www.monocounty.ca.gov)

To: Honorable Board of Supervisors  
From: Justin Nalder, Solid Waste Superintendent / Environmental Manager  
Date: November 9, 2021  
Subject: Grant Application for Fence Cleanup at Conway Ranch

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## Recommended Actions

1. Authorize staff to apply for available funds through the United States Fish and Wildlife Service (FWS) to cleanup old fencing and posts within Conway Ranch; and
2. Find that the project qualifies for a Class 1 exemption under CEQA for “Existing Facilities.”

## Fiscal Impact

Reimbursable grant funds available up to \$25,000.

## Discussion

Conway Ranch consists of two operational ranch properties, Conway Ranch and Mattly Ranch. During the 2021-year Hunewill Land and Livestock Company, Inc leased certain sections of Conway Ranch for the purpose of cattle grazing. During the course of operation, it was realized that existing fence and fence posts, originally installed for sheep grazing, were no longer functional. In fact, the existing fencing posed a danger to livestock and horses. As the cattle grazer intends to place animals on Conway Ranch during the coming years, they have proposed a fence removal project.

Grant funds are available from the FWS Partners for Fish and Wildlife Program which is offering up to \$25,000 for the Conway Ranch Fence Cleanup Project. The application is non-competitive with funds to be provided on a reimbursement basis. This would necessitate general funds to be used up front. Project work will likely be conducted in early 2022.

The project proposal is allowable under the existing Conservation Easement and has the support of the Eastern Sierra Land Trust. Project estimates are currently being acquired. If the County were to receive these grants funds, the work would be contracted and paid at prevailing wage rates. As all of the fencing to be removed is existing infrastructure, staff recommends that Board find the project eligible for a Class 1 exemption under CEQA for “Existing Facilities” and authorize staff to apply for grant funds available from FWS.

If you have any questions regarding this item, please contact me at 760-932-5453 or [jonalder@mono.ca.gov](mailto:jonalder@mono.ca.gov).

Mono County Board of Supervisors  
RE: Grant Application for Fence Cleanup at Conway Ranch  
November 9, 2021  
Page 2 of 2

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Justin Nalder". The signature is fluid and cursive, with the first name "Justin" written in a larger, more prominent script than the last name "Nalder".

Justin Nalder  
Solid Waste Superintendent / Environmental Manager



**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

**REGULAR AGENDA REQUEST**

Print

**MEETING DATE** November 16, 2021

**Departments:** IT, Public Works

**TIME REQUIRED** 10 minutes

**PERSONS APPEARING BEFORE THE BOARD** Nate Greenberg, IT Director

**SUBJECT** Chalfant Cell Site Project Update

**AGENDA DESCRIPTION:**

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Update regarding a proposed project to put a telecommunications site at a portion of the Chalfant Transfer Station and posting a Notice of Intent to Award following completion of bidding.

**RECOMMENDED ACTION:**

Authorize the IT Department to post a notice of intent to award in response to the bids received for the Chalfant Transfer Station Telecommunications Site License Agreement.

**FISCAL IMPACT:**

None. Posting the Notice of Intent to Award is a non-binding commitment on the County at this stage, pending successful further negotiations and satisfactory completion of environmental reviews.

**CONTACT NAME:** Nate Greenberg

**PHONE/EMAIL:** (760) 924-1819 / ngreenberg@mono.ca.gov

**SEND COPIES TO:**

**MINUTE ORDER REQUESTED:**

YES  NO

**ATTACHMENTS:**

Click to download
<input type="checkbox"/> <a href="#">Staff Report re NOI to Award for Chalfant Transfer Station Site</a>
<input type="checkbox"/> <a href="#">Notice of Intent to Award for Chalfant Transfer Station Site</a>

**History**

Time	Who	Approval
11/8/2021 2:07 PM	County Counsel	Yes

11/10/2021 10:30 AM

Finance

Yes

11/12/2021 3:03 PM

County Administrative Office

Yes



**INFORMATION TECHNOLOGY  
COUNTY OF MONO**

PO Box 7657 | 437 OLD MAMMOTH ROAD, STE. 228 MAMMOTH LAKES, CA 93546  
(760) 924-1819 • FAX (760) 924-1697 • [ngreenberg@mono.ca.gov](mailto:ngreenberg@mono.ca.gov)

Nate Greenberg  
*Information Technology Director*

November 16, 2021

**To** Honorable Board of Supervisors  
**From** Nate Greenberg, Information Technology Director  
**Subject** Notice of Intent to Award project to AT&T for Chalfant Cell Site

**Recommendation**

Authorize the IT Department to post a notice of intent to award in response to the bids received for the Chalfant Transfer Station Telecommunications Site License Agreement.

**Discussion**

In order to improve cellular service coverage in the Chalfant Valley and surrounding area, Mono County opted to put out for bid a portion of the Mono County Chalfant Transfer Station for the purpose of constructing and installing telecommunications infrastructure and providing cellular service, subject to specified performance standards for the provision of that service. The lease would be for an initial term of ten years with up to four additional automatic five-year renewals at the discretion of Licensee and the County. The call for bids was released in June 2021 and closed in July. The County received one bid, and staff have determined that AT&T is best suited to be awarded the project at this stage.

After posting of the Notice of Intent to Award, the County will work together with AT&T on the proposed plans for the infrastructure to be installed at the site, as well as require AT&T to complete the necessary environmental review under CEQA. Only after these further stages will the project be brought to the Board for approval.

**Fiscal Impact**

Posting the NOI is a non-binding commitment on the County at this stage, pending successful further negotiations and satisfactory completion of environmental reviews.

**Strategic Plan Alignment**

**Mono County Strategic Priorities**

- ✘ 1. Improve Public Safety & Health
- ✘ 2. Enhance Quality of Life for County Residents
- ✘ 3. Fiscally Health County & Regional Economy
- ✘ 4. Improve County Operations
- ✘ 5. Support the County Workforce

**IT Strategic Initiatives**

- ✘ 1. Customer Success
- ✘ 2. Infrastructure & Security
- ✘ 3. Communications
- ✘ 4. Engaged & Empowered Users
- ✘ 5. Usability & Access
- ✘ 6. Data Quality & Availability



Jennifer Kreitz ~ District One   Rhonda Duggan ~ District Two   Bob Gardner ~ District Three  
John Peters ~ District Four   Stacy Corless ~ District Five

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## **BOARD OF SUPERVISORS COUNTY OF MONO**

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P.O. BOX 715, BRIDGEPORT, CALIFORNIA 93517  
(760) 932-5530 • FAX (760) 932-5531

*Scheereen Dedman, Clerk of the Board*

November 16, 2021

### **NOTICE OF INTENT TO AWARD**

#### *CHALFANT TRANSFER STATION TELECOMMUNICATIONS SITE LICENSE AGREEMENT*

Dear Bidders and Interested Parties:

Mono County has concluded its evaluation of bid proposals received in response to the Invitation for Bid for the Chalfant Transfer Station Telecommunications Site License Agreement, which closed on July 16, 2021 and, subject to successful negotiations and satisfactory completion of environmental reviews, hereby provides notice of its intent to award a contract at a regular meeting of its Board of Supervisors on November 16, 2021 to:

AT&T

This Notice of Intent to Award shall not be considered a binding commitment by Mono County. Pursuant to the Invitation for Bids documents, this Notice of Intent to Award will remain posted for five (5) business days through November 23, 2021 and no contract award will be made during this period. Any protest concerning this proposed award must be received, as described herein, before 4:30 pm on Tuesday, November 23, 2021. Protests may be submitted as follows: (1) via U.S. Mail or other service to the Clerk of the Mono County Board of Supervisors, c/o Mono County Department of Information Technology, Attn: Nate Greenberg, Department of Information Technology, Post Office Box 7657, Mammoth Lakes, California 93546; or (2) via electronic mail (email) to Nate Greenberg, Project Manager at [ngreenberg@mono.ca.gov](mailto:ngreenberg@mono.ca.gov).

Please contact Nate Greenberg at (760-924-1819) or [ngreenberg@mono.ca.gov](mailto:ngreenberg@mono.ca.gov) with any questions regarding this matter.

Sincerely,

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Nate Greenberg  
Project Manager, Director  
Mono County Information Technology Department



**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

**REGULAR AGENDA REQUEST**

Print

**MEETING DATE** November 16, 2021

**Departments: CDD, Building Division**

**TIME REQUIRED** 10 minutes

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

Wendy Sugimura, Community  
Development Director

**SUBJECT** Employment Agreement with Tom  
Perry as Part-Time Building Official

**AGENDA DESCRIPTION:**

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Proposed contract with Tom Perry as the part-time Building Official.

**RECOMMENDED ACTION:**

Announce Fiscal Impact. Approve Resolution #R21-\_\_\_, approving a contract with Tom Perry as Building Official, and prescribing the compensation, appointment and conditions of said employment. Authorize the Board Chair to execute said contract on behalf of the County. Provide any desired direction to staff.

**FISCAL IMPACT:**

Total cost of salary and benefits for FY 2021-22 is \$35,708, of which \$34,787 is salary, and was included in the Community Development Department's budget.

**CONTACT NAME:** Wendy Sugimura

**PHONE/EMAIL:** 7609241814 / wsugimura@mono.ca.gov

**SEND COPIES TO:**

**MINUTE ORDER REQUESTED:**

YES  NO

**ATTACHMENTS:**

Click to download
<a href="#">Staff report</a>
<a href="#">Resolution - Employment Agreement</a>
<a href="#">Exhibit A - Employment Agreement</a>

**History**

Time

Who

Approval

11/8/2021 4:36 PM	County Counsel	Yes
11/10/2021 4:38 PM	Finance	Yes
11/12/2021 3:04 PM	County Administrative Office	Yes

# Mono County Community Development Department

PO Box 347  
Mammoth Lakes, CA 93546  
760.924.1800, fax 924.1801  
[commdev@mono.ca.gov](mailto:commdev@mono.ca.gov)

PO Box 8  
Bridgeport, CA 93517  
760.932.5420, fax 932.5431  
[www.monocounty.ca.gov](http://www.monocounty.ca.gov)

**Date:** November 16, 2021  
**To:** Honorable Board of Supervisors  
**From:** Wendy Sugimura, Community Development Director  
**Subject:** Employee Agreement with Tom Perry as part-time Building Official

## **Recommended Action(s):**

Approve Resolution #R21-\_\_\_, approving a contract with Tom Perry as Building Official, and prescribing the compensation, appointment and conditions of said employment. Authorize the Board Chair to execute said contract on behalf of the County.

## **Fiscal Impact:**

Total cost of salary and benefits for FY 21-22 is \$35,708, of which \$34,787 is salary, and was included in the Community Development Department's budget.

## **Background:**

A recruitment was open for the Building Official position in the Community Development Department from May 2016 through September 2017 with no qualified applicants. If the full-time position were hired, the salary (without benefits) would be significantly more costly.

Although Community Development staff was able to find solutions and to generally work around the absence of a Building Official, it reduced department efficiency overall and occasionally presented a critical roadblock for a given project. The preference has always been to find a viable candidate for Building Official, but as the recruitment was unsuccessful, alternative ideas were explored.

The alternative that was acted upon in September 2017 was an agreement with former Mono County Building Official Tom Perry, who now works as the Town of Mammoth Lake's full-time Building Official, to work eight hours per week for the County (in addition to his serving full time as Town Building Official) for up to 48 weeks, and deal specifically with sensitive issues and determinations that require the analysis of a Building Official.

## **Discussion:**

The County contract with Mr. Perry expired on October 1, 2021, and a new one-year contract back-dated to October 2, 2021, is being proposed with no changes except the standard cost-of-living adjustment (COLA) extended to all Mono County employees. Mr. Perry has continued to fulfill his Building Official duties with the County since October 2.

As before, this agreement is similar to other County employee agreements but includes a 30-day termination clause that can be exercised by either party. This will allow the County or Mr. Perry to abandon the agreement should it prove to be unworkable for any reason. This arrangement was developed in consultation with the Town Manager Dan Holler, to assure the arrangement is not negatively impacting Mr. Perry's work for the Town. The Town and County Community Development Directors and Mr. Holler initially met on a regular basis to review the arrangement and discuss any needed adjustments; however, recently meetings have seemed unnecessary as the arrangement appears to be working smoothly.

This is the fourth year this contract arrangement has been in effect and no conflicts or problems have been identified to date.

If you have any questions regarding this item, please contact me at (760) 924-1814 or [wsugimura@mono.ca.gov](mailto:wsugimura@mono.ca.gov).

Attachment:

1. Resolution approving employment agreement (attached as an exhibit) with Tom Perry



R21-\_\_

**A RESOLUTION OF THE MONO COUNTY  
BOARD OF SUPERVISORS APPROVING AN  
EMPLOYMENT AGREEMENT WITH TOM PERRY  
PRESCRIBING THE COMPENSATION, APPOINTMENT,  
AND CONDITIONS OF SAID EMPLOYMENT**

**WHEREAS**, the Mono County Board of Supervisors has the authority under Section 25300 of the Government Code to prescribe the compensation, appointment, and conditions of employment of County employees;

**NOW, THEREFORE, BE IT RESOLVED** by the Mono County Board of Supervisors, that the Agreement Regarding the Part-Time Employment of Tom Perry, a copy of which is attached hereto as Exhibit A and incorporated herein by this reference as though fully set forth, is hereby approved and the compensation, appointment, and other terms and conditions of employment set forth in that Agreement are hereby prescribed and shall govern the employment of Tom Perry. The Chair of the Board of Supervisors shall execute said Agreement on behalf of the County.

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1           **PASSED, APPROVED** and **ADOPTED** this 16<sup>th</sup> day of November, 2021, by the  
2 following vote, to wit:

3 **AYES:**

4 **NOES:**

5 **ABSENT:**

6 **ABSTAIN:**

7  
8  
9  
10 \_\_\_\_\_  
Jennifer Kreitz, Chair  
Mono County Board of Supervisors

11  
12 **ATTEST:**

**APPROVED AS TO FORM:**

13  
14  
15 \_\_\_\_\_  
Clerk of the Board

16 \_\_\_\_\_  
County Counsel

**AGREEMENT REGARDING THE PART-TIME  
EMPLOYMENT OF TOM PERRY**

This Agreement is entered into this 16<sup>th</sup> day of November, 2021, by and between Tom Perry and the County of Mono.

**I. RECITALS**

Tom Perry is currently employed as the Building Official of the Town of Mammoth Lakes and part-time Building Official for Mono County, and formerly was employed full-time as the Mono County Building Official. The County now wishes to retain Mr. Perry on a part-time basis to serve as its Building Official on the terms and conditions set forth in this Agreement and in accordance with the Mono County Building Official Job Description, provided such employment does not unduly conflict with Mr. Perry's responsibilities as the Building Official for the Town. Tom Perry wishes to continue such part-time employment with the County on said terms and conditions.

**II. AGREEMENT**

1. The term of this Agreement shall be October 2, 2021 until October 1, 2022, unless earlier terminated by either party in accordance with this Agreement.
2. Commencing on October 2, 2021, Tom Perry shall be employed by Mono County as its part-time Building Official, serving at the will and pleasure of the Community Development Director in accordance with the terms and conditions of this Agreement. Tom Perry accepts such employment. The Community Development Director shall be deemed the "appointing authority" for all purposes with respect to Mr. Perry's employment.
3. Mr. Perry shall be paid \$90.59 per hour and shall work 8 hours per week (on Fridays), up to 48 weeks per year. Mr. Perry shall coordinate with the Community Development Director to determine the 4 weeks in which he will provide no services to the County. In the event of an emergency, and upon mutual written agreement by Mr. Perry and the Community Development Director, Mr. Perry may work additional hours and/or weeks.
4. It is the parties' understanding that a determination has been made by the Public Employees Retirement System (PERS) that Mr. Perry's employment with the County is "overtime" and, as such, that no retirement contribution by the parties related to such employment will be required.
5. As a limited-hour part-time employee, Mr. Perry shall not earn or accrue paid leave time nor be entitled to the general benefits provided by the County to

other management-level employees and described in the County's Management Benefits Policy, except that the County shall provide any compensation or benefits mandated by state or federal law.

6. Tom Perry understands and agrees that his receipt of compensation or benefits of any kind under this Agreement or under any applicable County Code provision or policy is expressly contingent on his actual rendering of personal services to the County. Should Mr. Perry cease rendering such services during this Agreement, then he shall cease earning or receiving any additional compensation or benefits until such time as he resumes rendering personal services; provided, however, that the County shall provide any compensation or benefits mandated by state or federal law.
7. The Community Development Director may terminate Tom Perry's employment at-will and without cause upon thirty days' written notice. In that event, this Agreement shall automatically terminate concurrently with the effective date of the termination. Mr. Perry understands and acknowledges that as an "at will" employee, he will not have permanent status nor will his employment be governed by the Mono County Personnel Rules except to the extent that System is ever modified to apply expressly to at-will employees. Among other things, he will have no property interest in his employment, no right to be terminated or disciplined only for just cause, and no right to appeal, challenge, or otherwise be heard regarding any such termination or other disciplinary action the Community Development Director may, in his discretion, take during Mr. Perry's employment.
8. Mr. Perry may resign his employment with the County without cause upon thirty days' written notice. In that event, this Agreement shall automatically terminate concurrently with the effective date of the resignation, unless otherwise mutually agreed to in writing by the parties. Mr. Perry shall not be entitled to any severance pay or additional compensation of any kind after the effective date of such resignation.
9. This Agreement constitutes the entire agreement of the parties with respect to the employment of Tom Perry.
10. The parties agree that the Board of Supervisors' approval of this Agreement on behalf of the County is a legislative act and that through this agreement, the Board of Supervisors is carrying out its responsibility and authority under Section 25300 of the Government Code to set the terms and conditions of County employment. It is not the parties' intent to alter in any way the fundamental statutory (non-contractual) nature of Tom Perry's employment with the County nor to give rise to any future contractual remedies for breach of this Agreement or of an implied covenant of good faith and fair dealing. Rather, the parties

intend that Tom Perry's sole remedy in response to any failure by the County to comply with this Agreement shall be traditional mandamus.

11. Tom Perry acknowledges that this Agreement is executed voluntarily by him, without duress or undue influence on the part or on behalf of the County. Tom Perry further acknowledges that he has participated in the negotiation and preparation of this Agreement and has had the opportunity to be represented by counsel with respect to such negotiation and preparation or does hereby knowingly waive his right to do so, and that he is fully aware of the contents of this Agreement and of its legal effect. Thus, any ambiguities in this Agreement shall not be resolved in favor of or against either party.

**III. EXECUTION:**

This Agreement shall be deemed executed as of November 16, 2021.

TOM PERRY

THE COUNTY OF MONO

\_\_\_\_\_

\_\_\_\_\_

By: Jennifer Kreitz  
Board of Supervisors, Chair

APPROVED AS TO FORM:

\_\_\_\_\_

STACEY SIMON  
County Counsel



**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

**REGULAR AGENDA REQUEST**

Print

**MEETING DATE** November 16, 2021

**Departments: Economic Development**

**TIME REQUIRED** 20 minutes

**SUBJECT** Community Economic Resilience  
Fund (CERF) Program - Public  
Comment

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

Jeff Simpson, Economic Development  
Manager; Alicia Vennos, Economic  
Development Director

**AGENDA DESCRIPTION:**

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Review of Community Economic Resilience Fund (CERF) program, proposed Economic Regions, and provide input and approve draft public comment from the Board.

**RECOMMENDED ACTION:**

Review and approve draft public comment letter regarding the proposed CERF Economic Regions and other program parameters.

**FISCAL IMPACT:**

None at this time.

**CONTACT NAME:** Alicia Vennos

**PHONE/EMAIL:** 7607091149 / [avennos@mono.ca.gov](mailto:avennos@mono.ca.gov)

**SEND COPIES TO:**

[avennos@mono.ca.gov](mailto:avennos@mono.ca.gov)

**MINUTE ORDER REQUESTED:**

YES  NO

**ATTACHMENTS:**

Click to download
<a href="#">Staff Report</a>
<a href="#">CERF Letter of Public Comment (DRAFT)</a>
<a href="#">Economic Regions</a>

**History**

Time

Who

Approval

11/12/2021 2:10 PM	County Counsel	Yes
11/12/2021 2:30 PM	Finance	Yes
11/12/2021 3:05 PM	County Administrative Office	Yes



# MONO COUNTY ECONOMIC DEVELOPMENT

P.O. BOX 603, MAMMOTH LAKES, CALIFORNIA 93546  
(760) 924-4634 • (760) 924-1697 (Fax)

Alicia Vennos  
Economic Development Manager  
Avennos@mono.ca.gov  
760-924-1743

Jeff Simpson  
Economic Development Manager  
Jsimpson@mono.ca.gov  
760-924-4634

## STAFF REPORT

**SUBJECT:** Community Economic Resilience Fund (CERF) Program –Public Comment

**RECOMMENDATION:** Review and approve draft public comment letter from Mono County Board of Supervisors regarding the Community Economic Resilience Fund (CERF) program, proposed Economic Regions and other program parameters.

**BACKGROUND:** The \$600M Community Economic Resilience Fund (CERF) was established by SB 162 within the Workforce Services Branch of the Employment Development Department (EDD), and with administrative assistance from the following agencies: Labor and Workforce Development Agency, Office of Planning and Research (OPR), and the Governor’s Office of Business and Economic Development (GO-Biz).

The CERF Program Objectives: (1) *To build an equitable and sustainable economic recovery from the impacts of COVID-19 on California’s industries, workers, and communities, and to provide for the durability of that recovery by fostering long-term economic resilience in the overall transition to a carbon neutral economy AND (2) To build a more robust, sustainable, and equitable recovery across all sectors of the California economy.*

Program Rollout: The Inter-Agency team is tasked with the following responsibilities: a. Identifying geographic boundaries of regions in a way that prioritizes economic recovery and transition strategies and are consistent with other state definitions of regional economic and labor markets. b. Create program guidelines and evaluation metrics that, at a minimum, support federal funding. c. Design a competitive grant structure. d. Develop technical assistance and evaluation infrastructure. e. Track and report progress and deliverables.

Grant Criteria: The Inter-Agency team will develop policies for grants to fund regional programs and economic development strategies that directly complement state and federal infrastructure funding in housing, transportation, advanced energy, broadband, and natural resources and “directly-connect” in each of those sectors to any existing or emerging high road training partnerships. In addition, the program shall: a. Provide financial support to establish

and support high road transition collaboratives in designing region and industry specific economic recovery and transition strategies. b. Include a focus on those regions and communities most affected by the economic impact of COVID-19 (as authorized in federal guidance) and whose economic distress has been: a. Exacerbated by COVID-19, and b. Compounded by macroeconomic impacts such as: i. The global transition to carbon neutrality ii. The Western US Region's acute vulnerability to climate change impacts.

Economic Regions and Planning Grants: The first step in the CERF Program Rollout is the determination of geographic boundaries of regions in California. Thirteen Economic Regions have been proposed. Each defined Economic Region will receive a \$5M planning grant to develop a regionwide "High Road\* Transition Plan" with qualifying projects/programs to submit for CERF grant funding in the competitive process.

More Info about CERF: For more information on the CERF program, please see:

[https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill\\_id=202120220AB162](https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=202120220AB162)

*\* The term "High Road" refers to a set of economic and workforce development strategies to achieve economic growth, economic equity, shared prosperity and a clean environment. High road strategies include efforts that improve job quality and job access, meet the skill and needs of employers, meet the economic, social and environmental needs of the community, including for those from underserved/underrepresented populations.*

**DISCUSSION:** The CERF program roll-out was just launched with the recent Inter-Agency announcement of the thirteen Economic Region in the state. For details regarding these regional determinations, please see the attached PDF or click on this link:

[https://edd.ca.gov/Jobs\\_and\\_Training/pubs/wsin21-20att1.pdf](https://edd.ca.gov/Jobs_and_Training/pubs/wsin21-20att1.pdf).

Public Comment: Public Comment on the proposed regions was originally requested to be submitted by November 10, 2021 but was extended that day to November 19, 2021. The draft letter of public comment from Mono County (see attached) underscores three main issues/concerns related to:

- The proposed Eastern Sierra Region which includes Mono, Inyo, Alpine, Amador, Calaveras, Mariposa and Tuolumne counties
- Regional Planning parameters and inclusion of "sub-regional" planning
- Eligibility of local government (Cities, Counties, Councils of Governments) to apply directly for funding

A draft public comment letter is attached for review, discussion, and input by the Board of Supervisors.

**FISCAL IMPACT:** None currently.

# Community Economic Resilience Fund Program (CERF)

Proposed Economic Regions for High Road Transition  
Planning Grants: Released for Public Comment



## Summary

This memo identifies thirteen economic regions of California for the purposes of disbursing ~\$65 million in High Road<sup>1</sup> Transition Planning Grants as part of the Community Economic Resilience Fund Program (CERF). The planning phase will lead locally-led implementation efforts to recover from COVID-19, by diversifying local economies and developing new, sustainable industries with high-quality, broadly accessible jobs. Thirteen regions were selected based on a two-part process. First, we leveraged analysis from the state's Labor Market Information Division that grouped locales using factors such as commute patterns and labor market data. Next, we considered four additional factors: (1) connections to existing definitions of regions in California, (2) relative size of population, (3) geographic scale and size, and (4) industry mix and economic relationships. Based on this methodology, the team has developed a provisional list of thirteen CERF regions for the purposes of distributing planning grants.

The program design will allow for flexibility to conduct economic analysis at a larger geographic scale, including economic flows between different regions. In other words, regions will be able to work together on plans as appropriate. Implementation grants will allow for projects that cross regional boundaries.

This memo provides our initial determinations of the thirteen CERF regions to allow for public comment, such as for slight modifications to these boundaries (e.g. shift a county from one region to an adjacent region). However, the state will only fund one fiscal agent and planning process per economic region.

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<sup>1</sup> "High road" refers to a set of economic and workforce development strategies to achieve economic growth, economic equity, shared prosperity, and a clean environment. High road strategies include efforts that improve job quality and job access, including for women and people from underserved and underrepresented populations, meet the skill and needs of employers, meet the economic, social, and environmental needs of the community.

## Proposed CERF Economic Regions



### Phase 1: Data-Driven Analysis of California Regions by LMID

The first phase of our analysis was based on the Employment Development Department's Labor Market Information Division's (EDD-LMID) analysis of California's economic regions. This data-driven analysis is based primarily on commute patterns, but includes the analysis of industry employment and labor force data to link various groupings of counties into regions. The LMID analysis and framework can be adapted to support a variety of workforce development, economic development, education, and other policy initiatives.

The conclusion of LMID's analysis results in a total of twelve regions for California (Fig. 1). Based on LMID's twelve regions, we have suggested thirteen regions for the High Road Transition Planning Grants to better align the regions with the CERF program goals.

Figure 1: LMID's Economic Development Strategy Region Framework



## Phase 2: Proposed Changes to LMID regions for CERF Program

For the purpose of the CERF Program's High Road Transition Planning Grants, we suggest several slight modifications to the grouping of the regions recommended by LMID – combining three regions into one (Bay Area) and subdividing two large regions into smaller subregions (Northern and San Joaquin Valley). Creating subdivisions within the larger regions will not only make the planning process more manageable across a large area but also allow for more geographic equity in economic recovery investments, enabling each region to target investments for populations disproportionately impacted by COVID-19 in their economic recovery and transition plans.

Our proposed changes are as follows:

### Regional-Scale Modifications

1. Establish one nine-county Bay Area Region by combining LMID's North Bay, East Bay, and Bay Peninsula-Marin regions into the "Bay Area":
  - The nine Bay Area counties have a 100 year history of collaboration that the CERF process can leverage.

- The Bay Area is regarded as a highly resourced region. For example, although less than 20% of the state’s population, the Bay Area’s nonprofits generate over 53% of total nonprofit revenues in the state. Source: [California Association of Nonprofits \(PDF\)](#).
  - There are existing regional institutions that have worked and partnered at this nine-county scale, and they have worked with subregional organizations as well. These entities include the following region’s: Metropolitan Planning Organizations (MPO)/Council of Governments, transportation planning organizations, air district (Bay Area Air Quality Management District), planning agency (Bay Area Conservation and Development Commission), and numerous NGOs and civic organizations.
  - The nine counties have several recent plans and processes to build on, including the collaboration around *American Recovery and Reinvestment Act (ARRA)*, Plan Bay Area, Bay Area Regional Prosperity Strategy, etc.
2. Divide LMID’s Northern Region into two regions: the Redwood Coast and North State:
- LMID’s Northern region is too large of a geographic area to be a single region. Splitting it into two regions allows for better connection points within the Coast and Inland region. There is also a longstanding history of collaboration amongst the Redwood Coast counties.
  - The division into two would more closely follow existing transportation corridors, including the 101 corridor and the I-5 corridor.
3. Divide LMID’s eight county San Joaquin Valley region into three regions: the Northern San Joaquin Valley, Central San Joaquin Valley, and Kern County:
- The entire San Joaquin Valley region proposed by LMID is very large and there is no existing network to support convening at that scale.
  - There is a recent history of coordination on economic growth initiatives at the smaller scale, including initiatives like Kern’s [B3K Prosperity](#), [Fresno DRIVE Initiative](#), and the emerging northern San Joaquin Valley planning process.
  - This region has fewer available resources overall, creating a greater need for additional planning funds to prepare for and succeed in various statewide competitive processes.
  - Because of key industries in this region (e.g., the oil and gas industry in Kern), there is a need to maintain more focus on the distinct economic impacts created by shifts in these regions.
  - The San Joaquin Valley region has existing venues to ensure there are connections and lessons learned across the 8 counties, so CERF does not need to play that role.

*Northern San Joaquin Valley (Merced, Stanislaus, San Joaquin)*

- The Northern San Joaquin Valley region is developing a regional identity through connections to both Sacramento and the Bay Area via population migration, commute patterns, and industry relationships.
- This region is different from the rest of the Valley, as it has previously been identified as a core part of the [Northern California megaregion \(PDF\)](#).

*Central San Joaquin Valley (Fresno, Madera, Kings, Tulare)*

- There is an existing collaborative effort to work across Fresno County. Fresno also has growing economic ties and increasing shared commute patterns with Madera and Tulare.
- The economic base across the more rural areas amongst all these counties is very similar.

*Kern County*

- Kern County is a very large region with both desert and valley landscape.
- It is an existing key center for the state's energy sector, housing about 80% of the oil and gas industry and a growing renewable energy market.
- The region has existing economic development processes at the county level to build on.

**County-Level Modifications**

4. Move Alpine County from the Sacramento region to Eastern Sierra region.
  - Alpine participates in regional planning through the EDA with the other 6 counties in the Eastern Sierra region.
5. Move Nevada County from the Sacramento region to the North State region.
  - Nevada County participates in regional planning through the EDA with the North State region.

## Proposed CERF Economic Regions



Leveraging the twelve economic markets of California – identified by EDD-LMID – as an initial framework for the regional economies of California and applying the additional factors described above, we recommend establishing the below thirteen regions for the purposes of High Road Transition Planning. Each of these regions have populations and areas that have been disproportionately impacted by COVID-19, and are therefore eligible for State Fiscal Recovery Fund funding from the CERF Program.

<b>Economic Regions</b>	<b>Counties</b>
Southern Border	<ul style="list-style-type: none"> <li>• San Diego</li> <li>• Imperial</li> </ul>
Inland Empire	<ul style="list-style-type: none"> <li>• Riverside</li> <li>• San Bernardino</li> </ul>
Los Angeles County	
Orange County	
Central Coast	<ul style="list-style-type: none"> <li>• Monterey</li> <li>• San Benito</li> <li>• Santa Barbara</li> <li>• Santa Cruz</li> <li>• San Luis Obispo</li> <li>• Ventura</li> </ul>
Northern San Joaquin Valley	<ul style="list-style-type: none"> <li>• San Joaquin</li> <li>• Stanislaus</li> <li>• Merced</li> </ul>
Central San Joaquin Valley	<ul style="list-style-type: none"> <li>• Madera</li> <li>• Fresno</li> <li>• Kings</li> <li>• Tulare</li> </ul>
Kern County	
Eastern Sierra	<ul style="list-style-type: none"> <li>• Alpine</li> <li>• Amador</li> <li>• Calaveras</li> <li>• Inyo</li> <li>• Mariposa</li> <li>• Mono</li> <li>• Tuolumne</li> </ul>
Bay Area	<ul style="list-style-type: none"> <li>• Alameda</li> <li>• Contra Costa</li> <li>• Marin</li> <li>• Napa</li> <li>• San Francisco</li> <li>• San Mateo</li> <li>• Santa Clara</li> <li>• Solano</li> <li>• Sonoma</li> </ul>
Sacramento	<ul style="list-style-type: none"> <li>• Colusa</li> <li>• El Dorado</li> <li>• Placer</li> <li>• Sacramento</li> </ul>

<b>Economic Regions</b>	<b>Counties</b>
	<ul style="list-style-type: none"><li>• Sutter</li><li>• Yolo</li><li>• Yuba</li></ul>
Redwood Coast	<ul style="list-style-type: none"><li>• Del Norte</li><li>• Humboldt</li><li>• Mendocino</li><li>• Lake</li></ul>
North State	<ul style="list-style-type: none"><li>• Lassen</li><li>• Modoc</li><li>• Plumas</li><li>• Nevada</li><li>• Shasta</li><li>• Sierra</li><li>• Siskiyou</li><li>• Trinity</li><li>• Glenn</li><li>• Butte</li><li>• Tehama</li></ul>

# Community Economic Resilience Fund Program (CERF)

Proposed Economic Regions for High Road Transition  
Planning Grants: Released for Public Comment



## Summary

This memo identifies thirteen economic regions of California for the purposes of disbursing ~\$65 million in High Road<sup>1</sup> Transition Planning Grants as part of the Community Economic Resilience Fund Program (CERF). The planning phase will lead locally-led implementation efforts to recover from COVID-19, by diversifying local economies and developing new, sustainable industries with high-quality, broadly accessible jobs. Thirteen regions were selected based on a two-part process. First, we leveraged analysis from the state's Labor Market Information Division that grouped locales using factors such as commute patterns and labor market data. Next, we considered four additional factors: (1) connections to existing definitions of regions in California, (2) relative size of population, (3) geographic scale and size, and (4) industry mix and economic relationships. Based on this methodology, the team has developed a provisional list of thirteen CERF regions for the purposes of distributing planning grants.

The program design will allow for flexibility to conduct economic analysis at a larger geographic scale, including economic flows between different regions. In other words, regions will be able to work together on plans as appropriate. Implementation grants will allow for projects that cross regional boundaries.

This memo provides our initial determinations of the thirteen CERF regions to allow for public comment, such as for slight modifications to these boundaries (e.g. shift a county from one region to an adjacent region). However, the state will only fund one fiscal agent and planning process per economic region.

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<sup>1</sup> "High road" refers to a set of economic and workforce development strategies to achieve economic growth, economic equity, shared prosperity, and a clean environment. High road strategies include efforts that improve job quality and job access, including for women and people from underserved and underrepresented populations, meet the skill and needs of employers, meet the economic, social, and environmental needs of the community.

## Proposed CERF Economic Regions



### Phase 1: Data-Driven Analysis of California Regions by LMID

The first phase of our analysis was based on the Employment Development Department's Labor Market Information Division's (EDD-LMID) analysis of California's economic regions. This data-driven analysis is based primarily on commute patterns, but includes the analysis of industry employment and labor force data to link various groupings of counties into regions. The LMID analysis and framework can be adapted to support a variety of workforce development, economic development, education, and other policy initiatives.

The conclusion of LMID's analysis results in a total of twelve regions for California (Fig. 1). Based on LMID's twelve regions, we have suggested thirteen regions for the High Road Transition Planning Grants to better align the regions with the CERF program goals.

Figure 1: LMID's Economic Development Strategy Region Framework



## Phase 2: Proposed Changes to LMID regions for CERF Program

For the purpose of the CERF Program's High Road Transition Planning Grants, we suggest several slight modifications to the grouping of the regions recommended by LMID – combining three regions into one (Bay Area) and subdividing two large regions into smaller subregions (Northern and San Joaquin Valley). Creating subdivisions within the larger regions will not only make the planning process more manageable across a large area but also allow for more geographic equity in economic recovery investments, enabling each region to target investments for populations disproportionately impacted by COVID-19 in their economic recovery and transition plans.

Our proposed changes are as follows:

### Regional-Scale Modifications

1. Establish one nine-county Bay Area Region by combining LMID's North Bay, East Bay, and Bay Peninsula-Marin regions into the "Bay Area":
  - The nine Bay Area counties have a 100 year history of collaboration that the CERF process can leverage.

- The Bay Area is regarded as a highly resourced region. For example, although less than 20% of the state’s population, the Bay Area’s nonprofits generate over 53% of total nonprofit revenues in the state. Source: [California Association of Nonprofits \(PDF\)](#).
  - There are existing regional institutions that have worked and partnered at this nine-county scale, and they have worked with subregional organizations as well. These entities include the following region’s: Metropolitan Planning Organizations (MPO)/Council of Governments, transportation planning organizations, air district (Bay Area Air Quality Management District), planning agency (Bay Area Conservation and Development Commission), and numerous NGOs and civic organizations.
  - The nine counties have several recent plans and processes to build on, including the collaboration around *American Recovery and Reinvestment Act (ARRA)*, Plan Bay Area, Bay Area Regional Prosperity Strategy, etc.
2. Divide LMID’s Northern Region into two regions: the Redwood Coast and North State:
- LMID’s Northern region is too large of a geographic area to be a single region. Splitting it into two regions allows for better connection points within the Coast and Inland region. There is also a longstanding history of collaboration amongst the Redwood Coast counties.
  - The division into two would more closely follow existing transportation corridors, including the 101 corridor and the I-5 corridor.
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OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS

## REGULAR AGENDA REQUEST

Print

**MEETING DATE** November 16, 2021

**Departments: Clerk of the Board**

**TIME REQUIRED** 5 minutes

**SUBJECT** Appointment of 2022 Rural County  
Representatives of California  
(RCRC) Delegate and Alternates

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

Queenie Barnard, Assistant Clerk of  
the Board

### AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

The Mono County Board of Supervisors must appoint a Delegate and Alternate(s) to serve on the Rural County Representatives of California (RCRC) Board of Directors, Golden State Finance Authority (GSFA) Board of Directors, Golden State Connect Authority (GSCA) Board of Directors, and Environmental Services Joint Powers Authority (ESJPA) Board of Directors for 2022.

### RECOMMENDED ACTION:

- 1) Appoint Supervisor Stacy Corless as the 2022 RCRC, GSFA, GSCA, and ESJPA Delegate; and
- 2) Appoint Supervisor John Peters as the 2022 RCRC, GSFA, GSCA, and ESJPA First Alternate; and
- 3) Appoint Justin Nalder as the 2022 RCRC ESJPA Second Alternate (in his capacity as Solid Waste Superintendent)

### FISCAL IMPACT:

None.

**CONTACT NAME:** Queenie Barnard

**PHONE/EMAIL:** 7609325534 / qbarnard@mono.ca.gov

### SEND COPIES TO:

### MINUTE ORDER REQUESTED:

YES  NO

### ATTACHMENTS:

Click to download
<a href="#">RCRC Memo</a>
<a href="#">GSFA Memo</a>
<a href="#">GSCA Memo</a>
<a href="#">ESJPA Memo</a>

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**History**

<b>Time</b>	<b>Who</b>	<b>Approval</b>
11/8/2021 4:15 PM	County Counsel	Yes
11/10/2021 10:31 AM	Finance	Yes
11/12/2021 3:03 PM	County Administrative Office	Yes



**To:** Members of the RCRC Board of Directors  
RCRC Member County CAO's  
RCRC Member County Clerks of the Board

**From:** Patrick Blacklock, President & CEO

**Date:** October 25, 2021

**Re:** Designation of the 2022 RCRC Board of Directors, Delegates and Alternates - **ACTION REQUIRED**

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Annually, the Rural County Representatives of California (RCRC) requires confirmation of each member county's Delegate and Alternate to the RCRC Board of Directors. The first RCRC Board Meeting of 2022 and Installation of Officers will be held on January 12<sup>th</sup>.

Upon determination, please provide confirmation of your county's election/appointment, and forward the formal confirmation to RCRC as soon as possible. The confirmation can be sent via e-mail to Maggie Chui at [mchui@rcrcnet.org](mailto:mchui@rcrcnet.org), or mailed to:

Rural County Representatives of California  
1215 K Street, Suite 1650  
Sacramento, CA 95814  
Attn: Maggie Chui

Please do not hesitate to contact me if you have any questions or require additional information. Thank you for your assistance with this information.

**Attachment**

- RCRC Designation Form



**Designation of 2022 Delegate and Alternate Supervisors for the  
Rural County Representatives of California (RCRC) Board of Directors**

**County:** \_\_\_\_\_

**Delegate:**

➤ **Supervisor** \_\_\_\_\_

**Alternate:**

➤ **Supervisor** \_\_\_\_\_

**AUTHORIZATION**

**Name, Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_



Golden State Finance Authority (GSFA)  
1215 K Street, Suite 1650 · Sacramento, California 95814  
Phone: (855) 740-8422 · Fax: (916) 444-3219 · [www.gsfa-home.org](http://www.gsfa-home.org)

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**To:** Members of the GSFA Board of Directors  
GSFA Member County CAO's  
GSFA Member County Clerks of the Board

**From:** Patrick Blacklock, Executive Director

**Date:** October 25, 2021

**Re:** Designation of the 2022 GSFA Board of Directors, Delegates and Alternates - **ACTION REQUIRED**

---

---

Annually, the Golden State Finance Authority (GSFA) requires confirmation of each member county's Delegate and Alternate to the GSFA Board of Directors. The first GSFA Board Meeting of 2022 will be held on January 12<sup>th</sup>.

Upon determination, please provide confirmation of your county's election/appointment, and forward the formal confirmation to GSFA as soon as possible. The confirmation can be sent via e-mail to Maggie Chui at [mchui@rcrcnet.org](mailto:mchui@rcrcnet.org) or mailed to:

Golden State Finance Authority  
1215 K Street, Suite 1650  
Sacramento, CA 95814  
Attn: Maggie Chui

Please note, GSFA requires that both the Delegate and Alternate designations be Supervisors. Additionally, because the GSFA Board of Directors meetings are held in conjunction with the RCRC Board of Directors meetings, GSFA Member Counties are thus encouraged to consider appointing the **same** Delegates and Alternates for these entities.

Please do not hesitate to contact me if you have any questions or require additional information. Thank you for your assistance with this information.

**Attachment**

- GSFA Designation Form



**Designation of 2022 Delegate and Alternate Supervisors for  
Golden State Finance Authority (GSFA) Board of Directors**

**County:** \_\_\_\_\_

**Delegate:**

➤ **Supervisor** \_\_\_\_\_

**Alternate:**

➤ **Supervisor** \_\_\_\_\_

**AUTHORIZATION**

**Name, Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_

*Please note that all Delegates and Alternates will be required to comply with the GSFA's conflict of interest code and file a Form 700.*

**To:** Members of the GSCA Board of Directors  
GSCA Member County CAO's  
GSCA Member County Clerks of the Board

**From:** Patrick Blacklock, President & CEO

**Date:** October 25, 2021

**Re:** Designation of the 2022 GSCA Board of Directors, Delegates and Alternates - **ACTION REQUIRED**

---

The Golden State Connect Authority (GSCA) requires confirmation of each member county's Delegate and Alternate to the RCRC Board of Directors. The first GSCA Board Meeting of 2022 will be held on January 12<sup>th</sup>.

Upon determination, please provide confirmation of your county's election/appointment, and forward the formal confirmation to RCRC as soon as possible. The confirmation can be sent via e-mail to Maggie Chui at [mchui@rcrcnet.org](mailto:mchui@rcrcnet.org), or mailed to:

Rural County Representatives of California  
1215 K Street, Suite 1650  
Sacramento, CA 95814  
Attn: Maggie Chui

Please note, GSCA requires that both the Delegate and Alternate designations be Supervisors. Additionally, because the GSCA Board of Directors meetings are held in conjunction with the RCRC Board of Directors meetings, GSCA Member Counties are thus encouraged to consider appointing the **same** Delegates and Alternates for these entities.

Please do not hesitate to contact me if you have any questions or require additional information. Thank you for your assistance with this information.

**Attachment**

- GSCA Designation Form

**Designation of 2022 Delegate and Alternate Supervisors for the  
Golden State Connect Authority (GSCA) Board of Directors**

**County:** \_\_\_\_\_

**Delegate:**

➤ **Supervisor** \_\_\_\_\_

**Alternate:**

➤ **Supervisor** \_\_\_\_\_

**AUTHORIZATION**

**Name, Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_



**Rural Counties**  
Environmental Services  
Joint Powers Authority  
**ESJPA**

**CHAIR** – MICHAEL KOBSEFF, SISKIYOU COUNTY  
**VICE CHAIR** – LORI PARLIN, EL DORADO COUNTY  
**EXECUTIVE DIRECTOR** – PATRICK BLACKLOCK

**TECHNICAL ADVISORY GROUP (TAG)**  
**TAG CHAIR** – TEDD WARD, DEL NORTE COUNTY  
**TAG VICE CHAIR** – RACHEL ROSS-DONALDSON, TEHAMA COUNTY  
**PROGRAM MANAGER** – STACI HEATON

---

**To:** Members of the ESJPA Board of Directors  
ESJPA CAO's  
ESJPA Clerks of the Board

**From:** Patrick Blacklock, President & CEO

**Date:** October 25, 2021

**Re:** Designation of the 2022 ESJPA Delegates and Alternates -  
**ACTION REQUIRED**

---

Annually, the Rural Counties' Environmental Services Joint Powers Authority (ESJPA) requires confirmation of each member county's Delegate and Alternate to the ESJPA Board of Directors. The first ESJPA Board Meeting of 2022 will be held on March 10<sup>th</sup>.

Upon determination, please provide confirmation of your county's election/appointment, and forward the formal confirmation to RCRC as soon as possible. The confirmation can be sent via e-mail to Maggie Chui at [mchui@rcrcnet.org](mailto:mchui@rcrcnet.org), or mailed to:

Rural County Representatives of California  
1215 K Street, Suite 1650  
Sacramento, CA 95814  
Attn: Maggie Chui

The ESJPA bylaws require that a Supervisor be the Delegate. **Alternates are generally a staff member in charge of solid waste/recycling programs for the county.** While there is no limit on the number of county staff who may attend the ESJPA meetings, only the officially designated Delegate or Alternate from each county will have voting rights.

Furthermore, all Delegates and Alternates will be required to comply with the ESJPA conflict of interest code and file a Form 700.

Please do not hesitate to contact me at [pblacklock@rcrcnet.org](mailto:pblacklock@rcrcnet.org) or Staci Heaton, ESJPA Program Manager, at [sheaton@rcrcnet.org](mailto:sheaton@rcrcnet.org) if you have any questions or require additional information. Thank you for your assistance in this matter.

**Attachment**

- ESJPA Designation Form



**Rural Counties**  
Environmental Services  
Joint Powers Authority

**ESJPA**

**Designation of 2022 Delegate and Alternates for the  
Rural Counties' Environmental Services Joint Powers Authority (ESJPA)**

**Board of Directors**

County: \_\_\_\_\_

Delegate:

➤ Supervisor \_\_\_\_\_

Alternate:

➤ 1<sup>st</sup> Alternate: \_\_\_\_\_

➤ 2<sup>nd</sup> Alternate: \_\_\_\_\_

**AUTHORIZATION**

Name, Title: \_\_\_\_\_

Date: \_\_\_\_\_

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**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

**REGULAR AGENDA REQUEST**

Print

**MEETING DATE** November 16, 2021

**TIME REQUIRED**

**SUBJECT** Closed Session - Labor Negotiations

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

**AGENDA DESCRIPTION:**

(A brief general description of what the Board will hear, discuss, consider, or act upon)

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Bob Lawton, Stacey Simon, Janet Dutcher, Anne Frievalt, and Ryan Roe. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO). Unrepresented employees: All.

**RECOMMENDED ACTION:**

**FISCAL IMPACT:**

**CONTACT NAME:**

**PHONE/EMAIL:** /

**SEND COPIES TO:**

**MINUTE ORDER REQUESTED:**

YES  NO

**ATTACHMENTS:**

<p><a href="#">Click to download</a></p> <p>No Attachments Available</p>
--

**History**

Time

Who

Approval



**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

**REGULAR AGENDA REQUEST**

Print

**MEETING DATE** November 16, 2021

**TIME REQUIRED**

**SUBJECT** Closed Session - Existing Litigation

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

**AGENDA DESCRIPTION:**

(A brief general description of what the Board will hear, discuss, consider, or act upon)

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Paragraph (1) of subdivision (d) of Government Code section 54956.9. Name of case: *County of Mono v. Amerisourcebergen Drug Corp. Cardinal Health, McKesson Corporation, Purdue Pharma L.P., Purdue Pharma, Inc, The Purdue Frederick Co., Inc. et al.*, U.S. Dist. Court for Eastern California, Case No. 2:18-cv-00149-MCE-KJN.

**RECOMMENDED ACTION:**

**FISCAL IMPACT:**

**CONTACT NAME:**

**PHONE/EMAIL:** /

**SEND COPIES TO:**

**MINUTE ORDER REQUESTED:**

YES  NO

**ATTACHMENTS:**

<p><a href="#">Click to download</a></p> <p>No Attachments Available</p>
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**History**

Time	Who	Approval
10/12/2021 2:58 PM	County Counsel	Yes
10/7/2021 12:51 PM	Finance	Yes
11/12/2021 3:03 PM	County Administrative Office	Yes



**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

**REGULAR AGENDA REQUEST**

Print

**MEETING DATE** November 16, 2021

**TIME REQUIRED**

**SUBJECT** Closed Session - Existing Litigation

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

**AGENDA DESCRIPTION:**

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**RECOMMENDED ACTION:**

**FISCAL IMPACT:**

**CONTACT NAME:** Anne Frievalt

**PHONE/EMAIL:** 760 924-1707 / afrievalt@mono.ca.gov

**SEND COPIES TO:**

**MINUTE ORDER REQUESTED:**

YES  NO

**ATTACHMENTS:**

<p><a href="#">Click to download</a></p> <p>No Attachments Available</p>
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**History**

Time	Who	Approval
11/12/2021 10:06 AM	County Counsel	Yes
11/8/2021 9:37 AM	Finance	Yes
11/12/2021 3:03 PM	County Administrative Office	Yes



OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS

## REGULAR AGENDA REQUEST

Print

**MEETING DATE** November 16, 2021

**TIME REQUIRED**

**SUBJECT** Closed Session - Exposure to  
Litigation

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

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### AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code section 54956.9. Number of potential cases: one.

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### RECOMMENDED ACTION:

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### FISCAL IMPACT:

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### CONTACT NAME:

**PHONE/EMAIL:** /

---

### SEND COPIES TO:

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### MINUTE ORDER REQUESTED:

YES  NO

---

### ATTACHMENTS:

[Click to download](#)

No Attachments Available

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#### History

Time

Who

Approval



**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

## **REGULAR AGENDA REQUEST**

Print

**MEETING DATE** November 16, 2021

**TIME REQUIRED**

**SUBJECT** Closed Session - Public Employee  
Evaluation

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

---

### **AGENDA DESCRIPTION:**

(A brief general description of what the Board will hear, discuss, consider, or act upon)

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: County Administrative Officer.

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### **RECOMMENDED ACTION:**

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### **FISCAL IMPACT:**

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### **CONTACT NAME:**

**PHONE/EMAIL:** /

---

### **SEND COPIES TO:**

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### **MINUTE ORDER REQUESTED:**

YES  NO

---

### **ATTACHMENTS:**

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No Attachments Available

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History

Time

Who

Approval



**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

**REGULAR AGENDA REQUEST**

Print

**MEETING DATE** November 16, 2021

**Departments: Board of Supervisors**

**TIME REQUIRED** 3 hours

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

Robert C. Lawton, CAO, Nate  
Greenberg, IT Director

**SUBJECT** Redistricting Workshop -  
Identification of Map(s) for  
Publication

**AGENDA DESCRIPTION:**

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Redistricting Workshop - Further discussion of and input into the establishment of supervisorial district boundaries based on the results of the 2020 federal decennial census.

**RECOMMENDED ACTION:**

- 1) Receive further public input on and consider draft maps prepared based on previous input from the Board and the public and consideration of legal constraints and guidelines.
- 2) Provide any additional Board input and/or potentially direct changes to one or more of the presented maps.
- 3) Identify the final map(s) to be published on the County's website in anticipation of adoption, on December 14, 2021, as the final supervisorial district map for Mono County.

**FISCAL IMPACT:**

None.

**CONTACT NAME:** Queenie Barnard

**PHONE/EMAIL:** 760-932-5534 / qbarnard@mono.ca.gov

**SEND COPIES TO:**

**MINUTE ORDER REQUESTED:**

YES  NO

**ATTACHMENTS:**

<p>Click to download</p> <p> <a href="#">Staff report</a></p>
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History

Time

Who

Approval

11/12/2021 1:04 PM	County Counsel	Yes
11/10/2021 4:38 PM	Finance	Yes
11/12/2021 3:04 PM	County Administrative Office	Yes



# County of Mono

## County Administrative Officer

**Robert C. Lawton**  
County Administrative Officer

**John C. Craig**  
Assistant County Administrative Officer

**Date:** November 16, 2021  
**To:** Honorable Board of Supervisors  
**From:** Robert C. Lawton, CAO  
**Subject:** Redistricting Workshop

### Discussion

Mono County supervisorial district boundaries are geographically redrawn every 10 years in accordance with the California Election Code Section 21500, following each decennial federal census, the most recent being in 2020. Using that census as a basis, the Mono County Board of Supervisors adjusts the boundaries of any or all of the county supervisorial districts so that the districts shall be as nearly equal in population, and comply with applicable provisions of Section 1973 of Title 42 of the United States Code, as amended.

This Workshop allows the Board to continue discussion on various proposals for redistricting the five county supervisorial districts throughout the county and hear any public feedback that has been received.

Community input is extremely important to the redistricting process and the community has had opportunities during the five prior Board public hearings on this process. Ultimately, the Board of Supervisors will adopt the new supervisorial district boundaries at their regular Board meeting on December 14<sup>th</sup>, 2021, following the publishing of final map considerations no later than December 10<sup>th</sup>, 2021.

In establishing the boundaries of the supervisorial districts, the board must comply with the United States Constitution, the California Constitution and the Voting Rights Act of 1965 (52 U.S.C. Sec. 10301). Collectively, these authorities prohibit any voting practice or electoral process (including redistricting) that results in:

1. The dilution of the minority vote;
2. A deviation in the population between districts that violates the one-person/one-vote requirement (less than 10% rebuttably presumed constitutional); or
3. Uses race as a predominant criteria when developing a district boundary.

In addition, under California law (Cal. Elec. Code § 25100), the Board must utilize the following ranked criteria in adopting supervisorial districts:

1. To the extent practicable, districts must be geographically contiguous.
2. To the extent practicable, districts must maintain the geographic integrity of neighborhoods and communities of interest (i.e., minimize division). Communities of interest ***do not*** include relationships with political parties, incumbents, or political candidates.
3. To the extent practicable, districts must minimize division of cities or census designated places.
4. Boundaries must be easily identifiable and understandable by residents. If possible, districts should be bound by natural/artificial barriers.
5. Districts must be drawn to encourage geographical compactness in a manner that nearby areas of

population are not bypassed in favor of more distant populations (where it does not conflict with the above criteria).

Finally, supervisorial district boundaries cannot be drawn for the purpose of favoring or discriminating against a political party.

**During today's Workshop:**

- The Board will work within the redistricting tool, starting with the baseline "B" proposals and make changes as necessary, while reviewing all "B" proposals currently under consideration;
- Continue accepting public comment on all proposals;
- If possible, arrive at a single recommendation. However, the Board may vote to have more than one map published for the required 3 days prior to the December 14<sup>th</sup> meeting, but the recommendation is to set a goal of no more than three.