



MEETING MINUTES
BOARD OF SUPERVISORS, COUNTY OF MONO
STATE OF CALIFORNIA

Regular Meetings: The First, Second, and Third Tuesday of each month. Location of meeting is specified at far right.

Regular Meeting

February 19, 2013

MEETING LOCATION
Mammoth Lakes BOS
Meeting Room, 3rd Fl. Sierra
Center Mall, 452 Old
Mammoth Rd., Mammoth
Lakes, CA 93546

9:00 AM

Meeting Called to Order by Supervisor Hunt, Chair

- Supervisors present: Alpers, Fesko, Hunt, Johnston, and Stump
- Supervisors absent: None

Pledge of Allegiance led by Supervisor Stump

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

No one spoke.

Closed Session: 9:02 a.m.

Break: 10:37 a.m.

Reconvened: 10:41 a.m.

Lunch/Closed Session: 11:48 a.m.

Break: 1:05 p.m.

Reconvened: 1:11 p.m.

Break: 4:11 p.m.

Reconvened: 4:23 p.m.

Closed Session: 5:25 p.m.

Adjourned: 6:38 p.m.

CLOSED SESSION

The Board had nothing to report from morning or afternoon Closed Session.

BOARD OF SUPERVISORS

- 1a) Closed Session - CAO Position - PUBLIC EMPLOYMENT. Government Code section 54957. Title: County Administrative Officer.
- 1b) Closed Session - Conference with Legal Counsel - CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code section 54956.9. Number of potential cases: one.

- 1c) Closed Session - Conference with Legal Counsel - CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Significant exposure to litigation pursuant to paragraph 2 of subdivision (d) of Government Code section 54956.9. Number of potential cases: three. Facts and circumstances: disputes with Inland Aquaculture Group, Conway Ranch Foundation, and Caltrans related to Conway Ranch.
- 1d) Closed Session - Existing Litigation - CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Paragraph (1) of subdivision (d) of Government Code section 54956.9. Name of case: Mono v. Standard Industrial Minerals, et. al.
- 1e) Closed Session--Human Resources - CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Marshall Rudolph and Lynda Salcido. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39--majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO), and Mono County Sheriff Department's Management Association (SO Mgmt). Unrepresented employees: All.

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

No one spoke.

2) APPROVAL OF MINUTES

M13-30

A. Approve minutes of the Regular Meeting held on February 5, 2013, as corrected.

Fesko moved; Stump seconded

Vote: 5 Yes; 0 No

- Supervisor Fesko: Board Member Reports, bullet point 1, add, "She enjoyed it very much and looks forward to the coming year".
- Supervisor Johnston: Board Member Reports, bullet point 5, change "withheld" to "upheld."
- Supervisor Stump: Item 9f (Mammoth Nordic Non-Profit Organization Funding), Stump comments, bullet point 2: Remove "at a later date" so the sentence reads, "...because the Board is the one taking this action."

3) BOARD MEMBER REPORTS

Supervisor Alpers

1. Attended the Mono Basin RPAC meeting. 1) Garrett Higerd talked about the paving program for Lee Vining. Alpers plans to have a County department head attend each RPAC meeting as a way to introduce them to the community. 2) Ed Armenta talked about road closures around Mono Crater. 3) There is more interest within the community to serve on the Mono Basin RPAC; Alpers is working with the planning staff to set up an interview and selection process to fill open positions.
2. Yesterday met with the group that is going on the peer resort tour. They discussed the plan for the site visits and their goals; Alpers outlined their plan to gather information. After each day's work, the group will meet in the evening and talk about the information they gathered.

Supervisor Fesko

1. Continues holding meetings with staff. He met with the Sheriff, Clay Neely, and Tony Dublino; he also met with Karin Farrell-Ingram from Eastern Sierra Land Trust. He walked through Memorial Hall, and is working with the fire chiefs so the community can reopen the theatre.
2. Leaving tomorrow for Sacramento to attend the second of three CSAC training sessions.

Supervisor Hunt

1. Attended the biomass meeting last week.
2. The Town of Mammoth Lakes was 92% booked over the weekend. So far winter has been good.

Supervisor Johnston

1. Attended the biomass meeting last week.
2. Met with Robyn Roberts, Director of Mental Health.

Supervisor Stump

1. Met with CalTrans and discussed, 1) Highway 6; 2) interchange at Tom's Place; 3) culverts and bridges.
2. Follow-up meeting with Robyn Roberts, Director of Mental Health, and Stacey Simon, Assistant County Counsel, regarding volunteers working on County property. They are working on a release of liability form.

COUNTY ADMINISTRATIVE OFFICE

- 4) CAO Report regarding Board Assignments
Receive brief oral report by County Administrative Officer (CAO) regarding work activities.

Lynda Salcido, Interim CAO

1. Met with various department heads in Mammoth and Bridgeport.
2. Met with Tim Fesko on Thursday.

DEPARTMENT REPORTS/EMERGING ISSUES

- **Dr. Richard Johnson**, Health Officer: Distributed copies of report developed from a recent statewide training exercise that focused on earthquakes and power outages. This exercise complied with Homeland Security requirements. Johnson highlighted information from the report; key concepts pertain to manpower and leadership.
- **Karin Humiston**, Probation: Introduced the new employee that manages the juvenile caseload, and introduced the new employee that manages adult supervision.
- **Robyn Roberts**, Mental Health: Introduced a new staff member that oversees fiscal matters and supervises the front office.
- **Susanne Rizo**, Regional Director of Eastern Sierra Department of Child Support: Introduced herself since her office works for both Inyo and Mono Counties. She will keep the Board abreast of issues.

CONSENT AGENDA

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

Supervisor Alpers pulled Item 5a.

COMMUNITY DEVELOPMENT - PLANNING DIVISION

- 5a) June Lake CAC Member Appointments - Appointment of June Lake Citizens Advisory Committee Members - Supervisor Alpers, District 3, requests Board consideration of his recommendation for memberships for the Citizens Advisory Committee (8 members total).

M13-31 **Action:** Reappoint Jarrod Lear, Rob Morgan, and Alan Sagot, and appoint Ann Tozier, to the June Lake Citizens Advisory Committee, as recommended by Supervisor Alpers.

Alpers moved; Johnston seconded

Vote: 5 Yes; 0 No

Supervisor Alpers: Ann Tozier is very enthusiastic; more community members are showing an interest in being appointed.

Additional Departments: Public Works

5b) Map-21 Implementation - Position regarding Map-21 implementation (requested by Local Transportation Commission).

M13-32 **Action:** Authorize Chairman's signature on letter regarding MAP-21 implementation preserving current funding formulas for rural counties.

Johnston moved; Fesko seconded

Vote: 5 Yes; 0 No

5c) Wheeler Crest Design Review Committee Reappointments - Appointment of Wheeler Crest Design Review Committee Members --Supervisor Stump, District 2, requests Board consideration of his recommendation for memberships for the Design Review Committee (5 members total).

M13-33 **Action:** Reappoint Bill Goodman, Judy Beard, Carol Searles, and Allison Jensen, and appoint Mike Day, to the Wheeler Crest Design Review Committee as recommended by Supervisor Stump.

Johnston moved; Fesko seconded

Vote: 5 Yes; 0 No

COUNTY COUNSEL

6a) Resolution Approving and Adopting a new Mono County Conflict of Interest Code - Approve and adopt a new Mono County Conflict of Interest Code by resolution pursuant to the Political Reform Act, which requires public agencies to conduct a biennial review, and if necessary an update, of its conflict of interest code.

R13-10 **Action:** Approve Resolution #R13-10, approving the new Conflict of Interest Code for Mono County.

Johnston moved; Fesko seconded

Vote: 5 Yes; 0 No

PROBATION

7a) Approval to Recruit and Fill Deputy Probation Officer II Position - A DPO II position was recently vacated by a promotion in the Probation Department. This position needs to be filled and is already covered in the current budget. By staffing this position it will bring the Mono County Probation Department to its previous staffing level.

M13-34 **Action:** Approval to recruit and fill the DPO II position currently vacant in the

Probation Department.

Johnston moved; Fesko seconded

Vote: 5 Yes; 0 No

CLERK OF THE BOARD

- 8a) Appointment to Mono County Child Care Council - There is currently a vacancy on the Mono County Child Care Council. Ms. Sandra Villalpando has submitted an application for membership to the council. It has been reviewed and the council would like Ms. Villalpando to be appointed. Her term will begin February 1, 2013 and expire December 31, 2014.

M13-35 **Action:** Appoint Sandra Villalpando to the Mono County Child Care Council filling a vacancy. This term will begin February 1, 2013 and expire December 31, 2014.

Johnston moved; Fesko seconded

Vote: 5 Yes; 0 No

- 8b) Certification Statement Regarding Composition of LPC Membership –
ADDENDUM This form is signed annually and submitted to the State Department of Education, Child Development Division, so they have a record of the members on the Local Planning Council. Inyo Mono Advocates for Community Action, Child Development and Family Services, is required to provide this form to the State.

M13-36 **Action:** Authorize chair to sign the Certification Statement Regarding Composition of LPC Membership.

Johnston moved; Fesko seconded

Vote: 5 Yes; 0 No

HEALTH DEPARTMENT

- 9a) Inter-County Agreement for Temporary Health Officer Coverage - The Health Officer has a contractual and ethical obligation to be on-call 24/7/365. This includes being available to Mono County Health Department staff including Environmental Health, to Animal Control, to the Mono County Haz Mat Team, to healthcare providers, to local law enforcement agencies, to local emergency management, to the Local Emergency Medical Services Agency (LEMSA), which is the Inland Counties Emergency Medical Services Agency (ICEMA), to the Regional Disaster Medical Health Specialist (RDMHS) and Coordinator (RDMHC), to California state agencies including but not limited to the Emergency Medical Services Authority (EMSA), the California Emergency Management Agency (Cal EMA), and the California Department of Public Health (CDPH), and to the Centers for Disease Control and Prevention (CDC). This agreement provides coverage, by mutual consent, when initiated by the Requesting County's Board of Supervisors or other person as authorized by the Board of Supervisors, during any anticipated and planned, or unexpected and emergency, unavailability of the Health Officer for a limited and defined period

of time. Mono County has never had such an agreement in the past. Dr. Johnson will be out of the country for 17 days in March, 2013, and the Health Directors of all 3 counties included in the agreement, as well as the Health Officer of Riverside County, have agreed to cover during this period of time. This agreement would continue to be in effect and provide for coverage in any of the 3 counties for all contingencies in the future, subject to a request by the Requesting County, and the approval of the Covering County.

- M13-37** **Action:** Approve and authorize the Public Health Director to sign the Inter-County Agreement for Temporary Health Officer Coverage, and any additional contract amendments.
Johnston moved; Fesko seconded
Vote: 5 Yes; 0 No

REGULAR AGENDA

CORRESPONDENCE RECEIVED (INFORMATIONAL)

All items listed are available for review and are located in the Office of the Clerk of the Board

CLERK OF THE BOARD

- 10a) No Correspondence

- 10b) Approval of Revision of the Mono County Child Care Council Bylaws (Robyn Wisdom, LPC Coordinator) - The Mono County Child Care Council is recommending a change in the Council Bylaws to reflect a change in the membership from fifteen (15) to ten (10) members with each membership category reduced from three (3) to two (2) members.

- M13-38** **Action:** Approve proposed change to the Mono County Child Care Council Bylaws to reflect a change in the membership from fifteen (15) to ten (10) members with each membership category reduced from three (3) to two (2) members.
Johnston moved; Fesko seconded
Vote: 5 Yes; 0 No
Robyn Wisdom, LPC Coordinator: The proposed change will reduce the number of members on the planning council, which will make the board more manageable while remaining effective.

BOARD OF SUPERVISORS

- 11a) Introduction of New Farm Advisor to the Board (Dustin Blakey, Inyo and Mono UCCE County Director) - Dustin Blakey is the new Farm Advisor and County Director for Inyo and Mono Counties. Dustin plans to introduce himself and provide a brief overview of upcoming plans and answer any questions the Board may have. This item is being sponsored by Chairman Hunt.
Action: None. Informational Only.
Dustin Blakey, Farm Advisor: Introduced himself to the Board and reviewed the responsibilities of his office:
- Will be working to improve local food production.

- Works with the 4-H.
- Manages the Master Gardener program that includes both Inyo and Mono Counties. This year they will focus on community gardens. The 2013 Master Gardener training will start in April, and will be held in Mammoth Lakes and Lone Pine.
- Response to Board comments: (1) He has a small amount of experience in aquaculture; mostly with farm ponds. (2) Will work on obtaining needed skills pertaining to air quality requirements. (3) He is seeing a growth in farmers' markets.

Supervisor Fesko: There is a community garden in Bridgeport; perhaps they could conduct a Master Gardener course in Bridgeport.

CHILD SUPPORT SERVICES

- 12a) Eastern Sierra Department of Child Support Informational Workshop (Susanne Rizo, Esq., Regional Director) - Informational Workshop regarding the Eastern Sierra Department of Child Support Services, serving both Inyo and Mono counties. This workshop will detail the work of the regional agency and its accomplishments.

Action: None. Informational Only.

Susanne Rizo, Regional Director of Eastern Sierra Department of Child Support: In July 2011, the program became fully regionalized. Rizo reviewed the PowerPoint presentation in the agenda packet:

- Child Support Program and its core mission.
- The need for a child support program.
- This is a federal and state funded program.
- Reviewed the amount of collections in 2011-2012.
- Benefits for the government.
- Costs to operate the program.
- Reporting schedule.
- The program is efficient, but since it is underspending, there is an opportunity to reorganize and improve the collections process.
- Reviewed a graph showing the history of allocations.
- Currently conducting some community outreach for local programs; need to work towards a more comprehensive public outreach program.
- Reporting requirements.
- This is a highly regulated agency.
- They have received no out-of-compliance complaints.
- Reviewed federal performance measures and performance reporting to the state.
- Reviewed the life cycle of a child support case.
- Responsibilities include opening cases, locating parents, establishing support amounts, modifying existing orders, reviewing cases every three years, processing stipulations, enforcing orders, and closing cases.

Rizo responded to Board questions about (1) the number of cases and trends; (2) making payment adjustments; (3) working with a parent; (4) need for better management of out-of-state cases; (5) educational efforts with high schools (teen pregnancy outreach); (6) outreach conducted at community events.

BOARD OF SUPERVISORS

- 13a) Lee Vining Community Center Landscaping Project (Board of Supervisors) - In response to correspondence from Ilene Mandelbaum regarding the Lee Vining Community Center Landscaping Project, the Board of Supervisors will review the history of this project and the work that has been completed to date. The

Board will discuss and consider additional work necessary to complete the project.

PULLED **Action:** This item with withdrawn at the request of supervisor Alpers.

LUNCH

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

No one spoke.

Additional Departments: County Counsel

13b) Resolution Imposing Last, Best & Final Offer (Marshall Rudolph) - Public hearing and proposed resolution imposing the County's last, best, and final offer to the Mono County Paramedic Rescue Association pursuant to Government Code section 3505.7.

R13-11 **Action:** Adopt Resolution #R13-11, a resolution imposing the County's last, best, and final offer to the Mono County Paramedic Rescue Association pursuant to Government Code section 3505.7.

Johnston moved; Alpers seconded

Vote: 5 Yes; 0 No

Marshall Rudolph, County Counsel: The County negotiated with Paramedics for most of last year; they had productive meetings regarding a new MOU, personnel rules and a revised job description. The County presented its last, best and final offer that was rejected by the Association in December. The Board declared impasse on January 9, 2013. To his knowledge, the Association filed no request for a mandatory meeting. The County received a letter from the Association requesting voluntary mediation, which the Board declined. The last, best and final offer is before the Board for approval.

1:17 p.m. Opened Public Hearing

Richard Mitchell, representing the Paramedic Association, reviewed issues and problems that ultimately resulted in rejection of the County's last, best, and final offer:

- During the process, they had changes in their negotiating team.
- They believed they were addressing three issues and that other items in the MOU would remain the same. However, the County continued to raise issues.
- The Association did not approve the last, best, and final offer primarily because of the revised job description. (Members believe the proposed job description will lead to unintended consequences, such as job loss since the personnel rules have changed in regard to progressive discipline.)
- During the process, the Association did not know the County wanted to achieve cost savings as its primary goal.
- The proposed MOU and job description seemed to be taking a step backwards.
- The Association did not request a mandatory meeting, but requested mediation instead because they wanted to work cooperatively with the Board.
- The members did not think the Fitch report was worthwhile.
- The part-time pool has been used as a way to find future permanent employees.
- They can work better cooperatively with the County rather than having the contract imposed upon them.
- Mitchell requested holding a workshop with the Board so the Association can provide

information about the Paramedics.

- With the change in job description, members are concerned about being disciplined if they can reasonably assist at the scene of a fire; their units are equipped with fire gear, and the vast majority of members are certified to help extinguish fires.

Board Comments

- **Supervisor Fesko:** (1) The change pertaining to progressive discipline was not intended to eliminate the process. (2) He agreed with Mitchell's request to hold a workshop.
- **Supervisor Stump:** (1) Reiterated Fesko's comment about progressive discipline. (2) Regarding the job description and fire fighting, the intent was to not commit a medic crew to fighting long-term interior fires. (3) The Paramedic program needs to save money in order to be sustainable. (4) During the Fitch hearing, the Association provided ideas but did not talk about how to fund them.

1:38 p.m. Closed Public Hearing

Board Comments

- **Supervisor Johnston:** (1) The impasse gives everyone the opportunity to start negotiations again. (2) He supports the idea of having a workshop with the Board. (3) The paramedic program is the second costliest program in the County, and needs to become more efficient and sustainable.
- **Supervisor Hunt:** (1) The Board will be willing to work with employees in order to come to a mutual agreement; it will soon be time to start negotiating again. (2) He supports having a workshop.
- **Supervisor Fesko:** (1) It is time for the Association to start thinking about upcoming negotiations, and support their ideas with funding suggestions.
- **Supervisor Stump:** (1) The Association should start putting together ideas about their job description.

SHERIFF CORONER

14a)

Sale of Temporary Membrane "Sprung" Search and Rescue Structure in Mammoth Lakes (Sheriff Ralph Obenberger) - In November of 2007, the County of Mono entered into an agreement to purchase the sprung structure from the Mammoth Lakes Fire Protection District (MLFD). The sprung structure was purchased for \$50,000.00 with an understanding that the structure would remain on the property that is owned by MLFD behind the fire station located at 3150 Main Street in Mammoth Lakes. The sprung structure was purchased to enhance the Mono County Sheriff's Search and Rescue team operations, to be used as a storage facility for team equipment, and as a Search and Rescue staging area. The agreement expired as of June 2009; however, MLFD has allowed the sprung structure to remain on their property until a new permanent Search and Rescue building could be built. As of January 28, 2013, the Mono County Sheriff's Search and Rescue team has completed, and is now occupying, the newly constructed Search and Rescue building in the Town of Mammoth Lakes.

The Mono County Sheriff's Search and Rescue team raised approximately \$750,000.00 through donations, grants, and fund raising efforts. The Mono County Sheriff's Search and Rescue team currently has a 1999 Dodge Ram extra cab 4x4 pick-up truck. The vehicle has had many mechanical and electrical problems in recent years, and these problems are not beneficial or

cost efficient to continually repair. Due to these mechanical and electrical problems, the Search and Rescue team's ability to respond to emergencies within the county is hindered. The vehicle's current mileage is 135,709 miles.

M13-39

Action: 1. Approve and authorize the Mono County Sheriff's Office and the County's purchasing agent (Acting CAO) to sell the sprung structure to the Mammoth Lakes Fire Protection District for the sum of \$43,000.00. 2. Approve and authorize the Mono County Sheriff's Office to use the proceeds of \$43,000.00 to purchase a new Dodge truck to replace a current Search and Rescue vehicle.

Stump moved; Fesko seconded

Vote: 5 Yes; 0 No

Sheriff Obenberger: The "sprung" structure has been on Mammoth Lakes Fire Department property for many years. It was purchased for \$50,000 in order to support the needs of the Search and Rescue Team. The Fire Department would like to purchase the structure from the County for \$43,000, which is a good offer. SAR no longer needs to use the "sprung" structure since they just opened a new facility. Obenberger would like to use the proceeds from the sale to replace an older SAR vehicle.

Obenberger answered questions about the old SAR vehicle: (1) The number of miles on the vehicle; (2) how it would be disposed of; (3) what type of replacement vehicle would be purchased; (4) the possibility of replacing the vehicle with a slightly used vehicle; (5) purchase would be made out of the proceeds; Obenberger would not ask for additional funding.

COMMUNITY DEVELOPMENT - PLANNING DIVISION

15a)

Parking Requirements Workshop (Brent Calloway) - Presentation by Brent Calloway regarding Chapter 6 of the Mono County General Plan, Parking Requirements.

Action: None.

Brent Calloway, Community Development: Today's presentation includes feedback from the Planning Commission. No action is needed but Calloway requested specific direction so he can draft new parking regulations that he will take to the RPACs for their input before presenting them to the Planning Commission and eventually to the Board of Supervisors. Calloway reviewed the PowerPoint presentation in the agenda packet:

- There are parking requirements for various land uses.
- Reviewed parking studies.
- Minimum parking requirements can result in unintended consequences.
 - Mono County requires more parking than is the typical standard, with is three spaces per 1,000 square feet of structure.
 - Current parking regulations can be a challenge in Mono County.
 - Parking requirements present an obstacle to historic downtowns.
 - Developers have an option to buy their way out of parking requirements.
- Options: (1) simplify the regulations; (2) eliminate minimum parking requirements and allow the market to determine parking needs; (3) create requirements pertaining to maximum parking.
- Planning Commission and staff consider the following to be the most viable options: (1) reduce parking regulations in downtown areas; (2) eliminate parking requirements in commercial core zones (this would need the support of downtown business communities); (3) allow street parking to count towards the required minimum (received the most support at the Planning Commission); (4) reduce requirements for projects that increase downtown parking; (5) prohibit street parking in various areas; (6) implement shared parking (businesses would have to work together).

- Many cities allow reductions in parking when public transit is integrated.
- Consider establishing a parking improvement district.

Board Direction

- **Supervisor Johnston:** Suggestions for eliminating the parking burden: (1) eliminate the cost of a variance in downtown areas; (2) count on-street parking as part of the requirement.
- **Supervisor Fesko:** Bridgeport businesses don't have room for on-site parking. (1) Eliminate cost of variance; (2) allow street parking to be counted; (3) Fesko can support eliminating the requirement; (4) a parking district won't work in his communities.
- **Supervisor Stump:** Agrees with reducing or eliminating the requirement, and counting on-street parking. He would like more information about variance fees. Agrees with Fesko about parking districts.
- **Supervisor Hunt:** Supports eliminating the requirements. The issue may require a multiple approach in order to accommodate individual communities.
- **Supervisor Alpers:** Agrees with using a multiple approach to fit each community. June Lake needs to be more pedestrian, and Lee Vining has off-street parking available with access to Main Street.

Garrett Higerd, Public Works: Most communities are on state highways, so there is an interface with CalTrans. Their position is to allow changes, but the County must assume maintenance responsibilities. A voluntary parking district could come into play with broad-based community support.

MENTAL HEALTH

16a) Part Time-Temporary Rehab Specialist (Robin Roberts) - Allocation of a part-time, temporary Rehab Specialist in the Department of Behavioral Health.

R13-12 **Action:** Adopt Resolution #R13-12, approving the allocation of a part time, temporary Rehab Specialist I in the Department of Behavioral Health, and authorize the County Administrative Officer, or his or her designee, to fill that position as needed by the Department of Behavioral Health.

Fesko moved; Stump seconded

Vote: 5 Yes; 0 No

Robin Roberts, Director of Mental Health: The part-time position is budgeted but not allocated. The position would pay \$18 per hour; no general fund money would be used.

ECONOMIC DEVELOPMENT

17a) Update of Draft Tuolumne River Plan & Draft Merced River Plan (Dan Lyster) - Presentation by Dan Lyster regarding an update on Yosemite National Park's draft Tuolumne River Plan and draft Merced River Plan, which are open for a legal Public Review and Comment process until March 18th and April 18th, respectively.

Action: None.

Dan Lyster, Economic Development, reviewed the following:

- The Park Service is currently addressing legal challenges to the river plans.
- The proposal focuses on eliminating services that are not essential to wild and scenic rivers and corridors, such as swimming pools, skating rinks, pack services, and bike rentals.
- Lyster's department is viewing this from an economic standpoint--what is healthy for the

economy in Yosemite is healthy for Mono County.

- Eliminating pack services in Yosemite may increase business in Mono County since local pack services take back-country trips into Yosemite.
- There is a public meeting this Saturday in Town (Mammoth Lakes). The Tourism Commission will be meeting again on March 11. Statements from Lyster's office will be economic based.
- Lyster read the proposed changes that are listed in the agenda packet staff report.
- The public comment period for the Tuolumne River Plan ends March 18; the comment period for the Merced River Plan ends April 18.
- The concept of a wild and scenic river includes an unobstructed corridor; Friends of Yosemite would like to see these river corridors returned to an unspoiled state.
- Services in question were established early in park development and have become expectations, but the Wild and Scenic River Act is now involved.

Board Comments

- Input from Mono County is important.
- Services such as bike and horse rentals may be eliminated, but people may still bring their bikes and horses. Bringing in horse trailers will create more traffic problems.
- It hasn't been suggested to move the commercial entities outside the corridor.
- Eliminating bikes and horses would make it difficult for people who have trouble walking to see the park.

Scott Burns, Community Development: His office is preparing comments for the Collaborative Planning Team meeting with representatives from Yosemite.

HEALTH DEPARTMENT

18a) Cottage Food Operations - Proposed Fees (Louis Molina) - Public hearing and proposed resolution adopting fees for registration and permits for cottage food operations.

R13-13 **Recommended Action:** Adopt Resolution #R13-13, adopting fees for registration and permits for cottage food operations as follows: \$10 for a Class A CFO registration and \$20 for a Class B CFO permit.

Johnston moved; Fesko seconded

Vote: 5 Yes; 0 No

Louis Molina, Environmental Health Department: The request before the Board is approval of fees for the cottage food operations (CFO). There are two proposed fees:

- \$81 for a Class A CFO registration. These would allow direct sales to consumers, and requires no inspection.
- \$162 for a Class B CFO permit. This would allow for indirect sales through a third party, and would require an annual inspection of the operation.

The proposed fees are based on actual staff time to issue the registration or permit document.

Board Members expressed concern about the amount of the fees, especially in light of the County's desire to encourage small businesses.

2: 59 p.m. Opened Public Hearing

- No one spoke.

2:59 p.m. Closed Public Hearing

The Board discussed the need for the fee since it does take staff time to process paperwork, but thought people should be encouraged to create the cottage industry and not be deterred by the amount of the fee. Supervisor Johnston suggested a small fee such as \$10 for the Class A registration and \$20 for the Class B permit. All Board Members agreed with this idea, and

mentioned that fees are reviewed annually and can be changed.

PUBLIC WORKS - ENGINEERING DIVISION

- 19a) Consider Adjustment of 2010 Census FHWA Urban Boundary for Transportation Purposes (Garrett Higerd) - Proposed changes to the FHWA Urban Boundary would support a reclassification of roads serving Mammoth-Yosemite Airport.

R13-14 **Action:** Adopt Resolution #R13-14, revising the 2010 Census FHWA Urban Boundary.

Johnston moved; Fesko seconded

Vote: 4 Yes; 1 No (Stump)

Garrett Higerd, Public Works: Reviewed the map included in the agenda packet outlining the area under consideration. The proposed urban boundary adjustment would provide federal funding opportunities for Hot Creek Hatchery Road, Airport Road and Substation Road. Sherwin Creek Road and Sawmill Road are not included because they are dirt roads and there is no need for an upgrade. If the Board approves this request, it will go to the Town Council for approval, and then to CalTrans.

Board/Staff Comments

- **Supervisor Johnston:** Wondered why the Town wants to extend beyond their existing boundary.
- **Supervisor Hunt:** The Town has plans to develop an airport access from Benton Crossing Road.
- **Garrett Higerd:** Apparently the Town shares several staging areas for recreational use with the Forest Service.

FINANCE

- 20a) Mid-Year Budget Review (Roberta Reed) - Review the 2012-13 budget for mid-year and receive any direction from the Board.

M13-40 **Action:** Approve the mid-year budget adjustments as discussed.

Stump moved; Alpers seconded

Vote: 5 Yes; 0 No

Roberta Reed, Finance Department: County expenditures are on track; there are a few line item adjustments within budgets.

- Referred to the summary of changes on page 4 of the budget book. Some adjustments were made in salary lines due to payouts, such as vacation payouts.
- Referred to the revenue income changes on page 3 of the budget book. Pointed out the amounts received for unsecured property taxes, supplemental taxes, and ERAF.
- Reviewed held-over policy items on page 2 of the budget book.

Board Questions/Discussion

- **Supervisor Alpers:** Asked about geothermal funds.
 - Reed: The County receives approximately \$75,000 per year.
- **Supervisor Hunt:** Asked about the road fund requests, and which requests can wait.
 - Jeff Walters, Public Works: Put these in the budget to make the Board aware of upcoming issues.
- **Supervisor Johnston:** Asked about property tax revenues, and Public Works equipment sharing with the Town of Mammoth Lakes.
 - Aimee Brewster, Assessor's Office: Overall the entire roll decreased 1%. The roll could decline further depending on the outcome of assessment appeals.

The residential market in Mammoth Lakes appears to be stabilizing and showing a slight increase; large commercial properties may pull values down. Brewster reviewed a graph showing residential market trend values in Mammoth Lakes. There is a decline in value in land and commercial properties in North County. The Assessor's Office will start Prop 8 reviews in March; they anticipate further reductions.

- Jeff Walters, Public Works: In the past the Town has not been interested in sharing, but he will ask again.
- **Supervisor Fesko:** Would like a list of all the equipment that needs to become CARB compliant.
 - Walters: Is planning to agendize a workshop for April 9 to discuss the list of all equipment requiring CARB compliance.

The Board reviewed the operational and policy item requests listed on page 2 of the budget book.

Operational Requests—Reflected in department budget adjustments

- **Approved**
 - Salaries/Benefits, \$145,333
 - Supplies & Services, \$1,391
 - Equipment, \$2,055

Held Over Policy Items

- CIP—Chalfant Community Center Design, \$100,000. **Postpone**
- CIP—Crowley Lake Community Center Parking Lot Stairs, \$20,000. **Postpone**
- CIP—Tennis Court Upgrades, \$50,000. **Postpone**
- CIP—Old Substation Demolition, \$82,000. **Remove from List**
- HR/Finance—Electronic Timekeeping/Online Employee Portal, \$44,600. **Postpone**
- Motor Pool—No General Fund Impact, \$70,000. **Postpone**

New Policy Items

- Jail Transport Van (SCAAP Grant/Inmate Welfare Funds), \$55,000. **Approve**

The following would be funded using General Fund monies:

- CIP—Project Close Out, \$7,334. **Approve**
- IT—Phone System, \$31,000. **See agenda item #21a**
- Facilities—New Lawn Mower, \$20,000. **Approve**
- Road—Reimbursement for Employee Settlement, \$18,000. **Approve**
- Road—Mono City Access Road, \$10,000. **Keep on list**
 - Scott Burns, Community Development: BLM is working on the environmental assessment; the \$10,000 would cover the cost of any additional environmental/CEQA work.
- Road—Shop Doors, \$20,000. **Approve**
 - Jeff Walters and Joe Blanchard, Public Works: This amount will allow for two door replacements at Crowley (one that is critical), and a second door at Crowley or another shop.
 - Supervisor Fesko: Replace what is possible with \$20,000.
- Road—Forklift Replacement, \$35,000. **To be discussed at April 9 workshop**
 - Jeff Walters: This can be deferred since the forklift is still operational; not sure how reliable it is.
- Road—Culvert Cleaning Equipment, \$60,000. **Check into sharing equipment with Town of Mammoth Lakes**
- Road—Dump Truck Replacement, \$220,000. **To be discussed at April 9 workshop**
- CIP—Old Substation Berm, \$37,500. **Check into using waste dirt that is hauled away**
- CIP—Old Substation Renovation, no amount listed. **Delete from list**

Board/Staff Comments

- **Supervisor Stump:** Would like a printout for each department showing where A-87 money goes.
- **Supervisor Hunt:** A presentation about the A-87 money needs to be agendized.
- **Roberta Reed:** Briefly reviewed the concept behind the A-87 expenditures. Will agendize a discussion prior to the upcoming budget hearings.

20b) Mono County Legal Publications (Roberta Reed) - Presentation by Roberta Reed regarding Mono County legal publications.

Action: Board directed staff to put out a bid for legal publications.

Roberta Reed, Finance: Reviewed the issue.

- In 2010, the Board decided to publish all legal notices in both papers, which has doubled the amount of expenditures.
- The County does not have a contract with either publication.
- The Board requested an agenda item in order to review and discuss this issue again.
- The Board can maintain the status quo, or go out to bid.

Board Discussion

- **Supervisor Johnston:** During past discussions, Supervisors have thought that legal notices should be published in both papers in order to maximize coverage. Both papers are being distributed in all County locations; perhaps one paper could cover North County and one paper could cover South County. Legal publications are part of the income stream for the papers, so publishing in both helps support the local papers. If the County goes out to bid, one paper will lose.
- **Supervisor Hunt:** Believes the papers attract a different readership, so if the County wants to maximize coverage, the County should continue to publish in both.
- **Supervisor Stump:** Asked if the issue between the two papers pertaining to coverage has been addressed.
 - Aleksandra Gajewski: The Mammoth Times is being distributed as required.
- **Supervisor Fesko:** Is it prudent to pay twice as much? The County should at least have a contract and get the best rate possible.

INFORMATION TECHNOLOGY

21a) NetVanta Enterprise Communication Server (Clay Neely, Kirk Hartstrom) - Proposed contract with Hula Networks / Adtran pertaining to NetVanta Enterprise Communication Server purchase and implementation. Proposed purchase order with Windstream for programming our Avaya system to integrate.

M13-41 Action: (1) Approve County entry into a contract with Hula Network, a reseller of Adtran equipment, and authorize Clay Neely to execute said contract on behalf of the County, not to exceed \$27,000. (2) Approve purchase order with Windstream for integration hardware and programming of the Avaya system, and authorize Clay Neely to execute said purchase order on behalf of the County, not to exceed \$3,300. (3) Approve these expenditures from the contingency fund.

Fesko moved; Alpers seconded

Vote: 5 Yes; 0 No

Kirk Hartstrom, IT Department: Reviewed the PowerPoint presentation in the agenda packet.

- Current phone system
- Costs
- Problem areas
- Opportunities to fix the problems
 - Digital 395 will allow for an upgraded phone system.
- Reviewed options
 - Status quo = poor customer service, expensive maintenance costs, can't use Digital 395 opportunities.
 - Separate system = replace problem phones with independent system; requires monthly bill in addition to the one-time capital cost.
 - Small system that can grow = recommended, allows the most flexibility.
 - Replace the entire telephone system = one-time expense of \$170,000 to \$220,000.
- Small system allows opportunity to test it and determine how well it works; the entire system can be upgraded at a future date.
- Distinctive features of a small system.
- Recommended buying the small system that can grow. Asked the Board to approve the funding and allow Clay Neely, IT Department Head, to sign the contract after County Counsel approval.
- The requested funding amount is \$31,000.
- Answered questions about the number of phones in the County; charges; capability of using all cell phones; Digital 395; various telephone systems; operation of current system; technical issues about servers and redundancy; current costs for maintenance plus maintenance costs of a new system; annual fee for support of a new system; new system software; and potential cost savings.

Clay Neely, IT Department: The current system is not old in years but the technology is outdated. There are about 40 phones in various County departments that do not operate reliably due to a flaw in the technology (telephones). The current phone system, Avaya, doesn't have an updated model phone that works with the current system.

Nancy Boardman, Animal Control: Talked about the telephone problems in the Animal Control Department, such as lost calls, no dial tones, unreliable telephones, having to use the speaker function because the handset won't work.

Lynda Salcido, Interim CAO and Director of Health Department: The new building has added to part of the problem since the acoustics make privacy difficult, and sound travels when people are using the speaker function.

Board Comments

- **Supervisor Hunt:** The problem needs to be resolved now.
- **Supervisor Alpers:** Supports this request in order to improve customer service and staff productivity.
- **Supervisor Johnston:** Supports the request. Would like an inventory of phones to determine if there is excess equipment (telephones).
- **Supervisor Stump:** Supports the recommended action.
- **Supervisor Fesko:** Supports the recommended action, and the idea of using a new, small system as a test system for the entire County.

CLERK-RECORDER

22a)

County Records Restoration and Preservation (Lynda Roberts) - The Clerk-Recorder's Office is the custodian of many old and historic records that are priceless and irreplaceable. Two sets of records, Bodie Records and Old

Mining Indexes, need to be restored and preserved as soon as possible in order to stop deterioration, which in the near future will render them unsalvageable. Funding for the restoration will come from the Micrographics Trust Fund, which is dedicated funding for the purpose of record-keeping.

M13-42

Action: Authorize the transfer of up to \$40,000 from the Micrographics Trust Fund to the General Fund to be used to preserve Bodie Records and Old Mining Indexes.

Johnston moved; Stump seconded

Vote: 5 Yes; 0 No

Lynda Roberts, Clerk-Recorder: The Clerk's Office has many historically valuable and irreplaceable records, some dating back to 1861. They continue to become more fragile over time and need to be preserved now. Part of the document recording fee includes \$1.00 that is deposited in the Micrographics Trust Fund, which can only be used for record-keeping purposes. No general fund monies would be expended. Roberts requested Board approval for transferring up to \$40,000 from the Micrographics Trust Fund to the General Fund to be used to preserve the most fragile records.

ADJOURN: 6:38 p.m.

ATTEST:

BYNG HUNT
CHAIR

LYNDA ROBERTS
CLERK OF THE BOARD

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