



**MEETING MINUTES  
BOARD OF SUPERVISORS, COUNTY OF MONO  
STATE OF CALIFORNIA**

Regular Meetings: The First, Second, and Third Tuesday of each month. Location of meeting is specified just below.  
Teleconference Only - No Physical Location

**Regular Meeting  
July 21, 2020**

9:06 AM Meeting Called to Order by Chair Corless.

*Supervisors Present: Corless, Gardner, Kreitz, Peters, and Stump (all attended via teleconference).*

*Supervisors Absent: None.*

*All votes were conducted by roll call.*

**The Mono County Board of Supervisors stream most of their meetings live on the internet and archives them afterward. To search for a meeting from June 2, 2015 forward, please go to the following link: <http://www.monocounty.ca.gov/meetings>.**

Pledge of Allegiance led by Supervisor Peters

**Supervisor Corless:**

- "Freedom is not a state; it is an act. It is not some enchanted garden perched high on a distant plateau where we can finally sit down and rest. Freedom is the continuous action we all must take, and each generation must do its part to create an even more fair, more just society."--Rep. John Lewis, from his 2017 memoir "Across That Bridge: A Vision for Change and the Future of America"

**Supervisor Peters:**

- Requested urgency item to close a portion of Sinclair St in Bridgeport due to State's recent closure of indoor dining due to COVID-19. Businesses adjacent to the proposed closure area will have to shut down unless they can use a portion of the road for their patrons. Supervisor Peters became aware of the situation after the agenda was posted and the next meeting is not until August 4. If those businesses cannot operate in the interim, they will suffer serious hardship.

Motion for the Board to determine that there is a need to take immediate action with respect to the proposed agenda item, that the need for action

came to the County's attention subsequent to the agenda being posted and therefore, that the Board add the item to the agenda.

*Authority: Govt. Code §54954.2(b)(2).*

**Peters moved; Kreitz seconded**

**Vote: 5 yes, 0 no**

**M20-139**

**1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

**Hilary Hansen Jones**

- Inquired about the Land Management in the North Mono Basin Watershed future agenda item

Moved to item 7A COVID-19 (Coronavirus) Update

**2. RECOGNITIONS – NONE**

**3. COUNTY ADMINISTRATIVE OFFICE**

**Bob Lawton, CAO:**

- Office has been occupied this week with spike in COVID cases
- Continuing budget discussions with department heads
- Planning to have the Land Management in the North Mono Basin Watershed item added to a meeting agenda in September.

**4. DEPARTMENT/COMMISSION REPORTS**

**Robin Roberts, Behavioral Health Director:**

- Contacted Dr. Jei Africa and Dr. Rita Wedding about doing Racial Equity and Implicit Bias trainings.
- Coping in a COVID World: speaker presenting about building resilience, talk about managing stress over a long period of time, ideas around helping people sleep

**Jason Canger, Assistant County Counsel:**

- Walker River litigation update

**Wendy Sugimura, Community Development Director:**

- July 16 Planning Commission meeting update - June Lake Highlands Project

**Kathy Peterson, Social Services Director:**

- Rental Assistance Program - provides \$500 cash rental assistance payments up to four times for people economically impacted by COVID. Countywide payout to date is \$259,293, 528 rental payments to 336 households. Funds still available.

**5. CONSENT AGENDA**

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

**A. Board Minutes - May 21, 2020**

Departments: Clerk of the Board

Approval of the Board Minutes from the Special Meeting on May 21, 2020.

**Action:** Approve the Board Minutes from the Special Meeting on May 21, 2020.

**Kreitz moved; Peters seconded**

**Vote: 5 yes, 0 no**

**M20-140**

**B. Board Minutes - May 26, 2020**

Departments: Clerk of the Board

Approval of the Board minutes of the Special meeting on May 26, 2020.

**Action:** Approve the Board minutes of the Special meeting on May 26, 2020.

**Kreitz moved; Peters seconded**

**Vote: 5 yes, 0 no**

**M20-141**

**C. Board Minutes - June 2, 2020**

Departments: Clerk of the Board

Approval of the Board Minutes from the Regular Meeting on June 2, 2020.

**Action:** Approve the Board Minutes from the Regular Meeting on June 2, 2020.

**Kreitz moved; Peters seconded**

**Vote: 5 yes, 0 no**

**M20-142**

**D. Contract Amendment with North American Mental Health Services for the Provision of Telepsychiatry and Teletherapy Services**

Departments: Behavioral Health

Proposed contract amendment with North American Mental Health Services for the provision of telepsychiatry services for Mono County Behavioral Health and in the Mono County Jail.

**Action:** Approve proposed contract amendment and authorize the CAO to execute said contract amendment on behalf of the County. Provide any desired direction to staff.

**Kreitz moved; Peters seconded**

**Vote: 5 yes, 0 no**

**M20-143**

**E. Maternal, Child, and Adolescent Health (MCAH) Agreement Funding Application FY 2020-21**

Departments: Public Health

Maternal, Child, and Adolescent Health (MCAH) Agreement Funding Application (AFA) for Fiscal Year 2020-21.

**Action:** Approve the Maternal, Child, and Adolescent Health (MCAH) Agreement Funding Application (AFA) for fiscal year 2020-21, and authorize the Chairperson to sign the MCAH AFA Agency Information Form to execute the agreement on behalf of the County. Additionally, provide authorization for the Public Health Director to approve minor amendments and/or revisions that may occur during the contract period provided they are approved by County Counsel and do not materially affect the County's rights. Provide any desired direction to staff.

**Kreitz moved; Peters seconded**

**Vote: 5 yes, 0 no**

**M20-144**

**F. Ordinance Extending Prohibition on Residential and Commercial Evictions Arising from Income Loss or Substantial Medical Expenses Related to the Coronavirus Pandemic Through September 30, 2020**

Departments: County Counsel

Consider proposed ordinance extending the County's temporary prohibition of residential and commercial evictions through September 30, 2020. This request is made pursuant to the Governor's June 30, 2020 Executive Order (N-71-20), which extends authorization for local governments to impose substantive limitations on residential or commercial evictions through September 30, 2020.

**Action:** Adopt proposed ordinance ORD20-07, Amending Sections 7.93.010 & 7.93.030 of the Mono County Code to Extend the Temporary Prohibition of Residential and Commercial Evictions Arising from Income Loss or Substantial Medical Expenses Related to the Coronavirus Pandemic through September 30, 2020.

**Kreitz moved; Peters seconded**

**Vote: 5 yes, 0 no**

**ORD20-07**

**G. Monthly Treasury Transaction Report**

Departments: Finance

Treasury Transaction Report for the month ending 5/31/2020.

**Action:** Approve the Treasury Transaction Report for the month ending 5/31/2020.

**Kreitz moved; Peters seconded**

**Vote: 5 yes, 0 no**

**M20-145**

**H. Reappointment of Michael Vanderhurst to Economic Development, Tourism, and Film Commission**

Departments: Economic Development

Reappointment of Michael Vanderhurst to the Mono County Economic Development, Tourism and Film Commission for 4-year term beginning July 1, 2020 through June 30, 2024.

**Action:** Reappoint Michael Vanderhurst to the Mono County Economic Development, Tourism and Film Commission for 4-year term beginning July 1, 2020 through June 30, 2024.

**Kreitz moved; Peters seconded**

**Vote: 5 yes, 0 no**

**M20-146**

**I. Letter of Support--Great American Outdoors Act**

Departments: Board of Supervisors

A letter from the Mono County Board of Supervisors to Congressman Paul Cook requesting support for the Great American Outdoors Act.

**Action:** Approve letter and authorize Board Chair to sign.

**Kreitz moved; Peters seconded**

**Vote: 5 yes, 0 no**

**M20-147**

**6. CORRESPONDENCE RECEIVED**

Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

*The Board acknowledged receipt of the correspondence.*

Moved to Item 9.

**A. Dam Surveillance Cameras Installation for Eastern Operations Dams - Response to FERC Comments on Authorization for Construction**

A letter from the Federal Energy Regulatory Commission (FERC) to Southern California Edison (SCE) in response to SCE's June 19, 2020 letter providing comment to their submittal.

**7. REGULAR AGENDA - MORNING**

**A. COVID-19 (Coronavirus) Update**

Departments: CAO

(Bob Lawton, CAO) - Update on Countywide response and planning related to the COVID-19 pandemic, including reports from the Emergency Operations Center (EOC), Unified Command (UC), and the various branches of the EOC, including Community Support and Economic Recovery, Joint Information Center (JIC), and Public Health. Specific topics include, but are not limited to: (1) Scaling back EOC activities; and (2) Enforcement

**Action:** None.

**Bob Lawton, CAO:**

- Introduced item
- Spike in cases over the last 5-7 days

**Frank Frievalt, Mammoth Lakes Fire Chief, Dr. Tom Boo, Public Health Officer, Stacey Simon, County Counsel:**

- Reviewed COVID-19 Presentation (Found under “Supporting Documents” on meeting webpage)

*Break: 10:45 AM*

*Reconvened: 10:52 AM*

**Lynda Salcido, Interim Public Health Director:**

- Held a training on contact tracing investigation to bilingual staff with Behavioral Health and Social Services

**Dan Holler, Town Manager, Mammoth Lakes:**

- Testing for restaurant employees starts on Wednesday at the Community Center in Mammoth Lakes
- Hotels in Mammoth Lakes must adhere to a limit of 75% occupancy level average for the week.
- Short term rentals should be maintaining a 24-hour gap between stays

**Stacey Simon, County Counsel:**

- Have met with representatives from the Town for the purpose of putting together a joint presentation for both the Board of Supervisors and Town Council related to enforcement.
- Enforcement Group: Community Development, Public Health, County Counsel, Tax Collectors Office, District Attorney

**Public Comment:**

- Michelle
- Astra Lincoln
- Dirk
- Monica Prella
- Lucas Dunn
- Lisa Oepkes

Moved to Item 3.

## **B. County-Wide Workplace Re-entry Plan**

Departments: Public Works, Behavioral Health, Risk Management

(Joe Blanchard, Facilities Superintendent; Robin Roberts, Behavioral Health Director; Jay Sloane, Risk Manager) - A discussion led by the County Work Re-Entry Committee. This will include but not be limited to: a general overview of County specific plans (Civic Center, Bridgeport, etc.), overview of Policies, Procedures, etc., cleaning schedules, Public Health input.

**Action:** None.

**Jay Sloane, Risk Manager**

- Introduced item

- Risk and County performance

**Joe Blanchard, Facilities Superintendent**

- Sneeze guards, signage, sanitation stations

**Dave Butters, Human Resources Director:**

- Department heads have worked with staff to come up with creative solutions to deliver services while being sensitive to the health and safety of both the employees and public served

**Robin Roberts, Behavioral Health Director**

- Will conduct separate presentations to department heads, supervisors and managers, and all staff to get a read on their wellbeing. Will make determinations about how to address wellness.
- COVID fatigue

**C. Civic Center Update**

Departments: Public Works, IT

(Nate Greenberg, IT Director) - Weekly update on the County's Civic Center project at 1290 Tavern Road, and efforts to transition from other Mammoth locations into the Civic Center as of June 1, 2020.

**Action:** None.

**Nate Greenberg, IT Director**

- Some staff are working in the Civic Center.
- Still setting up some workplaces, offices, conference rooms
- Vacating of Minaret Mall spaces
- Acknowledgements, plaques, grand opening

**D. FY 2020-21 Budget Update**

Departments: CAO, Finance

(Janet Dutcher) - CAO and Finance will update the Board about the FY 2020-21 budget development process.

**Action:** Receive information and provide direction to staff, if desired.

**Janet Dutcher, Finance Director:**

- Wrapping up 1-on-1 meetings with department heads
- Overall goal is to be more precise with the budget, balance the budget within the fiscal resources available, avoid any layoffs or furloughs.

Moved to Urgency Item (11C).

**8. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

- Written comments from Mickey Brown regarding Mammoth Voices LEADERSHIP ACADEMY read by the Clerk

**9. CLOSED SESSION**

*Closed Session: 12:20 PM*

*Reconvened: 1:10 PM*

Nothing to report out of Closed Session.

**A. Closed Session - Public Employment**

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: County Administrative Officer.

**B. Closed Session - Exposure to Litigation**

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code section 54956.9. Number of potential cases: two.

**C. Closed Session - Initiation of Litigation**

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code section 54956.9. Number of potential cases: one.

**THE AFTERNOON SESSION WILL RECONVENE NO EARLIER THAN 1:00 P.M.**

**10. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

None.

**11. REGULAR AGENDA - AFTERNOON**

**A. Public Hearing: Appeal of Planning Commission's approval of Use Permit 20-001/Barter for a short-term rental in Swall Meadows**

Departments: Community Development - Planning

PUBLIC HEARING: 1:00 PM (45 minutes)

(Kelly Karl, Planning Analyst) - Appeal by Amy Motroni & Pete Peterson of the Planning Commission's approval of Use Permit 20-001/Barter for an owner-occupied, short-term rental in Swall Meadows.

**Action:** It is recommended the Board of Supervisors take the following actions: (1) Conduct a public hearing, receive all relevant testimony in consideration of the appeal by Amy Motroni and Pete Peterson; and (2) Either affirm, affirm in part, or reverse the Planning Commission's decision approving Use Permit 20-001/Barter.

**Kelly Karl, Associate Planner:**

- Presented PowerPoint

**Public Hearing opened at 1:37 PM**

**Public Comment:**

- Amy Motroni and Pete Peterson, appellants
- Brandon Barter, applicant
- Karen Allen

- Pam Padgett
- Kim Cook
- Vickie Taton
- Daniel Bacon

**Supervisor Stump:**

- Request amendment of area plan prohibiting all types of Short Term Rentals

**Public Hearing closed at 2:26 PM**

Tentative decision to reverse the Planning Commission's decision approving Use Permit 20-001/Barter. Staff is directed to return to the Board at a subsequent meeting with written findings for the Board's consideration. Direction also given to staff to return to the Board with information regarding eliminating the ability to operate short-term rentals in Swall Meadows.

**Stump moved; Gardner seconded**

**Vote: 4 yes, 1 no**

**M20-148**

*Break: 2:53 PM*

*Reconvened: 3:02 PM*

**B. Systemic Safety Analysis Report Program (SSARP)**

Departments: Public Works - Engineering

(Chad Senior) - Present report identifying road characteristics most commonly associated with vehicle crashes and allow for proactive consideration of safety countermeasures that address those characteristics.

**Action:** Receive presentation for Mono County Systemic Safety Analysis Report Program and provide direction to staff.

**Chad Senior, Associate Engineer:**

- Presented Systemic Safety Analysis Report for Mono County roads

Moved to Item 7B.

**C. Sinclair Street Resolution**

Departments: Board of Supervisors

Urgency item to close Sinclair street (portion) for outdoor dining in response to COVID-19 pandemic.

**Action:** Adopt proposed resolution R20-76 authorizing the temporary closure of Sinclair Street in Bridgeport for purposes of allowing temporary outdoor dining in response to the COVID-19 pandemic.

**Supervisor Peters:**

- Thanked everybody who contributed to making this resolution possible.
- Hopes this provides a safer environment for guests visiting Bridgeport and recreating in Mono County.

**Peters moved; Gardner seconded**

**Vote: 5 yes, 0 no  
R20-76**

## **12. BOARD MEMBER REPORTS**

### **Supervisor Corless:**

- 7/15: Rural County Representatives of California Executive Committee Meeting: updates on federal/state budget/funding status, relevant legislation, economic development projects
- Yosemite Gateway Area Coordination Team
- 7/20: Regional Fire and Forest Capacity Program meeting (group funding by Sierra Nevada Conservancy looking to build project capacity in the Eastern Sierra)
- Yosemite Area Regional Transportation System JPA board meeting: discussion COVID-19 impacts to service hours (drastically reduced ridership/fare box revenue) and need to look at long-term impacts of crisis on YARTS budget

### **Supervisor Gardner:**

- On Wednesday July 15, Thursday July 16, and Yesterday, July 20, I participated in three calls as part of the NACO Annual Business Conference, which was scheduled for Orlando this year but was cancelled. These meetings included the election of officers for next year, the approval of existing and a few new policy resolutions, and other NACO news.
- Last Wednesday I also participated in a meeting of the June Lake Chamber of Commerce. Topics discussed included increased business and visitation in June Lake, the status of COVID-19 compliance and PPE, and future Chamber programs and activities.
- Yesterday I participated with Chair Corless in the first meeting of the Regional Forest and Fire Capacity Program for the Eastside Region. This is a state funded effort that will provide funds to support various fire prevention, fuel reduction, and related activities through fire safe councils and other organizations in the Eastern Sierra. There was good representation from many agencies across the entire region and discussion about using a regional approach to ensure the most effective and efficient use of available funds. This group will be meeting regularly in the future and could be an excellent opportunity to make some progress in increasing our overall County fire awareness and preparation for wildfires.
- Yesterday I also participated with Chair Corless in a meeting of the YARTS Board of Directors. We approved two resolutions related to obtaining funding and approved adjusting the YARTS contract with VIA, their bus contractor, based on the impact of the COVID-19 crisis.

### **Supervisor Kreitz:**

- None

### **Supervisor Peters:**

- None

### **Supervisor Stump:**

- None

**ADJOURNED AT 4:35 PM**

**ATTEST**

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**STACY CORLESS  
CHAIR OF THE BOARD**

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**QUEENIE BARNARD  
SENIOR DEPUTY CLERK OF THE BOARD**