



AGENDA

BOARD OF SUPERVISORS, COUNTY OF MONO STATE OF CALIFORNIA

Regular Meetings: The First, Second, and Third Tuesday of each month. Location of meeting is specified just below.

MEETING LOCATION Board Chambers, 2nd Fl., County Courthouse, 278 Main St., Bridgeport, CA 93517

Regular Meeting September 13, 2016

TELECONFERENCE LOCATIONS: 1) First and Second Meetings of Each Month: Mammoth Lakes CAO Conference Room, 3rd Floor Sierra Center Mall, 452 Old Mammoth Road, Mammoth Lakes, California, 93546; 2) Third Meeting of Each Month: Mono County Courthouse, 278 Main, 2nd Floor Board Chambers, Bridgeport, CA 93517. Board Members may participate from a teleconference location. Note: Members of the public may attend the open-session portion of the meeting from a teleconference location, and may address the board during any one of the opportunities provided on the agenda under Opportunity for the Public to Address the Board.

NOTE: In compliance with the Americans with Disabilities Act if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (760) 932-5534. Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting (See 42 USCS 12132, 28CFR 35.130).

Full agenda packets are available for the public to review in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517), and in the County Offices located in Minaret Mall, 2nd Floor (437 Old Mammoth Road, Mammoth Lakes CA 93546). Any writing distributed less than 72 hours prior to the meeting will be available for public inspection in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517). **ON THE WEB:** You can view the upcoming agenda at www.monocounty.ca.gov. If you would like to receive an automatic copy of this agenda by email, please send your request to Bob Musil, Clerk of the Board: bmusil@mono.ca.gov.

UNLESS OTHERWISE SPECIFIED BY TIME, ITEMS SCHEDULED FOR EITHER THE MORNING OR AFTERNOON SESSIONS WILL BE HEARD ACCORDING TO AVAILABLE TIME AND PRESENCE OF INTERESTED PERSONS. PUBLIC MAY COMMENT ON AGENDA ITEMS AT THE TIME THE ITEM IS HEARD.

9:00 AM Call meeting to Order

Pledge of Allegiance

1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

on items of public interest that are within the subject matter jurisdiction of the Board.
(Speakers may be limited in speaking time dependent upon the press of business)

and number of persons wishing to address the Board.)

2. APPROVAL OF MINUTES

A. Board Minutes

Departments: Clerk of the Board

Approve minutes of the Regular Meeting held on August 9, 2016.

B. Board Minutes

Departments: Clerk of the Board

Approve minutes of the Special Meeting held on August 11, 2016.

C. Board Minutes

Departments: Clerk of the Board

Approve minutes of the Regular Meeting held on August 16, 2016.

D. Board Minutes

Departments: Clerk of the Board

Approve minutes of the Special Meeting held on August 23, 2016.

3. RECOGNITIONS - NONE

4. BOARD MEMBER REPORTS

The Board may, if time permits, take Board Reports at any time during the meeting and not at a specific time.

5. COUNTY ADMINISTRATIVE OFFICE

CAO Report regarding Board Assignments

Receive brief oral report by County Administrative Officer (CAO) regarding work activities.

6. DEPARTMENT/COMMISSION REPORTS

7. CONSENT AGENDA

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

A. Modification of Public Works Department Allocation List

Departments: Human Resources

Proposed resolution is to eliminate the Assistant Public Works Director position from the Allocation List and replace with County Engineer position.

Recommended Action: Adopt proposed resolution #R16-___, a Resolution of the Mono County Board of Supervisors authorizing the County Administrative Officer to amend the County of Mono list of allocated positions to reflect the addition of a County Engineer in the Public Works Department, and the removal of the Assistant Public Works Director from the Public Works Department. Provide any desired direction to staff.

Fiscal Impact: None.

B. Employment Contract - Garrett Higerd

Departments: Human Resources

Proposed resolution approving an employment contract with Garrett Higerd as County Engineer, and prescribing the compensation, appointment and conditions of said employment.

Recommended Action: Adopt proposed resolution #R16-___, a Resolution of the Mono County Board of Supervisors approving an employment agreement with Garrett Higerd and prescribing the compensation, appointment, and conditions of said employment.

Fiscal Impact: The cost for this position for the remainder of FY 2016-2017 (August 15 to June 30th) is approximately \$178,236 of which \$109,475 is salary; \$26,121 is the employer portion of PERS, and \$42,640 is the cost of the benefits and is included in the approved budget.

C. Employment Agreement for Stacey Simon as County Counsel

Departments: Human Resources and County Council

Proposed resolution approving a contract with Stacey Simon as County Counsel, and prescribing the compensation, appointment and conditions of said employment.

Recommended Action: Approve Resolution #R_____, approving a contract with Stacey Simon as County Counsel, and prescribing the compensation, appointment and conditions of said employment. Authorize the Board Chair to execute said contract on behalf of the County.

Fiscal Impact: No fiscal impact. Stacey Simon has been Acting County Counsel since January 1, 2016.

D. Employment Agreement with Christian Milovich

Departments: County Counsel and Human Resources

Proposed resolution approving a contract with Christian Milovich as Assistant County Counsel and prescribing the compensation, appointment and conditions of said employment.

Recommended Action: Approve Resolution #R16-_____, approving a contract

with Christian Milovich as Assistant County Counsel and prescribing the compensation, appointment and conditions of said employment. Authorize the Board Chair to execute said contract on behalf of the County.

Fiscal Impact: The additional cost of this position, compared to Ms. Milovich's current position, for the remainder of FY 16/17 is \$16,275, of which \$11,462 is salary, \$2,735 is the employer portion of PERS and \$2,078 is the cost of the benefits and is included in the budget. The annual cost of this position is \$185,268, of which \$122,952 is salary, \$29,336 is the employer portion of PERS and \$32,980 is the cost of benefits.

E. 2016-17 Tax Rates

Departments: Finance

Establish the 2016-17 Tax Rates on the Secured Roll.

Recommended Action: Approve and authorize the Chairman's signature on proposed Resolution No. R16-_____ establishing the 2016-17 tax rates on the secured roll.

Fiscal Impact: None. Allows for the collection of voter approved debt.

F. 2016-17 Appropriations Limit

Departments: Finance

Establish the 2016-17 Appropriations Limit.

Recommended Action: Approve and authorize the Chairman's signature on proposed Resolution #R16-___ establishing the 2016-17 Appropriations Limit and making other necessary determinations for the County and for those special districts governed by the Board of Supervisors that are required to establish appropriation limits.

Fiscal Impact: None

G. Treasury Transaction Report

Departments: Finance

Treasury Transaction Report for the month ending 7/31/2016.

Recommended Action: Approve the Treasury Transaction Report for the month ending 7/31/2016.

Fiscal Impact: None.

H. Out Of State Travel - Behavioral Health

Departments: Behavioral Health

Mono County Behavioral Health has a variety of mandates required through Health Care Reform; one is to continue to increase the capacity of our Electronic Health Record system (EHR). Ms. Martin is the lead in this project for Mono County Behavioral Health. By attending this conference, Ms. Martin will become proficient in the new system and be able to train MCBH staff as needed; this will reduce the cost of using Echo Group trainers and support for implementation and use of the new system.

Recommended Action: Approve out of state travel for Mono County Behavioral Health employee, Shirley Martin, to attend the Echo Group, Peer to Peer v. 14 Conference, in Portsmouth, New Hampshire – October 16 – 19, 2016. There will be travel days on each side of the conference.

Fiscal Impact: There is no fiscal impact to the Mono County General Fund. Registration \$437.50; Hotel \$618.00; Airfare (at current rate) \$500.00; Per Diem dinners @ 4 = \$100.00; rental car and parking fees \$300.00. Total \$1,955.50. MCBH has budgeted this in its travel expenses funding.

I. Reappointment of Stacey Adler, PhD, to Mono First 5 Commission

Departments: Clerk of the Board

The First 5 Mono County Executive Director requests the Mono County Board of Supervisors reappoint Stacey Adler, PhD, to serve a subsequent three-year term on the First 5 Commission, expiring July 31, 2019. This item is sponsored by Chairman Fred Stump.

Recommended Action: Reappoint Stacey Adler, PhD, to serve a subsequent three-year term on the First 5 Commission, expiring July 31, 2019.

Fiscal Impact: None.

J. AIDS Drug Assistance Program (ADAP) Enrollment Site Contract #16-10377 for July 1, 2016-June 30, 2019

Departments: Health Department

Proposed contract with California Department of Public Health, Center for Infectious Diseases, Office of AIDS (OA) pertaining to the AIDS Drug Assistance Program (ADAP) Enrollment Site Contract #16-10377.

Recommended Action: Approve County entry into the AIDS Drug Assistance Program (ADAP) Enrollment Site Contract #16-10377 and authorize the Director of Public Health's signature to execute said contract on behalf of the County including minor amendments that may occur in the 3-year contract period of July 1, 2016-June 30, 2019 with approval as to form by County Counsel.

Fiscal Impact: There is zero fiscal impact to the County.

K. Ordinance Authorizing the Use of Certain Unpaved County Roads for the 2016 Sierra Safari Off-Highway Vehicle Event

Departments: CAO, Public Works

Proposed ordinance designating certain unpaved county roads throughout the unincorporated area of Mono County as roughly graded roads within the meaning of Vehicle Code section 38001 for the purpose of facilitating the short-term use of those roads for the 2016 Sierra Safari Off-Highway Vehicle Tour.

Recommended Action: Adopt proposed ordinance.

Fiscal Impact: Public Works staff time to set up "Special Event" signs.

8. CORRESPONDENCE RECEIVED

All items listed are located in the Office of the Clerk of the Board, and are available for review. Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

A. News Release from US Fish & Wildlife re: Three Sierra Amphibians

Departments: Clerk of the Board

News release dated August 25, 2016 from the US Fish and Wildlife Service regarding the Critical Habitat Designated for Three Sierra Amphibians in Mono County.

9. REGULAR AGENDA - MORNING

A. IFTM Top Resa Travel Tradeshow, Sept. 20-23, 2016

Departments: Economic Development

10 minutes (5 minute presentation; 5 minute discussion)

(Alicia Vennos) - Presentation by Alicia Vennos regarding representing the High Sierra Visitors Council at the IFTM Top Resa travel trade show in France, Sept. 20-23, 2016.

Recommended Action: Approve out-of-state travel request for Alicia Vennos to represent Mono County and the High Sierra Visitors Council at IFTM Top Resa travel trade show in France, Sept. 20-23, 2016. Provide any desired direction to staff.

Fiscal Impact: \$1,500 (Budgeted)

B. Out of State Travel Authorization for Kirk Hartstrom

Departments: Information Technology

5 minutes

(Nate Greenberg) - Kirk Hartstrom was selected to participate in a security mentorship program through the Multi-State Information Security & Analysis Center

(MS-ISAC). The kickoff for the mentorship program begins at MS-ISAC's Annual Meeting in San Antonio, TX from October 31 – November 2, 2016.

Recommended Action: Authorize Kirk Hartstrom to travel to San Antonio, TX for the Multi-State Information Sharing & Analysis Center Annual Meeting as part of the Security Mentorship program.

Fiscal Impact: MS-ISAC is paying for travel to and from San Antonio, and accommodations. Mono County will cover travel costs to the local airport and standard per diem rate (\$292.08 total).

C. South County Facility Analysis

Departments: Public Works, Finance, Administration

40 minutes (20 minute presentation; 20 minute discussion)

(Todd Lankenau) - South County Facility Analysis presentation by Todd Lankenau, Managing Partner, Collaborative Design Studios. The presentation will cover the results of Collaborative Design Studio's analysis of the long-term space needs, options, and costs for Mono County facilities in the south County.

Recommended Action: None (informational only). Provide any desired direction to staff.

Fiscal Impact: None.

D. Request for Letter of Interest re: Sierra Center Mall

Departments: Clerk of the Board

30 minutes (15 minute presentation; 15 minute discussion)

(Paul Rudder) - The Sierra Center will request that the Board consider and execute a letter of interest with respect to the redesign and reconstruction of, and addition to, County office space at the Sierra Center, together with a new lease for an extended period of time.

Recommended Action: Receive presentation by Sierra Center Mall, consider executing a letter of interest.

10. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.)

11. CLOSED SESSION

A. Closed Session--Human Resources

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Stacey Simon, Leslie Chapman,

and Dave Butters. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39--majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO), and Mono County Sheriff Department's Management Association (SO Mgmt). Unrepresented employees: All.

THE AFTERNOON SESSION WILL RECONVENE AFTER CLOSED SESSION IF NECESSARY

12. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.)

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