



# AGENDA

## BOARD OF SUPERVISORS, COUNTY OF MONO STATE OF CALIFORNIA

Regular Meetings: The First, Second, and Third Tuesday of each month. Location of meeting is specified just below.

MEETING LOCATION Board Chambers, 2nd Fl., County Courthouse, 278 Main St., Bridgeport, CA 93517

### Regular Meeting August 7, 2018

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#### TELECONFERENCE LOCATIONS:

Town / County Conference Room, Minaret Village Mall, 437 Old Mammoth Road, Suite 220, Mammoth Lakes, California, 93546 (above Giovanni's restaurant, in the Mono County Community Development office).

Board Members may participate from a teleconference location. Note: Members of the public may attend the open-session portion of the meeting from a teleconference location, and may address the board during any one of the opportunities provided on the agenda under Opportunity for the Public to Address the Board.

**NOTE:** In compliance with the Americans with Disabilities Act if you need special assistance to participate in this meeting, please contact Shannon Kendall, Clerk of the Board, at (760) 932-5533. Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting (See 42 USCS 12132, 28CFR 35.130).

Full agenda packets are available for the public to review in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517). Any writing distributed less than 72 hours prior to the meeting will be available for public inspection in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517). **ON THE WEB:** You can view the upcoming agenda at <http://monocounty.ca.gov>. If you would like to receive an automatic copy of this agenda by email, please subscribe to the Board of Supervisors Agendas on our website at <http://monocounty.ca.gov/bos>.

***UNLESS OTHERWISE SPECIFIED BY TIME, ITEMS SCHEDULED FOR EITHER THE MORNING OR AFTERNOON SESSIONS WILL BE HEARD ACCORDING TO AVAILABLE TIME AND PRESENCE OF INTERESTED PERSONS. PUBLIC MAY COMMENT ON AGENDA ITEMS AT THE TIME THE ITEM IS HEARD.***

9:00 AM Call meeting to Order

Pledge of Allegiance

#### 1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.)

2. **RECOGNITIONS - NONE**

3. **COUNTY ADMINISTRATIVE OFFICE**

CAO Report regarding Board Assignments  
Receive brief oral report by County Administrative Officer (CAO) regarding work activities.

4. **DEPARTMENT/COMMISSION REPORTS**

5. **CONSENT AGENDA**

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

**A. Board Minutes**

Departments: Clerk of the Board

Approval of the minutes from the regular Board meeting on July 3, 2018.

**Recommended Action:** Approve the minutes from the regular Board meeting on July 3, 2018.

**Fiscal Impact:** None.

**B. Board Minutes**

Departments: Clerk of the Board

Approval of the minutes from the regular Board meeting on July 10, 2018.

**Recommended Action:** Approve the minutes from the regular Board meeting on July 10, 2018.

**Fiscal Impact:** None.

**C. Board Minutes**

Departments: Clerk of the Board

Approval of the minutes from the regular Board meeting on July 17, 2018.

**Recommended Action:** Approve the minutes from the regular Board meeting on July 17, 2018.

**Fiscal Impact:** None.

**D. Quarterly Investment Report**

Departments: Finance

Investment Report for the Quarter ending 6/30/2018.

**Recommended Action:** Approve the Investment Report for the Quarter ending 6/30/2018.

**Fiscal Impact:** None.

**E. Monthly Treasury Transaction Report**

Departments: Finance

Treasury Transaction Report for the month ending 6/30/2018

**Recommended Action:** Approve the Treasury Transaction Report for the month ending 6/30/2018

**Fiscal Impact:** None

**F. 2018 WIC Contract Amendment #15-10093 A03**

Departments: Public Health

Proposed Standard Agreement Amendment with California Department of Public Health (CDPH) Women, Infants, and Children (WIC) Program pertaining to Contract #15-10093 A03.

**Recommended Action:** Approve County entry into proposed contract amendment and authorize Board Chairman to execute said contract on behalf of the County by signing the following: 2 copies of Standard Agreement Amendment (STD 213A); 1 copy of California Civil Rights Laws Attachment (DGS OLS 04).

**Fiscal Impact:** This item has no fiscal impact to the General Fund. Mono County WIC Program has a budget of \$277,451 for Year 3 (October 1st, 2017 to September 30th , 2018) of the 4-year contract. This item does not change the amount budgeted; only the line item (object) amounts change.

**G. Agreement for Legal Services for Mono County Childcare Council**

Departments: County Counsel

Proposed contract with Mono County Childcare Council pertaining to the provision of legal services by the Office of the County Counsel.

**Recommended Action:** Approve County entry into proposed contract and authorize Chair to execute said contract on behalf of the County.

**Fiscal Impact:** Dependent upon amount of work required by Child Care Council. Reimbursement for services would be at actual cost.

**H. Amendment and Extension of Contract with Willdan Engineering-Interim Director of Public Works**

Departments: CAO

Proposed contract with Willdan Engineering pertaining to Interim Director of Public Works services.

**Recommended Action:** Approve entry and authorize CAO to extend contract with Doug Wilson of Willdan Consulting, for the provision of Interim Director of Public Works Services.

**Fiscal Impact:** Contract limit increases from \$73,000 to \$173,000. This contract limit, in its entirety, will be offset by salary savings related to the vacancy of the Director position.

**I. Approval of Two New Positions in the Behavioral Health Department**

Departments: Behavioral Health

Proposed resolution amending the County List of Allocated Positions to include 2 new positions in the Behavioral Health Department.

**Recommended Action:** Consider and potentially adopt Resolution No. 18-\_\_\_\_ , A Resolution of the Mono County Board of Supervisors authorizing the County Administrative Officer to amend the County of Mono List of Allocated Positions to add one (1) .60 Case Manager I Position, and one (1) Office Assistant I/II Position, in the Behavioral Health Department.

**Fiscal Impact:** The positions are included within the approved FY 18/19 budget. Case Manager I at 24 hours per week (.60): \$29,772 salary; \$11,000 benefits; Total \$40,772. Office Assistant I/II: \$26,460 to \$30,684 salary; \$11,000 benefits; Bilingual pay \$3,000 Total \$40,460 to \$44,684.

**J. Consolidation of Elections - Antelope Valley Fire Protection District**

Departments: Elections

The Antelope Valley Fire Protection District has requested that its Special Election on the imposition of a special tax on each parcel of land within the boundaries of the District to pay for fire protection services be consolidated with the 2018 Statewide General Election on November 6, 2018, and that the Mono County Elections Division conduct the election and canvass the returns.

**Recommended Action:** Consider and potentially adopt Resolution R18-\_\_\_\_, Approving the Antelope Valley Fire Protection District's Request to Consolidate its Special Election with the November 6, 2018 Statewide General Election.

**Fiscal Impact:** Minor costs associated with adding an extra item(s) to the already scheduled ballot. These costs will not be known until after the election. In accordance with Elections Code Section 10002, the Antelope Valley Fire Protection District shall reimburse the County for these additional costs.

**K. New Hire for Public Safety Officer I at C Step**

Departments: Sheriff

On July 2, 2018, a new employee was hired as a PSO I. This employee has three years of experience as a Police Officer in the state of Nevada and possesses a Nevada Basic POST Certificate. The combination of law enforcement experience and training make this employee overqualified for the entry level, and therefore we are requesting a starting salary at Step C.

**Recommended Action:** Approve moving New Public Safety Officer from Step A to Step C.

**Fiscal Impact:** This is an allocated and budgeted position in the Fiscal Year 18-19 General Fund. The difference in annual salary between the A step and the C step is \$4,560.

**L. Appointment of Supervisor Halferty to Eastern Sierra Transit Authority Board**

Departments: Clerk of the Board

Appointment of Supervisor Halferty to the Eastern Sierra Transit Authority Board of Directors, to replace Kirk Stapp.

**Recommended Action:** Appoint Supervisor Halferty to the Eastern Sierra Transit Authority Board of Directors.

**Fiscal Impact:** None.

**M. Sierra Center Mall Estoppel Certificate**

Departments: CAO, County Counsel

Tenant estoppel certificate for Sierra Center Mall.

**Recommended Action:** Authorize Board Chair to sign estoppel certificate.

**Fiscal Impact:** This item has no fiscal impact.

**N. Reclassification of Vacant Administrative Services Specialist to Fiscal and Administrative Services Officer**

Departments: Public Works

Proposed resolution authorizing the County Administrative Officer to amend the County of Mono list of allocated positions to add one fiscal and administrative services officer and delete one Administrative Services Specialist in the Department of Public Works.

**Recommended Action:** Adopt proposed resolution R18-\_\_\_, Authorizing the County Administrative Officer to amend the County of Mono list of allocated positions to add one fiscal and administrative services officer and delete one

Administrative Services Specialist in the Department of Public Works.

**Fiscal Impact:** The changing of the allocation list has no direct fiscal impact, as the position is not funded at this time. Associated fiscal impact will be identified during the Phase II Budget process.

**6. CORRESPONDENCE RECEIVED**

All items listed are located in the Office of the Clerk of the Board, and are available for review. Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

**A. California Secretary of State Thank You Letter**

Departments: Elections

A letter from the California Secretary of State thanking Shannon Kendall, Mono County Registrar of Voters, for a successful June Primary Election and participating in the Election Observation Program.

**B. Agricultural Commissioner's Office Department Update August 2018**

Departments: Clerk of the Board

August 2018 department update from the Counties of Inyo and Mono Agricultural Commissioner's Office.

**7. REGULAR AGENDA - MORNING**

**A. Employment Agreement for Community Development Director**

Departments: Human Resources

5 minutes

(Dave Butters) - Proposed resolution approving a contract with Wendy Sugimura as Community Development Director, and prescribing the compensation, appointment and conditions of said employment.

**Recommended Action:** Announce Fiscal Impact. Approve Resolution #R18-\_\_\_\_, Approving a contract with Wendy Sugimura as Community Development Director, and prescribing the compensation, appointment and conditions of said employment. Authorize the Board Chair to execute said contract on behalf of the County.

**Fiscal Impact:** The cost for this position for the remainder of FY 2018-2019 (August 6, 2018 through June 30, 2019) is approximately \$184,672 of which \$109,000 is salary, and \$75,672 is the cost of the benefits and was included in the approved budget.

**B. Resolution for Sale of 71 Davison, Mammoth Lakes, CA**

Departments: Behavioral Health

20 minutes

Proposed resolution declaring the County's intention to sell property located at 71 Davison Street in Mammoth Lakes, California.

**Recommended Action:** Adopt proposed resolution R18-\_\_\_\_, Declaring its intention to sell certain county-owned surplus real property (APN 031-070-011) and specifying the terms and conditions of the sale.

**Fiscal Impact:** There is no fiscal impact to the Mono County General Fund nor to the Behavioral Health Department at this time. There is the potential for revenue to each should the property sell. The minimum bid amount is \$300,000. Records indicate the property was acquired in 1997 for \$220,000 with Behavioral Health providing \$191,400 (87%) of the funding and the County's General Fund providing \$28,600 (13%).

**C. Los Angeles Department of Water and Power Removal of Water from Little Round and Long Valleys**

Departments: Various

2 hours (30 minute presentation, 1.5 hour discussion)

(Staff ) -

**Item 1:** Staff presentation on the County's attempts to work collaboratively with the Los Angeles Department of Water and Power (LADWP) to address negative impacts to environmental, aesthetic, recreational, agricultural, economic and other resources in Mono County resulting from LADWP's reduction in water to approximately 6,400 acres of wetland and meadow habitat in Long Valley and Little Round Valley this summer. Proposed letters to LADWP Board of Commissioners President Mel Levine and Los Angeles Mayor Eric Garcetti regarding same.

**Item 2:** Staff presentation and public comment on current conditions in the Long Valley and Little Round Valley areas, discussion of next steps and direction to staff.

**Recommended Action:**

**Item 1:**

**1A.** Approve proposed letter to LADWP Commission President Mel Levine correcting inaccurate information contained in various communications regarding this issue; provide any desired direction to staff.

**1B.** Approve proposed letter to Los Angeles Mayor Eric Garcetti thanking him for his attempts to encourage a negotiated solution with LADWP but informing him that the negotiations between the County and LADWP have ended without Mono County's concerns having been addressed; provide any desired direction to staff.

**Item 2:**

**2A.** Continue outreach to elected officials, agencies and others to further a political/collaborative solution;

**2B.** Continue participation with interested parties including environmental organizations, recreational groups, wildlife agencies, state and federal representatives, ranchers and others to coordinate efforts in response to LADWP's actions;

**2C.** Pursue state and/or federal legislation restraining LADWP's actions in Mono County to protect the natural environment and related Eastern Sierra values;

**2D.** Pursue the development of a long-term water management plan for Long Valley and Little Round Valley which is based on sound science and protects environmental and other Eastern Sierra values; and/or

**2E.** File litigation against LADWP to restrain LADWP's actions this year and prevent further harm.

**Fiscal Impact:** Depends on direction given.

**8. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.)

**9. CLOSED SESSION**

**A. Closed Session--Human Resources**

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Stacey Simon, Leslie Chapman, Dave Butters, Janet Dutcher, and Anne Larsen. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39--majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO), and Mono County Sheriff Department's Management Association (SO Mgmt). Unrepresented employees: All.

**B. Closed Session -- Anticipated Litigation**

CONFERENCE WITH LEGAL COUNSEL -- ANTICIPATED LITIGATION. Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code section 54956.9. Number of potential cases: one.

**C. Closed Session -- Workers' Compensation**

CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION. Subdivision (a) of Government Code section 54956.9. Name of case: Workers' compensation claim of Arturo Torres.

**THE AFTERNOON SESSION WILL RECONVENE NO EARLIER THAN 1:00 P.M.**

**10. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.)



11. **REGULAR AGENDA - AFTERNOON**

**A. Budget Allocation Transfer**

Departments: Sheriff  
20 minutes

(Ingrid Braun) - Request a budget allocation transfer of \$178,000 from the Jail Budget and appropriate \$172,000 from General Fund carryover to fund the Sheriff's Office anticipated excess appropriations of \$350,000 for Fiscal Year 2017-2018.

**Recommended Action:** Approve transfer of \$178,000 in appropriations from the Jail Budget and \$172,000 from General Fund carryover to the Sheriff's Office budget for fiscal year 2017-2018 (requires 4/5ths vote of approval).

**Fiscal Impact:** This request, after the transfer of funds from the Jail Budget, will reduce overall General Fund carryover balance by \$172,000.

**B. Approve Contract with Price, Paige & Company for Audit Services**

Departments: Finance  
10 minutes (5 minutes presentation, minutes discussion)

(Janet Dutcher) - Proposed contract with Price Paige & Company pertaining to audit services from August 1, 2018 to March 31, 2023, for a total amount not to exceed \$403,015.

**Recommended Action:** Approve County entry into proposed contract and authorize Board Chair to execute said contract on behalf of the County. Provide any desired direction to staff.

**Fiscal Impact:** Annual cost of this proposed contract ranges between \$78,700 to \$83,493 over a five year period, an increase of \$6,700 for the first year over costs incurred for similar audit services in FY 2017-2018. The first year cost is included in the FY 2018-2019 adopted budget. A portion of contract costs are reimbursable from state and federal grant programs under the County's indirect cost plan.

**C. Approval of Contract with Roebbelen Construction for the Design-Build Construction of a Civic Center on the McFlex Property**

Departments: CAO  
30 minutes

(Tony Dublino) - Proposed contract with Roebbelen Contracting, pertaining to the Design-Build of a Mono County Civic Center building in Mammoth Lakes.

**Recommended Action:** Approve County entry into proposed contract and authorize Chair to execute said contract on behalf of the County. Provide any desired direction to staff.

**Fiscal Impact:** The total contract limit is \$20,500,000. Funds are to be issued through Certificates of Participation. Debt service and operating costs are projected to be largely offset by existing lease and operating costs.

**D. Resolution Declaring County's Intent to Reimburse Itself for Capital Costs**

Departments: Finance, CAO, County Counsel

10 minutes (5 minute presentation; 5 minutes discussion)

(Janet Dutcher) - Proposed resolution of the Board of Supervisors of Mono County Declaring Its Official Intent to Reimburse Itself for Certain Capital Costs from the Proceeds of Long-Term Debt.

**Recommended Action:** Adopt proposed resolution #R18-\_\_\_, Declaring Its Official Intent to Reimburse Itself for Certain Capital Costs from the Proceeds of Long-Term Debt. Provide any desired direction to staff.

**Fiscal Impact:** Allows for reimbursement to the County of any capital project costs associated with building the new South County facility prior to the issuance of the related tax-exempt debt financing. All costs incurred up to sixty days before adoption of this resolution are eligible for reimbursement.

**12. BOARD MEMBER REPORTS**

The Board may, if time permits, take Board Reports at any time during the meeting and not at a specific time.

**ADJOURN**