



# AGENDA

## BOARD OF SUPERVISORS, COUNTY OF MONO STATE OF CALIFORNIA

Teleconference Only - No Physical Location

**Special Meeting**  
**April 28, 2020**

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### TELECONFERENCE INFORMATION:

As authorized by Governor Newsom's Executive Order, N-29-20, dated March 17, 2020, the meeting will be held via teleconferencing with members of the Board attending from separate remote locations. This altered format is in observance of recent recommendations by local officials that certain precautions be taken, including social distancing, to address the threat of COVID-19.

#### **Important Notice to the Public Regarding COVID-19**

Based on guidance from the California Department of Public Health and the California Governor's Officer, in order to minimize the spread of the COVID-19 virus, please note the following:

1. There is no physical location of the meeting open to the public. You are strongly encouraged to observe the live stream of the Board of Supervisors meetings at [http://monocounty.granicus.com/MediaPlayer.php?publish\\_id=446d7277-d9df-4db2-9c3f-048dda21098b](http://monocounty.granicus.com/MediaPlayer.php?publish_id=446d7277-d9df-4db2-9c3f-048dda21098b)
2. If you wish to make a comment on a specific agenda item before the meeting, please submit your comment via email by 5:00 p.m. on the day prior to the Board meeting. Please submit your comment to the Deputy Clerk of the Board Scheereen Dedman at [sdedman@mono.ca.gov](mailto:sdedman@mono.ca.gov). Every effort will be made to read your comment into the record, but comments longer than 250 words may not be read due to time limitations. All comments will be made a part of the record. Please make sure to submit a separate email for each item that you wish to comment upon.
3. If you are watching the live stream of the Board meeting and wish to make either a general public comment or to comment on a specific agenda item as it is being heard, please submit your comment, limited to 250 words or less, to the Deputy Clerk of the Board Scheereen Dedman at [sdedman@mono.ca.gov](mailto:sdedman@mono.ca.gov). Every effort will be made to read your comment, but comments longer than 250 words may not be read due to time limitations. All comments will be made a part of the record. Please make sure to submit a separate email for each item that you wish to comment upon.

**NOTE:** In compliance with the Americans with Disabilities Act if you need special assistance to participate in this meeting, please contact Shannon Kendall, Clerk of the Board, at (760) 932-5533. Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting (See 42 USCS 12132, 28CFR 35.130).

**ON THE WEB** You can view the upcoming agenda at <http://monocounty.ca.gov>. If you would like to receive an automatic copy of this agenda by email, please subscribe to the Board of Supervisors Agendas on our website at <http://monocounty.ca.gov/bos>.

9:00 AM      Call meeting to Order

Pledge of Allegiance

1

**OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

on items of public interest that are within the subject matter jurisdiction of the Board.  
(The clerk will read comments received via email at this time.)

**2. AGENDA ITEMS**

**A. COVID-19 (Coronavirus) Update**

Departments: CAO

(Bob Lawton, Acting CAO) - Update on Countywide response and planning related to the COVID-19 pandemic, including reports from the Emergency Operations Center (EOC), Unified Command (UC), and the various branches of the EOC, including Community Support and Economic Recovery, Joint Information Center (JIC), and Public Health.

**Recommended Action:** Hear update and provide desired input or direction.

**Fiscal Impact:** None.

**B. Civic Center Update**

Departments: Public Works

20 minutes

(Tony Dublino, Director of Public Works; Nate Greenberg, IT Director) - Weekly update on the County's Civic Center project at 1290 Tavern Road, and efforts to transition from other Mammoth locations into the Civic Center as of June 1, 2020.

**Recommended Action:** None; Informational only.

**Fiscal Impact:** None.

**ADJOURN**



OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS

## SPECIAL MEETING AGENDA REQUEST

Print

<b>MEETING DATE</b>	April 28, 2020	<b>DEPARTMENT</b>	
<b>ADDITIONAL DEPARTMENTS</b>			
<b>TIME REQUIRED</b>		<b>PERSONS APPEARING BEFORE THE BOARD</b>	Bob Lawton, Acting CAO
<b>SUBJECT</b>	COVID-19 (Coronavirus) Update		

### AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Update on Countywide response and planning related to the COVID-19 pandemic, including reports from the Emergency Operations Center (EOC), Unified Command (UC), and the various branches of the EOC, including Community Support and Economic Recovery, Joint Information Center (JIC), and Public Health.

### RECOMMENDED ACTION:

Hear update and provide desired input or direction.

### FISCAL IMPACT:

None.

**CONTACT NAME:** Scheereen Dedman

**PHONE/EMAIL:** 7609325538 / sdedman@mono.ca.gov

SUBMIT THE ORIGINAL DOCUMENT WITH  
ATTACHMENTS TO THE OFFICE OF  
THE COUNTY ADMINISTRATOR  
**PRIOR TO 5:00 P.M. ON THE FRIDAY**  
**32 DAYS PRECEDING THE BOARD MEETING**

### SEND COPIES TO:

### MINUTE ORDER REQUESTED:

YES  NO

### ATTACHMENTS:

Click to download

[Mammoth Mountain Notice](#)

[Westin Notice](#)

**History**

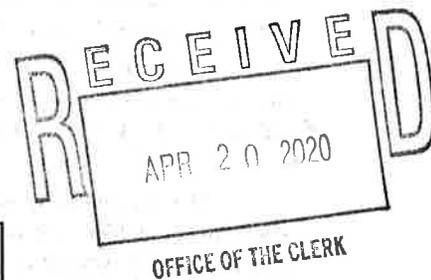
**Time**

**Who**

**Approval**



April 3, 2020



<p><b>Via Email (<a href="mailto:eddwarnnotice@edd.ca.gov">eddwarnnotice@edd.ca.gov</a>) and Certified Mail</b> WARN Act Coordinator Program Support Unit Workforce Services Division Employment Development Department 722 Capitol Mall, MIC 50/Room 5099 Sacramento, CA 95814</p> <p><b>Via Certified Mail</b> Kern, Inyo, &amp; Mono County WDB Attn: Workforce Development Board 1600 E. Belle Terrace Bakersfield, CA 93307</p> <p><b>Via Certified Mail</b> Mono County Board of Supervisors c/o Clerk of the Board PO Box 715 Bridgeport, CA 93517</p>	<p><b>Via Certified Mail</b> CA Employment Development Department Workforce Services Branch Workforce Services Division 800 Capitol Mall (MIC 50) Sacramento, CA 95814</p> <p><b>Via Certified Mail</b> Hon. Bill Sauser, Mayor Town of Mammoth Lakes PO Box 1609 Mammoth Lakes, CA 93546</p>
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**RE: NOTICE OF SEPARATIONS AND MASS REDUCTION IN HOURS CAUSED BY COVID-19 AT MAMMOTH MOUNTAIN SKI AREA, JUNE MOUNTAIN SKI AREA, AND AFFILIATED PROPERTIES IN MAMMOTH LAKES AND JUNE LAKE, CALIFORNIA**

To Whom It May Concern:

Mammoth Mountain Ski Area, LLC operates Mammoth Mountain Ski Area, Mammoth Garage, Canyon Lodge, Eagle Lodge, McCoy Sports, Quiksilver Retail Store, Staff Accommodations Office, Woolly's Adventure Summit, Mammoth Mountain Inn, Juniper Springs Resort, Tamarack Lodge, The Village Lodge, The Village at Mammoth Neighborhood Company, Sierra Star Golf Club, and Mammoth Yosemite Airport Hangar in Mammoth Lakes, California and June Mountain Ski Area in June Lake, California.

As a result of the unforeseeable, dramatic changes caused by COVID-19 and the resulting state of emergency in California, we are writing to inform you that the Mammoth Mountain Ski Area located at 10001 Minaret Road, Mammoth Lakes, CA 93546; Mammoth Garage located at 6155 Minaret Road, Mammoth Lakes, CA 93546; Canyon Lodge located at 462 Rainbow Lane, Mammoth Lakes, CA 93546; Eagle Lodge located at 3256 Meridian Blvd., Mammoth Lakes, CA 93546; McCoy Sports located at 80 Canyon Blvd. #209, Mammoth Lakes, CA 93546; Quiksilver Retail Store located at 100 Canyon Blvd. #219, Mammoth Lakes, CA 93546; Staff Accommodations Office located at 60 Lake Mary Rd, Mammoth Lakes, CA 93546; Woolly's Adventure Summit located at 9000 Minaret Road, Mammoth Lakes, CA 93546; Mammoth Mountain Inn, Mountainside Grill, and the Yodler located at 10001 Minaret Road, Mammoth Lakes, CA 93546; Juniper Springs Resort located at 4000 Meridian Blvd, Mammoth Lakes, CA 93546; Tamarack Lodge located at 163 Twin Lakes Rd, Mammoth Lakes, CA 93546; The Village Lodge, Grand Sierra Lodge, and Lincoln House located at 1111 Forest Trail, Mammoth Lakes, CA 93546; The Village at Mammoth Neighborhood Company located at 100 Canyon Blvd. #237, Mammoth Lakes, CA 93546; Sierra Star Golf Course located at 2001 Sierra Star Parkway, Mammoth Lakes, CA 93546; Mammoth Yosemite Airport Hangar located at 85 Airport Rd. #EI, Mammoth Lakes, CA 93546; and June Mountain Ski Area located at 3819 Hwy 158, June Lake, CA 93529 (individually and collectively, "MMSA") operated by Mammoth Mountain Ski Area, LLC will be terminating the employment of ninety four (94) employees and also reducing two hundred one (201) employees' scheduled hours to zero-hours per week, beginning on March 20, 2020 and a second round of terminations and reductions on April 3, 2020. MMSA's entire resort closed to the public on March 14, 2020, and many remaining employees will be impacted by this reduction in hours. This reduction in hours is expected to run until the prevalence of COVID-19 is sufficiently diminished to provide clarity that MMSA is both legally permitted to, and can safely and appropriately operate its business. Given this

unprecedented and highly fluid situation, with rapidly changing circumstances and logistical concerns, the first terminations and reduction in hours will begin on March 20, 2020 and a second round scheduled for April 3, 2020.

At this time, we do not anticipate that these employees will return to their regular positions or work hours until August 1, 2020, however the unpredictability of conditions related to the COVID-19 pandemic make it difficult if not impossible to accurately predict.

We decided to reduce the hours of these employees as a result of COVID-19, including a sudden and unpredictable impact on the Company's ability to operate its resort normally without endangering the health of its employees and customers. Initially, MMSA ceased public operations because public operations were not viable for a host of reasons, including the likelihood of larger gatherings of people (rather than social distancing), the likelihood that people would be in close proximity with each other (including in gondolas and ski lifts), and the reality that certain patrons need medical assistance (thus putting first responders unnecessarily in harm's way and at a time when public health systems are already strained). Since cessation of public operations and the effective end of the ski season, MMSA has been unable to conduct any material revenue-generating business. MMSA has continuously planned how to react to these unforeseeable circumstances, and has, since the cessation of public operations, continued to employ its year-round employees without regard to whether there was meaningful and productive work to be done. As the COVID-19 situation has developed, it has become increasingly clear that MMSA will remain effectively precluded from revenue-generating operations for a significant period of time. These circumstances are evolving daily, and MMSA has now concluded that we must take this action. Accordingly, we were unable to provide the full 60 days' notice that we would otherwise provide regarding this reduction in hours, and we are providing as much notice as is practicable given the rapid pace at which this situation has developed.

All affected employees have been notified of their reduction in hours dates and that this action, while not likely to be permanent, will continue for the foreseeable future, and in no event less than the end of April, 2020. MMSA will begin terminating the employment of certain individuals on March 20, 2020, with a second round of terminations occurring on April 3, 2020. MMSA will begin the mass reduction in hours on April 3, 2020. The affected employees have also been informed in writing that they may be eligible for Unemployment Insurance, per Governor Newsom's Executive Order N-31-20 (dated March 17, 2020).

Please note, a few employees who are addressed in this letter were hired with the understanding that their employment was seasonal and temporary and would not necessarily be covered by California's WARN Act, which by its terms does not apply "to employees who are employed in seasonal employment where the employees were hired with the understanding that their employment was seasonal and temporary." (Labor Code § 1400(g)(2)). Nevertheless, these employees are included in this letter and notice solely because the job action has occurred at or about the same time.

Beginning on March 20, 2020, and a second round on April 3, 2020 MMSA will be terminating the employment of ninety four (94) individuals who work at one or more of the following locations: Mammoth Mountain Ski Area, Mammoth Garage, Canyon Lodge, Eagle Lodge, McCoy Sports, Quiksilver Retail Store, Staff Accommodations Office, Woolly's Adventure Summit, Mammoth Mountain Inn, Juniper Springs Resort, Tamarack Lodge, The Village Lodge, The Village at Mammoth Neighborhood Company, Sierra Star Golf Club, Mammoth Yosemite Airport Hangar and June Mountain Ski Area.

Beginning on March 20, 2020, and a second round on April 3, 2020 MMSA will be reducing the hours of two hundred one (201) individuals who work at one or more of the following locations: Mammoth Mountain Ski Area, Mammoth Garage, Canyon Lodge, Eagle Lodge, McCoy Sports, Quiksilver Retail Store, Staff Accommodations Office, Woolly's Adventure Summit, Mammoth Mountain Inn, Juniper Springs Resort, Tamarack Lodge, The Village Lodge, The Village at Mammoth Neighborhood Company, Sierra Star Golf Club, Mammoth Yosemite Airport Hangar and June Mountain Ski Area to zero hours per week.

Pursuant to Labor Code § 639.7(f), MMSA will maintain a list of information listed in Labor Code § 639.7(e) on site and it will be readily accessible to the State dislocated worker unit and to the unit of general local government. It is impossible for us to state conclusively at this time whether we anticipate reducing the hours of more employees to zero hours per week. This is an unprecedented and highly fluid situation. Should more reductions be required, we will provide those affected employees with similar notice, and we will also update our list.

There will not be any bumping rights for affected employees—that is, employees

will not be able to displace more junior employees out of their job positions as a result of this reduction in hours. These employees are not represented by a union.

If you have any questions or want additional information concerning this matter, please contact Melissa Davis, Human Resources Director, at (760) 934-2571 ext. 3730.

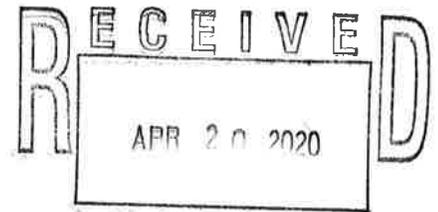
Sincerely,

A handwritten signature in blue ink, appearing to be 'MB', is positioned below the word 'Sincerely,'.

Mark Brownlie  
President and COO



**THE WESTIN**  
MONACHE  
RESORT  
MAMMOTH



OFFICE OF THE CLERK

April 10, 2020

**Via Email (eddwarnnotice@edd.ca.gov) and  
Certified Mail**

WARN Act Coordinator  
Program Support Unit  
Workforce Services Division  
Employment Development Department  
722 Capitol Mall, MIC 50/Room 5099  
Sacramento, CA 95814

**Via Certified Mail**

CA Employment Development Department  
Workforce Services Branch  
Workforce Services Division  
800 Capitol Mall (MIC 50)  
Sacramento, CA 95814

**Via Certified Mail**

Kern, Inyo, & Mono County WDB  
Attn: Workforce Development Board  
1600 E. Belle Terrace  
Bakersfield, CA 93307

**Via Certified Mail**

Hon. Bill Sauser, Mayor  
Town of Mammoth Lakes  
PO Box 1609  
Mammoth Lakes, CA 93546

**Via Certified Mail**

Mono County Board of Supervisors  
c/o Clerk of the Board  
PO Box 715  
Bridgeport, CA 93517

**RE: NOTICE OF MASS REDUCTION IN HOURS CAUSED BY COVID-19 AT THE WESTIN  
MONACHE RESORT, MAMMOTH LAKES MAMMOTH LAKES, CALIFORNIA**

To Whom It May Concern:

Intrawest Hospitality Management, LLC operates The Westin Monache Resort, Mammoth Lakes in Mammoth Lakes, California.

As a result of the unforeseeable, dramatic changes caused by COVID-19 and the resulting state of emergency in California, we are writing to inform you that The Westin Monache Resort, Mammoth Lakes located at 50 Hillside Drive, Mammoth Lakes, California 93546, operated by Intrawest Hospitality Management, LLC ("IHM") reduced thirty-six (36) employees' scheduled hours to zero-hours per week, beginning on April 3, 2020. IHM's entire resort closed to the public on March 14, 2020, and many remaining employees may be impacted by this reduction in hours. This reduction in hours is expected to run until the prevalence of COVID-19 is sufficiently diminished to provide clarity that IHM is both legally permitted to, and can safely and appropriately operate its business. Given this unprecedented and highly fluid situation, with rapidly changing circumstances and logistical concerns, the first terminations and reduction in hours began on April 3, 2020 and additional reductions may be necessary in the future.

At this time, we do not anticipate that these employees will return to their regular positions or work hours until August 1, 2020, however the unpredictability of conditions related to the COVID-19 pandemic make it difficult if not impossible to accurately predict.

We decided to reduce the hours of these employees as a result of COVID-19, including a sudden and unpredictable impact on the Company's ability to operate its resort normally without endangering the health of its employees and customers. Initially, IHM ceased public operations because public operations were not viable for a host of reasons, including the likelihood of larger gatherings of people, the likelihood that people would be in close proximity with each other, and the reality that certain patrons need medical assistance (thus putting first responders unnecessarily in harm's way and at a time when public health systems are already strained). Since cessation of public operations and the effective end of the ski season, IHM has been unable to conduct any material revenue-generating business. IHM has continuously planned how to react to these unforeseeable circumstances, and has, since the cessation of public operations, continued to employ its year-round employees without regard to whether there was meaningful and productive work to be done. As the COVID-19 situation has developed, it has become increasingly clear that IHM will remain effectively precluded from revenue-generating operations for a significant period of time. These circumstances are evolving daily, and IHM has now concluded that we must take this action. Accordingly, we were unable to provide the full 60 days' notice that we would otherwise provide regarding this reduction in hours, and we are providing as much notice as is practicable given the rapid pace at which this situation has developed.

All affected employees have been notified of their reduction in hours dates and that this action, while not likely to be permanent, will continue for the foreseeable future, and in no event less than the end of April, 2020. IHM begin the mass reduction in hours on April 3, 2020. The affected employees have also been informed in writing that they may be eligible for Unemployment Insurance, per Governor Newsom's Executive Order N-31-20 (dated March 17, 2020).

Please note, a few employees who are addressed in this letter were hired with the understanding that their employment was seasonal and temporary and would not necessarily be covered by California's WARN Act, which by its terms does not apply "to employees who are employed in seasonal employment where the employees were hired with the understanding that their employment was seasonal and temporary." (Labor Code § 1400(g)(2)). Nevertheless, these employees are included in this letter and notice solely because the job action has occurred at or about the same time.

Beginning on April 3, 2020, IHM reduced the hours of thirty-six (36) individuals who work at The Westin Monache Resort, Mammoth Lakes in Mammoth Lakes, California to zero hours per week.

Pursuant to Labor Code § 639.7(f), IHM will maintain a list of information listed in Labor Code § 639.7(e) on site and it will be readily accessible to the State dislocated worker unit and to the unit of general local government. It is impossible for us to state conclusively at this time whether we anticipate reducing the hours of more employees to zero hours per week. This is an unprecedented and highly fluid situation. Should more

reductions be required, we will provide those affected employees with similar notice, and we will also update our list.

There will not be any bumping rights for affected employees—that is, employees will not be able to displace more junior employees out of their job positions as a result of this reduction in hours. These employees are not represented by a union.

If you have any questions or want additional information concerning this matter, please contact Leisha Baldwin, General Manager (760) 934-0400.

Sincerely,

A handwritten signature in cursive script that reads "Leisha Baldwin".

Leisha Baldwin  
General Manager



**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

**SPECIAL MEETING AGENDA REQUEST**

Print

<b>MEETING DATE</b>	April 28, 2020	<b>DEPARTMENT</b>	
<b>ADDITIONAL DEPARTMENTS</b>			
<b>TIME REQUIRED</b>	20 minutes	<b>PERSONS APPEARING BEFORE THE BOARD</b>	Tony Dublino, Director of Public Works; Nate Greenberg, IT Director
<b>SUBJECT</b>	Civic Center Update		

**AGENDA DESCRIPTION:**

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Weekly update on the County's Civic Center project at 1290 Tavern Road, and efforts to transition from other Mammoth locations into the Civic Center as of June 1, 2020.

**RECOMMENDED ACTION:**

None; Informational only.

**FISCAL IMPACT:**

None.

**CONTACT NAME:** Tony Dublino

**PHONE/EMAIL:** 760.932.5459 / tdublino@mono.ca.gov

SUBMIT THE ORIGINAL DOCUMENT WITH ATTACHMENTS TO THE OFFICE OF THE COUNTY ADMINISTRATOR  
**PRIOR TO 5:00 P.M. ON THE FRIDAY  
32 DAYS PRECEDING THE BOARD MEETING**

**SEND COPIES TO:**

**MINUTE ORDER REQUESTED:**

YES  NO

**ATTACHMENTS:**

<a href="#">Click to download</a>
No Attachments Available

**History**

Time

Who

Approval

