



AGENDA

BOARD OF SUPERVISORS, COUNTY OF MONO STATE OF CALIFORNIA

Regular Meetings: The First, Second, and Third Tuesday of each month. Location of meeting is specified just below.

MEETING LOCATION Mammoth Lakes BOS Meeting Room, 3rd Fl. Sierra Center Mall, Suite 307, 452 Old Mammoth Rd., Mammoth Lakes, CA 93546

Regular Meeting December 15, 2015

TELECONFERENCE LOCATIONS: 1) First and Second Meetings of Each Month: Mammoth Lakes CAO Conference Room, 3rd Floor Sierra Center Mall, 452 Old Mammoth Road, Mammoth Lakes, California, 93546; 2) Third Meeting of Each Month: Mono County Courthouse, 278 Main, 2nd Floor Board Chambers, Bridgeport, CA 93517. Board Members may participate from a teleconference location. Note: Members of the public may attend the open-session portion of the meeting from a teleconference location, and may address the board during any one of the opportunities provided on the agenda under Opportunity for the Public to Address the Board.

NOTE: In compliance with the Americans with Disabilities Act if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (760) 932-5534. Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting (See 42 USCS 12132, 28CFR 35.130).

Full agenda packets are available for the public to review in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517), and in the County Offices located in Minaret Mall, 2nd Floor (437 Old Mammoth Road, Mammoth Lakes CA 93546). Any writing distributed less than 72 hours prior to the meeting will be available for public inspection in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517). **ON THE WEB:** You can view the upcoming agenda at www.monocounty.ca.gov. If you would like to receive an automatic copy of this agenda by email, please send your request to Bob Musil, Clerk of the Board: bmusil@mono.ca.gov.

UNLESS OTHERWISE SPECIFIED BY TIME, ITEMS SCHEDULED FOR EITHER THE MORNING OR AFTERNOON SESSIONS WILL BE HEARD ACCORDING TO AVAILABLE TIME AND PRESENCE OF INTERESTED PERSONS. PUBLIC MAY COMMENT ON AGENDA ITEMS AT THE TIME THE ITEM IS HEARD.

9:00 AM Call meeting to Order

Pledge of Allegiance

1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

on items of public interest that are within the subject matter jurisdiction of the Board.

(Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.)

2. APPROVAL OF MINUTES - NONE

3. RECOGNITIONS

A. Resolution – Phil Touchstone Retirement

Departments: Public Works

10 minutes (5 minute presentation; 5 minute discussion)

(Garrett Higerd; Board of Supervisors) - Presentation of Recognition/Appreciation for Phil Touchstone, retiring December 30, 2015.

Recommended Action: Approve Resolution of Recognition for Phil Touchstone.

Fiscal Impact: None.

B. Resolution - Cathy Touchstone Retirement

Departments: Social Services

10 minutes (5 minute presentation; 5 minute discussion)

(Kathy Peterson; Board of Supervisors) - Presentation of Recognition/Appreciation for Cathy Touchstone, retiring December 30, 2015.

Recommended Action: Approve Resolution of Recognition for Cathy Touchstone.

Fiscal Impact: None.

C. Resolution - Roberta Reed Retirement

Departments: Finance

10 minutes (5 minute presentation; 5 minute discussion)

(Leslie Chapman; Board of Supervisors) - Presentation of Recognition/Appreciation for Roberta Reed, retiring December 30, 2015.

Recommended Action: Approve Resolution of Recognition for Roberta Reed.

Fiscal Impact: None.

D. Resolution - John-Carl Vallejo

Departments: CAO

10 minutes (5 minute presentation; 5 minute discussion)

(Leslie Chapman; Board of Supervisors) - Presentation of Recognition/Appreciation for John-Carl Vallejo.

Recommended Action: Approve Resolution of Recognition for John-Carl Vallejo.

Fiscal Impact: None.

E. Resolution - Marshall Rudolph

10 minutes (5 minute presentation; 5 minute discussion)

(Leslie Chapman; Board of Supervisors) - Presentation of Recognition/Appreciation for Marshall Rudolph.

Recommended Action: Approve Resolution of Recognition for Marshall Rudolph.

Fiscal Impact: None.

4. BOARD MEMBER REPORTS

The Board may, if time permits, take Board Reports at any time during the meeting and not at a specific time.

5. COUNTY ADMINISTRATIVE OFFICE

CAO Report regarding Board Assignments
Receive brief oral report by County Administrative Officer (CAO) regarding work activities.

6. DEPARTMENT/COMMISSION REPORTS

7. CONSENT AGENDA

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

A. Hiring Freeze Variance - Admin Services Specialist

Departments: Sheriff

Effective November 20, 2015, our Administrative Services Specialist resigned to accept a position in another state. This position also has an ancillary function of Public Information Officer. This position is an essential function of the daily operations of the Sheriff's Office, and we do not have any other administrative personnel who can assume the responsibilities of this position.

Recommended Action: Approve a variance of the hiring freeze to allow the Mono County Sheriff's Office to recruit and hire one Administrative Services Specialist.

Fiscal Impact: The Sheriff's Office does not anticipate this position being filled prior to January 1, 2016. The maximum impact to the general fund would be \$50,210 (six months \$27,210 in salary and \$23,000 in benefits). This is an allocated position for which there is sufficient appropriation in the 2015/16 Budget.

B. Hiring Freeze Variance - PSO

Departments: Sheriff

Effective October 20, 2015, a Public Safety Officer resigned to accept a position with the California Highway Patrol. Our Public Safety Officers serve both as Dispatchers and Jailers and are essential to maintaining the safe and secure operation of the Mono County Jail and providing emergency dispatch services to Mono County.

Recommended Action: Approve a variance of the hiring freeze to allow the Mono County Sheriff's Office to recruit and hire one Public Safety Officer.

Fiscal Impact: The Sheriff's Office does not anticipate this position being filled prior to January 1, 2016. The maximum impact to the general fund would be \$40,810 (six months \$20,670 in salary and \$20,140 in benefits). This is an allocated position for which there is sufficient appropriation in the 2015/16 Budget.

C. Resolution Authorizing the MCDA to Participate in the Edward/Byrne JAG Grant

Departments: District Attorney

Resolution authorizing the MCDA to participate in the Edward/Byrne Memorial Justice Assistance Grant Program and authorize the District Attorney to sign for and administer the grant.

Recommended Action: Adopt proposed resolution. Provide any desired direction to staff.

Fiscal Impact: None to the General Fund

D. Fish and Game Fine Fund Expenditure

Departments: Economic Development

On Friday, November 13, 2015, the Mono County Fisheries Commission approved a \$4,000.00 expenditure from the Fish and Game Fine Fund to help support the "Trout in the Classroom" educational program. Through a classroom experience of hatching live fish, "Trout in the Classroom" introduces students to the value of aquatic environments, the balance that must be met to maintain, protect and enhance California's fisheries and aquatic habitats, and enables students to understand how their actions affect these valuable resources. Teachers and their students set up an aquarium in the classroom, receive fish eggs under a special CDFW permit, and observe the fish as they hatch and develop. The experience may culminate in a field trip to a local stream or river where the fish are released. This is a hands-on, interdisciplinary project for grades K-12. If approved, this money will be used to sponsor the "Trout in the Classroom" program throughout local schools in Mono County.

Recommended Action: The Board consider and approve the recommendation by the Mono County Fisheries Commission to allocate \$4,000.00 from the Fish and Game Fine Fund to support the "Trout in the Classroom program." This action is permissible use of the Fish and Game Fine Fund money per the Fish and Game Code Section Section 13103(a). Expenditures from the fish and wildlife

propagation fund of any county may be made only for the following purposes: (a) Public education relating to the scientific principles of fish and wildlife conservation, consisting of supervised formal instruction carried out pursuant to a planned curriculum and aids to education such as literature, audio and video recordings, training models, and nature study facilities.

Fiscal Impact: Mono County receives roughly \$7,500.00 on an annual basis from the Department of Fish and Wildlife. Currently \$10,700.00 is available in the budget for this expenditure. If approved the \$4,000.00 expenditure would bring the available balance in this account to \$6,700.00.

E. Letter to Town Council and Mammoth Lakes Housing

Departments: CAO

Letter to inform the Town Council and Mammoth Lakes Housing Board of Directors about citizen concerns around deed restricted properties in the Town of Mammoth Lakes.

Recommended Action: Approve letter as written or amended and direct staff to send to the Town of Mammoth Lakes Town Council and the Mammoth Lakes Housing Board of Directors.

Fiscal Impact: None

F. Ordinance Updating Chapter 10.16 Noise Regulation of the Mono County Code

Departments: Community Development

Proposed ordinance ORD15-09 amending Chapter 10.16 of the Mono County Code pertaining to Noise Regulation.

Recommended Action: Find that the action is analyzed in the certified Final Environmental Impact Report on the 2015 Mono County Regional Transportation Plan, General Plan, Countywide Integrated Waste Management Plan, and Noise Ordinance Updates (2015 Updates); and adopt Ordinance ORD15-09 which makes clarifying and consistency changes to the existing noise ordinance.

Fiscal Impact: No impact to general fund.

8. CORRESPONDENCE RECEIVED (INFORMATIONAL) - NONE

All items listed are located in the Office of the Clerk of the Board, and are available for review.

9. REGULAR AGENDA - MORNING

A. ESAAA Four Year Plan

Departments: Social Services

20 minutes (10 minute presentation; 10 minute discussion)

(Kathy Peterson, Mono County Social Services and Jean Turner, Director of ESAAA and Inyo County HHS) - Presentation by Kathy Peterson and Jean Turner regarding Eastern Sierra Area Agency on Aging Four Year Plan process and timelines.

Recommended Action: None. Informational only.

Fiscal Impact: None.

B. Transient Occupancy Tax Research Report

Departments: Economic Development

20 minutes (5 minute presentation; 15 minute discussion)

(Jeff Simpson/Alicia Vennos) - Receive presentation on current California and Nevada Transient Occupancy Tax (TOT) and Tourism Business Improvement Districts (TBID) rates at local and regional levels.

Recommended Action: Receive presentation; discuss recommended next steps and provide direction to staff.

Fiscal Impact: None.

C. Temporary Chief Information Security Officer

Departments: Information Technology

15 minutes (5 minute presentation; 10 minute discussion)

(Nate Greenberg) - Establish and retain (on a temporary, part-time basis) the position of Chief Information Security Officer.

Recommended Action: 1. Adopt resolution #R15-____, authorizing the CAO to amend the County of Mono list of allocated positions to reflect the addition of a Chief Information Security Officer, and approving an exception to the 180-day wait period to appoint Gary Coverdale into this position as a part-time retired annuitant employee. 2. Amend the 2015-16 Board Approved budget to decrease contingencies by \$20,000 and increase salaries in the Information Technology budget by \$20,000 (4/5ths vote required).

Fiscal Impact: \$20,000 in Contingency funds.

D. Medical Marijuana Workshop

Departments: CAO, County Counsel, DA, Sheriff, Health, Community Development

45 minutes (15 minute presentation; 30 minute discussion)

(Leslie Chapman, Christy Milovich, Tim Kendall Ingrid Braun, Lynda Salcido, Louis Molina, Scott Burns) - Medical Marijuana Workshop.

Recommended Action: Conduct medical marijuana workshop. Provide any

desired direction to staff.

Fiscal Impact: None.

10. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.)

11. CLOSED SESSION

A. Closed Session - Public Employment

PUBLIC EMPLOYMENT. Government Code section 54957. Title: HR Director.

B. Closed Session - Public Employment

PUBLIC EMPLOYMENT. Government Code section 54957. Title: Finance Director.

C. Closed Session - Public Employment

PUBLIC EMPLOYMENT. Government Code section 54957. Title: County Counsel

D. Closed Session--Human Resources

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Marshall Rudolph, John Vallejo, and Leslie Chapman. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39--majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO), and Mono County Sheriff Department's Management Association (SO Mgmt). Unrepresented employees: All.

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