



**MEETING MINUTES  
BOARD OF SUPERVISORS, COUNTY OF MONO  
STATE OF CALIFORNIA**

Regular Meetings: First, Second, and Third Tuesday of each month. Location of meeting is specified below.

Teleconference Only - No Physical Location

**Regular Meeting  
November 2, 2021**

9:01 AM Meeting Called to Order by Chair Kreitz.

*Supervisors Present: Corless, Duggan, Gardner, Kreitz, and Peters (all attended via teleconference).*

*Supervisors Absent: None.*

**The Mono County Board of Supervisors stream most of their meetings live on the internet and archives them afterward. To search for a meeting from June 2, 2015 forward, please go to the following link: <http://www.monocounty.ca.gov/meetings>.**

Pledge of Allegiance led by Supervisor Corless.

**1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

None.

**2. RECOGNITIONS - NONE**

**3. COUNTY ADMINISTRATIVE OFFICER**

CAO Report regarding Board Assignments

**Bob Lawton, CAO:**

- Opportunity to meet with Mono County Superintendent of Schools, Stacy Adler
- Several meetings on Strategic Planning and Strategic Plan update
- Jail project – executive coordination team continue to meet, financing options
- Civic Center soft opening yesterday – lobby is open
- Continue weekly budget update amongst staff

**4. DEPARTMENT/COMMISSION REPORTS**

**Robin Roberts, Behavioral Health Director:**

- Acknowledged deaths in Bishop and what the department is doing to help deal with the tragedy

**Justin Nalder, Solid Waste Superintendent:**

- Working with CalTrans on sponsored event in Antelope Valley – free dump day at Walker transfer station on November 13
- California Department of Fish and Wildlife reached out regarding Hot Creek Hatchery bacteria outbreak and need for disposal

**Kathy Peterson, Social Services Director:**

- Hired Victoria Mora to replace Rick Williams in providing Senior Services in the Tri Valley
- Introduced Kyla Closson, new Staff Services Manager

**Wendy Sugimura, Community Development Director:**

- Very busy building season – total permits up 140%, single family residential units up 175%
- Acknowledged building staff team – Tom Perry, Jim Shoffner, Jason Davenport, Michael Jones
- Planning – time being spent on bigger projects
- Reviewed Department and Planning Commission approvals
- Introduced Deanna Tuetken, new Administrative Services Specialist

**5. CONSENT AGENDA**

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

**A. Board Minutes**

Departments: Clerk of the Board

Approval of the Board Minutes from the Regular Meetings in September 2021.

**Action:**

- 1) Approve the Board Minutes from the Regular Meeting on September 14, 2021.
- 2) Approve the Board Minutes from the Regular Meeting on September 21, 2021.

**Corless motion. Peters seconded.**

**Vote: 5 yes, 0 no**

**M21-229**

**B. Monthly Treasury Transaction Report**

Departments: Finance

Treasury Transaction Report for the month ending 9/30/2021.

**Action:** Approve the Treasury Transaction Report for the month ending 9/30/2021.

**Corless motion. Peters seconded.**

**Vote: 5 yes, 0 no**

**M21-230**

**C. Quarterly Investment Report**

Departments: Finance

Investment Report for the Quarter ending 9/30/2021.

**Action:** Approve the Investment Report for the Quarter ending 9/30/2021.

**Duggan motion. Gardner seconded.**

**Vote: 5 yes, 0 no**

**M21-231**

**Janet Dutcher, Finance Director:**

- Investment pool and determining amount of distribution

**D. Behavioral Health Department Allocation List Change**

Departments: Behavioral Health

Proposed resolution Authorizing the County Administrative Officer to Amend the County of Mono List of Allocated Positions to Remove One 1.0 FTE Quality Assurance Coordinator and Add One 1.0 FTE Quality Assurance Coordinator III in the Department of Behavioral Health.

**Action:** Adopt proposed resolution R21-73, Authorizing the County Administrative Officer to Amend the County of Mono List of Allocated Positions to Remove One 1.0 FTE Quality Assurance Coordinator and Add One 1.0 FTE Quality Assurance Coordinator III in the Department of Behavioral Health.

**Corless motion. Peters seconded.**

**Vote: 5 yes, 0 no**

**R21-73**

**E. Immunization Local Assistance Grant Increase in Appropriations Request**

Departments: Public Health

Request appropriations increase in the amount of \$543,799, funded with new grant revenues to support the public health response to COVID-19 (requires 4/5ths vote approval).

**Action:** Approve increasing appropriations in the amount of \$543,799, funded with new grant revenues to support the public health response to COVID-19 (requires 4/5ths vote approval).

**Kreitz motion. Duggan seconded.**

**Vote: 5 yes, 0 no**

**M21-232**

**Bryan Wheeler, Public Health Director:**

- Money added on to normal IZ Grant for COVID activities
- Increased vaccination outreach activities, advertisement, etc
- Rolled over for several years

**F. Southern Mono Healthcare District Agreement for Inmate Medical Services**

Departments: Sheriff

Agreement between the Mono County Sheriff's Department and the Southern Mono Healthcare District for Inmate Medical Services. The agreement establishes description of services by the District, obligations for inmate security, compensation, and fees.

**Action:** Approve County entry into proposed contract and authorize Chair execute said contract on behalf of the County.

**Corless motion. Peters seconded.**

**Vote: 5 yes, 0 no**

**M21-233**

**6. CORRESPONDENCE RECEIVED**

Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

*The Board acknowledged receipt of the correspondence.*

**A. National Association of Counties' (NACo) 2021-2022 Committee Appointments**

Letters from National Association of Counties (NACo) to Board of Supervisors regarding appointments as members of the Environment, Energy and Land Use Steering Committee, Community, Economic and Workforce Development Steering Committee, Resilient Counties Advisory Board, Rural Action Caucus (RAC), and Human Services and Education Steering Committee.

**7. REGULAR AGENDA - MORNING**

## **A. COVID-19 (Coronavirus) Update**

Departments: CAO, Public Health

(Robert C. Lawton, CAO, Bryan Wheeler, Public Health Director) - Update on Countywide response and planning related to the COVID-19 pandemic.

**Action:** None.

### **Bryan Wheeler, Public Health Director**

- PPT presentation (can be found under Supporting Documents on the meeting webpage: <https://monocounty.ca.gov/bos/page/board-supervisors-132>) – recent metrics, CDPH regional updates, recent Mono County resident death, Mammoth Hospital status, Mono County vaccination rate, data, and zip code, vaccine statewide and local school mandate, boosters, vaccine and testing schedule
- Cases in schools
- RANCHO (Rural Association of Northern County Health Officers) – Mono County

### **Supervisor Corless:**

- Helping our employees understand the differing policies regarding vaccinations

### **Chair Kreitz:**

- Suggest moving weekly COVID-19 Update to monthly

### **Supervisor Gardner:**

- Would like to see data on a weekly basis

### **Supervisor Corless:**

- Agree with Supervisor Gardner that it's important to see the numbers and receive a brief update weekly

## **B. Office of Emergency Services**

Departments: County Administrative Officer

(Robert C. Lawton, County Administrative Officer) - Provide direction to staff regarding establishment of full time Emergency Operations Manager and Emergency Operations Planner positions and migration of Emergency Operations responsibilities from the Sheriff's Office to the County Administrator's Office.

**Action:** 1) Adopt proposed Resolution R21-74 authorizing the County Administrative Officer to amend the County of Mono Position Allocation List, adding 1.0 FTE Emergency Operations Manager, and 1.0 FTE Emergency Operations Planner.

2) Direct staff to prepare for Board consideration amendments to Mono County Code Chapter 2.60 – EMERGENCY SERVICES which would move the Office of Emergency Services (OES) from within the Mono County Sheriff's Office to within the County Administrative Office.

3) Direct staff to work with the Sheriff's Office in developing an implementation and transition plan for the realignment of OES responsibilities.

4) Direct the County Administrator to procure resources for a coordinated review of Mono County policies, procedures and local ordinances related to Emergency Services with findings and recommendations to be presented to the Disaster Council and Board of Supervisors.

5) Direct staff to return to the Board with a detailed financing plan for the Office and positions prior to submission of the Mid Year Budget.

**Peters motion. Gardner seconded.**

**Vote: 4 yes, 1 no**

**R21-74, M21-234**

Roll Call:

Corless: Y

Duggan: Y

Gardner: Y

Kreitz: N

Peters: Y

**Bob Lawton, CAO:**

- Reviewed recommended actions

**Chair Kreitz:**

- Concerns with starting off with two positions and using one-time ARPA funds
- Support the Emergency Operations Department, but cannot support adding two positions right away

*Break: 10:54 AM*

*Reconvened: 11:02 AM*

**C. Second Amendment to Agreement with Municipal Resources Group (MRG)**

Departments: CAO

(Robert C. Lawton, CAO) - Proposed second amendment to contract with Municipal Resources Group (MRG) to authorize the provision of services in support of the County's human resources division.

**Action:** Approve County entry into proposed contract and authorize the County Administrative Officer to execute said contract on behalf of the County.

**Peters motion. Gardner seconded.**

**Vote: 5 yes, 0 no**

**M21-235**

**Bob Lawton, CAO:**

- Provided background on work with MRG
- Capacity in Human Resources department

**D. Resolution Authorizing Virtual Meetings under AB 361**

Departments: County Counsel

(Stacey Simon, County Counsel) - Proposed resolution authorizing remote teleconference meetings for the period of November 2, 2021 through December 2, 2021, pursuant to AB 361.

**Action:** Adopt proposed resolution R21-75, authorizing remote teleconference meetings for the period of November 2, 2021 through December 2, 2021, pursuant to AB 361.

**Corless motion. Gardner seconded.**

**Vote: 5 yes, 0 no**

**R21-75**

**Stacey Simon, County Counsel:**

- Presented item

**E. Broadband Service Quality and Customer Service**

Departments: County Counsel

(Stacey Simon, County Counsel) - Joint Representation and Cooperation Agreement with Inyo, Placer, and Nevada Counties, and the Towns of Mammoth Lakes and Truckee to engage in cooperative efforts to improve the customer service and service quality standards for voice over internet protocol (VOIP) and broadband services, and related legal representation agreement.

**Action:** Approve County entry into proposed contracts and authorize the County Counsel to execute said contracts on behalf of the County.

**Duggan motion. Peters seconded.**

**Vote: 5 yes, 0 no**

**M21-236**

**Stacey Simon, County Counsel:**

- Presented item
- County has been pushing on as many fronts as possible to try to move and get some positive results for our broadband and internet users – various fronts include working with existing providers to encourage improvement of their service, work to attract new providers, work to bring funding and resources to support public and private systems, legal/political advocacy

**8. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

None.

Moved to Item 12.

**9. CLOSED SESSION**

*Closed Session: 11:51 PM*

*Reconvened: 1:01 PM*

No action to report out of Closed Session.

**A. Closed Session - Labor Negotiations**

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Bob Lawton, Stacey Simon, Janet Dutcher, Anne Frievalt, and Ryan Roe. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO). Unrepresented employees: All.

**THE AFTERNOON SESSION WILL RECONVENE NO EARLIER THAN 1:00 P.M.**

**10. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

None.

**11. REGULAR AGENDA - AFTERNOON**

**A. PUBLIC HEARING: Redistricting Second Review of Alternative Maps**

Departments: Board of Supervisors

(Robert C. Lawton, CAO, Nate Greenberg, IT Director) - The primary goal of this Public Hearing will be to review proposals submitted to date and look for 'themes' which logically group proposals into categories making it easier to interpret alternatives for the new districts.

**Action:** None.

*Public Hearing Opened: 1:04 PM*

**Bob Lawton, CAO:**

- Introduced item
- New web mapping application called a Story Map
- Reviewed timeline

**Nate Greenberg, IT Director:**

- Walked Board and public through each of the proposals that have been submitted to date



**Public Comment:**

- Dave Marquart – splitting Mono Basin

*Public Hearing Closed: 2:37 PM*

**B. Ordinance Rescinding Chapter 2.08 of the Mono County Code Pertaining to Supervisorial Districts**

Departments: County Counsel

(Christian Milovich, Assistant County Counsel) - Proposed ordinance rescinding Chapter 2.08 of the Mono County Code pertaining to supervisorial districts in anticipation and preparation of the adoption of new supervisorial district boundaries pursuant to Elections Code section 21500. Rescission of the current boundaries will not occur until the date the Board adopts the final boundary map.

**Action:** Introduce, read title, and waive further reading of proposed ordinance.

**Corless motion. Peters seconded.**

**Vote: 5 yes, 0 no**

**M21-237**

**Stacey Simon, County Counsel:**

- Presented item

Moved to Item 9.

**12. BOARD MEMBER REPORTS**

**Supervisor Corless:**

- Thank you to everyone who reached out with condolences, support, and understanding over the last two weeks.
- 10/28 Collaborative Planning Team
- Updates from state and federal land/wildlife management agencies including Bureau of Land Management, CA Dept of Fish and Wildlife, Caltrans, Devils Postpile NM, DWP, Humboldt-Toiyabe National Forest, Inyo National Forest,
- Bishop Field Office Director Steve Nelson is retiring--request to invite him to a meeting to honor his work; HT--staff changes, Nov 1 Christmas tree permits; CDFW--hot creek hatchery disease outbreak, staff updates; USFWS "desiccation" issues in Fish Slough and impacts; Caltrans--WCB invited submission of a full grant proposal for the Mammoth 395 Wildlife Crossing project, requesting a letter of support, will be on our agenda Nov 16.
- 10/29 ESCOG-- discussion about fund balance/cash flow support for CDFW grant supporting the ESCCRP project, good possibility that RCRC's revolving loan program will be able to assist; there may be requests for county involvement/support in the future.
- 11/1 ESSRP: updates on recreation-focused projects from member agencies, including the Sustainable Tourism and Recreation Initiative.

**Supervisor Duggan:**

- 10/20/21 –
  - I attended the TGWA Special Meeting in conjunction with a presentation from OVGA Executive Director Aaron Steinwand on the draft GSP currently under public review. This was the last in a series of public outreach meetings to present the plan and gather stakeholder feedback before the adoption by the OVGA board. About 25 people attended in Benton and expressed various concerns.
- 10/26/21 –
  - I attended the Economic Development, Tourism, & Film Commission meeting. There was a recap of third quarter events and local tourism. One area of concern was the changes proposed for film permitting on Forest Service lands. The change to a 30-day permit processing window would effectively end commercial filming in the Eastern Sierra, as these productions have much shorter lead times. The Economic Development team have options they plan to present to local officials and will bring the issue forward to the Board if more action is needed.
  - I attended the NACo Update on the ARPA Fiscal Recovery Fund – I participated in two calls regarding funding opportunities for the upcoming S.3011 bill before the House of Representatives, which will provide new, broad flexibilities on the allowable uses of ARP funds.
  - I attended the CSA1 meeting – I attended the Community Service Area meeting. There was continued discussion about local activities (Crowley Community Tree Lighting is scheduled for 12/5, weather permitting.) I presented options for replacement of damaged mailbox banks that are on County easements and look forward to the CSA1's recommendation to the Board.
- 10/27/21 – ESAAA Advisory Council Meeting – I attended the quarterly meeting for the Eastern Sierra Area Agency on Aging. We reviewed the upcoming budget for services in Inyo and Mono Counties, and the growing need for more elder care services. With the closing of Sterling Heights Care Center, the two remaining facilities have struggled with COVID-19 outbreaks and staff shortages. There has been a 31% increase over last year in complaints related to elder care. Funding has decreased slightly but financial resources are still available while acquiring workers and volunteers remain the biggest challenge. The position for meals assistance in Benton/TriValley has been filled.
- 10/29/21 - California Water Commission Groundwater Trading Safeguards for Vulnerable Water Users - I participated in the workshop that included members of the CWC, stakeholders, elected officials and water management districts to discuss options and regulations for GSA's exploring trading rights. Many questions and ideas were circulated in presentations and breakout sessions. Key points were trust, oversight boundaries, and local control. A district that is not participating in GW trading can be affected by an adjacent area that does trade or sell water credits. It will be interesting to follow the developments of this proposed program.
- 10/30/21 – I participated in the Wheeler Crest Fire Safe Council meeting. My portion of the discussion focused on local road projects, water issues, and redistricting. Heather Stone, who oversees the BLM Fuels Reduction program, gave an informative update on current fuels and vegetation, along with best practices communities can adopt for better fuel management. We got to see the WCFS's new fire engine. This vehicle is being paid for by donations and financing as the district has not been awarded grant funding in several years. This equipment will give access to another 2,000 gallons of water to protect the

community while the existing rig (3,000 gal. capacity) is out on other call. The staff is all volunteer, and the challenge is maintaining enough volunteers to operate the equipment or respond to fire and emergency calls. I also received a follow-up request for the status of the emergency access road in Swall Meadow. I look forward to working with staff on next steps to get this project planned and funded. Transportation and Safety is a vital concern for all districts of the County.

**Supervisor Gardner:**

- On Tuesday, Oct. 19 SCE held two virtual meetings to present the process for relicensing their Rush Creek Hydroelectric Dam System. This process will spread out over the next several years and will include several opportunities for public input.
- On Wednesday Oct. 20 I participated in the monthly meeting of the Mono Basin Fire Safe Council. Topics discussed at the meeting included firebreaks in the Mono City area, ideas for next year's activities, and a new banner for the fire truck.
- On Oct 21 I participated in a meeting of the County Justice, Equity, Diversity, and Inclusion Working Group. There was a good discussion about the Implicit Bias training set for next Monday at 3:00PM.
- On Friday Oct. 22 I attended a meeting with Chair Kreitz and other County staff about our Strategic Planning initiative. We are moving forward with public input opportunities this month which will give our residents a chance to provide their input as to what the County's priorities should be.
- On Tuesday Oct. 26 I participated in a meeting of the Mono Basin Partners. We had a report on visitation this past summer at the various Mono Basin facilities and got updates from each partner.
- Also, on the 26th in the evening I led with Paul McFarland a discussion on Motorized Recreation in the North Mono Basin. This was in response to concerns about the use of OHV vehicles in that area in the past. We reviewed current laws and regulations, and discussed some actions to work on better use of motorized recreation vehicles, including education and outreach, better signage, and stewardship opportunities.
- On Thursday Oct. 28 I participated with Supervisor Corless in the quarterly meeting of the Collaborative Planning Team. We heard an interesting presentation about the proposed Wildlife Crossing along Rt. 395 near the airport, and had updates from each of the participants.
- Also, on Thursday Oct. 28 I participated in another planning meeting for the Children's Summit next year. The proposed date for this event is July 13, 2022.
- Finally, yesterday I participated with Supervisor Corless in the monthly meeting of the Eastern Sierra Sustainable Recreation Partnership. Topics discussed included the status of the various projects, potential grant opportunities, and updates from each of the partners.

**Chair Kreitz:**

- On October 20th I attended the Town Council meeting.
- On October 21, I met with Wild Iris Executive Director, Matias Bernal to discuss growing a collaboration of service providers with the long term goal of expanding that into community members that are trusted advisers within their communities.
- October 22, I participated in the MLH standing Access Apartment Committee meeting. MLH staff continues to work on fundraising for the property.
- Later that day, I participated in a Mono County Strategic Plan Update committee meeting. We reviewed the survey which is now live on the County's website.
- Wednesday, October 26th I met with Jane Hatfield to discuss the donut project and forest restoration in general. Later, on Wednesday I attended the special

meeting of the Town Council. The Council took up a discussion on their political commitments of TOT to marketing, housing and transit, as well as a discussion on the TOT permitting of short term rentals (STR).

- Thursday, October 28th I attended the Mammoth Lakes Tourism's Community Coffee. There was a robust update on the opening of Mammoth Mountain and this coming year's air service for Mammoth and Bishop airports.
- Yesterday, November 1, I participated in the CCRH Legislative Committee meeting. We discussed the request of Northern Circle Indian Housing Authority to oppose the November 2022 State ballot that will legalize online sports betting. We discussed the ongoing problem of huge rental housing insurance cost increases in rural areas subject to wildfire threats. There will be a discussion at the CCRH Housing Summit this week and the board will invite Commissioner Lara to come to the January CCRH Board meeting. And discussion of the need to press upon HCD to forgive debt on old HCD-financed properties, such as the one in Bishop owned by IMACA.
- There will be a ground breaking ceremony for The Parcel tomorrow, November 3rd at 3PM on the site. Please plan to attend.

**Supervisor Peters:**

- Thanked Justin Nalder for putting together the collaborative Dump Day with CalTrans at the transfer station in Walker on the 13<sup>th</sup>
- Recently came to my attention that our CHP office in Bridgeport has been put on the list for funding for a new office location in Bridgeport
- Aaron Coogan is the Acting Humboldt-Toiyabe District Ranger until January 12
- Hoping the Humboldt-Toiyabe District office will continue to provide all the services necessary to support the new and existing winter recreation activities
- New local effort in the Bridgeport Valley area – purchase of cross country grooming equipment, there should be a route along Buckeye Road, around Twin Lakes area

Moved to Item 11B.

**ADJOURNED AT 2:41 PM.**

**ATTEST**

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**JENNIFER KREITZ  
CHAIR OF THE BOARD**

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**QUEENIE BARNARD  
ASSISTANT CLERK OF THE BOARD**