



AGENDA

BOARD OF SUPERVISORS, COUNTY OF MONO STATE OF CALIFORNIA

Regular Meetings: First, Second, and Third Tuesday of each month. Location of meeting is specified below.
Teleconference Only - No Physical Location

Regular Meeting January 5, 2021

TELECONFERENCE INFORMATION

As authorized by Governor Newsom's Executive Order, N-29-20, dated March 17, 2020, the meeting will be held via teleconferencing with members of the Board attending from separate remote locations. This altered format is in observance of recommendations by local officials that precautions be taken, including social distancing, to address the threat of COVID-19.

Important Notice to the Public Regarding COVID-19

Based on guidance from the California Department of Public Health and the California Governor's Officer, in order to minimize the spread of the COVID-19 virus, please note the following:

1. Joining via Zoom

There is no physical location of the meeting open to the public. You may participate in the Zoom Webinar, including listening to the meeting and providing public comment, by following the instructions below.

To join the meeting by computer:

Visit <https://monocounty.zoom.us/j/99205652095>

Or visit <https://www.zoom.us/> click on "Join A Meeting" and use the Zoom Meeting ID 992 0565 2095.

To provide public comment (at appropriate times) during the meeting, press the "**Raise Hand**" button on your screen.

To join the meeting by telephone:

Dial (669) 900-6833, then enter Webinar ID 992 0565 2095.

To provide public comment (at appropriate times) during the meeting, press *9 to raise your hand.

2. Viewing the Live Stream

If you are unable to join the Zoom Webinar of the Board meeting you may still view the live stream of the meeting by visiting http://monocounty.granicus.com/MediaPlayer.php?publish_id=8c4d8d56-9aa6-4b8a-ace3-1fbaaecbf14a

NOTE: In compliance with the Americans with Disabilities Act if you need special assistance to participate in this meeting, please contact Shannon Kendall, Clerk of the Board, at (760) 932-5533. Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting (See 42 USCS 12132, 28CFR 35.130).

ON THE WEB: You can view the upcoming agenda at <http://monocounty.ca.gov>. If you would like to receive an automatic copy of this agenda by email, please subscribe to the Board of Supervisors Agendas on our website at <http://monocounty.ca.gov/bos>.

UNLESS OTHERWISE SPECIFIED BY TIME, ITEMS SCHEDULED FOR EITHER THE MORNING OR AFTERNOON SESSIONS WILL BE HEARD ACCORDING TO AVAILABLE TIME AND PRESENCE OF INTERESTED PERSONS. PUBLIC MAY COMMENT ON AGENDA ITEMS AT THE TIME THE ITEM IS HEARD.

9:00 AM Call meeting to Order

Pledge of Allegiance

1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

Please refer to the Teleconference Information section to determine how to make public comment for this meeting.

2. RECOGNITIONS

A. Swearing In of Rhonda Duggan as District Two Supervisor, Bob Gardner as District Three Supervisor, and John Peters as District Four Supervisor

Departments: Board of Supervisors

10 minutes

(Judge Magit) - Swearing in of Rhonda Duggan as District Two Supervisor, Bob Gardner as District Three Supervisor, and John Peters as District Four Supervisor

Recommended Action: No Board action required. Judge Magit will administer the oaths of office.

Fiscal Impact: None.

B. Election of New 2021 Board Chair

Departments: Board of Supervisors

5 minutes

(Stacy Corless, Outgoing Board Chair) - The outgoing Board Chair will call for nominations to elect the Chair of the Board for 2021.

Recommended Action: Elect the new Chair of the Board for 2021.

Fiscal Impact: None.

C. Presentation to Outgoing Board Chair Corless

Departments: Board of Supervisors

5 minutes

(Board Chair) - Presentation to outgoing Board Chair Corless by newly elected Board Chair honoring Supervisor Corless' service to the Board in 2020.

Recommended Action: None.

Fiscal Impact: None.

D. Election of New 2021 Vice Chair

Departments: Board of Supervisors

5 minutes

(Board Chair) - The newly elected Board Chair will call for nomination to elect the Vice Chair of the Board for 2021.

Recommended Action: Elect the new Vice Chair of the Board for 2021.

Fiscal Impact: None.

E. Election of New 2021 Chair Pro-Tem

Departments: Board of Supervisors

5 minutes

(Board Chair) - The newly elected Board Chair will call for nominations to elect the Chair Pro-Tem of the Board for 2021.

Recommended Action: Elect the new Chair Pro-Tem of the Board for 2021.

Fiscal Impact: None.

3. COUNTY ADMINISTRATIVE OFFICE

CAO Report regarding Board Assignments

Receive brief oral report by County Administrative Officer (CAO) regarding work activities.

4. DEPARTMENT/COMMISSION REPORTS

Receive brief oral report on emerging issues and/or activities.

5. CONSENT AGENDA

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

A. Board Minutes - November 10, 2020

Departments: Clerk of the Board

Approval of the Board Minutes from the Regular Meeting on November 10, 2020.

Recommended Action: Approve the Board Minutes from the Regular Meeting on November 10, 2020.

Fiscal Impact: None.

B. Board Minutes - November 17, 2020

Departments: Clerk of the Board

Approval of the Board Minutes from the Regular Meeting on November 17, 2020.

Recommended Action: Approve the Board Minutes from the Regular Meeting on November 17, 2020.

Fiscal Impact: None.

C. Joint Town/County Meeting Minutes - November 17, 2020

Departments: Clerk of the Board

Approval of the Joint Town/County Meeting Minutes from the Special Meeting on November 17, 2020.

Recommended Action: Approve the Joint Town/County Meeting Minutes from the Special Meeting on November 17, 2020.

Fiscal Impact: None.

D. Board Minutes - November 24, 2020

Departments: Clerk of the Board

Approval of the Board Minutes from the Special Meeting on November 24, 2020.

Recommended Action: Approve the Board Minutes from the Special Meeting on November 24, 2020.

Fiscal Impact: None.

E. June Lake Citizens Advisory Committee Appointment

Departments: Community Development - Planning

Reappoint David Rosky for a second, four-year term to the June Lake Citizens Advisory Committee (CAC). The CAC consists of 6 members at this time and may have up to 10 members. Three seats will remain open.

Recommended Action: Appoint David Rosky to the June Lake Citizens Advisory Committee for a four-year term, expiring December 31, 2024.

Fiscal Impact: None. The June Lake Citizens Advisory Committee is a voluntary committee.

F. Mono County Child Care Council Certification Statement Regarding Composition of Local Planning Council Membership

Departments: Mono County Child Care Council

The Board of Supervisors and Superintendent of Schools make the appointments of the council members to the Mono Council Child Care Council. The Certification Statement Regarding Composition of Local Planning Council (LPC) Membership certifies that the membership criteria as established under the Education Code are met. The submission of certification is required annually by the California Department of Education.

Recommended Action: Approve the membership certification for the Mono County Child Care Council and authorize the Board of Supervisors Chair to sign the certification.

Fiscal Impact: None.

G. Annual Resolution Delegating Investment Authority to the County Treasurer

Departments: Finance

Resolution Delegating Investment Authority to the County Treasurer.

Recommended Action: Adopt Resolution R21-____, Delegating Investment Authority to the County Treasurer.

Fiscal Impact: None.

H. Mono County Statement of Investment Policy

Departments: Finance

Annual approval of the Mono County Statement of Investment Policy pursuant to Section 27133 of the Government Code of the State of California.

Recommended Action: Approve the Mono County Statement of Investment Policy.

Fiscal Impact: None.

6. CORRESPONDENCE RECEIVED

Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

A. Los Angeles Department of Water and Power (LADWP) Notice of Intent to Adopt a Mitigated Negative Declaration Extension of Public Review Period

The City of Los Angeles Department of Water and Power (LADWP) prepared an Initial Study for the Mono Basin Water Rights Licenses Project. Based on the information contained in the Initial Study, LADWP intends to adopt a Mitigated Negative Declaration for the project under the California Environmental Quality Act (CEQA). The public review period commenced on October 30, 2020 and originally concluded on December 15, 2020. An extension request has been granted, therefore the public review period is updated to conclude on January 6, 2021 at 5:00 pm.

B. Federal Energy Regulatory Commission (FERC) Letter re: Revised Supporting Technical Information Document (STID) for Tioga Lake Dams

A letter from Frank L. Blackett, P.E., Federal Energy Regulatory Commission Regional Engineer, to James A. Buerkle, Southern California Edison Company Director of Generation, in response to a letter from Wayne Allen submitting the revised Supporting Technical Information Document (STID) for Tioga Lake Dams, which are part of the Lee Vining Creek Project, FERC No. 1388.

7. REGULAR AGENDA - MORNING

A. Mountain View Fire Update

30 minutes

(Justin Nalder, EOC Director) - Update on the Mountain View Fire in Walker, California.

Recommended Action: Receive update from Incident Command for the Mountain View Fire and involved staff regarding impacts of the fire, recovery efforts, County response, debris removal and related topics. Provide any desired direction to staff.

Fiscal Impact: No impact from this update.

B. Resolution Waiving Well and Septic System Permit Fees Associated with the Mountain View Fire (MVF)

Departments: Public Health

5 minutes

(Louis Molina, Environmental Health Director) - Proposed resolution to waive any permit fees for onsite wastewater treatment (OWTS) and water well construction associated with new construction or repairs on properties affected by the MVF.

Recommended Action: Adopt proposed Resolution R21-____, waiving water well permit fees and onsite wastewater treatment system permit fees for reconstruction associated with Mountain View Fire recovery. Provide any desired direction to staff.

Fiscal Impact: Minimal to no fiscal impact.

C. Resolution Waiving Encroachment Permit and Grading Permit Fees for Victims of the Mountain View Fire

Departments: Public Works

5 minutes

(Tony Dublino, Director of Public Works) - Proposed resolution waiving encroachment permit and grading permit fees for reconstruction associated with Mountain View Fire recovery.

Recommended Action: Adopt proposed Resolution R21-____, waiving encroachment permit and grading permit fees for reconstruction associated with

Mountain View Fire recovery. Provide any desired direction to staff.

Fiscal Impact: Loss of revenue from Encroachment and Grading Permits is expected to be less than \$5,000 for the incident.

D. Eastside Lane and North River Lane Emergency Guardrail Repair/Replacement Projects

Departments: Public Works - Roads

30 minutes

(Kevin Julian, Road Operations Superintendent) - Authorization of Emergency Repair and Replacement of Eastside Lane and North River Lane Guardrails Damaged and/or Destroyed by the Mountain View Fire.

Recommended Action:

1. Receive update on damages caused by the Mountain View Fire to the guardrails located (1) along the eastern terminus of Eastside Lane where it intersects with U.S. Highway 395 and (2) along the eastern terminus of North River Lane where it intersects with Eastside Lane on property owned by the County, both in the Antelope Valley community of northern Mono County, and the emergencies created by those damaged guardrails.
2. As established by Public Contract Code Chapter 2.5, "Emergency Contracting Procedures," find that based on substantial evidence set forth in this staff report and at the meeting that the emergencies posed by the damaged/destroyed Eastside Lane guardrails and the damaged/destroyed North River Lane guardrails require the County to take directly related and immediate action, including but not limited to procuring the necessary equipment, services, and supplies for those purposes, without giving notice for bids to let contracts. [4/5th Vote Required.]
3. Adopt the attached resolution that includes the emergency findings and delegates to the Mono County Road Operations Superintendent the authority to order any directly related and immediate action required by the emergencies created by the damaged/destroyed Eastside Lane guardrails and the damaged/destroyed North River Lane guardrails, and procure the necessary equipment, services, and supplies for those purposes, without giving notice for bids to let contracts, including executing any agreements or contracts for the construction or repair of the damaged/destroyed guardrails. [4/5th Vote Required.]

Fiscal Impact: Based on the initial estimates obtained by the Public Works Department – Roads Division, the total cost of the emergency repair/replacement of the Eastside Lane and North River Lane guardrails is approximately \$160,000.00. The emergency projects are eligible for 75% funding via the California Disaster Assistance Act (CDAA) Program administered by the Governor's Office of Emergency Services (CalOES). Staff proposes that the 25% County match for the emergency guardrail repairs/replacements be paid with available transportation funding.

E. COVID-19 (Coronavirus) Update

30 minutes

(Robert C. Lawton, CAO, Dr. Tom Boo, Mono County Health Officer) - Update on Countywide response and planning related to the COVID-19 pandemic, including reports from the Emergency Operations Center (EOC), Unified Command (UC), and the various branches of the EOC, including Community Support and Economic Recovery, Joint Information Center (JIC), and Public Health.

Recommended Action: None, informational only.

Fiscal Impact: None.

8. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

Please refer to the Teleconference Information section to determine how to make public comment for this meeting.

9. CLOSED SESSION

A. Closed Session - Public Employee Evaluation

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: County Administrative Officer.

B. Closed Session - Exposure to Litigation

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code section 54956.9. Number of potential cases: two.

THE AFTERNOON SESSION WILL RECONVENE NO EARLIER THAN 1:00 P.M.

10. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

Please refer to the Teleconference Information section to determine how to make public comment for this meeting.

11. REGULAR AGENDA - AFTERNOON

A. Employment Agreement - Social Services Director

Departments: Human Resources/CAO

5 minutes

(David R Butters, HR Director) - Proposed resolution approving a contract with Kathryn E. Peterson as Social Services Director, and prescribing the compensation, appointment and conditions of said employment.

Recommended Action: Announce Fiscal Impact. Approve Resolution R21-____, approving a contract with Kathryn E. Peterson as Social Services Director, and prescribing the compensation, appointment and conditions of said employment. Authorize the Board Chair to execute said contract on behalf of the County.

Fiscal Impact: The cost for this position for the remainder of FY 2020-2021 (January 5th to June 30th) is approximately \$98,961 of which \$63,727 is salary, and \$34,964 is the cost of the benefits and was included in the approved budget. The cost for an entire fiscal year would be approximately \$204,683 of which \$132,168 is salary and \$72,515 is the cost of benefits.

B. Employment Agreement - Emergency Medical Services Chief

Departments: Human Resources/CAO

5 minutes

(David R Butters, HR Director) - Proposed resolution approving a contract with Chris Mokrcek as Emergency Medical Services Chief, and prescribing the compensation, appointment and conditions of said employment.

Recommended Action: Announce Fiscal Impact. Approve Resolution R21-____, approving a contract with Chris Mokrcek as Emergency Medical Services Chief, and prescribing the compensation, appointment and conditions of said employment. Authorize the Board Chair to execute said contract on behalf of the County.

Fiscal Impact: The cost for this position for the remainder of FY 2020-2021 (January 5th to June 30th) is approximately \$97,778 of which \$59,740 is salary and \$38,038 is the cost of the benefits and is included in the approved budget. Total cost for a full fiscal year would be \$202,789 of which \$123,900 is annual salary and \$78,889 is the cost of the benefits.

C. Employment Agreement - Assistant Assessor

Departments: Human Resources/CAO

5 minutes

(David R Butters, HR Director) - Proposed resolution approving a contract with Tracy Morgan as Assistant Assessor, and prescribing the compensation, appointment and conditions of said employment.

Recommended Action: Announce Fiscal Impact. Approve Resolution R21-____, approving a contract with Tracy Morgan as Assistant Assessor, and prescribing the compensation, appointment and conditions of said employment. Authorize the Board Chair to execute said contract on behalf of the County.

Fiscal Impact: The cost for this position for the remainder of FY 2020-2021 (January 5th to June 30th) is approximately \$89,072 of which \$56,602 is salary, and \$32,470 is the cost of the benefits and was included in the approved budget. The cost for an entire fiscal year would be approximately \$164,441 of which

\$104,494 is salary and \$59,945 is the cost of benefits.

D. Employment Agreement - Solid Waste Superintendent

Departments: Human Resources/CAO

5 minutes

(David R Butters, HR Director) - Proposed resolution approving a contract with Justin Nalder as Solid Waste Superintendent, and prescribing the compensation, appointment and conditions of said employment.

Recommended Action: Announce Fiscal Impact. Approve Resolution R21-____, approving a contract with Justin Nalder as Solid Waste Superintendent, and prescribing the compensation, appointment and conditions of said employment. Authorize the Board Chair to execute said contract on behalf of the County.

Fiscal Impact: The cost for this position for the remainder of FY 2020-2021 (January 5th to June 30th) is approximately \$78,583 of which \$44,489 is salary and \$34,095 is the cost of the benefits and is included in the approved budget. Total cost for a full fiscal year would be \$162,980 of which \$92,268 is annual salary and \$70,712 is the cost of the benefits.

E. 2021 Calendar of Regular Meetings of the Board of Supervisors

Departments: Clerk of the Board

10 minutes

(Shannon Kendall, Clerk-Recorder-Registrar) - Rule 3 of the Mono County Board Rules of Procedure specifies that an annual calendar of meetings shall be adopted by the Board at its first meeting in January. The calendar will include all known regular meetings. Any meeting may be canceled upon the order of the Chair or by a majority of Board members.

Recommended Action: Approve proposed calendar of regular meetings for 2021; cancel any agreed upon meeting(s) for 2021.

Fiscal Impact: None.

F. Supervisors' Appointments to Boards, Commissions, and Committees for 2021

Departments: Clerk of the Board

30 minutes (5 minute presentation; 25 minute discussion)

(Shannon Kendall, Clerk-Recorder-Registrar) - Mono County Supervisors serve on various board, commissions, and committees for one-year terms that expire on December 31st. Each January, the Board of Supervisors makes appointments for the upcoming year.

Recommended Action: Appoint Supervisors to boards, commissions, and committees for 2021.

Fiscal Impact: None.

G. Reimbursement of Elections Costs

Departments: Elections

10 minutes

(Shannon Kendall, Clerk-Recorder-Registrar) - On November 3, 2020, the Mono County Elections Office conducted a Statewide General Election. Pursuant to Elections Code 10002, “the city or district shall reimburse the county in full for the services performed upon presentation of a bill to the city or district.” There were eight contests (two for Mammoth Unified School District, one for all others) included in the November General Election that are eligible to be reimbursed by a Special or School District.

Recommended Action: Review and approve 7 invoices: \$457.17 to Antelope Valley Fire; \$2,285.88 to Eastern Sierra Unified School District; \$2,743.06 to Mono County Office of Education; \$6171.89 to Mammoth Unified School District (covers board race and Measure “G”); \$457.17 to Bishop Unified School District; \$457.17 to Hilton Creek Community Services District; and \$2,285.88 to Town of Mammoth for costs incurred by races/measures on the ballot in the Statewide General Election which occurred on November 3, 2020.

Fiscal Impact: Revenue totaling \$14,858.22 will offset County expenses in the Elections budget unit of the County General Fund.

12. BOARD MEMBER REPORTS

The Board may, if time permits, take Board Reports at any time during the meeting and not at a specific time.

ADJOURN



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE January 5, 2021

Departments: Board of Supervisors

TIME REQUIRED 10 minutes

PERSONS APPEARING BEFORE THE BOARD Judge Magit

SUBJECT Swearing In of Rhonda Duggan as District Two Supervisor, Bob Gardner as District Three Supervisor, and John Peters as District Four Supervisor

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Swearing in of Rhonda Duggan as District Two Supervisor, Bob Gardner as District Three Supervisor, and John Peters as District Four Supervisor

RECOMMENDED ACTION:

No Board action required. Judge Magit will administer the oaths of office.

FISCAL IMPACT:

None.

CONTACT NAME: Queenie Barnard

PHONE/EMAIL: 760-932-5534 / qbarnard@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download
No Attachments Available

History

Time	Who	Approval
12/29/2020 11:58 AM	County Counsel	Yes
12/28/2020 8:42 AM	Finance	Yes
12/30/2020 10:43 AM	County Administrative Office	Yes



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE January 5, 2021

Departments: Board of Supervisors

TIME REQUIRED 5 minutes

PERSONS APPEARING BEFORE THE BOARD Stacy Corless, Outgoing Board Chair

SUBJECT Election of New 2021 Board Chair

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

The outgoing Board Chair will call for nominations to elect the Chair of the Board for 2021.

RECOMMENDED ACTION:

Elect the new Chair of the Board for 2021.

FISCAL IMPACT:

None.

CONTACT NAME: Queenie Barnard

PHONE/EMAIL: 760-932-5534 / qbarnard@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

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No Attachments Available

History

Time	Who	Approval
12/29/2020 11:54 AM	County Counsel	Yes
12/28/2020 8:39 AM	Finance	Yes
12/30/2020 10:43 AM	County Administrative Office	Yes



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE January 5, 2021

Departments: Board of Supervisors

TIME REQUIRED 5 minutes

PERSONS APPEARING BEFORE THE BOARD Board Chair

SUBJECT Presentation to Outgoing Board Chair Corless

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Presentation to outgoing Board Chair Corless by newly elected Board Chair honoring Supervisor Corless' service to the Board in 2020.

RECOMMENDED ACTION:

None.

FISCAL IMPACT:

None.

CONTACT NAME: Queenie Barnard

PHONE/EMAIL: 760-932-5534 / qbarnard@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

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History

Time	Who	Approval
12/29/2020 11:49 AM	County Counsel	Yes
12/28/2020 8:42 AM	Finance	Yes
12/30/2020 10:44 AM	County Administrative Office	Yes



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE January 5, 2021

Departments: Board of Supervisors

TIME REQUIRED 5 minutes

**PERSONS
APPEARING
BEFORE THE
BOARD** Board Chair

SUBJECT Election of New 2021 Vice Chair

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

The newly elected Board Chair will call for nomination to elect the Vice Chair of the Board for 2021.

RECOMMENDED ACTION:

Elect the new Vice Chair of the Board for 2021.

FISCAL IMPACT:

None.

CONTACT NAME: Queenie Barnard

PHONE/EMAIL: 760-932-5534 / qbarnard@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

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No Attachments Available

History

Time	Who	Approval
12/29/2020 11:55 AM	County Counsel	Yes
12/28/2020 8:40 AM	Finance	Yes
12/30/2020 10:44 AM	County Administrative Office	Yes



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE January 5, 2021

Departments: Board of Supervisors

TIME REQUIRED 5 minutes

PERSONS APPEARING BEFORE THE BOARD Board Chair

SUBJECT Election of New 2021 Chair Pro-Tem

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

The newly elected Board Chair will call for nominations to elect the Chair Pro-Tem of the Board for 2021.

RECOMMENDED ACTION:

Elect the new Chair Pro-Tem of the Board for 2021.

FISCAL IMPACT:

None.

CONTACT NAME: Queenie Barnard

PHONE/EMAIL: 760-932-5534 / qbarnard@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

<p>Click to download</p> <p>No Attachments Available</p>
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History

Time	Who	Approval
12/29/2020 11:55 AM	County Counsel	Yes
12/28/2020 8:39 AM	Finance	Yes
12/30/2020 10:43 AM	County Administrative Office	Yes



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE January 5, 2021

Departments: Clerk of the Board

TIME REQUIRED

SUBJECT Board Minutes - November 10, 2020

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Approval of the Board Minutes from the Regular Meeting on November 10, 2020.

RECOMMENDED ACTION:

Approve the Board Minutes from the Regular Meeting on November 10, 2020.

FISCAL IMPACT:

None.

CONTACT NAME: Queenie Barnard

PHONE/EMAIL: 760-932-5534 / qbarnard@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

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[Minutes](#)

History

Time	Who	Approval
12/29/2020 11:53 AM	County Counsel	Yes
12/28/2020 8:36 AM	Finance	Yes
12/30/2020 10:42 AM	County Administrative Office	Yes



**DRAFT MEETING MINUTES
BOARD OF SUPERVISORS, COUNTY OF MONO
STATE OF CALIFORNIA**

Regular Meetings: The First, Second, and Third Tuesday of each month. Location of meeting is specified just below.

Teleconference Only - No Physical Location

**Regular Meeting
November 10, 2020**

Backup Recording	Zoom
Minute Orders	M20-218 – M20-224
Resolutions	R20-98 Not Used
Ordinance	ORD20-12

9:05 AM Meeting Called to Order by Chair Corless.

Supervisors Present: Corless, Gardner, Kreitz, Peters, and Stump (all attended via teleconference).

Supervisors Absent: None.

All votes were conducted by roll call.

The Mono County Board of Supervisors stream most of their meetings live on the internet and archives them afterward. To search for a meeting from June 2, 2015 forward, please go to the following link: <http://www.monocounty.ca.gov/meetings>.

Pledge of Allegiance led by Finance Director Janet Dutcher.

Supervisor Peters:

- “Hard words are very rarely useful. Real firmness is good for every thing. Strut is good for nothing.” – Alexander Hamilton

1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

None.

2. RECOGNITIONS - NONE

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

3. COUNTY ADMINISTRATIVE OFFICE

CAO Report regarding Board Assignments

Bob Lawton, CAO:

- Recognition of Wendy Sugimura and Nick Criss of Community Development
- Recognition of Kathy Peterson and Social Services department
- Unified Command meeting, Economic Recovery Branch meeting, Multi-agency Coordination Group, COVID-19 Community meeting, Business Roundtable, Enforcement Team meeting, statewide Wildfire and COVID-19 Coordination call
- Statewide call with California Association of County Executives – 5 counties that have applied for adjudication to the State regarding their tier status, 4 of those counties were successful
- Assistant CAO recruitment update

4. DEPARTMENT/COMMISSION REPORTS

Ingrid Braun, Mono County Sheriff:

- Highway 395 closure update – active and ongoing homicide investigation
- Asked by Governor's office to apply for the Peace Officer Standards and Training (POST) Commission – Commission oversees law enforcement certification and training

Tony Dublino, Director of Public Works:

- Recognition of military veterans working in the Public Works Department: Joel Erickson, Jamie Morley, Tim Keller, Cory Gonzales, Brandon Holle, Kevin Julian
- Performed landscape maintenance on cemeteries
- Successful recruitment of staff for Benton Road Shop
- Park facilities and Lundy Campground closed for the winter
- Jail contract is currently in its final version and expected to be sent out for review by architect this week
- Working on Solid Waste RFP

5. CONSENT AGENDA

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

A. Reappointment to the Mono County Child Care Council

Departments: Mono County Child Care Council

Mono County Child Care Council seeks the re-appointment of Jacinda Croissant by the Mono County Board of Supervisors for a two-year term beginning October 22, 2020 and terminating October 22, 2022.

Action: Appoint Jacinda Croissant to a two-year term in the category of Public Agency Representative beginning October 22, 2020 and terminating October 22, 2022.

Peters moved; Kreitz seconded

Vote: 5 yes, 0 no

M20-218

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

B. Training Funds Request for Supervisor-Elect Duggan

Departments: Board of Supervisors

Training funds request for Supervisor-Elect Duggan to attend the CSAC 2020-21 New County Supervisors Institute, with the first sessions being held December 1-2, 2020.

Under State law and the County Code, upon request of a Supervisor-Elect, county general fund moneys may be used prior to the assumption of office by that Supervisor-elect, for training and orientation including the payment of course fees, travel and per diem expenses, course materials, and consultant fees.

Action: Approve training funds request for Supervisor-Elect Duggan to attend the CSAC 2020-21 New County Supervisors Institute.

Peters moved; Kreitz seconded

Vote: 5 yes, 0 no

M20-219

C. MOU between Toiyabe Indian Health Project and Mono County Public Health Department Related to the sharing of COVID-19 Information and Resources

Departments: Public Health

Memorandum of Understanding between Toiyabe Indian Health Project and Mono County Public Health Department related to the sharing of COVID-19 information and resources.

Action: Approve the Memorandum of Understanding (MOU) between Toiyabe Indian Health Project (“Toiyabe”) and Mono County Public Health Department related to the sharing of COVID-19 information and resources and authorize the Chair of the Board of Supervisors to execute said MOU on behalf of the County. Additionally, provide authorization for the Public Health Director to approve minor amendments and/or revisions to the MOU that do not substantively modify its terms, with approval as to form by County Counsel.

Peters moved; Kreitz seconded

Vote: 5 yes, 0 no

M20-220

D. Agreement with Chalfant Fire Department for Installation of Communications Equipment

Departments: Information Technology

Proposed license agreement with Chalfant Valley Public Utility District (Chalfant Valley Fire Department) for the placement and maintenance of communications equipment on fire station property.

Action: Determine that the project is exempt from review under sections 15301 (existing facilities); 15303 (small facilities); and 15311 (accessory

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

structures) of the California Environmental Quality Act Guidelines and direct staff to file a notice of exemption. Approve County entry into proposed agreement and authorize the Chair to execute said contract on behalf of the County.

Peters moved; Kreitz seconded

Vote: 5 yes, 0 no

M20-221

Supervisor Stump:

- Thanked Chief Mokracek for continuing to work on improving EMS services in the Tri-Valley

6. CORRESPONDENCE RECEIVED

Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

The Board acknowledged receipt of the correspondence.

A. Los Angeles Department of Water and Power (LADWP) Notice of Intent to Adopt a Mitigated Negative Declaration

The City of Los Angeles Department of Water and Power (LADWP) prepared an Initial Study for the Mono Basin Water Rights Licenses Project. Based on the information contained in the Initial Study, LADWP intends to adopt a Mitigated Negative Declaration for the project under the California Environmental Quality Act (CEQA).

Public Comment:

- Geoff McQuilkin

Due to technical issues, moved to Item 7B.

7. REGULAR AGENDA - MORNING

A. Election Update

Departments: Elections

(Shannon Kendall, Clerk-Recorder-Registrar) - Update on November 3, 2020, General Election.

Action: None.

Shannon Kendall, Clerk-Recorder-Registrar:

- Vote-by-Mail hotline utilization
- Processing about 150 provisional ballots
- As of 11/9, 84.66% voter turnout, 6,637 votes cast out of 7,840 registered voters
- Curing signatures – mismatched or missing signatures
- Plan to be done counting no later than 11/23, certifying on 11/24, and bringing everything to the Board on 12/1 for review and declaration of results
- Hand tally will begin next week

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

Moved to Item 7D.

B. Update on Wildfires and Review of Open Fire Ban

Departments: Sheriff

(Sheriff Braun, County Counsel Simon) - Update and discussion regarding status of wildfires across the State and in Mono County. Weekly review of need for Urgency Ordinance Prohibiting Open Fires on Private Property Within the Unincorporated Area of Mono County Due to Extreme Fire Danger.

Action: Adopt proposed ordinance terminating open fire ban.

Peters moved; Kreitz seconded

Vote: 5 yes, 0 no

ORD20-12

Ingrid Braun, Mono County Sheriff:

- Recommended termination of fire ban

C. COVID-19 (Coronavirus) Update

Departments: CAO

(Robert C. Lawton, CAO, Dr. Tom Boo, Mono County Health Officer) - Update on Countywide response and planning related to the COVID-19 pandemic, including reports from the Emergency Operations Center (EOC), Unified Command (UC), and the various branches of the EOC, including Community Support and Economic Recovery, Joint Information Center (JIC), and Public Health.

Action: None.

Bob Lawton, CAO:

- Introduced item

Bryan Wheeler, Public Health Director:

- Status update on cases – increase in cases unrelated to outbreak on military base
- 12 positive cases from last week
- Increase in number of calls to 211 line from symptomatic individuals
- To date, there has only been one confirmed case of influenza in the county
- Successful flu clinic campaign this year – still offering flu shots on Mondays at the Civic Center
- Community Update Presentation (available under Supporting Documents on the meeting webpage)
- Vaccine update – Pfizer vaccine data, timeline requesting emergency authorization, availability of vaccine in Mono County
- Testing update – new public health lab, OptumServe to perform tests in Mammoth and splitting services with Inyo County, addressed testing turnaround times

Dr. Tom Boo, Mono County Health Officer:

- Expect response to adjudication request by following week
- No defined appeal process if county is moved into a more restrictive tier

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

Public Comment:

- Jamie Schectman
- No Name

Alicia Vennos, Economic Development Director:

- Mono CURE business assistance program update
- 29 eligible applicants awarded maximum allowable grant amount of \$10,000

Break: 10:39 AM

Reconvened: 10:49 AM

Moved to Item 7A.

D. Inyo / Mono County Veteran Affairs Representative Update

Departments: CAO

(Robert C. Lawton, CAO) - Report and discussion on the Inyo / Mono County Veteran Affairs representative.

Action: None.

Bob Lawton, CAO:

- Veteran Service Officer position located within the Inyo County Sheriff Department
- Inyo County is temporarily unable to provide services on Mono County's behalf and services have been provided through Kern County Veteran Services Office

Supervisor Corless:

- Requested item be brought back to 12/8 meeting

E. Agreement with Chalfant Valley Community Services District Regarding Emergency Medical Services Stipend and Billing

Departments: EMS

(Chris Mokrcek, EMS Chief) - Agreement between Mono County EMS and the Chalfant Valley Community Services District replacing and updating current agreement to include the provision of ambulance billing services by the County and an increase to the response stipend from \$300.00 to \$500.00.

Action: Approve County entry into proposed Agreement and authorize the Board Chair to execute said Agreement on behalf of the County.

Stump moved; Gardner seconded

Vote: 5 yes, 0 no

M20-222

Chris Mokrcek, EMS Chief:

- Presented item

F. New Hire for Human Resources Specialist at Step B

Departments: Human Resources/CAO

(David R Butters, HR Director) - Request approval to hire Ryan Roe as Human Resources Specialist at Step B.

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

Action: Authorize the hiring of Ryan Roe as Human Resources Specialist at Step B.

Kreitz moved; Peters seconded

Vote: 5 yes, 0 no

M20-223

Dave Butters, HR Director:

- Introduced item

G. 2020 Economic Outlook and General Fund Fiscal Performance

Departments: Finance

(Janet Dutcher, Finance Director) - Presentation discussing the 2020 and beyond economic outlook, analysis of trends, review of the County's General Fund (GF) fiscal performance for the year ended June 30, 2020, and concluding with information about the status of GF carryover and reserve balances. Consider request to increase GF appropriations from GF carryover in the amount of \$1,000,000 and transfer to the Economic Stabilization Reserve Fund (requires 4/5ths Board approval).

Action: Approve request to increase GF appropriations from GF carryover in the amount of \$1,000,000 and transfer to the Economic Stabilization Reserve Fund (requires 4/5ths Board approval).

Kreitz moved; Gardner seconded

Vote: 5 yes, 0 no

M20-224

Janet Dutcher, Finance Director:

- Presentation

Public Comment:

- No Name

8. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

None.

9. CLOSED SESSION

Closed Session: 12:40 PM

Reconvened: 1:02 PM

Nothing to report out of Closed Session.

Re-entered Closed Session: 2:31 PM

Reconvened: 3:43 PM

Nothing to report out of Closed Session.

A. Closed Session - Labor Negotiations

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Bob Lawton, Stacey Simon, Dave Butters, Janet Dutcher, and Anne Frievalt. Employee Organization(s):

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO). Unrepresented employees: All.

B. Closed Session - Public Employee Evaluation

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: County Administrative Officer.

C. Closed Session - Initiation of Litigation

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code section 54956.9. Number of potential cases: one.

THE AFTERNOON SESSION WILL RECONVENE NO EARLIER THAN 1:00 P.M.

10. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

None.

11. REGULAR AGENDA - AFTERNOON

A. Communication Provider Update

Departments: Information Technology

(Nate Greenberg, IT Director) - This item will provide a high-level overview of the current state of broadband and telecommunication providers throughout the County, discuss the Frontier bankruptcy and potential impacts, and offer an opportunity for the Board to ask questions or provide direction to staff.

Action: None.

Nate Greenberg, IT Director:

- Presentation (available under Supporting Documents on the meeting webpage)

12. BOARD MEMBER REPORTS

Supervisor Corless:

- 10/21-30: NACo Policy Summit/public lands, RCRC: Executive Committee— President/CEO search, policy priorities for 2021 including wildfire/forest health, Golden State Finance Authority broadband project; USFS Region 5 Sustainable Outdoor Recreation Collaborative/discussion of Great American Outdoors Act funding outlook, project prioritization; California Association of Local Behavioral Health Boards/Commissions meeting; Yosemite Area Gateway group meetings.
- 11/2-9: Eastern Sierra Sustainable Recreation Partnership meeting, new Forest Supervisor, Sustainable Recreation and Tourism project collection effort

Note:

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successful, almost 200 project ideas submitted. RCRC/Golden State Natural Resources: moving forward with purchase of first site, meeting with Wildland Fire Leadership Council.

- Note from Alpine County: Kathy Peterson—assistance to Alpine County much appreciated!

Supervisor Gardner:

- On Sept. 9 I attended the meeting of the June Lake Public Utilities District Board of Directors. No one filed for the three open seats on this Board so our Board will have to appoint three persons to fill these positions based on state law. Some applications have been received so there is some interest.
- On Sept. 9 I also participated in a call with Nate Greenberg and others in June Lake to talk about the continued frustration with Suddenlink internet service. We discussed several options to pursue to try to improve service.
- On Sept. 10 I participated in a Zoom meeting with Community Development staff and others about the updated layout for the Tioga Inn project. I appreciated the opportunity to review the revised plans which have now been made available to the public.
- On Sept. 14 I attended with Supervisor Corless the Eastern Sierra Sustainable Recreation Partnership (ESSRP) meeting. We received updates from each of the partners.
- On Sept. 15 I participated in the Zoom community presentation about the Creek Fire.
- On Sept. 16 I participated in a tour with County staff of the Mill and Wilson Creek areas.
- On Oct. 5 I participated with Chair Corless in a Zoom call with the Diversity, Equity, and Inclusion Working Group to talk about our next steps for this initiative.
- On Oct. 5 I also participated in the monthly meeting of the ESSRP. We again received updates from each of the members of this group.
- Oct. 7, I joined the Mono County Fish and Wildlife Commission for the monthly meeting. The Commission suggested a meeting this fall or winter be held with the County and all other public lands agencies in our region to discuss the 2020 summer and fall season, and work on policies and processes for future years.
- On Oct. 8 I participated in the Yosemite Gateway Zoom meeting. There were several updates about the Park, including their intention to stop requiring reservations for Park entry on Oct. 31.
- On Oct. 9 I met with Community Development staff to discuss the status of the June lake Highlands Short Term Rental proposal.
- On Oct. 12 I joined Chair Corless on the YARTS regular Board Meeting. The Board agreed to pursue a formal request to Tuolumne County to join the YARTS Board. This will increase revenue by an estimated \$68,000 if approved by the Tuolumne Board of Supervisors. The Board also approved initiating an update to their strategic transit plan to accommodate anticipated future revenue shortages and other changes.
- On Oct. 12 I also participated in the Mono Basin Fire Safe Council meeting. The Council is planning a home hardening event with CalFire and other speakers for their next meeting in November. I expect this can be made available to other County residents as well, either through another presentation or by making the recording accessible online.

Note:

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- On Oct. 14 I participated in the continued Board meeting about the Tioga Inn project, and attended the Mono Basin RPAC meeting.
- On Oct. 15 I joined several other public agency representatives at Gull Lake to hear about the continued concern regarding invasive weeds at that lake. We heard a presentation from a resident from Lake Tahoe about a project there that has shown some success in reducing the same weeds. There is interest in seeking a grant to perhaps employ a similar project at Gull lake to try to reduce the weeds.
- On Oct. 16 I attended both ESTA and ESCOG meetings. The details of these meetings have already been reported.
- On Oct. 21 and 22 I participated in portions of the NACO Federal Policy Summit. Summaries of these presentations are available on the NACO website.
- On Oct. 28 I participated in the Regional Forest and Fire Capacity Program (RFFCP) prioritization meeting. This group has a grant from the Sierra Nevada Conservancy and is working on various fire-related projects related watershed protection and improved forest management.
- On Oct. 29 I attended the Collaborative Planning Team meeting with Chair Corless. There were numerous useful updates from the many officials who participated.
- Also, on Oct. 29 I had a very helpful call with Alicia Vennos and Jeff Simpson in our Economic Development Dept. about available Mono County employment data and COVID assistance to our business community.
- On Nov. 2 I attended with Chair Corless the monthly meeting of the Eastern Sierra Sustainable Recreation Partnership (ESSRP). Regional support for recreation projects is increasing across the region based on the reports from the various attendees at this meeting.
- On Nov. 4 I attended the Fish and Wildlife Commission meeting and the monthly June Lake Citizens Advisory Committee meeting.
- On Friday Nov. 6 I participated in the monthly Kutzadika Tribal Council call.
- Yesterday I attended the Monthly Mono Basin Fire Safe Council meeting. We had a presentation on home hardening advice and website information.

Supervisor Kreitz:

- I participated in the Community Corrections Partnership General Committee meeting on October 21. The Committee reviewed the final draft of the Public Safety Realignment Report and Five Year Plan.
- I attended various California Coalition for Rural Housing Summit webinars and workshops the week of October 26th.
- On October 30, I participated in a MLH ad-hoc committee on the evaluation of the Executive Director.
- On November 2, I attended the MLH Board meeting. The Board approved a Master Services Agreement for Affordable Housing Program Compliance Monitoring Services with Mono County, and an extension contract with Mono County for continuation of the Latino Advocacy initiative. Patricia Robertsons also reported that to date, 29 households in unincorporated Mono County have been served through the Rental Assistance Program with most of the assistance going to families living in mobile home parks.
- I attended the Town Council meeting on November 4th. The Council received a presentation from Mono County Behavioral Staff member Amanda Greenberg on the County's ambition to work towards and inclusion of supportive housing in phase one of The Parcel development.

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

- Yesterday, November 9th I participated in an interview with CCRH, Housing Advocates, and CHPC on the State Housing and Community Development's Mobilehome Park Restoration and Resident Ownership Program (MPRRP).
- This afternoon at 4PM there is a joint Town Council and Planning and Economic Development Commission meeting on The Parcel Draft Master Plan.

Supervisor Peters:

- Regarding homicide investigation, no imminent threat to local community
- Recognized veterans
- Today is the 245th birthday for the Marine Corps
- 11/4: Attended Fisheries Commission, Eastern Sierra Agency on Aging meeting, Economic Recovery Branch, met with Nate Greenberg on the broadband issue, Rural Working Group with CSAC
- 11/5: Great Basin Air Quality Control Board meeting: presentation on smoke impacts this year, IMACA meeting, Community Conversation, Antelope Valley RPAC
- 11/9: Walker water basin topics, water transfers that will come up in future Board meetings, attended Forest Management Taskforce webinar, meeting with CSAC Executive Director Graham Knaus
- For the next two weeks, there will be no rural caucus working group meeting with Dr. Ghaly, next one will be scheduled for the week of Thanksgiving.

Supervisor Stump:

- 10-27: CSA 1 - Looking for one new Board member
- 10--28: Tri Valley Water Commission
- 11-4: Eastern Sierra Area Agency on Aging - No action items, I think the Agency, joint Inyo / Mono, is doing a commendable job serving senior needs during the Covid situation.
- 11-5: Great Basin Unified Air Pollution Control District - Mono County will receive an apportionment from the CARB II funds created by the settlement of the Dust litigation between GBUAPCD and LADWP. These are monies paid by DWP to GBUAPCD. Mono will receive \$263,892 towards CARB mitigation. Update on how bad the air quality was due to smoke also provided.

Moved back to Item 9.

ADJOURNED AT 3:44 PM

ATTEST

**STACY CORLESS
CHAIR OF THE BOARD**

**QUEENIE BARNARD
SENIOR DEPUTY CLERK OF THE BOARD**

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE January 5, 2021

Departments: Clerk of the Board

TIME REQUIRED

SUBJECT Board Minutes - November 17, 2020

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Approval of the Board Minutes from the Regular Meeting on November 17, 2020.

RECOMMENDED ACTION:

Approve the Board Minutes from the Regular Meeting on November 17, 2020.

FISCAL IMPACT:

None.

CONTACT NAME: Queenie Barnard

PHONE/EMAIL: 760-932-5534 / qbarnard@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download

[Minutes](#)

History

Time	Who	Approval
12/29/2020 2:59 PM	County Counsel	Yes
12/30/2020 12:37 PM	Finance	Yes
12/30/2020 3:44 PM	County Administrative Office	Yes



**DRAFT MEETING MINUTES
BOARD OF SUPERVISORS, COUNTY OF MONO
STATE OF CALIFORNIA**

Regular Meetings: The First, Second, and Third Tuesday of each month. Location of meeting is specified just below.
Teleconference Only - No Physical Location

**Regular Meeting
November 17, 2020**

Backup Recording	Zoom
Minute Orders	M20-225 – M20-230
Resolutions	R20-98 – R20-100
Ordinance	ORD20-13 Not Used

9:01 AM Meeting Called to Order by Chair Corless.

Supervisors Present: Corless, Gardner, Kreitz, Peters, and Stump (all attended via teleconference).

Supervisors Absent: None.

All votes were conducted by roll call.

The Mono County Board of Supervisors stream most of their meetings live on the internet and archives them afterward. To search for a meeting from June 2, 2015 forward, please go to the following link: <http://www.monocounty.ca.gov/meetings>.

Pledge of Allegiance led by Supervisor Kreitz.

Supervisor Corless:

- "Have the courage to do something extraordinary." – Governor Newsom

1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

None.

2. RECOGNITIONS – NONE

3. COUNTY ADMINISTRATIVE OFFICE

CAO Report regarding Board Assignments

Bob Lawton, CAO:

- Meeting with Public Works about Solid Waste Project

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

- Weekly CalOES call, Wildfire and COVID-19 Statewide Coordination call
- Business Roundtable discussion
- County Administrative Officers conference call, storage and distribution of COVID-19 vaccine
- Meeting on moving forward with radio system
- Emergency EOC meeting to address the state's pending reclassification of Mono County into the red tier
- Acknowledged Chief Frank Frievalt, Dusty Beavers, Justin Caporusso, Stu Brown and many others for work they have done with Unified Command

4. DEPARTMENT/COMMISSION REPORTS

Ingrid Braun, Mono County Sheriff:

- PSPS in unincorporated Mono County
- Double homicide investigation update
- Mammoth Mountain face covering compliance

Justin Nalder, Solid Waste Superintendent:

- Solid Waste RFP update
- Town of Mammoth Lakes Town Council – discussing option of contracting for CEQA analysis for expansion of their current transfer station site that they have with Mammoth Disposal

Stacey Simon, County Counsel:

- Released summary of 30+ cases currently pending or have already been decided related to the Blueprint for a Safer Economy, tier system, prior system, all of the Governor's orders, CDPH orders, etc. Office continues to track all developments. (Document available under Supporting Documents on the meeting webpage)

5. CONSENT AGENDA

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

A. Termination of Local Emergency for Severe Wildfire

Departments: Sheriff

Review of need for continuation of local emergency declared by Mono County Sheriff Braun on September 18, 2020, and ratified by Resolution R20-89 of the Mono County Board of Supervisors on September 22, 2020, related to severe wildfire threatening portions of Mono County.

Action: Determine that the conditions warranting declaration of a state of local emergency due to severe wildfire threat no longer exist and terminate the local emergency.

Kreitz moved; Gardner seconded

Vote: 5 yes, 0 no

M20-225

Public Comment:

- No Name

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

*Break due to technical difficulties: 9:23 AM
Reconvened: 9:33 AM*

B. Contract Award - Airport Road Rehabilitation Project

Departments: Public Works

Public Works Contract with Qualcon Contractors, Inc. for the Construction of the Airport Road Rehabilitation Project, Federal Project No. RPSTPL-5947(059).

Action:

- (1) Identify Qualcon Contractors, Inc. as the responsible bidder, submitting the lowest responsive bid in response to the Invitation for Bids for the Airport Road Rehabilitation Project (“Project”);
- (2) Approve and authorize the Public Works Director to execute a contract with Qualcon Contractors, Inc. for the Project in an amount not to exceed \$1,193,835.00;
- (3) Authorize the Public Works Director, in consultation with County Counsel, to administer that contract, including making minor amendments to said contract from time to time as the Public Works Director may deem necessary, and issue change orders to the contract in accordance with Public Contract Code section 20142 in an amount not to exceed \$72,191.75 per change order, provided such amendments and change orders (i) do not substantially alter the scope of work, (ii) do not cause spending on the project to exceed the budgeted authority, and (iii) are approved as to form and legality by County Counsel.

Kreitz moved; Gardner seconded

Vote: 5 yes, 0 no

M20-226

C. Children's Medical Services 2020-2021 Plan

Departments: Public Health

Mono County Children’s Medical Services (CMS) Plan for fiscal year 2020 – 2021.

Action: Approve the Mono County Children’s Medical Services (CMS) Plan for fiscal year 2020 – 2021 and authorize the Chair to sign two copies of the California Children’s Services Certification Statement and two copies of the Child Health and Disability Prevention Program Certification Statement.

Kreitz moved; Gardner seconded

Vote: 5 yes, 0 no

M20-227

D. Resolution Authorizing the Mono County Community Corrections Partnership (CCP) Executive Committee’s Submission of the Realignment Implementation Plan

Departments: Probation

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

Proposed resolution approving the Mono County Community Corrections Partnership Realignment Report and Implementation Plan for submission to the Board of State and Community Corrections.

Action: Adopt proposed resolution approving the Mono County Community Corrections Partnership Realignment Report and Implementation Plan for submission to the Board of State and Community Corrections.

Kreitz moved; Gardner seconded

Vote: 5 yes, 0 no

R20-98

6. CORRESPONDENCE RECEIVED

Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

The Board acknowledged receipt of the correspondence.

A. Federal Energy Regulatory Commission (FERC) Letter re: Poole Powerhouse Penstock Repair

A letter from Frank L. Blackett, P.E., Federal Energy Regulatory Commission Regional Engineer, to James A. Buerkle, Southern California Edison Company Director of Generation, in response to a letter from Wayne Allen responding to comments on the Poole Penstock Proposed Repair Plan, which is part of the Lee Vining Creek Project, FERC No. 1388.

B. Southern California Edison (SCE) Notice of Filing re: Application to Establish Marginal Costs, Allocate Revenues, and Design Rates

On October 23, 2020, Southern California Edison Company (SCE) filed its Application to Establish Marginal Costs, Allocate Revenues, and Design Rates with the California Public Utilities Commission (CPUC). The CPUC has assigned Docket Number A.20-10-012.

7. REGULAR AGENDA - MORNING

A. Behavioral Health Department Update on Permanent Supportive Housing Project and Termination of Predevelopment Loan Agreement

Departments: Behavioral Health

(Amanda Greenberg, Robin Roberts) - Staff Presentation by Mono County Behavioral Health Department on Permanent Supportive Housing Project and Approval of Agreement Terminating Predevelopment Loan Agreement with Integrity Housing.

Action:

(1) Approve and authorize the County Administrative Officer to execute agreement with Affordable Housing Alliance II, Inc., dba Integrity Housing,

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

- terminating Predevelopment Loan Agreement;
- (2) Direct MCBH staff and consultants to prepare an agreement with Pacific West Communities, Inc. for the construction of the Project as part of the Town of Mammoth Lakes' Parcel Project;
- (3) Adopt resolutions authorizing the County's participation in the No Place Like Home Program [Non-Competitive] and No Place Like Home Program [Competitive]

Kreitz moved; Peters seconded

Vote: 5 yes, 0 no

M20-228, R20-99, R20-100

Amanda Greenberg, Behavioral Health Program Manager:

- Presentation
- Rental subsidy is a non-competitive source funded through MHSA allocation
- These funds have been earmarked for this project

Shellan Rodriguez, Pacific West Communities:

- Presentation
- Still in the process of learning the details about the funding source and how to best move forward with the competitive piece. Will have a much better understanding of number of No Place Like Home units at a later date.

Supervisor Kreitz:

- Concern about lack of child care and requested that the County advocate for a child care center to be included

Robin Roberts, Behavioral Health Director:

- MHSA allows setting aside money specifically for housing for people without mental health conditions

B. Workshop: Chapter 16 Accessory Dwelling Units

Departments: Community Development

(Bentley Regehr, Planning Analyst) - Presentation by Bentley Regehr regarding updates to General Plan Chapter 16: Accessory Dwelling Units to comply with state law and consider short-term rental policy implications and maximum height restrictions.

Action: None.

Bentley Regehr, Planning Analyst:

- Presentation

Wendy Sugimura, Community Development Director:

- Addressed Board questions

Break due to technical difficulties: 10:38 AM

Reconvened: 10:51 AM

C. Mono County Revolving Loan Fund Presentation and Update

Departments: Finance

(Janet Dutcher, Megan Mahaffey, Patricia Robertson) - Staff Presentation and Update on Mono County (Affordable Housing) Revolving Loan Fund.

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

Action: None.

Megan Mahaffey, Accountant

- Presented item

Patricia Robertson, Mammoth Lakes Housing Executive Director:

- Update on recent loan activity

Janet Dutcher, Finance Director:

- Requested input from Board regarding how staff should proceed with Mammoth Lakes Housing's request to extend loan

Staff direction to bring updated resolution back to 12/8 meeting with the 6-month loan extension, delegation of discretionary authority (CAO), and commitment of interest earnings towards affordable housing.

D. Microsoft Enterprise Agreement Renewal

Departments: Information Technology

(Nate Greenberg, IT Director) - Renewal of Microsoft Enterprise Agreement under which the County purchases a variety of software products including Office 365. Blank versions of the enrollment agreement and signature form are provided in your packet, but completed versions of those two forms (i.e., with number of licenses and total cost) will be provided prior to or at your meeting for approval.

Action: Approve County entry into Microsoft Enterprise Agreement and authorize the County Administrative Officer to sign the agreement on behalf of the County.

Peters moved; Gardner seconded

Vote: 5 yes, 0 no

M20-229

Nate Greenberg, IT Director:

- Presented item

E. Appointment of 2021 Rural County Representatives of California (RCRC) Delegate and Alternates

Departments: Board of Supervisors

Each year the Mono County Board of Supervisors appoints a Delegate and two alternates to serve on the RCRC board. The Delegate and first alternate (for RCRC and Golden State Finance Authority Boards) are Mono County Supervisors; the second alternate (who serves on the RCRC Environmental Services Joint Powers Authority) is typically the Solid Waste Superintendent. RCRC has requested confirmation of delegates/alternates for the 2021 calendar year.

Action: Appoint Supervisor Stacy Corless as the 2021 RCRC delegate; appoint Supervisor John Peters as the first alternate; appoint Justin Nalder as the second alternate (to the RCRC ESJPA board in his capacity as Solid Waste Superintendent). These appointments will expire in December 2021.

Kreitz moved; Gardner seconded

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

Vote: 5 yes, 0 no
M20-230

Supervisor Corless:

- Presented item

8. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

None.

Moved to Item 10.

9. CLOSED SESSION

Closed Session: 11:50 AM

Reconvened: 12:28 PM

Nothing to report out of Closed Session.

A. Closed Session - Public Employee Evaluation

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: County Administrative Officer.

B. Closed Session - Initiation of Litigation

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code section 54956.9. Number of potential cases: one.

10. BOARD MEMBER REPORTS

Supervisor Corless:

- CSAC Annual Meeting: general sessions, policy committees, Latino Caucus, Women's Leadership Forum, trainings. Many thanks to CSAC staff, board members (especially Supervisor Peters, who has been doing a lot of work on Covid issues!).
- RCRC: CEO recruitment, meeting with CPUC Commissioner Guzman about RCRC's still-developing broadband project and possible funding, legislative needs.

Supervisor Gardner:

- On Thursday Nov. 12 I participated in the CSAC Opening Session of their Virtual Conference and the Agriculture, Environment, and Natural Resources Policy Committee meeting.
- Also, on Thursday I participated in a meeting of the Treasury Oversight Committee meeting for Supervisor Kreitz.
- On Thursday Nov. 12 I attended the meeting of the Eastern Sierra Climate and Communities Resilient Project. This is the initiative that will lead to substantial fuel reduction around the Mammoth Lakes area.
- On Friday Nov. 13 I attended the CSAC sponsored Harassment Webinar in response to training required in my role as County Supervisor.
- Finally, on Monday, Nov. 16 I attended various CSAC policy committee meetings.

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

Supervisor Kreitz:

- Thanked Supervisor Gardner for filling in as alternate on the Treasury Oversight Committee
- Attended the NACo Community Economic Workforce Development Committee meeting – heard about different ways that communities and counties are using their CARES Relief Funds for housing. Surveyed top three priorities for coming year: (1) CDBG funding, (2) support Workforce Innovation and Opportunity Act (WIOA) programs, (3) infrastructure
- CSAC meetings starting last week
- Call with Ryan Dermody of CalTrans District 9
- Mammoth Lakes Housing special meeting discussing potential role for MLH with The Parcel development

Supervisor Peters:

- CSAC Annual meeting – very productive, several policy committee meetings yesterday
- Attended first NACo Broadband Taskforce meeting – this taskforce will help tell the story of areas (suburban and urban) that are devastated by the lack of connectivity and hardware/devices.

Supervisor Stump:

- 11-12 : Attended an in person site visit at the proposed emergency egress route for Swall Meadows. Thanks to Philip DeSenze, Inyo NF White Mountain District Ranger and team, and Karen Ferrell- Ingram for putting the meeting together. The route would cross National Forest land. There was agreement that the route was viable and worth the time it will take to bring it to completion.
- 11-12 : OVGA - Continues to receive presentations from the consultant team on a low priority basin plan.

Moved to Item 9.

ADJOURNED AT 12:28 PM

ATTEST

**STACY CORLESS
CHAIR OF THE BOARD**

**QUEENIE BARNARD
SENIOR DEPUTY CLERK OF THE BOARD**



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE January 5, 2021

Departments: Clerk of the Board

TIME REQUIRED

SUBJECT Joint Town/County Meeting Minutes -
November 17, 2020

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Approval of the Joint Town/County Meeting Minutes from the Special Meeting on November 17, 2020.

RECOMMENDED ACTION:

Approve the Joint Town/County Meeting Minutes from the Special Meeting on November 17, 2020.

FISCAL IMPACT:

None.

CONTACT NAME: Queenie Barnard

PHONE/EMAIL: 760-932-5534 / qbarnard@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

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Minutes

History

Time	Who	Approval
12/30/2020 2:49 PM	County Counsel	Yes
12/30/2020 12:37 PM	Finance	Yes
12/30/2020 3:44 PM	County Administrative Office	Yes



**DRAFT SPECIAL JOINT MEETING MINUTES
BOARD OF SUPERVISORS AND MAMMOTH LAKES TOWN COUNCIL
COUNTY OF MONO
STATE OF CALIFORNIA**

Teleconference Only - No Physical Location

**Special Meeting
November 17, 2020**

Backup Recording	Zoom
Minute Orders	M20-231
Resolutions	R20-101
Ordinance	ORD20-13 Not Used

1:02 PM Meeting Called to Order by Chair Corless.

Supervisors Present: Corless, Gardner, Kreitz, Peters, and Stump (all attended via teleconference).

Councilmembers Present: Hoff, Salcido, Sauser, Stapp, Wentworth

Supervisors / Councilmembers Absent: None.

The Mono County Board of Supervisors stream most of their meetings live on the internet and archives them afterward. To search for a meeting from June 2, 2015 forward, please go to the following link: <http://www.monocounty.ca.gov/meetings>.

Pledge of Allegiance led by Mayor Sauser.

1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

Ingrid Braun, Mono County Sheriff:

- Fire in Walker behind Mountain View BBQ – all resources are there evacuating impacted areas
- Power outage this morning in Bridgeport for not a PSPS de-energization, but a relay line failure. Power to remain off until PSPS period is over in order to inspect lines before they re-energize.

2. AGENDA ITEMS

A. New Inyo National Forest Supervisor

Departments: Inyo National Forest

(Lesley Yen, Inyo National Forest Supervisor) - Introduction of new Inyo National Forest Supervisor, Lesley Yen.

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

Action: None.

Lesley Yen, Inyo National Forest Supervisor

- Introduction

Moved to Item 2C.

B. Emergency Operations Center (EOC) Mid-Incident Review Presentation on COVID-19

Departments: Emergency Operations Center (EOC)

(Staff from Unified Command, Emergency Operations Center, Joint Information Center, Economic Recovery Branch) - Unified Command, Command Staff and General Staff to provide a Mid-Incident Review presentation on the EOC's COVID-19 response efforts from March to October 2020.

Action: None.

Frank Frievalt, Fire Chief and EOC Director:

- Presentation (available under Supporting Documents on the meeting webpage)

Bryan Wheeler, Public Health Director:

- Increased spread – transmission cannot be assigned to an industry. Possibly due to increased mobility and gatherings.
- Addressed cancelled testing dates
- Capacity for contact tracing

Dan Holler, Mammoth Lakes Town Manager:

- Addressed MMSA testing questions

Moved to Urgency Item.

C. COVID-19 (Coronavirus) Update

Departments: CAO and Public Health

(Robert C. Lawton, CAO, Dr. Tom Boo, Mono County Health Officer) - Update on Countywide response and planning related to the COVID-19 pandemic, including reports from the Emergency Operations Center (EOC), Unified Command (UC), and the various branches of the EOC, including Community Support and Economic Recovery, Joint Information Center (JIC), and Public Health.

Action: None.

Dr. Tom Boo, Mono County Health Officer

- Presentation (available under Supporting Documents on the meeting webpage)
- Must achieve metrics defined by state for two concurrent weeks in order to move back to the Orange tier
- Mammoth Mountain face mask policy
- Confirmed that the county's movement to Red tier was not due to the numbers associated with the Marine Base

Brian Wheeler, Public Health Director:

- Marine Base outbreak update
- Possibility of county being moved to Purple tier due to increase of cases

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

Staci Brock, Mammoth Hospital Infection Prevention Coordinator:

- Addressed transferring Mammoth Hospital patients to Renown in Reno instead of California hospitals

Public Comment:

- No Name
- Ron Day
- Ruth Harrell

Moved to Item 2B.

Urgency Item – Declaring a Local Emergency Due to Severe Wildfire in the Antelope Valley Area Caused by the Mountain View Fire

Action: The Board determined that there is a need to take immediate action with respect to the proposed agenda item, that the need for action came to the County's attention subsequent to the agenda being posted and therefore, that the Board add the item to the agenda.

Authority: Govt. Code §54954.2(b)(2).

Peters motion; Stump seconded.

Vote: 5 yes, 0 no

M20-231

Ingrid Braun, Mono County Sheriff:

- Fire update – fire cause is unknown at this time, has spread uncontrollably and they have been going door to door doing evacuations. Multiple structures lost and confirmation of one death.

Action: Declare a local emergency due to severe wildfire in the Antelope Valley area caused by the Mountain View Fire and direct staff to prepare a resolution to be signed by signed by the Chair, memorializing that declaration.

Stump motion; Peters seconded.

Vote: 5 yes, 0 no

R20-101

Public Comment:

- Ron Day

ADJOURNED AT 4:05 PM

ATTEST

**STACY CORLESS
CHAIR OF THE BOARD**

**QUEENIE BARNARD
SENIOR DEPUTY CLERK OF THE BOARD**

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE January 5, 2021

Departments: Clerk of the Board

TIME REQUIRED

SUBJECT Board Minutes - November 24, 2020

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Approval of the Board Minutes from the Special Meeting on November 24, 2020.

RECOMMENDED ACTION:

Approve the Board Minutes from the Special Meeting on November 24, 2020.

FISCAL IMPACT:

None.

CONTACT NAME: Queenie Barnard

PHONE/EMAIL: 760-932-5534 / qbarnard@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

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History

Time	Who	Approval
12/30/2020 2:48 PM	County Counsel	Yes
12/30/2020 12:38 PM	Finance	Yes
12/30/2020 3:44 PM	County Administrative Office	Yes



**DRAFT SPECIAL MEETING MINUTES
BOARD OF SUPERVISORS, COUNTY OF MONO
STATE OF CALIFORNIA**

Teleconference Only - No Physical Location

**Special Meeting
November 24, 2020**

Backup Recording	Zoom
Minute Orders	M20-232 – M20-233
Resolutions	R20-102
Ordinance	ORD20-13 Not Used

11:07 AM Meeting Called to Order by Chair Corless.

Supervisors Present: Corless, Gardner, Kreitz, Peters, and Stump (all attended via teleconference).

Supervisors Absent: None.

The Mono County Board of Supervisors stream most of their meetings live on the internet and archives them afterward. To search for a meeting from June 2, 2015 forward, please go to the following link: <http://www.monocounty.ca.gov/meetings>.

Pledge of Allegiance led by Chair Corless.

Supervisor Corless:

- Close meeting in memory of Sallie Joseph.

1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

None.

2. AGENDA ITEMS

A. Mountain View Fire Information and Update

Departments: CAO and Incident Command

(Robert C. Lawton, CAO) - Update on and discussion of Mountain View Fire in Walker, California.

Action: None.

Bob Lawton, CAO:

- Introduced item and staff

Supervisor Peters:

- Thanked County staff and public for help

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

Steve Nelson, Field Manager, Bureau of Land Management:

- Overview of Mountain View Fire

Tom Perry, Building Official:

- Overview of damages – buildings destroyed/damaged

Janet Dutcher, Finance Director:

- Reviewed financial impacts

Nate Reade, Inyo/Mono Agricultural Commissioner:

- Agricultural impacts

Justin Nalder, Solid Waste Superintendent / EOC Director:

- Overview of Mountain View Fire

Kathy Peterson, Social Services Director:

- Overview of evacuation and available resources

Rhonda Duggan, Supervisor-Elect:

- Working on spreadsheet of donations / resources

Louis Molina, Environmental Health Director:

- Review of debris removal

Justin Caporusso, Public Information Manager:

- Virtual local resource point: <https://mountainviewfire.monocounty.ca.gov/>

Supervisor Stump:

- Waivers to allow RVs, trailers, etc. to be put on parcels and used for housing
- Waivers for building permit fees

B. Ratification of Local Health Emergency - Mountain View Fire

Departments: CAO and Public Health

(Stacey Simon, County Counsel) - Proposed resolution ratifying declaration of public health emergency due to the Mountain View Fire made by the Mono County Public Health Officer on November 19, 2020.

Action: Find that conditions justifying declaration of local public health emergency due to the Mountain View Fire continue to exist within the areas of Mono County affected by the fire - specifically the presence of toxic and hazardous debris which requires resources and expertise beyond the capability of the County to provide. Adopt proposed resolution ratifying Health Officer Declaration.

Peters motion with revised numbers from Tom Perry; Stump seconded.

Vote: 5 yes, 0 no

R20-102

Stacey Simon, County Counsel:

- Presented item

C. Budget Appropriation to Fund the County's Response to the Mountain View Fire Emergency

Departments: Finance

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

(Janet Dutcher, Finance Director) - The Mono County Board of Supervisors proclaimed a local state of emergency on November 17, 2020, and the Governor issued a Proclamation of a State of Emergency on November 19, 2020, due to conditions of extreme peril caused by the Mountain View fire. This item requests transfer of \$500,000 from the County's general reserve (as allowed by Government Code 29127(a)) into the County's Disaster Assistance Fund for the purpose of providing resources that pay for the cost of Mono County's response to this emergency. Estimate is based on available information at this time. Additional appropriations may be needed later on. Requires 4/5ths vote.

Action: Approve transfer of \$500,000 from the County's general reserve to support the County's response to the proclaimed Mountain View fire emergency (requires 4/5ths vote).

Gardner motion; Kreitz seconded.

Vote: 5 yes, 0 no

M20-232

Janet Dutcher, Finance Director:

- Presented item

D. Cal OES 130 Designation of Applicant's Agent Resolution

Departments: Finance

(Janet Dutcher, Finance Director) - Cal OES Form 130, Designation of Applicant's Agent Resolution, is necessary to apply for emergency related funding through Cal OES. This form was last approved by the Board of Supervisors on April 7, 2020, and the authorized agents have changed. Approval of this form is good for three years.

Action: Approve Cal OES Form 130, Designation of Applicant's Agent Resolution.

Peters motion; Kreitz seconded.

Vote: 5 yes, 0 no

M20-233

Janet Dutcher, Finance Director:

- Presented item

ADJOURNED AT 12:47 PM in memory of Sallie Joseph.

ATTEST

**STACY CORLESS
CHAIR OF THE BOARD**

**QUEENIE BARNARD
SENIOR DEPUTY CLERK OF THE BOARD**



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE January 5, 2021

Departments: Community Development - Planning

TIME REQUIRED

**PERSONS
APPEARING
BEFORE THE
BOARD**

SUBJECT June Lake Citizens Advisory
Committee Appointment

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Reappoint David Rosky for a second, four-year term to the June Lake Citizens Advisory Committee (CAC). The CAC consists of 6 members at this time and may have up to 10 members. Three seats will remain open.

RECOMMENDED ACTION:

Appoint David Rosky to the June Lake Citizens Advisory Committee for a four-year term, expiring December 31, 2024.

FISCAL IMPACT:

None. The June Lake Citizens Advisory Committee is a voluntary committee.

CONTACT NAME: Michael Draper

PHONE/EMAIL: 760-924-1805 / mdraper@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download
staff report
Attachment A, application

History

Time	Who	Approval
12/29/2020 11:48 AM	County Counsel	Yes
12/28/2020 8:41 AM	Finance	Yes
12/30/2020 10:43 AM	County Administrative Office	Yes

Mono County Community Development Department

PO Box 347
Mammoth Lakes, CA 93546
760.924.1800, fax 924.1801
commdev@mono.ca.gov

Planning Division

PO Box 8
Bridgeport, CA 93517
760.932.5420, fax 932.5431
www.monocounty.ca.gov

January 5, 2021

TO: Honorable Mono County Board of Supervisors
FROM: Michael Draper, Planning Analyst, for Bob Gardner, District 3 Supervisor
RE: June Lake Citizens Advisory Committee Appointments

RECOMENDATION

Re-appoint David Rosky to a four-year term on the June Lake Citizens Advisory Committee, expiring Dec. 31, 2024, as recommended by Supervisor Gardner.

FISCAL IMPACT

No fiscal impacts are expected.

DISCUSSION

The June Lake Citizens Advisory Committee (JLCAC) may consist of up to 10 members, of which two expired at the end of December 2020 and two are vacant. Supervisor Gardner recommends the re-appointment of David Rosky to his expired seat for a second four-year term (see attachment); the second seat that expired will remain vacant at this time. With the seat filled, the June Lake Citizens Advisory Committee will consist of 7 members and three vacant seats. Terms last for four years and are staggered to facilitate smooth transitions. The following summarizes the status of appointments and CAC membership:

Proposed appointment to term expiring Dec. 31, 2024:

1. David Rosky

Existing Members

2. Julie Brown
3. Jora Fogg
4. Janet Hunt
5. Sarah Holston
6. Brian McKinney
7. Bob Marks

Term Expires

12-31-22
12-31-22
12-31-22
12-31-22
12-31-23
12-31-24

This staff report has been reviewed by the Community Development Director.

If you have questions regarding this matter, please contact Michael Draper at 760.924.1805 or Supervisor Gardner.

ATTACHMENTS:

- Application for David Rosky

Regional Planning Advisory Committees

P.O. Box 347
Mammoth Lakes, CA 93546
760-924-1800 phone, 924-1801 fax
commdev@mono.ca.gov

P.O. Box 8
Bridgeport, CA 93517
760-932-5420 phone, 932-5431 fax
www.monocounty.ca.gov

MEMBERSHIP APPLICATION

This application is for membership in the following RPAC (choose one):

- Antelope Valley
- Benton/Hammil
- Bridgeport Valley
- Chalfant Valley
- June Lake CAC (Citizens Advisory Committee)
- Long Valley
- Mono Basin
- Swall Meadows

Name David S. Rosky

Address REDACTED

City/State/Zip June Lake, CA 93529

Phone (day) REDACTED Phone (eve.) Same

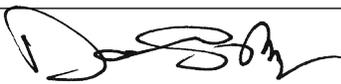
Email REDACTED

Occupation/Business Engineer (ret.)

Special interests or concerns about the community:

Economic development, recreational development, resource protection and enhancement

Balancing community needs, infrastructure improvements.

Signature  Date Nov. 20, 2020



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE January 5, 2021

Departments: Mono County Child Care Council

TIME REQUIRED

SUBJECT Mono County Child Care Council
Certification Statement Regarding
Composition of Local Planning
Council Membership

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

The Board of Supervisors and Superintendent of Schools make the appointments of the council members to the Mono Council Child Care Council. The Certification Statement Regarding Composition of Local Planning Council (LPC) Membership certifies that the membership criteria as established under the Education Code are met. The submission of certification is required annually by the California Department of Education.

RECOMMENDED ACTION:

Approve the membership certification for the Mono County Child Care Council and authorize the Board of Supervisors Chair to sign the certification.

FISCAL IMPACT:

None.

CONTACT NAME: Courtney Powell , Mono County Child Care Council Coordinator

PHONE/EMAIL: 760-934-0031 ext. 136 / cpowell@monocoe.org

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download

[Staff Report](#)

[Certification Statement](#)

[Membership List](#)

History

Time	Who	Approval
12/29/2020 11:51 AM	County Counsel	Yes
12/28/2020 8:45 AM	Finance	Yes
12/30/2020 10:42 AM	County Administrative Office	Yes

Mono County Child Care Council



www.monocccc.org

451 Sierra Park Rd.
Po Box 130,
Mammoth Lakes, CA. 93546

Date: December 11, 2020

To: Honorable Board of Supervisors

From: Courtney Powell, Mono County Child Care Council Coordinator

Subject: Mono County Child Care Council Certification Statement Regarding Composition of LPC Membership

Recommendation:

Approve the Membership Certification for the Mono County Child Care Council and Authorize the Board of Supervisors Chair to sign the Certification.

Background:

In 1997, under AB1542, the Council membership composition was established and legislative mandates were assigned to the Councils. The Certification Statement Regarding Composition of LPC Membership certifies that the membership criteria as established under the Education Code, Section 8499.3, are met.

Discussion:

The Board of Supervisors and Superintendent of Schools make the appointments of the Council Members to the Mono County Child Care Council. The submission of the Certification is required annually by the California Department of Education.

Fiscal Impact:

None

Attachments:

CD-3020 Certification Statement Regarding Composition of LPC Membership

CERTIFICATION STATEMENT
REGARDING COMPOSITION OF LPC MEMBERSHIP

Return to:

California Department of Education
 Child Development Division
 Local Planning Council Consultant
 1430 N. Street, Suite 3410
 Sacramento, CA 95814

Due Date:

Annually on January 20

Please complete all information requested below:

County Name: Mono		County Coordinator Name and Telephone Number: Courtney Powell (760)934-0031 Ext.136	
Membership Categories			
20% Consumers (Defined as a parent or person who receives, or who has received within the past 36 months, child care services.)			
Name of Representative	Address/Telephone Number	Appointment Date	Duration
Pam Heays	760-965-3603 (w) P.O. Box 1609 Mammoth Lakes, CA 93546	2.28.2019	2 yrs
Brooke Bien	760-934-6802 x513 (w) P.O. Box 3509 Mammoth Lakes, CA 93546	8.14.2019	2 yrs
20% Child Care providers (Defined as a person who provides child care services or represents persons who provide child care services.)			
Name of Representative	Address/Telephone Number	Appointment Date	Duration
Julie Winslow	760-934-4700 (w) P.O. Box 9048 Mammoth Lakes, CA 93546	12.18.19	2 yrs
Danielle Dublino	760-937-1126(w) P.O. Box 845 Bishop Ca, 93515	06.17.2020	2 yrs
20% Public Agency Representative (Defined as a person who represents a city, county, or local education agency.)			
Name of Representative	Address/Telephone Number	Appointment Date	Duration
Jacinda Croissant	760-924-1842 (w); P.O. Box 3329 Mammoth Lakes, CA 93546	10.22.2020	2 yrs
Molly DesBaillets	760-924-7626 (w) P.O. Box 130 Mammoth Lakes, CA 93546	10.31.2020	2 yrs

Membership Categories

20% Community Representative (Defined as a person who represents an agency or business that provides private funding for child care services, or who advocates for child care services through participation in civic or community-based organizations but is not a child care provider or CDE funded agency representative.)		
Name of Representative	Address/Telephone Number	Appointment Date and Duration
Sofia Flores	760-924-1740 (w) P.O. Box 2619 Mammoth Lakes, CA 93546	12.18.19 2 yrs
Annaliesa Calhoun	760-924-7626 (w) P.O. Box 130 Mammoth Lakes, CA 93546	3.17.2020 2 yrs
20% Discretionary Appointees (Appointed from any of the above categories or outside of these categories at the discretion of the appointing agencies.)		
Name of Representative	Address/Telephone Number	Appointment Date and Duration
Kelly Conboy	760-934-3343 (w) P.O. Box 8571 Mammoth Lakes, CA 93546	6.17.2020 2 yrs
Brittany Nelson	760-873-3001 (w) 180 E. Clarke Street Bishop, CA 93514	5.30.19 2 yrs

Authorized Signatures		
<p>We hereby verify as the authorized representatives of the county board of supervisors (CBS), the county superintendent of schools (CSS), and the Local Child Care and Development Planning Council (LPC) chairperson that as of <u>December 10, 2020</u>, the above identified individuals meet the council representation categories as mandated in AB 1542 (Chapter 270, Statutes 1997; California <i>Education Code</i> Section 8499.3). Further, the CBS, CSS, and LPC chairperson verify that a good faith effort has been made by the appointing agencies to ensure that the ethnic, racial, and geographic composition of the LPC is reflective of the population of the county.</p>		
Authorized Representative - County Board of Supervisors	Telephone Number	Date
	(760) 932-5530	
Authorized Representative - County Superintendent of Schools	Telephone Number	Date
<i>Stacey Adler</i>	(760) 934-0031	12/11/2020
Local Child Care Planning Council Chairperson	Telephone Number	Date
<i>Maly B. Burtis</i>	(760) 924- 7626	12/11/2020

2020-21 MCCCC Membership List

Consumers of Child Care	
<p style="text-align: center;">Pam Heays Town of Mammoth Lakes, Consumer of Child Care 760-965-3603 (w); 509-671-0785 (c) P.O. Box 1609 Mammoth Lakes, CA 93546 pkobylarz@townofmammothlakes.ca.gov Term ends: 2/28/21 MCOE</p>	<p style="text-align: center;">Brooke Bien Mammoth Unified School District 760-934-6802 x513 (w); 760-914-2290 (c) P.O. Box 3509 Mammoth Lakes, CA 93546 bbien@mammothusd.org Term ends: 8/14/2021 MCOE</p>
Child Care Providers	
<p style="text-align: center;">Danielle Dublino IMACA Lee Vining Preschool Lead Teacher 760-937-1126(w);760-647-6095(c) P.O. Box 845 Bishop Ca, 93515 ddublino@imaca.net Term ends: 6/17/2022 MCOE</p>	<p style="text-align: center;">Julie Winslow Mammoth Kids Corner 760-934-4700 (w); 541-326-7124 (c) P.O. Box 9048 Mammoth Lakes, CA 93546 juliemarieblack14@gmail.com Term ends: 12/18/21 Bd of Sups</p>
Public Agency Representatives	
<p style="text-align: center;">Jacinda Croissant Mono County Health Department 760-924-1842 (w); 720-220-2124 (c) P.O. Box 3329 Mammoth Lakes, CA 93546 jcroissant@mono.ca.gov Term ends: 10/22/2022 Bd of Sups</p>	<p style="text-align: center;">Molly DesBaillets (Chair) First 5 Mono County 760-924-7626 (w) P.O. Box 130 Mammoth Lakes, CA 93546 mdesbaillets@monocoe.org Term ends: 10/31/22 MCOE</p>
Community Representative	
<p style="text-align: center;">Sofia Flores (Vice-Chair) Mono County Behavioral Health 760-924-1740 (w) P.O. Box 2619 Mammoth Lakes, CA 93546 sflores@mono.ca.gov Term ends: 12/18/21 MCOE</p>	<p style="text-align: center;">Annaliesa Calhoun (Secretary) First 5 Mono County 760-924-7626 (w) P.O. Box 130 Mammoth Lakes, CA 93546 acalhoun@monocoe.org Term ends: 3/17/22 Bd of Sups</p>
Discretionary Appointees	
<p style="text-align: center;">Kelly Conboy Inyo Mono Advocates for Community Action Community Connections for Children 760-934-3343 (w); 425-894-5078 (c) P.O. Box 8571 Mammoth Lakes, CA 93546 kconboy@imaca.net Term ends: 6/17/2022 Bd of Sups</p>	<p style="text-align: center;">Brittany Nelson Inyo Mono Advocates for Community Action 760-873-3001 (w) 180 E. Clarke Street Bishop, CA 93514 bnelson@imaca.net Term ends: 5/30/2021 Bd of Sups</p>
LPC Coordinator	
<p style="text-align: center;">Courtney Powell Mono County Office of Education 760- 934-0031 (w); 661-860-5000 (c) 451 Sierra Park Rd., P.O. Box 130, Mammoth Lakes, Ca 93546 cpowell@monocoe.org</p>	

Mono County Child Care Council





OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE January 5, 2021

Departments: Finance

TIME REQUIRED

SUBJECT Annual Resolution Delegating
Investment Authority to the County
Treasurer

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Resolution Delegating Investment Authority to the County Treasurer.

RECOMMENDED ACTION:

Adopt Resolution R21-___, Delegating Investment Authority to the County Treasurer.

FISCAL IMPACT:

None.

CONTACT NAME: Gerald Frank

PHONE/EMAIL: 7609325483 / gfrank@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

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[Staff Report](#)

[Resolution Delegating Investment Authority to the County Treasurer](#)

History

Time	Who	Approval
12/29/2020 11:50 AM	County Counsel	Yes
12/28/2020 8:47 AM	Finance	Yes
12/30/2020 10:42 AM	County Administrative Office	Yes



DEPARTMENT OF FINANCE

COUNTY OF MONO

Gerald A. Frank, CGIP
Assistant Finance Director
Treasurer-Tax Collector

Janet Dutcher, CPA, CGFM, MPA
Finance Director

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Date: January 5, 2021

To: Honorable Board of Supervisors

From: Finance: Janet Dutcher, Gerald Frank

Subject:

Resolution Delegating Investment Authority to the County Treasurer

Action Requested:

1. Adopt resolution delegating investment authority to the County Treasurer.

Discussion:

This resolution renews the delegation of authority to the County Treasurer established in Ordinance 18-08.

Pursuant to Government Code §53607, "The authority of the legislative body to invest or to reinvest funds of a local agency, or to sell or exchange securities so purchased, may be delegated for a one-year period by the legislative body to the treasurer of the local agency, who shall thereafter assume full responsibility for those transactions until the delegation of authority is revoked or expires, and shall make a monthly report of those transactions to the legislative body. Subject to review, the legislative body may renew the delegation of authority pursuant to this section each year."

Pursuant to Government Code §27000.1, "Subject to Section 53607, the board of supervisors may, by ordinance, delegate to the county treasurer the authority to invest or reinvest the funds of the county and the funds of other depositors in the county treasury, pursuant to Chapter 4 (commencing with Section 53600) of Part 1 of Division 2 of Title 5. The county treasurer shall thereafter assume full responsibility for those transactions until the board of supervisors either revokes its delegation of authority, by ordinance, or decides not to renew the annual delegation, as provided in Section 53607. Nothing in this section shall limit the county treasurer's authority pursuant to Section 53635 or 53684.

Pursuant to Government Code §26980, Mono County has created the office of Director of Finance, which is consolidated with the office of County Treasurer (see Mono County Code Chapter 2.14). Accordingly, such delegation would in effect be to the Director of Finance, as County Treasurer.

Fiscal Impact:

None



RESOLUTION NO. R21-__

**A RESOLUTION OF THE MONO COUNTY BOARD OF SUPERVISORS
DELEGATING INVESTMENT AUTHORITY TO THE COUNTY TREASURER**

WHEREAS, Government Code §§ 53607 and 27000.1 authorize the Board of Supervisors to delegate to the County Treasurer the authority to invest or reinvest the funds of the County and the funds of other depositors in the county treasury (hereinafter “investment powers”), and provide that this delegation be carried out by ordinance and subject to annual renewal by the Board; and

WHEREAS, pursuant to Government Code § 26980, Mono County has created the office of Director of Finance, which office is consolidated with the office of County Treasurer (see Mono County Code 2.14) and accordingly, delegation of investment powers to the County Treasurer is a delegation of those powers to the Director of Finance, as County Treasurer; and

WHEREAS, pursuant to Government Code § 24100 et seq., any deputy of the Finance Director has all the power and duties of the Finance Director and any deputized Assistant Finance Director would have investment powers if such powers were delegated by the Finance Director; and

WHEREAS, pursuant to 79 Ops. Cal. Atty. Gen. 88, once delegated, such authority includes the ability of the County Treasurer to contract with an investment manager further delegating discretionary authority to invest funds on deposit with the Treasurer; and

WHEREAS, on June 5, 2018, the Mono County Board of Supervisors adopted Ordinance No. ORD18-08, delegating investment authority to the County Treasurer and authorizing the annual renewals of the delegation of investment authority to the County Treasurer to be accomplished by resolution; and

WHEREAS, the Board now desires to renew its delegation of investment authority to the County Treasurer pursuant to Government Code §§ 53607 and 27000.1 for the entirety of 2021.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the Mono County Board of Supervisors as follows:

1. Pursuant to Government Code §§ 53607 and 27000.1, the authority to invest or reinvest funds of the County and the funds of other depositors in the county treasury, is hereby delegated to the County Treasurer, who is the County Finance Director, for the entirety of 2021.

1 **APPROVED** and **ADOPTED** this _____ day of _____, 2021, by the
2 following vote, to wit:

3 **AYES:**

4 **NOES:**

5 **ABSENT:**

6 **ABSTAIN:**

7
8
9
10 _____
11 Jennifer Kreitz , Chair
12 Mono County Board of Supervisors

13 **ATTEST:**

14 **APPROVED AS TO FORM:**

15
16 _____
17 Clerk of the Board

18
19 _____
20 County Counsel



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE January 5, 2021

Departments: Finance

TIME REQUIRED

SUBJECT Mono County Statement of Investment Policy

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Annual approval of the Mono County Statement of Investment Policy pursuant to Section 27133 of the Government Code of the State of California.

RECOMMENDED ACTION:

Approve the Mono County Statement of Investment Policy.

FISCAL IMPACT:

None.

CONTACT NAME: Gerald Frank

PHONE/EMAIL: 7609325483 / gfrank@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download
Staff Report
Mono County Statement of Investment Policy

History

Time	Who	Approval
12/29/2020 11:49 AM	County Counsel	Yes
12/28/2020 8:47 AM	Finance	Yes
12/30/2020 10:43 AM	County Administrative Office	Yes



DEPARTMENT OF FINANCE

COUNTY OF MONO

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Date: January 5, 2021
To: Honorable Board of Supervisors
From: Finance: Janet Dutcher, Gerald Frank

Subject:

Mono County Statement of Investment Policy

Actions Requested:

1. Approve the Mono County Statement of Investment Policy as presented or amended.

Background:

Statement of Investment Policy

The existing Statement of Investment Policy is compiled by using reference materials from the prior investment policy, the Government Finance Officers Association Best Practices and sample policy, and portions of various Counties' policies. The California Debt and Investment Advisory Commission's publication "Local Agency Investment Guidelines," which can be found at <http://www.treasurer.ca.gov/cdiac/laig/guideline.pdf>, was also referenced.

Government Code section 27133 states, "In any county that establishes a county treasury oversight committee pursuant to this article, the county treasurer shall annually prepare an investment policy that will be reviewed and monitored by the county treasury oversight committee."

The attached Statement of Investment Policy as presented is the existing policy with one minor change. The Treasury Oversight Committee reviewed and approved the change for submittal to the Board of Supervisors. The content change (noted in blue in the attached Investment Policy Document) includes:

- Appendix C – Removal of restrictions on the following banks, which expired on June 30, 2020. (Citigroup, JP Morgan Chase, Barclays, Royal Bank of Scotland)
- Appendix C – Extension of restrictions on the following banks from January 1, 2021 until December 31, 2025. (Wells Fargo and Deutsche Bank)

Fiscal Impact:

None

MONO COUNTY STATEMENT OF INVESTMENT POLICY



January 5, 2021

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**COUNTY OF MONO
INVESTMENT POLICY**

I. Introduction

The intent of the Investment Policy of the County of Mono is to define the parameters within which funds are to be managed. In methods, procedures, and practices, the policy formalizes the framework for the County's investment activities that must be exercised to ensure effective and judicious fiscal and investment management of the County's funds. The guidelines are intended to be broad enough to allow the Director of Finance to function properly within the parameters of responsibility and authority, yet specific enough to adequately safeguard the investment assets.

II. Governing Authority

The investment program shall be operated in conformance with Government Code §53601, et seq. which provides legal authorization for the investment and deposit of funds of specified local agencies and which is made applicable to counties by Government Code §53635.2.

III. Scope

The policy applies to activities of the County with regard to investing the financial assets of all funds. In addition, funds held by trustees or fiscal agents are excluded from these rules; however, all funds are subject to regulations established by the State of California.

Note that any excluded funds such as the Other Post Employment Benefit Trust Fund are covered by separate policies.

Except for funds in certain restricted and special funds, the County commingles its funds to maximize investment earnings and to increase efficiencies with regard to investment pricing, safekeeping and administration. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.

IV. General Objectives

The primary objectives, in priority order, of investment activities shall be:

- 1. Safety** – Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The goal will be to mitigate the credit risk and interest rate risk.
- 2. Liquidity** – The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated.
- 3. Yield** – The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints of safety and liquidity needs.

V. Standards of Care

1. **Prudence** – The standard to be used by the Director of Finance/Investment Officer shall be the “prudent person” standard and shall be applied in the context of managing an overall portfolio. The Finance Director acting in accordance with written procedures and this investment policy and exercising due diligence shall be relieved of personal liability for an individual security’s credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

The “prudent person” standard states that,

“Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.”

2. **Ethics and Conflicts of Interest** – Officers and employees involved in the investment process shall refrain from personal activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial investment decisions. Employees and investment officials shall disclose any material interests in financial institutions with which they conduct business. Disclosure shall be made to the governing body. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. Employees and officers shall refrain from undertaking any personal investment transactions with the same individual with whom business is conducted on behalf of the County.
3. **Delegation of Authority and Responsibilities Governing Body** – The Board of Supervisors (Board) will retain ultimate fiduciary responsibility for the portfolio. The Board will receive monthly and quarterly reports, designate investment officers and annually review the investment policy making any necessary changes by adoption.

Delegation of Authority – Pursuant to Government Code §53607, authority to invest or reinvest, or to sell or exchange securities so purchased, may be delegated for a one-year period; thereafter, the County Finance Director shall assume full responsibility for those transactions until the delegation of authority is revoked or expires, and shall make a monthly report of those transactions to the legislative body. Subject to review, the legislative body may renew the delegation of authority pursuant to this section each year.

Responsibility for the operation of the investment program shall be delegated by ordinance pursuant to Government Code §27000.1 to the Finance Director until the Board of Supervisors revokes its delegation of authority, by ordinance, or decides not to renew the annual delegation. The Finance Director shall act in accordance with established, written procedures and internal controls for the operation of the investment program consistent with this Investment Policy.

All participants in the investment process shall seek to act responsibly as custodians of the public trust.

Treasury Oversight Committee – A County Treasury Oversight Committee has been established in accordance with §27130 et seq. of the Government Code to promote public interest by involving depositors in the management of their funds. The Treasury Oversight Committee shall:

- A. Review and monitor the Investment Policy,
- B. Annually review the investments made by the County Treasury,
- C. Cause an annual audit to be conducted to determine the County Treasury's compliance with Government Code §27130 et seq., and
- D. Meet on other matters as necessary.

By statute, the County Treasury Oversight Committee has no authority to direct individual investment decisions, select individual investment advisors, brokers, or dealers, or to impinge on the day-to-day operations of the County Treasury.

Committee members may not accept any honoraria, gifts or gratuities from advisors, brokers, dealers, bankers, or other persons with whom the County Treasury conducts business, which are more than the limits imposed by State Law, or by the Fair Political Practices Commission.

Investment Advisor – The County may engage the services of one or more external investment managers to assist in the management of the entity's investment portfolio in a manner consistent with the entity's objectives. Such external managers may be granted discretion to purchase and sell investment securities in accordance with this Investment Policy. Such managers must be registered under the Investment Advisers Act of 1940.

VI. Authorized Financial Institutions, Depositories and Broker/Dealers

1. Financial institutions and depositories authorized to provide investment services and security broker/dealers will be selected by creditworthiness (e.g., a minimum capital requirement of \$10,000,000 and at least five years of operation). These may include "primary" dealers or regional dealers that qualify under both Government Code §53601.5 and Securities and Exchange Commission (SEC) Rule 15C3-1 (uniform net capital rule).
2. All financial institutions and broker/dealers who desire to become qualified for investment transactions shall meet the requirements of Government Code §53601.5 and, in addition, must supply the following as deemed appropriate by the Finance Director.
 - A. Audited financial statements demonstrating compliance with the state and federal capital adequacy guidelines.
 - B. Proof of Financial Industry Regulation Authority (FINRA) certification (not applicable to Certificate of Deposit counterparties).
 - C. Proof of California state registration.
 - D. Certification of having read and understood and agreeing to comply with the County's investment policy.
 - E. Evidence of adequate insurance coverage meeting any applicable requirements of State law and otherwise deemed adequate by the Finance Director.
3. An annual review of the financial condition and registration of all qualified financial institutions and broker/dealers will be conducted by the Finance Director.

VII. Safekeeping and Custody

1. **Delivery vs. Payment** – All trades, where applicable, will be executed by delivery vs. payment (DVP) to ensure that securities are deposited in an eligible financial institution prior to the release of funds.
2. **Safekeeping** – Pursuant to Government Code §53608, the Board delegates to the Finance Director its authority to deposit securities for safekeeping. Securities will be held by a third-party custodian meeting the requirements of Government Code §53608 or other applicable law and selected by the Finance Director. The safekeeping institution shall annually provide a copy of their most recent report on internal controls (Statement of Auditing Standards No. 70)
3. **Internal Controls** – The Finance Director is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the County are protected from loss, theft or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that the cost of the control should not exceed the benefits likely to be derived and that the valuation of costs and benefits requires estimates and judgments by management. The internal controls shall address the following points at a minimum:
 - A. Control of collusion,
 - B. Separation of transaction authority from accounting and recordkeeping,
 - C. Custodial safekeeping,
 - D. Avoidance of physical delivery securities,
 - E. Clear delegation of authority to subordinate staff members,
 - F. Written confirmation of transactions for investments and wire transfers,
 - G. Dual authorization of wire transfers,
 - H. Development of a wire transfer agreement with the lead bank and third-party custodian,
 - I. Staff training, and
 - J. Review, maintenance and monitoring of security procedures both manual and automated.

VIII. Authorized Investments

1. **Investment Types** – All investments shall be made in accordance with §53600 et seq. of the California Government Code and as described within this Investment Policy and summarized in Appendix A. Permitted investments under this policy shall include:
 - A. **United States Treasury notes, bonds bills, or certificates of indebtedness**, or those for which the faith and credit of the United States are pledged for the payment of principal and interest. [Gov't Code §53601(b).]
There is no limitation as to the percentage of the portfolio that can be invested in this category.
 - B. **Federal Agency or United States Government-Sponsored Enterprise Obligations, Participations, or other Instruments**, including those issued by or fully guaranteed

as to principal and interest by Federal agencies or United States government-sponsored enterprises §53601(f) such as Fannie Mae and Freddie Mac.

There is no limitation as to the percentage of the portfolio that can be invested in this category.

- C. **State of California Notes & Bonds** registered state warrants or treasury notes of California including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by the state or by a department, board, agency, or authority of the state. [Gov't Code §53601(c).]

There is no limitation as to the percentage of the portfolio that can be invested in this category.

- D. **Notes and Bonds of Other 49 States** registered treasury notes or bonds of any of the other 49 states, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by the state or by a department, board, agency, or authority of that state. [Gov't Code §53601(d).]

There is no limitation as to the percentage of the portfolio that can be invested in this category.

- E. **Negotiable Certificates of Deposit (NCDs)** issued by a nationally or state chartered bank, a state or federal savings and loan association, a State or federal credit union or by a state-licensed branch of a foreign bank. [Gov't Code §53601(i).]

No more than 30% of the portfolio may be invested in NCDs

- F. **Banker's acceptances**, otherwise known as bills of exchange or time drafts that are drawn on and accepted by a commercial bank. [Gov't Code §53601(g).]

May not exceed 180 days to maturity or be more than 40% of the market value of the portfolio and no more than 30% of the County's moneys may be invested in banker's acceptances in the same bank.

- G. **Commercial paper** of "prime" quality of the highest ranking or of the highest letter and number rating as provided for by a nationally recognized statistical-rating organization (NRSRO) such as Standard & Poor's or Moody's. [Gov't Code §53601(h) & §53635(a).]

Must have a maximum maturity of 270 days or less, no more than 40% of the portfolio may be invested in eligible commercial paper and no more than 10% may be invested in any one issuer's commercial paper.

- H. **Medium-term notes** include corporate and depository institution debt securities with a maximum remaining maturity of five years or less, issued by corporations organized and operating within the United States or by depository institutions licensed by the United States or any state and operating within the United States and rated "A" or better by an NRSRO. [Gov't Code §53601(k).]

May not exceed 30% of the portfolio may be invested in medium-term notes.

- I. **Reverse repurchase agreements** whose underlying purchased securities consist of the aforementioned instruments, subject to all the conditions set forth in Government Code §53601(j)(3).

May not exceed 20% of the base value of the portfolio and no agreement may exceed 92 days.

- J. **Money market mutual funds** – shares of beneficial interest issued by diversified management companies that are money market funds registered with the Securities

and Exchange Commission under the Investment company Act of 1940 (15 U.S.C. §80a-1 et sec. [Gov't Code §53601(l).]

No more than 20% of the portfolio may be invested in money market funds.

K. **Local Agency Investment Fund** – established by the State Treasurer for the benefit of local agencies. [Gov't Code §16429.1.]

No more than \$75 million may be invested in LAIF (LAIF rules)

L. **California Asset Management Program (CAMP)**. Shares in a California common law trust established pursuant to Title 1, Division 7, Chapter 5 of the Government Code of the State of California which invests exclusively in investments permitted by §53601 of the Government Code as it may be amended. [Gov't Code §53601(p).]

No more than 20% of the portfolio may be invested in the California Asset Management Program

M. **Commercial or Savings Bank, Savings and Loan or Credit Union** may be used to invest surplus funds up to 30% of the portfolio pursuant to §§53601.8 and 53635.8 of the Government Code.

No more than 10% can be invested in any one institution.

N. **Bonds, notes, warrants or other evidences of indebtedness** of a local agency within the State of California, including local agencies formed within Mono County. [Gov't Code §53601(e).]

May not exceed 5 years to maturity. All investments with local agencies formed within Mono County must be pre-approved by the Board of Supervisors.

O. **Supranationals** – United States dollar denominated senior unsecured unsubordinated obligations issued or unconditionally guaranteed by the International Bank for Reconstruction and Development, International Finance Corporation, or Inter-American Development Bank, with a maximum remaining maturity of five years or less, and eligible for purchase and sale within the United States and rated AA or better by an NRSRO. [Gov't Code §53601(q).]

No more than 30% may be invested in supranationals

2. **Collateralization** – Where allowed by state law, full collateralization will be required on all demand deposit accounts, including checking accounts and non-negotiable certificates of deposit. Repurchase agreements will be collateralized at 102 percent.

IX. Investment Parameters

1. **Mitigating Credit Risk in the portfolio** – Credit risk is the risk that a security or a portfolio will lose some or all of its value due to a real or perceived change in the ability of the issuer to repay its debt. The County shall mitigate credit risk by adopting the following:

Diversification – The investments will be diversified by

- i. Limiting investments to avoid overconcentration in securities from a specific issuer or business sector (excluding U.S. Treasury securities),
- ii. Limiting investment in securities that have higher credit risks,
- iii. Investing in securities with varying maturities, and

- iv. Continuously investing a portion of the portfolio in readily available funds such as local government investment pools, money market funds or overnight repurchase agreements to ensure that appropriate liquidity is maintained in order to meet ongoing obligations.

Due to fluctuations in the aggregate surplus funds balance, maximum percentages for a particular issuer or investment type may be exceeded at a point in time subsequent to the purchase of a particular issuer or investment type. Securities need not be liquidated to realign the portfolio; however, consideration should be given to this matter when future purchases are made to ensure that appropriate diversification is maintained.

2. *Mitigating Market Risk in the portfolio* – Market risk is the risk that the portfolio value will fluctuate due to changes in the general level of interest rates. The County recognizes that, over time, longer-term/core portfolios have the potential to achieve higher returns. On the other hand, longer-term portfolios have higher volatility of return. The County shall mitigate market risk by providing adequate liquidity for short-term cash needs, and by making longer-term investments only with funds that are not needed for current cash flow purposes. The County further recognizes that certain types of securities, including variable rate securities, securities with principal pay downs prior to maturity, and securities with embedded options, will affect the market risk profile of the portfolio differently in different interest rate environments. The County, therefore, adopts the following strategies to control and mitigate market risk:

- i. The County shall maintain a minimum of three months of budgeted operating expenditures in short term investments to provide sufficient liquidity for expected disbursements,
- ii. The maximum percentage of callable Agency Bonds or Certificate of Deposits in the portfolio shall be 30%,
- iii. The maximum stated final maturity of individual securities in the portfolio shall be five years, except as otherwise stated in this policy,
- iv. Liquidity funds will be held in LAIF, CAMP or money market instruments maturing one year and shorter,
- v. Longer term/Core funds will be defined as the funds in excess of liquidity requirements. The investments in this portion of the portfolio will have maturities between 1 day and 5 years and will be only invested in higher quality and liquid securities.
- vi. It is recommended that the Weighted Average Maturity of the portfolio not exceed 24 months (730 Days) or such shorter dollar-weighted average maturity as may be required by State law. Securities need not be liquidated to realign the portfolio; however, consideration should be given to this matter when future purchases are made to ensure that the appropriate Weighted Average Maturity is maintained.

X. Reporting

- 1. The Finance Director shall provide quarterly investment reports to the Board of Supervisors and The Treasury Oversight Committee within 30 days following the end of the quarter covered by the report. These reports shall include the following investment information as required by Government Code §53646(b):

- A. The type of investment, issuer, date of maturity, par and dollar amount invested in all securities, investments and moneys held in the County Treasury,
 - B. Market value as of the date of the report and the source of this valuation,
 - C. The weighted average maturity of the investments within the Treasury,
 - D. Distribution by type of investment,
 - E. A description of all the County's funds and investments that are under the management of contracted parties,
 - F. A statement of compliance of the portfolio to this Statement of Investment Policy or manner in which the portfolio is not in compliance, and
 - G. A statement denoting the ability of the County to meet its pool's expenditure requirements for the next six months, or provide an explanation as to why sufficient money shall, or may, not be available.
2. The Treasury Oversight committee shall cause an annual audit to be conducted to determine the county treasury's compliance with Chapter 5, Article 6 (§27130-§27137) of the Government Code and this Statement of Investment Policy.

XI. Investment Pool Costs and Earnings Distribution

Costs directly related to the operation and management of the investment pool shall be deducted quarterly directly from net interest earnings prior to the distribution of interest earnings for the quarter. Pool costs include, but are not limited to, staff time, investment tracking costs, brokerage costs, and treasury pool audit costs.

Interest earnings shall be allocated quarterly according to each fund's average daily cash balances as a percentage of the total investment pool. Earnings shall be the net of received interest, amortized premiums, accreted discounts and profit or loss on the sale of trade of a security attributable to the quarter being apportioned, plus adjustments from prior quarters. The interest shall be apportioned as of the last day of the quarter and added to each participating fund's balance in the pooled investment fund.

XII. Investing of Bond Proceeds

The County Treasurer shall invest bond proceeds using the standards of this Investment Policy. The bond proceeds will be invested in securities permitted by the bond documents. If the bond documents are silent, the bond proceeds will be invested in securities permitted by this Policy.

XIII. Withdrawal Requests

1. Regular Operation

The County Finance Director seeks to honor all written withdrawal requests for regular operating purposes that are approved by the County Auditor- Controller's Office in a timely fashion. However, the County Finance Director recognizes that occasionally the Pool Participants may request large amounts in withdrawals to cover unexpected operational needs. To accommodate such withdrawals and allow for adequate time for adjustments to

the liquidity position of the Pool, the County Finance Director expects all Pool Participants to submit their written requests within the following timeframes:

- A. Withdrawals up to \$2 million – 3 business days in advance of disbursement
- B. Withdrawals above \$2 million – 5 business days in advance of disbursement and in no case can more than \$5 million dollars be withdrawn in a single business day

Extraordinary withdrawal requests are considered withdrawals outside the normal cash-flow patterns of a Pool Participant. For any withdrawal considered extraordinary, the Finance Director shall evaluate the effect of the proposed withdrawal on the stability and predictability of the investments in the County treasury. In the event that the Finance Director must liquidate investments in order to honor the withdrawal request, the Pool Participant who requests the withdrawal shall be subject to all expenses associated with the liquidation, including, but not limited to loss of principal and interest income, withdrawal penalties, and associated fees.

2. Investing or Depositing Funds Outside the Pool

Any entity that seeks to withdraw funds for the purpose of investing or depositing those funds outside the county treasury pool, shall first submit the request for withdrawal to the Finance Director who shall evaluate the effect of the proposed withdrawal on the stability and predictability of the investments in the county treasury. Prior to approval, the Finance Director shall find that the proposed withdrawal will not adversely affect the interests of the other depositors in the pool (Government Code §27136). If it is necessary to liquidate securities, all losses occurring from the sale of a security prior to its maturity shall be borne by the entity wishing to withdraw funds.

XIV. Terms and Conditions for Outside Investors

Outside local agencies, where the County Finance Director does not serve as the agency's treasurer, may invest in Mono County's Investment Pool as permitted by Government Code §53684. Deposits are subject to the consent of the County Finance Director. The local agency legislative body must approve the county investment pool as an authorized investment. If the County Finance Director deems appropriate, the deposits may be returned at any time.

XV. Policy Review

This investment policy shall be reviewed at least annually to ensure its consistency with the overall objectives of preservation of principal liquidity, rate of return and its relevance to current law and financial and economic trends.

SUMMARY OF INVESTMENT LIMITATIONS

Investment Type	Government Code Reference	Limit ¹ Per Investment Type(s)	Limit ¹ Per Institution	Minimum ² Ratings	Maxium ² Allowable Maturity
United States Treasuries	§53601 (b)	None	None	None	5 years
United States Federal Agencies & Government-Sponsored Enterprises	§53601 (f)	None	None	None	5 years
State of California Notes & Bonds	§53601 (c) & 53601 (e)	None	None	None	5 years
Notes & Bonds of Other 49 States	§53601 (d)	None	None	None	5 years
California Local Agency Debt	§53601 (a), (c) & (e)	None	None	None	5 years
Medium-Term Notes	§53601 (k)	30%	None	A	5 years
Negotiable Certificates of Deposit	§53601 (i)	30%	None	N/A	5 years
Bankers Acceptances	§53601 (g)	40%	30%	A-1	180 days
Commercial Paper	§53601 (h) & 53635 (a)	40%	10%	A-1 (short) A (long)	270 days
Reverse Repurchase Agreements	§53601 (j)	20%	None	Primary Dealer	92 days
Local Agency Investment Fund (LAIF)	§16429.1	N/A	N/A	N/A	N/A
California Asset Management Program (CAMP)	§53601(p)	N/A	N/A	N/A	N/A

Money Market Mutual Funds	§53601(l)	20%	10%	AAA	N/A
Commercial or Savings Bank, Savings and Loan or Credit Union	§53601.8 & 53635.8	30%	10%	N/A	N/A
Supranationals	§53601(q)	30%	N/A	AA	5 years

¹ Based on total of surplus funds at the time the investment decision is made.

² At the time of purchase.

GLOSSARY

Accreted Discount – The increase in the value of a discounted instrument as time passes and it approaches maturity. The value of the instrument will accrete (grow) at the interest rate implied by the discounted issuance price, the value at maturity and the term to maturity.

Accrued Interest – Interest that has accumulated by has not yet been paid from the most recent interest payment date or issue date to a certain date.

Amortization – The reduction of debt through regular payment of principal scheduled to complete repayment by maturity. Usually the payment of interest is incorporated to compensate the lender over the life of the debt.

Bankers' Acceptance – A time bill of exchange drawn on and accepted by a commercial bank to finance the exchange of goods. When a bank “accepts” such a bill, the time draft becomes, in effect, a predated, certified check payable to the bearer at some future specified date. Little risk is involved for the investor because the commercial bank assumes primary liability once the draft is accepted.

Basis point – One basis point is equal to 1/100 of 1%. For example, if interest rates increase from 4.25% to 4.5%, the difference is referred to as a 25-basis-point increase.

Book Value – The value of a security as carried in the records of an investor. Generally, this is the initial outlay for the investment and may be net or gross of expenses such as trading costs, services charges, etc.

Bond – A debt investment in which an investor loans money to an entity (corporate or governmental) that borrows the funds for a defined period of time at a fixed interest rate. Bonds are used by companies, municipalities, states and U.S. and foreign governments to finance a variety of projects and activities.

Broker/Dealer – Any person engaged in the business of effecting transactions in securities in this state for the account of others or for his/her own account. Broker/Dealer also includes a person engaged in the regular business of issuing or guaranteeing options with regard to securities not of his/her own issue.

Commercial Paper – Short-term, unsecured promissory note issued in either registered or bearer form and usually backed by a line of credit with a bank. Maturities do not exceed 270 days and generally average 30 – 45 days.

Coupon Rate – The interest rate stated on a bond when it is issued. The coupon is typically paid semi-annually.

Current Yield – The annual income (interest or dividends) divided by the current price of the security. Since the mathematical calculation relies on the current market value rather than the investor's cost, current yield is unrelated to the actual return the investor will earn if the security is held to maturity.

CUSIP Numbers – An acronym for Committee on Uniform Security Identification Procedures, CUSIP numbers are identification numbers assigned to each maturity of a security issue and usually printed on the face of each individual security in the issue. The CUSIP numbers are intended to facilitate identification and clearance of securities.

Debt Instrument – An instrument or promissory note which evidences and documents the terms of the loaning of funds from one party to another. Typically, the instrument contains the loan date, the maturity date, the repayment provisions, and the interest rate of the borrowing.

Default – The failure to pay debt obligations as agreed in the terms of the debt

Discount – The condition of the price of a bond that is lower than par. The discount equals the difference between the price paid for a security and the security's par value.

Earnings Apportionment – The quarterly interest distribution to the Pool participants.

Fair Value – The amount at which an investment could be exchanged in a current transaction between willing parties, other than a forced or liquidation sale.

Fannie Mae (FNMA, Federal National Mortgage Association) – A government-sponsored enterprise (GSE) that was created in 1938 to expand the flow of mortgage money by creating a secondary mortgage market. Fannie Mae is a publicly traded company which operates under a congressional charter that directs Fannie Mae to channel its efforts into increasing the availability and affordability of homeownership for low-, moderate-, and middle-income Americans.

Federal Government Agency – Debt issued by government sponsored entities (GSE) to facilitate various types of lending. For example, the Federal Farm Credit Bank provides funds to farmers and FNMA provides funds to the real estate mortgage markets.

Freddie Mac (FHLMC, Federal Home Loan Mortgage Corp.) – A stockholder owned government sponsored enterprise (GSE) chartered by Congress in 1970 to keep money flowing to mortgage lenders in support of homeownership and rental housing for middle-income Americans. The FHLMC purchases, guarantees and securitizes mortgages to form mortgage-backed securities. The mortgage-backed securities that it issues tend to be very liquid and carry a credit rating close to that of U.S. Treasuries.

Government-Sponsored Enterprise (GSE) – Privately held corporations with public purposes created by the U.S. Congress to reduce the cost of capital for the certain borrowing sectors of the economy. Members of these sectors include students, farmers and homeowners.

Local Agency Investment Fund (LAIF) – The State of California investment pool in which money of local agencies is pooled as a method for managing and investing local funds.

Market Value – The price at which a security is trading and could presumably be purchased or sold.

Maturity – The date upon which the principal of a security becomes due and payable to the holder.

Money Market Mutual Fund – A mutual fund with investments directed in short-term money market instruments only, which can be withdrawn daily without penalty

Par Value – The face value of a bond. Par value is important for a bond or fixed-income instrument because it determines its maturity value as well as the dollar value of coupon payments.

Premium – The condition of the price of a bond that is higher than par. The premium equals the difference between the price paid for a security and the security's par value.

Principal – The face amount of a security not taking into account discounts or premiums. The amount borrowed or the amount still owed on a loan, separate from interest.

Repurchase Agreement (Repo) – A form of short-term borrowing for dealers in government securities. The dealer sells the government securities to investors, usually on an overnight basis, and buys them back the following day. For the party selling the security (and agreeing to repurchase it in the future) it is a repo; for the party on the other end of the transaction, (buying the security and agreeing to sell in the future) it is a reverse repurchase agreement.

Reverse Repurchase Agreement – The purchase of securities with the agreement to sell them at a higher price at a specific future date.

Registered Warrants – A “promise to pay” with interest, that is issued by the State of California when there is not enough cash to meet all of the State's payment obligations.

Settlement Date – The date on which the purchase or sale of securities is executed. For example, in a purchase transaction, the day the securities are physically delivered or wired to the buyer in exchange for cash is the settlement date.

Supranational Bonds – These bonds are issued when two or more central governments issue foreign bonds to promote economic development for the member countries. These include bonds issued by the International Bank for Reconstruction and Development, or World Bank, and the International American Development Bank.

Trade Date – The date and time corresponding to an investor's commitment to buy or sell a security.

U.S. Treasury Obligation – Direct obligations of the United States Treasury whose payment is guaranteed by the United States of America.

Weighted Average Maturity (WAM) - The weighted average of the time until all securities in a portfolio mature.

TEMPORARY CONSTRAINTS AND RESTRICTIONS ON INVESTMENTS

1. County of Mono restricts the purchase of any retail products issued by Wells Fargo and Deutsche Bank from January 1, 2021 until December 31, 2025.



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE January 5, 2021

TIME REQUIRED

SUBJECT

Los Angeles Department of Water and Power (LADWP) Notice of Intent to Adopt a Mitigated Negative Declaration Extension of Public Review Period

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

The City of Los Angeles Department of Water and Power (LADWP) prepared an Initial Study for the Mono Basin Water Rights Licenses Project. Based on the information contained in the Initial Study, LADWP intends to adopt a Mitigated Negative Declaration for the project under the California Environmental Quality Act (CEQA). The public review period commenced on October 30, 2020 and originally concluded on December 15, 2020. An extension request has been granted, therefore the public review period is updated to conclude on January 6, 2021 at 5:00 pm.

RECOMMENDED ACTION:

FISCAL IMPACT:

CONTACT NAME: Queenie Barnard

PHONE/EMAIL: 760-932-5534 / qbarnard@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download

[Notice](#)

History

Time	Who	Approval
12/29/2020 11:38 AM	County Counsel	Yes
12/28/2020 8:40 AM	Finance	Yes
12/30/2020 10:43 AM	County Administrative Office	Yes



Los Angeles
Department of
Water & Power

CUSTOMERS FIRST

RECEIVED

DEC 22 2020

OFFICE OF THE CLERK

Eric Garcetti, Mayor

Board of Commissioners
Cynthia McClain-Hill, President
Susana Reyes, Vice President
Jill Banks Barad
Nicole Neeman Brady
Susan A. Rodriguez, Secretary

Martin L. Adams, General Manager and Chief Engineer

**NOTICE OF INTENT TO ADOPT A MITIGATED NEGATIVE DECLARATION
EXTENSION OF PUBLIC REVIEW PERIOD**

Date: December 16, 2020

To: Agencies, Organizations, and Interested Parties

Subject: Extension of Public Review Period
Notice of Intent to Adopt a Mitigated Negative Declaration for the
Mono Basin Water Rights Licenses Project

The City of Los Angeles Department of Water and Power (LADWP) prepared an Initial Study for the Mono Basin Water Rights Licenses Project. Based on the information contained in the Initial Study, LADWP intends to adopt a Mitigated Negative Declaration for the project under the California Environmental Quality Act (CEQA). LADWP is the CEQA Lead Agency for the project.

Extension of Public Review of the Initial Study: The public review period commenced on October 30, 2020 and originally concluded on December 15, 2020. An extension request has been granted, therefore the public review period is updated to conclude on January 6, 2021 at 5:00 pm. A copy of the Initial Study is posted at www.ladwp.com/envnotices.

Public Comments: During the public review period, written comments concerning the adequacy of the Initial Study may be submitted. Comments must be submitted by January 6, 2021. Please submit your comments to the following address:

Los Angeles Department of Water and Power
111 North Hope Street, Room 1044
Los Angeles, California 90012
Attn: Ms. Jane Hauptman
Email: Jane.Hauptman@ladwp.com

Project Location: The project area is located on the eastern slope of the Sierra Nevada Mountains encompassing the regions of Mono Basin including Grant Lake Reservoir, Rush, Lee Vining, Parker and Walker Creeks. Grant Lake Reservoir is located in Mono County, California; approximately 7 miles south of the community of Lee Vining in Sections 3, 4, 9, 10, 15, and 16 of Township 1 South, Range 26 East, as shown on the

Lee Vining and June Lake U.S. Geological Survey (USGS) 15-minute quadrangle maps. The latitude/longitude of the Grant Lake Reservoir dam is 37.86219°N/-119.10379°W (WGS84). The site is accessed from U.S. Highway 395.

Project Description: LADWP proposes to implement Water Rights Licenses 10191 and 10192 as “living licenses” that include stream flow management and modification of the Grant Lake Reservoir spillway to allow for controlled releases of larger volumes of water from the reservoir during wetter time periods under the guidance of the State Water Resources Control Board (SWRCB). The proposed Stream Ecosystem Flow (SEF) regime follows the recommendations provided in the 2010 Mono Basin Stream Restoration and Monitoring Program: Synthesis of Instream Flow Recommendations summarizing the 12-year monitoring program (Synthesis Report). The SEFs were developed by the SWRCB-appointed stream scientists after 12 years of study and are intended to achieve goals of “functional and self-sustaining stream systems with healthy riparian ecosystem components” and “trout in good condition” for Rush Creek and Lee Vining Creek.

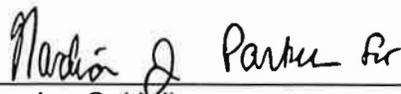
Environmental Effects: The Initial Study describes potentially significant impacts of the proposed project on biological and cultural resources. Mitigation measures have been defined to reduce impacts to less than significant levels. Other effects found to be less than significant are also described in the Initial Study.

Hazardous Waste Disclosure

Per Section 15087 (c)(6) of the CEQA Guidelines, the proposed project is not on any of the lists enumerated under Section 65962.5 of the California Government Code.

If you require additional information, please contact Ms. Jane Hauptman at Jane.Hauptman@ladwp.com or (213) 367-0968.

Signature:



Charles C. Holloway

Manager of Environmental Planning and Assessment



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE January 5, 2021

TIME REQUIRED

SUBJECT

Federal Energy Regulatory
Commission (FERC) Letter re:
Revised Supporting Technical
Information Document (STID) for
Tioga Lake Dams

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

A letter from Frank L. Blackett, P.E., Federal Energy Regulatory Commission Regional Engineer, to James A. Buerkle, Southern California Edison Company Director of Generation, in response to a letter from Wayne Allen submitting the revised Supporting Technical Information Document (STID) for Tioga Lake Dams, which are part of the Lee Vining Creek Project, FERC No. 1388.

RECOMMENDED ACTION:

FISCAL IMPACT:

CONTACT NAME: Queenie Barnard

PHONE/EMAIL: 760-932-5534 / qbarnard@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

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Letter

History

Time	Who	Approval
12/29/2020 11:44 AM	County Counsel	Yes
12/28/2020 8:40 AM	Finance	Yes
12/30/2020 10:43 AM	County Administrative Office	Yes

RECEIVED

DEC 23 2020

FEDERAL ENERGY REGULATORY COMMISSION
Office of Energy Projects
Division of Dam Safety and Inspections – San Francisco Regional Office
100 First Street, Suite 2300
San Francisco, CA 94105-3084
(415) 369-3300 Office – (415) 369-3322 Facsimile

OFFICE OF THE CLERK

December 15, 2020

In reply refer to:
Project No. 1388-CA,

Mr. James A. Buerkle
Director
Generation
Southern California Edison Company
1515 Walnut Grove Ave
Rosemead, CA 91770-3710

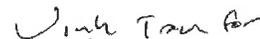
Re: Revised STID for Tioga Lake Dams, FERC Project No. 1388

Dear Mr. Buerkle:

This is in response to a letter dated October 5, 2020 from Mr. Wayne Allen that submitted the revised STID for Tioga Lake Dams, which are part of the Lee Vining Creek Project, FERC Project No. 1388. We have reviewed the submittal and have no comments.

We appreciate your cooperation in this aspect of the Commission's dam safety program. If you have any questions, please contact Mr. Rakesh Saigal at (415) 369-3317.

Sincerely,



Frank L. Blackett, P.E.
Regional Engineer



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE January 5, 2021

TIME REQUIRED 30 minutes

SUBJECT Mountain View Fire Update

PERSONS APPEARING BEFORE THE BOARD Justin Nalder, EOC Director

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Update on the Mountain View Fire in Walker, California.

RECOMMENDED ACTION:

Receive update from Incident Command for the Mountain View Fire and involved staff regarding impacts of the fire, recovery efforts, County response, debris removal and related topics. Provide any desired direction to staff.

FISCAL IMPACT:

No impact from this update.

CONTACT NAME: Justin Nalder

PHONE/EMAIL: 760-932-5453 / jnalder@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

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No Attachments Available

History

Time	Who	Approval
12/29/2020 11:56 AM	County Counsel	Yes
12/28/2020 8:44 AM	Finance	Yes
12/30/2020 10:44 AM	County Administrative Office	Yes



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE January 5, 2021

Departments: Public Health

TIME REQUIRED 5 minutes

**PERSONS
APPEARING
BEFORE THE
BOARD**

Louis Molina, Environmental Health
Director

SUBJECT Resolution Waiving Well and Septic
System Permit Fees Associated with
the Mountain View Fire (MVF)

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Proposed resolution to waive any permit fees for onsite wastewater treatment (OWTS) and water well construction associated with new construction or repairs on properties affected by the MVF.

RECOMMENDED ACTION:

Adopt proposed Resolution R21-___, waiving water well permit fees and onsite wastewater treatment system permit fees for reconstruction associated with Mountain View Fire recovery. Provide any desired direction to staff.

FISCAL IMPACT:

Minimal to no fiscal impact.

CONTACT NAME: Louis Molina

PHONE/EMAIL: 760-924-1845 / lmolina@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download
Staff Report
Resolution R21-

History

Time	Who	Approval
12/29/2020 10:05 AM	County Counsel	Yes
12/28/2020 8:56 AM	Finance	Yes
12/30/2020 10:44 AM	County Administrative Office	Yes



MONO COUNTY HEALTH DEPARTMENT

Environmental Health

P.O. BOX 476, BRIDGEPORT, CA 93517 PHONE (760) 932-5580 • FAX (760) 932-5284
P.O. BOX 3329, MAMMOTH LAKES, CA 93546 PHONE (760) 924-1830 • FAX (760) 924-1831

January 5, 2020

To: Honorable Board of Supervisors

From: Louis Molina, Environmental Health Director

Subject: Mountain View Fire Recovery – Waiver of Permit Fees for Onsite Wastewater Treatment System (OWTS) and Water Well Construction

Recommended Action: Approve a proposed resolution that would waive Environmental Health permit fees associated with new construction or repairs of OWTS and water wells that were affected by the Mountain View Fire.

Discussion: In an effort to reduce the substantial fiscal impact already suffered by individuals and families affected by the Mountain View Fire, the Mono County Health Department proposes the waiver of permit fees that would normally be required for repairs and new construction of OWTS and private water wells. It is anticipated that few, if any, OWTS or water wells were damaged by the fire to the point of needing replacement or substantial repair. However, it is possible that such damage did occur from the wildfire, or may occur during the debris removal processes. It is likely that some minimal damage to surface features of either OWTS or water wells at various properties did occur that would not normally require a permit from the Health Department to repair.

Fiscal Impact: Minimal to no fiscal impact resulting from this fee waiver is anticipated. Should a repair of an OWTS be necessary, a loss of revenue from waived fees would occur, ranging from \$284 (minor repair) to \$567 (major repair) per OWTS. Similarly, a well permit fee revenue loss ranging from \$162 (repair/alteration) to \$648 (new well construction) would occur per well, if well permit fees were to be waived.

For questions regarding this item, please call Louis Molina at 924-1845.

Submitted by: _____
Louis Molina, Environmental Health Director Date

Reviewed by: _____
Bryan Wheeler, Public Health Director Date



RESOLUTION R21-__

**A RESOLUTION OF THE MONO COUNTY BOARD OF SUPERVISORS
WAIVING WATER WELL PERMIT FEES AND ONSITE WASTEWATER TREATMENT
SYSTEM (OWTS) PERMIT FEES FOR RECONSTRUCTION ASSOCIATED WITH
MOUNTAIN VIEW FIRE RECOVERY**

WHEREAS, in November 2020, the Mountain View Fire ravaged the community of Walker in Mono County and destroyed approximately 143 structures, including at least 74 homes; and

WHEREAS, the Mono County Board of Supervisors proclaimed a local state of emergency on November 17, 2020; the Governor issued a Proclamation of a State of Emergency on November 19, 2020; and the Mono County Health Officer proclaimed a local health emergency due to conditions of extreme peril caused by the Mountain View Fire; and

WHEREAS, as a result of the fire, over 70 families and individuals lost their homes, many of whom have no permanent alternative place of residence and no means to protect their property as they begin the slow process of clearing their land, addressing hazards and safety issues; and rebuilding; and

WHEREAS, the Public Health Department administers two permits usually associated with construction projects: water well permits and OWTS (AKA: septic system) permits; and

WHEREAS, most property owners will utilize existing water wells and OWTS, in which case neither of these permits will be required, but in some cases damage to an OWTS or water well may have occurred which would require the issuance of a permit for new construction or repair; and

WHEREAS, the cost of rebuilding is a significant financial burden for property owners and the community, and that burden could be lessened by waiving County fees for certain Health Department permits for the original property owner suffering the loss benefits the public and community.

NOW, THEREFORE, THE MONO COUNTY BOARD OF SUPERVISORS DOES HEREBY RESOLVE that: In order to provide the public benefit of facilitating community recovery from the destruction caused by the Mountain View Fire, the fees for Public Health Department Water Well and OWTS Permits shall be waived for the original property owner suffering the structural loss (fee waiver does not apply to a new owner purchasing a fire-impacted property).

1 **PASSED, APPROVED AND ADOPTED** this 5th day of January, 2021, by the following vote of
2 the Board:

3 AYES :

4 NOES :

5 ABSENT :

6 ABSTAIN :

7
8 _____
Chair

9
10 ATTEST:

APPROVED AS TO FORM:

11
12 _____
13 Queenie Barnard
Clerk of the Board

14 _____
15 Stacey Simon
16 County Counsel



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE January 5, 2021

Departments: Public Works

TIME REQUIRED 5 minutes

**PERSONS
APPEARING
BEFORE THE
BOARD**

Tony Dublino, Director of Public Works

SUBJECT Resolution Waiving Encroachment Permit and Grading Permit Fees for Victims of the Mountain View Fire

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Proposed resolution waiving encroachment permit and grading permit fees for reconstruction associated with Mountain View Fire recovery.

RECOMMENDED ACTION:

Adopt proposed Resolution R21-___, waiving encroachment permit and grading permit fees for reconstruction associated with Mountain View Fire recovery. Provide any desired direction to staff.

FISCAL IMPACT:

Loss of revenue from Encroachment and Grading Permits is expected to be less than \$5,000 for the incident.

CONTACT NAME: Tony Dublino

PHONE/EMAIL: 760.932.5459 / tdublino@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download
Staff Report
Resolution

History

Time	Who	Approval
12/29/2020 11:51 AM	County Counsel	Yes
12/28/2020 9:05 AM	Finance	Yes
12/30/2020 10:44 AM	County Administrative Office	Yes



MONO COUNTY DEPARTMENT OF PUBLIC WORKS

POST OFFICE BOX 457 • 74 NORTH SCHOOL STREET • BRIDGEPORT, CALIFORNIA 93517
760.932.5440 • Fax 760.932.5441 • monopw@mono.ca.gov • www.monocounty.ca.gov

Date: January 5th, 2021

To: Honorable Chair and Members of the Board of Supervisors

From: Tony Dublino, Director of Public Works

Re: Waiver of Encroachment Permit and Grading Permit fees relating to the rebuilding of properties damaged during the Mountain View Fire.

Recommended Action:

Approve R21-____, **A RESOLUTION OF THE MONO COUNTY BOARD OF SUPERVISORS WAIVING ENCROACHMENT PERMIT AND GRADING PERMIT FEES FOR RECONSTRUCTION ASSOCIATED WITH MOUNTAIN VIEW FIRE RECOVERY**

Fiscal Impact:

The loss of Encroachment and Grading permit fee revenue is expected to be less than \$5,000.

Background:

As victims of the Mountain View fire begin the processing of rebuilding their properties and community, the County has endeavored to streamline the process and eliminate fees wherever possible.

Public Works administers two permits that apply to many construction projects – Encroachment Permits and Grading Permits. Encroachment Permits ensure that when access is taken from a County Road, the access is constructed to certain standards that provide adequate drainage and protection of the pavement. Grading permits ensure that when large quantities of earth are moved or disturbed, that adequate drainage and compaction is provided to ensure the long-term sustainability of the improvements.

The vast majority of properties that were impacted by the fire are expected to utilize **existing** encroachments and **existing** building envelopes for the re-development of their property, and no improvements to encroachments or building envelopes necessary or planned. In these cases, there is no requirement for a property owner to obtain an Encroachment Permit or Grading Permit.

In some cases, a property owner may want to relocate their driveway encroachment, and/or redevelop their building envelope. In these cases, property owners will be required to pull a permit to ensure the proper design and construction of these new features, but (pursuant to Board findings), the cost of those associated permits will be waived.

Respectfully,

A handwritten signature in blue ink, appearing to read "Tony Dublino". The signature is fluid and cursive, with a small star or mark above the letter 'i' in "Dublino".

Tony Dublino, Director of Public Works



RESOLUTION R21-___

**A RESOLUTION OF THE MONO COUNTY BOARD OF SUPERVISORS
WAIVING ENCROACHMENT PERMIT AND GRADING PERMIT FEES FOR
RECONSTRUCTION ASSOCIATED WITH MOUNTAIN VIEW FIRE RECOVERY**

WHEREAS, in November 2020, the Mountain View Fire ravaged the community of Walker in Mono County and destroyed approximately 143 structures, including at least 74 homes; and

WHEREAS, the Mono County Board of Supervisors proclaimed a local state of emergency on November 17, 2020; the Governor issued a Proclamation of a State of Emergency on November 19, 2020; and the Mono County Health Officer proclaimed a local health emergency due to conditions of extreme peril caused by the Mountain View Fire; and

WHEREAS, as a result of the fire, over 70 families and individuals lost their homes, many of whom have no permanent alternative place of residence and no means to protect their property as they begin the slow process of clearing their land, addressing hazards and safety issues, and rebuilding; and

WHEREAS, the Department of Public Works administers two permits in support of construction projects: Encroachment Permits and Grading Permits.

WHEREAS, most property owners will utilize existing driveway encroachments and building envelopes, in which case neither of these permits will be required, but in some cases property owners may wish to relocate their encroachment and/or building envelope and in that case may trigger permit requirements; and

WHEREAS, the cost of rebuilding is a significant financial burden for property owners and the community, and reducing that burden by waiving County fees for certain Public Works permits and approvals for the original property owner suffering the loss benefits the public and community.

NOW, THEREFORE, THE MONO COUNTY BOARD OF SUPERVISORS DOES HEREBY RESOLVE that: In order to provide the public benefit of facilitating community recovery from the destruction caused by the Mountain View Fire, the fees for Public Works Encroachment Permits and Grading Permits shall be waived for the original property owner suffering the structural loss (fee waiver does not apply to a new owner purchasing a fire-impacted property).

PASSED, APPROVED AND ADOPTED this 5th day of January, 2021, by the following vote of the Board:

AYES :

NOES :

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ABSENT :

ABSTAIN :

Chair

ATTEST:

APPROVED AS TO FORM:

Queenie Barnard
Clerk of the Board

Stacey Simon
County Counsel



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE January 5, 2021

Departments: Public Works - Roads

TIME REQUIRED 30 minutes

**PERSONS
APPEARING
BEFORE THE
BOARD**

Kevin Julian, Road Operations
Superintendent

SUBJECT Eastside Lane and North River Lane
Emergency Guardrail
Repair/Replacement Projects

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Authorization of Emergency Repair and Replacement of Eastside Lane and North River Lane Guardrails Damaged and/or Destroyed by the Mountain View Fire.

RECOMMENDED ACTION:

1. Receive update on damages caused by the Mountain View Fire to the guardrails located (1) along the eastern terminus of Eastside Lane where it intersects with U.S. Highway 395 and (2) along the eastern terminus of North River Lane where it intersects with Eastside Lane on property owned by the County, both in the Antelope Valley community of northern Mono County, and the emergencies created by those damaged guardrails.
2. As established by Public Contract Code Chapter 2.5, "Emergency Contracting Procedures," find that based on substantial evidence set forth in this staff report and at the meeting that the emergencies posed by the damaged/destroyed Eastside Lane guardrails and the damaged/destroyed North River Lane guardrails require the County to take directly related and immediate action, including but not limited to procuring the necessary equipment, services, and supplies for those purposes, without giving notice for bids to let contracts. [4/5th Vote Required.]
3. Adopt the attached resolution that includes the emergency findings and delegates to the Mono County Road Operations Superintendent the authority to order any directly related and immediate action required by the emergencies created by the damaged/destroyed Eastside Lane guardrails and the damaged/destroyed North River Lane guardrails, and procure the necessary equipment, services, and supplies for those purposes, without giving notice for bids to let contracts, including executing any agreements or contracts for the construction or repair of the damaged/destroyed guardrails. [4/5th Vote Required.]

FISCAL IMPACT:

Based on the initial estimates obtained by the Public Works Department – Roads Division, the total cost of the emergency repair/replacement of the Eastside Lane and North River Lane guardrails is approximately \$160,000.00. The emergency projects are eligible for 75% funding via the California Disaster Assistance Act (CDAA) Program administered by the Governor's Office of Emergency Services (CalOES). Staff proposes that the 25% County match for the emergency guardrail repairs/replacements be paid with available transportation funding.

CONTACT NAME: Kevin Julian

PHONE/EMAIL: 760-932-5449 / kjulian@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download
<input type="checkbox"/> Staff Report
<input type="checkbox"/> Site Photos
<input type="checkbox"/> Resolution

History

Time	Who	Approval
12/29/2020 3:15 PM	County Counsel	Yes
12/30/2020 12:55 PM	Finance	Yes
12/30/2020 3:44 PM	County Administrative Office	Yes



MONO COUNTY DEPARTMENT OF PUBLIC WORKS

POST OFFICE BOX 457 • 74 NORTH SCHOOL STREET • BRIDGEPORT, CALIFORNIA 93517
760.932.5440 • Fax 760.932.5441 • monopw@mono.ca.gov • www.monocounty.ca.gov

Date: January 5, 2021

To: Honorable Chair and Members of the Board of Supervisors

From: Kevin Julian, Road Operations Superintendent

Re: Eastside Lane and North River Lane Emergency Guardrail Repair/Replacement Projects

Recommended Action:

1. Receive update on damages caused by the Mountain View Fire to the guardrails located (1) along the eastern terminus of Eastside Lane where it intersects with U.S. Highway 395 and (2) along the eastern terminus of North River Lane where it intersects with Eastside Lane on property owned by the County, both in the Antelope Valley community of northern Mono County, and the emergencies created by those damaged guardrails.
2. As established by Public Contract Code Chapter 2.5, "Emergency Contracting Procedures," find that based on substantial evidence set forth in this staff report and at the meeting that the emergencies posed by the damaged/destroyed Eastside Lane guardrails and the damaged/destroyed North River Lane guardrails require the County to take directly related and immediate action, including but not limited to procuring the necessary equipment, services, and supplies for those purposes, without giving notice for bids to let contracts. [4/5th Vote Required.]
3. Adopt the attached resolution that includes the emergency findings and delegates to the Mono County Road Operations Superintendent the authority to order any directly related and immediate action required by the emergencies created by the damaged/destroyed Eastside Lane guardrails and the damaged/destroyed North River Lane guardrails, and procure the necessary equipment, services, and supplies for those purposes, without giving notice for bids to let contracts, including executing any agreements or contracts for the construction or repair of the damaged/destroyed guardrails. [4/5th Vote Required.]

Fiscal Impact:

Based on the initial estimates obtained by the Public Works Department – Roads Division, the total cost of the emergency repair/replacement of the Eastside Lane and North River Lane guardrails is approximately \$160,000.00. The emergency projects are eligible for 75% funding via the California Disaster Assistance Act (CDAA) Program administered by the Governor's Office of Emergency Services (CalOES). Staff proposes that the 25% County match for the emergency guardrail repairs/replacements be paid with available transportation funding.

Strategic Plan Alignment: *Infrastructure, Public Safety*

Background:

On November 17, 2020, the Mountain View Fire started in the town of Walker, quickly spreading to over 20,000 acres and resulting in damage to public and private infrastructure. On Wednesday, November 18, 2020, Governor Newsom declared a State of Emergency in Mono County due to the Mountain View Fire. On or about December 15, 2020, CalOES approved Mono County's request for CDAA funding for the Mountain View Fire (CDAA-2020-08). Damage caused by the fire was widespread, but the purpose of this report is to address repairs to the following infrastructure:

- Eastside Lane (a County road) was closed to traffic on November 17th due to the fire and the associated mandatory evacuation. The fire consumed nearly 900 lineal feet of guardrail at the eastern terminus of Eastside Lane where it intersects with US Highway 396 in Walker, California, including a section protecting traffic from a 30' embankment (Photo 1) and sections connecting to the Eastside Lane Bridge (Photos 2 and 3).
- The fire also damaged 125 lineal feet of guardrail at the eastern terminus of that part/portion of North River Lane (a private road) but located on property owned by the County (APN 002-310-056-000) where the road crosses over an irrigation canal (Photo 4).
- In both cases, the damaged and/or destroyed guardrails – especially when compounded by the onset of winter and seasonal icy road conditions – present an imminent risk to vehicular traffic safety traveling on both Eastside Lane (a County maintained road) and that part/portion of North River Lane (a private road) located on property owned by the County.

Since the damage was recognized, Mono County Roads Department has taken the following steps to mitigate risk to public safety and prepare for repairs.

- Prior to a full re-opening upon the lifting of the evacuation order, the Mono County Roads Department implemented temporary emergency opening practices by installing concrete k-rails where the guardrail had been damaged.
- Coordinated with California Department of Transportation (Caltrans" staff on Emergency Relief (ER) funding eligibility and guardrail design standards.
- Coordinated with (CalOES) on CDAA funding and eligibility process to include submission of initial damage estimate.
- Identified funding sources and eligibility requirements. See "Fiscal Impact" above.
- Conducted a site visit with a well-qualified general engineering contractor who has the experience and capacity to perform the emergency guardrail repair work.
- Received a proposal for services from a contractor to perform the emergency guardrail repair work.

Recommendation:

Given the information gathered through collaboration with County engineers and guardrail professionals, I recommend the Board approve the attached resolution making certain emergency findings related to the damaged or destroyed by the Mountain View Fire along Eastside Lane Road and that part/portion of North River Lane located on property owned by the County; and delegate to the Mono County Roads Superintendent the authority to take any directly related and immediate action required by the emergency created by the damaged and/or destroyed guardrails, and procure the necessary equipment, services, and supplies for those purposes, without giving notice for bids to let contracts. Such action is likely to include entering into a sole source contract for approximately \$160,000.00 on behalf of the County for the repair and/or replacement of the damaged and/or destroyed guardrails consistent with the Standard Specifications and the Standard Plans (2018) issued by Caltrans, as they may have been amended for County's use.

If you have any questions regarding this item, please contact me at 760.932.5449. I may also be contacted by email at kjulian@mono.ca.gov.

Respectfully submitted,

Kevin Julian
Road Operations Superintendent

Attachments: Attachment 1 – Site Photos
Attachment 2 – Draft resolution Emergency replacement of the guardrail at
Eastside Lane

Site Photos – Eastside Lane Guardrail
November 18, 2020



Photo 1 – Eastside Lane guardrail. Eastbound lane protecting from ~30' embankment.

Site Photos – Eastside Lane Guardrail
November 18, 2020



Photo 2 – Eastside Lane guardrail. Eastbound lane bridge connection between bridge over Walker River and bridge of irrigation canal

Site Photos – Eastside Lane Guardrail
November 18, 2020



Photo 3 – Eastside Lane guardrail. Eastbound lane bridge connection terminating from section crossing irrigation canal

Site Photos – North River Lane Guardrail
November 18, 2020



Photo 4 – North River Lane Guardrail. Westbound lane protecting from irrigation canal that crosses under road.



R21-__

**A RESOLUTION OF THE MONO COUNTY BOARD OF SUPERVISORS
AUTHORIZING EMERGENCY REPAIRS AND REPLACEMENTS OF
GUARDRAILS ON EASTSIDE LANE AND NORTH RIVER LANE**

WHEREAS, the guardrails located along both sides of the eastern terminus of Eastside Lane (a County maintained road) where it intersects with U.S. Highway 395, in Walker, California, suffered damage and/or were destroyed as a result of the Mountain View Fire which occurred on November 17, 2020 and are in need of repair or replacement in order to render them safe and/or to permit the continued conduct of County operations and ensure the safety of vehicular traffic traveling on Eastside Lane; and

WHEREAS, the guardrails along both sides of the eastern terminus of North River Lane where it intersects with Eastside Lane in Walker, California are located on property owned by the County, specifically Assessor Parcel No. 022-310-056-000 (the "County North River Lane Property"); and

WHEREAS, the guardrails located on the County North River Lane Property suffered damage and/or were destroyed as a result of the Mountain View Fire which occurred on November 17, 2020 and are in need of repair or replacement in order to render them safe and/or to permit the continued conduct of County operations and ensure the safety of vehicular traffic traveling on North River Lane; and

WHEREAS, the repairs and replacements to the guardrails located along Eastside Lane and the County North River Lane Property are immediately necessary to ensure public health and safety and the emergency created by the damaged and/or destroyed public facility (guardrails) will not permit a delay resulting from a competitive solicitation for bids such that the action is necessary to respond to the emergency; and

WHEREAS, section 22050, subdivision (a), of the California Public Contract Code provides that in cases of emergency, a public agency, by a four-fifths vote, may repair or replace a public facility, take any directly related and immediate action required by that emergency, and procure the necessary equipment, services, and suppose for those purposes without giving notice for bids to let contracts; and

WHEREAS, section 20134, subdivision (a) of the California Public Contract Code authorizes the Board, by majority vote, to proceed at once to replace or repair any and all structures without adopting the plans, specifications, strain sheets, or working details therefor if

1 such replacement or repair is necessary to permit the continued conduct of county operations or
2 services;

3 **NOW, THEREFORE, BE IT RESOLVED** by the Mono County Board of Supervisors
4 as follows:

5 **SECTION ONE:** The Mono County Board of Supervisors finds that repairs or
6 replacements of the guardrails located along both sides of the eastern terminus of Eastside Lane
7 where it intersects with U.S. Highway 395, in Walker, California are necessary to permit and
8 ensure the continued safety of vehicular travel on that road and, therefore, constitutes an
9 emergency for purposes of subdivision (a) of California Public Contract Code section 20134.

10 **SECTION TWO:** The Mono County Board of Supervisors finds that repairs or
11 replacements of the guardrails located along both sides of the eastern terminus of North River
12 Lane on the County North River Lane Property where it intersects with Eastside Lane in Walker,
13 California are necessary to permit and ensure the continued safety of vehicular travel on that
14 road and, therefore, constitutes an emergency for purposes of subdivision (a) of California Public
15 Contract Code section 20134.

16 **SECTION THREE:** The Mono County Board of Supervisors finds based on the
17 foregoing and other evidence presented to it and contained in the minutes of its meeting that the
18 emergency needs for repairs and replacements described above will not permit a delay resulting
19 from a competitive solicitation for bids, and that the repairs and replacements are necessary to
20 respond to the emergency, pursuant to subdivision (a) of California Public Contract Code section
21 22050.

22 **SECTION FOUR:** The Mono County Board of Supervisors delegates to the Mono
23 County Road Operations Superintendent the authority to order and contract for the emergency
24 repairs or replacements discussed above in an amount not to exceed \$160,000.00, provided any
25 such contract is consistent with Public Contract Code Section 20134(a) and is approved as to
26 form by the County Counsel. In accordance with Public Contract Code Section 22050, the Mono
27 County Road Operations Superintendent shall report to the Board at its next regular meeting
28 whether the emergency conditions that will not permit the delay resulting from a competitive
29 solicitation of bids still exist.

30 **PASSED, APPROVED and ADOPTED** this 5th day of January, 2021, by the following
31 vote, to wit:

32 **AYES:**

NOES:

ABSENT:

ABSTAIN:

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Jennifer Kreitz, Chair
Mono County Board of Supervisors

ATTEST:

APPROVED AS TO FORM:

Clerk of the Board

Mono County Counsel's Office



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE January 5, 2021

TIME REQUIRED 30 minutes

SUBJECT COVID-19 (Coronavirus) Update

**PERSONS
APPEARING
BEFORE THE
BOARD**

Robert C. Lawton, CAO, Dr. Tom Boo,
Mono County Health Officer

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Update on Countywide response and planning related to the COVID-19 pandemic, including reports from the Emergency Operations Center (EOC), Unified Command (UC), and the various branches of the EOC, including Community Support and Economic Recovery, Joint Information Center (JIC), and Public Health.

RECOMMENDED ACTION:

None, informational only.

FISCAL IMPACT:

None.

CONTACT NAME: Robert C. Lawton, Dr. Tom Boo

PHONE/EMAIL: 760-932-5415 / rlawton@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download
Mammoth Lakes Housing and Latino Coalition Letter
Correspondence - Denise Miller

History

Time	Who	Approval
12/29/2020 12:03 PM	County Counsel	Yes
12/28/2020 8:39 AM	Finance	Yes
12/30/2020 10:44 AM	County Administrative Office	Yes



To: The Town Council
From Judith Jimenez

This letter is to request additional aid for the Hispanic population in our community due to the impact COVID-19 has had in this population, such as higher COVID-19 positive tests and the shutting down of their main income sources, which are in the tourism and service industry.

The fact that the undocumented Hispanic community does not have access to unemployment benefits, Federal CARES resources and aid from other resources in the community due to citizenship status puts them in an inequitable position. If undocumented immigrants do not go to work, they can't pay rent, buy food, pay bills and have no access to health insurance due to there being limited resources for them.

This is an inequity, which forces them to put meeting the basic needs of themselves and their families before staying healthy.

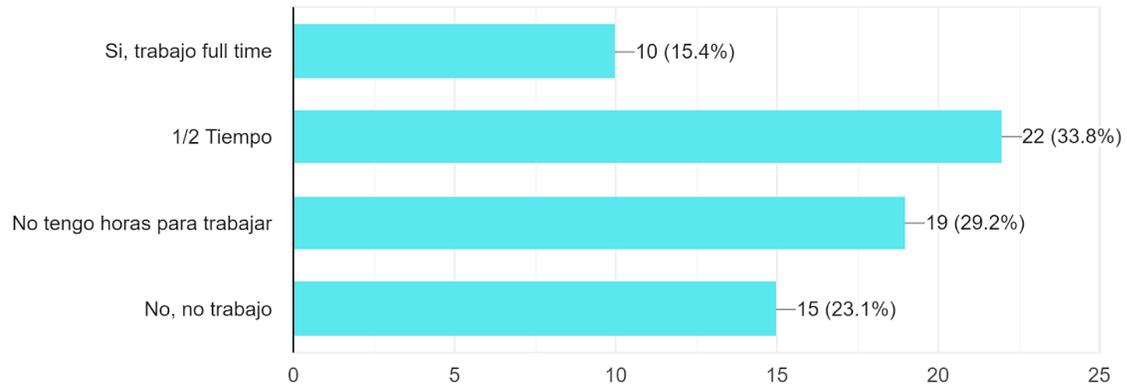
Is this the reason why statistics indicate that COVID-19 is disproportionately affecting the Hispanic population and they are contracting COVID-19 at higher rates?

I have included statistical data from a survey among the Hispanic population in Mammoth collected from Dec-13 to Dec-15

Are you currently working?

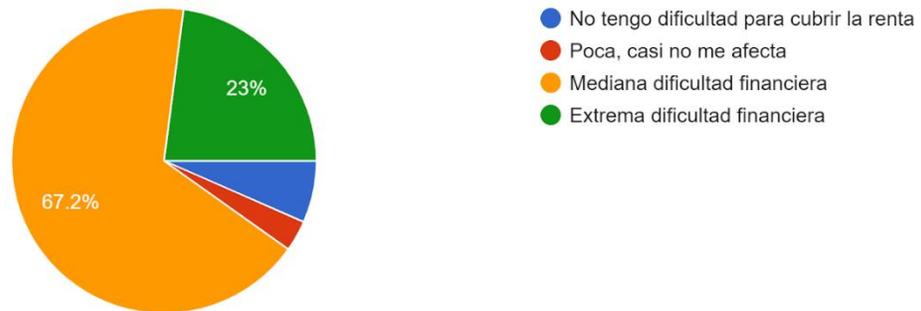
Actualmente ¿Trabajas ?

65 responses



¿Cómo es tu dificultad para pagar tu vivienda?

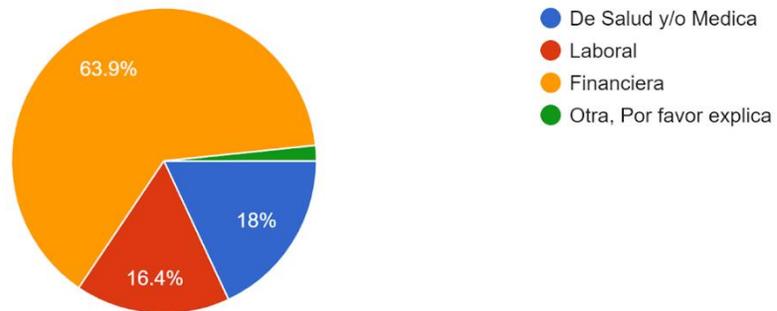
61 responses



How difficult is it to pay for rent?

Durante la pandemia COVID-19 ¿Cuál es tu preocupación más grande o importante?

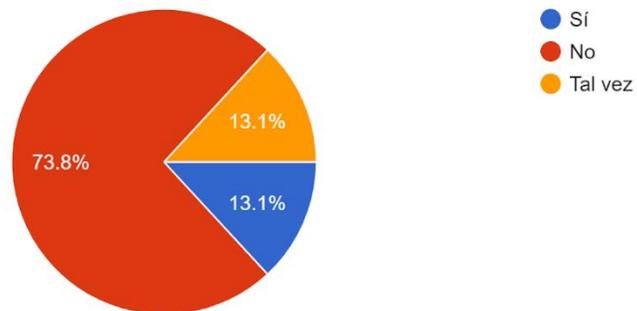
61 responses



During the COVID-19 pandemic, what is your biggest or most important concern?

¿Eres elegible a recibir desempleo ?

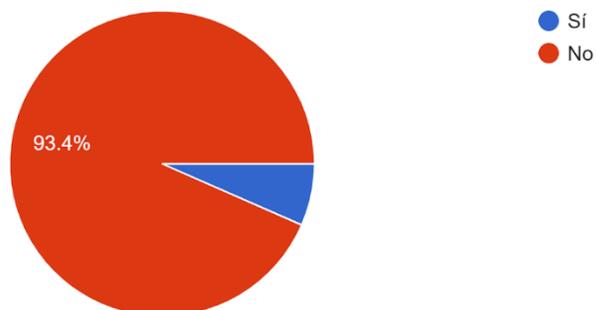
61 responses



Are you eligible for unemployment?

¿Conoces a alguien que no tiene donde vivir o que se ve forzada a vivir en su coche durante el invierno?

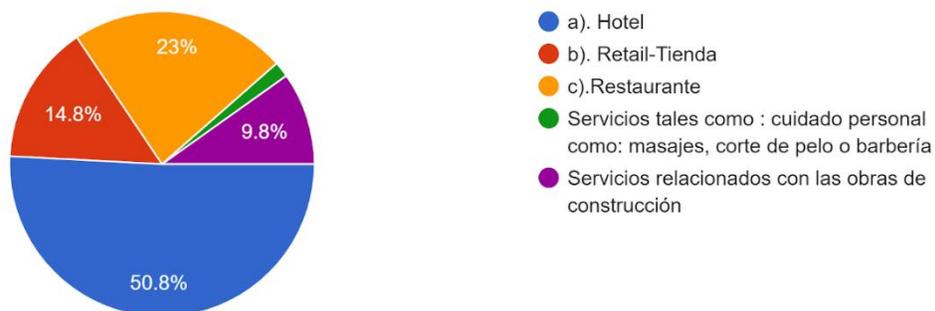
61 responses



Do you know someone who has no place to live or who is forced to live in their car during the winter?

- Yo trabajo proveyendo servicios en:

61 responses



I work providing services in:

From: Denise Miller <deniseetmiller@gmail.com>
Sent: Monday, December 21, 2020 2:10 PM
To: BOS
Subject: I Oppose the Efforts to Loosen Home Rental Restrictions in Mono County

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

To Whom It Concerns,

As 2nd homeowners who place our townhome in Mammoth Lakes in a rental pool, I oppose the efforts by some to loosen the current CA Regional Order as it pertains to Southern California.

I understand the passions on both sides; I understand the financial hurt residents who depend on tourism feel as well as the financial hurt rental property owners feel.

COVID-19 spread is out of control. People lie about exposure and/or positivity. So, I oppose the loosening of the CA Regional Order with the hope that this nasty, deadly virus might be contained.

Thank you, and stay well.

Denise Miller
Woodlands property owner



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE January 5, 2021

TIME REQUIRED

SUBJECT Closed Session - Public Employee
Evaluation

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: County Administrative Officer.

RECOMMENDED ACTION:

FISCAL IMPACT:

CONTACT NAME:

PHONE/EMAIL: /

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

[Click to download](#)

No Attachments Available

History

Time

Who

Approval



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE January 5, 2021

TIME REQUIRED

SUBJECT Closed Session - Exposure to
Litigation

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code section 54956.9. Number of potential cases: two.

RECOMMENDED ACTION:

FISCAL IMPACT:

CONTACT NAME:

PHONE/EMAIL: /

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

[Click to download](#)

No Attachments Available

History

Time

Who

Approval



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE January 5, 2021

Departments: Human Resources/CAO

TIME REQUIRED 5 minutes

PERSONS APPEARING BEFORE THE BOARD David R Butters, HR Director

SUBJECT Employment Agreement - Social Services Director

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Proposed resolution approving a contract with Kathryn E. Peterson as Social Services Director, and prescribing the compensation, appointment and conditions of said employment.

RECOMMENDED ACTION:

Announce Fiscal Impact. Approve Resolution R21-____, approving a contract with Kathryn E. Peterson as Social Services Director, and prescribing the compensation, appointment and conditions of said employment. Authorize the Board Chair to execute said contract on behalf of the County.

FISCAL IMPACT:

The cost for this position for the remainder of FY 2020-2021 (January 5th to June 30th) is approximately \$98,961 of which \$63,727 is salary, and \$34,964 is the cost of the benefits and was included in the approved budget. The cost for an entire fiscal year would be approximately \$204,683 of which \$132,168 is salary and \$72,515 is the cost of benefits.

CONTACT NAME: David R Butters

PHONE/EMAIL: 706-207-2143 / dbutters@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download
<input type="checkbox"/> Staff Report
<input type="checkbox"/> Resolution
<input type="checkbox"/> Agreement

History

Time	Who	Approval
12/29/2020 4:05 PM	County Counsel	Yes
12/30/2020 12:51 PM	Finance	Yes
12/30/2020 3:44 PM	County Administrative Office	Yes



County of Mono

County Administrative Office

Robert Lawton
County Administrative Officer

Dave Butters
Human Resources Director

To: Honorable Board of Supervisors

From: Dave Butters, Director of Human Resources

Date: January 5, 2021

Subject: Employment Agreement for Kathy Peterson as Social Services Director

Recommendation:

Approve the Employment Agreement for Kathy Peterson as Social Services Director for a term of 3 years. Announce fiscal impact.

Background: Kathy Peterson has served as Director of Social Services since December 3, 2012. The 3-year agreement being recommended is renewal of the current agreement with the same terms and conditions.

Fiscal Impact:

The cost for this position for the remainder of FY 2020-2021 is approximately \$98,961 of which \$63,727 is salary, and \$34,964 is the cost of the benefits and was included in the approved budget.

The cost for an entire fiscal year would be approximately \$204,683 of which \$132,168 is salary and \$72,515 is the cost of benefits.



RESOLUTION NO. R21-__

**A RESOLUTION OF THE MONO COUNTY
BOARD OF SUPERVISORS APPROVING AN EMPLOYMENT AGREEMENT WITH
KATHRYN E. PETERSON AND PRESCRIBING THE COMPENSATION,
APPOINTMENT AND CONDITIONS OF SAID EMPLOYMENT**

WHEREAS, The Mono County Board of Supervisors has the authority under Section 25300 of the Government Code to prescribe the compensation, appointment, and conditions of employment of County employees;

NOW, THEREFORE, BE IT RESOLVED by the Mono County Board of Supervisors that the Employment Agreement of Kathryn E. Peterson a copy of which is attached hereto as an exhibit and incorporated herein by this reference as though fully set forth, is hereby approved and the compensation, appointment, and other terms and conditions of employment set forth in that Agreement are hereby prescribed and shall govern the employment of Ms. Peterson. The Chair of the Board of Supervisors shall execute said Agreement on behalf of the County.

PASSED and ADOPTED this 5th day of January 2021, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Jennifer Kreitz, Chair
Board of Supervisors

ATTEST:

APPROVED AS TO FORM:

Clerk of the Board

County Counsel

EMPLOYMENT AGREEMENT OF KATHRYN E. PETERSON

This Agreement is entered into by and between Kathryn E. Peterson and the County of Mono.

I. RECITALS

The County wishes to continue to employ Kathryn E. Peterson as Director of Social Services in accordance with the terms and conditions set forth in this Agreement. Ms. Peterson wishes to accept continued employment with the County on said terms and conditions.

II. AGREEMENT

1. The term of this Agreement shall be January 5, 2021 until January 4, 2024 unless earlier terminated by either party in accordance with this Agreement. This Agreement shall automatically terminate in the event the County implements new agreements for its "at-will" employees and executes such new agreement as to Ms. Peterson. The County shall notify Ms. Peterson in writing no later than July 4, 2023 whether it intends to negotiate a renewal of this Agreement. In the event the County fails to provide such notice, Ms. Peterson shall notify the County in writing of its breach of this provision of the Agreement within 30 days of July 4, 2023, and County shall be allowed 30 days from the receipt of that notice to cure the breach. If the County cures the breach and notifies Ms. Peterson that it does not intend to negotiate a renewal of the Agreement, then this Agreement shall terminate six months after said notification and no additional compensation or damages shall be owing to Ms. Peterson as a result of the cured breach. If the County does not cure the breach, following receipt of timely notice from Ms. Peterson, then the Agreement shall automatically renew for another three years on the same terms in effect at the time of renewal.
2. Ms. Peterson shall continue to be employed by Mono County as Director of Social Services, serving at the will and pleasure of the County Administrative Officer in accordance with the terms and conditions of this Agreement. Ms. Peterson accepts such continued employment. The County Administrative Officer shall be deemed the "appointing authority" for all purposes with respect to Ms. Peterson's employment.
3. Ms. Peterson's salary shall be \$11,014 per month, effective January 1, 2021. Ms. Peterson understands that she is responsible for paying the employee's share of any retirement contributions owed to the Public Employees Retirement System

(PERS) with respect to her employment for the County, and also any employee share of the "normal cost" of her retirement benefits that may be mandated by the Public Employees Pension Reform Act of 2013 (PEPRA).

Any further increases during the term of this agreement shall be in accordance with Mono County Resolution R20-57. Notwithstanding the foregoing, in the event that the management compensation study currently underway indicates that a change in Ms. Peterson's salary is warranted, it is agreed that this contract will be reopened for discussion and potential re-negotiation with respect to Ms. Peterson's salary. During such negotiations, the County shall consider and discuss the issue of increased compensation with Ms. Peterson in good faith, but the County's decision whether or not to grant such additional compensation shall be final and non-appealable.

4. Ms. Peterson shall continue to earn and accrue vacation and sick leave in accordance with the County's Management Benefits Policy and in accordance with any applicable County Code provisions not in conflict with said Policy. Also, pursuant to said Policy, in recognition of the fact that his employment will be exempt from the payment of overtime or compensatory time-off under the Fair Labor Standards Act, she shall be entitled to 80 hours of merit leave (aka administrative leave) during each year of service under this Agreement. Ms. Peterson understands that said merit leave does not accrue from one calendar year to the next; rather, it must be used by December 31st of each calendar year in which it is provided, or it is lost.
5. To the extent deemed appropriate by the County Administrative Officer, the County shall pay the professional dues, subscriptions, and other educational expenses necessary for Ms. Peterson's full participation in applicable professional associations, for his continued professional growth and for the good of the County.
6. To the extent not inconsistent with the foregoing or any other provision of this Agreement, Ms. Peterson shall be entitled to the same general benefits provided by the County to other management-level employees, as described more fully in the County's Management Benefits Policy, CalPERS medical insurance, County dental and vision coverage, and life insurance. Such benefits include CalPERS retirement benefits (2.5% @ 55). Any and all references in this Agreement to the County's Management Benefits Policy shall mean the "Policy Regarding Benefits of Management-level Officers and Employees," adopted by Resolution of the Mono County Board of Supervisors, as amended most recently by Resolution R20-56 of the Mono County Board of Supervisors and as the same may be further amended from time to time and unilaterally implemented by the County.

7. Ms. Peterson understands and agrees that her receipt of compensation or benefits of any kind under this Agreement or under any applicable County Code provision or policy – including but not limited to salary, insurance coverage, and paid holidays or leaves – is expressly contingent on her actual and regular rendering of full-time personal services to the County or, in the event of any absence, upon her proper use of any accrued leave. Should Ms. Peterson cease rendering such services during this Agreement and be absent from work without any accrued leave to cover said absence, then she shall cease earning or receiving any additional compensation or benefits until such time as she returns to work and resumes rendering personal services; provided, however, that the County shall provide any compensation or benefits mandated by state or federal law. Furthermore, should Ms. Peterson's regular schedule ever be reduced to less than full-time employment, on a temporary or permanent basis, then all compensation and benefits provided by this Agreement or any applicable County policies shall be reduced on a pro-rata basis, except for those benefits that the County does not generally pro-rate for its other part-time employees.
8. Consistent with the "at will" nature of Ms. Peterson's employment, the County Administrative Officer may terminate Ms. Peterson's employment at any time during this Agreement, without cause. In that event, this Agreement shall automatically terminate concurrently with the effective date of the termination. Ms. Peterson understands and acknowledges that as an "at will" employee, she will not have permanent status nor will her employment be governed by the County Personnel System (Mono County Personnel Rules) except to the extent that System is ever modified to apply expressly to at-will employees. Among other things, she will have no property interest in her employment, no right to be terminated or disciplined only for just cause, and no right to appeal, challenge, or otherwise be heard regarding any such termination or other disciplinary action the County Administrative Officer may, in his or her discretion, take during Ms. Peterson's employment.
9. On or before the effective date of any such termination, Ms. Peterson shall receive as severance pay a lump sum equal to six (6) months of salary or, to the extent that fewer than six full calendar months remain (as of that effective date) before this Agreement would have expired, Ms. Peterson shall instead receive a lesser amount equal to any remaining salary payments she would have received before expiration of the Agreement had she not been terminated. Notwithstanding the foregoing, Ms. Peterson shall receive severance pay equal to six (6) months' salary in the event that termination occurs after the County has notified Ms. Peterson that it intends to negotiate a renewal of this Agreement but before this Agreement expires. In no event shall the parties' failure or inability to arrive at mutually acceptable terms of a renewed agreement trigger the

payment of severance pay. Note: for purposes of severance pay, "salary" refers only to base compensation.

10. Notwithstanding the foregoing, Ms. Peterson shall not be entitled to any severance pay in the event that the County Administrative Officer has grounds to discipline her on or about the time she gives her notice of termination. For purposes of this provision, grounds for discipline include but are not limited to those specified in the section 520 of the Mono County Personnel Rules, as the same may be amended from time to time. Ms. Peterson shall also not be entitled to any severance pay in the event that she becomes unable to perform the essential functions of her position (with or without reasonable accommodations) and her employment is duly terminated for such non-disciplinary reasons.
11. Ms. Peterson may resign her employment with the County at any time. Her resignation shall be deemed effective when tendered, and this agreement shall automatically terminate on that same date, unless otherwise mutually agreed to in writing by the parties. Ms. Peterson shall not be entitled to any severance pay or additional compensation of any kind after the effective date of such resignation.
12. This Agreement constitutes the entire agreement of the parties with respect to the employment of Ms. Peterson.
13. The parties agree that the Board of Supervisors' approval of this Agreement on behalf of the County is a legislative act and that through this agreement, the Board of Supervisors is carrying out its responsibility and authority under Section 25300 of the Government Code to set the terms and conditions of County employment. It is not the parties' intent to alter in any way the fundamental statutory (non-contractual) nature of Ms. Peterson's employment with the County nor to give rise to any future contractual remedies for breach of this Agreement or of an implied covenant of good faith and fair dealing. Rather, the parties intend that Ms. Peterson's sole remedy in response to any failure by the County to comply with this Agreement shall be traditional mandamus. Pursuant to Government Code sections 53243. Ms. Peterson shall reimburse the County for any paid leave pending an investigation, legal criminal defense, or cash settlement related to termination by the County if Ms. Peterson is convicted of a crime involving abuse of office or position.
14. Ms. Peterson acknowledges that this Agreement is executed voluntarily by her, without duress or undue influence on the part or on behalf of the County. Ms. Peterson further acknowledges that she has participated in the negotiation and preparation of this Agreement and has had the opportunity to be represented by

counsel with respect to such negotiation and preparation or does hereby knowingly waive her right to do so, and that she is fully aware of the contents of this Agreement and of its legal effect. Thus, any ambiguities in this Agreement shall not be resolved in favor of or against either party.

III. EXECUTION:

This Agreement is executed by the parties this 5th day of January 2021.

EMPLOYEE

THE COUNTY OF MONO

Kathryn E. Peterson

By: Jennifer Kreitz, Chair
Board of Supervisors

APPROVED AS TO FORM:

COUNTY COUNSEL



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE January 5, 2021

Departments: Human Resources/CAO

TIME REQUIRED 5 minutes

PERSONS APPEARING BEFORE THE BOARD David R Butters, HR Director

SUBJECT Employment Agreement - Emergency
Medical Services Chief

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Proposed resolution approving a contract with Chris Mokracek as Emergency Medical Services Chief, and prescribing the compensation, appointment and conditions of said employment.

RECOMMENDED ACTION:

Announce Fiscal Impact. Approve Resolution R21-____, approving a contract with Chris Mokracek as Emergency Medical Services Chief, and prescribing the compensation, appointment and conditions of said employment. Authorize the Board Chair to execute said contract on behalf of the County.

FISCAL IMPACT:

The cost for this position for the remainder of FY 2020-2021 (January 5th to June 30th) is approximately \$97,778 of which \$59,740 is salary and \$38,038 is the cost of the benefits and is included in the approved budget. Total cost for a full fiscal year would be \$202,789 of which \$123,900 is annual salary and \$78,889 is the cost of the benefits.

CONTACT NAME: David R Butters

PHONE/EMAIL: 706-207-2143 / dbutters@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download
<input type="checkbox"/> Staff Report
<input type="checkbox"/> Resolution
<input type="checkbox"/> Employment Agreement

History

Time	Who	Approval
12/29/2020 3:37 PM	County Counsel	Yes
12/30/2020 12:50 PM	Finance	Yes
12/30/2020 3:44 PM	County Administrative Office	Yes



County of Mono

County Administrative Office

Robert Lawton
County Administrative Officer

Dave Butters
Human Resources Director

To: Honorable Board of Supervisors

From: Dave Butters, Director of Human Resources

Date: January 5, 2021

Subject: Employment Agreement for Chris Mokrcek as Emergency Medical Services Chief

Recommendation: Approve the Employment Agreement for Chris Mokrcek as Emergency Medical Services Chief for a term of three years from January 5, 2021 to January 4, 2024.

Background: Chris Mokrcek has served as Emergency Medical Services Chief since October 10, 2017. The 3-year agreement being recommended is renewal of the current agreement with the same terms and conditions.

Fiscal Impact: The cost for this position for the remainder of FY 2020-2021 (January 5th to June 30th) is approximately \$97,778 of which \$59,740 is salary and \$38,038 is the cost of the benefits and is included in the approved budget.

Total cost for a full fiscal year would be \$202,789 of which \$123,900 is annual salary and \$78,889 is the cost of the benefits.

For questions, please call Dave Butters at 760 932-5413 or email dbutters@mono.ca.gov



RESOLUTION NO. R21-__

**A RESOLUTION OF THE MONO COUNTY
BOARD OF SUPERVISORS APPROVING AN EMPLOYMENT AGREEMENT WITH
CHRIS MOKRACEK AND PRESCRIBING THE COMPENSATION, APPOINTMENT
AND CONDITIONS OF SAID EMPLOYMENT**

WHEREAS, The Mono County Board of Supervisors has the authority under Section 25300 of the Government Code to prescribe the compensation, appointment, and conditions of employment of County employees;

NOW, THEREFORE, BE IT RESOLVED by the Mono County Board of Supervisors that the Employment Agreement of Chris Mokrcek a copy of which is attached hereto as an exhibit and incorporated herein by this reference as though fully set forth, is hereby approved and the compensation, appointment, and other terms and conditions of employment set forth in that Agreement are hereby prescribed and shall govern the employment of Mr. Mokrcek. The Chair of the Board of Supervisors shall execute said Agreement on behalf of the County.

PASSED and ADOPTED this 5th day of January 2021, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Jennifer Kreitz, Chair
Board of Supervisors

ATTEST:

APPROVED AS TO FORM:

Clerk of the Board

County Counsel

EMPLOYMENT AGREEMENT OF CHRIS MOKRACEK

This Agreement is entered into by and between Chris Mokrcek and the County of Mono.

I. RECITALS

The County wishes to continue to employ Chris Mokrcek as Emergency Medical Services Chief on a full-time basis on the terms and conditions set forth in this Agreement. Mr. Mokrcek wishes to accept continued employment with the County on said terms and conditions.

II. AGREEMENT

1. The term of this Agreement shall be January 5, 2021 through January 4, 2024, unless earlier terminated by either party in accordance with this Agreement. This Agreement shall automatically terminate in the event the County implements new agreements for its "at-will" employees and executes such new agreement as to Mr. Mokrcek. The County shall notify Mr. Mokrcek in writing no later than July 4, 2023, whether it intends to negotiate a renewal of this Agreement. In the event the County fails to provide such notice, Mr. Mokrcek shall notify the County in writing of its breach of this provision of the Agreement and County shall be allowed 30 days from the receipt of that notice to cure the breach. If the County cures the breach and notifies Mr. Mokrcek that it does not intend to negotiate a renewal of the Agreement, then this Agreement shall terminate six months after said notification and no additional compensation or damages shall be owing to Mr. Mokrcek as a result of the cured breach. If County does not cure the breach, following receipt of timely notice from Mr. Mokrcek, then the Agreement shall automatically renew for another three years, commencing on the date of its expiration, on the same terms in effect at the time of renewal.
2. Mr. Mokrcek shall continue to be employed by Mono County as Emergency Medical Services Chief, serving at the will and pleasure of the County Administrative Officer in accordance with the terms and conditions of this Agreement. Mr. Mokrcek accepts such continued employment. The County Administrative Officer shall be deemed the "appointing authority" for all purposes with respect to Mr. Mokrcek's employment.
3. Mr. Mokrcek's salary shall be \$10,325 per month, commencing January 1, 2021. The Board may unilaterally increase Mr. Mokrcek's compensation in its discretion at any time while this Agreement is in effect. Any further increases

during the term of this agreement shall be in accordance with Mono County Resolution R20-57. Notwithstanding the foregoing, in the event that the management compensation study currently underway indicates that a change in Mr. Mokracek's salary is warranted, it is agreed that this contract will be reopened for discussion and potential re-negotiation with respect to Mr. Mokracek's salary. During such negotiations the County shall consider and discuss the issue of increased compensation with Mr. Mokracek in good faith, but the County's decision whether or not to grant such additional compensation shall be final and non-appealable.

4. Mr. Mokracek shall continue to earn and accrue vacation and sick leave in accordance with the County's Management Benefits Policy and in accordance with any applicable County Code provisions not in conflict with said Policy. Also, pursuant to said Policy, in recognition of the fact that his employment will be exempt from the payment of overtime or compensatory time-off under the Fair Labor Standards Act, he shall be entitled to 80 hours of merit leave (aka administrative leave) during each year of service under this Agreement. Mr. Mokracek understands that said merit leave does not accrue from one calendar year to the next; rather, it must be used by December 31st of each calendar year in which it is provided, or it is lost.
5. To the extent deemed appropriate by the County Administrative Officer, the County shall pay the professional dues, subscriptions, and other educational expenses necessary for Mr. Mokracek's full participation in applicable professional associations, or for his continued professional growth and for the good of the County.
6. To the extent not inconsistent with the foregoing or any other provision of this Agreement, Mr. Mokracek shall be entitled to the same general benefits provided by the County to other management-level employees, as described more fully in the County's Management Benefits Policy, CalPERS medical insurance, County dental and vision coverage, and life insurance. Such benefits include CalPERS retirement benefits (2.7@57). Any and all references in this Agreement to the County's Management Benefits Policy shall mean the "Policy Regarding Benefits of Management-level Officers and Employees," adopted by Resolution of the Mono County Board of Supervisors, as the same may be amended from time to time and unilaterally implemented by the County.
7. Mr. Mokracek understands and agrees that his receipt of compensation or benefits of any kind under this Agreement or under any applicable County Code provision or policy – including but not limited to salary, insurance

coverage, and paid holidays or leaves – is expressly contingent on his actual and regular rendering of personal services to the County or, in the event of any absence, upon his proper use of any accrued leave. Should Mr. Mokracek cease rendering such services during this Agreement and be absent from work without any accrued leave to cover said absence, then he shall cease earning or receiving any additional compensation or benefits until such time as he returns to work and resumes rendering personal services; provided, however, that the County shall provide any compensation or benefits mandated by state or federal law. Furthermore, should Mr. Mokracek's regular schedule ever be reduced to less than full-time employment, on a temporary or permanent basis, then all compensation and benefits provided by this Agreement or any applicable County policies shall be reduced on a pro-rata basis, except for those benefits that the County does not generally pro-rate for its other part-time employees.

8. Consistent with the "at will" nature of Mr. Mokracek's employment, the County Administrative Officer may terminate Chris Mokracek's employment at any time during this agreement, without cause. In that event, this Agreement shall automatically terminate concurrently with the effective date of the termination. Mr. Mokracek understands and acknowledges that as an "at will" employee, he will not have permanent status nor will his employment be governed by the County Personnel System except to the extent that System is ever modified to apply expressly to at-will employees. Among other things, he will have no property interest in his employment, no right to be terminated or disciplined only for just cause, and no right to appeal, challenge, or otherwise be heard regarding any such termination or other disciplinary action the County Administrative Officer may, in his or her discretion, take during Mr. Mokracek's employment.
9. On or before the effective date of any such termination, Mr. Mokracek shall receive as severance pay a lump sum equal to six months' salary or to the extent that fewer than six full calendar months before this Agreement would have expired, Mr. Mokracek shall instead receive a lesser amount equal to any remaining salary payments he would have received before expiration of the Agreement had he not been terminated. Notwithstanding the foregoing, Mr. Mokracek shall receive severance pay equal to six months' salary in the event that termination occurs after the County has notified Mr. Mokracek that it intends to negotiate a renewal of this Agreement but before this Agreement expires. In no event shall the parties' failure or inability to arrive at mutually acceptable terms of a renewed agreement trigger the payment of severance pay. Note: for purposes of severance pay, "salary" refers only to base compensation.

10. Notwithstanding the foregoing, Mr. Mokracek shall not be entitled to any severance pay in the event that the County Administrative Officer has grounds to discipline him on or about the time he or she gives the notice of termination. For purposes of this provision, grounds for discipline include but are not limited to those specified in the Mono County Personnel Rules or any successor provision, as the same may be amended from time to time. Mr. Mokracek shall also not be entitled to any severance pay in the event that he becomes unable to perform the essential functions of his position (with or without reasonable accommodations) and his employment is duly terminated for such non-disciplinary reasons.
11. Mr. Mokracek may resign his employment with the County at any time. His resignation shall be deemed effective when tendered, and this agreement shall automatically terminate on that same date, unless otherwise mutually agreed to in writing by the parties. Mr. Mokracek shall not be entitled to any severance pay or additional compensation of any kind after the effective date of such resignation.
12. This Agreement constitutes the entire agreement of the parties with respect to the employment of Chris Mokracek. Consistent with Mr. Mokracek's uninterrupted employment status, this Agreement shall have no effect on any sick leave or vacation time that Mr. Mokracek may have accrued as of the effective date of this Agreement nor on his original date of hire or total years of service as a County employee, to the extent the same may be relevant in determining such accruals or Mr. Mokracek's date of eligibility for or vesting of any non-salary benefits or for any other purpose.
13. The parties agree that the Board of Supervisors' approval of this Agreement on behalf of the County is a legislative act and that through this agreement, the Board of Supervisors is carrying out its responsibility and authority under Section 25300 of the Government Code to set the terms and conditions of County employment. It is not the parties' intent to alter in any way the fundamental statutory (non-contractual) nature of Mr. Mokracek's employment with the County nor to give rise to any future contractual remedies for breach of this Agreement or of an implied covenant of good faith and fair dealing. Rather, the parties intend that Mr. Mokracek's sole remedy in response to any failure by the County to comply with this Agreement shall be traditional mandamus. Pursuant to Government Code sections 53243 Mr. Mokracek shall reimburse the County for any paid leave pending an investigation, legal criminal defense, or cash settlement related to termination by the County if Mr. Mokracek is convicted of a crime involving abuse of office or position.
14. Mr. Mokracek acknowledges that this Agreement is executed voluntarily by

him, without duress or undue influence on the part or on behalf of the County. Mr. Mokracek further acknowledges that he has participated in the negotiation and preparation of this Agreement and has had the opportunity to be represented by counsel with respect to such negotiation and preparation or does hereby knowingly waive his right to do so, and that he is fully aware of the contents of this Agreement and of its legal effect. Thus, any ambiguities in this Agreement shall not be resolved in favor of or against either party.

III. EXECUTION:

This Agreement is executed by the parties this 5th day of January 2021.

EMPLOYEE

THE COUNTY OF MONO

By: Chris Mokracek

By: Jennifer Kreitz, Chair
Board of Supervisors

APPROVED AS TO FORM:

COUNTY COUNSEL



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE January 5, 2021

Departments: Human Resources/CAO

TIME REQUIRED 5 minutes

PERSONS APPEARING BEFORE THE BOARD David R Butters, HR Director

SUBJECT Employment Agreement - Assistant Assessor

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Proposed resolution approving a contract with Tracy Morgan as Assistant Assessor, and prescribing the compensation, appointment and conditions of said employment.

RECOMMENDED ACTION:

Announce Fiscal Impact. Approve Resolution R21-____, approving a contract with Tracy Morgan as Assistant Assessor, and prescribing the compensation, appointment and conditions of said employment. Authorize the Board Chair to execute said contract on behalf of the County.

FISCAL IMPACT:

The cost for this position for the remainder of FY 2020-2021 (January 5th to June 30th) is approximately \$89,072 of which \$56,602 is salary, and \$32,470 is the cost of the benefits and was included in the approved budget. The cost for an entire fiscal year would be approximately \$164,441 of which \$104,494 is salary and \$59,945 is the cost of benefits.

CONTACT NAME: David R Butters

PHONE/EMAIL: 706-207-2143 / dbutters@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download
<input type="checkbox"/> Staff Report
<input type="checkbox"/> Resolution
<input type="checkbox"/> Employment Agreement

History

Time	Who	Approval
12/29/2020 5:01 PM	County Counsel	Yes
12/30/2020 12:41 PM	Finance	Yes
12/30/2020 3:44 PM	County Administrative Office	Yes



County of Mono

County Administrative Office

Robert Lawton
County Administrative Officer

Dave Butters
Human Resources Director

To: Honorable Board of Supervisors

From: Dave Butters, Director of Human Resources

Date: January 5, 2021

Subject: Employment Agreement for Tracy Morgan as Assistant Assessor

Recommendation:

Approve the Employment Agreement for Tracy Morgan as Assistant Assessor for a term of 3 years.
Announce fiscal impact.

Background:

We began recruiting for the open position of Assistant Assessor in September 2020. This has been a difficult position to recruit for in the past due to the specialized nature of this position.

We were fortunate to have a candidate with the experience and knowledge of Tracy Morgan apply for this position. Tracy has been Assistant Assessor for Inyo County for the past 2 years and prior to that she worked for the Nevada County Assessor's office for 17 years in a variety of positions.

Ms. Morgan is well qualified for this important position in the Assessor's office.

Fiscal Impact:

The cost for this position for the remainder of FY 2020-2021 is approximately \$89,072 of which \$56,602 is salary, and \$32,470 is the cost of the benefits and was included in the approved budget.

The cost for an entire fiscal year would be approximately \$164,441 of which \$104,494 is salary and \$59,945 is the cost of benefits.



RESOLUTION NO. R21-__

**A RESOLUTION OF THE MONO COUNTY
BOARD OF SUPERVISORS APPROVING AN EMPLOYMENT AGREEMENT WITH
TRACY E. MORGAN AND PRESCRIBING THE COMPENSATION, APPOINTMENT
AND CONDITIONS OF SAID EMPLOYMENT**

WHEREAS, The Mono County Board of Supervisors has the authority under Section 25300 of the Government Code to prescribe the compensation, appointment, and conditions of employment of County employees;

NOW, THEREFORE, BE IT RESOLVED by the Mono County Board of Supervisors that the Employment Agreement of Tracy E. Morgan a copy of which is attached hereto as an exhibit and incorporated herein by this reference as though fully set forth, is hereby approved and the compensation, appointment, and other terms and conditions of employment set forth in that Agreement are hereby prescribed and shall govern the employment of Ms. Morgan. The Chair of the Board of Supervisors shall execute said Agreement on behalf of the County.

PASSED and ADOPTED this 5th day of January 2021, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Jennifer Kreitz, Chair
Board of Supervisors

ATTEST:

APPROVED AS TO FORM:

Clerk of the Board

County Counsel

EMPLOYMENT AGREEMENT OF TRACY E. MORGAN

This Agreement is entered into by and between Tracy E. Morgan and the County of Mono.

I. RECITALS

The County wishes to employ Tracy E. Morgan as Assistant Assessor in accordance with the terms and conditions set forth in this Agreement. Ms. Morgan wishes to accept employment with the County on said terms and conditions.

II. AGREEMENT

1. The term of this Agreement shall be December 14, 2020 until December 13, 2023, unless earlier terminated by either party in accordance with this Agreement. This Agreement shall automatically terminate in the event the County implements new agreements for its "at-will" employees and executes such new agreement as to Ms. Morgan. The County shall notify Ms. Morgan in writing no later than June 13, 2023 whether it intends to negotiate a renewal of this Agreement. In the event the County fails to provide such notice, Ms. Morgan shall notify the County in writing of its breach of this provision of the Agreement within 30 days of June 13, 2023, and County shall be allowed 30 days from the receipt of that notice to cure the breach. If the County cures the breach and notifies Ms. Morgan that it does not intend to negotiate a renewal of the Agreement, then this Agreement shall terminate six months after said notification and no additional compensation or damages shall be owing to Ms. Morgan as a result of the cured breach. If the County does not cure the breach following receipt of timely notice from Ms. Morgan, then the Agreement shall automatically renew for another three years on the same terms in effect at the time of renewal.
2. Commencing December 14, 2020, Ms. Morgan shall be employed by Mono County as Assistant Assessor, serving at the will and pleasure of the County Assessor in accordance with the terms and conditions of this Agreement. Ms. Morgan accepts such employment. The County Assessor shall be deemed the "appointing authority" for all purposes with respect to Ms. Morgan's employment.
3. Ms. Morgan's salary shall be \$8,708 per month. Ms. Morgan understands that she is responsible for paying the employee's share of any retirement contributions owed to the Public Employees Retirement System (PERS) with respect to her employment for the County, and also any employee share of the "normal cost" of her retirement benefits that may be mandated by the Public Employees Pension

Reform Act of 2013 (PEPRA).

Effective January 1, 2021, Ms. Morgan's salary shall be increased to \$8,991 per month. Any further increases during the term of this agreement shall be in accordance with Mono County Resolution R20-57. Notwithstanding the foregoing, in the event that the management compensation study currently underway indicates that a change in Ms. Morgan's salary is warranted, it is agreed that this contract will be reopened for discussion and potential re-negotiation with respect to Ms. Morgan's salary. During such negotiations the County shall consider and discuss the issue of increased compensation with Ms. Morgan in good faith, but the County's decision whether or not to grant such additional compensation shall be final and non-appealable.

4. Ms. Morgan shall earn and accrue vacation and sick leave in accordance with the County's Management Benefits Policy and in accordance with any applicable County Code provisions not in conflict with said Policy. Also, pursuant to said Policy, in recognition of the fact that her employment will be exempt from the payment of overtime or compensatory time-off under the Fair Labor Standards Act, she shall be entitled to 80 hours of merit leave (aka administrative leave) during each year of service under this Agreement. Ms. Morgan understands that said merit leave does not accrue from one calendar year to the next; rather, it must be used by December 31st of each calendar year in which it is provided, or it is lost.
5. To the extent deemed appropriate by the County Assessor, the County shall pay the professional dues, subscriptions, and other educational expenses necessary for Ms. Morgan's full participation in applicable professional associations, for his continued professional growth and for the good of the County.
6. To the extent not inconsistent with the foregoing or any other provision of this Agreement, Ms. Morgan shall be entitled to the same general benefits provided by the County to other management-level employees, as described more fully in the County's Management Benefits Policy, CalPERS medical insurance, County dental and vision coverage, and life insurance. Such benefits include CalPERS retirement benefits (2.5% @ 55). Any and all references in this Agreement to the County's Management Benefits Policy shall mean the "Policy Regarding Benefits of Management-level Officers and Employees," adopted by Resolution of the Mono County Board of Supervisors, as amended most recently by Resolution R20-56 of the Mono County Board of Supervisors and as the same may be further amended from time to time and unilaterally implemented by the County.
7. Ms. Morgan understands and agrees that her receipt of compensation or benefits

of any kind under this Agreement or under any applicable County Code provision or policy – including but not limited to salary, insurance coverage, and paid holidays or leaves – is expressly contingent on her actual and regular rendering of full-time personal services to the County or, in the event of any absence, upon her proper use of any accrued leave. Should Ms. Morgan cease rendering such services during this Agreement and be absent from work without any accrued leave to cover said absence, then she shall cease earning or receiving any additional compensation or benefits until such time as she returns to work and resumes rendering personal services; provided, however, that the County shall provide any compensation or benefits mandated by state or federal law. Furthermore, should Ms. Morgan's regular schedule ever be reduced to less than full-time employment, on a temporary or permanent basis, then all compensation and benefits provided by this Agreement or any applicable County policies shall be reduced on a pro-rata basis, except for those benefits that the County does not generally pro-rate for its other part-time employees.

8. Consistent with the "at will" nature of Ms. Morgan's employment, the County Assessor may terminate Ms. Morgan's employment at any time during this Agreement, without cause. In that event, this Agreement shall automatically terminate concurrently with the effective date of the termination. Ms. Morgan understands and acknowledges that as an "at will" employee, she will not have permanent status nor will her employment be governed by the County Personnel System (Mono County Personnel Rules) except to the extent that System is ever modified to apply expressly to at-will employees. Among other things, she will have no property interest in her employment, no right to be terminated or disciplined only for just cause, and no right to appeal, challenge, or otherwise be heard regarding any such termination or other disciplinary action the County Assessor may, in his or her discretion, take during Ms. Morgan's employment.
9. In the event of a termination without cause occurring after the first twelve (12) months of Ms. Morgan's employment, Ms. Morgan shall receive as severance pay a lump sum equal to six (6) months of salary or, to the extent that fewer than six full calendar months remain (as of that effective date) before this Agreement would have expired, Ms. Morgan shall instead receive a lesser amount equal to any remaining salary payments she would have received before expiration of the Agreement had she not been terminated. Notwithstanding the foregoing, Ms. Morgan shall receive severance pay equal to six (6) months' salary in the event that termination occurs after the County has notified Ms. Morgan that it intends to negotiate a renewal of this Agreement but before this Agreement expires. In no event shall the parties' failure or inability to arrive at mutually acceptable terms of a renewed agreement trigger the payment of severance pay. Note: for purposes of severance pay, "salary" refers only to base compensation.

10. Notwithstanding the foregoing, Ms. Morgan shall not be entitled to any severance pay in the event that the County Assessor has grounds to discipline her on or about the time he or she gives her notice of termination. For purposes of this provision, grounds for discipline include but are not limited to those specified in the section 520 of the Mono County Personnel Rules, as the same may be amended from time to time. Ms. Morgan shall also not be entitled to any severance pay in the event that she becomes unable to perform the essential functions of her position (with or without reasonable accommodations) and her employment is duly terminated for such non-disciplinary reasons.
11. Ms. Morgan may resign her employment with the County at any time. Her resignation shall be deemed effective when tendered, and this agreement shall automatically terminate on that same date, unless otherwise mutually agreed to in writing by the parties. Ms. Morgan shall not be entitled to any severance pay or additional compensation of any kind after the effective date of such resignation.
12. This Agreement constitutes the entire agreement of the parties with respect to the employment of Ms. Morgan.
13. The parties agree that the Board of Supervisors' approval of this Agreement on behalf of the County is a legislative act and that through this agreement, the Board of Supervisors is carrying out its responsibility and authority under Section 25300 of the Government Code to set the terms and conditions of County employment. It is not the parties' intent to alter in any way the fundamental statutory (non-contractual) nature of Ms. Morgan's employment with the County nor to give rise to any future contractual remedies for breach of this Agreement or of an implied covenant of good faith and fair dealing. Rather, the parties intend that Ms. Morgan's sole remedy in response to any failure by the County to comply with this Agreement shall be traditional mandamus. Pursuant to Government Code sections 53243. Ms. Morgan shall reimburse the County for any paid leave pending an investigation, legal criminal defense, or cash settlement related to termination by the County if Ms. Morgan is convicted of a crime involving abuse of office or position.
14. Ms. Morgan acknowledges that this Agreement is executed voluntarily by her, without duress or undue influence on the part or on behalf of the County. Ms. Morgan further acknowledges that she has participated in the negotiation and preparation of this Agreement and has had the opportunity to be represented by counsel with respect to such negotiation and preparation or does hereby knowingly waive her right to do so, and that she is fully aware of the contents of this Agreement and of its legal effect. Thus, any ambiguities in this Agreement shall not be resolved in favor of or against either party.

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III. EXECUTION:

This Agreement is executed by the parties this 5th day of January 2021.

EMPLOYEE

THE COUNTY OF MONO

Tracy E. Morgan

By: Jennifer Kreitz, Chair
Board of Supervisors

APPROVED AS TO FORM:

COUNTY COUNSEL



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE January 5, 2021

Departments: Human Resources/CAO

TIME REQUIRED 5 minutes

PERSONS APPEARING BEFORE THE BOARD David R Butters, HR Director

SUBJECT Employment Agreement - Solid Waste Superintendent

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Proposed resolution approving a contract with Justin Nalder as Solid Waste Superintendent, and prescribing the compensation, appointment and conditions of said employment.

RECOMMENDED ACTION:

Announce Fiscal Impact. Approve Resolution R21-____, approving a contract with Justin Nalder as Solid Waste Superintendent, and prescribing the compensation, appointment and conditions of said employment. Authorize the Board Chair to execute said contract on behalf of the County.

FISCAL IMPACT:

The cost for this position for the remainder of FY 2020-2021 (January 5th to June 30th) is approximately \$78,583 of which \$44,489 is salary and \$34,095 is the cost of the benefits and is included in the approved budget. Total cost for a full fiscal year would be \$162,980 of which \$92,268 is annual salary and \$70,712 is the cost of the benefits.

CONTACT NAME: David R Butters

PHONE/EMAIL: 706-207-2143 / dbutters@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download
<input type="checkbox"/> Staff Report
<input type="checkbox"/> Resolution
<input type="checkbox"/> Agreement

History

Time	Who	Approval
12/29/2020 4:15 PM	County Counsel	Yes
12/30/2020 12:48 PM	Finance	Yes
12/30/2020 3:44 PM	County Administrative Office	Yes



County of Mono

County Administrative Office

Robert Lawton
County Administrative Officer

Dave Butters
Human Resources Director

To: Honorable Board of Supervisors

From: Dave Butters, Director of Human Resources

Date: January 5, 2021

Subject: Employment Agreement for Justin Nalder as Solid Waste Superintendent

Recommendation: Approve the Employment Agreement for Justin Nalder as Solid Waste Superintendent for a term of three years from January 5, 2021 to January 4, 2024.

Background: Justin Nalder has served as Solid Waste Superintendent since June 26, 2017. The 3-year agreement being recommended is renewal of the current agreement with the same terms and conditions.

Fiscal Impact: The cost for this position for the remainder of FY 2020-2021 (January 5th to June 30th) is approximately \$78,583 of which \$44,489 is salary and \$34,095 is the cost of the benefits and is included in the approved budget.

Total cost for a full fiscal year would be \$162,980 of which \$92,268 is annual salary and \$70,712 is the cost of the benefits.

For questions, please call Dave Butters at 760 932-5413 or email dbutters@mono.ca.gov



RESOLUTION NO. R21-__

**A RESOLUTION OF THE MONO COUNTY
BOARD OF SUPERVISORS APPROVING AN EMPLOYMENT AGREEMENT WITH
JUSTIN NALDER AND PRESCRIBING THE COMPENSATION, APPOINTMENT AND
CONDITIONS OF SAID EMPLOYMENT**

WHEREAS, The Mono County Board of Supervisors has the authority under Section 25300 of the Government Code to prescribe the compensation, appointment, and conditions of employment of County employees;

NOW, THEREFORE, BE IT RESOLVED by the Mono County Board of Supervisors that the Employment Agreement of Justin Nalder a copy of which is attached hereto as an exhibit and incorporated herein by this reference as though fully set forth, is hereby approved and the compensation, appointment, and other terms and conditions of employment set forth in that Agreement are hereby prescribed and shall govern the employment of Mr. Nalder. The Chair of the Board of Supervisors shall execute said Agreement on behalf of the County.

PASSED and ADOPTED this 5th day of January 2021, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Jennifer Kreitz, Chair
Board of Supervisors

ATTEST:

APPROVED AS TO FORM:

Clerk of the Board

County Counsel

EMPLOYMENT AGREEMENT OF JUSTIN NALDER

This Agreement is entered into by and between Justin Nalder and the County of Mono.

I. RECITALS

The County wishes to continue to employ Justin Nalder as Solid Waste Superintendent on a full-time basis on the terms and conditions set forth in this Agreement. Mr. Nalder wishes to accept continued employment with the County on said terms and conditions.

II. AGREEMENT

1. The term of this Agreement shall be January 5, 2021 through January 4, 2024, unless earlier terminated by either party in accordance with this Agreement. This Agreement shall automatically terminate in the event the County implements new agreements for its "at-will" employees and executes such new agreement as to Mr. Nalder. The County shall notify Mr. Nalder in writing no later than July 4, 2023, whether it intends to negotiate a renewal of this Agreement. In the event the County fails to provide such notice, Mr. Nalder shall notify the County in writing of its breach of this provision of the Agreement and County shall be allowed 30 days from the receipt of that notice to cure the breach. If the County cures the breach and notifies Mr. Nalder that it does not intend to negotiate a renewal of the Agreement, then this Agreement shall terminate six months after said notification and no additional compensation or damages shall be owing to Mr. Nalder as a result of the cured breach. If County does not cure the breach, following receipt of timely notice from Mr. Nalder, then the Agreement shall automatically renew for another three years, commencing on the date of its expiration, on the same terms in effect at the time of renewal.
2. Mr. Nalder shall continue to be employed by Mono County as Solid Waste Superintendent, serving at the will and pleasure of the Public Works Director in accordance with the terms and conditions of this Agreement. Mr. Nalder accepts such continued employment. The Public Works Director shall be deemed the "appointing authority" for all purposes with respect to Mr. Nalder's employment.
3. Mr. Nalder's salary shall be \$7,689 per month, effective January 1, 2021. Mr. Nalder understands that he is responsible for paying the employee's share of any retirement contributions owed to the Public Employees Retirement System (PERS) with respect to his employment for the County, and also any employee

share of the “normal cost” of his retirement benefits that may be mandated by the Public Employees’ Pension Reform Act of 2013 (PEPRA). Any further increases during the term of this agreement shall be in accordance with Mono County Resolution R20-57. Notwithstanding the foregoing, in the event that the management compensation study currently underway indicates that a change in Mr. Nalder’s salary is warranted, it is agreed that this contract will be reopened for discussion and potential re-negotiation with respect to Mr. Nalder’s salary. During such negotiations the County shall consider and discuss the issue of increased compensation with Mr. Nalder in good faith, but the County’s decision whether or not to grant such additional compensation shall be final and non-appealable.

4. Mr. Nalder shall continue to earn and accrue vacation and sick leave in accordance with the County’s Management Benefits Policy and in accordance with any applicable County Code provisions not in conflict with said Policy. Also, pursuant to said Policy, in recognition of the fact that his employment will be exempt from the payment of overtime or compensatory time-off under the Fair Labor Standards Act, he shall be entitled to 80 hours of merit leave (aka administrative leave) during each year of service under this Agreement. Mr. Nalder understands that said merit leave does not accrue from one calendar year to the next; rather, it must be used by December 31st of each calendar year in which it is provided, or it is lost.
5. To the extent deemed appropriate by the Public Works Director, the County shall pay the professional dues, subscriptions, and other educational expenses necessary for Mr. Nalder’s full participation in applicable professional associations, or for his continued professional growth and for the good of the County.
6. To the extent not inconsistent with the foregoing or any other provision of this Agreement, Mr. Nalder shall be entitled to the same general benefits provided by the County to other management-level employees, as described more fully in the County’s Management Benefits Policy, CalPERS medical insurance, County dental and vision coverage, and life insurance. Such benefits include CalPERS retirement benefits (2.0% @62). Any and all references in this Agreement to the County’s Management Benefits Policy shall mean the “Policy Regarding Benefits of Management-level Officers and Employees,” adopted by Resolution of the Mono County Board of Supervisors, as the same may be amended from time to time and unilaterally implemented by the County.
7. Mr. Nalder understands and agrees that his receipt of compensation or benefits of any kind under this Agreement or under any applicable County Code provision or policy – including but not limited to salary, insurance

coverage, and paid holidays or leaves – is expressly contingent on his actual and regular rendering of personal services to the County or, in the event of any absence, upon his proper use of any accrued leave. Should Mr. Nalder cease rendering such services during this Agreement and be absent from work without any accrued leave to cover said absence, then he shall cease earning or receiving any additional compensation or benefits until such time as he returns to work and resumes rendering personal services; provided, however, that the County shall provide any compensation or benefits mandated by state or federal law. Furthermore, should Mr. Nalder's regular schedule ever be reduced to less than full-time employment, on a temporary or permanent basis, then all compensation and benefits provided by this Agreement or any applicable County policies shall be reduced on a pro-rata basis, except for those benefits that the County does not generally pro-rate for its other part-time employees.

8. Consistent with the "at will" nature of Mr. Nalder's employment, the Public Works Director may terminate Justin Nalder's employment at any time during this agreement, without cause. In that event, this Agreement shall automatically terminate concurrently with the effective date of the termination. Mr. Nalder understands and acknowledges that as an "at will" employee, he will not have permanent status nor will his employment be governed by the County Personnel System except to the extent that System is ever modified to apply expressly to at-will employees. Among other things, he will have no property interest in his employment, no right to be terminated or disciplined only for just cause, and no right to appeal, challenge, or otherwise be heard regarding any such termination or other disciplinary action the Public Works Director may, in his or her discretion, take during Mr. Nalder's employment.
9. On or before the effective date of any such termination, Mr. Nalder shall receive as severance pay a lump sum equal to six months' salary or to the extent that fewer than six full calendar months before this Agreement would have expired, Mr. Nalder shall instead receive a lesser amount equal to any remaining salary payments he would have received before expiration of the Agreement had he not been terminated. Notwithstanding the foregoing, Mr. Nalder shall receive severance pay equal to six months' salary in the event that termination occurs after the County has notified Mr. Nalder that it intends to negotiate a renewal of this Agreement but before this Agreement expires. In no event shall the parties' failure or inability to arrive at mutually acceptable terms of a renewed agreement trigger the payment of severance pay. Note: for purposes of severance pay, "salary" refers only to base compensation.
10. Notwithstanding the foregoing, Mr. Nalder shall not be entitled to any

severance pay in the event that the Public Works Director has grounds to discipline him on or about the time he or she gives the notice of termination. For purposes of this provision, grounds for discipline include but are not limited to those specified in the Mono County Personnel Rules or any successor provision, as the same may be amended from time to time. Mr. Nalder shall also not be entitled to any severance pay in the event that he becomes unable to perform the essential functions of his position (with or without reasonable accommodations) and his employment is duly terminated for such non-disciplinary reasons.

11. Mr. Nalder may resign his employment with the County at any time. His resignation shall be deemed effective when tendered, and this agreement shall automatically terminate on that same date, unless otherwise mutually agreed to in writing by the parties. Mr. Nalder shall not be entitled to any severance pay or additional compensation of any kind after the effective date of such resignation.
12. This Agreement constitutes the entire agreement of the parties with respect to the employment of Justin Nalder. Consistent with Mr. Nalder's uninterrupted employment status, this Agreement shall have no effect on any sick leave or vacation time that Mr. Nalder may have accrued as of the effective date of this Agreement nor on his original date of hire or total years of service as a County employee, to the extent the same may be relevant in determining such accruals or Mr. Nalder's date of eligibility for or vesting of any non-salary benefits or for any other purpose.
13. The parties agree that the Board of Supervisors' approval of this Agreement on behalf of the County is a legislative act and that through this agreement, the Board of Supervisors is carrying out its responsibility and authority under Section 25300 of the Government Code to set the terms and conditions of County employment. It is not the parties' intent to alter in any way the fundamental statutory (non-contractual) nature of Mr. Nalder's employment with the County nor to give rise to any future contractual remedies for breach of this Agreement or of an implied covenant of good faith and fair dealing. Rather, the parties intend that Mr. Nalder's sole remedy in response to any failure by the County to comply with this Agreement shall be traditional mandamus. Pursuant to Government Code sections 53243 Mr. Nalder shall reimburse the County for any paid leave pending an investigation, legal criminal defense, or cash settlement related to termination by the County if Mr. Nalder is convicted of a crime involving abuse of office or position.
14. Mr. Nalder acknowledges that this Agreement is executed voluntarily by him, without duress or undue influence on the part or on behalf of the County. Mr.

Nalder further acknowledges that he has participated in the negotiation and preparation of this Agreement and has had the opportunity to be represented by counsel with respect to such negotiation and preparation or does hereby knowingly waive his right to do so, and that he is fully aware of the contents of this Agreement and of its legal effect. Thus, any ambiguities in this Agreement shall not be resolved in favor of or against either party.

III. EXECUTION:

This Agreement is executed by the parties this 5th day of January 2021.

EMPLOYEE

THE COUNTY OF MONO

By: Justin Nalder

By: Jennifer Kreitz, Chair
Board of Supervisors

APPROVED AS TO FORM:

COUNTY COUNSEL



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE January 5, 2021

Departments: Clerk of the Board

TIME REQUIRED 10 minutes

SUBJECT 2021 Calendar of Regular Meetings
of the Board of Supervisors

**PERSONS
APPEARING
BEFORE THE
BOARD**

Shannon Kendall, Clerk-Recorder-
Registrar

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Rule 3 of the Mono County Board Rules of Procedure specifies that an annual calendar of meetings shall be adopted by the Board at its first meeting in January. The calendar will include all known regular meetings. Any meeting may be canceled upon the order of the Chair or by a majority of Board members.

RECOMMENDED ACTION:

Approve proposed calendar of regular meetings for 2021; cancel any agreed upon meeting(s) for 2021.

FISCAL IMPACT:

None.

CONTACT NAME: Queenie Barnard

PHONE/EMAIL: 760-932-5534 / qbarnard@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

<p>Click to download</p> <p> Meeting Calendar</p>

History

Time	Who	Approval
12/29/2020 11:44 AM	County Counsel	Yes
12/28/2020 8:33 AM	Finance	Yes
12/30/2020 10:45 AM	County Administrative Office	Yes

**Mono County Board of Supervisors
2021 Regular Meeting Calendar**

*First three Tuesdays of the month at 9:00 AM unless otherwise noted **

January 2021
1/5/2021
1/12/2021
1/19/2021

July 2021
7/6/2021
7/13/2021
7/20/2021

February 2021
2/2/2021
2/9/2021
2/16/2021

August 2021
8/3/2021
8/10/2021
8/17/2021

March 2021
3/2/2021
3/9/2021
3/16/2021

September 2021
9/7/2021
9/14/2021
9/21/2021

April 2021
4/6/2021
4/13/2021
4/20/2021

October 2021
10/5/2021
10/12/2021
10/19/2021

May 2021
5/4/2021
5/11/2021
5/18/2021

November 2021
11/2/2021
11/9/2021
11/16/2021

June 2021
6/1/2021
6/8/2021
6/15/2021

December 2021
12/7/2021
12/14/2021
12/21/2021



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE January 5, 2021

Departments: Clerk of the Board

TIME REQUIRED 30 minutes (5 minute presentation;
25 minute discussion)

PERSONS APPEARING BEFORE THE BOARD Shannon Kendall, Clerk-Recorder-Registrar

SUBJECT Supervisors' Appointments to Boards, Commissions, and Committees for 2021

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Mono County Supervisors serve on various board, commissions, and committees for one-year terms that expire on December 31st. Each January, the Board of Supervisors makes appointments for the upcoming year.

RECOMMENDED ACTION:

Appoint Supervisors to boards, commissions, and committees for 2021.

FISCAL IMPACT:

None.

CONTACT NAME: Queenie Barnard

PHONE/EMAIL: 760-932-5534 / qbarnard@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download
Committee List
Committee List by Supervisor

History

Time	Who	Approval
12/29/2020 12:02 PM	County Counsel	Yes
12/28/2020 8:43 AM	Finance	Yes
12/30/2020 10:45 AM	County Administrative Office	Yes

**MONO COUNTY BOARD OF SUPERVISORS
2020 BOARD / COMMISSION / COMMITTEE MEMBERSHIP LIST**

Date of Appointment: January 7, 2020

Term Expires: December 31, 2020

AIRPORT LAND USE COMMISSION

<https://monocounty.ca.gov/aluc>;

Gerry LeFrancois, Mono County Community Development, 760-924-1810

- ✚ John Peters, Supervisor
- ✚ Fred Stump, Supervisor
- ✚ Jennifer Kreitz, Supervisor Alternate

BEHAVIORAL HEALTH ADVISORY BOARD

<https://monocounty.ca.gov/behavioral-health/page/advisory-board>;

Amanda Greenberg, Mono County Behavioral Health, 760-924-1740

- ✚ Stacy Corless, Supervisor
- ✚ Jennifer Kreitz, Supervisor Alternate

CALIFORNIA STATE ASSOCIATION OF COUNTIES (CSAC)

www.counties.org;

Sue Ronkowski, CSAC, sronkowski@counties.org, 916-327-7500

- ✚ John Peters, Supervisor
- ✚ Jennifer Kreitz, Supervisor Alternate

CENTRAL NEVADA REGIONAL WATER AUTHORITY (CNRWA)

<https://cnrwa.com>;

Jeff Fontaine, Executive Director, ccfontaine@gmail.com, 775-443-7667

- ✚ John Peters, Supervisor

MONO COUNTY CHILDREN AND FAMILIES COMMISSION (FIRST 5)

<https://www.monokids.org>;

Courtney Powell, CAPC Coordinator, cpowell@monocoe.org, 760-934-0031 x136

- ✚ Bob Gardner, Supervisor

MONO COUNTY COLLABORATIVE PLANNING TEAM

<https://monocounty.ca.gov/cpt>;

CD Ritter, Mono County Community Development, 760-924-1804

- ✚ Stacy Corless, Supervisor
- ✚ Bob Gardner, Supervisor Alternate

COMMUNITY CORRECTIONS PARTNERSHIP

<https://monocounty.ca.gov/probation/page/community-corrections-partnership-ccp>;

Jeff Mills, Administrative Supervisor, jmills@mono.ca.gov, Mono County Probation Department, 760-932-5570

- ✚ Jennifer Kreitz, Supervisor
- ✚ Stacy Corless, Supervisor Alternate

EASTERN SIERRA CHILD SUPPORT REGIONAL OVERSIGHT COMMITTEE

Eastern Sierra Child Support Services, PO Box 1147, Bishop, CA, 93515, 866-901-3212

- ✚ Stacy Corless, Supervisor (Current Board Chair)

EASTERN SIERRA COUNCIL OF GOVERNMENTAL AGENCIES

<http://escog.ca.gov>;

Angela Plaisted, aplaisted@townofmammothlakes.ca.gov; 760-965-3600

- ✚ Stacy Corless, Supervisor
- ✚ Bob Gardner, Supervisor
- ✚ Jennifer Kreitz, Supervisor Alternate
- ✚ John Peters, Supervisor Alternate

EASTERN SIERRA TRANSIT AUTHORITY (ESTA)

<https://www.estransit.com/>;

info@estransit.com, PO Box 7357, Bishop, CA, 93515, 760-872-1901

- ✚ Bob Gardner, Supervisor
- ✚ Jennifer Kreitz, Supervisor

GREAT BASIN UNIFIED AIR POLLUTION CONTROL DISTRICT

<https://www.gbuapcd.org/>;

Tori DeHaven, tdehaven@gbuapcd.com, 157 Short St., Suite 6, Bishop, CA., 93514, 760-872-8211

- ✚ John Peters, Supervisor
- ✚ Fred Stump, Supervisor
- ✚ Bob Gardner, Supervisor

INTEGRATED WASTE MANAGEMENT ACT OF 1989 INDEPENDENT HEARING PANEL FOR LOCAL ENFORCEMENT AGENCY

- ✚ John Peters, Supervisor

INTER-AGENCY VISITORS' CENTER BOARD OF DIRECTORS

- ✚ Bob Gardner, Supervisor

MONO COUNTY LAW LIBRARY

<http://www.monocolibraries.org>;

Mono County Library / Law Library 760-934-8670, Mono County Counsel, 760-924-1700

- ✚ Stacy Corless, Supervisor (Current Board Chair)

LOCAL AGENCY FORMATION COMMISSION (LAFCO)

<https://monocounty.ca.gov/lafco>;

Gerry LeFrancois, Mono County Community Development, 760-924-1810

- ✚ Fred Stump, Supervisor
- ✚ John Peters, Supervisor
- ✚ Bob Gardner, Supervisor Alternate

MONO COUNTY LOCAL TRANSPORTATION COMMISSION (LTC)

<https://monocounty.ca.gov/ltc>;

CD Ritter, Mono County Community Development, 760-924-1804

- ✚ John Peters, Supervisor
- ✚ Jennifer Kreitz, Supervisor
- ✚ Fred Stump, Supervisor
- ✚ Steve Barwick, Alternate

MAMMOTH LAKES HOUSING

<http://mammothlakeshousing.org/>;

Patricia Robertson, Executive Director, 760-934-4740

- ✚ Jennifer Kreitz, Supervisor
- ✚ Stacy Corless, Supervisor Alternate

MAMMOTH MOUNTAIN SKI AREA LIAISON COMMITTEE

- ✚ John Peters, Supervisor
- ✚ Bob Gardner, Supervisor

NATIONAL ASSOCIATION OF COUNTIES (NACo)

<https://www.naco.org/>;

888-407-6226, membership@naco.org

- ✚ Stacy Corless, Supervisor
- ✚ Bob Gardner, Supervisor Alternate

OWENS VALLEY GROUNDWATER JOINT POWERS AUTHORITY

<http://www.inyowater.org/>;

760-878-0001

- ✚ Fred Stump, Supervisor
- ✚ Bob Gardner, Supervisor Alternate

RURAL COUNTY REPRESENTATIVES OF CALIFORNIA (RCRC) / GOLDEN STATE FINANCE AUTHORITY (GSFA) / ENVIRONMENTAL SERVICES JOINT POWER AUTHORITY (ESJPA)

<http://www.rcrcnet.org/>;

1215 K Street, Suite 1650, Sacramento, CA., 95814, 916-447-4806

- ✚ Stacy Corless, Supervisor
- ✚ John Peters, Supervisor Alternate
- ✚ Justin Nalder, ESJPA Alternate

SIERRA NEVADA CONSERVANCY

<https://sierranevada.ca.gov>

126 Old Mammoth Rd., PO box 9245, Mammoth Lakes, CA., 93546, 760-636-8296

- ✚ Stacy Corless, Supervisor
- ✚ Jennifer Kreitz, Supervisor Alternate

TOWN-COUNTY LIAISON COMMITTEE

[https://www.townofmammothlakes.ca.gov/593/Town-Council-Liaison-Committees](https://www.townofmammothlakes.ca.gov/593/Town-Council-Liaison-Committees;);

Angela Plaisted, aplaisted@townofmammothlakes.ca.gov, 760-965-3600

- ✚ Stacy Corless, Supervisor
- ✚ Fred Stump, Supervisor
- ✚ Jennifer Kreitz, Supervisor Alternate

MONO COUNTY TREASURY OVERSIGHT COMMITTEE

<https://monocounty.ca.gov/tax/page/treasury-oversight-committee>;

Mono County Treasurer – Tax Collector, 760-932-5480

- ✚ Jennifer Kreitz, Supervisor
- ✚ Bob Gardner, Supervisor Alternate

TRI-VALLEY GROUNDWATER MANAGEMENT DISTRICT

<http://tvgmd.org/>;

PO Box 936, Benton, CA., 93512

✚ Fred Stump, Supervisor (District 2)

YOSEMITE AREA REGIONAL TRANSPORTATION SYSTEM JOINT POWERS AUTHORITY

<https://yarts.com/>;

209-723-3153

✚ Bob Gardner, Supervisor

✚ Stacy Corless, Supervisor

**MONO COUNTY BOARD OF SUPERVISORS
2020 BOARD / COMMISSION / COMMITTEE
VOLUNTEER / UNOFFICIAL MEMBERSHIP LIST**

CALIFORNIA COALITION FOR RURAL HOUSING

<https://www.calruralhousing.org/>;

info@calruralhousing.org, 916-443-4448

✚ Jennifer Kreitz

CONTINUUM OF CARE COUNCIL

<https://www.easternsierracoc.org/>;

760-873-8557

✚ Jennifer Kreitz

✚ Stacy Corless

EASTERN SIERRA AREA AGENCY ON AGING

<https://www.inyocounty.us/aging/>;

760-873-3305

✚ John Peters, Supervisor

✚ Fred Stump, Supervisor

EASTERN SIERRA SUSTAINABLE RECREATION PARTNERSHIP

<https://www.essrp.com/>;

info@essrp.com

✚ Bob Gardner, Supervisor

✚ Stacy Corless, Supervisor

INYO MONO ADVOCATES FOR COMMUNITY ACTION (IMACA)

<https://www.imaca.net/>;

760-873-8557

✚ John Peters

MONO COUNTY BOARD MEMBERS **APPOINTED TO COMMISSIONS & COMMITTEES 2020**

JENNIFER KREITZ – SUPERVISOR DISTRICT #1

Airport Land Use Commission - Alternate
Behavioral Health Advisory Board - Alternate
California State Association of Counties (CSAC) – Alternate
Community Corrections Partnership
Eastern Sierra Council of Governmental Agencies – Alternate
Eastern Sierra Transit Authority (ESTA)
Local Transportation Commission, Mono County (LTC)
Mammoth Lakes Housing
Sierra Nevada Conservancy - Alternate
Town – County Liaison Committee – Alternate
Treasury Oversight Committee, Mono County

FRED STUMP – SUPERVISOR DISTRICT #2

Airport Land Use Commission
Great Basin Unified Air Pollution Control District
Local Agency Formation Commission (LAFCO)
Local Transportation Commission, Mono County (LTC)
Owens Valley Groundwater Joint Powers Authority
Town – County Liaison Committee
Tri-Valley Groundwater Management District

BOB GARDNER – SUPERVISOR DISTRICT #3

Children and Families Commission (First 5), Mono County
Collaborative Planning Team, Mono County – Alternate
Eastern Sierra Council of Governmental Agencies
Eastern Sierra Transit Authority (ESTA)
Great Basin Unified Air Pollution Control District
Inter-Agency Visitor's Center Board of Directors
Local Agency Formation Commission (LAFCO) - Alternate
Mammoth Mountain Ski Area Liaison Committee
National Association of Counties – Alternate
Owens Valley Groundwater Joint Powers Authority – Alternate
Treasury Oversight Committee, Mono County - Alternate
Yosemite Area Regional Transportation System Joint Powers Authority (YARTS)

JOHN PETERS – SUPERVISOR DISTRICT #4

Airport Land Use Commission
California State Association of Counties (CSAC)
Central Nevada Regional Water Authority (CNRWA)
Great Basin Unified Air Pollution Control District
Integrated Waste Management Act of 1989 Independent Hearing Panel For Local Enforcement Agency
Local Agency Formation Commission (LAFCO)
Local Transportation Commission, Mono County (LTC)
Mammoth Mountain Ski Area Liaison Committee
Rural County Representatives of California (RCRC) / GSFA - Alternate

STACY CORLESS – SUPERVISOR DISTRICT #5

Behavioral Health Advisory Board
Collaborative Planning Team, Mono County
Community Corrections Partnership - Alternate
Eastern Sierra Child Support Regional Oversight Committee
Eastern Sierra Council of Governmental Agencies
Law Library, Mono County
Mammoth Lakes Housing – Alternate
National Association of Counties
Rural County Representatives of California (RCRC) / GSFA / ESJPA
Sierra Nevada Conservancy
Town – County Liaison Committee
Yosemite Area Regional Transportation System Joint Powers Authority (YARTS)



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE January 5, 2021

Departments: Elections

TIME REQUIRED 10 minutes

SUBJECT Reimbursement of Elections Costs

**PERSONS
APPEARING
BEFORE THE
BOARD**

Shannon Kendall, Clerk-Recorder-
Registrar

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

On November 3, 2020, the Mono County Elections Office conducted a Statewide General Election. Pursuant to Elections Code 10002, "the city or district shall reimburse the county in full for the services performed upon presentation of a bill to the city or district." There were eight contests (two for Mammoth Unified School District, one for all others) included in the November General Election that are eligible to be reimbursed by a Special or School District.

RECOMMENDED ACTION:

Review and approve 7 invoices: \$457.17 to Antelope Valley Fire; \$2,285.88 to Eastern Sierra Unified School District; \$2,743.06 to Mono County Office of Education; \$6171.89 to Mammoth Unified School District (covers board race and Measure "G"); \$457.17 to Bishop Unified School District; \$457.17 to Hilton Creek Community Services District; and \$2,285.88 to Town of Mammoth for costs incurred by races/measures on the ballot in the Statewide General Election which occurred on November 3, 2020.

FISCAL IMPACT:

Revenue totaling \$14,858.22 will offset County expenses in the Elections budget unit of the County General Fund.

CONTACT NAME: Shannon Kendall

PHONE/EMAIL: 760-932-5533 / skendall@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download
Staff Report
Personnel and Material Cost Backup
Provote Cost Breakout

History

Time	Who	Approval
12/29/2020 12:02 PM	County Counsel	Yes
12/28/2020 9:01 AM	Finance	Yes
12/30/2020 10:45 AM	County Administrative Office	Yes



**CLERK – RECORDER – REGISTRAR
COUNTY OF MONO**

**P.O. BOX 237, BRIDGEPORT, CALIFORNIA 93517
(760) 932-5530 • FAX (760) 932-5531**

Shannon Kendall
Clerk-Recorder-Registrar
760-932-5533
skendall@mono.ca.gov

Scheereen Dedman
Asst. Clerk-Recorder-Registrar
760-932-5584
sdedman@mono.ca.gov

To: Honorable Board of Supervisors
From: Shannon Kendall, Registrar of Voters
Date: January 5, 2021

Subject
Reimbursement of Election Costs

Recommendation
Review and approve seven invoices (Antelope Valley Fire Protection District, Eastern Sierra Unified School District Area 3, Mono County Office of Education Area 3, Mammoth Unified School District – 1 board race, measure “G”, Bishop Unified School District, Hilton Creek Community Services District, Town of Mammoth Lakes Town Council) for costs incurred by races/measures on the ballot in the Presidential General Election which occurred on November 3, 2020.

Discussion
On November 3, 2020, the Mono County Elections Office conducted a Presidential General Election. The ballot included candidate races for: Antelope Valley Fire Protection District, Eastern Unified School District Area 3, Mono County Office of Education Area 3, Mammoth Unified School District, Bishop Unified School District, Hilton Creek Community Services District and the Town of Mammoth Lakes Town Council. The Election also included one Parcel Tax Measure by Mammoth Unified School District.

Pursuant to Elections Code 10002, “the city or district shall reimburse the county in full for the services performed upon presentation of a bill to the city or district.” Since the races/measures were consolidated with the Presidential General Election, these invoices show pro-rated charges based on methodology used by the Election’s office.

We have attached our worksheets and research that were used to determine what to bill each entity. The proposed invoices are attached as well.

Fiscal Impact
Billing to the following entities in the following amounts: \$457.17 to Antelope Valley Fire; \$2,285.88 Eastern Sierra Unified School District; \$2,743.06 to Mono County Office of Education; \$6171.89 to Mammoth Unified School District (covers board race and Measure “G”); \$457.17 to Bishop Unified School District; \$457.17 to Hilton Creek Community Services District; and \$\$2,285.88 to Town of Mammoth. Revenue totaling \$14,858.22 will offset County expenses in the Elections budget unit of the County General Fund.

Presidential General Election - November 3, 2020 - Personnel Costs

Public Works Department

Provided assistance on November 1 and 4, loading and transporting election equipment, and setting up voting booths; extra time required due to COVID-19 Pandemic. Includes use of truck/trailer for set up and take down

- Labor: \$2,168.00
- Equipment: \$866.25
- **TOTAL = \$3,034.25 - \$3,034.25 (BILLED TO GRANT) = 0**

IT Department

Provided pre-election services with database and Election Day assistance at the polling places and central count location.

- **TOTAL = \$6,989.33**

Other County Departments

Provided assistance with VBM ballots and on Election Day.

- Becky Buccowich (poll worker on Election Day): \$923.83
- Gerry LeFrancois (poll worker on Election Day): \$1,122.45
- Jake Suppa (poll worker on Election Day): \$656.43
- Cathy Young (training only, wasn't needed on Election Day): \$153.69
- April Sall (training only, wasn't needed on Election Day): \$80.14
- Tobias Hasler (poll worker on Election Day): \$1,213.06
- Tim Kendall (transport): \$528.75
- Elizabeth Pelichowski (transport): \$205.50
- **TOTAL = \$4,883.85**

Elections Office

Pre-election preparations, Election Day/Night, Post-election canvass

- Shannon Kendall: \$47,051.40
- Scheereen Dedman: \$38,940.00
- Queenie Barnard: \$3,531
- Ashley Strain: \$1,542.45
- Danielle Patric: \$834.00
- Renn Nolan: \$10,049.33
- Sharon Trapp: \$6,263.22
- **TOTAL = \$108,211.40**

Poll Workers

Election Day work at polling places (includes training hours)

- **TOTAL: \$6,170.32**

Travel/Lodging

Travel within the County to set up polling places, provide IT assistance at polling places, and retrieve data on Election Night. Some employees require overnight lodging due to late hours and distance to their homes.

- **TOTAL: \$904.63 - \$566.97 (BILLED TO GRANT) = \$337.66**

TOTAL BILLABLE PERSONNEL COSTS TO SPECIAL AND SCHOOL DISTRICTS: \$126,592.56

Presidential General Election - November 3, 2020 - Material Costs

Dominion

Services and Support (database creation)

- **TOTAL: \$3,752.00**

Pro Vote Solutions

Ballot/Sample Ballot Production, Processing, Postage 4028.75

- **TOTAL: \$33,684.99 - \$19,321.98 (BILLED TO GRANT, ETC) = \$14,363.01**

Postage

In-house VBMs, QBRM returned VBMs

- **TOTAL: \$4,452.85 - \$2,225 (BILLED TO GRANT) = \$2,227.85**

Supplies

Precincts

- **TOTAL: \$12,880.72 - \$11,665.36 (BILLED TO GRANT) = \$1,215.36**

Publications

Required and Voter Outreach/Education

- **KMMT Radio spots: \$1,000.00**
- **Newspaper ads/notices: \$1,814.79**
- **TOTAL: \$2,814.79 - \$1,468.54 (BILLED TO GRANT) = \$1,346.25**

TOTAL BILLABLE MATERIAL COSTS TO SPECIAL

AND SCHOOL DISTRICTS: \$22,904.47

**GRAND TOTAL OF PERSONNEL AND MATERIAL COSTS TO BE BILLED TO
SPECIAL AND SCHOOL DISTRICTS: \$149,497.03**

SUMMARY OF COSTS SPENT ON ELECTION:

**TOTAL AMOUNT SPENT ON PERSONNEL BEFORE GRANT AND OTHER AMOUNTS
DEDUCTED: \$130,193.78**

**TOTAL AMOUNT SPENT ON MATERIALS BEFORE GRANT AND OTHER AMOUNTS
DEDUCTED: \$57,585.35**

**MONEY SPENT ON SECURE BALLOT DROP BOXES (STILL TO BE BILLED TO A PREVIOUS
HAVA GRANT, NOT CONSIDERED IN THIS BILLING AT ALL): \$19,708.01**

**GRAND TOTAL SPENT ON ELECTION BEFORE GRANT AND OTHER
AMOUNTS DEDUCTED: \$207,487.14**

Pro Vote Costs Break-out for November 3, 2020

Total Expenses: \$33,609.22

Ballots: Cost per Ballot (18,384 ballots)

- Ballots: \$ 7,610.56
- Test Deck: \$ 1,063.36
- Spanish Facsimile: \$ 1,251.59
- Instruction Sheets: \$ 654.50
- **TOTAL: \$10,580.01**

VBM Ballots (7,392 packets)

- Postage: \$1016.09
- Insert & Address: \$2,687.76
- **TOTAL: \$3,703.85**

Outreach Flyer: Mailing 7,374

- Printing of flyer \$1,651.64
- Postage for flyer \$1,013.65
- Correction mailer/postage \$1,116.06
- **TOTAL: \$3,781.35**

Envelope Purchases:

- VBM Outgoing: \$1,120.84
- Provisional: \$ 572.04
- **TOTAL: \$1,692.88**

Sample Ballots: Cost per Sample Ballot (7,195 printed)

- Booklets: \$ 8,773.15
- Inkjet/ mailing services \$ 660.70
- Postage \$ 1,763.42
- WEB Books \$ 165.00
- Spanish Translations \$ 543.01
- **TOTAL: \$11,905.28**

Add'l taxes/fees/etc:

- Taxes, freight, postage: \$1,963.48
- 19 metered pieces \$ 58.14
- **TOTAL: \$2,021.62**

TOTAL PROVOTE CHARGES: \$33,684.99
LESS AMOUNT BILLED TO GRANTS: -\$ 9,806.64

LESS AMOUNTS COLLECTED FOR CANDIDATE STATEMENT
FEES -\$5750.00

LESS AMOUNT TO BE COVERED BY ELECTIONS DUE TO ERROR: -\$3,765.34

TOTAL PROVOTE COSTS BILLABLE TO SPECIAL/SCHOOL DISTRICTS \$14,363.01



**CLERK – RECORDER – REGISTRAR
COUNTY OF MONO**

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Scheereen Dedman
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sdedman@mono.ca.gov

INVOICE

November 3, 2020 Presidential General Election

Date: January 5, 2021
To: Olga Gilbert and Lori Morris Via Email: antelopevalleyfire@gmail.com
From: Shannon Kendall, Mono County Clerk-Recorder-Registrar
Re: Antelope Valley Fire Protection District, Pro-Rated Share of Election Costs

Amount Payable to Mono County Clerk: \$457.17

Pursuant to California Elections Code §10002, I submit the following cost information for the consolidation of the Special District, School District or Municipality Election(s) with the Presidential General Election for the Antelope Valley Fire Protection District race. The amount payable was approved by the Mono County Board of Supervisors on January 5, 2021:

Election Costs

Personnel Costs:	\$ 126,592.56
Material Costs:	\$ 22,904.47
Total Costs:	\$ 149,497.03
Costs (based on 1 of 12 precincts)	\$ 12,458.08

Antelope Valley Fire Protection District

Pro-rated share of Antelope Valley Fire Protection District's cost: \$457.17

- Pro-rated share is based on costs specific to AVFPD and divided by the total number of races/measures on the ballot. Candidate races are counted as 1; measures are counted as 1.25 due to additional work involved.
 - The November ballot had 27.25 races/measures, 1.25 of which are assigned to the District for their tax measure
 - Calculation: $\$12,458.08 / 27.25 \times 1 = \457.17
- Detail is provided in the attached worksheet.
- Please submit your payment to Mono County Clerk within 30 days of this invoice.

ANTELOPE VALLEY FIRE PROTECTION DISTRICT
Billing Work Sheet

MATERIAL EXPENSE	Actual Cost	DISTRICT COST	PRO RATED SHARE AVFPD
Dominion	\$3,752.00	\$312.66	\$11.47
ProVote	\$14,363.01	\$1,196.91	\$43.92
Postage	\$2,227.85	\$185.67	\$6.83
Supplies	\$1,215.36	\$101.28	\$3.71
Publications	\$1,346.25	\$112.18	\$4.11
Sub Total	\$22,904.47	\$1,908.70	\$70.04
PERSONNEL EXPENSE			
Public Works	\$0.00	\$0.00	\$0.00
IT Department	\$6,989.33	\$582.44	\$21.37
Other Depts	\$4,883.85	\$407.01	\$14.95
Elections Office	\$108,211.40	\$9,017.61	\$330.92
Poll Workers	\$6,170.32	\$514.19	\$18.86
Travel/Lodging	\$337.66	\$28.13	\$1.03
Sub Total	\$126,592.56	\$10,549.38	\$387.13
TOTAL	\$149,497.03	\$12,458.08	\$457.17
Methodology:			
Mono County has 12 precincts, 1 of which is in the Antelope Valley Fire Protection District. Accordingly, AVFPD has been assigned 1/12 of the total cost for each line item.			
There were 11 regular contests and 13 ballot measures on the ballot. Because of extra time and expenses associated with ballot measures, a factor of 1.25 is assigned to ballot measures. Of the 27.25 billable contests on the ballot, AVFPD is responsible for 1.			



**C L E R K – R E C O R D E R – R E G I S T R A R
C O U N T Y O F M O N O**

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sdedman@mono.ca.gov

INVOICE

November 3, 2020 Presidential General Election

Date: January 5, 2021
To: Ashley Custer Via Email: acuster@esUSD.org
From: Shannon Kendall, Mono County Clerk-Recorder-Registrar
Re: Eastern Sierra Unified School District, Area 3, Pro-Rated Share of Election Costs

Amount Payable to Mono County Clerk: \$2,285.88

Pursuant to California Elections Code §10002, I submit the following cost information for the consolidation of the Special District, School District or Municipality Election(s) with the Presidential General Election for the Eastern Sierra Unified School District board race. The amount payable was approved by the Mono County Board of Supervisors on January 5, 2021:

Election Costs

Personnel Costs:	\$ 126,592.56
Material Costs:	\$ <u>22,904.47</u>
Total Costs:	\$ 149,497.03
Costs (based on 5 of 12 precincts)	\$ 62,290.40

Eastern Sierra Unified School District

Pro-rated share of Eastern Sierra Unified School District's cost: \$2,285.88

- Pro-rated share is based on costs specific to ESUSD and divided by the total number of races/measures on the ballot. Candidate races are counted as 1; measures are counted as 1.25 due to additional work involved.
 - The November ballot had 27.25 races/measures, 1.25 of which are assigned to the District for their tax measure
 - Calculation: $\$62,290.40 / 27.25 \times 1 = \$2,285.88$
- Detail is provided in the attached worksheet.
- Please submit your payment to Mono County Clerk within 30 days of this invoice.

EASTERN SIERRA UNIFIED SCHOOL DISTRICT
Billing Work Sheet

MATERIAL EXPENSE	Actual Cost	DISTRICT COST	PRO RATED SHARE ESUSD
Dominion	\$3,752.00	\$1,563.33	\$57.36
ProVote	\$14,363.01	\$5,984.58	\$219.62
Postage	\$2,227.85	\$928.29	\$34.07
Supplies	\$1,215.36	\$506.40	\$18.59
Publications	\$1,346.25	\$560.90	\$20.58
Sub Total	\$22,904.47	\$9,543.50	\$350.22
PERSONNEL EXPENSE			
Public Works	\$0.00	\$0.00	\$0.00
IT Department	\$6,989.33	\$2,912.25	\$106.87
Other Depts	\$4,883.85	\$2,034.95	\$74.68
Elections Office	\$108,211.40	\$45,088.10	\$1,654.61
Poll Workers	\$6,170.32	\$2,570.95	\$94.34
Travel/Lodging	\$337.66	\$140.65	\$5.16
Sub Total	\$126,592.56	\$52,746.90	\$1,935.66
TOTAL	\$149,497.03	\$62,290.40	\$2,285.88
Methodology:			
Mono County has 12 precincts, 5 of which is in the Eastern Sierra Unified School District. Accordingly, ESUSD has been assigned 5/12 of the total cost for each line item.			
There were 11 regular contests and 13 ballot measures on the ballot. Because of extra time and expenses associated with ballot measures, a factor of 1.25 is assigned to ballot measures. Of the 27.25 billable contests on the ballot, ESUSD is responsible for 1.			



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COUNTY OF MONO**

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sdedman@mono.ca.gov

INVOICE

November 3, 2020 Presidential General Election

Date: January 5, 2021
To: Didi Tergeesen Via Email: dtergesen@monocoe.org
From: Shannon Kendall, Mono County Clerk-Recorder-Registrar
Re: Mono County Office of Education Area 3, Pro-Rated Share of Election Costs

Amount Payable to Mono County Clerk: \$2,743.06

Pursuant to California Elections Code §10002, I submit the following cost information for the consolidation of the Special District, School District or Municipality Election(s) with the Presidential General Election for the Mono County Office of Education board race. The amount payable was approved by the Mono County Board of Supervisors on January 5, 2021:

Election Costs

Personnel Costs:	\$ 126,592.56
Material Costs:	<u>\$ 22,904.47</u>
Total Costs:	\$ 149,497.03
Costs (based on 6 of 12 precincts)	\$ 74,748.48

Mono County Office of Education:

Pro-rated share of Mono County Office of Education cost: \$2,743.06

- Pro-rated share is based on costs specific to MCOE and divided by the total number of races/measures on the ballot. Candidate races are counted as 1; measures are counted as 1.25 due to additional work involved.
 - The November ballot had 27.25 races/measures, 1.25 of which are assigned to the District for their tax measure
 - Calculation: $\$74,748.48 / 27.25 \times 1 = \$2,743.06$
- Detail is provided in the attached worksheet.
- Please submit your payment to Mono County Clerk within 30 days of this invoice.

MONO COUNTY OFFICE OF EDUCATION
Billing Work Sheet

MATERIAL EXPENSE	Actual Cost	DISTRICT COST	PRO RATED SHARE MCOE
Dominion	\$3,752.00	\$1,875.99	\$68.85
ProVote	\$14,363.01	\$7,181.49	\$263.54
Postage	\$2,227.85	\$1,113.96	\$40.87
Supplies	\$1,215.36	\$607.68	\$22.30
Publications	\$1,346.25	\$673.08	\$24.70
Sub Total	\$22,904.47	\$11,452.20	\$420.26
PERSONNEL EXPENSE			
Public Works	\$0.00	\$0.00	\$0.00
IT Department	\$6,989.33	\$3,494.68	\$128.25
Other Depts	\$4,883.85	\$2,441.95	\$89.62
Elections Office	\$108,211.40	\$54,105.68	\$1,985.52
Poll Workers	\$6,170.32	\$3,085.19	\$113.22
Travel/Lodging	\$337.66	\$168.78	\$6.19
Sub Total	\$126,592.56	\$63,296.28	\$2,322.80
TOTAL	\$149,497.03	\$74,748.48	\$2,743.06
Methodology:			
Mono County has 12 precincts, 6 of which are in the Mono County Office of Ed, Area 3. Accordingly, MCOE has been assigned 6/12 of the total cost for each line item.			
There were 11 regular contests and 13 ballot measures on the ballot. Because of extra time and expenses associated with ballot measures, a factor of 1.25 is assigned to ballot measures. Of the 27.25 billable contests on the ballot, MCOE is responsible for 1.			



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COUNTY OF MONO**

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sdedman@mono.ca.gov

INVOICE

November 3, 2020 Presidential General Election

Date: January 5, 2021
To: Cathy Molina/Brooke Bien Via Email: cmolina@mammothusd.org
From: Shannon Kendall, Mono County Clerk-Recorder-Registrar
Re: Mammoth Unified School District, Pro-Rated Share of Election Costs

Amount Payable to Mono County Clerk: \$6,171.89

Pursuant to California Elections Code §10002, I submit the following cost information for the consolidation of the Special District, School District or Municipality Election(s) with the Presidential General Election for the Mammoth Unified School Districts board race and Measure "G". The amount payable was approved by the Mono County Board of Supervisors on January 5, 2021:

Election Costs

Personnel Costs:	\$ 126,592.56
Material Costs:	\$ 22,904.47
Total Costs:	\$ 149,497.03
Costs (based on 6 of 12 precincts)	\$ 74,748.48

Mammoth Unified School District:

Pro-rated share of Mammoth Unified School District cost: \$6,171.89

- Pro-rated share is based on costs specific to MUSD and divided by the total number of races/measures on the ballot. Candidate races are counted as 1; measures are counted as 1.25 due to additional work involved.
 - The November ballot had 27.25 races/measures, 1.25 of which are assigned to the District for their tax measure
 - Calculation: $74,748.48 / 27.25 \times 1.25 = \$6,179.89$
- Detail is provided in the attached worksheet.
- Please submit your payment to Mono County Clerk within 30 days of this invoice.

MAMMOTH UNIFIED SCHOOL DISTRICT
Billing Work Sheet

MATERIAL EXPENSE	Actual Cost	DISTRICT COST	PRO RATED SHARE MUSD
Dominion	\$3,752.00	\$1,875.99	\$154.90
ProVote	\$14,363.01	\$7,181.49	\$592.97
Postage	\$2,227.85	\$1,113.96	\$91.98
Supplies	\$1,215.36	\$607.68	\$50.17
Publications	\$1,346.25	\$673.08	\$55.57
Sub Total	\$22,904.47	\$11,452.20	\$945.59
PERSONNEL EXPENSE			
Public Works	\$0.00	\$0.00	\$0.00
IT Department	\$6,989.33	\$3,494.68	\$288.56
Other Depts	\$4,883.85	\$2,441.95	\$201.64
Elections Office	\$108,211.40	\$54,105.68	\$4,467.44
Poll Workers	\$6,170.32	\$3,085.19	\$254.73
Travel/Lodging	\$337.66	\$168.78	\$13.93
Sub Total	\$126,592.56	\$63,296.28	\$5,226.30
TOTAL	\$149,497.03	\$74,748.48	\$6,171.89
Methodology:			
Mono County has 12 precincts, 6 of which are in the Mammoth Unified School District. Accordingly, MUSD has been assigned 6/12 of the total cost for each line item.			
There were 11 regular contests and 13 ballot measures on the ballot. Because of extra time and expenses associated with ballot measures, a factor of 1.25 is assigned to ballot measures. Of the 27.25 billable contests on the ballot, MUSD is responsible for 2.25 (1 for MUSD board race. 1.25 for measure).			



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sdedman@mono.ca.gov

INVOICE

November 3, 2020 Presidential General Election

Date: January 5, 2021
To: Marnie Casteel Via Email: mcasteel@bishopschools.org
From: Shannon Kendall, Mono County Clerk-Recorder-Registrar
Re: Bishop Unified School District, Pro-Rated Share of Election Costs

Amount Payable to Mono County Clerk: \$457.17

Pursuant to California Elections Code §10002, I submit the following cost information for the consolidation of the Special District, School District or Municipality Election(s) with the Presidential General Election for the Bishop Unified School District board race (shared District with Inyo County). The amount payable was approved by the Mono County Board of Supervisors on January 5, 2021:

Election Costs

Personnel Costs:	\$ 126,592.56
Material Costs:	\$ 22,904.47
Total Costs:	\$ 149,497.03
Costs (based on 1 of 12 precincts)	\$ 12,458.08

Bishop Unified School District

Pro-rated share of Bishop Unified School District's cost: \$457.17

- Pro-rated share is based on costs specific to BUSD and divided by the total number of races/measures on the ballot. Candidate races are counted as 1; measures are counted as 1.25 due to additional work involved.
 - The November ballot had 27.25 races/measures, 1.25 of which are assigned to the District for their tax measure
 - Calculation: $\$12,458.08 / 27.25 \times 1 = \457.17
- Detail is provided in the attached worksheet.
- Please submit your payment to Mono County Clerk within 30 days of this invoice.

**BISHOP UNIFIED SCHOOL DISTRICT
Billing Work Sheet**

MATERIAL EXPENSE	Actual Cost	DISTRICT COST	PRO RATED SHARE BUSD
Dominion	\$3,752.00	\$312.66	\$11.47
ProVote	\$14,363.01	\$1,196.91	\$43.92
Postage	\$2,227.85	\$185.67	\$6.83
Supplies	\$1,215.36	\$101.28	\$3.71
Publications	\$1,346.25	\$112.18	\$4.11
Sub Total	\$22,904.47	\$1,908.70	\$70.04
PERSONNEL EXPENSE			
Public Works	\$0.00	\$0.00	\$0.00
IT Department	\$6,989.33	\$582.44	\$21.37
Other Depts	\$4,883.85	\$407.01	\$14.95
Elections Office	\$108,211.40	\$9,017.61	\$330.92
Poll Workers	\$6,170.32	\$514.19	\$18.86
Travel/Lodging	\$337.66	\$28.13	\$1.03
Sub Total	\$126,592.56	\$10,549.38	\$387.13
TOTAL	\$149,497.03	\$12,458.08	\$457.17
Methodology:			
Mono County has 12 precincts, 1 of which is in the Bishop Unified School District. Accordingly, BUSD has been assigned 1/12 of the total cost for each line item.			
There were 11 regular contests and 13 ballot measures on the ballot. Because of extra time and expenses associated with ballot measures, a factor of 1.25 is assigned to ballot measures. Of the 27.25 billable contests on the ballot, BUSD is responsible for 1.			



**CLERK – RECORDER – REGISTRAR
COUNTY OF MONO**

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sdedman@mono.ca.gov

INVOICE

November 3, 2020 Presidential General Election

Date: January 5, 2021
To: Lorinda Beatty Via Email: HCCSDLorinda@gmail.com
From: Shannon Kendall, Mono County Clerk-Recorder-Registrar
Re: Hilton Creek Community Services District, Pro-Rated Share of Election Costs

Amount Payable to Mono County Clerk: \$457.17

Pursuant to California Elections Code §10002, I submit the following cost information for the consolidation of the Special District, School District or Municipality Election(s) with the Presidential General Election for the Hilton Creek Community Services District board race. The amount payable was approved by the Mono County Board of Supervisors on January 5, 2021:

Election Costs

Personnel Costs:	\$ 126,592.56
Material Costs:	\$ <u>22,904.47</u>
Total Costs:	\$ 149,497.03
Costs (based on 1 of 12 precincts)	\$ 12,458.08

Hilton Creek Community Services District

Pro-rated share of Hilton Creek Community Services District's cost: \$457.17

- Pro-rated share is based on costs specific to HCCSD and divided by the total number of races/measures on the ballot. Candidate races are counted as 1; measures are counted as 1.25 due to additional work involved.
 - The November ballot had 27.25 races/measures, 1.25 of which are assigned to the District for their tax measure
 - Calculation: $\$12,458.08 / 27.25 \times 1 = \457.17
- Detail is provided in the attached worksheet.
- Please submit your payment to Mono County Clerk within 30 days of this invoice.

HILTON CREEK COMMUNITY SERVICE DISTRICT
Billing Work Sheet

MATERIAL EXPENSE	Actual Cost	DISTRICT COST	PRO RATED SHARE HCCSD
Dominion	\$3,752.00	\$312.66	\$11.47
ProVote	\$14,363.01	\$1,196.91	\$43.92
Postage	\$2,227.85	\$185.67	\$6.83
Supplies	\$1,215.36	\$101.28	\$3.71
Publications	\$1,346.25	\$112.18	\$4.11
Sub Total	\$22,904.47	\$1,908.70	\$70.04
PERSONNEL EXPENSE			
Public Works	\$0.00	\$0.00	\$0.00
IT Department	\$6,989.33	\$582.44	\$21.37
Other Depts	\$4,883.85	\$407.01	\$14.95
Elections Office	\$108,211.40	\$9,017.61	\$330.92
Poll Workers	\$6,170.32	\$514.19	\$18.86
Travel/Lodging	\$337.66	\$28.13	\$1.03
Sub Total	\$126,592.56	\$10,549.38	\$387.13
TOTAL	\$149,497.03	\$12,458.08	\$457.17
Methodology:			
Mono County has 12 precincts, 1 of which is in the Hilton Creek Community Services District. Accordingly, HCCSD has been assigned 1/12 of the total cost for each line item.			
There were 11 regular contests and 13 ballot measures on the ballot. Because of extra time and expenses associated with ballot measures, a factor of 1.25 is assigned to ballot measures. Of the 27.25 billable contests on the ballot, HCCSD is responsible for 1.			



**CLERK – RECORDER – REGISTRAR
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Scheereen Dedman
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760-932-5538
sdedman@mono.ca.gov

INVOICE

November 3, 2020 Presidential General Election

Date: January 5, 2021

To: Jamie Gray

Via Email: jgray@townofmammothlakes.ca.gov

From: Shannon Kendall, Mono County Clerk-Recorder-Registrar

Re: Town of Mammoth Lakes Town Council, Pro-Rated Share of Election Costs

Amount Payable to Mono County Clerk: \$2,285.88

Pursuant to California Elections Code §10002, I submit the following cost information for the consolidation of the Special District, School District or Municipality Election(s) with the Presidential General Election for the Town of Mammoth Lakes Town Council board race. The amount payable was approved by the Mono County Board of Supervisors on January 5, 2021:

Election Costs

Personnel Costs:	\$ 126,592.56
Material Costs:	<u>\$ 22,904.47</u>
Total Costs:	\$ 149,497.03
Costs (based on 5 of 12 precincts)	\$ 62,290.40

Town of Mammoth Lakes Town Council:

Pro-rated share of Town of Mammoth Lakes Town Council cost: \$2,285.88

- Pro-rated share is based on costs specific to TOML and divided by the total number of races/measures on the ballot. Candidate races are counted as 1; measures are counted as 1.25 due to additional work involved.
 - The November ballot had 27.25 races/measures, 1.25 of which are assigned to the District for their tax measure
 - Calculation: $\$62,290.40 / 27.25 \times 1 = \$2,285.88$
- Detail is provided in the attached worksheet.
- Please submit your payment to Mono County Clerk within 30 days of this invoice.

TOWN OF MAMMOTH LAKES TOWN COUNCIL
Billing Work Sheet

MATERIAL EXPENSE	Actual Cost	DISTRICT COST	PRO RATED SHARE TOML
Dominion	\$3,752.00	\$1,563.33	\$57.36
ProVote	\$14,363.01	\$5,984.58	\$219.62
Postage	\$2,227.85	\$928.29	\$34.07
Supplies	\$1,215.36	\$506.40	\$18.59
Publications	\$1,346.25	\$560.90	\$20.58
Sub Total	\$22,904.47	\$9,543.50	\$350.22
PERSONNEL EXPENSE			
Public Works	\$0.00	\$0.00	\$0.00
IT Department	\$6,989.33	\$2,912.25	\$106.87
Other Depts	\$4,883.85	\$2,034.95	\$74.68
Elections Office	\$108,211.40	\$45,088.10	\$1,654.61
Poll Workers	\$6,170.32	\$2,570.95	\$94.34
Travel/Lodging	\$337.66	\$140.65	\$5.16
Sub Total	\$126,592.56	\$52,746.90	\$1,935.66
TOTAL	\$149,497.03	\$62,290.40	\$2,285.88
Methodology:			
Mono County has 12 precincts, 5 of which is in the Town of Mammoth Lakes. Accordingly, TOML has been assigned 5/12 of the total cost for each line item.			
There were 11 regular contests and 13 ballot measures on the ballot. Because of extra time and expenses associated with ballot measures, a factor of 1.25 is assigned to ballot measures. Of the 27.25 billable contests on the ballot, TOML is responsible for 1.			