



AGENDA

BOARD OF SUPERVISORS, COUNTY OF MONO

STATE OF CALIFORNIA

Regular Meetings: The First, Second, And Third Tuesday of each month. Location of meeting is specified at far right.

Regular Meeting

MEETING LOCATION County Courthouse, Bridgeport, CA 93517

November 6, 2012

TELECONFERENCE LOCATIONS: 1) First and Second Meetings of Each Month: Mammoth Lakes CAO Conference Room, 3rd Floor Sierra Center Mall, 452 Old Mammoth Road, Mammoth Lakes, California, 93546; 2) Third Meeting of Each Month: Mono County Courthouse, 278 Main, 2nd Floor Board Chambers, Bridgeport, CA 93517. Board Members may participate from a teleconference location. Note: Members of the public may attend the open-session portion of the meeting from a teleconference location, and may address the board during any one of the opportunities provided on the agenda under Opportunity for the Public to Address the Board.

NOTE: In compliance with the Americans with Disabilities Act if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (760) 932-5534. Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting (See 42 USCS 12132, 28CFR 35.130).

Full agenda packets are available for the public to review in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517), and in the County Offices located in Minaret Mall, 2nd Floor (437 Old Mammoth Road, Mammoth Lakes CA 93546). Any writing distributed less than 72 hours prior to the meeting will be available for public inspection in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517). **ON THE WEB:** You can view the upcoming agenda at www.monocounty.ca.gov. If you would like to receive an automatic copy of this agenda by email, please send your request to Lynda Roberts, Clerk of the Board : lroberts@mono.ca.gov.

UNLESS OTHERWISE SPECIFIED BY TIME, ITEMS SCHEDULED FOR EITHER THE MORNING OR AFTERNOON SESSIONS WILL BE HEARD ACCORDING TO AVAILABLE TIME AND PRESENCE OF INTERESTED PERSONS. PUBLIC MAY COMMENT ON AGENDA ITEMS AT THE TIME THE ITEM IS HEARD.

9:00 AM

Call meeting to Order

Pledge of Allegiance

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.)

Approximately thru **CLOSED SESSION**
10:30 a.m.

BOARD OF SUPERVISORS

- 1a) **Closed Session** - CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Significant exposure to litigation pursuant to subdivision (b) of Government Code section 54956.9. Number of potential cases: one.
- 1b) **Closed Session** - CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Subdivision (a) of Government Code section 54956.9. Name of case: U.S. v. Walker River Irrigation District et al.
- 1c) **Closed Session - Conference with Legal Counsel** - CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Significant exposure to litigation pursuant to subdivision (b) of Government Code section 54956.9. Number of potential cases: one. Facts and circumstances: dispute related to Conway Ranch grant compliance.
- 1d) **Closed Session - Conference with Legal Counsel** - CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Subdivision (a) of Government Code section 54956.9. Name of case: Richard Luman v. Mono County Personnel Appeals Board et al.
- 1e) **Closed Session - Conference with Legal Counsel** - CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Subdivision (a) of Government Code section 54956.9. Name of case: M. McGovern worker's compensation case.
- 1f) **Closed Session - Conference with Legal Counsel** - CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Subdivision (a) of Government Code section 54956.9. Name of case: J. Madrid worker's compensation and personnel appeals cases.
- 1g) **Closed Session - Conference with Real Property Negotiators** - CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Government Code section 54956.8. Property: 71 Davison Street, Mammoth Lakes, CA. Agency negotiators: Jim Arkens, Brian Muir, Marshall Rudolph, and Robin Roberts. Negotiating parties: Mono County and Aleksandar Cvetkovic. Under negotiation: terms of payment.
- 1h) **Closed Session - Performance Evaluation** - PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: County Counsel.
- 1i) **Closed Session--Human Resources** - CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Marshall Rudolph, Brian Muir, and Jim Arkens. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39--majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO), and Mono County Sheriff Department's Management Association (SO Mgmt). Unrepresented employees: All.

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2) APPROVAL OF MINUTES

A. Approve minutes of the Regular Meeting held on October 9, 2012.

B. Approve minutes of the Regular Meeting held on October 16, 2012.

3) BOARD MEMBER REPORTS

The Board may, if time permits, take Board Reports at any time during the meeting and not at a specific time.

Approximately 10 **COUNTY ADMINISTRATIVE OFFICE**
Minutes

- 4) CAO Report regarding Board Assignments (Jim Arkens)
RECOMMENDED ACTION: Receive brief oral report by County Administrative Officer (CAO) regarding his activities.

10:30 a.m. DEPARTMENT REPORTS/EMERGING ISSUES

Approximately 15 minutes

(PLEASE LIMIT COMMENTS TO FIVE MINUTES EACH)

Approximately 5 minutes for Consent Items

CONSENT AGENDA

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

COMMUNITY DEVELOPMENT - PLANNING DIVISION

- 5a) Bridgeport RPAC** - Appointment of two members to the Regional Planning Advisory Committee for Bridgeport Valley.

Recommended Action: Appoint Mike Booher and Erinn Wells to the Bridgeport Valley Regional Planning Advisory Committee with terms expiring in January 2014.

Fiscal Impact: None.

AMBULANCE PARAMEDICS

- 6a) Emergency Medical Care Committee (EMCC) Appointment** - Appoint Ales Tomaier to the Mono County EMCC for a term of two years, replacing Bob Rooks as the representative of the Mono County Fire Chief's Association.

Recommended Action: Appoint Ales Tomaier to the Mono County EMCC for a term of two years, replacing Bob Rooks as the representative of the Mono County Fire Chief's Association.

Fiscal Impact: No impact to the County General Fund.

REGULAR AGENDA

CORRESPONDENCE RECEIVED (INFORMATIONAL)

All items listed are available for review and are located in the Office of the Clerk of the Board

CLERK OF THE BOARD

- 7a) Bridgeport RPAC Letter of Appreciation** - Letter of appreciation from Benny Romero of the Bridgeport RPAC thanking Hank Cole for his service throughout the years.
- 7b) Brian Muir Letter of Resignation** - Correspondence from Brian Muir dated October 29, 2012 resigning from his position and thanking the citizens of Mono County for allowing him to serve as their first Finance Director.

FINANCE

- 8a) Quarterly Investment Report** (Brian Muir) - Receive quarterly investment report for the period ending September 30, 2012.

5 minutes

Recommended Action: None (informational only). Provide any desired direction to staff.

Fiscal Impact: None.

SOCIAL SERVICES

Additional Departments: Human Resources

- 9a) Approval to Fill Vacant Position** (Julie M. Tiede) - Request for approval to fill vacant Social Worker III position.

5 minutes

Recommended Action: Approve the Department of Social Services' filling of the vacant Social Worker III position.

Fiscal Impact: The annual cost of the Social Worker III position, salary and benefits, is \$77,337.99. This is based on an annual salary of \$44,664.00, PERS, of \$8,516.08, and benefits of \$24,157.91. Based on an estimated County Share of Cost of 8%, the total cost to the General Fund for

such position will be \$6,187.00 annually.

HUMAN RESOURCES

Additional Departments: Probation

10a)
15 minutes

Authorization to Fill FTS IV - Probation (Jim Arkens, Karin Humiston) - Presentation by Jim Arkens/Karin Humiston regarding filling a FTS IV position with the upcoming retirement in the department.

Recommended Action: Authorize Human Resources to recruit for a FTS IV in Probation. Provide any desired direction to staff.

Fiscal Impact: Cost for the remainder of FY 12-13 is \$ 41,228, of which \$23,460 is salary; \$3,142 is the employer portion of PERS, and \$14,626 is the cost of the benefits and is included in the approved budget. Cost for a full year is \$83,472, of which \$49,920 is salary; \$6,316 is the employer portion of PERS, and \$30,236 is the cost of the benefits.

AMBULANCE PARAMEDICS

11a)
10 minutes

Inland Counties Emergency Medical Agency Joint Exercise of Powers Agreement (Lynda Salcido, Interim EMS Chief, Stacey Simon, County Counsel) - Proposed new Joint Powers Agreement (JPA) with San Bernardino and Inyo Counties pertaining to the Joint Powers Agency known as the Inland Counties Emergency Medical Agency ("ICEMA"), established by JPA in 1975 and continued by revised JPA in 1988.

Recommended Action: Approve County entry into proposed Joint Powers Agreement and authorize Board Chair to execute said Agreement on behalf of the County. Provide any desired direction to staff.

Fiscal Impact: None.

SHERIFF CORONER

12a)
10 minutes

Mono County Emergency Operations Plan (Sheriff Richard C. Scholl / Sgt. Jeff Beard) - The Mono County Emergency Operations Plan was revised per the guidelines set forth by the Federal Emergency Management Agency (FEMA) and the California Emergency Management Agency (CalEMA). The plan was written with input from all co-operators with a review process by the co-operators and CalEMA. The current plan was revised to include sections: Access and Functional Needs; Animal Care and Shelter; and Incident Command System (ICS) during any event.

To view a copy of the Mono County Emergency Operations Plan (which is too large to attach to the agenda item), please go to our website: www.monocounty.ca.gov and visit the Board of Supervisor's page. Once there, find the November 6, 2012 meeting date and there you will find a link to the plan.

Recommended Action: Recommend the Board of Supervisors approve Resolution #R12-_____, approving the new Mono County Emergency Operations Plan.

Fiscal Impact: The revision of the Emergency Operations Plan was funded solely by the FY 2011 Emergency Management Performance Grant (EMPG). There is no direct cost to the Mono County General Fund.

BOARD OF SUPERVISORS

13a)
5 minutes

CSAC Appointments (Shannon Kendall) - Selection from the Board of Supervisors of a member and alternate to serve on the California State Association of Counties (CSAC) Board of Directors for 2013.

Recommended Action: Elect a member of the Board of Supervisors to serve on the CSAC Board of Directors for the 2013 Association year beginning November 27, 2012; also elect an alternate member.

Fiscal Impact: Cost to attend annual conference, approximately \$1,900.

Additional Departments: CAO, County Counsel, Assessor, Sheriff

13b)
15 minutes

Response to 2012 Grand Jury Report (Jim Arkens, Marshall Rudolph) - Board of Supervisors' response to 2012 final grand jury report.

Recommended Action: Consider proposed Board response to 2012 final grand jury report. Potentially

approve and authorize Chair to sign said response, with such revisions as the Board may deem appropriate (if any). Provide any desired direction to staff.

Fiscal Impact: None.

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OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.)

RISK MANAGEMENT

Additional Departments: Public Works Road

14a)

Twin Lakes Mudslide (Rita Sherman, Jeff Walters) - Receive staff report regarding Twin Lakes mudslide.

30 minutes

Recommended Action: Provide desired direction to staff.

Fiscal Impact: Up to \$25,000 in expenses should the Board approve the proposed work by the Public Works Road Division.

PUBLIC WORKS - FACILITIES DIVISION

Additional Departments: Community Development, Public Works Road, Building Official, Environmental Health

15a)

Old Sheriff Substation (Rita Sherman) - Discussion on the options at the Old Sheriff Substation.

30 minutes

Recommended Action: Provide desired direction to Staff regarding the options at the Old Sheriff Substation.

Fiscal Impact: None at this time.

PUBLIC WORKS - ROAD DIVISION

16a)

Eastern Sierra Unified School District - Request for Snow Removal Services at Edna Beaman Elementary (Jeff Walters) - The Eastern Sierra Unified School District (ESUSD) is requesting Mono County Public Works provide snow removal services this winter on the access roads and parking area at the Edna Beaman Elementary School in Benton. ESUSD also would appreciate any fee waiver should the Board authorize Public Works to perform this service.

10 minutes

Recommended Action: Receive staff report regarding a request from ESUSD to have Mono County provide snow removal services this winter at the Edna Beaman Elementary School in Benton. Provide any desired direction to staff.

Fiscal Impact: If the Board approves providing this service approximately \$150 in revenue to the Public Works Road Division could be realized. If the service is approved and the fees are waived approximately \$150 would be lost to the Road Fund.

16b)

Pending Vacancy in Road Division - Maintenance Worker in Road Area 4/5 (Jeff Walters) - Due to a pending retirement of a Public Works Road Maintenance Worker III in Road Area 4/5 a vacancy would impact this division's service capabilities. Public Works is requesting authorization to begin recruitment to fill this upcoming vacancy.

10 minutes

Recommended Action: Authorize Public Works to begin recruitment to fill a pending vacancy, a Road Maintenance Worker II/III in Road Area 4/5. Provide any desired direction to staff.

Fiscal Impact: Cost for the remainder of FY 12/13 is approximately \$39,093 for a Maintenance Worker II, of which \$21,392 is salary and \$14,836 is benefits, \$1,213 is EE Cost Sharing, and \$2,866 is PERS; or \$41,885 for a Maintenance Worker III, of which \$23,604 is salary and \$15,119 is benefits, 1,339 is EE Cost Sharing and \$3,161.87 is PERS for the 7 month period. These are 100% Road Fund impacts.

PUBLIC WORKS - ENGINEERING DIVISION

Additional Departments: County Counsel

17a)

5 minutes

Change Order Authority for the Aspen Road Culvert Replacement Project (Garrett Higerd) - In performing this project the County and Contractor have encountered unforeseen circumstances impacting the manner and cost of project completion. A detailed update will be provided orally by Mr. Higerd at the Board meeting.

Recommended Action: Authorize the Public Works Director to approve and issue change orders in an amount not to exceed \$13,125.00 per change order with respect to the Aspen Road Culvert Replacement Project, provided such change orders do not substantially alter the scope of work, exceed budgeted authority, and are approved as to form and legality by County Counsel. (Note: this authorization shall supercede prior change-order authorization in Minute Order M12-217.)

Fiscal Impact: This project is funded by Proposition 1B. On October 18, 2011 the Board approved the use of \$330,675 of Prop 1B funds for this project. Contractor payments will not impact the General Fund.

PUBLIC WORKS - SOLID WASTE DIVISION

18a)

20 minutes

Solid Waste Enterprise Fund Budget Discussion (Tony Dublino) - This item is in response to direction provided by the Board at the August Budget Hearings. The presentation will describe current challenges and offer potential solutions to the Solid Waste Enterprise Fund budget shortfall through cost cutting measures and means to generate additional revenue by increasing tipping fees and/or parcel fees. The presentation will also include a discussion and proposal for providing adequate outreach and education to inform citizens of any upcoming changes.

Pending further direction from the Board, staff may develop a formal recommendation for consideration by the Solid Waste Task Force, with potential adoption by the Board in December.

Recommended Action: Consider issues and discussion, and provide any direction to staff.

Fiscal Impact: None at this time. Informational only.

COMMUNITY DEVELOPMENT - PLANNING DIVISION

19a)

20 minutes

Update on Bridgeport Main Street Revitalization Project (Wendy Sugimura) - Presentation by Wendy Sugimura regarding the results of the Bridgeport Main Street Design Fair.

Recommended Action: 1. Authorize the Board Chair to sign the attached letter of appreciation to Caltrans District 9 for integrating the new striping plan into the current overlay project; 2. provide additional direction to staff on further implementation and planning priorities and efforts, including implications for local facilities planning.

Fiscal Impact: None at this time.

19b)

20 minutes

Inyo-Mono Integrated Regional Water Management Group (IRWMG) Update (Heather deBethizy) - Update on activities of the Inyo-Mono IRWMP, including the updated IRWM Plan and Round 2 Implementation proposal ranking.

Recommended Action: Discuss agenda items for the November 14 meeting of the Inyo-Mono Integrated Regional Water Management Group (IRWMG). Consider items on the agenda and provide direction to staff. Review and discuss proposals submitted to the IRWMG for Round 2 Implementation funding. Receive update from staff and provide direction regarding proposal ranking.

Fiscal Impact: None.

BOARD OF SUPERVISORS

Additional Departments: Information Technology

20a)

20 minutes

Digital 395 & Telemedicine (Supervisor "Hap" Hazard) - This workshop will be led by Supervisor Hazard during which time he will present a PowerPoint on Telemedicine, and how Digital 395 will improve such capacity in our region.

Recommended Action: None. Informational only.

Fiscal Impact: None.

ADJOURNMENT

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OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE	November 6, 2012	DEPARTMENT	Board of Supervisors
ADDITIONAL DEPARTMENTS			
TIME REQUIRED		PERSONS APPEARING BEFORE THE BOARD	
SUBJECT	Closed Session		

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Significant exposure to litigation pursuant to subdivision (b) of Government Code section 54956.9. Number of potential cases: one.

RECOMMENDED ACTION:

FISCAL IMPACT:

CONTACT NAME:

PHONE/EMAIL: /

SUBMIT THE ORIGINAL DOCUMENT WITH
ATTACHMENTS TO THE OFFICE OF
THE COUNTY ADMINISTRATOR
PRIOR TO 5:00 P.M. ON THE FRIDAY
32 DAYS PRECEDING THE BOARD MEETING

SEND COPIES TO:

MINUTE ORDER REQUESTED:

☐ YES ☒ NO

ATTACHMENTS:

[Click to download](#)

No Attachments Available

History

Time	Who	Approval
10/28/2012 3:00 PM	County Administrative Office	Yes
10/23/2012 10:23 AM	County Counsel	Yes
10/30/2012 11:04 AM	Finance	Yes



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10/30/2012 11:05 AM	Finance	Yes



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SUBJECT	Closed Session - Conference with Real Property Negotiators		

AGENDA DESCRIPTION:

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CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Government Code section 54956.8. Property: 71 Davison Street, Mammoth Lakes, CA. Agency negotiators: Jim Arkens, Brian Muir, Marshall Rudolph, and Robin Roberts. Negotiating parties: Mono County and Aleksandar Cvetkovic. Under negotiation: terms of payment.

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SUBJECT	Closed Session - Performance Evaluation		

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: County Counsel.

RECOMMENDED ACTION:

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MEETING DATE November 6, 2012

DEPARTMENT Board of Supervisors

**ADDITIONAL
DEPARTMENTS**

TIME REQUIRED

SUBJECT Closed Session--Human Resources

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

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CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Marshall Rudolph, Brian Muir, and Jim Arkens. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39--majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO), and Mono County Sheriff Department's Management Association (SO Mgmt). Unrepresented employees: All.

RECOMMENDED ACTION:

FISCAL IMPACT:

CONTACT NAME: Jim Arkens

PHONE/EMAIL: 760-932-5413 / jarkens@mono.ca.gov

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10/23/2012 10:22 AM	County Counsel	Yes
9/24/2012 1:34 PM	Finance	Yes



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Print

MEETING DATE	November 6, 2012	DEPARTMENT	Clerk of the Board
ADDITIONAL DEPARTMENTS			
TIME REQUIRED		PERSONS APPEARING BEFORE THE BOARD	
SUBJECT	Board Minutes		

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

A. Approve minutes of the Regular Meeting held on October 9, 2012.

RECOMMENDED ACTION:

FISCAL IMPACT:

CONTACT NAME: Shannon Kendall

PHONE/EMAIL: x5533 / skendall@rocketmail.com

SUBMIT THE ORIGINAL DOCUMENT WITH
ATTACHMENTS TO THE OFFICE OF
THE COUNTY ADMINISTRATOR
PRIOR TO 5:00 P.M. ON THE FRIDAY
32 DAYS PRECEDING THE BOARD MEETING

SEND COPIES TO:

MINUTE ORDER REQUESTED:

☐ YES ☒ NO

ATTACHMENTS:

Click to download

[Draft 10-09-12](#)

History

Time	Who	Approval
10/15/2012 9:26 AM	County Administrative Office	Yes
10/23/2012 10:28 AM	County Counsel	Yes
10/15/2012 9:25 AM	Finance	Yes



DRAFT MEETING MINUTES
BOARD OF SUPERVISORS, COUNTY OF MONO
STATE OF CALIFORNIA

Regular Meetings: The
First, Second, and
Third Tuesday of each
month. Location of
meeting is specified at
far right.

MEETING LOCATION
County Courthouse,
Bridgeport, CA 93517
Regular Meeting

October 9, 2012

Flash Drive	File #1010
Minute Orders	M12-218 to M12-223
Resolutions	R12-75 NOT USED
Ordinance	Ord12-04 NOT USED

9:00 AM Meeting called to Order by Chairwoman Bauer.

Supervisors Present: Bauer, Hansen, Hazard, Hunt and Johnston.
Supervisors Absent: None.

Pledge of Allegiance led by

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

Katie Bellomo:

- Here to give them an update with the Luman matter and to inform and serve them with a Petition for a Writ of Administrative Mandate.
- The clerk's office is appropriate to accept service.
- Explaining why this document is being served. This has to be done before a lawsuit can be filed.
- Whether he prevails or not in the Personnel Appeals matter, he can still sue Mono County for the damages he has suffered.
- Wanted to make sure the Board knew there were very sad facts that are coming forward in this matter. Warned that this will not go away, it will only escalate.

Richard Luman:

- Explained that he plans to see this through; he can't afford to do otherwise at this point.

Closed Session: 9:15 a.m.

Break: 10:38 a.m.

Reconvene: 10:42 a.m.

Lunch: 12:22 p.m.

Note

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

*Reconvene: 1:30 p.m.
Adjourn: 3:18 p.m.*

CLOSED SESSION

There was nothing to report out of closed session.

BOARD OF SUPERVISORS

- 1a) Closed Session - Conference with Legal Counsel - CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Significant exposure to litigation pursuant to subdivision (b) of Government Code section 54956.9. Number of potential cases: one.
- 1b) Closed Session - Conference with Legal Counsel - CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Subdivision (a) of Government Code section 54956.9. Name of case: County of Mono v. Mammoth Mountain Ski Area, et al. (Sup. Ct. Case No. 16624).
- 1c) Closed Session - Conference with Legal Counsel - CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Significant exposure to litigation pursuant to subdivision (b) of Government Code section 54956.9. Number of potential cases: one. Facts and circumstances: grant compliance dispute related to Conway Ranch.
- 1d) Closed Session - Performance Evaluation - PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: County Counsel.
- 1e) Closed Session--Human Resources - CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Marshall Rudolph, Brian Muir, and Jim Arkens. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39--majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO), and Mono County Sheriff Department's Management Association (SO Mgmt). Unrepresented employees: All.

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

No One Spoke.

- 2) APPROVAL OF MINUTES
- None

3) BOARD MEMBER REPORTS

Supervisor Bauer:

- No board report.

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Supervisor Hansen:

- 10/3 - attended retirement fair.
- 10/4 - Antelope Valley RPAC; a lot of load taken off his shoulders since there are two people campaigning.
- Airport Road – they filled cracks in twice. A bigger fix needs to happen.

Supervisor Hazard:

- 10/4 – Digital 395 working meeting with staff; everything progressing smoothly.
- He got call Friday from RCRC and the Air Resources Board will be here 11/7 - 11/8 to speak to ranchers/farmers to receive input before making regulatory recommendations; in the process of setting up meetings. Asked Supervisor Hansen for North County contacts.

Supervisor Hunt:

- Summit California Energy Summit in Palm Springs, CA. Gave statistics.

Supervisor Johnston:

- Energy conference in Palm Springs, CA. Rooftop solar – nothing holding us back except our own will.
- Airport Road – it is still in unacceptable condition. It needs attention and needs to be addressed.

COUNTY ADMINISTRATIVE OFFICE

4)

CAO Report regarding Board Assignments (Jim Arkens)

ACTION: Receive brief oral report by County Administrative Officer (CAO) regarding his activities.

Jim Arkens:

- Management Team last Wednesday in Lee Vining.
- Energy Summit in Palm Springs, CA.
- Working on Paramedic proposal.
- Cancer Awareness Month is October, he has ordered pink ribbons for fence.

DEPARTMENT REPORTS/EMERGING ISSUES

Robin Roberts:

County community garden snafu referenced to in the paper:

- Robin's available to speak to press or anyone else in the future about what's going on with the community garden.
- Public perception matters to her; there is no misappropriation of fees.
- Looking to work with faith based groups to encourage community participation, etc. in regards to community gardens.

Lynda Roberts:

Update from Elections Division – regarding online voter registration:

- Program went live on September 19, 2012. Between then and now, we have 104 new registrations via the web.
- Supervisor Bauer: trend in June Lake, having absentee ballots sent out of state sometimes. She'd hate to see us lose even more control over that. Something that Lynda can monitor?
- There are reasons why people are not living in the county but are eligible to vote within our county.
- Supervisor Hazard: What is safeguard to prevent voter registration fraud? (All registrations go through Secretary of State and a checking mechanism; signatures are pulled from DMV records.)

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Vote by Mail Ballots/Sample Ballots:

- Just mailed over 3,000 VBM ballots today.
- For people not receiving their sample ballots, Lynda has published informational things for voters in the paper over the last two weeks.
- Sample ballots went out on October 2nd.
- Lynda will need to bring a large spectrum of choices as to the future of elections, our equipment, all or partial VBM, etc.

CONSENT AGENDA

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

CLERK OF THE BOARD

5a) No Consent items.

REGULAR AGENDA

CORRESPONDENCE RECEIVED
(INFORMATIONAL)

All items listed are available for review and are located in the Office of the Clerk of the Board

5b) Fitch Response Letter from Michael Geary - Letter received from Michael Geary, President of the Mono County Paramedic Rescue Association regarding Fitch and Associates EMS System Report. This is the MCPRA's response and position regarding the report.

Pulled from agenda for brief discussion.

Larry Johnston:

- Recognized that the report submitted by Fitch was only a draft and it is now being cleaned up.

Supervisor Hansen:

- Agrees with medics and what they want to do.

The Board acknowledged receipt of the correspondence.

PUBLIC WORKS - ROAD DIVISION

6a) Proposed Motor Pool Vehicle Replacements (Jeff Walters) - Fourteen Motor Pool vehicles have exceeded their useful life and/or are proposed for replacement/reassignment. These vehicles consist of one ambulance, seven Sheriff vehicles, one Animal Control truck, one Road truck and four Pool cars.

M12-218 Action: Approve the Emergency Vehicle purchase request (Sheriff and

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Paramedic) so that we can take the most advantageous route for purchasing and put other vehicle purchase requests on hold (Animal Control, Motor Pool and Road) until mid year.

Hazard moved; Hunt seconded

Vote: 3 yes; 2 no: Hansen and Johnston

M12-219 Action: Move that both the Animal Control vehicle and the Road Department vehicle be replaced at this time as requested.

Hansen moved; Hazard seconded

Vote: 3 yes; 2 no: Johnston and Hunt

Jeff Walters:

- Explained the nature of item and discussed which vehicles need replacement.
- First topic to discuss: ambulance and what would be best situation as far as replacement. Feels it's time to do a total replacement. Oldest has over 140,000 miles on it; should be replaced with a new rig. Went over several options.
- Went over mileage on vehicles, mileage targets, etc?
- The Animal Control truck is an F250, we are downsizing.
- There is somewhat of a time issue. State purchasing list might come back into play.
- We have a normal maintenance schedule for all vehicles.

Supervisor Johnston:

- What is mileage target? It appears as if a few of the vehicles needing replacement have reached their mileage, but not all.
- Why are we replacing vehicles that have not reached their target mileage?
- We shouldn't be spending ½ million dollars on new cars if they don't need to be replaced?
- He thinks it's the wrong thing to do from a public perspective point of view; we should postpone most of these six months.
- There is a perception in the county that we drive around in new shiny cars, not a good message we want to send. We can't continue to stick our heads in the sand with gas prices. We need to rethink this carefully and respond to public perception, can't support Supervisor Hazard's motion.

Supervisor Bauer:

- This is not \$500,000 out of the general fund; it's from the motor pool fund.
- She has lived through times where ambulances and/or police cars have been in horrible shape; she doesn't want to be there ever again.
- The only thing up for discussion would be the pool Suburus but they are close to mileage and they are very old.
- She's for replacing all that is being suggested.
- Would we be getting better gas mileage with all requested replacements?

Supervisor Hazard:

- We have grants and funding available to keep vehicles in good working order; should not be put off.
- Sheriff and Paramedic units must be replaced; they are at the end or near the end of their useful life.
- We like to be in the position to be a part of the State Vehicle Bid Process; can't drag our feet.
- He's supportive of Sheriff's Dept and Paramedics as a whole.

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- Animal Control: we replace them on every budget cycle. Do we even have that many Animal Control officers?
- Motor Pool vehicles: we've gone to the lowest common denominator of pool vehicle. When they are pool cars, there is a lower level of care. They just have less life expectancy.
- Supports approving what is requested today.
- Failures aren't always predictable; pool cars don't get maintained as frequently. No one takes personal responsibility.

Supervisor Hunt:

- Reliability and safety for emergency vehicles is a priority.
- Appreciates downsizing for rest of fleet.
- Need to take rocketing fuel costs into consideration for future decisions.
- We may need future workshops, etc. to make long term decisions.
- We need to focus on what the "useful life" is for a car? Public perception is an issue.
- He would like to leave recommendation in staff's hands; maybe putting more emphasis on maintenance?
- He thinks we should replace ambulance, wait six months for Sheriff's Vehicles.

Supervisor Hansen:

- He's against replacing the two vehicles with under 100,000 miles but supports other requests.
- If there's a time limit on this, do it. If not, wait on some of them.
- He would like to see the mileage raised 10-15%. Need more standardization.

Marshall Rudolph:

- Conceptually, this money is for the purpose of replacement.

Jim Arkens:

- Animal Control has enough employees for all vehicles.
- Nobody at energy conservation summit is making an all wheel drive electric car; this should occur in the future.

Jerry Vandebrake:

- Explained maintenance schedule.

Tim Alpers:

- As economy turns so does price of vehicles. We need to extend dollars now to replace Sheriff's vehicles and ambulance. Some of the motor pools could be put off for awhile.

Fred Stump:

- Agrees with Tim and the ambulance replacement; suggests consideration given to mothballing the unit in Benton, getting all equipment out of it, etc. but saving it just in case.

HEALTH DEPARTMENT

- 7a) 2012-13 Public Health Emergency Preparedness Agreements (Lynda Salcido, Public Health Director. Dr. Richard Johnson, Public Health Officer) - In October, 2003, the Board of Supervisors approved the first Public Health Preparedness and Response to Bioterrorism plan for FY 2002/3 (minute order 02-219). This program has been funded ever since by Federal CDC money, with 70% of the total funds being passed to the locals through the California Department of Public Health (CDPH).

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M12-220 **Action:** (1) Approve and authorize the Chair's signature on the NON-SUPPLANTATION CERTIFICATION FORM for the AGREEMENT outlined below, and (2) Authorize the Public Health Director to sign the 2012-13 CDC Public Health Emergency Preparedness (PHEP), State General Fund (GF) Pandemic Influenza, HHS Hospital Preparedness Program (HPP) Funding AGREEMENT and CERTIFICATION REGARDING LOBBYING, and any additional contract amendments.

Hunt moved; Hansen seconded

Vote: 5 yes; 0 no

Lynda Salcido:

- Spoke of Dr. Johnson's leadership; mentioned how lucky we are to have him update the board on issues, etc.

Dr. Rick Johnson:

- Thanked the board for the opportunity to share annually.
- Spoke about three grants; grateful that funds are continuing.
- They will be doing a tabletop exercise in a couple of days involving many players. They will be able to use it as a statewide and regional exercise as well.
- Tomorrow he will be at a Joint Advisory meeting in Sacramento.
- These three grants cannot go toward purchasing dispatch equipment.
- Upcoming exercise will incorporate communications with public.

Supervisor Hazard:

- No general fund impacts to these grants, correct?
- With these funding opportunities, suggests that he works with Sheriff on dispatch capabilities, etc.

Supervisor Johnston:

- One of the frequent complaints he hears is that people didn't know what to do; we need a comprehensive system between emergency responders and public.
- Have communications systems failed?

Supervisor Hansen:

- Thanked both Dr. Johnson and Lynda Salcido for their work; he's always impressed by what they do.

Supervisor Hunt:

- Thanked them for all the work.
- He wants to make sure effort is sustained.

Supervisor Bauer:

- It's great to see him out there doing what they do best.

COUNTY ADMINISTRATIVE OFFICE

8a) CAO - Director of Human Resources (Jim Arkens) - Presentation by Jim Arkens regarding restructuring CAO's office.

M12-221 **Action:** Move that the board postpone any restructuring or permanent hiring at this time, but authorize the CAO to temporarily fill the executive assistant position in his office after the incumbent employee's retirement.

Hazard moved; Johnston seconded

Vote: 4 yes; 1 no: Hansen

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Jim Arkens:

- Employee leaving at the end of the year; he would like to hire a director of Human Resources.
- Two individuals in his office will remain; he's not certain how duties will be delegated.
- Needs someone to help with the Risk Management functions; Rita has a lot on her plate, we don't know how long before she retires.
- He would be ok to hire a clerical person and keep doing HR if that's what the board decides.

Supervisor Hunt:

- Supports this; thanked Jim for taking on the HR duties that he took on.
- He thinks this is a solution without a huge amount of cost.

Supervisor Hansen:

- Names on old list on Org chart is the same?
- Do we need a whole new employee?
- He would like Public Works to be helped out a bit.
- He sees Public Works as a separate entity from CAO.
- Pam's position needs to be filled before she leaves.

Supervisor Johnston:

- Doesn't think the timing is good for this.
- Needs to be postponed until new board members are sitting on the board.
- Engineering side of organization should be elevated in his opinion.
- Wants a more comprehensive look at the organizational structure proposed.

Supervisor Hazard:

- Not a strong feeling one way or another; ok with delaying awhile.
- Doesn't see a lot of changes in new structure.
- He isn't sure we need an HR Director at this time.

Supervisor Bauer:

- Everyone is included except Road Dept., but everyone reports to CAO.
- She's heard that it isn't right that we don't have an HR director; she thought it would be well received.
- It seems like a natural way to fill position without spending a ton of money.
- Either fill at same level as his current Executive Assistant or higher; he will need help.

Tim Alpers:

- Going to have to be dealt with in January.
- Currently, he supports Jim having the ability to function in his office.

Fred Stump:

- Would this prevent an analysis of the total organizational structure later if this is approved now?

LUNCH

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

No one spoke.

PUBLIC WORKS - ENGINEERING DIVISION

Note

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- 9a) Authorization to Bid for the School Street Plaza Project (Garrett Higerd) - This project will construct a pedestrian plaza with landscaping and benches along the east side of School Street from US 395 to Bryant Street adjacent to the historic county courthouse in the community of Bridgeport.

The project plans, which are too large to attach with this item, may be viewed as a separate link by going to: www.monocounty.ca.gov.

M12-222 **Action:** Approve bid package, including the project manual and project plans, for the School Street Plaza Project. Authorize the Public Works Department to advertise an Invitation for Bids and to issue the project for bid.

Hazard moved; Hunt seconded

Vote: 5 yes; 0 no

Garrett Higerd:

- Explained item and location of project (basically right outside the window).
- Will make a nice pedestrian plaza on the west side of the courthouse.
- Bidding now because there are time constraints; need contract awarded by November; construction to occur at same time as Bridgeport Streets project, later this winter.
- Consistent diagonal parking could be accommodated if necessary. Modifications are possible.
- Right now they are having consultant look into various other alternatives which would create further expansion.
- In regards to keeping the historical element in tact, everything new will match what's here. There will be features that tie in the existing with the new.
- Will look at accommodating the power needed for 4th of July to minimize the need to do anything large in the future.

Supervisor Johnston:

- Asked about diagonal parking and how the side street may be different than Main Street. Shouldn't it be consistent throughout?
- We need to move towards an overall Facilities Plan for the county (needs assessment).

Jim Arkens:

- Directed the Planning Department to work on a Facilities type of plan; there will be a presentation to the Board.

Supervisor Hunt:

- There is a historic element that we don't want to ruin when developing Bridgeport.
- He'd like to see covered parking in some portions of town someday.

Supervisor Hazard:

- What will happen during the 4th of July for all the power that's required?
- Not so much power but conduit to accommodate future needs.

Bob Peters:

- Back in angled parking on School Street – basically the same concerns that Supervisor Johnston brought up.
- Explained potential modifications to consider now instead of later.

Note

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- 9b) Tract Map 37-59A&B, Rock Creek Canyon Final Map (Garrett Higerd) - Tentative Tract Map No. 37-59A&B was conditionally approved by the Mono County Board of Supervisors at a public hearing held on December 21, 2010. The Final Map will divide APN 026-330-003, totaling 29 acres, into fourteen lots: twelve market-rate single family residential lots, and two parcels devoted to complementary uses including a trailhead parking lot and a 5.59 acre open space parcel.

M12-223 **Action:** 1. Approve the Final Map for Tract No. 37-59A&B, Rock Creek Canyon – Phases 1 & 2, finding that all conditions of approval have been met, and authorize the Board Clerk’s signature on said map certifying approval of such; 2. Reject on behalf of the public the offer of dedication for Lot A, as shown on said map. 3. Reject on behalf of the public the offer of dedication for the Public Access Trail Easement, as shown on said map. 4. Reject on behalf of the public the offer of dedication for the Conservation Easement for rock wall and historic ditch, as shown on said map. 5. Direct the Public Works Director to file for recordation a notarized copy of a Notice of Development Conditions on Property for the project in the office of the County Recorder.

Bauer moved; Hunt seconded

Vote: 3 yes; 1 no: Hazard; 1 abstain: Johnston

Supervisor Johnston:

- Potential conflict of interest; excused himself.

Garrett Higerd:

- Here today to state that the map and all of the work has been done to comply with what the Board previously approved.
- Stacey Simon and Gerry LeFrancois are in Mammoth to answer questions if necessary. Walt Lehman has also been extremely instrumental in moving this project along.

Supervisor Hazard:

- “Substantially complies”, what does that mean?
- Concerns him that the sign might be in jeopardy.
- He has a different recollection on all of this. We asked to have a plan drawn out and brought back to us. He feels like the same issue that were previously pending are still pending.

Stacey Simon:

- “Substantially complies” is a legal term.
- You can still resolve things today.

Gerry LeFrancois:

- In speaking to the “substantially complies” wording, it’s referring to Condition 66 in regards to rooftop sign.
- In regards to Hansen’s question about guard rail: staff was directed to work on Lower Rock Creek Road pedestrian traffic generally.

Supervisor Hansen:

- Asked about housing mitigation.

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- Asked about the uphill side of street in front of old restaurant where there was split rail; there was talk of guard rail. What condition is that in now?
- At that last meeting, he felt there was a liability there. We still have that liability, maybe staff didn't get enough direction?
- Better timelines and plans need to be set as we move forward.

Jeff Walters:

- Explained the various projects coming before the Board after the first of the year.

Supervisor Bauer:

- This has been going on for two years; there are over 70 conditions to meet.
- This is still an improvement; we need to move forward. We haven't had a lot of public contact on this lately.

INFORMATION TECHNOLOGY

Additional Departments: County Counsel

- 10a) Digital 395 - LMPP: Revenue Generation and Incentive Concepts (Nate Greenberg) - Review concepts and basis for generating revenue from Internet Service Providers, and/or incentivizing the development of certain projects through Franchise Fees and agreements.

Action: None.

Nate Greenberg (powerpoint, copy kept in file folder for today's meeting):

Last Mile Provider Plan - Revenue Generation & Incentive Concepts -

FRANCHISE AGREEMENTS:

- Generate revenue for County via Franchise Fees in exchange for use of rights of way, etc.
- Includes Power and Cable TV/Internet providers.

FRANCHISE REVENUE:

- Power companies.
- DIVCA.
- Actual money raised.

RAISING REVENUE vs. INCENTIVIZING:

- Purpose of Raising Revenue.
- Purpose of Incentivizing.

INCENTIVE APPROACH:

- Establish a blended % rate for Franchise Fee calculation based on the following:
 - Community Tiering, Distribution Method, Technology Choice.

REVENUE GENERATION APPROACH:

- Increase and standardize DIVCA Franchise Fees to 5% for all providers in all communities.
- Level the playing field for all providers, including those DIVCA exempt.
- Enter into lease agreements with providers requesting use of County rights of way.
- Look at additional ratepayer fees to help generate revenue faster.

REVENUE GENERATION CONSIDERATIONS:

- Where does revenue go once raised?
- What exactly are we going to do with the money and how much it will take to accomplish those objectives?
- How long will it take to generate the required amount?

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- Providers/taxpayers feel overtaxed, but want financial assistance for projects, better service, etc.

POTENTIAL USES:

- Undergrounding efforts.
- Community broadband/public access initiatives.
- Senior/school programs.

UNDERGROUND – DIGGING DEEPER:

- What?
- Where?
- By when?

UNDERGROUNDING COST REALITIES:

- Conduit only.
- Telecom distribution lines.
- Power lines.
- Materials only vs. Design + build.

ADDITIONAL DISCUSSION:

- Would have to go to ballot measure to increase taxes, etc.
- Committee of some kind, project prioritization of some kind,
- Broadband Forum scheduled November 1st in June Lake.

Supervisor Hazard:

- After presentation, these are very in depth policy discussions, etc.
- We need a technical group to work through these complicated issues; we just don't have the background. We need additional representatives at the table.
- He likes flexibility of having incentivization AND a fee structure. We need specific goals with a lot of flexibility.
- Pushing high speed internet to smaller communities is crucial.
- He's trying to get a hold of a powerpoint presentation.
- We still have opportunities to be part of policy discussions. What's purpose of digital 395 for our county?
- Fiber in ground by first of year? We need to have policies in place for the last mile providers.
- Signage.

Supervisor Hunt:

- All of this is very geographically specific and very complex.
- There are general things the Board can dictate (i.e. undergrounding), but there are a lot of technicalities that we may not be able to address.

Supervisor Hansen:

- Undergrounding? How can we project cost to customers?
- Issue of communities?
- Goals are noble – SCE probably gets offended to be grouped into the small ditches that digital 395 is digging.

Supervisor Johnston:

- We haven't stepped into what *should* be undergrounded?
- Need to address funding and fees.
- Is government doing digital work now?
- Asked Nate about earmarking future funding.

Supervisor Bauer:

- We don't want to get in the business of just raising fees.
- She likes the incentivizing model the best to get things accomplished today.

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- She likes the community tiering.
- All internet providers should be on the same playing field.
- Undergrounding: she appreciates it but she doesn't think it's appropriate everywhere.

Ron Day:

- Important that we get the fiber into businesses.
- Need to get as many people as possible served; the demographics are going to really change.

Fred Stump:

- A commitment needs to be made to 'out' communities that service will be provided there.

ADJOURNMENT 3:18 p.m.

ATTEST:

VIKKI BAUER
CHAIR

SHANNON KENDALL
SR. DEPUTY CLERK OF THE BOARD

§§§§§

Note

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OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE	November 6, 2012	DEPARTMENT	Clerk of the Board
ADDITIONAL DEPARTMENTS			
TIME REQUIRED		PERSONS APPEARING BEFORE THE BOARD	
SUBJECT	Board Minutes		

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

B. Approve minutes of the Regular Meeting held on October 16, 2012.

RECOMMENDED ACTION:

FISCAL IMPACT:

CONTACT NAME: Lynda Roberts

PHONE/EMAIL: 760-932-5538 / lroberts@mono.ca.gov

SUBMIT THE ORIGINAL DOCUMENT WITH
ATTACHMENTS TO THE OFFICE OF
THE COUNTY ADMINISTRATOR
PRIOR TO 5:00 P.M. ON THE FRIDAY
32 DAYS PRECEDING THE BOARD MEETING

SEND COPIES TO:

MINUTE ORDER REQUESTED:

☒ YES ☐ NO

ATTACHMENTS:

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[Draft Minutes of 10 16 12](#)

History

Time	Who	Approval
10/28/2012 2:59 PM	County Administrative Office	Yes
10/23/2012 10:37 AM	County Counsel	Yes
10/22/2012 11:12 AM	Finance	Yes



DRAFT MEETING MINUTES
BOARD OF SUPERVISORS, COUNTY OF MONO
STATE OF CALIFORNIA

Regular Meetings: The First, Second, and Third Tuesday of each month. Location of meeting is specified at far right.

Regular Meeting

MEETING LOCATION
Mammoth Lakes BOS
Meeting Room, 3rd Fl. Sierra
Center Mall, 452 Old
Mammoth Rd., Mammoth
Lakes, CA 93546

October 16, 2012

Flash Drive	Portable Recorder
Minute Orders	M12-224 to M12-230
Resolutions	R12-76 NOT USED
Ordinance	Ord12-04 NOT USED

9:00 AM

Meeting Called to Order by Supervisor Bauer, Chair

- Supervisors present: Bauer, Hansen, Hazard, Hunt, and Johnston
- Supervisors absent: None

Pledge of Allegiance led by Jim Arkens, CAO

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

No one spoke.

**Urgency
Item**

Marshall Rudolph, County Counsel: Due to last-minute developments in a pending legal case, the Board needs to add the following urgency item to the agenda: Closed Session for Conference with Legal Counsel re Existing Litigation—Mono County v. Mammoth Mountain Ski Area, et al. The Board needs to consider issues before their next regularly scheduled meeting. These issues came to County Counsel's attention after today's agenda had already been posted.

M12-224

Action: Determine that there is a need to take immediate action with respect to the proposed agenda item, that the need for action came to the County's attention subsequent to the agenda being posted and, therefore, that the Board add the item to the agenda.

Hazard moved; Hunt seconded

Vote: 5 Yes; 0 No

Closed Session: 9:03 a.m.

Break: 10:35 a.m.

Reconvened: 10:43 a.m.

Convened Economic Development Corporation: 12:10 p.m.

Note

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

Adjourned Economic Development Corporation: 12:16 p.m.
Lunch: 12:16 p.m.
Reconvened Board of Supervisors: 1:23 p.m.
Adjourned: 3:29 p.m.

CLOSED SESSION

The Board had nothing to report from Closed Session.

BOARD OF SUPERVISORS

- 1a) Closed Session--Human Resources - CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Marshall Rudolph, Brian Muir, and Jim Arkens. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39--majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO), and Mono County Sheriff Department's Management Association (SO Mgmt). Unrepresented employees: All.
- 1b) Conference with Legal Counsel - CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Initiation of litigation pursuant to subdivision (c) of Government Code section 54956.9. Number of potential cases: one.
- 1c) Conference with Legal Counsel - CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Significant exposure to litigation pursuant to subdivision (b) of Government Code section 54956.9. Number of potential cases: Facts and circumstances: Refund claim from taxpayer.
- 1d) Performance Evaluation - PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: County Counsel.

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

No one spoke.

2) APPROVAL OF MINUTES

M12-225 A. Approve minutes of the Regular Meeting held on October 2, 2012, as corrected.

Hunt moved; Hansen seconded

Vote: 5 Yes; 0 No

Corrections:

- Supervisor Johnston: 1) Board Member Reports, bullet point 3: Should be CSAC fellows, not fellowship. 2) Item #8a, SCE Rush Creek—Lee Vining Fiber Installation Project: References to “overground”, should be “overhead” (Randy Schultz comment, bullet point 4; Supervisor Hazard comment, bullet point 2; Supervisor Johnston comment, bullet point 1).
- Supervisor Bauer: 1) Item #8a, SCE Rush Creek—Lee Vining Fiber Installation Project, Further Board Discussion, Bauer bullet point 1 should read, “Concerned that something will happen in June Lake before we finally have a policy in place”. 2) Item #9a, Employment Contract for Aimee Brewster, Bauer comments, bullet point 4: Change to, “...Bauer was told that Mammoth’s first right of refusal in the Rodeo

Note

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Grounds expires in March...”.

3)

BOARD MEMBER REPORTS

Supervisor Bauer

1. No report.

Supervisor Hansen

1. Last Wednesday: Attended the Lee Vining RPAC meeting.
2. Out of Town on Friday.

Supervisor Hazard

1. October 10: Attended the Owens Valley Observatory lecture.
2. October 15: Attended a meeting of the Public Employees Retirement Association in Bishop, and spoke about the current status of PERS and Digital 395.
3. November 6 meeting: Will be giving a presentation about the impact of Digital 395 on health care in the Eastern Sierra.

Supervisor Hunt

1. October 12: Met with John Wentworth to discuss the MLTPA trail dedication ceremony.
2. October 13: Attended the local play of Marvelous Wonderettes.
3. Yesterday: Met with CalTrans about Conway Ranch; will meet again on November 1.
4. Last day to register to vote is October 22.

Supervisor Johnston

1. Yesterday: Attended the LTC meeting and discussed 1) overall work program; 2) paving Bodie Road up to the last mile; 3) Bridgeport Main Street; 4) ESTA ridership; 5) status of Sonora wildlife crossing; 6) political signs; 7) transportation reauthorization bill (MAP 21); 8) High Point Curve project.
2. Great Basin Air Pollution Control District: DWP has sued several agencies to stop implementation of the dust controls on Owens Lake.
3. Attended a Special Meeting of Mammoth Lakes Housing to discuss the Town's lawsuit settlement; MLH is funded by Measure A funds and about 1% of TOT. Funding has been cut, and any additional cuts will make it difficult to provide oversight of grants.

COUNTY ADMINISTRATIVE OFFICE

4)

CAO Report regarding Board Assignments (Jim Arkens)

ACTION: Receive brief oral report by County Administrative Officer (CAO) regarding his activities.

Jim Arkens

1. Last Wednesday: Met with the road crews for Coffee with the CAO.
2. Held status meetings.
3. Met with the Grand Jury.
4. Last Friday: Attended a labor law seminar in Fresno.
5. Regarding the Twin Lakes mud slide issue, County crews can make temporary fixes. This is ultimately a Forest Service issue, and it may be up to the property owners to solve the problems on their property.
 - a. The Board asked Arkens to agendize this issue.
6. Brian Muir, Finance Director, has accepted a position in Shasta County. Arkens needs to announce the job opening at this time.
 - a. The Board acknowledged that he can begin the process and asked for the salary to be listed as negotiable.

DEPARTMENT REPORTS/EMERGING ISSUES

- **Linda Salcido, Public Health:** 1) Briefing about cases of spinal meningitis due to tainted drugs; no cases have occurred in California or Nevada. 2) Mammoth Hospital participated in the Pink Glove Dance to raise awareness about breast cancer. The

Note

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hospital could win about \$10,000 if their video gets a lot of online votes. The funding would provide services for families struggling with breast cancer.

- **Julie Tiede, Social Services:** Overview about employment training program; introduced Stacey Gabor who has done a lot of work on this program. Two people have completed the program and found good employment. Will also be implementing an on-the-job training program; this does not require County funding.
- **Brian Muir, Finance:** Per a prior Board request, reported on the cost of local purchases of copy paper. The most economical price is \$8.85 per ream, plus shipping; there are no discounts for volume. The County is currently paying less than \$3.00 per ream
- **Alicia Vennos, Economic Development:** Update about the June Lake marketing effort. The PR consultant arrived yesterday and toured the area. First news releases will go out this week with a billboard to go up and website to go live early next week.
 - Supervisor Hazard: Mono County is currently featured in Rachel Ray's magazine "Every Day".

CONSENT AGENDA

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

FINANCE

Additional Departments: Clerk-Recorder

- 5a) Social Security Number Truncation Program - California law requires a review of the County's Social Security Number Truncation Program.

M12-226 Action: Receive written report regarding County's Social Security Number Truncation Program.

Hazard moved; Johnston seconded

Vote: 5 Yes; 0 No

- Brian Muir, Finance Director: This report was prepared by Stephanie Butters, an accountant in his office; she does good work.

REGULAR AGENDA

CORRESPONDENCE RECEIVED (INFORMATIONAL)

All items listed are available for review and are located in the Office of the Clerk of the Board

CLERK OF THE BOARD

- 6a) Singer Letter Regarding Ambulance Fees - Correspondence from Rick Singer, received 10/9/12, regarding a recent ambulance transport and the fees involved.

- Lynda Salcido: Addressed misconceptions contained in this letter. 1) The rate was approved by the Board during the last fee schedule approval process. 2) The recent Fitch report suggested the rates were below the norm. 3) This was a BLS case with transport from Mammoth Mountain. 4) Base rates are comparable to Inyo County. 5) There is a minimum rate plus mileage; ambulances are usually staffed with two paramedics or a paramedic and EMT. 6) Salcido will respond to the letter.

Board acknowledged receipt of the letter.

Note

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BOARD OF SUPERVISORS

- 7a) Domestic Violence Awareness Month (Susi Bains, Wild Iris) - Proclamation designating October 2012 as Domestic Violence Awareness Month. Chairwoman Bauer is sponsoring this item.

M12-227 **Action:** Approve proclamation designating October 2012 as Domestic Violence Awareness Month.

Hunt moved; Johnston seconded

Vote: 5 Yes; 0 No

- Supervisor Bauer read the proclamation and the Board presented it to Susi Bains.
- Bains provided updated information about victims of domestic violence in Mono County.
- Supervisor Hazard: Talked about law enforcement's role and how domestic violence involves both men and women.
- The Board acknowledged Wild Iris as an asset to the community.

PUBLIC WORKS - ROAD DIVISION

- 8a) Encroachment Fee Waiver - Wheeler Crest Community Service District (Jeff Walters) - The Wheeler Crest Community Service District (WCCSD) has two scheduled projects that are in Mono County's right-of-way. The installation of a water line and a power line require an encroachment permit through Public Works. The WCCSD is requesting that the encroachment permit fee be waived for these projects.

M12-228 **Action:** Authorize the Public Works Director to waive encroachment permit fees associated with the Wheeler Crest Community Service District's installation of a water line and a power line in the community of Swall Meadows.

Hazard moved; Hansen seconded

Vote: 5 Yes; 0 No

- Jeff Walters, Public Works—Road Division: Wheeler Crest Community Service District applied for and paid for an encroachment to install a power line and water line. They asked for a waiver because of the utility improvements they are making. All other conditions remain the same. Requests are becoming more common. The work will be done in the road shoulder, therefore, will be underground.
- Supervisor Hansen: Supports the waiver, but does not want their liability waived.

HUMAN RESOURCES

Additional Departments: Assessor, Finance

- 9a) Authorization to Fill Vacant Position (Jim Arkens) - Consider authorizing recruitment and hiring to fill FTS III position in the Assessor's Department.

M12-229 **Action:** Authorize recruitment and hiring to fill FTS III position in the Assessor's Department.

Hunt moved; Hazard seconded

Note

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Vote: 5 Yes; 0 No

- Brian Muir: The position in question is the sole fiscal/clerical support position in the Assessor's office, and reports to the Assessor. The vacancy will be created by a retirement at end of the year. Would like to begin recruiting prior to December to maximize the number of applications.
- The Board talked about the impact of pension reform on recruiting.

BOARD OF SUPERVISORS

Additional Departments: Clerk of the Board and Finance

- 10a) Mono County Legal Notices (Lynda Roberts and Mary Booher) - At the regular meeting of July 13, 2010, the Board of Supervisors reviewed bids submitted by The Sheet and Mammoth Times pertaining to publication of legal notices. At that time, a majority of the Board expressed an interest in having legal notices published in both papers. Since the Fall of 2010, Mono County Departments have been publishing legal notices in both The Sheet and Mammoth Times. The Board of Supervisors requested this agenda item in order to discuss the practice of publishing legal notices in both papers.

No Motion Action: Direct staff to continue publishing legal notices in both The Sheet and Mammoth Times, and bring this issue back as a policy discussion at mid-year budget review.

- Lynda Roberts, Clerk of the Board: Reviewed the staff report and attachments. Roberts noted that the cost to publish notices in both papers will vary year to year depending on the number of legal notices published. Some savings will be realized if departments publish legal notices in only one paper, but the amount of savings is not known.

Public Comment

- Aleksandra Gajewski, Mammoth Times: This year, circulation of Mammoth Times expanded into North County; since Mammoth Times is audited by the post office, they can verify the circulation. Most subscribers are out of County. There is currently no circulation in the Benton/Chalfant areas, but she can move forward by putting racks in those areas. Gajewski would like the opportunity to prove that the Times will be circulated Countywide. She was not with the paper when the initial discussion came before the Board two years ago.
- Ted Carleton, The Sheet: Questioned the circulation numbers listed in the agenda item by Mammoth Times. He has kept his promise to circulate The Sheet throughout the County, including Walker and Tri Valley. It has cut into his bottom line to provide wider circulation, and his competitor hasn't been providing papers Countywide for the last two years. Plus the Times charges \$0.50 so people have to pay to read legal notices.

Board Discussion

- The Board discussed the issues pertaining to this situation: circulation and the importance of verifying the circulation, their decision of two years ago, distribution methods, efforts by The Sheet to provide papers Countywide, potential cost to publish legal notices in both papers, requesting bids, aspect of assisting local businesses (both newspapers), wider public outreach by publishing in both papers, competition factor, requiring circulation in the County to be equitable between both papers, putting news racks at community centers so publications are available at the same place and at the same time, need to resolve policy issue, obligation to the tax payers, performance of each paper.

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The Board concluded that there is no timeline for resolving this issue and it could come back as a policy item at the mid-year budget review. They asked both papers to keep track of their circulation numbers closely so the Board can review them at a future date.

The Board of Supervisors convened at 12:10 p.m. as the Mono County Economic Development Corporation. The meeting of the EDC adjourned at 12:16 p.m.

LUNCH

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

- Leigh Gaasch. Her guide dog trainee, Jaymon, has been called for service and Friday will be her last day in Mammoth. Gaasch will then get a new dog trainee. Gaasch expressed her appreciation to the Board for letting her bring Jaymon to the meetings as part of the education process.

FINANCE

11a) Funding Support for Non-County Agencies and Organizations (Brian Muir) - Consider requests for funding support from non-county agencies and organizations.

M12-230 Action: Approve allocation of \$75,000 to support Non-County Agencies and Organizations as follows:

- Mammoth AYSO, \$3,000
- Mammoth Lakes Swim Team, \$3,000
- Mono County Little League, \$3,000
- UC 4H Science Camp, \$500
- Mono Basin Historical Society, \$5,000
- Southern Mono Historical Society, \$5,000
- Chamber Music Unbound, \$8,000
- Mono Council for the Arts, \$11,000
- Jazz Jubilee Festival, \$10,000
- June Lake Loop Music Festival, \$5,000
- Mammoth Lakes Sierra Summer Festival, \$5,000
- Forest Service (E.S. Avalanche Center), \$2,500
- Friends of the Inyo, \$5,000
- Mammoth Lakes Trails and Public Access, \$5,000
- Sierra Bounty Produce Collective, \$2,000
- Yosemite Gateway Partners, \$2,000

Bauer moved; Hazard seconded

Vote: 5 Yes; 0 No

Brian Muir, Finance: The Finance Department made every effort to contact all groups.

Representatives from the following groups made requests and spoke briefly about their programs.

- Mammoth AYSO: \$3,000. They serve youth from Mammoth, Mono City, Lee Vining,

Note

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June Lake, and Sunny Slopes

- Mammoth Lakes Swim Team: \$3,000. This contribution helps keep costs down for swimmers. They have 100 participants and serve youth from June Lake, Crowley, Swall, Paradise, and Mammoth.
- Mono County Little League: \$3,000. This contribution helps keep costs down. They have 220 participants and serve youth from Bridgeport, Lee Vining, and Mammoth.
- 4H Science Camp: \$520. The funding will help keep this a free program. The 2013 camp will be held in Lee Vining and will target Lee Vining, June Lake, and Bridgeport.
- Mono Basin Historical Society: \$5,000. This will be used as grant match funds.
- Southern Mono Historical Society: \$5,000. This will be used for operation and maintenance.
- Chamber Music Unbound: \$10,000. This will be used for County-wide music education and afterschool programs, as well as performance programs.
- Mono Council for the Arts: \$20,000. This will be used for grant match funds and arts programs.
- Jazz Jubilee: \$20,000. Helps with advertising that promotes the area and supports kids' programs.
- June Lake Loop Music Festival: \$20,000. This will assist with the young artists program and free music camp for kids. People outside the community are supportive of this program and bring visitors to the area.
- Mammoth Lakes Sierra Summer Festival: \$10,000. County funding has been a key part of bringing the orchestra to Mammoth Lakes.
- Antelope Valley CERT: \$6,585. This funding will be used for books and backpacks with supplies for the basic training academy, which is cost-free for participants.
- Forest Service (Eastern Sierra Avalanche Center): \$5,000. This funding will help operate the center (avalanche forecaster and website). The Forest Service provides oversight and indirect support costs.
- Friends of the Inyo: \$7,500. This will support FOI programs and the June Lake Trails program.
- Mammoth Lakes Trails and Public Access: \$14,000. Due to the Town's financial issues, this funding will help keep the program operating. Also, this financial support can be used for matches. The trails system benefits the region.
- Sierra Bounty Produce Collective: \$5,256. This will help to increase outreach by hiring a part-time coordinator, and will assist low-income families.
- Yosemite Gateway Partners: \$2,000. The funding will be used to purchase technology to connect the region electronically to Yosemite so they can attend meetings year round.

Board discussion about proposed requests:

- There are variables impacting the various organizations.
- The Board should consider the direct impact of programs to the local economy.
- As a starting point, Supervisor Hunt proposed funding levels that equal the \$75,000 allocated. The Board discussed the suggested funding level, and considered the various programs and alternative funding scenarios.
- Considered the idea that organizations need to find non-governmental funding sources.
- Asked staff to agendize a policy discussion about having the Sheriff's department fund the CERT program.
- Asked staff to agendize a discussion about purchasing specific avalanche information from Eastern Sierra Avalanche Center.

ADJOURN: 3:29 p.m.

Note

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

ATTEST:

VIKKI BAUER
CHAIR

LYNDA ROBERTS
CLERK OF THE BOARD

§§§§§

Note

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OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE November 6, 2012

DEPARTMENT Community Development - Planning
Division

**ADDITIONAL
DEPARTMENTS**

TIME REQUIRED

SUBJECT Bridgeport RPAC

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Appointment of two members to the Regional Planning Advisory Committee for Bridgeport Valley.

RECOMMENDED ACTION:

Appoint Mike Booher and Erinn Wells to the Bridgeport Valley Regional Planning Advisory Committee with terms expiring in January 2014.

FISCAL IMPACT:

None.

CONTACT NAME: Wendy Sugimura

PHONE/EMAIL: 760.924.1814 / wsugimura@mono.ca.gov

SUBMIT THE ORIGINAL DOCUMENT WITH
ATTACHMENTS TO THE OFFICE OF
THE COUNTY ADMINISTRATOR
PRIOR TO 5:00 P.M. ON THE FRIDAY
32 DAYS PRECEDING THE BOARD MEETING

SEND COPIES TO:

MINUTE ORDER REQUESTED:

☒ YES ☐ NO

ATTACHMENTS:

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[Staff Report](#)

History

Time	Who	Approval
10/28/2012 3:00 PM	County Administrative Office	Yes
10/23/2012 10:38 AM	County Counsel	Yes
10/30/2012 11:04 AM	Finance	Yes

Mono County Community Development Department

PO Box 347
Mammoth Lakes, CA 93546
760.924.1800, fax 924.1801
commdev@mono.ca.gov

Planning Division

PO Box 8
Bridgeport, CA 93517
760.932.5420, fax 932.5431
www.monocounty.ca.gov

November 6, 2012

To: Mono County Board of Supervisors
From: Wendy Sugimura, Associate Analyst, for Tim Hansen, Supervisor
Subject: Appointment of Bridgeport Valley Regional Planning Advisory Committee Members (Consent Item)

Action Requested

Appoint Mike Booher and Erinn Wells to the Bridgeport Valley Regional Planning Advisory Committee (BVRPAC), with terms expiring in January 2014, as requested by Supervisor Tim Hansen and recommended by current BVPRAC members.

Fiscal/Mandates Impact

No fiscal impacts are expected.

Current Fiscal Year Budget Projections

No impact is expected on current fiscal year budget projections.

Discussion

Supervisor Hansen, District 4, requests Board consideration of his recommendation for memberships / terms for the Bridgeport Valley Regional Planning Advisory Committee (8 members total).

New members recommended for appointment:

Terms to Expire (all two-year terms):

Mike Booher	1-31-14
Erinn Wells	1-31-14

Other existing members (for information):

Jan Huggans	1-31-14
Jeff Hunewill	1-31-14
Walt Lehmann	1-31-13
Steve Noble	1-31-13
Bob Peters	1-31-14
Benny Romero	1-31-13

If you have any questions regarding this item, please contact Supervisor Hansen or Wendy Sugimura at 924-1814.



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE	November 6, 2012	DEPARTMENT	Ambulance Paramedics
ADDITIONAL DEPARTMENTS			
TIME REQUIRED		PERSONS APPEARING BEFORE THE BOARD	
SUBJECT	Emergency Medical Care Committee (EMCC) Appointment		

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Appoint Ales Tomaier to the Mono County EMCC for a term of two years, replacing Bob Rooks as the representative of the Mono County Fire Chief's Association.

RECOMMENDED ACTION:

Appoint Ales Tomaier to the Mono County EMCC for a term of two years, replacing Bob Rooks as the representative of the Mono County Fire Chief's Association.

FISCAL IMPACT:

No impact to the County General Fund.

CONTACT NAME: Lynda Salcido

PHONE/EMAIL: 760-924-1842 / lsalcido@mono.ca.gov

SUBMIT THE ORIGINAL DOCUMENT WITH
ATTACHMENTS TO THE OFFICE OF
THE COUNTY ADMINISTRATOR
PRIOR TO 5:00 P.M. ON THE FRIDAY
32 DAYS PRECEDING THE BOARD MEETING

SEND COPIES TO:

Lynda Salcido

MINUTE ORDER REQUESTED:

☒ YES ☐ NO

ATTACHMENTS:

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[Staff Report, appointment of Ales Tomaier to EMCC](#)

History

Time	Who	Approval
10/28/2012 3:02 PM	County Administrative Office	Yes
10/23/2012 10:30 AM	County Counsel	Yes
10/19/2012 11:07 AM	Finance	Yes

County Counsel
Marshall Rudolph

Assistant County Counsel
Stacey Simon

Deputy County Counsels
Tara McKenzie
John-Carl Vallejo

**OFFICE OF THE
COUNTY COUNSEL**

Mono County
South County Offices
P.O. BOX 2415
MAMMOTH LAKES, CALIFORNIA 93546

Telephone
760-924-1700

Facsimile
760-924-1701

Legal Assistant
Michelle Robinson

To: Board of Supervisors

From: Lynda Salcido

Date: October 17, 2012

Re: Emergency Medical Care Committee (EMCC) Appointment

Recommendation

Appoint Ales Tomaier to the Mono County EMCC for a term of two years, replacing Bob Rooks as the representative of the Mono County Fire Chief's Association.

Fiscal Impact

None.

Discussion

California Health and Safety Code Sections 1797.270 and 1797.272 authorize the County to establish an emergency medical care committee (EMCC), to prescribe the membership of that EMCC, and to appoint its members.

An EMCC has been operating in Mono County since at least the early 1990s. Its current membership, as set forth in its bylaws, includes the Mono County Health Officer, a representative of the Mono County Paramedic Program, a representative of the Mono County Fire Chief's Association, the Mammoth Hospital Paramedic Liaison Nurse; and the Mammoth Hospital EMS Director.

The retirement Bob Rooks, Mammoth Community Fire District, has resulted a vacancy on the EMCC in the position allocated to a representative of the Mono County Fire Chief's Association.

It is recommended that the Board appoint Ales Tomaier, a member of the Mammoth Community Fire District, to the EMCC as the member representing Mono County Fire Chief's Association. As provided in the current EMCC bylaws, the appointment would be for a term of two years. The appointment may be made by minute order.

If you have any questions regarding this item prior to your meeting, Lynda Salcido at 760-924-1842.



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE	November 6, 2012	DEPARTMENT	Clerk of the Board
ADDITIONAL DEPARTMENTS			
TIME REQUIRED		PERSONS APPEARING BEFORE THE BOARD	
SUBJECT	Bridgeport RPAC Letter of Appreciation		

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Letter of appreciation from Benny Romero of the Bridgeport RPAC thanking Hank Cole for his service throughout the years.

RECOMMENDED ACTION:

FISCAL IMPACT:

CONTACT NAME: Shannon Kendall

PHONE/EMAIL: x5533 / skendall@mono.ca.gov

SUBMIT THE ORIGINAL DOCUMENT WITH
ATTACHMENTS TO THE OFFICE OF
THE COUNTY ADMINISTRATOR
PRIOR TO 5:00 P.M. ON THE FRIDAY
32 DAYS PRECEDING THE BOARD MEETING

SEND COPIES TO:

MINUTE ORDER REQUESTED:

☐ YES ☒ NO

ATTACHMENTS:

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[Cole Letter](#)

History

Time	Who	Approval
10/23/2012 12:46 PM	Clerk of the Board	Yes

BRIDGEPORT VALLEY

Regional Planning Advisory Committee

PO Box 347
Mammoth Lakes, CA 93546
760.924.1800 phone, 924.1801 fax
commdev@mono.ca.gov

PO Box 8
Bridgeport, CA 93517
760.932.5420 phone, 932.5431 fax
www.monocounty.ca.gov

September 20, 2012

Mr. W. H. Cole
PO Box 463
Bridgeport, CA 93517

Re: Letter of Appreciation

Dear Hank:

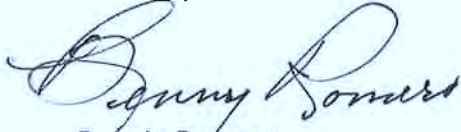
The Bridgeport Valley Regional Planning Advisory Committee wishes to express our sincere appreciation for the outstanding service you have provided to our community as a member of the RPAC.

With your participation and assistance we have undertaken the review and consideration of many issues of importance to our community, including:

- General Plan Amendments
- The Bodie Hills release from WSA status
- The relationship with the Marine Corps Mountain Warfare Training Center
- The Mono County Cemetery Plan
- The School Street Plan
- And many more.

Your tireless effort and attention to the needs of our community has been appreciated. You have been an invaluable asset for Bridgeport and Mono County.

Sincerely,



Bennie Romero
President
BVRPAC

CC – Mono County Board of Supervisors
Jim Arkens, CAO



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE	November 6, 2012	DEPARTMENT	Clerk of the Board
ADDITIONAL DEPARTMENTS			
TIME REQUIRED		PERSONS APPEARING BEFORE THE BOARD	
SUBJECT	Brian Muir Letter of Resignation		

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Correspondence from Brian Muir dated October 29, 2012 resigning from his position and thanking the citizens of Mono County for allowing him to serve as their first Finance Director.

RECOMMENDED ACTION:

FISCAL IMPACT:

CONTACT NAME: Shannon Kendall

PHONE/EMAIL: x5533 / skendall@mono.ca.gov

SUBMIT THE ORIGINAL DOCUMENT WITH
ATTACHMENTS TO THE OFFICE OF
THE COUNTY ADMINISTRATOR
PRIOR TO 5:00 P.M. ON THE FRIDAY
32 DAYS PRECEDING THE BOARD MEETING

SEND COPIES TO:

MINUTE ORDER REQUESTED:

☐ YES ☒ NO

ATTACHMENTS:

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[Muir Ltr](#)

History

Time

Who

Approval

10/28/2012 3:00 PM	County Administrative Office	Yes
10/23/2012 10:38 AM	County Counsel	Yes
10/22/2012 11:03 AM	Finance	Yes



DEPARTMENT OF FINANCE COUNTY OF MONO

Rosemary Glazier
Assistant Finance Director
Treasurer-Tax Collector

Brian Muir
Finance Director

Roberta Reed
Assistant Finance Director
Auditor-Controller

P.O. Box 495
Bridgeport, California 93517
(760) 932-5480
Fax (760) 932-5481

P.O. Box 556
Bridgeport, California 93517
(760) 932-5490
Fax (760) 932-5491

October 29, 2012

Board of Supervisors
County of Mono County
PO Box 696
Bridgeport, CA 93517

Re: Letter of Resignation

Honorable Board Members:

As you know I am leaving to become the Auditor / Controller in Shasta County. My last day with Mono County will be December 30, 2012.

I would like to thank the citizens of Mono County for allowing me to serve as their first Finance Director. I have enjoyed working in Mono County, and I am proud of my staff's accomplishments during the last six years.

Sincerely,

A handwritten signature in blue ink, appearing to read "B Muir", with a stylized flourish at the end.

Brian Muir
Finance Director

Encl

Cc: Jim Arkens, County Administrative Officer



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE	November 6, 2012	DEPARTMENT	Finance
ADDITIONAL DEPARTMENTS			
TIME REQUIRED	5 minutes	PERSONS APPEARING BEFORE THE BOARD	Brian Muir
SUBJECT	Quarterly Investment Report		

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Receive quarterly investment report for the period ending September 30, 2012.

RECOMMENDED ACTION:

None (informational only). Provide any desired direction to staff.

FISCAL IMPACT:

None.

CONTACT NAME: Brian Muir

PHONE/EMAIL: (760) 932-5494 / bmuir@mono.ca.gov

SUBMIT THE ORIGINAL DOCUMENT WITH
ATTACHMENTS TO THE OFFICE OF
THE COUNTY ADMINISTRATOR
PRIOR TO 5:00 P.M. ON THE FRIDAY
32 DAYS PRECEDING THE BOARD MEETING

SEND COPIES TO:

MINUTE ORDER REQUESTED:

☐ YES ☒ NO

ATTACHMENTS:

Click to download

[Quarterly Investment Report](#)

History

Time	Who	Approval
10/28/2012 3:03 PM	County Administrative Office	Yes
10/23/2012 10:46 AM	County Counsel	Yes
10/19/2012 11:06 AM	Finance	Yes



DEPARTMENT OF FINANCE COUNTY OF MONO TREASURER/TAX COLLECTOR

P.O. Box 495 BRIDGEPORT, CALIFORNIA 93517
(760) 932-5480 • FAX (760) 932-5481

Brian Muir
Director of Finance

Rosemary Glazier
Assistant Director of Finance Treasurer/Tax Collector

Date: October 18, 2012

To: Honorable Board of Supervisors
County Administrative Officer
Treasury Pool Participants

From: Brian Muir, Director of Finance

Subject: Quarterly Investment Report

As required by Government Code Section 53646, attached is the Treasury Pool investment report for the quarter ending September 30, 2012. The report is presented at fair market value in accordance with Government Accounting Standards Board (GASB) Statement No. 31, Accounting and Financial Reporting for Certain Investments and for External Pools. On the last day of the quarter on a cost basis the portfolio totaled \$58,396,988.85, and the market value was \$58,582,772.84 or 100.3181% of cost. Market value does not include accrued interest. Accrued and unpaid interest on the last day of the quarter was \$280,076.64

At the time of purchase, all investments were in compliance with State law and the Mono County Investment Policy as approved by the Board of Supervisors in a public meeting. To the best of my knowledge the investments of the Treasury Pool are structured in a manner so sufficient cash will be available to meet the normal projected requirements of the County of Mono and the Investment Pool participants during the next six months.

Investment Pool earnings are as shown below:

Quarter Ending	9/30/2012	12/31/2012	3/31/2013	6/30/2013
Average Daily Balance	\$61,440,916			
Earned Interest (including accruals)	\$141,842			
Earned Interest Rate	0.9159			
Number of Days in Quarter	92	92	90	91
Interest Received	\$139,652			
Administration Costs	\$11,126			
Net Interest for Apportionment	\$128,436			

Mono County
Quarterly Investment Report
Report Format: By Transaction
Group By: Security Sector
Portfolio / Report Group: All Portfolios
As of 9 / 30 / 2012

Description	CUSIP/Ticker	Settlement Date	Book Value	Face Amount/Shares	Market Value	Coupon Rate	YTM @ Cost	Maturity Date	Days To Maturity	Days To Call/Maturity	Credit Rating 1	Accrued Interest	% of Portfolio
Cash													
Oak Valley Bank Cash	OAKVALLEY0670	2/28/2009	5,615,940.91	5,615,940.91	5,615,940.91	0.448	0.448	N/A	1	1	None	N/A	9.62
Sub Total / Average			5,615,940.91	5,615,940.91	5,615,940.91	0.448	0.448		1	1		0.00	9.62
Certificate Of Deposit													
Sallie Mae Bank Murray UT 0.85	795450PF6	9/19/2012	250,000.00	250,000.00	249,170.00	0.850	0.850	9/19/2014	719	719	None	64.04	0.43
9/19/2014													
Ally Bank of Utah 1.1	02005QS46	9/19/2012	250,000.00	250,000.00	249,015.00	1.100	1.100	9/21/2015	1086	1086	None	82.88	0.43
9/21/2015													
Discover Bank 1.25	254671GK0	9/19/2012	250,000.00	250,000.00	248,800.00	1.250	1.250	9/19/2016	1450	1450	None	94.18	0.43
9/19/2016													
Sub Total / Average			750,000.00	750,000.00	746,985.00	1.067	1.067		1085	1085		241.10	1.28
Corporate													
JP Morgan Chase 5.375 10/1/2012	46625HGT1	7/19/2010	500,051.42	500,000.00	500,000.00	5.375	1.533	10/1/2012	1	1	Moody's- Aaa	13,362.85	0.86
Bank of New York Mellon 4.95 11/1/2012	06406HBE8	5/7/2010	501,519.74	500,000.00	501,955.00	4.950	1.400	11/1/2012	32	32	Moody's- Aa	10,243.75	0.86
Westpac Bank 2.25 11/19/2012	961214B11	7/30/2010	500,512.75	500,000.00	501,240.00	2.250	1.483	11/19/2012	50	50	Moody's- Aa	4,093.75	0.86
BNP Paribas Bank 2.125 12/21/2012	05567LD95	7/12/2010	499,856.29	500,000.00	501,750.00	2.125	2.257	12/21/2012	82	82	Moody's- Aaa	2,921.88	0.86
National Australia Bank 2.5 1/8/2013	6325COAZ4	8/2/2010	501,093.26	500,000.00	502,725.00	2.500	1.680	1/8/2013	100	100	Moody's- Aa	2,847.22	0.86

Description	CUSIP/Ticker	Settlement Date	Book Value	Face Amount/Shares	Market Value	Coupon Rate	YTM @ Cost	Maturity Date	Days To Maturity	Days To Call/Maturity	Credit Rating 1	Accrued Interest	% of Portfolio
Santan der US Debt 2.485 1/18/2013	802815AP5	9/2/2010	500,341.14	500,000.00	497,510.00	2.485	2.250	1/18/2013	110	110	Moody's- Aa	2,485.00	0.86
MeLife Global 5.125 4/10/2013	592179JG1	7/30/2010	508,378.80	500,000.00	512,050.00	5.125	1.839	4/10/2013	192	192	Moody's- Aa	12,100.69	0.87
Wachovia Corp Global 5.5 5/1/2013	92976WBJ4	8/30/2010	511,197.25	500,000.00	514,760.00	5.500	1.563	5/1/2013	213	213	Moody's- Aa	11,381.94	0.88
General Electric 4.8 5/1/2013	36962G3T9	12/7/2010	508,842.17	500,000.00	512,690.00	4.800	1.694	5/1/2013	213	213	Moody's- Aa	9,933.33	0.87
Jackson National Life 5.375 5/8/2013	46849LSB8	8/4/2010	510,149.90	500,000.00	514,755.00	5.375	1.900	5/8/2013	220	220	Moody's- Aa	10,600.69	0.87
Credit Suisse NY 5 5/15/2013	2254C0TC1	8/30/2010	509,938.42	500,000.00	513,360.00	5.000	1.713	5/15/2013	227	227	Moody's- Aa	9,375.00	0.87
Berkshire Hathway 4.6 5/15/2013	084664BD2	5/7/2010	508,140.34	500,000.00	513,235.00	4.600	1.892	5/15/2013	227	227	Moody's- Aa	8,625.00	0.87
ANZ National Bank 6.2 7/19/2013	00182EAJ8	7/22/2010	515,178.39	500,000.00	519,725.00	6.200	2.251	7/19/2013	292	292	Moody's- Aa	6,113.89	0.88
HSBC Bank 1.625 8/12/2013	44328MAD6	9/2/2010	500,573.21	500,000.00	503,170.00	1.625	1.489	8/12/2013	316	316	Moody's- Aa	1,083.33	0.86
Canadian Imperial Bank 1.45 9/13/2013	136069DP3	9/27/2011	501,878.33	500,000.00	504,870.00	1.450	1.050	9/13/2013	348	348	Moody's- AA2	342.36	0.86
New York Life 1.85 12/13/2013	64952WAX1	8/30/2010	503,240.41	500,000.00	507,485.00	1.850	1.297	12/13/2013	439	439	Moody's- Aaa	2,749.31	0.86
Bank of Nova Scotia Halifax 2.375 12/17/2013	064149B97	4/28/2011	505,810.93	500,000.00	511,255.00	2.375	1.394	12/17/2013	443	443	Moody's- AA1	3,397.57	0.87
General Electric 2.1 1/7/2014	36962G4X9	9/27/2011	505,297.29	500,000.00	509,155.00	2.100	1.250	1/7/2014	464	464	Moody's- AA2	2,420.83	0.87
Royal Bank of Canada 1.125 1/15/2014	78008KNA7	5/3/2011	498,991.98	500,000.00	504,570.00	1.125	1.284	1/15/2014	472	472	Moody's- AA1	1,171.88	0.85
JP Morgan													

Description	CUSIP/Ticker	Settlement Date	Book Value	Face Amount/Shares	Market Value	Coupon Rate	YTM @ Cost	Maturity Date	Days To Maturity	Days To Call/Maturity	Credit Rating 1	Accrued Interest	% of Portfolio
Chase 2.05 1/24/2014	46623EIE0	5/15/2012	507,812.25	500,000.00	508,840.00	2.050	0.850	1/24/2014	481	481	Moody's-AA3	1,879.17	0.87
Cornell University 4.35 2/1/2014	219207AA5	2/16/2011	310,534.99	300,000.00	315,582.00	4.350	1.650	2/1/2014	489	489	S&P-AA2	2,138.75	0.53
Roche Hldgs Inc 5 3/1/2014	771196AQ5	4/28/2011	523,446.80	500,000.00	530,205.00	5.000	1.597	3/1/2014	517	517	Moody's-AA2	2,013.89	0.90
Commonwealth Bank of Australia 2.125 3/17/2014	2027A0FQ7	4/28/2011	501,608.10	500,000.00	509,275.00	2.125	1.897	3/17/2014	533	533	Moody's-AA1	383.68	0.86
MassMutual Global 2.875 4/21/2014	57629WBK5	5/25/2011	510,049.64	500,000.00	517,600.00	2.875	1.547	4/21/2014	568	568	Moody's-Aa	6,348.96	0.87
General Electric Cap Corp. 5.9 5/13/2014	36962G4C5	6/6/2011	534,024.07	500,000.00	540,820.00	5.900	1.574	5/13/2014	590	590	Moody's-AA2	11,226.39	0.91
CME Group Inc 5.75 5/15/2014	12572QAD7	8/30/2010	530,220.86	500,000.00	534,565.00	5.750	1.874	5/15/2014	592	592	Moody's-Aaa	3,593.75	0.91
Toronto - Dominion Bank 1.375 7/14/2014	89114QAA6	11/10/2011	504,067.49	500,000.00	508,280.00	1.375	0.913	7/14/2014	652	652	Moody's-Aaa	1,451.39	0.86
Wells Fargo CO 3.75 10/1/2014	94974BET3	10/12/2011	520,211.98	500,000.00	530,355.00	3.750	1.670	10/1/2014	731	731	Moody's-A2	9,322.92	0.89
Microsoft Corp 1.625 9/25/2015	594918AG9	5/1/2012	515,112.56	500,000.00	518,745.00	1.625	0.600	9/25/2015	1090	1090	Moody's-Aaa	112.85	0.88
Melife Global 2.5 9/29/2015	59217GAC3	7/23/2012	615,694.71	595,000.00	619,281.95	2.500	1.310	9/29/2015	1094	1094	Moody's-AA3	41.32	1.05
General Electric Cap Corp 2.25 11/9/2015	36962G4T8	7/23/2012	514,699.10	500,000.00	517,815.00	2.250	1.280	11/9/2015	1135	1135	S&P-AA+ Moody's-AA+	4,406.25	0.88
General Electric Cap Corp 2.3 4/27/2017	36962G5W0	4/27/2012	503,233.00	500,000.00	513,970.00	2.300	2.150	4/27/2017	1670	1670	S&P-AA	4,887.50	0.86
US Bancorp 1.65 5/15/2017	91159HHD5	5/11/2012	502,181.49	500,000.00	511,860.00	1.650	1.551	5/15/2017	1688	1688	S&P-A	3,254.17	0.86
Sub Total / Average			16,683,889.06	16,395,000.00	16,823,453.95	3.341	1.564		498	498		166,311.26	28.57

Description	CUSIP/Ticker	Settlement Date	Book Value	Face Amount/Shares	Market Value	Coupon Rate	YTM @ Cost	Maturity Date	Days To Maturity	Days To Call/Maturity	Credit Rating	Accrued Interest	% of Portfolio
Local Government Investment Pool													
Local Agency Investment Fund LGIP	LAIF6000	2/28/2009	5,843,201.38	5,843,201.38	5,843,201.38	0.348	0.348	N/A	1	1	None	N/A	10.01
Sub Total / Average			5,843,201.38	5,843,201.38	5,843,201.38	0.348	0.348		1	1		0.00	10.01
Municipal													
Fullerton Redevelopment 3.5 9/1/2013	359817BQ5	11/4/2010	575,000.00	575,000.00	579,674.75	3.500	2.502	9/1/2013	336	336	Moody's- A	1,621.18	0.98
Pacificia Pension GO 4.053 6/1/2014	69511AAD6	9/17/2012	372,288.65	355,000.00	364,957.75	4.053	1.100	6/1/2014	609	609	Moody's-AA3	4,756.08	0.64
Fullerton Redevelopment 4 9/1/2014	359817BR3	11/4/2010	1,437,663.54	1,425,000.00	1,444,351.50	4.000	3.502	9/1/2014	701	701	Moody's-A	4,591.67	2.46
Long Beach Ca Obligation 5.09 9/1/2014	54242VEK8	2/2/2011	521,252.58	500,000.00	532,320.00	5.090	2.750	9/1/2014	701	701	Moody's-Aaa	2,050.14	0.89
Gilroy Unified School 3.96 4/1/2015	376087CZ3	6/30/2011	495,913.48	485,000.00	512,024.20	3.960	3.002	4/1/2015	913	913	Moody's-AA3	9,549.65	0.85
Fresno Pension OB 4.408 8/15/2015	358266BU7	5/11/2012	537,666.23	500,000.00	522,265.00	4.408	1.700	8/15/2015	1049	1049	Fitch-A	2,755.00	0.92
Oceanside Ca Unified School Dist 4.5 5/1/2016	675383KK8	6/3/2011	463,488.20	445,000.00	486,767.70	4.500	3.237	5/1/2016	1309	1309	Moody's-AA3	8,288.12	0.79
Oceanside Ca Unified School Dist 4.5 5/1/2016	675383KK8	7/23/2012	1,105,963.87	995,000.00	1,088,390.70	4.500	1.300	5/1/2016	1309	1309	Moody's-AA3	18,531.88	1.89
Sub Total / Average			5,509,236.55	5,280,000.00	5,530,751.60	4.233	2.479		883	883		52,143.72	9.43
US Agency													
FNMA Step 11/28/2014-12	3136FTNV7	11/28/2011	2,000,000.00	2,000,000.00	2,000,960.00	0.625	0.976	11/28/2014	789	59	Moody's-Aaa	4,236.11	3.42
FNMA Step 12/12/2014-12	3136FTQV4	12/12/2011	2,000,000.00	2,000,000.00	2,000,880.00	0.700	1.124	12/12/2014	803	73	Moody's-Aaa	4,200.00	3.42

Description	CUSIP/Ticker	Settlement Date	Book Value	Face Amount/Shares	Market Value	Coupon Rate	YTM @ Cost	Maturity Date	Days To Maturity	Days To Call/Maturity	Credit Rating 1	Accrued Interest	% of Portfolio
FHLMC Step 12/19/2014-12	3134G3BY5	12/19/2011	3,998,521.90	4,000,000.00	4,002,960.00	0.750	1.118	12/19/2014	810	80	Moody's- Aaa	8,416.67	6.85
FNMA 0.7 4/30/2015-12	3135G0KH5	4/30/2012	2,000,000.00	2,000,000.00	2,002,960.00	0.700	0.700	4/30/2015	942	30	Fitch- AAA	5,833.33	3.42
FNMA Step 6/12/2015-12	3136GOKR1	6/12/2012	2,000,000.00	2,000,000.00	2,001,600.00	0.500	0.996	6/12/2015	985	73	Moody's- Aaa	3,000.00	3.42
FNMA Step 10/26/2015-12	3136GODK4	4/25/2012	2,000,000.00	2,000,000.00	2,000,260.00	0.500	1.067	10/26/2015	1121	26	Fitch- AAA	4,305.56	3.42
FAMC Step 10/26/2015-12	3136GODK4	5/16/2012	4,000,000.00	4,000,000.00	4,000,520.00	0.500	1.075	10/26/2015	1121	26	Fitch- AAA	8,555.56	6.85
FNMA Step 10/26/2016-12	3136FTFU8	10/28/2011	1,999,592.60	2,000,000.00	2,001,320.00	1.250	1.845	10/26/2016	1487	26	Moody's- Aaa	10,694.44	3.42
FNMA Step 12/28/2016-12	3136FTVY2	12/28/2011	1,999,151.61	2,000,000.00	2,005,600.00	1.250	1.648	12/28/2016	1550	89	Moody's- Aaa	6,388.89	3.42
FNMA Step 12/28/2016-12	3136FTVJ5	12/28/2011	1,997,454.84	2,000,000.00	2,005,380.00	1.125	1.606	12/28/2016	1550	89	Moody's- Aaa	5,750.00	3.42
Sub Total / Average			23,994,720.95	24,000,000.00	24,022,440.00	0.762	1.196		1091	56		61,380.56	41.09
Total / Average			58,396,988.85	57,884,142.29	58,582,772.84	1.759	1.264		688	263		280,076.64	100

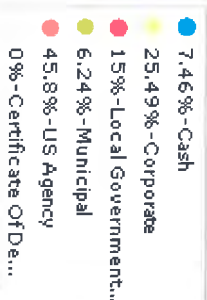


Mono County Distribution by Security Sector - Market Value All Portfolios

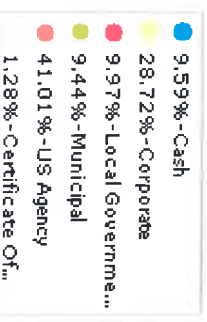
Begin Date: 6/30/2012, End Date: 9/30/2012

Security Sector Allocation			
Security Sector	Market Value 6/30/2012	% of Portfolio 6/30/2012	Market Value 9/30/2012
Cash	4,893,075.39	7.46	5,615,940.91
Corporate	16,715,744.00	25.49	16,823,453.95
Local Government Investment Pool	9,834,247.54	15.00	5,843,201.38
Municipal	4,090,585.25	6.24	5,530,751.60
US Agency	30,031,540.00	45.80	24,022,440.00
Certificate Of Deposit	0.00	0.00	746,985.00
Total / Average	65,565,192.18	100.00	58,582,772.84
			100.00

Portfolio Holdings as of 6/30/2012



Portfolio Holdings as of 9/30/2012





Mono County Distribution by Maturity Range - Market Value All Portfolios

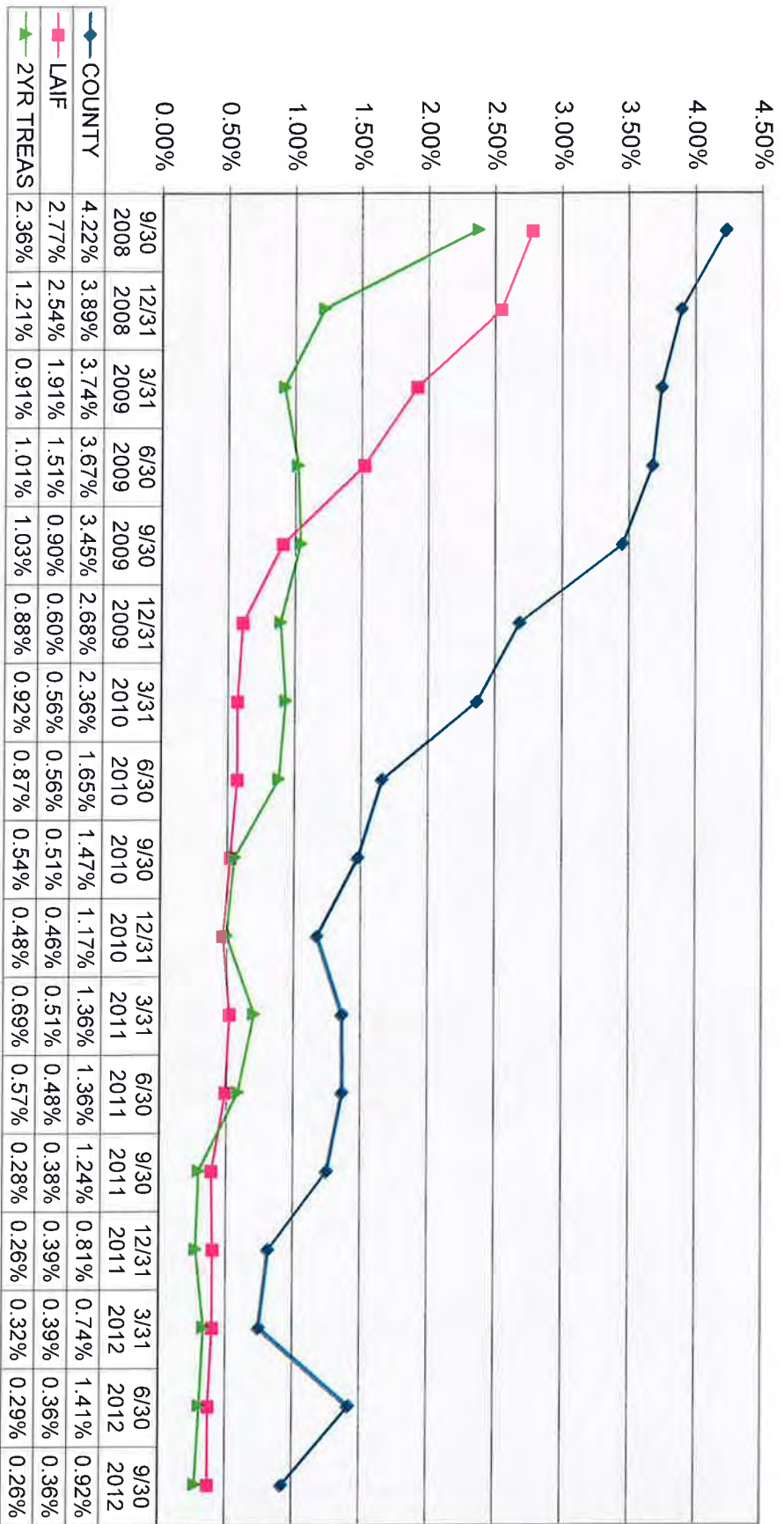
Begin Date: 6/30/2012, End Date: 9/30/2012

Maturity Range Allocation				
Maturity Range	Market Value 6/30/2012	% of Portfolio 6/30/2012	Market Value 9/30/2012	% of Portfolio 9/30/2012
0-1 Month	14,727,322.93	22.46	11,959,142.29	20.41
1-3 Months	1,077,230.50	1.64	1,504,945.00	2.57
3-6 Months	2,019,090.00	3.08	1,000,235.00	1.71
6-9 Months	994,680.00	1.52	3,080,850.00	5.26
9-12 Months	3,103,575.00	4.73	2,107,439.75	3.60
1-2 Years	7,020,974.00	10.71	9,118,786.25	15.57
2-3 Years	15,530,518.60	23.69	14,430,691.15	24.63
3-4 Years	8,059,831.15	12.29	8,342,553.40	14.24
4-5 Years	13,031,970.00	19.88	7,038,130.00	12.01
Total / Average	65,565,192.18	100.00	58,582,772.84	100.00

Portfolio Holdings



MONO COUNTY TREASURY POOL QUARTERLY YIELD COMPARISON





OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE	November 6, 2012	DEPARTMENT	Social Services
ADDITIONAL DEPARTMENTS	Human Resources		
TIME REQUIRED	5 minutes	PERSONS APPEARING BEFORE THE BOARD	Julie M. Tiede
SUBJECT	Approval to Fill Vacant Position		

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Request for approval to fill vacant Social Worker III position.

RECOMMENDED ACTION:

Approve the Department of Social Services' filling of the vacant Social Worker III position.

FISCAL IMPACT:

The annual cost of the Social Worker III position, salary and benefits, is \$77,337.99. This is based on an annual salary of \$44,664.00, PERS, of \$8,516.08, and benefits of \$24,157.91. Based on an estimated County Share of Cost of 8%, the total cost to the General Fund for such position will be \$6,187.00 annually.

CONTACT NAME: Julie M. Tiede

PHONE/EMAIL: 760-924-1790 / jtiede@mono.ca.gov

SUBMIT THE ORIGINAL DOCUMENT WITH
ATTACHMENTS TO THE OFFICE OF
THE COUNTY ADMINISTRATOR
PRIOR TO 5:00 P.M. ON THE FRIDAY
32 DAYS PRECEDING THE BOARD MEETING

SEND COPIES TO:

Julie Tiede

MINUTE ORDER REQUESTED:

☒ YES ☐ NO

ATTACHMENTS:

Click to download

[Staff Memo](#)

History

Time	Who	Approval
10/17/2012 9:03 AM	County Administrative Office	Yes
10/23/2012 10:23 AM	County Counsel	Yes
10/17/2012 1:44 PM	Finance	Yes



Office of the ... DEPARTMENT OF SOCIAL SERVICES

C O U N T Y O F M O N O

P.O. Box 576 • Bridgeport • California • 93517-0576

JULIE TIEDE
Director

BRIDGEPORT OFFICE
(760) 932-5600
FAX (760) 932-5287

MAMMOTH LAKES OFFICE
(760) 924-1770
FAX (760) 924-5431

Staff Report



TO: Mono County Board of Supervisors

FROM: Julie Tiede, Director of Social Services 

DATE: October 17, 2012

SUBJECT: Approval to fill vacant Social Worker III position

DISCUSSION:

The Mono County Department of Social Services is requesting to fill a Social Worker III position that recently has become vacant. This position is budgeted for the 2012-2013 Fiscal Year. The services provided by this position are mandated services and required by law. This position is a critical one for the County and the Department of Social Services in that it provides a safety net for a highly vulnerable County population. While this position has been vacant the remaining Social Workers have been assigned the case load for this position. This has been particularly challenging in that only one Social Worker is an experienced Social Worker (SW IV), and the vacant caseload consists of more complex and difficult cases. Accordingly, while all the remaining Social Workers are required to work extremely long hours and are incurring significant additional overtime, the one experienced Social Worker is working a disproportional number of hours to cover the caseload of the Vacant Social Worker III position. By filling this position, the Department of Social Services will be able to provide an appropriate level of services and prioritize the work load to meet the needs of the community.

FISCAL IMPACT:

The annual cost of the Social Worker III position, salary and benefits, is \$77,337.99. This is based on an annual salary of \$44,664.00, PERS, of \$8,516.08, and benefits of \$24,157.91. Based on an estimated County Share of Cost of 8%, the total cost to the General Fund for such position will be \$6,187.00 annually.

RECOMMENDATION:

Approve the Department of Social Services' filling of the vacant Social Worker III.



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE	November 6, 2012	DEPARTMENT	Human Resources
ADDITIONAL DEPARTMENTS	Probation		
TIME REQUIRED	15 minutes	PERSONS APPEARING BEFORE THE BOARD	Jim Arkens, Karin Humiston
SUBJECT	Authorization to Fill FTS IV - Probation		

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Presentation by Jim Arkens/Karin Humiston regarding filling a FTS IV position with the upcoming retirement in the department.

RECOMMENDED ACTION:

Authorize Human Resources to recruit for a FTS IV in Probation. Provide any desired direction to staff.

FISCAL IMPACT:

Cost for the remainder of FY 12-13 is \$ 41,228, of which \$23,460 is salary; \$3,142 is the employer portion of PERS, and \$14,626 is the cost of the benefits and is included in the approved budget. Cost for a full year is \$83,472, of which \$49,920 is salary; \$6,316 is the employer portion of PERS, and \$30,236 is the cost of the benefits.

CONTACT NAME: Jim Arkens

PHONE/EMAIL: 760-932-5414 / jarkens@mono.ca.gov

SUBMIT THE ORIGINAL DOCUMENT WITH
ATTACHMENTS TO THE OFFICE OF
THE COUNTY ADMINISTRATOR
PRIOR TO 5:00 P.M. ON THE FRIDAY
32 DAYS PRECEDING THE BOARD MEETING

SEND COPIES TO:

MINUTE ORDER REQUESTED:

☐ YES ☒ NO

ATTACHMENTS:

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[Probation Staff](#)

History

Time	Who	Approval
10/30/2012 10:51 AM	County Administrative Office	Yes
10/31/2012 9:45 AM	County Counsel	Yes
10/30/2012 11:35 AM	Finance	Yes

TO: Mono County Board of Supervisors

FROM: Jim Arkens, CAO/Director of Human Resources
Karin Humiston, Chief Probation Officer

DATE: October 25, 2012

SUBJECT: Approval to recruit and fill FTS position in Probation

DISCUSSION:

Currently the Probation office has an FTS IV position, which has been filled by Paula Proctor since 2/23/2004. Paula has submitted a letter indicating that she will retire by year end. This is a critical position needed by Probation; it would be extremely difficult for Staff to assume additional duties and maintain their own duties at appropriate levels of service.

Your approval is requested to recruit and fill this position as an FTS IV. Below are the duties for this position: Acts as administrative assistant to the COP; provides administrative support to all employees in department; provides IT support as part of case flow management to the Deputy Probation Officers by entering cases, file set up and tracking; receptionist to all incoming traffic in Bridgeport office; transcribes reports for deputy probation officers and COP; executes criminal background inquiries; issues hearing notices; issues subpoenas for juvenile traffic hearings, coordinates and plans traffic hearings; prepares monthly probation lists; prepares and/or runs statistical reports; oversees timesheets; acts as department fiscal technician for purchasing and record keeping; develops and maintains financial and specialized program records such as grants; utilizes Probation department computer database program (Automated Case Management); operates office equipment and oversees contracts for equipment; balances cash received, verifies receipts and prepares deposits. This position must be knowledgeable of the Rules of Court, California Law and the Penal Code in order to effectively complete their duties.

This position is budgeted for in the FY 12-13 budget.

FISCAL IMPACT:

Cost for the remainder of FY 12-13 is \$ 41,228, of which \$ 23,460 is salary; \$ 3,142 is the employer portion of PERS, and \$ 14,626 is the cost of the benefits and is included in the approved budget. Cost for a full year is \$83,472, of which \$49,920 is salary; \$6,316 is the employer portion of PERS, and \$30,236 is the cost of the benefits.

If there are any questions regarding this item, please contact Jim Arkens at 760-932-5414.

Thank you,

Submitted by: _____ Date: _____

Jim Arkens, County Administrative Officer/Director of Human Resources



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE	November 6, 2012	DEPARTMENT	Ambulance Paramedics
ADDITIONAL DEPARTMENTS			
TIME REQUIRED	10 minutes	PERSONS APPEARING BEFORE THE BOARD	Lynda Salcido, Interim EMS Chief, Stacey Simon, County Counsel
SUBJECT	Inland Counties Emergency Medical Agency Joint Exercise of Powers Agreement		

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Proposed new Joint Powers Agreement (JPA) with San Bernardino and Inyo Counties pertaining to the Joint Powers Agency known as the Inland Counties Emergency Medical Agency ("ICEMA"), established by JPA in 1975 and continued by revised JPA in 1988.

RECOMMENDED ACTION:

Approve County entry into proposed Joint Powers Agreement and authorize Board Chair to execute said Agreement on behalf of the County. Provide any desired direction to staff.

FISCAL IMPACT:

None.

CONTACT NAME: Lynda Salcido

PHONE/EMAIL: 760-924-1842 / lsalcido@mono.ca.gov

SUBMIT THE ORIGINAL DOCUMENT WITH
ATTACHMENTS TO THE OFFICE OF
THE COUNTY ADMINISTRATOR
PRIOR TO 5:00 P.M. ON THE FRIDAY
32 DAYS PRECEDING THE BOARD MEETING

SEND COPIES TO:

Lynda Salcido, Interim EMS Chief

MINUTE ORDER REQUESTED:

☒ YES ☐ NO

ATTACHMENTS:

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[ICEMA JPA Staff](#)

[2012 ICEMA JPA](#)

History		
Time	Who	Approval
10/28/2012 3:02 PM	County Administrative Office	Yes
10/31/2012 12:27 PM	County Counsel	Yes
10/30/2012 11:24 AM	Finance	Yes

County Counsel
Marshall Rudolph

Assistant County Counsel
Stacey Simon

Deputy County Counsels
Tara McKenzie
John-Carl Vallejo

**OFFICE OF THE
COUNTY COUNSEL**

Mono County
South County Offices
P.O. BOX 2415
MAMMOTH LAKES, CALIFORNIA 93546

Telephone
760-924-1700

Facsimile
760-924-1701

Legal Assistant
Michelle Robinson

To: Board of Supervisors

From: Lynda Salcido and Stacey Simon

Date: November 6, 2012

Re: Proposed new Joint Powers Agreement for the Inland Counties
Emergency Medical Agency (ICEMA)

Recommendation

Approve County entry into proposed Joint Powers Agreement and authorize Board Chair to execute said Agreement on behalf of the County. Provide any desired direction to staff.

Fiscal Impact

None.

Discussion

In 1975, Mono, Inyo, Riverside, and San Bernardino Counties entered into a joint exercise of powers agreement (JPA) establishing the Inland Counties Emergency Medical Agency (ICEMA) to serve as the Local EMS Agency (LEMSA) for the four counties. The 1975 JPA was replaced with a revised JPA in 1988, following the withdrawal of Riverside County. The 1975 and the 1988 JPAs delegated the majority of LEMSAs functions to ICEMA, but retained certain functions for the member counties.

Since the last revision to the JPA in 1988, a need has arisen to further update its terms, in particular to address a recent Appellate Court ruling that a county may not delegate some LEMSAs functions, while retaining others for itself (i.e., there may only be one Local EMS Agency which performs all LEMSAs functions for the county, as set forth in Division 2.5 of the Health and Safety Code).

The proposed JPA would bring the Inyo, Mono, and San Bernardino County LEMSA into compliance with current law by providing for the delegation of all LEMSA functions to ICEMA, and would maintain existing Exclusive Operating Areas and existing designated providers. It would also provide for enhanced communication and collaboration between ICEMA and both Mono and Inyo Counties. Inyo has already executed the revised JPA and San Bernardino will take action following Mono's approval. A copy of the existing (1988) JPA is also provided in your agenda packet.

If you have any questions regarding this item prior to your meeting, please call Lynda Salcido at 760-924-1842 or me at 924-1704.

**INLAND COUNTIES
EMERGENCY MEDICAL
AGENCY**

STANDARD CONTRACT

FOR OFFICIAL USE ONLY

<input checked="" type="checkbox"/> New	Vendor Code		Dept.		Contract Number	
<input type="checkbox"/> Change			SC		A	
<input type="checkbox"/> Cancel			SMI			
INLAND COUNTIES EMERGENCY MEDICAL AGENCY			Dept. SMI		Orgn. ICM	
Contract Representative			Telephone		Contractor's License No.	
Thomas G. Lynch, EMS Administrator			(909) 388-5823		\$	
Contract Type						
<input type="checkbox"/> Revenue		<input type="checkbox"/> Encumbered		<input type="checkbox"/> Unencumbered		<input checked="" type="checkbox"/> Other:
If not encumbered or revenue contract type, provide reason: _____						
Commodity Code		Contract Start Date		Contract End Date		Original Agreement
						\$
Fund	Dept.	Organization	Appr.	Obj/Rev Source	GRC/PROJ/JOB No	Amendment Agreement
						\$
Fund	Dept.	Organization	Appr.	Obj/Rev Source	GRC/PROJ/JOB No.	Agreement
						\$
Fund	Dept.	Organization	Appr.	Obj/Rev Source	GRC/PROJ/JOB No.	Agreement
						\$
Project Name			Estimated Payment Total by Fiscal Year			
ICEMA Joint Powers Agreement			FY	Agreement	I/D	

THIS CONTRACT is entered into in the State of California by and between San Bernardino County, hereinafter called County and

Name
County of Inyo
Address
163 May Street
Bishop, CA 93514
Telephone
(760) 873-3305
Federal ID No. or Social Security No.

hereinafter called

Inyo County

and

Name
County of Mono
Address
P.O. Box 3329
Mammoth Lakes, CA 93546
Telephone
(760) 924-1830
Federal ID No. or Social Security No.

hereinafter called

Mono County

INLAND COUNTIES EMERGENCY MEDICAL AGENCY

JOINT EXERCISE OF POWERS AGREEMENT

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**INLAND COUNTIES EMERGENCY MEDICAL AGENCY
JOINT EXERCISE OF POWERS AGREEMENT**

**FOR THE OPERATION AND MANAGEMENT OF AN
EMERGENCY MEDICAL SERVICES SYSTEM IN THE
COUNTIES OF INYO, MONO, AND SAN BERNARDINO AND ESTABLISHING
THE INLAND COUNTIES EMERGENCY MEDICAL AGENCY**

THIS JOINT EXERCISE OF POWERS AGREEMENT, dated as of _____, 2012 (this "Agreement"), is entered into by and among the County of Inyo ("Inyo"), the County of Mono ("Mono"), and the County of San Bernardino ("San Bernardino"), each a body corporate and politic.

RECITALS

WHEREAS, Chapter 5 (commencing with Section 6500) of Division 7 of Title 1 of the California Government Code, permits two or more public agencies to enter into an agreement for the joint exercise of powers; and

WHEREAS, the parties hereto, together with the County of Riverside ("Riverside"), previously entered into that certain Joint Powers Agreement Between the Counties of San Bernardino, Riverside, Mono, and Inyo, Creating the Inland Counties Emergency Medical Authority, dated April 8, 1975 (the "1975 JPA"), by and between San Bernardino, Riverside, Inyo and Mono; and

WHEREAS, the parties to the 1975 JPA subsequently entered into that certain Joint Exercise of Powers Agreement for the Purpose of Providing for the Operation and Management of an Emergency Medical Services System in the Counties of Inyo, Mono, Riverside and San Bernardino and Creating the Inland Counties Emergency Medical Agency, dated December 10, 1984 (the "1984 JPA"), by and between Inyo, Mono, Riverside and San Bernardino, which superseded the 1975 JPA; and

WHEREAS, the parties hereto entered into that certain Joint Exercise of Powers Agreement for the Purpose of Providing for the Operation and Management of an Emergency Medical Services System in the Counties of Inyo, Mono and San Bernardino and Creating the Inland Counties Emergency Medical Agency, dated April 25, 1988 (the "1988 JPA"), by and between Inyo, Mono and San Bernardino, which superseded the 1984 JPA; and

WHEREAS, there now exists within the area of jurisdiction of the Parties hereto, a joint powers agency known as the Inland Counties Emergency Medical Agency ("ICEMA") established by the 1975 JPA and continued by the 1984 JPA and continued further by the 1988 JPA; and

WHEREAS, there continues to exist an urgent and demonstrated need to maintain a multi-county Emergency Medical Services (EMS) program in order to continue to improve Emergency Medical Services and to jointly undertake necessary solutions; and

Auditor/Controller-Recorder Use Only

<input type="checkbox"/> Contract Database	<input type="checkbox"/> FAS
Input Date	Keyed By

WHEREAS, the Parties hereto desire to further delineate local EMS agency responsibilities in accordance with the Emergency Medical Services System and the Prehospital Emergency Medical Care Personnel Act (as defined herein below), and to continue jointly exercising the powers common to the Parties with respect to the EMS program and the EMS Act; and

WHEREAS, the Parties intend that this Agreement will supersede and replace all prior joint exercise of powers agreements by and among the Parties relating to ICEMA.

NOW, THEREFORE, in consideration of the above premises and of the mutual promises and agreements herein contained, the parties hereto do hereby agree as follows:

ARTICLE I

DEFINITIONS

Section 1.01. Definitions. Unless the context otherwise requires, the words and terms defined in this Article I shall, for the purpose hereof, have the meanings herein specified.

“Act” means Articles 1 through 4 (commencing with Section 6500) of Chapter 5, Division 7, Title 1 of the California Government Code.

“Agreement” means this Joint Exercise of Powers Agreement.

“Auditor-Controller” means the Auditor-Controller of ICEMA appointed pursuant to Section 3.03.

“Board” or “Board of Directors” means the Board of Directors of ICEMA referred to in Section 2.04, which shall be the governing body of ICEMA.

“EMS Act” means the Emergency Medical Services System and the Prehospital Emergency Medical Care Personnel Act (Section 1797, et seq. of the Health and Safety Code).

“Executive Officer” means the Executive Officer of ICEMA appointed pursuant to Section 3.04.

“Fiscal Year” means the period from July 1st to and including the following June 30th.

“ICEMA” means the public entity known as the Inland Counties Emergency Medical Agency established pursuant to Article II of this Agreement.

“Medical Director” means the Medical Director of ICEMA appointed pursuant to Section 3.06.

“Member” means, individually, each of the County of Inyo, the County of Mono, and the County of San Bernardino.

“Members” means, collectively, the County of Inyo, the County of Mono, and the County of San Bernardino.

“Secretary” means the Secretary of ICEMA appointed pursuant to Section 3.02.

“State” means the State of California.

“Treasurer” means the Treasurer of ICEMA appointed pursuant to Section 3.03.

ARTICLE II

GENERAL PROVISIONS REGARDING PURPOSE, CREATION AND OPERATION OF ICEMA

Section 2.01. Purpose. This Agreement is made pursuant to the provisions of Article 1, Chapter 5, Division 7 of Title 1 of the Government Code of the State of California, commencing with Section 6500, relating to the joint exercise of powers common to the public agencies, in this case the Counties of Inyo, Mono, and San Bernardino. The three (3) counties each possess the powers referred to in the recitals hereof. The purpose of this Agreement is to exercise such powers for the continued provision of overall systems management and evaluation of a multi-county EMS system by and through a joint powers agency within the territorial and jurisdictional boundaries of the Members, as authorized by Section 1797.200 of the EMS Act.

Section 2.02. Term. This Agreement shall become effective when it has been approved by the Boards of Supervisors of all the Members. This Agreement shall continue in full force and effect until terminated by the withdrawal of two (2) or more Members.

Section 2.03. Creation of ICEMA. Pursuant to the Act, there is hereby continued a public entity known as the “Inland Counties Emergency Medical Agency”, hereinafter referred to as “ICEMA.” ICEMA is and shall continue to be a public entity separate and apart from the Members and shall administer this Agreement.

Section 2.04. Board of Directors. The Board of Supervisors of the County of San Bernardino shall serve as the Board of Directors of ICEMA. The Board of Directors shall govern ICEMA.

Section 2.05. Meetings of the Board. The date, hour and place of the holding of meetings of the Board shall be fixed by resolution of the Board and a copy of such resolution shall be filed with each party hereto. Notice of the conduct of meetings shall be in accordance with the provisions of the Ralph M. Brown Act commencing with Section 54950 of the Government Code. The Board of Directors of ICEMA shall hold at least one regular meeting each year.

Section 2.06. Minutes. The Secretary shall cause to be kept minutes of the meetings of the Board, and of the Members, and shall, as soon as possible after each meeting, cause a copy of the minutes to be forwarded to each Member.

Section 2.07. Quorum; Required Votes. A majority of the Board of Directors shall constitute a quorum for the transaction of business, except that less than a quorum may adjourn from time to time. The affirmative votes of at least a majority of the seated Directors present at any meeting in which a quorum is present shall be required to take any action by the Board.

Section 2.08. Annual Budget. The Board shall adopt an annual budget for each Fiscal Year. Prior to adoption, the draft regional funding budget shall be provided to each Member for review.

Section 2.09. Annual Operational and Fiscal Report. The Board shall cause an annual operational report and annual fiscal report to be prepared and provided to each Member.

Section 2.10. Withdrawal of Member. Any Member may withdraw from ICEMA and terminate its participation in this Agreement by giving a minimum of six (6) months prior written notice to all other Parties, provided that the withdrawing Party shall pay its proportionate share of indebtedness which has been incurred while the withdrawing Party was a Party to this Agreement. Upon the effective date of withdrawal, this Agreement shall be deemed automatically amended to reflect the deletion of the withdrawing Member. Withdrawal shall not relieve the withdrawing Member of any financial obligations or liability arising prior to withdrawal.

ARTICLE III

OFFICERS AND EMPLOYEES

Section 3.01. Chair and Vice-Chair. The Chair and Vice-Chair of the County of San Bernardino Board of Supervisors shall be the Chair and Vice-Chair of the Board, respectively. The Chair shall sign all contracts on behalf of ICEMA, except as otherwise set forth in this Agreement, and shall perform such other duties as may be imposed by the Board. The Vice-Chair shall sign contracts and perform all of the Chair's duties in the absence of the Chair.

Section 3.02. Secretary. The Secretary to the Board of Directors shall be the Clerk of the Board of Supervisors of the County of San Bernardino. The Secretary shall serve at the pleasure of the Board. The Secretary shall countersign all contracts signed by the Chair or Vice-Chair on behalf of ICEMA. The Secretary shall cause a notice of this Agreement to be filed with the California Secretary of State pursuant to Section 6503.5 of the Act and Section 53051 of the California Government Code. The Secretary shall be responsible to the Board for the call, noticing and conduct of the meetings pursuant to the Ralph M. Brown Act (Section 54950 et seq. of the California Government Code).

Section 3.03. Treasurer; Auditor-Controller. Pursuant to Section 6505.5 of the Act, the San Bernardino County Treasurer is hereby designated as the Treasurer of ICEMA. The Treasurer shall be the depository, shall have custody of all of the money of ICEMA from whatever source, and shall have the duties and obligations of Treasurer as set forth in Sections 6505 and 6505.5 of the Act. As provided in Section 6505.5 of the Act, given the appointment of the Treasurer, the officer performing the functions of auditor or controller shall be the San Bernardino County Auditor/Controller, who shall have the duties assigned to the auditor or controller in Sections 6505 and 6505.5 of the Act, including the duty to "contract with a certified public accountant or public accountant to make an annual audit of the accounts and records of [ICEMA]". As further provided in Section 6505.5 of the Act, the San Bernardino County Board of Supervisors "shall determine charges to be made against [ICEMA] for the services of the treasurer and auditor."

Section 3.04. Executive Officer; employment of staff. The Chief Executive Officer of the County of San Bernardino, or a Deputy Executive Officer designated by the Chief Executive Officer, shall be the Executive Officer of ICEMA. The Board of Directors shall also employ sufficient staff to carry out the obligations of ICEMA. The employees performing services for ICEMA shall be employees of the County of San Bernardino, whose work for ICEMA shall be funded by ICEMA. The personnel rules and policies

of the County of San Bernardino shall apply to employees of the County of San Bernardino who are performing services for ICEMA.

Section 3.05. Medical Director. The Board of Directors shall appoint a full or part-time licensed physician and surgeon as Medical Director of ICEMA. The Medical Director shall have the duties and obligations as set forth in the EMS Act.

Section 3.06. Officers in Charge of Records, Funds and Accounts. Pursuant to Section 6505.1 of the Act, the Treasurer shall have charge of, handle and have access to all accounts, funds and money of ICEMA and all records of ICEMA relating thereto. ICEMA's expenditures and revenues shall be maintained in a separate budget unit. The Secretary shall have charge of, handle and have access to, all other records of ICEMA. Public officers or persons who have charge of, or who handle or have access to, any property of ICEMA shall file an official bond in the same amount as is required of public officers of the County of San Bernardino.

Section 3.07. Legal Advisor. The San Bernardino County Counsel shall serve as legal advisor and counsel to ICEMA.

Section 3.08. Officers and Employees of ICEMA. As provided in Section 6513 of the Act, all of the privileges and immunities from liability, exemption from laws, ordinances and rules, all pension, relief, disability, workers' compensation and other benefits which apply to the activities of officers, agents, or employees of a public agency when performing their respective functions shall apply to the officers, agents or employees of ICEMA to the same degree and extent while engaged in the performance of any of the functions and other duties of such offices, agents or employees under this Agreement.

ARTICLE IV

POWERS

Section 4.01. General Powers. ICEMA shall exercise, in the manner herein provided, the powers which are common to each of the Members, or as otherwise permitted under the Act, and, necessary to the accomplishment of the purpose, as provided in Section 2.01 of this Agreement. As provided in the Act, ICEMA shall be a public entity separate from the Members.

Section 4.02. Specific Powers. ICEMA is hereby authorized, in its own name, to do all acts necessary for the exercise of the foregoing general powers, including but not limited to, any or all of the following:

- (a) to make and enter into contracts;
- (b) to employ agents or employees;
- (c) to sue and be sued in its own name;
- (d) to incur debts, liabilities or obligations, provided that no such debt, liability, or obligation shall constitute a debt, liability or obligation of the Members;

- (e) to apply for, accept, receive and disburse grants, loans, contributions and other aid from any agency of the United States of America, the State, local government, or a private entity;
- (f) to invest any money in the treasury pursuant to Section 6509.5 of the Act which is not required for the immediate necessities of ICEMA, as ICEMA determines is advisable, in the same manner and upon the same conditions as local agencies, pursuant to section 53601 of the California Government Code; and
- (g) to carry out and enforce all the provisions of this Agreement.

Section 4.03. Restrictions on Powers. Pursuant to Section 6509 of the Act, the above powers shall be subject to the restrictions upon the manner of exercising the power of one of the Members, which shall be designated as San Bernardino County.

Section 4.04. Obligations of ICEMA. The debts, liabilities and obligations of ICEMA shall not be the debts, liabilities and obligations of the Members.

Section 4.05 Claims.

- (a) All claims against ICEMA including but not limited to claims by public officers and employees for fees, salaries, wages, mileage or other expenses, shall be filed within the time and in the manner specified in Chapter 2 (commencing with Section 910) of Part 3, Division 3.6 of Title 1 of the Government Code or in accordance with claims procedures approved by the Auditor-Controller of ICEMA and established by the Board pursuant to Chapter 5 (commencing with Section 930) or Chapter 6 (commencing with Section 935) of said Part 3 of the Government Code. The Board shall adopt a regulation requiring that all claims shall be so filed.
- (b) The Auditor-Controller shall audit and allow claims without prior approval of the Board in any of the following cases:
 - 1. Claims that are based on the duly approved ICEMA budget; and
 - 2. Expenditures which have been authorized by ICEMA's Executive Officer.

The Auditor-Controller shall require certification by the requisitioning or receiving employee that goods and/or services have been received as contracted for in accordance with the applicable authorization described above.

ARTICLE V

REGIONAL EMERGENCY MEDICAL SERVICES SYSTEMS MANAGEMENT

Section 5.01. Agency Designation. ICEMA is hereby designated as the Local EMS Agency by each of the Parties to this Agreement and as such is responsible for the planning, implementation and evaluation of EMS System, consistent with State Guidelines and the EMS Act.

Section 5.02. Agency Functions. ICEMA shall perform all of the following duties, obligations and functions, including but not limited to:

- (a) ICEMA shall perform all duties described and outlined for Local EMS Agencies in Division 2.5 of the Health and Safety Code and other applicable statutes and regulations, subject to 5.03 below.
- (b) ICEMA shall provide an organizational and committee structure which fosters inter-agency and intra-agency coordination and maintains an effective working relationship between individuals and groups.
- (c) ICEMA shall provide liaison with Member's Boards of Supervisors, Emergency Medical Care Committees and providers to plan effective program variations which meet specific county, provider and patient needs and shall keep Members informed through regular meetings and correspondence of legal, policy, or other issues affecting ICEMA or the provision of emergency medical services within Members' counties.
- (d) ICEMA shall periodically assess designated facilities to assure that listed treatment capability is current and modifications of triage and treatment guidelines reflect current medical practice.
- (e) ICEMA shall monitor EMS legislative activities on behalf of the Member counties at the State and local levels.
- (f) ICEMA shall provide for data collection, analysis and dissemination to assure a factual basis for multi-county program activities.
- (g) In conjunction with its Members, ICEMA shall evaluate multi-county systems effectiveness and service delivery to patients through patient care audits, monitoring of field treatment activities and patient disposition as it relates to their specific medical condition.
- (h) ICEMA shall research availability of funds, institute applications where appropriate, and manage its budget in accordance with San Bernardino County policies and specific requirements of funding sources.
- (i) ICEMA shall provide for coordination of multi-county EMS systems public education programs and related public relations.
- (j) In conjunction with the local Health Departments of Member counties, ICEMA shall coordinate medical and hospital disaster preparedness with other local, state, and federal agencies and departments having a responsibility relating to disaster response.
- (k) ICEMA shall comply with all other relevant requirements as stated in the EMS Act.

Section 5.03. Exclusive Operating Areas. ICEMA shall maintain or modify exclusive operating areas in accordance with the following:

- a) The boundaries of exclusive operating areas shall be maintained as exist in the Member counties as of the date of this Agreement, unless their modification is recommended by the board of supervisors of the county in which they are and such modification is reviewed and approved by ICEMA and the California Emergency Medical Services Authority.
- (b) An exclusive operating area may be modified by recommendation of the board of supervisors of the county in which the exclusive operating area is located and upon review and approval by ICEMA and the California Emergency Medical Services Authority.
- (c) Within ICEMA's jurisdiction, there currently exist exclusive operating areas in which service is provided by existing providers who operate in the manner and scope in which the services have been provided without interruption since January 1, 1981. Such exclusive operating areas will continue to be served by the existing providers, unless otherwise required by law. As for all other exclusive operating areas, and for those in which existing providers cease operations a competitive selection process may be utilized to select a provider to serve an exclusive operating area on recommendation of the board of supervisors of the county in which the exclusive operating area is located and upon review and approval by ICEMA and the California Emergency Medical Services Authority.
- (d) Regarding exclusive operating areas in which competitive selection of service providers is utilized, staff of the county in which the exclusive operating area is located shall actively participate in the selection process. Service providers shall be selected upon recommendation of the board of supervisors of the county in which the exclusive operating area is located and by action of the Board.

ARTICLE VI

CONTRIBUTIONS, ASSETS AND DISTRIBUTION UPON TERMINATION

Section 6.01. Contributions. The Members may but are not required to make contributions from their treasuries for the purpose set forth in Section 2.01, make payments of public funds to defray the cost of such purpose, make advances of public funds for such purpose, and/or use personnel, equipment or property in lieu of other contributions or advances. The provisions of Section 6512 of the Act are hereby incorporated into this Agreement by this reference.

Section 6.02. Distribution of Assets upon Termination. Upon termination of this Agreement and after resolution of all debts, liabilities and obligations, all property, both real and personal, of ICEMA, except funded equipment in ICEMA's possession for use under this Agreement, shall be divided among the Members in proportion to each Member's contributions determined as of the time of termination.

ARTICLE VII

INDEMNIFICATION AND INSURANCE

Section 7.01. ICEMA Indemnification of Members. ICEMA shall indemnify, defend and hold harmless each of the Members and their authorized officers, employees, agents and volunteers from any and all

claims, actions, losses, damages and/or liability arising from ICEMA's acts, errors or omissions and for any costs or expenses incurred by the Member(s) on account of any claim therefore, except where such indemnification is prohibited by law.

Section 7.02. Member Indemnification. Pursuant to the provisions of California Government Code section 895 et seq., and except as provided in Section 7.01 herein, each Member agrees to defend, indemnify and hold harmless each other Member from any liability, claim, or judgment for injury or damages caused by any negligent or wrongful act or omission of any agent, officer and/or employee of the indemnifying Member which occurs or arises out of the performance of this Agreement.

Section 7.03. Insurance. The Board shall provide for insurance covering liability exposure in an amount as the Board determines necessary to cover risks of activities of ICEMA. The Board may satisfy this obligation by purchasing insurance or by participating in a program of self-insurance pursuant to Government Code Section 990.4, either in its own right or under the self-insurance program of the County of San Bernardino.

Section 7.04. Third Party Beneficiaries. This Agreement and the obligations herein are not intended to benefit any party other than its Members, except as expressly provided otherwise herein. No entity not a signatory to this Agreement shall have any rights or causes of action against any party to this Agreement as a result of that party's performance or non-performance under the Agreement, except as expressly stated in this Agreement.

ARTICLE VIII

MISCELLANEOUS PROVISIONS

Section 8.01. Notices. Notices hereunder shall be in writing and shall be sufficient if addressed to the offices listed below and shall be deemed given upon deposit into the U.S. mail, first class, postage prepaid:

Inyo County
Department of Health and Human Services
163 May Street
Bishop, CA 93514

Mono County
Paramedic Chief
PO Box 3329
Mammoth Lakes, CA 93546

San Bernardino County
Inland Counties Emergency Medical Agency
1425 S. D Street
San Bernardino, CA 92415-0060

The Members and ICEMA may change the above addresses for notice purposes by written notification as provided above to each of the other Members and ICEMA. Said change of address shall be filed with ICEMA's Bylaws. Meeting notices and general correspondence may be served electronically.

Section 8.02. Law Governing. This Agreement is made in the State of California under the constitution and laws of the State, and is to be so construed.

Section 8.03. Amendments. This Agreement may be amended at any time, or from time to time, by one or more supplemental agreements executed by mutual agreement of the Boards of Supervisors of the Members hereto.

Section 8.04. Severability. Should any part, term or provision of this Agreement be decided by any court of competent jurisdiction to be illegal or in conflict with any law of the State, or otherwise be rendered unenforceable or ineffectual, the validity of the remaining portions or provisions shall not be affected thereby.

Section 8.05. Successors. This Agreement shall be binding upon and shall inure to the benefit of the successors of the Members, respectively. None of the Members may assign any right or obligation hereunder without the written consent of the others.

Section 8.06. Section Headings. All article and section headings in this Agreement are for convenience of reference only and are not to be construed as modifying or governing the language in the section referred to or to define or limit the scope of any provision of this Agreement.

Section 8.07. Multiple Counterparts. This Agreement is executed in multiple counterparts, any one of which shall be deemed an original for any purpose.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed and attested by their proper officers thereunto duly authorized, and their official seal to be hereto affixed, as of the day and year written.

SAN BERNARDINO COUNTY

► _____
Josie Gonzales, Chair, Board of Directors

Dated: _____

SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED TO THE CHAIRMAN OF THE BOARD
Laura H. Welch, Secretary

By _____
Deputy

MONO COUNTY

By ► _____
Hap Hazard, Chair, Mono County
Board of Supervisors

Name _____
(Print or type name of person signing MOU)

Title _____
(Print or Type)

Dated: _____

Address _____

INYO COUNTY

► _____
Marty Fortney, Chair, Inyo County
Board of Supervisors

►

Name _____
(Print or type name of person signing MOU)

Title _____

Dated: _____

Address _____

Approved as to Legal Form	Reviewed by Contract Compliance	Presented to Board for Signature
► _____ Counsel	► _____	► _____
Date _____	Date _____	Date _____

March 29, 1988

**A JOINT EXERCISE OF POWERS AGREEMENT
FOR THE PURPOSE OF PROVIDING FOR THE OPERATION
AND MANAGEMENT OF AN EMERGENCY MEDICAL SERVICES
SYSTEM IN THE COUNTIES OF INYO, MONO, AND
SAN BERNARDINO AND CREATING
THE INLAND COUNTIES EMERGENCY MEDICAL AGENCY**

THIS AGREEMENT dated for convenience the APR 25 1988 by and between the Counties of Inyo, Mono, and San Bernardino, each a political subdivision of the State of California.

RECITALS:

WHEREAS, under the provisions of the Government Code, State of California (Section 6500, et seq.), and the parties hereto may jointly exercise powers common to all; and

WHEREAS, there now exists within the area of jurisdiction of the parties hereto, a joint powers agreement and agency created by that agreement called the Inland Counties Emergency Medical Agency (ICEMA) and there exists an urgent and demonstrated need to maintain a multi-county Emergency Medical Services (EMS) program in order to continue to improve Emergency Medical Services and undertake necessary solutions; and maintain in order a to jointly undertake necessary solutions; and

WHEREAS, the parties hereto desire to delineate local EMS Agency responsibilities in accordance with changes in the Emergency Medical Services System and the Pre-hospital Emergency Medical Care Personnel Act (Section 1797, et seq. of the Health and Safety Code) hereinafter called the "Act", and participate in a Joint Powers Agreement.

NOW, THEREFORE, in consideration of the mutual promises, covenants and conditions hereinafter contained, the parties hereto agree as follows:

ARTICLE I

PURPOSE AND CREATION

The purpose of this Agreement is to supplement and replace all prior agreements and to provide overall systems management and evaluation of a Multi-county EMS System by and through a Joint Powers Agency in the geographical territory encompassed by the member counties.

There is hereby continued pursuant to this Joint Exercise of Powers Agreement an agency known as the Inland Counties Emergency Medical Agency, herein referred to as "Agency." For the purpose specified in this Agreement the agency shall be an entity separate from the parties to this Agreement, and shall be administered by the County of San Bernardino, Board of Supervisors.

ARTICLE II

TERM

- A. This Agreement shall become effective as of the date upon which all member counties have approved it and shall continue in full force and effect until terminated by the withdrawal of two or more counties.
- B. Upon termination of this by Agreement, any money or assets, except funded equipment in possession of the Agency for use under this Agreement, after payment of all liabilities, expenses and charges incurred under this Agreement shall be returned to the counties in proportion to their contributions determined as of the time of termination. All funded equipment shall be disposed of in a manner prescribed by the appropriate grantor Agency.
- C. Any party may withdraw from this agreement by giving six months written notice to all other parties, provided the withdrawing party shall pay its proportionate share of indebtedness which occurred while the withdrawing party was a party to the Agreement

ARTICLE III

GENERAL POWERS

- A. **Management and Direction of the Agency**
 - 1. The Agency shall be governed by the Board of Supervisors of the County of San Bernardino, hereinafter the Board. All necessary administrative duties shall be performed by the County Health Officer of the County of San Bernardino, hereinafter the Health Officer.
 - 2. The Secretary of the Board shall be the Clerk of the Board of Supervisors of the County of San Bernardino. The Treasurer of the Agency shall be the Treasurer of the County of San Bernardino, who shall be the depository and have custody of all money of the Agency from whatever sources. The Auditor-Controller of the Agency shall be the Auditor-Controller of the County of San Bernardino, who shall draw all warrants to pay demands against the Agency approved by the Health Officer or his deputy. The attorney for the Agency shall be the County Counsel of the county of San Bernardino or his duly authorized Deputy. Public Officers or persons who have charge of or who handle or have access to any property of the Agency shall file an official bond in the amount of \$2500. The Health Officer shall be the appointing authority and shall have power to appoint or employ such other consultants, advisors, and independent contractors as may be deemed necessary.

The date, hour and place of the holding of meetings of the Board shall be fixed by resolution of the Board and a copy of such resolution shall be filed with each party hereto. Notice of conduction of meetings shall be in accordance with the provisions of the Ralph M. Brown Act commencing with Section 54950 of the Government Code.

3. Policies and procedures for medical control adopted by the Medical Director of the Agency shall be developed in concurrence with each County Health Officer of the member counties of this Agreement.
4. The Agency shall employ an Emergency Medical Services Administrator who shall report directly to the Health Officer. The Agency shall also employ sufficient staff to fill established positions. The employees performing services for the Agency shall be employees of the County of San Bernardino, whose work for the Agency shall be funded by the Agency.
5. Personnel rules and policies of the County of San Bernardino shall apply to employees of the County of San Bernardino who are performing services for the Agency.
6. The Agency shall obtain the services of a full or part-time licensed physician and surgeon with experience in emergency medicine to provide medical control and to assure medical accountability. Such physician shall act as the designated Medical Director for member counties pursuant to the Act and shall report directly to the health officer.
7. For purposes of accountability the Agency's expenditures and revenues shall be maintained in a separate budget unit.

B. Contracts

In order to achieve the purpose of this agreement, the Agency may make and enter into contracts approved and executed by the Board including contracts with public and private organizations and individuals, secure necessary services and materials in accordance with grant awards, and sue and be sued in its own name. No contract of the Agency may extend beyond the term of this agreement and any renewals thereof.

C. Liability

No expense shall be incurred in excess of available funds for the establishment and operation of the Agency established pursuant to the Joint Exercise of Powers Act. The Agency shall obtain liability insurance in such amount as the Board determines is necessary to cover the risk of liability incurred by the activities of the Agency. The debts, liabilities, and obligations of the Agency are not and shall not become debts, liabilities, or obligations of any of the parties to this Agreement. No party to this Agreement shall be responsible for any debt or obligation of the Agency.

D. Grants

The Agency may apply for and receive state, federal, local government and private organizational grants, and may receive contributions or donations from any source for the implementation of the

purposes of the Agency as stated herein. The Agency may earn and expend income for activities undertaken for its purpose.

E. **Rules**

The Board shall adopt rules for the governing of the Agency. Such rules shall make provision for an annual independent audit or an audit covering a two-year period if so determined by the Administrator, but all in compliance with California Government Code Section 6505. Such rules shall also provide for an annual report of the activities to be made to the Boards of Supervisors of the counties, which are parties thereto. The report shall include a summary of the operations of the Agency and the audit report of receipts and expenditures.

F. **Governing Law**

Pursuant to Section 6509 of the Government Code, the powers of the Agency are subject to the restrictions upon the manner of exercising the power of the County of San Bernardino.

ARTICLE IV

REGIONAL EMERGENCY MEDICAL SERVICES SYSTEMS MANAGEMENT

A. **Agency Designation**

The Agency is designated as the Local EMS Agency with respect to the functions of the Act delegated to the Agency by each signator to this Agreement. All functions not specifically delegated to the Agency are retained by each member county. Functions specifically reserved by each member county include: (1) Disaster management operation; (2) management and enforcement of county ambulance ordinances with the exception of functions delegated to the Agency; and (3) designation of exclusive operating areas.

B. **Agency Authorization:**

The execution of this agreement acts as a delegation to the Agency by each signator of all the following to this Agreement the Agency shall act as the local EMS Agency to each function.

C. **Designated Agency and Medical Director Functions**

1. All duties as recorded in Division 2.5 of the Health and Safety Code Sections 1797.202, 1797.204, 1797.206, 1797.208, 1797.210, 1797.212, 1797.213, 1797.214, 1797.215, 1797.218, 1797.220, 1797.222, 1797.250, 1797.252, 1797.254, 1797.256, 1797.257, 1797.258, 1798, 1798.2, 1798.4, 1798.6, 1798.100, 1798.101, 1798.102, 1798.104, 1798.160, 1798.162 (a), 1798.163, 1798.164, 1798.165, 1798.166, 1798.170, 1798.172, 1798.200, 1798.202, 1798.204, 1798.205, 1798.206 and 1798.208.
2. The Agency shall provide an organizational and committee structure which fosters inter-agency and intra-agency coordination and maintain an effective working relationship between individuals and groups.

3. The Agency shall provide liaison with county Emergency Medical Care Committees and providers to plan effective program variations, which meet specific county, provider and patient needs.
4. The Agency shall periodically assess designated facilities to assure that listed treatment capability is current and modifications of triage and treatment guidelines reflect current medical practice.
5. The Agency shall monitor EMS legislative activities on behalf of the member counties at the state and local levels.
6. The Agency shall provide for data collection, analysis and dissemination to assure a factual basis for multi-county program activities.
7. The Agency in conjunction with member counties shall evaluate multi-county systems effectiveness and service delivery to patients through patient care audits, monitoring of field treatment activities and patient disposition as it relates to their specific medical condition.
8. The Agency shall research availability of funds, institute applications where appropriate, and manage budget in accordance with San Bernardino County policies and specific requirements of funding sources.
9. The Agency shall provide for coordination of multi-county EMS systems public education programs and related public relations.
10. The Agency shall provide liaison and consultation among counties in coordination of disaster services as appropriate.
11. The Agency shall comply with all other relevant requirements as stated in the Act.
12. The Agency shall have other powers and responsibilities, which are specifically authorized by each of the counties party to this Agreement.

ARTICLE V

FISCAL YEAR

For the purposes of this Agreement, the term "fiscal year" shall mean the period from July 1st to and including the following June 30th.

ARTICLE VI

CLAIMS

All claims against the Agency including but not limited to claims by public officers and employees for fees, salaries, wages, mileage or other expenses, shall be filed within the time and in the manner specified in Chapter 2 (commencing with Section 910) of Part 3, Division 3.6 of Title 1 of the Government Code or in accordance with claims procedures approved by the Auditor-Controller of the Agency and established

by the Board pursuant to Chapter 5 (commencing with Section 930) or Chapter 6 (commencing with section 935) of said Part 3 of the Government Code. The Board shall adopt a regulation requiring that all claims shall be so filed.

ARTICLE VII

ALLOWANCE OF CLAIMS BY AUDITOR-CONTROLLER

- A. The Auditor-Controller of the Agency shall audit and allow claims without prior approval of the Board in any of the following cases:
 - 1. Claims that are based on the budget.
 - 2. Expenditures which have been authorized by the Health Officer.
- B. The Auditor-Controller shall require certification by the requisitioning or receiving employee that the articles or services have been received as contracted for in accordance with the prior authorization.

ARTICLE VIII

- A. This Agreement supercedes the Agreement of April 8, 1975, and the Agreement of December 10, 1984, by and between the Counties of Inyo, Mono, Riverside, and San Bernardino and between all forerunners and amendments thereof. Its intent is to place the Agency in compliance with requirements as stated in Part 1 of Division 2.5 (commencing with Section 1797) of the Health and safety Code
- B. This Agreement may be amended at any time by the mutual agreement to the parties hereto.

IN WITNESS WHEREOF, the undersigned counties of the State of California have executed this agreement upon the respective dates set forth after their signature.

ATTEST:

Signature on File

Clerk of the board of Supervisors

Signatures on File

County of San Bernardino April 25, 1988

County of Mono May 17, 1988

County of Inyo June 7, 1988

ATTACHMENT A

1797.202 - Medical Director

Every local EMS agency shall have a full or part-time licensed physician and surgeon as medical director, as designated by the county or by the joint powers agreement, to provide medical control and to assure medical accountability throughout the planning, implementation and evaluation of the EMS system.

1797.204 - Plan, Implementation, and Evaluation of Emergency Medical Systems

The local EMS agency shall plan, implement, and evaluate an emergency medical services system, in accordance with the provisions of this part, consisting of an organized pattern of readiness and response services based on public and private agreements and operational procedures.

1797.206 - Advanced Life Support Systems

The local EMS agency shall be responsible for implementation of advanced life support systems and limited advanced life support systems and for the monitoring of training programs.

1797.208 - Training Programs for Emergency Medical Technicians

The local EMS agency shall be responsible for determining that the operation of training programs at the EMT-I, EMT-II, and EMT-P levels are in compliance with this division, and shall approve the training programs if they are found to be in compliance with this division. The training program at the California Highway Patrol Academy shall be exempt from the provisions of this section.

1797.210 - Certification of Personnel

The medical director of the local EMS agency shall issue a certificate to an individual upon proof of satisfactory completion of an approved training program and passage of the examination for competence. The certificate shall be proof of the individual's initial competence to perform at the designated level. The medical director of the local EMS agency shall re-certify EMT-I's, EMT-II's, and EMT-P's through passage of an examination for competency at least every two years.

1797.212 - Fee Schedules for Certification

The local EMS agency may establish a schedule of fees for certification in an amount sufficient to cover the reasonable cost of administering the certification provisions of this division.

1797.213 - Courses of Instruction for Certification

Any local EMS agency conducting a program pursuant to this article may provide courses of instruction and training leading to certification as an EMT-I, EMT-II, EMT-P, or authorized registered nurse. When such instruction and training are provided, a fee may be charged sufficient to defray the cost of such instruction and training.

1797.214 - Additional Training or Qualifications; Local Agency Requirement

A local EMS agency may require additional training or qualifications, which are greater than those provided in this chapter, as a condition precedent for practice within such EMS area in an advanced life support or limited advanced life support prehospital care system.

1797.215 - Requirement to Renew CPR Certificate Every Two Years

Notwithstanding any other provision of law, EMT-I's, EMT-II', and EMT-P's shall be required to renew their cardiopulmonary resuscitation certificate no more than once every two years.

1797.218 - Authorize Delivery of Emergency Medical Care

Any local EMS agency may authorize an advanced life support or limited advanced life support program which provides services utilizing EMT-II or EMT-P, or both, for the delivery of emergency medical care to the sick and injured at the scene of an emergency, during transport to a general acute care hospital, during interfacility transfer, while in the emergency department of a general acute care hospital until care responsibility is assumed by the regular staff of that hospital, and during training within the facilities of a participating general acute care hospital.

1797.220 - Medical Control of Advanced Life Support Personnel

The EMS agency, using state minimum standards, shall establish policies and procedures to assure medical control of limited advanced life support and advanced life support personnel.

1797.222 - Patient Transport Ordinance

The county, upon the recommendation of its local EMS agency, may adopt ordinances governing the transport of a patient who is receiving care in the field from prehospital emergency medical personnel, when the patient meets specific criteria for trauma, burn or pediatric centers adopted by the local EMS agency. The ordinances shall, to the extent possible, ensure that individual patients receive appropriate medical care while protecting the interests of the community at large by making maximum use of available emergency medical care resources. These ordinances shall be consistent with Sections 1797.106, 1798.100, and 1798.102, and shall not conflict with any state regulations or any guidelines adopted by the Emergency Medical Service Authority. This section shall not be construed as prohibiting the helicopter program of the Department of the California Highway Patrol from a role in providing emergency medical service when the best medically qualified person at the scene of an accident determines it is in the best interest of any injured party.

1797.250 - Development and Submission of Plan

In each designated EMS area, the local EMS agency may develop and submit a plan to the authority for an emergency medical services system according to the guidelines prescribed pursuant to Section 1797.103.

1797.252 - Coordination and Facilitation of Arrangements

The local EMS agency shall, consistent with such plan, coordinate and otherwise facilitate arrangements necessary to develop the emergency medical services system.

1797.254 - Annual Submission of Plan; Recommendations and Requests for Modification

Local EMS agencies shall annually submit an emergency medical services plan for the EMS area to the affected health systems agency and the authority. The health systems agency shall have 60 days to make recommendations and may request modification of the plan if the plan is not deemed to be in the interest of the consumers to be served, or is not consistent with the overall plan for health care delivery.

1797.256 - Review of Applications for Grants and Contracts for Funds

A local EMS agency may review applications for grants and contracts for federal, state, or private funds concerning emergency medical services or related activities in its EMS area.

1797.257 - Develop and Submit a Plan for Trauma Care System Per Requirements of Regulations

A local EMS agency which elects to implement a trauma care system on or after the effective date of the regulations adopted pursuant to Section 1798.161 shall develop and submit a plan for that trauma care system to the authority according to the requirements of the regulation prior to the implementation of that system.

1797.258 - Submit Updated Plan Identifying Changes in Trauma Care System

After the submission of an initial trauma care system plan, a local EMS agency which has implemented a trauma care system shall annually submit to the authority an updated plan which identifies all changes, if any, to be made in the trauma care system.

1798. - Medical Director; Methods of Maintaining Control

The medical direction and management of an emergency medical services system shall be under the medical control of the medical director of the local EMS agency. This medical control shall be maintained in the following manner:

1. Prospectively by written medical policies and procedures to provide standards for patient care.
2. Immediately by direct voice communication between a certified EMT-P or EMT-II and a base hospital emergency physician or an authorized registered nurse and, in the event of temporary unavailability of voice communications, by utilization by an EMT-P or EMT-II of authorized, written orders and policies established pursuant to Section 1798.4.
3.
 - a. Retrospectively by means of medical audit of field care and continuing education.
 - b. Medical control shall be within an EMS system which complies with the minimum standards adopted by the authority, and which is established and implemented by the local EMS agency.

1798.2 - Advanced Life Support Personnel

The base hospital shall implement the policies and procedures of the local EMS agency for medical direction of prehospital limited advanced life support personnel and advanced life support personnel.

1798.4 - Initiation of Advanced Life Support Procedures; Failure to Establish Voice Contact with Base Station Contact; Report

- a. Whenever voice contact with a base hospital cannot be established and whenever a delay in care would jeopardize the life of the patient, the initiation of limited advanced life support or advanced life support procedures shall be authorized by the written standing orders approved by the medical director of the local EMS agency.
- b. In each instance where limited advanced life support or advanced life support procedures are initiated without voice contact with a base hospital, immediately upon ability to make voice contact, the EMT-II who has initiated such procedures shall make a verbal report to the base hospital emergency physician or authorized registered nurse. A written report

shall be filed, when possible, immediately upon delivery of the patient to a hospital, but in no case shall the filing of such report be delayed more than 24 hours. Such report shall contain the reason or reasons or suspected reason or reasons the communications equipment failed to function and the emergency medical procedures initiated and maintained, but not limited to evaluation of the patient, treatment decisions, and responses to treatment by the patient. The base hospital emergency physician shall evaluate this report and forward the report and evaluation to the medical director of the local EMS agency within 72 hours.

1798.6 - Medical Emergencies, Authority for Patient Health Care Management; Committee

- a. Authority for patient health care management in an emergency shall be vested in that licensed or certified health care professional, which may include any paramedic or other prehospital emergency personnel, at the scene of the emergency who is most medically qualified specific to the provision of rendering emergency medical care. If no licensed or certified health care professional is available, the authority shall be vested in the most appropriate medically qualified representative of public safety agencies who may have responded to the scene of the emergency.
- b. If any county desires to establish a unified command structure for patient management at the scene of an emergency within that county, a committee may be established in that county comprised of representatives of the agency responsible for county emergency medical services, the county sheriff's department, the California Highway Patrol, public prehospital-care provider agencies serving the county, and public fire, police, and other affected emergency service agencies within the county.

The membership and duties of the committee shall be established by an agreement for the joint exercise of powers under Chapter 5 (commencing with Section 6500) of Division 7 of Title 1 of the Government Code.

- c. Notwithstanding subdivision (a), authority for the management of the scene of an emergency shall be vested in the appropriate public safety agency having primary investigative authority. The scene of an emergency shall be managed in a manner designed to minimize the risk of death or health impairment to the patient and to other persons who may be exposed to the risks as a result of the emergency condition, and priority shall be placed upon the interests of those persons exposed to the more serious and immediate risks to life and health. Public safety officials shall consult emergency medical services personnel or other authoritative health care professionals at the scene in the determination of relevant risks.

1798.100 - Designation: Contracts with Hospitals: Direction of Advanced Life Support

In administering advanced life support or limited advanced life support, a local EMS agency may designate or contract with hospitals within its area of jurisdiction to be base hospitals. Hospitals so designated or contracted with as base hospitals shall provide medical direction of the advanced life

support or limited advanced life support for the area defined by the local EMS agency in accordance with policies and procedures established by the local EMS agency pursuant to section 1798.

1798.101 - Utilization of Other Hospitals

- a. In rural areas, as determined by the authority, where the use of a base hospital having a basic emergency medical service special permit pursuant to subdivision (c) of section 1277 is precluded because of geographic or other extenuating circumstances, a local EMS agency, in order to assure medical direction to prehospital emergency medical care personnel, may utilize other hospitals which do not have a basic emergency medical service permit if both of the following apply.
 - (1) Medical control is maintained in accordance with local EMS agency policies and procedures.
 - (2) Approval is secured from the authority.
- b.
 - (1) In rural areas, as determined by the authority, when the use of a hospital having a basic emergency medical service special permit is precluded because of geographic or other extenuating circumstances, the local EMS agency may authorize another hospital or hospitals which do not have this special permit to receive patients requiring emergency medical services if the hospital or hospitals have adequate staff and equipment to provide these services, as determined by the local EMS agency.
 - (2) A local EMS agency which utilizes in its EMS system any hospital which does not have a special permit to receive patients requiring emergency medical care pursuant to paragraph (1) shall submit to the authority, as part of the plan required by Section 1797.254, protocols to ensure that the use of that hospital safety and the use of non-permit hospitals shall take into account, but not be limited to, the following:
 - (A) The medical staff, and the availability of the staff at various times to care for patients requiring emergency medical services.
 - (B) The ability of staff to care for- the degree and severity of patient injuries.
 - (C) The equipment and facilities available at the hospitals necessary to care for patients requiring emergency medical services and the severity of their injuries.
 - (D) The availability of more comprehensive emergency medical services and the distance and travel time necessary to make the alternative emergency medical services available.
 - (E) The time of day and any limitations which may apply for a non-permit hospital to treat patients requiring emergency medical services.
 - (3) Any change in the status of a non-permit hospital, authorized pursuant to this subdivision to care for patients requiring emergency medical services with

respect to protocols and the hospital's ability to care for the patients shall be reported by the hospital to the local EMS agency.

1798-102 - Base Hospital Supervision

The base hospital shall supervise prehospital treatment, triage, and transport, advanced life support or limited advanced life support, and monitor personnel program compliance by direct medical supervision.

1798.104 - Base Hospital Training and Continuing Education

The base hospital shall provide, or cause to be provided, EMS prehospital personnel training and continuing education in accordance with local EMS policies and procedures.

1798.160 - Construction of Regional Trauma Systems Article

Except where the context otherwise requires, the following definitions in this section govern construction of this article:

- a. "Trauma case" means any injured person who has been evaluated by prehospital personnel according to policies and procedures established by the local EMS agency pursuant to Section 1798.163 and has been found to require transportation to a trauma facility.
- b. "Trauma facility" means a health facility, as defined by regulation, which is capable of treating one or more types of potentially seriously injured persons and which has been designated as part of the regional trauma care system by the local EMS agency. A facility may be a trauma facility for one or more services, as designated by the local EMS agency.
- c. "Trauma care system" means an arrangement under which trauma cases are transported to, and treated by, the appropriate trauma facility.

1798.162 - Implementation of System; Hearing

- a. A local emergency medical services agency may implement a trauma care system only if the system meets the minimum standards set forth in the regulations for implementation established by the authority and the plan required by Section 1797.257 has been submitted to, and approved by, the authority. Prior to submitting the plan for the trauma care system to the authority, a local emergency medical services agency shall hold a public hearing and shall give adequate notice of the public hearing to all hospitals and other interested parties in the area proposed to be included in the system. This subdivision does not preclude a local EMS agency from adopting trauma care system standards which are more stringent than those established by the regulations.

1798.163 - Policies and Procedures for Implementation

A local emergency medical services agency implementing a trauma care system shall establish policies and procedures which are concordant and consistent with the minimum standards set forth in the regulations adopted by the authority. This section does not preclude a local EMS agency from adopting trauma care system standards which are more stringent than those established by the regulations.

1798.164 - Applicant Fee; Designation as a Trauma Facility

A local emergency medical services agency may charge a fee to an applicant seeking initial or continuing designation as a trauma facility in an amount sufficient to cover the costs directly related to the designation of trauma facilities pursuant to section 1797.165 and to the development of the plans prepared pursuant to section 1797.257 and 1797.258 and subdivision (b) of Section 1798.162.

1798.165 - Designation of Facilities as Part of System

- a. Local emergency medical services agencies may designate trauma facilities as part of their trauma care system pursuant to the regulations promulgated by the authority.
- b. The health facility shall only be designated to provide the level of trauma care and service for which it is qualified and which is included within the system implemented by the agency.
- c. No health care provider shall use the terms "trauma facility", "trauma hospital", "trauma center", "trauma care provider", "trauma vehicle", or similar terminology in its signs or advertisements, or in printed materials and information it furnishes to the general public, unless the use is authorized by the local EMS agency.

1798.166 - Plan of Implementation

A local emergency medical services agency which elects to implement a trauma care system on or after January 1, 1987, shall develop and submit a plan to the authority according to the regulations established prior to the implementation.

1798.170 - Development of Triage and Transfer; Protocols

A local EMS agency may develop triage and transfer protocols to facilitate prompt delivery of patients to appropriate designated facilities within and without its area of jurisdiction.

1798.172 - Guidelines and Standards; Transfers for Non-medical Reasons

- a. The local EMS agency shall establish guidelines and standards for completion and operation of formal transfer agreements between hospitals with varying levels of care in the area of jurisdiction of the local EMS agency. These guidelines shall include provision for suggested written agreements for the type of patient, necessary initial care treatments, requirements of inter-hospital care, and associated logistics for transfer, evaluation, and monitoring of the patient.
- b. Notwithstanding the provisions of subdivision (a), and in addition to the provision of Section 1317, a general acute care hospital licensed under Chapter 2 (commencing with section 1250) of Division 2 shall not transfer such a person for non-medical reasons to another health facility unless that other facility receiving the person agrees in advance of the transfer to accept the transfer.

1798.200 - Probation of Certificate Holder or Suspension or Revocation of Certificate; Imminent Threat to Public Health and Safety

The medical director of the local EMS agency may place on probation any certificate holder or suspend or revoke any certificate issued under the provisions of this part and in accordance with guidelines

established by the authority upon the finding by that medical director of an imminent threat to the public health and safety as evidenced by the occurrence of any of the following actions:

- a. Fraud in the procurement of any certification under this division.
- b. Gross negligence.
- c. Repeated negligent acts
- d. Incompetence.
- e. The commission of any fraudulent, dishonest, or corrupt act, which is substantially related to the qualifications, functions, and duties of prehospital personnel.
- f. Conviction of any crime, which is substantially related to the qualifications, functions, and duties of prehospital personnel. The record of conviction or certified copy thereof shall be conclusive evidence of such conviction.
- g. Violating or attempting to violate directly or indirectly, or assisting in or abetting the violation of, or conspiring to violate, any provision of this division or the regulations promulgated by the authority pertaining to prehospital personnel.
- h. Violating or attempting to violate any federal or state statute or regulation which regulates narcotics, dangerous drugs, or controlled substances.
- i. Addiction to the excessive use of, or the misuse of, alcoholic beverages, narcotics, dangerous drugs, or controlled substances.
- j. Functioning outside the supervision of medical control in the field care system operating at the local level, except as authorized by any other license or certification.

1798.202 - Probation, Suspension, Revocation or Denial for Failure to Comply

The local EMS agency may place on probation, suspend, or revoke the approval under this division of any training program for failure to comply with the provisions of this division or any rules or regulations adopted pursuant thereto.

1798.204 - Proceedings for Probation, Suspension, Revocation or Denial of Renewal of Certificate

Proceedings for probation, suspension, revocation, or denial of a certificate, or a denial of a renewal of a certificate, under this division shall be conducted in accordance with guidelines established by the Emergency Medical Services Authority.

1798.205 - Evaluation of Violations

Any alleged violations of local EMS agency transfer protocols, guidelines, or agreements shall be evaluated by the local EMS agency. If the local EMS agency has concluded that a violation has occurred, it shall take whatever corrective action it deems appropriate within its jurisdiction, including referrals to the district attorney under Sections 1798.206 and 1798.208 and shall notify the State Department of Health Services if it concludes that any violation of sections 1317 to 1317.9a, inclusive, has occurred.

1798.206 - Violations; Misdemeanor

Any person who violates any provision of this division or the rules and regulations promulgated pursuant thereto is guilty of a misdemeanor.

1798.208

Whenever any person who has engaged, or is about to engage, in any act or practice which constitutes, or will constitute, a violation of any provision of this division or the rules and regulations promulgated pursuant thereto, the superior court in and for the county wherein the acts or practices take place or are about to take place may issue an injunction or other appropriate order restraining such conduct on application of the authority, the Attorney General, or the district attorney of the county. The proceedings under this section shall be governed by Chapter 3 (commencing with Section 525) of Title 7 of Part 2 of the Code of civil Procedure, except that no undertaking shall be required.



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE	November 6, 2012	DEPARTMENT	Sheriff Coroner
ADDITIONAL DEPARTMENTS			
TIME REQUIRED	10 minutes	PERSONS APPEARING BEFORE THE BOARD	Sheriff Richard C. Scholl / Sgt. Jeff Beard
SUBJECT	Mono County Emergency Operations Plan		

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

The Mono County Emergency Operations Plan was revised per the guidelines set forth by the Federal Emergency Management Agency (FEMA) and the California Emergency Management Agency (CalEMA). The plan was written with input from all co-operators with a review process by the co-operators and CalEMA. The current plan was revised to include sections: Access and Functional Needs; Animal Care and Shelter; and Incident Command System (ICS) during any event.

To view a copy of the Mono County Emergency Operations Plan (which is too large to attach to the agenda item), please go to our website: www.monocounty.ca.gov and visit the Board of Supervisor's page. Once there, find the November 6, 2012 meeting date and there you will find a link to the plan.

RECOMMENDED ACTION:

Recommend the Board of Supervisors approve Resolution #R12-_____, approving the new Mono County Emergency Operations Plan.

FISCAL IMPACT:

The revision of the Emergency Operations Plan was funded solely by the FY 2011 Emergency Management Performance Grant (EMPG). There is no direct cost to the Mono County General Fund.

CONTACT NAME: Jennifer Hansen

PHONE/EMAIL: 760-932-5279 / jhansen@monosheriff.org

SUBMIT THE ORIGINAL DOCUMENT WITH
ATTACHMENTS TO THE OFFICE OF
THE COUNTY ADMINISTRATOR
PRIOR TO 5:00 P.M. ON THE FRIDAY
32 DAYS PRECEDING THE BOARD MEETING

SEND COPIES TO:

MINUTE ORDER REQUESTED:

☐ YES ☒ NO

ATTACHMENTS:

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 [EOP Staff Report](#)

 [resolution approving EOP plan](#)

History

Time	Who	Approval
10/10/2012 6:35 AM	County Administrative Office	Yes
10/31/2012 11:54 AM	County Counsel	Yes
10/15/2012 9:25 AM	Finance	Yes



Richard C. Scholl
Sheriff/Coroner

MONO COUNTY SHERIFF'S OFFICE

Ralph Obenberger
Undersheriff

Date: 11/06/2012

TO: Honorable Board of Supervisors

FR: Richard C. Scholl, Sheriff/Coroner

RE: Mono County Emergency Operations Plan

RECOMMENDATION:

1. Recommend the Board of Supervisors approve by resolution the Mono County Emergency Operations Plan.

DISCUSSION:

The Mono County Emergency Operations Plan was revised per the guidelines set forth by the Federal Emergency Management Agency (FEMA) and the California Emergency Management Agency (CalEMA). The plan was written with input from all co-operators with a review process by the co-operators and CalEMA. The current plan was revised to include: Access and Functional Needs; Animal Care and Shelter; and Incident Command System (ICS) during any event.

FISCAL IMPACT:

The revision of the Emergency Operations Plan was funded solely by the FY 2011 Emergency Management Performance Grant (EMPG). There is no direct cost to the Mono County General Fund.

Respectfully Submitted,

Richard C. Scholl, Sheriff/Coroner



RESOLUTION NO. R12-___

A RESOLUTION OF THE MONO COUNTY BOARD OF SUPERVISORS AUTHORIZING AND APPROVING A REVISED MONO COUNTY EMERGENCY OPERATIONS PLAN

WHEREAS, the Mono County Emergency Operations Plan is the document published under authority of County Code 2.60; and

WHEREAS, the Mono County Emergency Operations Plan is the official emergency plan for Mono County and its political divisions; and

WHEREAS, this Emergency Plan outlines how Mono County will prepare for and respond to operational area incidents using California's flexible and multi-level Standard Emergency Management System; and

WHEREAS, the County has revised its Emergency Operations Plan (dated November 2012), and said revised plan is incorporated herein by this reference.

NOW, THEREFORE BE IT RESOLVED that the Mono County Board of Supervisors authorizes and approves the revised Mono County Emergency Operations Plan (dated November 2012).

PASSED AND ADOPTED this 6th day of November, 2012, by the following vote:

AYES :

NOES :

ABSTAIN:

ABSENT :

ATTEST: _____
Clerk of the Board

Vikki Magee-Bauer, Chair
Board of Supervisors

APPROVED AS TO FORM:

COUNTY COUNSEL



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE November 6, 2012

DEPARTMENT Board of Supervisors

**ADDITIONAL
DEPARTMENTS**

TIME REQUIRED 5 minutes

**PERSONS
APPEARING
BEFORE THE
BOARD** Shannon Kendall

SUBJECT CSAC Appointments

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Selection from the Board of Supervisors of a member and alternate to serve on the California State Association of Counties (CSAC) Board of Directors for 2013.

RECOMMENDED ACTION:

Elect a member of the Board of Supervisors to serve on the CSAC Board of Directors for the 2013 Association year beginning November 27, 2012; also elect an alternate member.

FISCAL IMPACT:

Cost to attend annual conference, approximately \$1,900.

CONTACT NAME: Shannon Kendall

PHONE/EMAIL: x5533 / skendall@mono.ca.gov

SUBMIT THE ORIGINAL DOCUMENT WITH
ATTACHMENTS TO THE OFFICE OF
THE COUNTY ADMINISTRATOR
PRIOR TO 5:00 P.M. ON THE FRIDAY
32 DAYS PRECEDING THE BOARD MEETING

SEND COPIES TO:

MINUTE ORDER REQUESTED:

☐ YES ☒ NO

ATTACHMENTS:

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[CSAC Appt Staff](#)

[CSAC appt backup](#)

History

Time	Who	Approval
10/10/2012 1:56 PM	County Administrative Office	Yes
10/23/2012 10:26 AM	County Counsel	Yes
10/15/2012 9:25 AM	Finance	Yes



BOARD OF SUPERVISORS COUNTY OF MONO

P.O. BOX 715, BRIDGEPORT, CALIFORNIA 93517
(760) 932-5538/5534 • FAX (760) 932-5531

Lynda Roberts
Clerk of the Board
lroberts@mono.ca.gov

Linda Romero
Assistant Clerk of the Board
lromero@mono.ca.gov

To: Honorable Board of Supervisors
From: Shannon Kendall, Sr. Deputy Clerk of the Board
Date: November 6, 2012

Subject

CSAC Board of Directors Member and Alternate for 2012-2013 Association Year.

Recommendation

Elect a member of the Board of Supervisors to serve on the CSAC Board of Directors for the 2012-2013 Association year beginning November 27, 2012. Also elect an alternate member.

Discussion

Each year the Board of Supervisors elects a member and an alternate to serve on the CSAC Board of Directors. The one-year term of office commences on the first day of the CSAC annual conference. Supervisor Hazard served as the member on the CSAC Board for 2012, and Supervisor Johnston served as the alternate member.

Fiscal Impact

Cost to attend the conference, approximately \$1,900.



California State Association of Counties
1100 K Street, Suite 101
Sacramento, CA 95814
Phone (916) 327- 7500
Facsimile (916) 321- 5047

September 13, 2012

TO: Chairs, Boards of Supervisors

FROM: Steve Keil, Interim Executive Director

SUBJECT: Selection of CSAC Board of Directors Members

Under provisions of the CSAC Constitution, members of the Board of Directors and alternates are elected by their respective boards of supervisors to one-year terms of office commencing with the first day of the CSAC annual conference. This year that will be on November 27, 2012. Any member of your Board of Supervisors is eligible for the directorship.

CSAC's Board of Directors holds its first meeting of each year at the association's annual conference in November. **Thus, it is important that your county has its newly appointed board representative at this first meeting.** Enclosed is a list of current directors, along with a form for use in notifying us of your Board's appointment.

The new Board of Directors will meet at the annual conference, first by caucus (urban, suburban and rural) to nominate CSAC officers and Executive Committee members, and again as a full Board to elect the 2013 Executive Committee and to conduct other business. Details of these meetings will be sent to you at a later date. Please note that under the CSAC Constitution, Executive Committee members are elected from the membership of the Board of Directors.

If you have any questions or need further information, please contact Sue Ronkowski of my staff at 916.327.7500 x508 or e-mail sronkowski@counties.org.

Enclosures

cc: 2012 Board of Directors
Clerks, Board of Supervisors



California State Association of Counties
1100 K Street, Suite 101
Sacramento, CA 95814
Phone (916) 327- 7500
Facsimile (916) 321- 5047

NOTIFICATION OF CSAC BOARD OF DIRECTORS MEMBER FOR YEAR 2012 – 2013

The Board of Supervisors has elected the following named Supervisor(s) to a position on the CSAC Board of Directors for the 2012 - 2013 Association year beginning November 27, 2012.

County name:

Director:

Alternate:

Name of individual completing form:

Does the Board of Directors member plan to attend the CSAC Annual Conference (November 27 – 29, 2012) in Long Beach, Los Angeles?

Yes:

No:

PLEASE RETURN BY NOVEMBER 7, 2012 TO:

Sue Ronkowski
California State Association of Counties
1100 K Street, Suite 101
Sacramento, CA 95814
Fax: (916) 321-5047
E-mail: sronkowski@counties.org



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE	November 6, 2012	DEPARTMENT	Board of Supervisors
ADDITIONAL DEPARTMENTS	CAO, County Counsel, Assessor, Sheriff		
TIME REQUIRED	15 minutes	PERSONS APPEARING BEFORE THE BOARD	Jim Arkens, Marshall Rudolph
SUBJECT	Response to 2012 Grand Jury Report		

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Board of Supervisors' response to 2012 final grand jury report.

RECOMMENDED ACTION:

Consider proposed Board response to 2012 final grand jury report. Potentially approve and authorize Chair to sign said response, with such revisions as the Board may deem appropriate (if any). Provide any desired direction to staff.

FISCAL IMPACT:

None.

LUNCH

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.)

CONTACT NAME: Marshall Rudolph

PHONE/EMAIL: (760) 924-1707 / mrudolph@mono.ca.gov

SUBMIT THE ORIGINAL DOCUMENT WITH
ATTACHMENTS TO THE OFFICE OF
THE COUNTY ADMINISTRATOR
PRIOR TO 5:00 P.M. ON THE FRIDAY
32 DAYS PRECEDING THE BOARD MEETING

SEND COPIES TO:

MINUTE ORDER REQUESTED:

☐ YES ☒ NO


ATTACHMENTS:

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 [staff report re gj report](#)

 [BOS response](#)

 [Sheriff response](#)

 [Code sections](#)

 [GJ report](#)

History

Time	Who	Approval
10/28/2012 3:04 PM	County Administrative Office	Yes
10/26/2012 5:38 PM	County Counsel	Yes
10/29/2012 2:25 PM	Finance	Yes

County Counsel
Marshall Rudolph

Assistant County Counsel
Stacey Simon

Deputy County Counsels
Tara McKenzie
John-Carl Vallejo

**OFFICE OF THE
COUNTY COUNSEL**

Mono County
South County Offices
P.O. BOX 2415

MAMMOTH LAKES, CALIFORNIA 93546

Telephone
760-924-1700
Facsimile
760-924-1701

Legal Assistant
Michelle Robinson

TO: Board of Supervisors

FROM: Marshall Rudolph

DATE: November 6, 2012

RE: Response to 2011-12 grand jury report

Recommendation:

Consider grand jury report and proposed response. Approve and authorize the Board chair to sign said response, with such revisions if any as the Board may desire. Provide any desired direction to staff.

Fiscal/Mandates Impact:

None.

Discussion:

The 2011-12 grand jury's final report was published on or about August 21, 2012. A copy of the report is enclosed. Responses to the report are governed by Penal Code sections 933(c) and 933.05, copies of which are enclosed for reference with pertinent language highlighted.

As those sections explain, the Board has 90 days to comment to the presiding judge of the superior court regarding "the findings and recommendations pertaining to matters under the control of the governing body;" and elected county officers and agency heads (i.e., the district attorney, sheriff, and assessor) have 60 days to comment on "the findings and recommendations pertaining to matters under the control of that county officer or agency head." (Penal Code section 933(c).) However, if the finding or recommendation addresses budgetary or personnel matters of an elected county department head, both the "department head and the board of supervisors shall respond if requested by the grand jury, but the response of the board of supervisors

shall address only those budgetary or personnel matters over which it has some decisionmaking authority. . . ." (Penal Code section 933.05(c).)

In the 2011-12 final report, there two portions pertaining County operations, both of which relate to elected department heads – specifically, the Assessor and Sheriff. Since the office of County Assessor is currently vacant, it seems prudent for the Board to respond to that portion of the report. The CAO has provided suggested responses, which are included in the proposed Board letter. And the Sheriff has already responded to the portion pertaining to his department, with an informational copy to the Board as the law requires. A copy of his response is enclosed. There is one grand recommendation pertaining to the Sheriff's department that is directed to the Board of Supervisors as well as the Sheriff: namely, that the Board, in conjunction with the Sheriff, "begin to plan" for replacement of the 911 dispatch and jail control systems. Accordingly, the proposed Board response would concur with those findings and with the Sheriff's response indicating that the recommendation (i.e., beginning to plan) has been implemented.

If you have any questions regarding this matter, please feel free to call me or the CAO, Jim Arkens.

Encl.



BOARD OF SUPERVISORS COUNTY OF MONO

P.O. BOX 715, BRIDGEPORT, CALIFORNIA 93517
(760) 932-5538 • FAX (760) 932-5531

Lynda Roberts
Clerk of the Board
lroberts@mono.ca.gov

Linda Romero
Assistant Clerk of the Board
lromero@mono.ca.gov

November 6, 2012

Honorable Judge Stanley Eller
Presiding Judge of the Superior Court
100 Thompsons Way
P.O. Box 1037
Mammoth Lakes, California 93546

Re: Response to the Mono County 2011 - 2012 Grand Jury Report

Dear Judge Eller:

Please consider the following responses to the 2011 – 2012 Mono County Grand Jury Report and place this document on file as the Mono County Board of Supervisor's response to the Grand Jury Report.

Responses to the findings and recommendations:

Mono County Assessor's Office Investigation #11-01

Note: As you presumably know, the office of Mono County Assessor is currently vacant (although it is being managed in the interim by a relatively-new Assistant Assessor). In the absence of such a County Assessor, the Board will provide the County's response to this portion of the grand jury report.

Findings:

The Board agrees with the findings.

Recommendations:

- (1) Reduction in the number of appraisers to four.
The recommendation has been implemented, effective October 1, 2012.
- (2) Assessor authority over the mapping function.
The recommendation has been implemented. Mapping is now being done by ParcelQuest. A new mapper has been hired and is currently training with the County's system.
- (3) Assessor authority over staff.

The recommendation has been implemented, within the same parameters applicable to other department heads.

(4) Close the Mammoth Lakes branch.

The recommendation has been implemented, effective June 1, 2012.

Jail and Probation Department Tours

Note: The grand jury's findings and recommendations were primarily directed to the Sheriff. As you presumably know, the Sheriff has already responded to this portion of the report pursuant to Penal Code sections 933(c) and 933.05(c), and the Board appreciates the Sheriff's response. To the extent the Board is also required to respond, the Board agrees with the grand jury's findings and has implemented its recommendations, as described in the Sheriff's response.

The Board thanks the grand jury members for their public service.

Sincerely,

Vikki Bauer, Chair
Board of Supervisors



Richard C. Scholl
Sheriff/Coroner

MONO COUNTY SHERIFF'S OFFICE

Ralph Obenberger
Undersheriff

To: Honorable Judge Stan Eller
Date: October 19, 2012
From: Sheriff Rick Scholl

GRAND JURY RESPONSE 2011-2012

In regards to the Mono County Grand Jury Final Report for the year 2011-2012, I would like to respond to the inquiries and recommendations from the Grand Jury. As the Sheriff-Coroner, and respondent to this report, I am responsible and accountable to the citizens of Mono County and respectfully provide my written response to the investigation and concerns expressed by the Grand Jury. I concur with the Grand Jury report and findings and address the two recommendations below.

RECOMMENDATION 1: The Grand Jury recommends that the Sheriff continue to work with his counterparts in other counties to identify creative methods for managing the changes that will result from AB 109 and develop coordinated responses as needed.

RECOMMENDATION 2: The Grand Jury recommends that the Board of Supervisors, in conjunction with the Sheriff, begin to plan for the replacement of the 911 dispatch system and the Jail control systems. This will assure timely replacement of these critical systems.

Response 1: The recommendation has been implemented as we are continuing to work with the State Sheriff's Association, California Department of Corrections, State Legislators, and the Governor's Office for solutions to issues brought about by realignment. There will be on-going challenges to implement all requirements of AB 109 and there will be modifications as medical needs and other requirements are realized. The Mono County Probation Department is a critical

stakeholder in the implementation of AB 109 and the new Probation Chief will be included in future discussions and to institute collaborative procedures through the Community Corrections Partnership. There is no specific timeline for completion of AB 109 issues as this will be on-going and a constantly evaluated legislative change to the management of the State's inmate population.

Response 2: This recommendation has also been implemented by having continual discussions with the current Board of Supervisors, County Administrative Officer, and Finance Director. The two new elected members to the Board of Supervisors were also brought up to speed on the current system as well as the future need for the new dispatch/jail control system.

The jail administrator and a jail supervisor have reviewed new systems as potential replacements; however, there is no decision as to which system would best suit our needs and no funding has been set aside for the potential costs. A specific timeline has not been determined as the current system is still operational. The target date for implementation of a new system would be approximately two years away. The best system for our needs is still under evaluation.

If the Grand Jury has any specific questions that I did not address in this letter, please don't hesitate to contact me.

Respectfully,

Rick Scholl
Mono County Sheriff-Coroner

**STATE LAW REGARDING RESPONSE TO GRAND JURY REPORT
(PENAL CODE SECTIONS 933 and 933.05)**

933. (a) Each grand jury shall submit to the presiding judge of the superior court a final report of its findings and recommendations that pertain to county government matters during the fiscal or calendar year. Final reports on any appropriate subject may be submitted to the presiding judge of the superior court at any time during the term of service of a grand jury. A final report may be submitted for comment to responsible officers, agencies, or departments, including the county board of supervisors, when applicable, upon finding of the presiding judge that the report is in compliance with this title. For 45 days after the end of the term, the foreperson and his or her designees shall, upon reasonable notice, be available to clarify the recommendations of the report.

(b) One copy of each final report, together with the responses thereto, found to be in compliance with this title shall be placed on file with the clerk of the court and remain on file in the office of the clerk. The clerk shall immediately forward a true copy of the report and the responses to the State Archivist who shall retain that report and all responses in perpetuity.

(c) No later than 90 days after the grand jury submits a final report on the operations of any public agency subject to its reviewing authority, the governing body of the public agency shall comment to the presiding judge of the superior court on the findings and recommendations pertaining to matters under the control of the governing body, and every elected county officer or agency head for which the grand jury has responsibility pursuant to Section 914.1 shall comment within 60 days to the presiding judge of the superior court, with an information copy sent to the board of supervisors, on the findings and recommendations pertaining to matters under the control of that county officer or agency head and any agency or agencies which that officer or agency head supervises or controls. In any city and county, the mayor shall also comment on the findings and recommendations. All of these comments and reports shall forthwith be submitted to the presiding judge of the superior court who impaneled the grand jury. A copy of all responses to grand jury reports shall be placed on file with the clerk of the public agency and the office of the county clerk, or the mayor when applicable, and shall remain on file in those offices. One copy shall be placed on file with the applicable grand jury final report by, and in the control of the currently impaneled grand jury, where it shall be maintained for a minimum of five years.

(d) As used in this section "agency" includes a department.

933.05. (a) For purposes of subdivision (b) of Section **933**, as to each grand jury finding, the responding person or entity shall indicate one of the following:

(1) The respondent agrees with the finding.

(2) The respondent disagrees wholly or partially with the finding, in which case the response shall specify the portion of the finding that is disputed and shall include an explanation of the reasons therefor.

(b) For purposes of subdivision (b) of Section **933**, as to each

grand jury recommendation, the responding person or entity shall report one of the following actions:

(1) The recommendation has been implemented, with a summary regarding the implemented action.

(2) The recommendation has not yet been implemented, but will be implemented in the future, with a timeframe for implementation.

(3) The recommendation requires further analysis, with an explanation and the scope and parameters of an analysis or study, and a timeframe for the matter to be prepared for discussion by the officer or head of the agency or department being investigated or reviewed, including the governing body of the public agency when applicable. This timeframe shall not exceed six months from the date of publication of the grand jury report.

(4) The recommendation will not be implemented because it is not warranted or is not reasonable, with an explanation therefor.

(c) However, if a finding or recommendation of the grand jury addresses budgetary or personnel matters of a county agency or department headed by an elected officer, both the agency or department head and the board of supervisors shall respond if requested by the grand jury, but the response of the board of supervisors shall address only those budgetary or personnel matters over which it has some decisionmaking authority. The response of the elected agency or department head shall address all aspects of the findings or recommendations affecting his or her agency or department.

(d) A grand jury may request a subject person or entity to come before the grand jury for the purpose of reading and discussing the findings of the grand jury report that relates to that person or entity in order to verify the accuracy of the findings prior to their release.

(e) During an investigation, the grand jury shall meet with the subject of that investigation regarding the investigation, unless the court, either on its own determination or upon request of the foreperson of the grand jury, determines that such a meeting would be detrimental.

(f) A grand jury shall provide to the affected agency a copy of the portion of the grand jury report relating to that person or entity two working days prior to its public release and after the approval of the presiding judge. No officer, agency, department, or governing body of a public agency shall disclose any contents of the report prior to the public release of the final report

MONO COUNTY GRAND JURY



Final Report
2011-2012

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LOGO

Laura Patterson Design

COVER

Haven Kiers

LAYOUT

Alyse Caton

PRODUCTION

Bill Taylor & Alyse Caton

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IN THE SUPERIOR COURT OF THE STATE OF CALIFORNIA
IN AND FOR THE COUNTY OF MONO

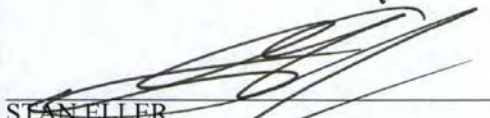
IN RE:

2011-2012 Grand Jury

GENERAL ORDER

I certify that the 2011-2012 Mono County Grand Jury Final Report complies with Title Four of the California Penal Code and direct the County Clerk to accept and file the final report as a public document.

Dated this 21 day of August 2012.


STANLEY
Presiding Judge of the Superior Court

GENERAL ORDER



COUNTY OF MONO – SUPERIOR COURT

GRAND JURY

William T. Taylor
Grand Jury Foreperson
2011-2012

July 15, 2012

The Honorable Judge Stan Eller
Mono County Superior Court
P.O. Box 1037
Mammoth Lakes, CA 93546

Transmittal of the 2011-2012 Final Grand Jury Report.

Dear Judge Eller,

It is my honor to submit the Final Report of the 2011-2012 Mono County Grand Jury. This report covers investigations of one Mono County department, one Town of Mammoth Lakes department, a Response and Accountability report, and a summary of findings from the mandatory Mono County Jail tour.

In October of 2011, a group of Mono County citizens was sworn in as the 2011-2012 Grand Jury by the Honorable Stan Eller, Presiding Judge of the Mono County Superior Court. This swearing in was later than the normal Grand Jury cycle as a result of the completion of the new Mono County Courthouse in Mammoth Lakes and the Court operations' relocation during the summer of 2011. The new courthouse provided superb facilities for the conduct of the Grand Jury proceedings.

Because of the shortened Grand Jury year, this Grand Jury investigated only a limited number of issues. It was the determination of the Grand Jury that thorough investigation of the selected cases was a higher priority than taking on additional cases and perhaps not having the time to properly complete the individual investigations. Partially as a result of changes in California conflict of interest laws that became effective in January of 2012, certain members recused themselves from individual investigations.

With the valuable support of Hector Gonzalez, Executive Officer of the Court, the jurors undertook a detailed training program developed by the California Grand Jurors Association. This training greatly enhanced the effectiveness of the Grand Jury as it carried out its role of reviewing operations of local government in Mono County.

Continuing the practice followed by the two prior Grand Juries, the 2011-2012 Grand Jury did not establish standing committees related to any area of local governance practice or geography. This provided flexibility in addressing issues and did not arbitrarily constrain or direct the functioning of the Grand Jury.

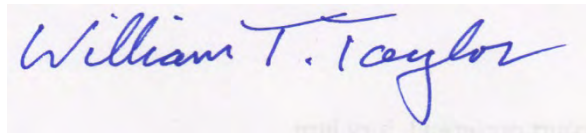
My experience as foreperson has been an honor and a privilege. I found it personally rewarding to be able to facilitate the work of the team as we conducted the business of the Grand Jury.

I would like to thank:

- Judge Stan Eller for providing each of us with the opportunity to serve;
- County Counsel Marshall Rudolph and District Attorney George Booth for their legal insight and advice;
- Court Executive Officer Hector Gonzalez and Executive Assistant Alyse Caton for their operational guidance and support;
- All of the local governmental officials and staff who educated us on the functions and inner workings of numerous governmental entities; and
- Last, but not least, my fellow Grand Jurors, who each devoted the better part of a year of their lives to this effort, for their dedication and thoroughness. Each found a way to meaningfully contribute to the effort. They made it a pleasure to serve.

I encourage interested, qualified citizens of the County to follow in the tradition of service and apply to be a Civil Grand Juror. It is an opportunity to meet and work with a variety of engaged individuals from the greater Mono County community, learn about the functioning of local government, and provide a valuable public service.

Sincerely,



William T. Taylor
Foreperson, Mono County Grand Jury 2011-2012

THE GRAND JURY SYSTEM

Shrouded in secrecy, the functions of a Grand Jury are not widely known. The following summary describes what a Grand Jury is and does:

The Grand Jury system dates back to 12th century England during the reign of Henry II. Twelve “good and lawful men” were assembled in each village to investigate anyone suspected of crimes. The jurors passed judgment based on what they themselves know about a defendant and the circumstances of the case. It was believed that neighbors and associates were the most competent to render a fair verdict. By the end of the 17th century, the principle that jurors must reach a verdict solely on the basis of evidence was established, and that practice continues today. Although California Supreme Court decisions have curtailed the historical criminal indictment function, the Grand Jury still serves as an inquisitorial and investigative body functioning as a “watchdog” over regional government.

The Mono County Grand Jury, as a civil Grand Jury, is not charged with the responsibility for criminal indictments except in the case of elected or appointed county officials. Its primary function is the examination of county and city government, including special legislative districts such as community service districts and fire protection districts. The Grand Jury seeks to ensure that government is not only honest, efficient and effective, but also conducted in the best interest of the citizenry. It reviews and evaluates procedures, methods and systems used by governmental agencies to determine compliance with their own objectives and to ensure that government lives up to its responsibilities, qualifications and the selection process of a Grand Jury are set forth in California Penal Code Section 888 et seq.

The Grand Jury responds to citizen complaints and investigates alleged deficiencies or improprieties in government. In addition, it investigates the county’s finances, facilities and programs. The Grand Jury cannot investigate disputes between private citizens or matters under litigation. Jurors are sworn to secrecy, and all citizen complaints are treated in strict confidence.

The Mono County Grand Jury is a volunteer group of 11 citizens from all walks of life throughout the county. Grand jurors serve a year-long term beginning July 1, and the term limit is two consecutive years. Lawfully, the Grand Jury can act only as an entity. No individual grand juror, acting alone, has any power or authority. Meetings of the Grand Jury are not open to the public. By law, all matters discussed by the Grand Jury and votes taken are kept confidential until the end of term.

One of the major accomplishments of a Grand Jury is assembling and publishing its Final Report. This document is the product of concentrated group effort and contains recommendations for improving various aspects of governmental operations. When it is completed, the Final Report is submitted to the presiding judge of the Superior Court. After release by the court, it is directed first to county department heads for review, then to the communications media. The Final Report is a matter of public record, kept on file at the court clerk’s office. It is also available on line at: www.monocourt.org.

Grand Jury Advisors

Stan Eller

Judge, Superior Court, Mono County

Hector Gonzalez Jr.

Executive Officer, Superior Court, Mono County

George Booth

District Attorney, Mono County

Marshall Rudolph

County Counsel, Mono County

Alyse Caton

Executive Assistant, Superior Court, Mono County

Grand Jurors

2011-2012 Grand Jurors

Bill Taylor, Foreman
Mammoth Lakes

Janine Hernandez
Mammoth Lakes

Victoria Phelps
Crowley Lake

Sharlean Magid
Mammoth Lakes

Richard Bailey
Mammoth Lakes

Gerard Oliveira
Mammoth Lakes

Bea Beyer
Crowley Lake

Ellen Narita
Crowley Lake

Mike Boucher
Mammoth Lakes

Julie Thompson
Mammoth Lakes

Kathy Cage
Mammoth Lakes

Grand Jury Committees*

11-01: Mono County Assessor's Office

Gerard Oliveira, Chair
Vicky Phelps
Richard Bailey
Mike Boucher
Ellen Narita

11-02: Mammoth Lakes Airport

Bea Beyer
Julie Thompson
Richard Bailey
Janine Hernandez

Response and Accountability

Mike Boucher, Chair
Sharlean Magid

Jail and Probation Inspection

Full jury

*Foreperson is an ex officio member of all committees

Mono County Grand Jury for the Year 2011-2012
Investigation #11-01
Mono County Assessor's Office
Final Report by Grand Jury Investigative Committee

Introduction:

The Grand Jury is charged with reviewing county government. Penal Code Section 925 requires that the Grand Jury investigate and report on at least one county agency. The 2010-2011 Grand Jury suggested that this year's Grand Jury investigate and report on the operations of the Mono County Assessor's Office (the "Assessor's Office"). The last formal Grand Jury investigation of the Assessor's Office was in 2007-2008. The 2011-2012 Grand Jury concurred and chose to investigate the Assessor's Office.

Background:

In order to best understand the current functioning of the Assessor's Office, it is helpful to look back at the status of the office in 2008. The 2007-2008 Grand Jury received a complaint, #07-03, from the Mono County Board of Supervisors (the "Board of Supervisors") requesting that it investigate the then Mono County Assessor (the "Previous Assessor"). The Board of Supervisors specifically asked that the Grand Jury investigate the Previous Assessor's job performance, amount of time spent at work, and the use of alcohol during work hours and while traveling to and from work.

The 2007-2008 Grand Jury reported as follows: "While appointed to the position, the County Assessor worked full time, performed diligently and efficiently. Once elected, the Assessor's approach to the office changed. Time in the office became limited to Tuesdays, Wednesdays, and Thursdays. Random office hours during those days lasted from thirty minutes up to two hours. During the time the Assessor was in the office, tensions were high and morale extremely low. The County Assessor was rarely in the office and left no one with authority to properly manage the staff. This made it necessary for the CAO to intercede on behalf of the Assistant County Assessor so the staff could be managed. Job attrition rates increased, and there were three vacant positions on the Assessor's staff at the time of this investigation."

Key problems identified by the 2007-2008 Grand Jury with the Assessor's Office under the Previous Assessor were a large backlog of reappraisals that were adversely affecting the county's revenue from tax collection, and the significant time lapse in reappraising Mammoth Mountain Ski Area ("MMSA") after its change of ownership.

The 2007-2008 Grand Jury found that the Previous Assessor had seriously abused the office of an elected official and recommended that "appropriate action should be taken by the citizens of Mono County for the removal of the Mono County Assessor from office."

On June 3, 2008 voters in Mono County recalled the Previous Assessor by a vote of 2,697 for and 181 against. In a separate vote during that election a new person (the "Current Assessor") was elected to the position of Mono County Assessor (the "County Assessor"). The term of office of the Current Assessor began on June 4, 2008. (At the time of preparation of this report, the Grand Jury has been informed that the Current Assessor has resigned effective June 28, 2012.)

Methods:

The 2011-2012 Grand Jury conducted ten interviews during its investigation of the Assessor's Office, including interviews with all five members of the Board of Supervisors, the Chief Administrative Officer ("CAO") of the county, the Current Assessor, the Mono County Assistant Assessor (the "Assistant Assessor"), and two Mono County appraisers. In addition, members of the Grand Jury accompanied the two Mono County appraisers while they were in the field making on-site visits for appraisal purposes and toured the Mammoth Lakes branch of the Assessor's Office. The Grand Jury also reviewed documents from the Assessor's Office and audits made by the California Board of Equalization during its periodic visits to review the functioning of the Assessor's Office.

Findings:

Improvements in the Operations of the Assessor's Office:

The Grand Jury finds that the Assessor's Office is functioning much more effectively today than it was four years ago. While tensions still exist within the office, and personnel have been challenged to raise the standards of their professional performance, the output of the office – timely and accurate parcel assessments – has vastly improved. The backlog of parcel assessments, which existed under the Previous Assessor, is gone. The tax rolls for Mono County have been completed on time – by June 30th – for the past three years. Complex negotiations over the reassessment of MMSA were completed in December 2011. As a result of the nation's recent financial turmoil, generated by the crash of the housing bubble, the Assessor's Office has efficiently shifted its focus from assessing new construction of homes and sales of existing properties to one that carefully looks at reassessing Mono County properties that have declined in value.

The Grand Jury finds that the Assessor's Office has significantly improved many of its primary operating procedures. Under the Previous Assessor, Mono County's five appraisers did most of their appraisals from within their office, using a cost method for deriving the value of a property or parcel. The values for properties and parcels were generally derived from a book. There was little oversight of their work.

New procedures instituted by the Current Assessor and the Assistant Assessor have resulted in increased professional training for the five appraisers, a higher level of professionalism in the office, and a more complete review of their assessment calculations and conclusions. New assessment policies and procedures have been implemented. Appraisers are encouraged to go out into the field to visit the sites they are appraising to get a first-hand look at the location of the parcel/property, to observe the quality of construction, and to take note of additional factors affecting assessment valuations that are impossible to glean without a site visit. The appraisers are now also joining the regularly scheduled real estate caravans to view new listings. These new procedures have resulted in more accurate assessments, which benefit both the county and citizens by generating a fair tax assessment in a timely manner.

Interviews with the five members of the Board of Supervisors revealed that they believe that the Assessor's Office has demonstrated increased professionalism and improved efficiency and productivity since the election of the Current Assessor. The Board of Supervisors was pleased

that the complex MMSA reassessment was completed by the end of 2011, so that additional tax revenues could be utilized by the county and its special assessment districts during this time of fiscal stress.

Staffing of the Assessor's Office:

The Grand Jury finds that the current staffing in the Assessor's Office does not align with the current department workload. Real estate values have plummeted in Mono County – as they have in the rest of the country – resulting in Proposition 8 reassessments of property value. There were approximately 400-500 Proposition 8 reassessment requests pending in Mono County in September 2009. While those initial Proposition 8 reassessments have been completed, as of December, 2011 there were still over 4,000 additional Proposition 8 reassessments that needed to be completed due to declining property values. The Grand Jury finds that the Assessor's Office has been proactive in analyzing current property values for persons who purchased property in Mono County during the housing bubble years and directing county appraisal staff to reassess properties that might have been over assessed.

There are currently nine positions in the Assessor's Office. There is the Current Assessor, an elected position, the Assistant Assessor, an at-will position, and five appraisers, a clerical assistant and an auditor/appraiser, all of whom work under Mono County public employee union contracts. The Assessor's Office does not currently have in-house mapping capabilities. There is also a current opening for an administrative assistant to work under the direction of the Assistant Assessor.

While there has been a shift in work load for Mono County's appraisers away from the traditional appraisals of new construction and existing apartment, condominium and home sales to Proposition 8 declining value assessments, there has also been a decline in their overall work load. The net result is that Mono County does not need five appraisers to handle the workload – four would do – but does require additional staff to handle mapping and assessment appeals processes.

Autonomy and the Efficient Functioning of the Assessor's Office:

The Grand Jury finds that the process the County Assessor must go through to modify existing staff positions or create new positions within the department is time consuming and cumbersome. One of the challenges in our local government is balancing the autonomy which an elected official should enjoy in directing the resources of his/her department with the fiscal oversight required by the Board of Supervisors for the overall county budget. One of the primary sources of revenue – property taxes - for Mono County is generated by the Assessor's Office. There needs to be a significant amount of consultation and cooperation between the departments overseen by elected officials, such as the Assessor's Office, and the other layers of county administration – CAO, Human Resources, Finance Department, and the Board of Supervisors – to ensure that necessary modifications to existing staffing are made in a timely manner without undo battles over turf, ego, and/or position.

When the Current Assessor came into office, several positions were eliminated while other positions were redefined. As a result of these many changes of duties, responsibilities, job descriptions and work expectations, there were significant tensions and hard feelings among the

staff of the Assessor's Office. While many of these issues have been resolved, others remain. The County Assessor, while needing the authority and ability to effectively direct and guide department staff, also needs to be sure to comply with the terms of existing public employee union contracts as well as county personnel policies when making any changes to existing staff positions, hours, or terms of employment.

Mapping:

The Grand Jury finds that there is a need for accurate assessor parcel maps in Mono County. The mapping staff member in the Assessor's Office recently retired. There is a current backlog of approximately 2,000 maps that need to be updated, corrected, or drawn in order to expedite accurate and timely assessments in the future. Many condominium projects and commercial projects in the county need to have accurate maps drawn which correspond to the correct parcel numbers.

There has been tension between the county's Information Technology ("IT") Department and the Assessor's Office over the format in which the maps should be drawn – GIS (Geographic Information System) or CAD (Computer Aided Drawing) – and whether those maps should be drawn by the county's IT Department, be drawn by staff within the Assessor's Office, or be sent to outside contractors to complete. Section 1256 of the California Revenue and Taxation Code clearly states, "At the request of the assessor, the board of supervisors shall authorize and direct the assessor to prepare, or to supervise the preparation of, maps and block-books as may be needed for the assessor's office to meet the requirements of the state board with respect thereto. All costs incurred in connection therewith shall be a charge against the county general fund, payable in the same manner as other county charges."

Over the past two years, efforts have been made to address the mapping issue. The Current Assessor estimates that it will take one to two years to complete the backlog of maps in the Assessor's Office. A local engineering firm was contracted in 2011 to draw ten parcel maps. The cost of those ten maps - \$25,000 – exceeded the normal amount expected for such work. According to the Current Assessor, the maps were not sufficiently accurate for the needs of the department. Meanwhile, the Current Assessor has recently sent some of the backlogged parcel maps for 2012 to a different outside firm that has produced satisfactory results at a much lower cost - \$3,125 for 12 maps. One concern with hiring a full-time mapper in the Assessor's Office is that the position may not involve full time work once the backlog of maps is completed.

Mammoth Lakes Office:

The Grand Jury finds that the Mammoth Lakes branch of the Assessor's Office is underutilized. The Assessor's Office opened a Mammoth Lakes branch office several years ago, because there was a perceived need for citizens in the south county to have ready access to help from the Assessor's Office personnel. However, the public is not using the Mammoth Lakes office. If the public needs site visits, appraisers generally go directly to their homes. Documents and maps are all maintained and available at the Bridgeport office. Closing the Mammoth Lakes office would reduce travel time, office space rental, staffing expenses and tax assessment fees charged to special districts. The Mammoth Lakes office has a current monthly rental cost of \$1,400 per month. There are cubicles in the current Mono County offices in Mammoth Lakes that could be used by appraisers when they are working in the southern areas of Mono County. With one office

- the Bridgeport Assessor's Office - in operation, it will be easier for the County Assessor or the Assistant Assessor to regularly be present to answer technical questions and effectively manage the productive output of the staff.

Recommendations:

1. The current staff in the Assessor's Office is not effectively aligned with the current workload of the department. The number of appraisers should be reduced to four.

Action: County Assessor

Timeframe: 6 months

2. The County Assessor should maintain full authority over the mapping function. This includes oversight of individual(s) or contractor(s) performing the mapping and specifications for software.

Action: County Assessor, CAO, Board of Supervisors

Timeframe: 3 months

3. The County Assessor should have the autonomy to make staffing decisions within the department consistent with public employee union rules, Mono County personnel policies, and the constraints of the department's approved budget. The County Assessor, as an elected official, should have full authority to define the roles and responsibilities of department staff.

Action: County Assessor, CAO, Human Resources Department, Board of Supervisors

Timeframe: 3 months

4. The Mammoth Lakes branch of the Assessor's Office is underutilized and should be closed.

Action: County Assessor

Timeframe: 6 months

Mono County Grand Jury for the Year 2011-2012
Investigation #11-02
Mammoth-Yosemite Airport
Final Report by Grand Jury Investigative Committee

Introduction:

The 2011 - 2012 Grand Jury chose to investigate the Mammoth-Yosemite Airport (the "Airport"), with specific focus and emphasis on the transparency, process and accessibility of the Airport budget.

In the process of its investigation, the Grand Jury learned that, although the Airport budget had not been readily available in the past, it is now posted for public access on the Town of Mammoth Lakes (the "Town") website. In addition, Airport Commission meetings had previously been relatively unstructured and informal, but have now become more formalized and process oriented.

Background and Methods:

In order to pursue its investigation, the Grand Jury obtained from the Town Finance Director copies of the 2010-2011 and 2011-2012 Airport budgets, with supporting documentation. The Grand Jury interviewed all five of the current Airport Commissioners, and a Grand Jury member attended a meeting of the Airport Commission. The Grand Jury interviewed the Town Manager and the Town Finance Director to determine the Airport budgeting process, direction, and accessibility. The Grand Jury interviewed the Airport Manager and Transportation Director ("Airport Manager") and toured the Airport facilities. The Grand Jury also asked an independent certified public accountant ("CPA") to review the most recent Airport budget and provide an opinion as to the transparency of that budget.

In this investigative process, beyond mere scrutiny of the Airport budget, the Grand Jury extended its attention toward the need for improved efficiency of resource use within the Town's operations.

The Grand Jury wishes to thank all interviewees for their participation and cooperation with its investigation, and for their honesty and forthrightness which enabled the Grand Jury to reach its conclusions.

Findings:

- The Town Finance Director indicated that the 2011-2012 Airport budget had been adopted by the Town Council on November 2, 2011, and that the 2010-2011 and 2011-2012 Airport budgets were now available on the Town's website. The Grand Jury reviewed the 2011-2012 Airport budget and determined that the Grand Jury members were not qualified to analyze the budget, as it appeared confusing to a lay person. To address the lack of accounting expertise on the Grand Jury, the Grand Jury requested that an independent CPA review the 2011-2012 Airport budget. The CPA found sufficient transparency and advised that the budget appeared to conform to accepted standards.

- The focus of the Airport Commission meeting which was attended by a Grand Jury member was the Airport layout plan (“ALP”) which had been prepared with input from a consulting firm.
- Three out of the five Airport Commissioners interviewed by the Grand Jury stated that the 2011-2012 Airport budget, prior to adoption, was not readily available when they requested to review it. The Commissioners were not involved in the working budget process nor were they aware of the adopted budget being posted on the Town’s website until recently.
- Since the Town Manager has now become actively involved in Airport Commission meetings, these meetings have become more formalized, including prepared agendas, representation by the Town’s public works department, explanation to Commissioners of responsibilities under the Ralph M. Brown Act, and explanation of other parliamentary procedures.
- During the Grand Jury’s interviews with the Town Manager and Town Finance Director, the Grand Jury was advised that the budget is usually a “roll over” from prior years with appropriate changes. The Airport Commission does not appear to be involved in this budgeting process. The Town Manager is working toward more transparency and involvement of the Airport Commissioners and inclusion of the Airport Commission’s suggestions and recommendations into the final budget.
- The Town’s Information Technology (“IT”) and accounting software resources are currently outdated and not able to make accurate budget comparisons. The Town Manager anticipates implementing improvements in the IT processes which will allow timely updating and budget reporting.
- In an effort to streamline Town commissions, the Town Manager advised that the Town Council is looking to combine various commissions, including the Airport Commission, into one commission.

The Airport Manager gave the Grand Jury a tour of the Airport, including security, terminal, apron, sprung structure, equipment hangar, and the Fixed Base Operator facilities. The Airport Manager discussed the staffing levels, Federal Aviation Administration grants, airport consultants and the ALP. The Airport Manager also recommended that the Airport Manager position be exclusive to the airport function and not be combined with the Town’s transportation department.

Recommendations:

1. The Town Council should re-evaluate the Airport Manager position to determine appropriate job description, salary, responsibilities and budget accountability to maximize effectiveness and efficiency.

Action: Town Manager and Town Council

Timeframe: 6 months

2. The Town Council, Town Manager and Airport Manager should continue to ensure transparency and ready accessibility of the Airport budget to the members of the Airport Commission and the public. This is essential to clarifying the budgeting process and avoiding misperceptions and misunderstandings.

Action: Town Manager, Airport Manager, Town Council

Timeframe: Annual

3. The Town Manager should evaluate how to better share manpower and equipment to reduce and coordinate Airport staffing and equipment costs within the Town's Public Works Department.

Action: Town Manager, Town Public Works Director

Timeframe: Coincide with the FY 2013-2014 budget development

4. The Town Manager should continue his commendable efforts to 1) formalize the Airport Commission meetings and 2) to work towards updating the Town's antiquated IT and accounting hardware and software.

Action: Town Manager

Timeframe: 1) Ongoing and 2) to coincide with the 2012-2014 budget development

<p align="center">Airport Department Capital Projects and Airport Debt Service</p>

Expenditures:

Acct No.	Account Title	Adopted Budget 2008-09	Adopted Budget 2009-10	Department Request 2010-11	Adopted Budget 2010-11
51	Personnel Services	\$ 70,068	\$ -	\$ -	\$ -
52	Supplies	\$ -	\$ -	\$ -	\$ -
53	Other Services	\$ -	\$ -	\$ -	\$ -
54	Capital Outlay	\$ 6,289,090	\$ 50,000	\$ -	\$ -
	Debt Service	\$ 126,598	\$ 317,018	\$ 1,224,028	\$ 271,501
Total		\$ 6,485,856	\$ 367,018	\$ 1,224,028	\$ 271,501

<p align="center">Airport Department Performance Measures</p>
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Performance Indicators	Actual 2007-08	Actual 2008-09	Goal 2009-10	Goal 2010-11
Annual Enplanements	0	5,021	15,410	16,200

Customer Survey Results	2010 Satisfaction
Provide year-round commercial airline service	71%

Airport Department
Airport Grounds Maintenance

Expenditures:

Acct No. Account Title	Actual Budget 2008-09	Adopted Budget 2009-10	Department Request 2010-11	Adopted Budget 2010-11
51 Personnel Services	\$ -	\$ -	\$ -	\$ -
52 Supplies	\$ 59,413	\$ 59,500	\$ -	\$ -
53 Other Services	\$ 67,840	\$ 66,000	\$ -	\$ -
54 Capital Outlay	\$ 4,000	\$ 2,000	\$ -	\$ -
Total	\$ 131,253	\$ 127,500	\$ -	\$ -

Airport Department
Airport Special Services (Litigation)

Expenditures:

Acct No. Account Title	Adopted Budget 2008-09	Adopted Budget 2009-10	Department Request 2010-11	Adopted Budget 2010-11
51 Personnel Services	\$ -	\$ -	\$ -	\$ -
52 Supplies	\$ 200	\$ -	\$ -	\$ -
53 Other Services	\$ 751,000	\$ 750,000	\$ 400,000	\$ 400,000
54 Capital Outlay	\$ -	\$ -	\$ -	\$ -
Total	\$ 751,200	\$ 750,000	\$ 400,000	\$ 400,000

Airport Department

Administration and Operations

Core Programs:

Operate and maintain the airport facilities and vehicles safely and efficiently to support commercial and general aviation traffic.

Provide security, aircraft rescue and firefighting, and safety services to the standards of FAA 14 CFR 139 and TSA 49 CFR 1542.

Manage the airport administrative requirements including budget, FBO contract, business operating agreements, hangar leases, purchasing, contract agreements, and capital plan.

Execute the Airport Business Plan to ensure the long-term financial success of the Airport and the economic sustainability of the Town.

Budgeted Positions:

Positions	Budget 2007-08	Budget 2008-09	Budget 2009-10	Proposed 2010-11
Director Airport and Transportation	1.0	1.0	1.0	1.0
Assistant Airport Manager	1.0	0.0	0.0	1.0
Airport Operations Coordinator	0.0	1.0	1.0	0.0
Maintenance and Operations Coordinator	0.0	1.0	1.0	1.0
Operations Worker (11/09 start)	0.0	0.0	0.7	1.0
Seasonal/Part Time (FTE)	0.1	1.1	0.1	0.6
Total	2.1	4.1	3.8	4.6

Expenditures:

Acct No. Account Title	Adopted Budget 2008-09	Adopted Budget 2009-10	Department Request 2010-11	Adopted Budget 2010-11
51 Personnel Services	\$ 321,459	\$ 283,715	\$ 311,597	\$ 304,463
52 Supplies	\$ 46,365	\$ 48,800	\$ 102,104	\$ 102,104
53 Other Services	\$ 68,210	\$ 97,000	\$ 132,323	\$ 132,323
54 Capital Outlay	\$ -	\$ 2,800	\$ -	\$ -
Total	\$ 436,034	\$ 430,315	\$ 548,014	\$ 538,890

Airport

Revenue Summary

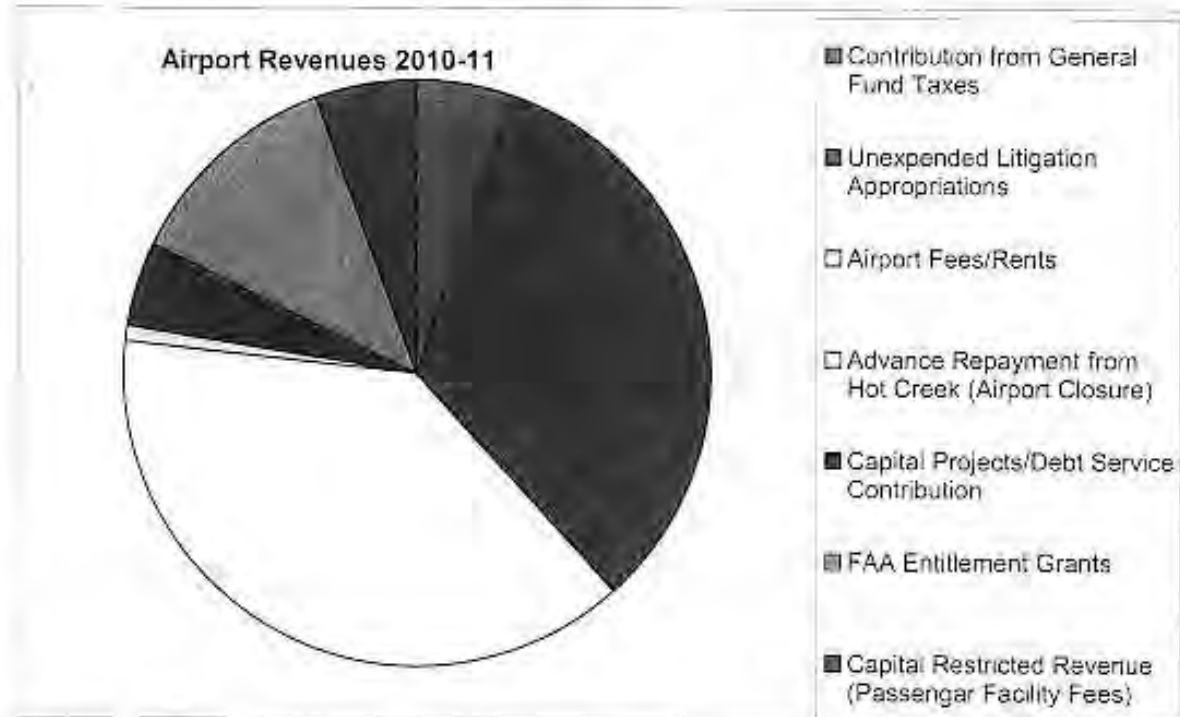
Revenues By Fund/Source	Actual FY 2008-09	Actual FY 2009-10	Budget FY 2010-11	May-11 Estimate FY 2010-11	Sep-11 Pre-audit FY 2010-11	Adopted Budget FY 2011-12
Airport Enterprise Fund / Airport Operations (Fund 520)						
Airport Fees/Rents	\$ 434,826	\$ 479,826	\$ 963,000	\$ 518,700	\$ 599,474	\$ 376,800
Airport FBO Generated Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 144,000
CALTRANS AIP Grants	\$ 148,750	\$ -	\$ -	\$ -	\$ -	\$ -
FAA Entitlement Grants	\$ 3,480,064	\$ (25,104)	\$ -	\$ 62,830	\$ -	\$ -
Fund Generated Interest on Investment	\$ 24,003	\$ -	\$ -	\$ 638	\$ 405	\$ 250
General Fund Contribution to Airport Operations	\$ 8,153,531	\$ 809,848	\$ 158,330	\$ 635,091	\$ 380,925	\$ 94,891
Transit Fund Contribution to Airport Operations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 143,000
Operational Grants	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -
Refunds, Rebates Reimbursements	\$ -	\$ -	\$ -	\$ 15,341	\$ 71,220	\$ -
Airport Capital Projects & Debt Service (Fund 529)						
FAA Entitlement Grants (Restricted Revenue)	\$ -	\$ 802,800	\$ 160,000	\$ 520,000	\$ 336,148	\$ 1,600,000
Passenger Facility Fees (Restricted Revenue)	\$ -	\$ 31,515	\$ 66,000	\$ 30,000	\$ 109,254	\$ 93,000
Caltrans Loan MNO-4-98-L-4 (Debt Service)	\$ -	\$ -	\$ -	\$ -	\$ 30,821	\$ 46,442
Transfer from Debt Service Fund	\$ -	\$ -	\$ 95,501	\$ -	\$ 55,501	\$ -
Airport Sprung Structure (Transit)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 275,000
Airport Sprung Structure Gap funding (Transit)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 77,500
Airport Sprung Structure Gap funding (Tourism)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 77,500
Interfund Transfer	\$ 128,698	\$ 260,563	\$ -	\$ 4,483	\$ 4,483	\$ -
Refunds, Rebates Reimbursements	\$ -	\$ 28,560	\$ -	\$ -	\$ -	\$ -
Reimbursement EIS Expansion Air Service	\$ -	\$ 49,150	\$ -	\$ -	\$ -	\$ -
Total	\$10,424,372	\$ 2,464,673	\$ 892,691	\$ 1,840,524	\$ 1,478,230	\$ 2,334,183

Expenditure Summary

Expenditure By Fund/Division	Actual FY 2008-09	Actual FY 2009-10	Budget FY 2010-11	May-11 Estimate FY 2010-11	Sep-11 Pre-audit FY 2010-11	Adopted Budget FY 2011-12
Airport Enterprise Fund / Airport Operations (Fund 520)						
Capital Projects	\$ 170,281	\$ -	\$ -	\$ 52,830	\$ -	\$ -
Airport Operations	\$ 366,851	\$ 430,837	\$ 633,890	\$ 712,570	\$ 765,552	\$ 758,741
Litigation	\$ 847,015	\$ 414,642	\$ 400,000	\$ 460,641	\$ 659,365	\$ -
Grounds Maintenance	\$ 1,439,771	\$ 155,750	\$ -	\$ -	\$ -	\$ -
Interfund Transfer	\$ 74,560	\$ -	\$ -	\$ -	\$ -	\$ -
Airport Capital Projects & Debt Service (Fund 529)						
Capital Projects	\$ -	\$ -	\$ -	\$ 556,399	\$ 157,821	\$ -
Sprung Structure (Transit)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 275,000
Sprung Structure Additional cost (Transit & Tourism)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 155,000
Environmental Document for New Terminal (FAA EIS)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 225,000
Caltrans Loan MNO-4-85-L-1 (General Fund)	\$ 2,005	\$ 1,307	\$ 8,898	\$ 8,997	\$ 869	\$ -
Caltrans Loan MNO-4-88-L-4 (General Fund)	\$ 14,355	\$ 12,740	\$ 46,503	\$ 45,503	\$ 11,038	\$ 46,442
Old Terminal Debt (Start 2011 FAA EG / PFC)	\$ 68,820	\$ 73,032	\$ 218,000	\$ 175,000	\$ 67,676	\$ 825,000
Depreciation	\$ -	\$ -	\$ -	\$ -	\$ 1,291,190	\$ -
Interfund Transfer	\$ 1,929,180	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 4,989,975	\$1,144,138	\$1,305,391	\$2,612,940	\$2,953,726	\$2,285,183

Airport Revenue Summary

Airport Revenue Summary	Adopted Budget 2008-09	Adopted Budget 2009-10	Department Request 2010-11	Adopted Budget 2010-11
Contribution from General Fund Taxes	\$ 1,003,299	\$ 819,178	126,015	63,390
Unexpended Litigation Appropriations	\$ -	\$ -	\$ 400,000	\$ 400,000
Airport Fees/Rents	\$ 375,188	\$ 462,837	\$ 463,000	\$ 463,000
Advance Repayment from Hot Creek (Airport Closure)	\$ -	\$ 25,800	\$ 12,500	\$ 12,500
Capital Projects/Debt Service Contribution	\$ -	\$ 151,084	\$ 102,527	\$ 55,501
FAA Entitlement Grants	\$ 4,766,929	\$ 150,000	\$ 1,000,000	\$ 150,000
Capital Restricted Revenue (Passenger Facility Fees)	\$ -	\$ 65,934	\$ 66,000	\$ 66,000
Operational Grants	\$ 10,000	\$ -	\$ -	\$ -
Loan Proceeds	\$ 1,397,229	\$ -	\$ -	\$ -
Airport DIF Funding	\$ 95,000	\$ -	\$ -	\$ -
Airport allocation from Fund Balance	\$ 156,698	\$ -	\$ -	\$ -
Grand Total	\$ 7,804,343	\$ 1,674,833	\$ 2,170,042	\$ 1,210,391

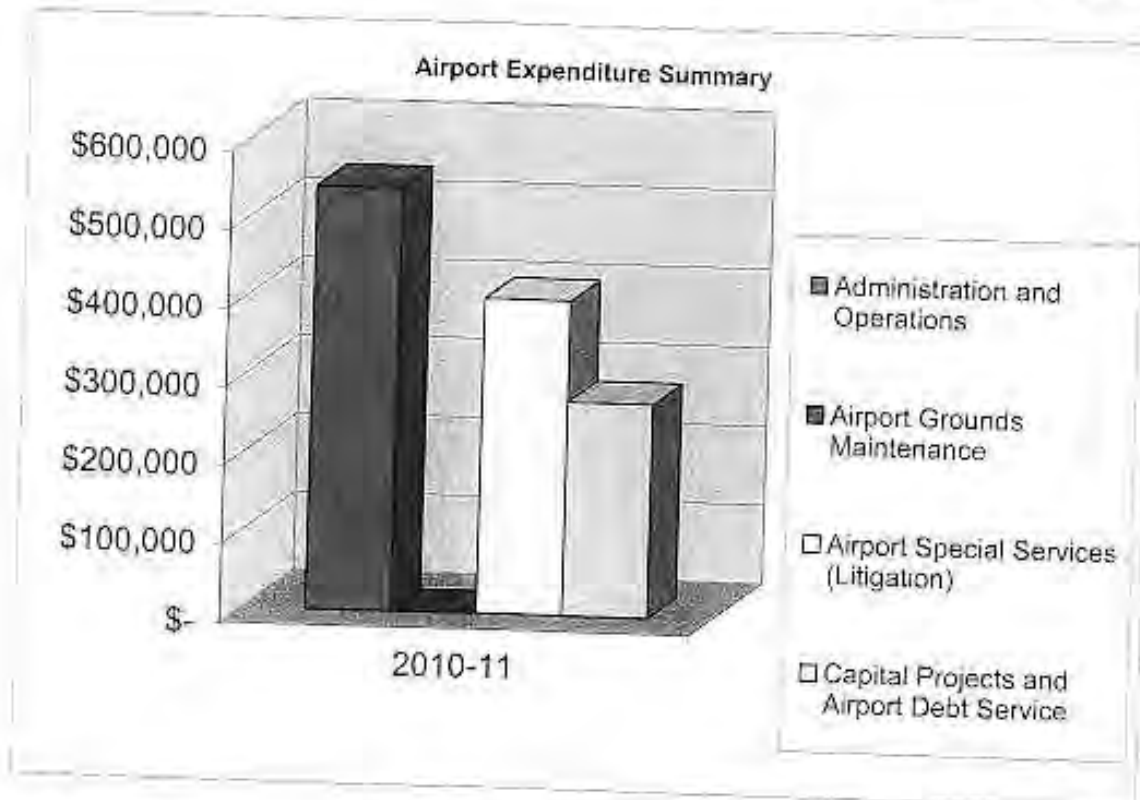


Significant Changes

- * The airport exceeded the 10,000 enplanement threshold for 2010. The FAA has verbally stated that the airport will receive the \$1,000,000 grant for the purpose of paying down the commercial terminal note. The note is held as an investment for the General Fund. As a result, less General Fund revenue is required to balance the Airport Debt budget.

Airport Department Expenditure Summary

Airport Expenditure Summary	Adopted Budget 2008-09	Adopted Budget 2009-10	Department Request 2010-11	Adopted Budget 2010-11
Administration and Operations	\$ 436,034	\$ 430,315	\$ 546,014	\$ 538,890
Airport Grounds Maintenance	\$ 131,253	\$ 127,500	\$ -	\$ -
Airport Special Services (Litigation)	\$ 751,200	\$ 750,000	\$ 400,000	\$ 400,000
Capital Projects and Airport Debt Service	\$ 6,485,856	\$ 367,018	\$ 1,224,028	\$ 271,501
Grand Total	\$7,804,343	\$1,674,833	\$2,170,042	\$1,210,391



Significant Changes

- * Commercial air service is extended beyond 'winter only' to nearly year round service.
- * Airport Ground Maintenance has been merged into the Administrative and Operations Department.
- * The appeal of the Hot Creek lawsuit is anticipated to be concluded during Fiscal Year 2010-11 and legal appropriations assumed \$400,000. Funding for the litigation costs have been budgeted as unexpended litigation appropriations from the prior year and prefunding from surplus revenues.
- * FAA Entitlement Grant of \$1,000,000 has been programmed for repayment of Terminal Debt Service.
- * Last year's budget assumed the addition of a full time staff person at the initiation of commercial air service. That action was delayed and filled by part-time staff. Now that the airport will be servicing 'year round' commercial service that full-time position is budgeted to be filled.

Mammoth Yosemite Airport Layout Plan Update Narrative Report Peer Review

Prepared for the
Town of Mammoth Lakes



Prepared by
**Mead
& Hunt**

February 28, 2012

Introduction

- Introduction
 - Mead & Hunt
 - Project staff
- Project tasks
 - Document review
 - Respond to questions

Overview

- Narrative report and ALP meet industry and FAA standards
- Scope of narrative report unusually broad
- Editorial changes to draft needed to clarify some topics

Forecasts

- Tying forecast to business plan common for resort airports
- Long-term forecast aggressive, but reasonable for facility planning purposes

Forecasts

- Peer markets generally comparable
- Aircraft types appropriate, but some models unlikely

Forecasts

	Aspen	Eagle	Yampa Valley	Montrose	Sun Valley	Glacier Park	Mammoth
2010 Enplanements	217,434	204,675	111,770	85,622	53,871	174,163	20,564
2010 Population	15,952	84,236	33,542	41,830	22,740	93,549	13,185
Enplanements per Population unit	13.6	2.4	3.3	2.0	2.4	1.9	1.6
2010 Skier Days	1,400,000	1,525,000	1,000,000	430,000	362,311	360,000	1,460,000
Enplanements per Skier Day	0.16	0.13	0.11	0.22	0.16	0.48	0.01
1Q 2011 Load Factor	84.6%	86.1%	71.0%	71.0%	58.1%	84.5%	81.5%
Percent of Traffic in 1st Quarter	47.1%	73.7%	77.2%	46.2%	35.1%	22.7%	57.5%
1Q 2011 Average Fare	\$278	\$259	\$177	\$258	\$173	\$215	\$115

Passenger Terminal

- Building plan well thought-out
- A good flow pattern for outbound and inbound passengers
- Gross square footage appropriate for forecast passenger volumes
- Some suggestions to consider

Nonstandard Conditions

- Most airports have some nonstandard conditions
- Mammoth's site constraints make physical adjustments difficult
- Airport meets critical Runway Safety Area standard

Modifications to Standards / Waivers

- Modifications to standards are typically for airfield design
- Waivers for airline operations
- Mammoth may need both
- Modifications to standards normally temporary
- Expect reevaluation every 5 years

Conclusions and Recommendations

- Narrative Report and ALP meet standards
- Complete editorial revisions and submit to FAA
- Prepare for negotiations with FAA

Thank you
Questions?

Mead
& Hunt

Mono County Grand Jury for the Year 2011-2012
Investigation #11-03
Timely Receipt of Responses to 2010-2011 Grand Jury Report Recommendations
Final Report by Response and Accountability Committee

Introduction:

The Mono County Grand Jury is charged with reviewing county government, investigating citizen complaints, and making appropriate recommendations to county officials and agencies as part of its year-end report. Penal Code 933 stipulates that agencies named in a prior year's report have a 90-day period of time to respond to issues raised in the report. The 2011-2012 Mono County Grand Jury formed a Response and Accountability Committee to determine if the court has received these mandated responses. Responses which have been received will be placed on the Mono County Grand Jury website - http://www.monocourt.org/grand_jury.htm - for the public to read and review. The agencies and individuals who had not responded as per Penal Code 933 have been notified by certified letter and were given until June 8, 2012 to respond.

Background:

All Mono County Grand Juries write and submit a final report of their investigations, findings, and recommendations at the end of their term, usually on or before June 30th of the year in which they serve. This final report is reviewed by the Superior Court of California, Mono County, released to named agencies and individuals for accuracy, and finally distributed to the press and the public. Copies of these Final Reports can be found on the Mono County Grand Jury website - http://www.monocourt.org/grand_jury.htm. Beginning with the responses to the 2010-2011 year, responses will be included on the Mono County Grand Jury website. It is appropriate that agencies and elected officials and department heads who are named in the Grand Jury's report and who are obligated to respond, do so in a timely manner so the public may read and review these responses and reach their own conclusions about each case. The goal of the Grand Jury is to be a "citizens' watchdog." If mandated response deadlines are ignored and timely responses not made available to the public, an important part of that "watchdog" function is lost.

Methods:

The 2011-2012 Grand Jury Response and Accountability Committee reviewed the responses that were received by the Superior Court of California, Mono County and requested that the Chief Executive Officer of the court post them on the Grand Jury website. There were responses that were not completed and/or received by the court within the mandated time period. These agencies, elected officials, and department heads were notified by certified letter that they had until June 8, 2012 to make their responses to the Superior Court of California, Mono County. All notified parties responded. A list of cases from the 2010-2011 Grand Jury Final Report and their reporting status can be found in the "findings" section of this report.

Findings:

There were eight complaints and/or investigations connected with the 2010-2011 Grand Jury Final report. These complaints/investigations/recommendations were:

Complaint 10-01 regarding the Mono County Sheriff's Department:

Complaint: The 2009-2010 Grand Jury received a letter on April 12, 2010 from a citizen who complained that a Deputy Sheriff and a Deputy Safety Officer of the Mono County Sheriff's Department had harassed this individual and engaged in heavy-handed tactics on August 28, 2009.

Recommendations: Seven recommendations were addressed to the Sheriff of Mono County. The Sheriff responded to all seven recommendations in his letter of December 10, 2011 to the Honorable Judge Stan Eller of the Superior Court of California, Mono County. The Sheriff's response can be found on the Mono County Grand Jury website: http://www.monocourt.org/grand_jury.htm.

Complaint 10-02 regarding the Town of Mammoth Lakes:

Complaint: The 2009-2010 Grand Jury received a letter dated May 27, 2010 from an individual who owns a condominium in the Town of Mammoth Lakes. This property owner complained that a staff member from the Town of Mammoth Lakes Finance Department harassed and threatened arrest if said property owner refused to comply with the Town's Tourist Operational Tax (T.O.T).
Recommendations: The Grand Jury had no recommendations.

The Town of Mammoth Lakes did respond to complaint 10-02 in a letter written February 15, 2012 by Mayor Jo Bacon to the Honorable Stan Eller. The Mayor's response can be found on the Mono County Grand Jury website: http://www.monocourt.org/grand_jury.htm.

Complaint 10-03 regarding the Eastern Sierra Unified School District ("ESUSD"):

Complaint: The 2010-2011 Grand Jury received a citizen complaint regarding the budgeting, excess spending and deficit spending of the ESUSD.

Recommendations: The 2010-2011 Grand Jury had three recommendations addressed to the Superintendent of the ESUSD and one recommendation addressed to the President of the Board of Trustees.

Don Clark, Superintendent of the ESUSD responded to all recommendations in his letter of June 5, 2012 to the Court. Mr. Clark's response can be found on the Mono County Grand Jury website: http://www.monocourt.org/grand_jury.htm.

Investigation 10-04 regarding the Mono County Public Works Department:

Investigation: The 2010-2011 Grand Jury chose to review the operations of the Mono County Public Works Department ("PWD") as part of its mandated review of a Mono County agency. The PWD encompasses a broad range of divisions including engineering, facility maintenance, solid waste services, fleet operations and road operations. These divisions include responsibility for park maintenance, capital improvement program, land development review, airport operations and maintenance, cemetery operations and maintenance, and the operation and maintenance of Lundy campground.

Recommendations: The 2010-2011 Grand Jury made seven recommendations addressed to the Director of PWD and/or the Board of Supervisors.

Vikki Bauer, Chair of the Board of Supervisors, responded to all recommendations in her letter of January 17, 2012 to the Court. Ms. Bauer's response can be found on the Mono County Grand Jury website:
http://www.monocourt.org/grand_jury.htm.

Investigation 10-05 regarding the Mono County Department of Child Welfare Services:

Investigation: The 2010-2011 Grand Jury also chose to review the operations of the Mono County Child Welfare Services ("CWS"). The CWS is a division of Mono County Department of Social Services, and is the major system of intervention in cases of child abuse and neglect.

Recommendations: The 2010-2011 Grand Jury made two recommendations addressed to the Director of the Department of Social Services.

Vikki Bauer, Chair of the Board of Supervisors, responded to all recommendations in her letter of January 17, 2012 to the Court. Ms. Bauer's response can be found on the Mono County Grand Jury website:
http://www.monocourt.org/grand_jury.htm.

Complaint 10-06 regarding the ESUSD:

Complaint: The 2010-2011 Grand Jury received a letter requesting investigation of the Superintendent's contract with of the ESUSD and related budgetary processes and decisions. Both topics referenced in the complaint have been investigated previously. A review of both investigations revealed that this complaint overlapped the other two investigations. The 2009-2010 Grand Jury's Final Report included a report on the ESUSD Superintendent's contract. The 2010-2011 Grand Jury found there was no need for an additional investigation. A letter of acknowledgment was sent to the complainant. This complaint was included as part of complaint 10-03 (above).

Complaint 10-07 regarding Mono County Right of Way Codes:

Complaint: The 2010-2011 Grand Jury received a citizen complaint dated October 18, 2010, regarding Mono County's ambiguous Right of Way Codes, inconsistent enforcement of Mono County Codes by county staff and the use of unwritten guidelines.

Recommendations: The 2010-2011 Grand Jury made eleven recommendations directed, variously, to the Board of Supervisors, County Counsel, the Chief Administrative Officer of Mono County, and the Director of the PWD.

Marshall Rudolph, County Counsel, responded to the recommendations in an email dated April 23, 2012. Vikki Bauer, Chair of the Board of Supervisors, also responded to the recommendations in her letter of January 17, 2012 to the Court. Both responses can be found on the Mono County Grand Jury website: http://www.monocourt.org/grand_jury.htm.

Complaint 10-08 regarding the Mono County Assessor:

Complaint: The 2010-2011 Grand Jury received a complaint dated January 2, 2011 from a concerned citizen stating that the Mono County Assessor was granting reassessment declines in value without proper justification and further complaining about internal employee dissatisfaction.

Recommendations: The 2010-2011 Grand Jury recommended that this complaint be dismissed. It was the feeling of the 2010-2011 Grand Jury that the Mono County Assessor's Department be considered as the county agency to be investigated by the 2011-2012 Grand Jury.

Recommendations:

1. All Mono County governmental agencies and elected officials who are named in Grand Jury Final Reports and charged with responding to Grand Jury recommendations should address those recommendations with a written response within the mandated 90-day period.
2. All responses to Grand Jury Final Reports should be made available to the public via postings on the Mono County Grand Jury website:
http://www.monocourt.org/grand_jury.htm.
3. All Mono County governmental agencies and elected officials who are named in Grand Jury Final Reports and who do not respond within the 90 day period should be admonished by the Court and held accountable for meeting the requirements of Penal Code 933.
4. Future Mono County Grand Juries should form their own Response and Accountability committees to monitor responses to recommendations from the previous Grand Jury and post responses on the Mono County Grand Jury website for the public to review.

Mono County Grand Jury for the Year 2011-2012

Mono County Jail and Probation Department Tours

Penal Code Section 919 (b) requires that the Grand Jury inquire into the condition and management of the public prisons within the county. To comply with that requirement, the 2011-2012 Grand Jury toured the Bridgeport Jail (the "Jail") and interviewed the Mono County Sheriff (the "Sheriff"). In addition, the Grand Jury toured the Probation Department facility in Bridgeport (the "Probation Department") and Juvenile Hall to gain a more complete picture of the local justice system.

Assembly Bill 109

In response to a Supreme Court decision finding that California's overcrowded prisons constituted cruel and unusual punishment, the state passed Assembly Bill 109 ("AB 109") in April of 2011. Through a program known euphemistically as "prison realignment," AB 109 reduces the state prison population by transferring to counties the responsibility for housing, supervising, rehabilitating and managing low-level offenders. Under the bill, up to 30,000 state prison inmates could be transferred to county jails over three years.

Prior to enactment of AB109, non-serious felons sentenced for more than one year would be incarcerated in the state penitentiary system. Now, the county must plan for dealing with prisoners for the full term of their sentences. This could run to decades in some cases.

The Grand Jury was especially interested in learning about the potential impacts of AB 109 on the Jail and any plans for dealing with those impacts.

Jail Tour March 8, 2012

Intake/Sally Port

The tour began with an introduction by the Undersheriff and the Supervising Sergeant of the Jail (the "Sergeant"). Following the introduction, the Grand Jury's tour of the facility began at the intake area or sally port where vehicles with inmates arrive. On the day of the tour, inmates were just outside the sally port area washing sheriff department vehicles. According to the Sergeant, inmates who want to work can help with washing vehicles.

Approx. 30% of inmates are Spanish speaking. About 25% of the staff knows enough Spanish to talk to these inmates. The Sergeant did not feel that language was an issue at the Jail.

There is a gun locker where all guns must be placed prior to entering the booking area.

Booking Area

The booking area is where all inmates are processed for admittance and given an orientation and a handbook of Jail rules – as required by law. The walls have various signs that are required by law and relate to the rules and procedures of the Jail. There is a booking cage where inmates are asked to sit while the officer processes the individual. The Jail uses the Department of Justice ("DOJ") livescan machine for fingerprints. The Jail also recently did a major upgrade to its ability to

collect DNA. Once fingerprints are scanned to the DOJ, the system will let the jailer know almost immediately if DNA must be collected from the inmate. DNA samples are put into a kit (which is contained in a regular size envelope) and sent to the DOJ in Sacramento for testing.

The booking area also has a DOJ breathalyzer that is linked via a T1 line to the DOJ in Fresno. This machine is used only for suspected DUIs since it costs approximately \$50 each time it is used.

If an inmate is being difficult and uncooperative, the Jail has a security chair to use where the arrestee is cuffed and immobilized (the Grand Jury did not see this chair). Everything in the holding area is video and voice recorded. This is the only area of the Jail with voice recording. The entire facility has video recording. According to the Sergeant, there is no expectation of privacy in the Jail.

The booking area also contains the library of books and periodicals that the Jail is required to have. There are three separate rooms off of this area. One room is used to strip search inmates when they are being processed. All strip searches are videotaped. The officer will only visually check body orifices. If something looks suspicious or wrong, the Jail will take the inmate to the hospital for an x-ray.

Another room is used for medical appointments (dental or medical) with the physician's assistant ("PA") who comes to the Jail four days a week from the Bridgeport Clinic. In order to see the PA, an inmate must submit a sick slip prior to the visit. The Jail charges each inmate \$3 per visit – in an effort to keep inmates from abusing or overusing the medical visits. If a doctor wants to see an inmate for a follow-up visit, the inmate is not charged. The PA will stay at the Jail for as long as necessary to see all inmates who have submitted a sick slip. According to the Sergeant, prescription costs are currently running about \$1,300 per month. Depending on the number of inmates, medical costs can run as much as \$100,000 per year. The Jail is required to pay all medical costs for inmates. The Sheriff's Department has no ability to control medical costs. In the prior fiscal year, the cost for medical services exceeded the budget allocation. For the current fiscal year, costs are down as a result of a lower inmate population. This will likely be affected by the provisions of AB 109.

The third room in the booking area is a "sobering" cell. The Jail also has two isolation cells that are used for discipline or protective custody.

Inmate Property

The Jail takes away all clothes and personal property of inmates. An inventory of these items is prepared and then the items are stored until the inmate leaves the facility or the family picks up the items. By law, inmates' property must be secured and the inmates must have access to their property. At present, property is stored in a room in the Jail but an additional offsite storage location may need to be found if the amount of stored property can no longer fit into the one room.

Mental Health

According to the Sergeant, mental health and counseling will become more of an issue when the Jail has more long-term inmates, as will happen pursuant to AB 109.

Laundry

“Trustee” inmates do all the laundry. California law stipulates how many items of clothing each inmate is entitled to each week. The Jail is required to keep in stock 2-1/2 times the amount of required clothing. The Jail just replaced its washer and dryer at an approximate cost of \$26,000. The Jail would like to have more machines, but there is not enough room.

Books

The Jail is required to buy and provide books and periodicals for the inmates. The cost is covered by the profits from the inmate store. The Grand Jury did not see this store or get any information on what is available to inmates through the store.

The Jail used to maintain a law library at a cost of \$10,000 per year. But, then a judge ordered that the Jail only had to retain a small number of law books (costing only \$1,000 per year). The Jail also has a service from Berkeley to provide up to date legal information to those inmates who request it.

Kitchen

The kitchen is inspected once a year by the California Corrections Department and again by the Mono County health department. The Jail just spent \$18,000 for a new fryer, stove and charbroiler. According to the Sergeant, the kitchen is rated one of the cleanest kitchens in the state. And, indeed, the kitchen did look exceptionally clean. Inmates use a plastic “spork” for eating. Breakfast is served at 7 am, lunch (the heaviest meal) at noon, and dinner (usually soup and sandwich) at 6 pm. All menus must be approved by a state dietitian.

The Sergeant said that 2-1/2 years ago, when there was serious flooding in Mono County, the ceiling of the kitchen came down. About half of the inmates at the time were released early and the other half had to be temporarily relocated to El Dorado County while repairs were done.

The Jail has two paid cooks. They would like to hire a third cook, but that position has not been approved. (When one cook is on vacation or sick, the remaining cook has to be on duty every single day.) Years ago, the Jail had two instances of salmonella poisoning.

The kitchen has a huge walk in freezer and walk in fridge. The Jail keeps about a month’s worth of food on hand in case of road closures. The Sergeant also pointed out the Inergen fire system sensor that is in the corner of the kitchen storage area. This new system cost approximately \$18,000 and is a non-toxic replacement for Halon as a fire suppressant.

The Jail is not required to accommodate special diets, such as religious diets. However, pregnant inmates are required by law to have a modified diet, with additional dairy, for example.

The Grand Jury ate the same lunch that was served to inmates. The lunch consisted of a burrito, refried beans, corn, pudding and half an apple.

Yard

There is a small yard vestibule that leads to the secure yard. (That vestibule is also used as a second “sobering” cell if needed.) The yard is all cement and has a roof. The sides are completely enclosed in mesh wire. The yard is actually pretty grim. The Jail removed the basketball hoop and the weights because the inmates would try to pick them apart. The Jail is required to offer each inmate three hours per week in the yard, though not all inmates use the full three hours. The Sergeant thinks the yard will become more dangerous once state prison inmates are moved to the Jail.

Cell Blocks

Cell block A is a minimum to light medium security block that currently contains 10 male inmates. The inmates sleep in a large bunk room that contains several bunk beds. The inmates are not allowed to have many personal items – 3 photos, 3 books, writing material and one TV that is shared by all inmates in the block. Inmates get library call once a week. Some inmates work and are outside of the Jail during the day. Other inmates don’t want to work and, according to the Sergeant, spend over 50% of their time sleeping.

Cell block B is the heavier security block that contains inmates who have come from state prison or are on their way to state prison. The inmates are kept in separate cells and there is an open area with a table, TV and chairs. Each cell can be separately locked.

Cell block D has four beds for female inmates. Currently, there is only one female in the Jail and she is being held in one of the isolation cells. Finally, there is a small cell for the two inmates who serve as “trustees” and two isolation cells that are typically used for discipline and/or for protective custody (for ex., any inmate charged with or convicted of sex crimes is placed in an isolation cell).

An officer is required by law to enter each of the cell blocks at least once an hour to check on all inmates. Any inmate in detox (or sobering cell) must be checked every half hour, and inmates on suicide watch must be checked every 15 minutes. Visitors are allowed every day except on Tuesday, which is a heavy court day).

Program and Control Area

This area contains the 911 dispatch center as well as video feeds from the entire facility. The camera system is apparently quite new and videos are retained for 18 days. The Sergeant said that the videos can be very helpful as evidence in the case of any big fights.

All Jail employees must learn to be both correctional officers and 911 operators. If the 911 operator is needed to assist with a female inmate, another officer must take over the 911 dispatch. The Jail is required to have a female employee at the Jail at all times. The 911 dispatch serves as the dispatch center for the entire county, including Mammoth Lakes. Dispatch must be staffed at all times. The dispatcher may never leave the post, even to assist another officer with a problem inmate. According to the Sergeant, the number of calls for service is off the charts – thousands of calls a year.

Everything in the control area is done electronically. The operator in the control area can toggle

between various law enforcement agencies, Jail door controls, electrical systems, water, etc. The Jail purchased this electronic system 15-17 years ago. The system is getting old and it is getting more difficult to acquire parts when the system needs to be repaired. The Sergeant said that the whole system will eventually need to be replaced.

This area also contains the Inergen fire control panel. The system has various heat sensors around the facility.

Services

There are no religious services, although now and then someone will come to the Jail to do services. There also is no one who comes to the Jail to do haircuts and the inmates have to give each other haircuts.

The Jail is currently having meetings with mental health professionals and educators to figure out how to handle the long-term inmates who will be coming to the jail pursuant to AB 109. Currently, education is hard to provide because the Jail population is so transient.

Classification of Inmates

The Sergeant explained that various things are taken into account when classifying inmates. Once certain parameters are entered into the computer, the computer issues a classification. However, the Sheriff's Department can override a classification. The recidivism rate is about 30%, which is very low. The Sergeant attributes this to the transient nature of the inmate population.

Three Things Most Needed by the Jail

In response to questions from the Grand Jury, the Sergeant identified the following items as the things most needed for efficient functioning of the Jail.

1. A third cook.
2. Separate the dispatch area from the control room, although the Sergeant didn't think that would happen anytime soon. Staffing, especially at night, can be difficult as sometimes there are only two people staffing the Jail. One has to be on dispatch at all times. The dispatch computer system is old and would cost approximately \$225,000 - \$250,000 to replace. The telephone/radio system is also old and would cost approximately \$50,000 to replace.
3. Electronic consoles in the control room need to be updated.

Budget

The Undersheriff said that the current budget is adequate. Right now, food and medical costs are low because the Jail only has 21 inmates. The Jail will likely return about \$100,000 to the county this year. However, medical costs are variable and could change very quickly. All medical costs are paid in cash to the hospitals.

The Undersheriff puts together a proposed budget every spring and then meets with county officials to determine if any cuts are necessary. Last year, the Sheriff's Department was asked to

cut 5% from its budget. According to the Undersheriff, the Board of Supervisors can (i) determine the Sheriff's Department budget, and (ii) determine the number of allotted positions in the Sheriff's Department. Otherwise, the Board cannot tell the Sheriff how to run his department. According to both the Undersheriff and the Sergeant, this applies to all departments headed by elected officials.

The Sheriff can move current employees around without Board involvement even if it involves a classification change. When there is cost to send an employee to an academy (at an approx. cost of \$15,000-\$20,000), the Sheriff's Department will include this cost as a line item in the budget. According to the Undersheriff, the problem with hiring a third cook is that there is no additional allotted position at this time.

Currently, it is costing the county approximately \$168 per day per inmate for the Jail.

New Jail

A company did a survey last year and concluded that a new jail should go where the old medical clinic is. According to the Sergeant, it currently costs approx. \$280,000 per bed to build a new jail.

Work Crews

The Jail has a number of work crews comprised generally of only sentenced inmates. Some inmates go out to work almost every day. Inmates are sent out in striped black and white uniforms. They help with things such as county landscaping, set up for community events and cemetery upkeep. The inmates do not get paid.

Meeting with the Sheriff on April 12, 2012

Background: The Sheriff was elected in November 2006 and took office in January 2007. He started his career with the Mono County Sheriff's Department where he worked for 4 years as a deputy sheriff. He then went to the San Diego police department in 1979 and spent 3 years there. He returned to Mono County in 1982 and worked as a patrol deputy and detective for the Sheriff's Department and then the Town of Mammoth Lakes. He moved back to San Diego in 1997 and stayed there until 2006, working in real estate and piloting corporate jets.

Budget: The Sheriff's Department is staying within its allocated budget. The department is currently making some changes to downsize somewhat and has eliminated some positions.

Holding facility at Mono County Superior Court Mammoth Lakes: The Sheriff's Department operates the holding facility at the courthouse, but the Court owns and pays for it. The company that built the courthouse had never done that and weren't familiar with how to do the holding facilities.

The Sheriff said there had been an issue recently with the secured elevator. This elevator is also used by the staff. If it is in use by the Sheriff, the staff cannot access the elevator. There was a glitch in this process which the Sheriff thinks has been resolved.

In the last 3 years, the Court has started doing a lot of video arraignments, so the number of holding cells at the courthouse may be more than currently needed. Arraignments are still done in

person on Tuesdays in Bridgeport. It is more efficient because often there are more than a dozen inmates that need to be in Court on Tuesdays.

New facility: The Sheriff would like to see a new justice center over by the Bridgeport clinic. There are some draft drawings. Assembly Bill 900, the Public Safety and Offender Rehabilitation Services Act of 2007 ("AB 900"), provides funding for new jail facilities. In order to apply for that funding, the Sheriffs Department had to do a needs assessment, which cost \$70,000. AB 900 also required a 25% match from the county. Mono County, which was low on the priority list, did not receive the funding. The Sheriff subsequently applied for phase 2 of AB 900 funding – where county match was lowered to 10%. However, in deciding which counties would receive funding, the state looked mainly at the number of inmates that counties sent to state prison. The state is now coming out with phase 3 of AB 900. The Sheriff said that the county is supportive, and there is also discussion of building a facility in the south county. However, the location of property owned by the county to use for the new facility is important since that property can be used for part of the matching funds.

Female inmates; The Jail has a 4-person cell for females. The Jail can also add cots, if necessary. Sometimes a female will be segregated if she is deemed suicidal.

911 system upgrade: An upgrade to the 911 system will be a significant cost to the county. The Sheriff will be going to a conference in Reno where he will have a chance to review some of the new systems. The Sheriff's Department can get some Homeland Security funding, but will still need county help. The Sheriff's Department has been stockpiling parts and pieces for the old system, and can probably hang on for another 2 years, before being forced to buy a new system. Mono County does not have a replacement reserve fund. According to the Sheriff, the county does not like to do that. But, the county gets about \$500,000 a year in rural sheriff funding, some of which rolls over to other years. This funding is often used to purchase new vehicles, although the county now has a separate vehicle replacement fund.

Third cook: The Sheriff said that a third cook would be very helpful. Sometimes, one of the cooks has to work 30 or more days straight (for ex., when one of them is on vacation or out for other reasons). The county would like the Sheriff's Department to hire someone on a part time basis to come in when needed, but that is hard to do since most people want a set commitment on hours, and the Sheriff would also have to reduce hours for the existing cooks. When unforeseen scheduling conflicts arise, the Jail can purchase food from one of the local restaurants. For the most part, this issue is manageable.

Jail: The state does an annual inspection and has always given the Jail very high marks. the Sheriff said his staff does a great job.

State inmates: The Sheriff said that he and the other sheriffs are still trying to figure out how AB 109 will be implemented. It used to be that inmates could serve up to one year only in county jail. Now, there is no cap on the number of years they can spend in county jail. New inmates will now stay in the county unless they are violent offenders, sex offenders or repeat offenders. The state is now placing all sorts of requirements on county jails, including ADA standards (which are hard to meet), mental health counseling, alcohol and drug treatment programs, domestic violence training, etc. the Sheriff said that the Mono county mental health department is now more receptive to working with the Sheriff's Department. There is a group of state sheriffs who are

working on this issue.

Jail costs: Currently, in terms of funding from the state, the Jail gets \$77 per day for 3 inmates, which is the number of inmates the state anticipates Mono County will have to accept pursuant to AB 109. The county will have to pick up the extra costs if more state prisoners are sent to the Jail. The Jail is currently at its lowest prisoner count in 5-1/2 years, even with 2 or 3 long term inmates who would have gone to state penitentiary prior to the enactment of AB 109. The number of inmates, however, does not change staffing levels at the Jail – so, in fact, it may not be costing substantially more per additional inmate. This would only be true only as long as total inmate numbers do not exceed the capacity of the existing facility. Nonetheless, the state formula for reimbursement is well below the average daily inmate cost.

The Sheriff thinks people may have to start changing their mindset about how we incarcerate people – and be less aggressive about immediately incarcerating people when a citation might suffice. This is already being done in some states. He says that the governor has “guaranteed” funding for county jails, but this really depends on voters approving the tax raises that will be on the ballot in November. Other sources of money for the Sheriff’s Department include grants – but the Sheriff likes to use those grants to enhance the Jail, not replace county funds.

Staffing: As far as staffing, the Sheriff said that there is a constant turnover and the salaries are relatively low. Things always appear to be on the “ragged edge.” He thinks the staffing level is good as long as the Sheriff’s Department can keep people. Every time a corrections officer is hired, that person has to go through training and which takes time and money. So far, the department has been doing a satisfactory job of hiring for the corrections officer/dispatcher position. Most turnover happens in the first couple of years after hiring.

Probation Department Tour March 8, 2012

Introduction

Under the direction of the Presiding Judge of the Superior Court (the “Court”), the Probation Department administers adult and juvenile probation programs. The Probation Department’s goals are to protect the community, rehabilitate probationers and prevent crimes and delinquency.

It is the duty and responsibility of the Probation Department, as officers of the Court, to provide programs of investigation and supervision for adult probationers. In addition, the Probation Department provides a program of intake, investigation and supervision of all juveniles referred by the city and county law enforcement agencies.

Mono County maintains probation offices in Mammoth Lakes and Bridgeport. Office hours are Monday through Friday from 8:00 a.m. through 5:00 p.m. The Mammoth office is located on the 3rd floor of the Sierra Center Mall, Old Mammoth Road, Mammoth Lakes. The Bridgeport office is located at 57 Bryant Street in Bridgeport.

The Mono County Juvenile Hall is located at 57 Bryant Street, Bridgeport. This is a 96-hour special purpose juvenile hall. Minors arrested in Mono County are temporarily detained at this facility. When juveniles are in custody, the facility is staffed 24 hours a day. No staff is on duty when juveniles are not in custody.

Tour

The Grand Jury was given a tour of the Probation Department and Juvenile Hall by the Interim Chief Probation Director (the “Interim Chief”).

The Probation Department has one interim chief, one assistant chief (now vacant), four probation officers and one probation aide. The department in Bridgeport is housed in a single building across from the Jail. There is an entry area with a receptionist desk and several offices for the chief and probation officers. Further down the hall is the Juvenile Hall.

Juvenile Hall: The Probation Department building houses a 96-hour hold juvenile detention facility. It is comprised of (i) two cells – one “wet” with a toilet and sink, the other “dry” without a toilet or sink, and (ii) a day area with a table, couch, kitchen and full bathroom. The probation aide has a desk in the day room and is responsible for supervising the juvenile area. The “dry” cell is now mainly used for storage. The facility is inspected by the state every two years. The most recent inspection was done this past year.

The juvenile case load is approximately 30 to 50 cases per year, with a majority being in Mammoth Lakes. The juvenile cases are handled by one probation officer.

The Probation Department no longer uses the juvenile facility frequently. Rather, the department mainly runs a transportation program, transporting juveniles to Inyo or Trinity counties where there are larger juvenile facilities. The department has two transportation vans, one in Mammoth Lakes and one in Bridgeport. The department generally has 1-3 juveniles at the Inyo county facility at any one time. The Inyo County juvenile hall has an office of education program and school records are transferred there. Juveniles who need to be held for a longer period of time generally go to Trinity County because they have a much more in-depth counseling program. The department may send one juvenile a year to Trinity County.

The focus in the juvenile system is to keep the juveniles with their family and to work with the family. The Probation Department works closely with mental health – using a “wrap around” program that allows agencies to “wrap” the family and do whatever is needed to keep juveniles in their homes. The Interim Chief did not foresee any future change to the county’s needs for juvenile facilities. In the past, the department staffed a couple of on call workers, but that is no longer done. The Interim Chief also mentioned that a probation officer must always be at the facility with the probation aide. The youngest child that the Interim Chief has seen at the juvenile facility was 14 years old.

The Interim Chief explained that an officer brings the juvenile into the facility through the back door. There is a gun lock where all officers have to put their guns before entering the facility.

An electronic GPS and alcohol monitoring program has been implemented. There are three types of bracelets. One is a home monitoring bracelet that can be adjusted to allow a juvenile to go to school. This type of bracelet is small and can’t really be seen. The second type of bracelet is a full GPS which is a bigger device and allows the juvenile to be tracked at all times. The third type of bracelet is an alcohol SCRAM bracelet. The juveniles wearing these bracelets can go to any school.

The juvenile continuum of supervision involves (i) local services, (ii) a group home, or (iii) for a high risk juvenile offender, the California Department of Juvenile Justice (state juvenile prison) ("DJJ"). The state wants to close all of its DJJ facilities. There used to be 12,000 to 13,000 kids in 13 different facilities. Several years ago, the state started moving juveniles out of DJJ facilities. Now, there are only 1,100 juvenile offenders in three DJJ facilities. Once all of these facilities are closed, the juveniles will be transferred back to county supervision. The Interim Chief said this is likely to cause a big problem for counties who don't have other facilities or services available for these juveniles. This could cost the counties huge amounts of money. Any local juvenile who is currently sentenced to a DJJ facility will be returned to Mono County for parole.

Adults: The Probation Department's workload is mostly focused on adults and has a case load of 300 to 500 cases. These cases are handled by three probation officers.

The Probation Department runs various groups and programs, such as drug and alcohol programs. The department will assign a person to one or more groups according to the perceived need for that person.

The Probation Department is transitioning to what the Interim Chief called an evidence-based supervision model for adults. The program is based on a risk assessment tool purchased by the county in consortium with 8 other counties. This is new program and it was evident that the Interim Chief was pretty excited about it. The program involves adjusting the adult supervision levels depending on whether a person is rated (by the assessment tool) as being at a low, medium or high risk to reoffend. The same system will be implemented for juveniles in June.

The Interim Chief said that the Probation Department has approximately 30-35 violent offenders and about 60 low risk offenders. Of the 300 to 500 cases in the dept., 25% are "warrants."

The Interim Chief admitted to being a little nervous about using the risk assessment tool for juveniles, most of whom will likely be assessed as low offenders. Research suggests that it is best to leave those types of juveniles alone, but the tool will indicate that they should not be left unattended.

AB 109: Pursuant to AB 109, which began in July 2011, any parolee released from state prison who has not been convicted of a violent crime or a sex offense, will return to the county probation department for supervision. (The choice of county depends either on where the offense took place and was adjudicated and/or where the offender is from.) This type of supervision is referred to as post-release community supervision and takes a lot of time. The state projected four such parolees for Mono County, but the Probation Department currently has seven. This causes funding issues since the department is only paid for the four projected cases. AB 109 funds counties only through June 30, 2012. Future funding is tied to tax initiatives on the ballot. If the initiatives are not approved, the question is where the county will get future funding to implement AB 109.

The Interim Chief also explained that, under AB 109, a convicted person can (i) get probation, (ii) be sentenced to a full jail term at the county jail, or (iii) be sentenced to a mandatory split – doing half of the sentenced time in jail and half on mandatory supervision. The decision is up to the judge. The Interim Chief prefers the mandatory split because it gives the offender a chance to readjust to life outside of prison while under the supervision of, and with the assistance of, the

Probation Department. However, the Interim Chief said that, so far, the cases in Mono County that fall under AB 109 have resulted in full jail terms.

Findings

The Grand Jury found that the Jail and Juvenile Hall are clean and well maintained. Both operations are constrained by budgetary limitations, and both are coping well with those limitations.

The Grand Jury found that AB 109 has not yet seriously impacted the functions of the Jail or Juvenile Hall. It has had a greater impact on the Probation Department. Despite the lack of immediate effect, it is clear that the potential for significant additional burdens from realignment is real. As the county has to manage prisoners who have chronic health conditions, are older, and reside in the facility for multiple years, meeting the needs of those prisoners will grow increasingly costly.

The Grand Jury found that the 911 dispatch system and the prison electronic control systems are reaching the ends of their useful lives. There is no replacement funding in place.

Recommendations

The Grand Jury recommends that the Sheriff continue to work with his counterparts in other counties to identify creative methods for managing the changes that will result from AB 109 and develop coordinated responses as needed.

The Grand Jury recommends that the Board of Supervisors, in conjunction with the Sheriff, begin to plan for the replacement of the 911 dispatch system and the Jail control systems. This will assure timely replacement of these critical systems.



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE	November 6, 2012	DEPARTMENT	Risk Management
ADDITIONAL DEPARTMENTS	Public Works Road		
TIME REQUIRED	30 minutes	PERSONS APPEARING BEFORE THE BOARD	Rita Sherman, Jeff Walters
SUBJECT	Twin Lakes Mudslide		

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Receive staff report regarding Twin Lakes mudslide.

RECOMMENDED ACTION:

Provide desired direction to staff.

FISCAL IMPACT:

Up to \$25,000 in expenses should the Board approve the proposed work by the Public Works Road Division.

CONTACT NAME: Rita Sherman, Jeff Walters

PHONE/EMAIL: 760-932-5415 / rsherman@mono.ca.gov

SUBMIT THE ORIGINAL DOCUMENT WITH
ATTACHMENTS TO THE OFFICE OF
THE COUNTY ADMINISTRATOR
PRIOR TO 5:00 P.M. ON THE FRIDAY
32 DAYS PRECEDING THE BOARD MEETING

SEND COPIES TO:

MINUTE ORDER REQUESTED:

☐ YES ☒ NO

ATTACHMENTS:

Click to download

[Twin Lakes mudslide](#)

[Twin](#)

History

Time

Who

Approval

10/28/2012 3:05 PM	County Administrative Office	Yes
10/23/2012 10:48 AM	County Counsel	Yes
10/29/2012 2:27 PM	Finance	Yes



MONO COUNTY DEPARTMENT OF PUBLIC WORKS

POST OFFICE BOX 457 • 74 NORTH SCHOOL STREET • BRIDGEPORT, CALIFORNIA 93517
760.932.5440 • FAX 760.932.5441 • monopw@mono.ca.gov • www.monocounty.ca.gov

Date: November 6, 2012

To: Honorable Chair and Members of the Board of Supervisors

From: Rita Sherman, Director of Risk Management and Training
Jeff Walters, Director of Road Operations/Fleet Services

Re: Twin Lakes Mudslide

Recommended Action:

Receive staff report regarding the Twin Lakes Mudslide. Provide any desired direction to staff.

Fiscal Impact:

Up to \$25,000 in expenses should the Board approve proposed work by the Public Works Road Division.

Background:

Twin Lakes

On August 17, 2012, heavy rains caused a mud slide in Twin Lakes and washed considerable debris down a steep ditch, filled an existing diversion channel and then overran the diversion with the debris that ran through a residential neighborhood and over a County road. There is a concern that, given the time of year, the diversion channel cannot be repaired and there could be more runoff that would limit access and cause more damage to property.

The County does not own the property or have responsibility for the diversion channel. The residents of Twin Lakes signed an agreement with the Forest Service giving them an easement on Forest Service property for the culvert and to maintain the diversion channel. Because the repair on the area will take a substantial amount of money engineering there is not much of a chance that the residents will be able to fix the area until next year. Again there is a concern that, given the time of year, there could be more runoff that would limit access and cause more damage to property.

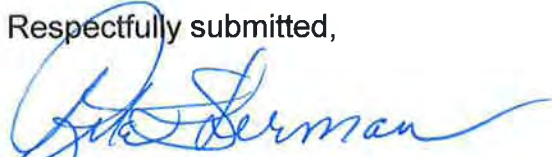
In 1997, when the diversion channel was built, the County worked with the residents to get a grant from the USDA Natural Resources Conservation Service. At that time \$95,000.00 was granted to build the diversion channel. The channel has been adequate to divert the spring runoff but with the heavy rain that caused the mud slide the sides of the channel were covered and the mud followed the natural flow of the land into the residences and County roadway. It will take equipment larger than the County owns to clear and reconstruct the diversion channel.

The County could try to push the debris back up and out of the channel and to build a wall that may prevent water and other debris from entering the residential area again and to divert the spring runoff until the residents can make a permanent repair to the diversion channel. There are no guarantees that this would be enough and there would need to be an agreement with the residents of Twin Lakes that the County would not be liable for anything that might happen with water, mud flow or debris that could not be contained with the temporary fix.

Mono County has developed a preliminary estimate of \$25,000 to push the debris back up and out of the channel and to build a wall that may prevent water and other debris from entering the residential area again.

If you have any questions regarding this issue, please contact me at 760.932.5415 or Jeff Walters at 760.932.5459.

Respectfully submitted,



Rita Sherman
Director of Risk Management and Facilities

Bridgport Ranger Dist.
Hc #1 Box 1000
Bridgport, CA 93517

07273

UNITED STATES DEPARTMENT OF AGRICULTURE
FOREST SERVICE

RECEIVED
OCT 28 AM 9 40
\$43.00

EASEMENT

VOL 0822 PAGE 025-A

This easement for flood control facilities (hereinafter easement), dated this 23 day of October, 1998, is granted by the UNITED STATES OF AMERICA, acting by and through the Forest Service, Department of Agriculture, ("Grantor"), under authority of the Act of October 21, 1976 (90 Stat. 2743; 43 U.S.C. 1761), to Ben Rockwell, Tony Andrade, and Ruben Brasser, ("Grantees").

WITNESSETH: The United States, for and in consideration of payment by the Grantees in the amount of \$45.00/year and agreement of Grantees to abide by the terms and conditions of this Instrument, does hereby grant to Grantees an easement for construction, operation, and/or maintenance/access of flood control facilities. The area authorized by this easement is limited to a corridor within the Toiyabe National Forest, County of Mono, State of California. Such easement is 100 feet in width, approximately 220 feet in length for the facility. For maintenance/access purposes, the easement extends an additional 500 feet in length and 40 feet in width upstream from the facility and another 50 feet in length and 40 feet in width downstream from the facility. The total easement consists of approximately 1.01 acres, more or less, and is located within Section 32: S $\frac{1}{2}$ NE $\frac{1}{4}$ SW $\frac{1}{4}$, S $\frac{1}{2}$ SW $\frac{1}{4}$ NW $\frac{1}{4}$ SE $\frac{1}{4}$, T4N, R24E, Mt. Diablo Meridian. The location of the facilities is shown on Exhibit 1, attached hereto and made a part hereof.

This easement is for the benefit of and shall be appurtenant to property of the Grantees described in Exhibits 2A & 2B and attached hereto. The affirmative obligations of Grantees set forth herein shall constitute a covenant upon the property to which this easement is appurtenant and shall run with the land. Upon change in ownership of the property benefitted by this easement, the easement shall convey all rights and obligations arising under this easement to the new owner as an appurtenance. Grantees shall record this instrument in the records of Mono County as an appurtenance to the property described in Exhibits 2A & 2B.

This easement is issued subject to the following terms and conditions applicable to the Grantees and its assigns:

I. TENURE AND REISSUANCE OF A NEW EASEMENT

A. This easement will terminate 30 years from the date of issuance or upon discontinuation of the authorized use, whichever is less. The terms and conditions of this easement will be subject to revision by the Grantor at 10 year intervals from the date of issuance, to incorporate any new obligations arising under laws or regulations, or to additional measures needed to protect federal lands or resources as specified in paragraph I(B).

B. At the time of revision of terms and conditions of this easement as specified in paragraph I(A) above, this easement is subject to then-current laws, regulations, Federal and State land use plans and other management decisions of the Authorized Officer or his or her superior applicable to management of National Forest System lands to the same extent as if the easement had been terminated and a new easement issued except that any new terms and conditions may not preclude use of the easement for the purposes granted.

C. If the Grantees desire a new easement upon termination of this easement, the Grantees shall notify the Forest Supervisor or other authorized officer of the United States having jurisdiction over the land where the easement is located one (1) year prior to expiration of the term of this easement. The decision as to whether or not to renew this easement will be made in accordance with applicable laws, regulations, land use plans and other provision in effect at the time of application for renewal.

D. In the event the Forest Service does not issue a new easement, or the Grantees do not desire a new easement, the Grantor and the Grantees shall, within six months of the termination date of this easement, agree upon a mitigation plan to remove facilities and restore and stabilize the site. Restoration of the site shall be completed within two years after termination of this easement. If Grantees fail to perform this function, then the Grantees

agree to pay the costs, including all administrative expenses, of such restoration undertaken by the United States.

E. The rights conveyed by this easement may be subject to revocation upon noncompliance with the terms of this easement. Revocation will occur in accordance with section VI of this easement.

II. PAYMENT FOR RIGHTS CONVEYED

A. Grantees shall pay annually in advance a sum determined by the Forest Service to be the fair market value of the use authorized by this easement. The initial payment is set at \$45.00 for the remainder of the calendar year. Payments for each subsequent calendar year shall be the amount of \$45.00 adjusted using the Implicit Price Deflator-Gross National Product index (IPD-GNP), or other factor selected by the Forest Service, to reflect more nearly the current fair-market value of the use. At intervals to be determined by certain changes in the indexes used to establish the linear rights-of-way fee schedule, the fee shall be reviewed and adjusted as necessary to assure that it is commensurate with the value of the rights and privileges authorized. Failure of the Grantees to pay the annual payment, late charges, or other fees or charges shall cause the permit to terminate.

Grantees shall pay an interest charge on any fee amount not paid by the payment due date.

Interest shall be assessed using the most current rate prescribed by the United States Department of Treasury Financial Manual (TFM-6-8020). Interest shall accrue from the date the fee payment was due. In addition, certain processing and handling administrative costs may be assessed in the event the account becomes delinquent and added to the amounts due.

A penalty of 6 percent per year shall be assessed on any fee amount overdue in excess of 90 days from the due date of the first billing.

Payments will be credited on the date received by the designated collection officer or deposit location. If the due date(s) for any of the above payments or fee calculation statements fall on a nonworkday, the charges shall not apply until the close of business of the next workday.

III. RESPONSIBILITIES OF THE GRANTEES

A. The Grantees will comply with all applicable Federal, state, and local laws, regulations, and standards for public health and safety, environmental protection, siting, construction, operation, and maintenance in exercising the rights granted by this easement. Nothing in this easement imposes a duty upon the United States to monitor Grantees' compliance with applicable statutes, laws, or regulations. The obligations of the Grantees under this easement are not contingent upon any duty of the Forest Service, or other agent of the United States, to inspect the premises. No refusal or failure by the United States to inspect shall serve to waive any term or condition or other requirements of this easement.

B. All development, layout, construction, reconstruction, maintenance or alteration of improvements, or any other surface-disturbing activity within the limits of the easement must be approved in writing by the Forest Supervisor or other authorized officer before commencement of any surface-disturbing activity, removal of vegetation, or installation of facilities. Approval must be sought by submission of a written proposal, including any maps or drawings necessary to fully describe the proposal. After completion, as-built plans, maps, surveys, or other similar required information will be provided to the Forest Supervisor or other designated authorized officer.

C. Unless approved by the Forest Supervisor, Grantees may not use fire or herbicides or conduct any other activity on the easement in a manner that may threaten, injure, or endanger the use and administration of adjacent National Forest System lands.

D. If, in the opinion of the Forest Supervisor or other designated authorized officer, the facilities authorized by this easement deteriorate to the point of threatening persons or property, the Grantees shall be notified and given a

specific time period to remedy the threat to the satisfaction of the Forest Supervisor. If the Grantees fail to perform the repairs and maintenance required, the Forest Service shall have the right to undertake such repair and maintenance. Grantees shall reimburse the Forest Service for the costs of such repair and maintenance.

E. The conveyance of this Easement is made subject to any valid existing rights that may exist in third parties, and conveys on the right to use National Forest System lands for the purposes this easement is granted. Grantees are responsible for securing any additional authorization that may be necessary from any holders of valid existing rights in National Forest System lands where this easement is located.

IV. LIABILITY

A. The Grantees assume all risk of loss to the authorized improvements. If the authorized improvements are destroyed or substantially damaged, the Authorized Officer of the Forest Service shall determine whether the improvements can be safely occupied in the future and whether rebuilding should be allowed.

B. The Grantees assume all liabilities associated with this authorization and has an affirmative duty to protect from damage the land, property, and interests of the United States. The Grantees shall save, indemnify, and hold the United States harmless from any liability for damages or injury resulting from the Grantees' use or occupancy of National Forest System lands. Compensation shall include, but is not limited to, the value of resources damaged or destroyed, the costs of restoration, cleanup, or other mitigation, fire suppression or other types of abatement costs, third party claims and judgements, and all administrative, legal (including attorney fees), and other costs in connection therewith.

C. In the event the United States suffers any uncompensated injury, loss, or damage in any amount, the Forest Service may bring an action of revocation 30 days after written notice is made to the Grantees. All claims and damages shall be subject to all the rights and remedies afforded the United States.

D. The Forest Supervisor may exercise discretion to prescribe terms and conditions which allow the Grantees to replace, repair, restore or otherwise undertake necessary curative actions to mitigate damages in addition to or as an alternative to monetary indemnifications.

E. Grantees' use or occupancy of National Forest System lands related to construction, operation, or maintenance of facilities allowed by this easement which occurs outside the physical limits of this Easement shall be governed by laws and regulations pertaining to administration of National Forest System lands generally.

V. NONDISCRIMINATION

The Grantees shall at all times operate the easement and its appurtenant areas, improvements, and facilities, whether or not on the easement area, in full compliance with Title VI of the Civil rights act of 1964 (42 U.S.C. 2000-d-20006) and all requirements imposed by or pursuant to the regulations issued thereunder by the Department of Agriculture.

VI. TERMINATION AND REVOCATION

For the purposes of this easement, "termination" and "revocation" refer to the cessation of rights under this easement. Specifically:

A. Termination is the cessation of the easement under its own terms and is not appealable. Termination occurs automatically by operation of law when, by the terms of the easement, a fixed or agreed upon condition, event, or at the expiration date. Except as provide in I(D.), termination does not require notice, decision documentation, environmental analysis, or other documentation or administrative proceeding.

B. Revocation discontinues the easement because of noncompliance with the prescribed terms and conditions as provided for in 7 CFR 1.130, et seq. Prior to bringing a revocation action, the Forest Supervisor shall give the Grantees written notice and a reasonable amount of time, not to exceed 90 days, to complete corrective action. A notice of revocation for noncompliance may be appealed.

VII. RESERVATIONS

This easement is granted subject to the following express reservations by the United States:

- A. The right to all natural resources now or hereafter located on the easement area and the right to utilize or dispose of such resources insofar as the rights of the Grantees are not unreasonably affected.**
- B. The right to cross and re-cross such improvements as long as such use does not unreasonably interfere with the rights of the Grantees hereunder.**
- C. The right to occupy and use the easement, and to issue or grant rights-of-way or other land uses upon, over, under and through the easement provided that the occupancy and use does not unreasonably interfere with the rights granted herein.**
- D. The right to enter upon the easement at any time and inspect all facilities to assure compliance with the conditions of this easement. Subject to reasonable notice this right shall include access to all structures and improvements.**
- E. In the event of non-use or abandonment of this facility for five years, this easement will terminate and the Grantees will be liable to pay all cost of restoration and stabilization as determined by the Forest Supervisor, including the requirements of paragraph I(D).**
- F. All other rights not specifically granted to Grantees.**

VIII. MISCELLANEOUS

- A. Modifications to the easement description or the site plan may be made at any time by mutual agreement of the parties.**
- B. Notwithstanding the provisions of paragraph three of page one of this easement, which provides this easement will be appurtenant to certain described properties of the Grantees, this easement may be transferred in full or in part, without modification of its terms. The rights granted under this easement can be transferred or assigned to a new owner upon written notice to the Forest Supervisor. Said assignment shall not necessarily cause the relinquishment of the rights granted herein to the Grantees.**
- C. By accepting this easement Grantees do not relinquish any right otherwise vested in the Grantees.**
- D. Grantees assume obligation to take immediate action in abatement of emergency, hazardous conditions and notify the Forest Supervisor within 40 hours of such actions.**
- E. This easement confers no right to the use of water nor does it create a Federal reserved water right.**
- F. Termination, revocation or suspension under terms of this instrument shall not be the basis for any claim for damage, a taking, or loss made by the Grantees against the United States.**

IX. SPECIFIC TERMS AND CONDITIONS

In the event of any conflict between the preceding printed terms and the following specific terms and conditions, the following specific terms shall control.

A. The Grantees shall provide a Maintenance Plan within 100 days of issuance of this easement and revise the plan every 10 years in accordance with paragraph III(B) above. The plan shall be prepared in consultation with the Authorized Officer or designated representative and cover operation and maintenance of facilities and other information required by the Authorized Officer to manage and evaluate the occupation and use of National Forest System land. The provisions of the Maintenance Plan and any revisions shall become a part of this authorization and shall be submitted by the Grantees and approved by the Authorized Officer or their designated representative(s). This Maintenance Plan is hereby made a part of this authorization.

B. The Grantees shall be responsible for prevention and control of soil erosion and gulying on lands covered by this authorization and adjacent thereto, resulting from construction, operation, maintenance, and termination of the authorized use. The Grantees shall so construct authorized improvements to avoid the accumulation of excessive heads of water and to avoid encroachment on streams. The Grantees shall revegetate or otherwise stabilize all ground where the soil has been exposed as a result of the Grantees' construction, maintenance, operation, or termination of the authorized use and shall construct and maintain necessary preventive measures to supplement the vegetation.

This grant of easement is hereby accepted; subject to the terms and conditions set forth in paragraphs I through IX and Exhibits 1, 2A & 2B, attached hereto and made a part of this easement. The Grantees hereby agree to comply with the terms and conditions of this easement.

Grantee: BEN ROCKWELL
BEN ROCKWELL

Grantee: TONY ANDRADE
TONY ANDRADE

Grantee: RUBEN BRASSER
RUBEN BRASSER

ACKNOWLEDGMENT

STATE OF California
COUNTY OF Santa Barbara

On this 10th day of October, 1998, before me Serena Jedrick-Kelly, a Notary Public in and for Santa Barbara County, State of California, personally appeared BEN ROCKWELL, and known to me (or satisfactorily proved to me on the oath of Ben Rockwell, a competent and creditable witness for that purpose by me duly sworn), to be the persons described in and who executed the foregoing instrument and who duly acknowledged to me that they executed the same freely and voluntarily and for the uses and purposes therein mentioned.

Serena Jedrick-Kelly
Notary Public for the State of California
Residing in Santa Barbara
My Commission Expires 2001



ACKNOWLEDGMENT

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss

On this 10th day of OCTOBER 1998, before me, MATTHEW A ENCINAS, a Notary Public in and for ORANGE County, State of CALIFORNIA, personally appeared **TONY ANDRADE**, and known to me (or satisfactorily proved to me on the oath of RUBEN BRASSER, a competent and creditable witness for that purpose by me duly sworn), to be the persons described in and who executed the foregoing instrument and who duly acknowledged to me that they executed the same freely and voluntarily and for the uses and purposes therein mentioned.



Matthew A Encinas
Notary Public for the State of CALIFORNIA
Residing in COSTA MESA
My Commission Expires FEB 26, 2001

ACKNOWLEDGMENT

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss

On this 10th day of OCTOBER 1998, before me, MATTHEW A. ENCINAS, a Notary Public in and for ORANGE County, State of CALIFORNIA, personally appeared **RUBEN BRASSER**, and known to me (or satisfactorily proved to me on the oath of CAULIN BASSEN, a competent and creditable witness for that purpose by me duly sworn), to be the persons described in and who executed the foregoing instrument and who duly acknowledged to me that they executed the same freely and voluntarily and for the uses and purposes therein mentioned.



Matthew A Encinas
Notary Public for the State of CALIFORNIA
Residing in COSTA MESA
My Commission Expires FEB 26, 2001

IN WITNESS WHEREOF, the Secretary of Agriculture by the Regional Forester, Forest Service, has executed this Easement pursuant to delegations of authority specified in 7 CFR 2.60 and 36 CFR 251.52 on the day and year written above.

UNITED STATES OF AMERICA

Jack A. Blackwell Jr.
JACK A. BLACKWELL
Regional Forester
Intermountain Region
Forest Service
U.S. Department of Agriculture

ACKNOWLEDGMENT

STATE OF _____)
) ss
 COUNTY OF _____)

On the _____ day of _____, 1998, before me, a Notary Public within and for said State, personally appeared, the Director of Recreation and Lands, Intermountain Region, Forest Service, Department of Agriculture the same person who executed the within and foregoing instrument, who being by me duly sworn according to law, did say that he executed said instrument on behalf of the United States of America by its authority duly given and by him delivered as and for its act and deed. And he did further acknowledge that he executed said instrument as the free act and deed of the United States of America, for the purpose and consideration herein mentioned and set forth, and I do hereby so certify.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year above written.

Notary Public for the State of _____
 Residing in _____
 My Commission Expires _____

Under the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0082.

This information is needed by the Forest Service to evaluate requests to use National Forest System lands and manage those lands to protect natural resources, administer the use, and ensure public health and safety. This information is required to obtain or retain a benefit. The authority for that requirement is provided by the Organic Act of 1897 and the Federal Land Policy and Management Act of 1976, which authorize the Secretary of Agriculture to promulgate rules and regulations for authorizing and managing National Forest System lands. These statutes, along with the Term Permit Act, National Forest Ski Area Permit Act, Granger-Thye Act, Mineral Leasing Act, Alaska Term Permit Act, Wilderness Act, National Forest Roads and Trails Act, Archeological Resources Protection Act, and Alaska National Interest Lands Conservation Act, authorize the Secretary of Agriculture to issue authorizations for the use and occupancy of National Forest System lands. The Secretary of Agriculture's regulations at 36 CFR Part 251, Subpart B, establish procedures for issuing those authorizations.

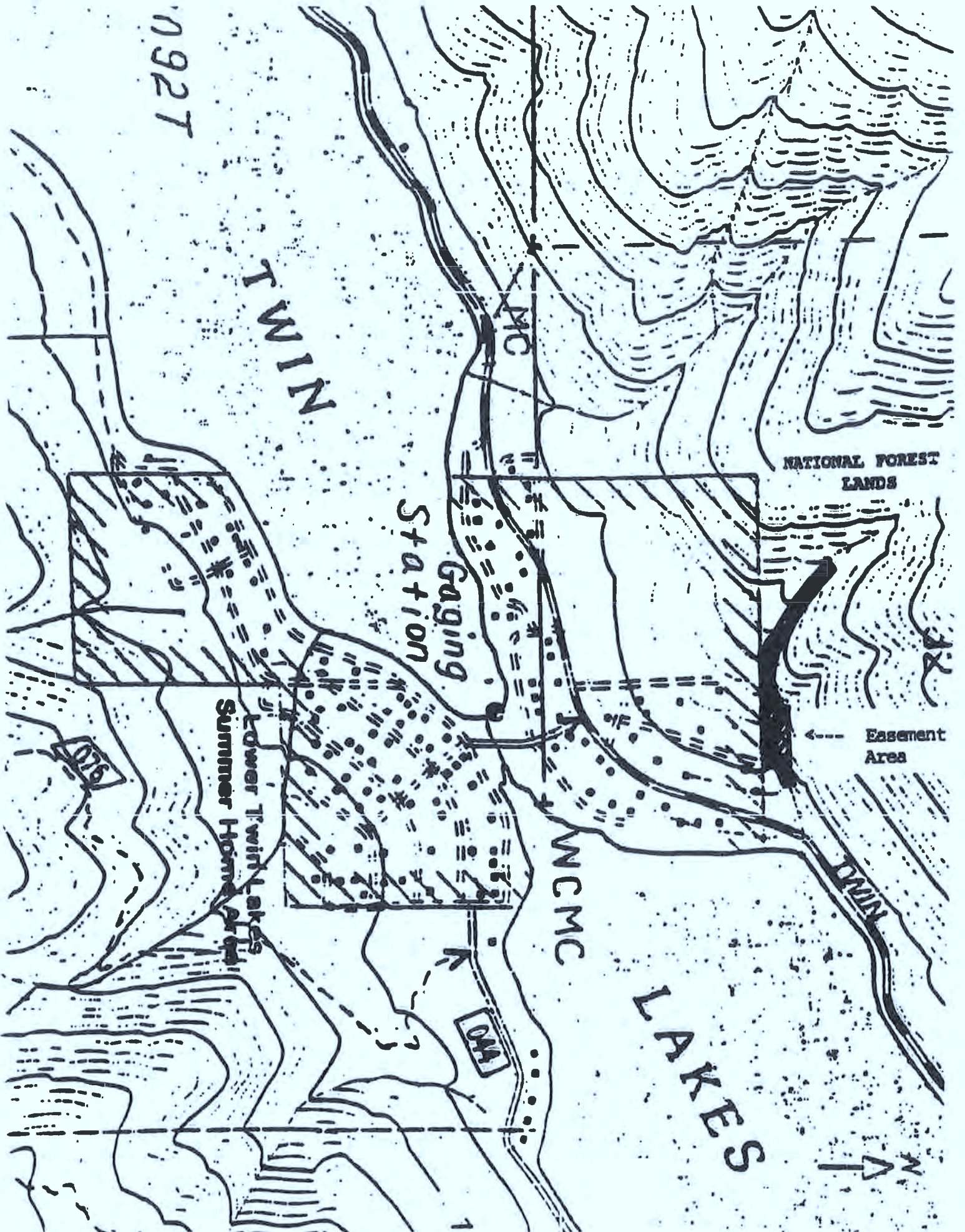
The Privacy Act of 1974 (5 U.S.C. 552a) and the Freedom of Information Act (5 U.S.C. 552) govern the confidentiality to be provided for information received by the Forest Service.

The public reporting burden for a collection of information, if requested, is estimated to average 1 hour per response for annual financial information; 1 hour per response to prepare or update an operation and/or maintenance plan; 1 hour per response for inspection reports; and 1 hour for each request that may include reports, logs, facility and user information, sublease information, and other similar miscellaneous information requests. This estimate includes the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Department of Agriculture, Clearance Officer, OIRM, AG Box 7630,

VO

Office of Management and Budget, Paperwor

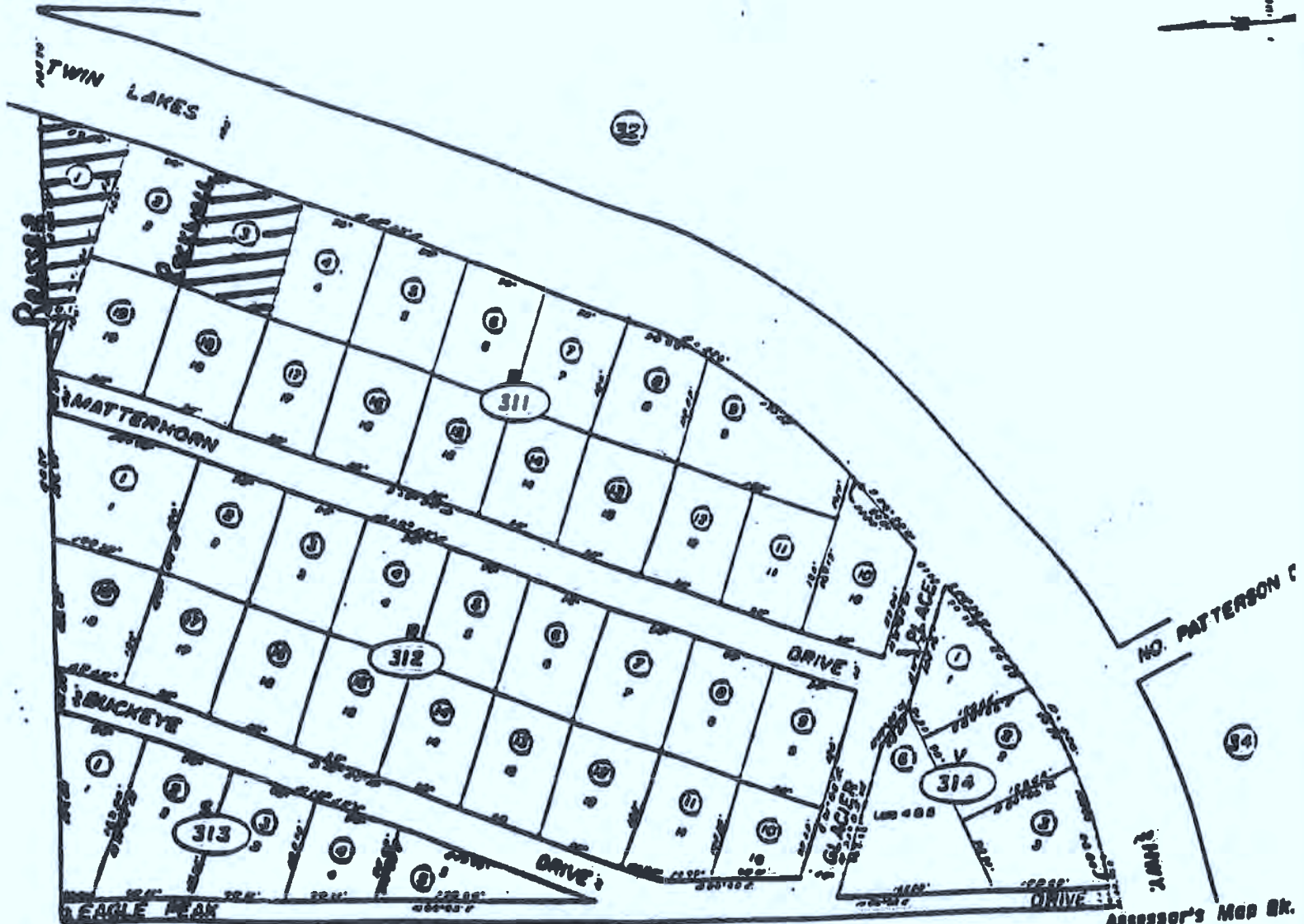


RL DAY DRIVE

PCR. LOT 3, SEC 32, T.4N., R.24E., M.D. & ad.

Tax Area Code
51-21

10



TWIN LAKES SUBDIVISION, R.M. 82, P. 52

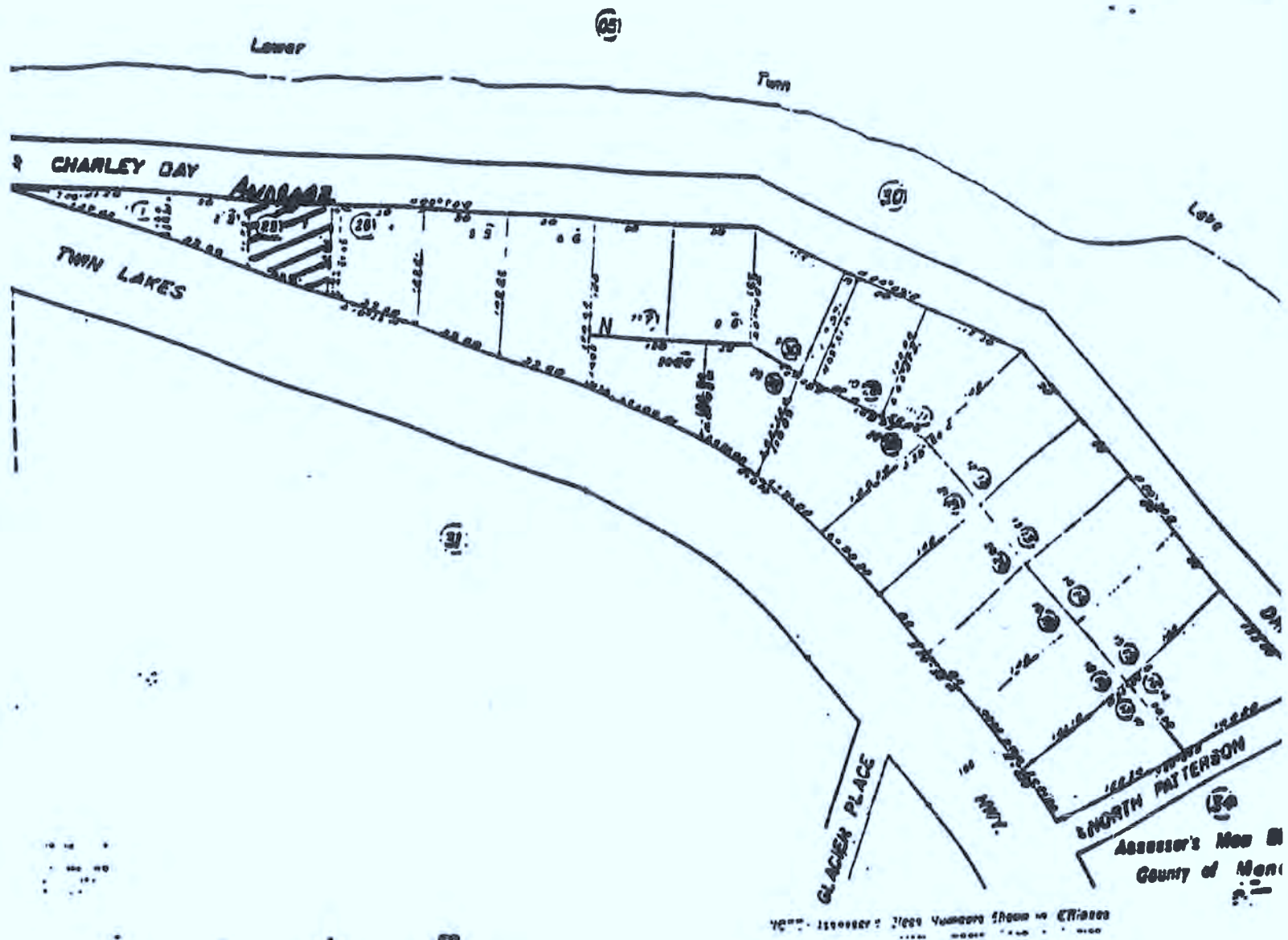
NOTE - Assessor's Block Numbers Shown in Circles
Assessor's Parcel Numbers Shown in Circles

Assessor's Map Bk.
County of Mendocino

Property of Grantees which easement is appurtenant:

- 1) Ben Rockwell - Lot #3, Block P
- 2) Ruben Brasser - Lot #1, Block P

POR. LOT 3, SEC. 32, T4N, R.24E, M.D.B. 8'M.

Tax Area Code
91-21

Property of Grantees which easement is appurtenant:

3) Tony Andrade - Lot#3, Block N

UNITED STATES DEPARTMENT OF AGRICULTURE
NATURAL RESOURCES CONSERVATION SERVICE
ENGINEERING STAFF
RENO, NEVADA

OPERATION AND MAINTENANCE PLAN

June 4, 1998

TWIN LAKES EMERGENCY WATERSHED PROJECT

SEC. 32 T. 4 N.R.24 E.

MONO COUNTY, CALIFORNIA

The project was designed and installed to stabilize eroding areas. The usefulness of this installation can be assured and usually increased by developing and carrying out a good operation and maintenance program.

This practice will require you to perform periodic maintenance and may also require operational items to maintain satisfactory performance. Below are some recommendations to help you develop a good operation and maintenance program.

GENERAL RECOMMENDATIONS

- Check rock riprap sections for accelerated weathering and displacement.
- Maintain vigorous growth of desirable vegetative covering. This includes reseeding, fertilization, and controlled application of herbicides when necessary.
- All settlement or cracks in the soil should be investigated to determine the cause and shall be immediately repaired.
- If fences are installed, they shall be maintained to prevent unauthorized human or livestock entry.
- Remove debris that may accumulate at this section, and immediately upstream or downstream from this installation.
- Eradicate or otherwise remove all rodents or burrowing animals. Immediately repair any damage caused by their activity. In some cases, activity by animals such as beaver may be beneficial to your project.

Contact your NRCS representative for an evaluation of such activity before taking action.

- Immediately repair any vandalism, vehicular, or livestock damage.

SPECIFIC RECOMMENDATIONS FOR YOUR INSTALLATIONS

Short Term:

- Exclude all livestock from area.
- Control rodents, or if necessary, place protective screening around any woody plantings.

Long Term:

- Exclude all livestock from area.
- Check growth of all vegetation. Replace as needed.
- Check earth fill for cracks or settlement.
- Monitor any seepage on downstream toe of earth fill.

- Keep channel free of debris upstream approximately 500 feet to the irrigation diversion and downstream 50 feet beyond the end of the structure. Debris to be removed include brush, trees, logs, limbs, branches, and large rocks and depositions that block or potentially block the structure.



2.



3



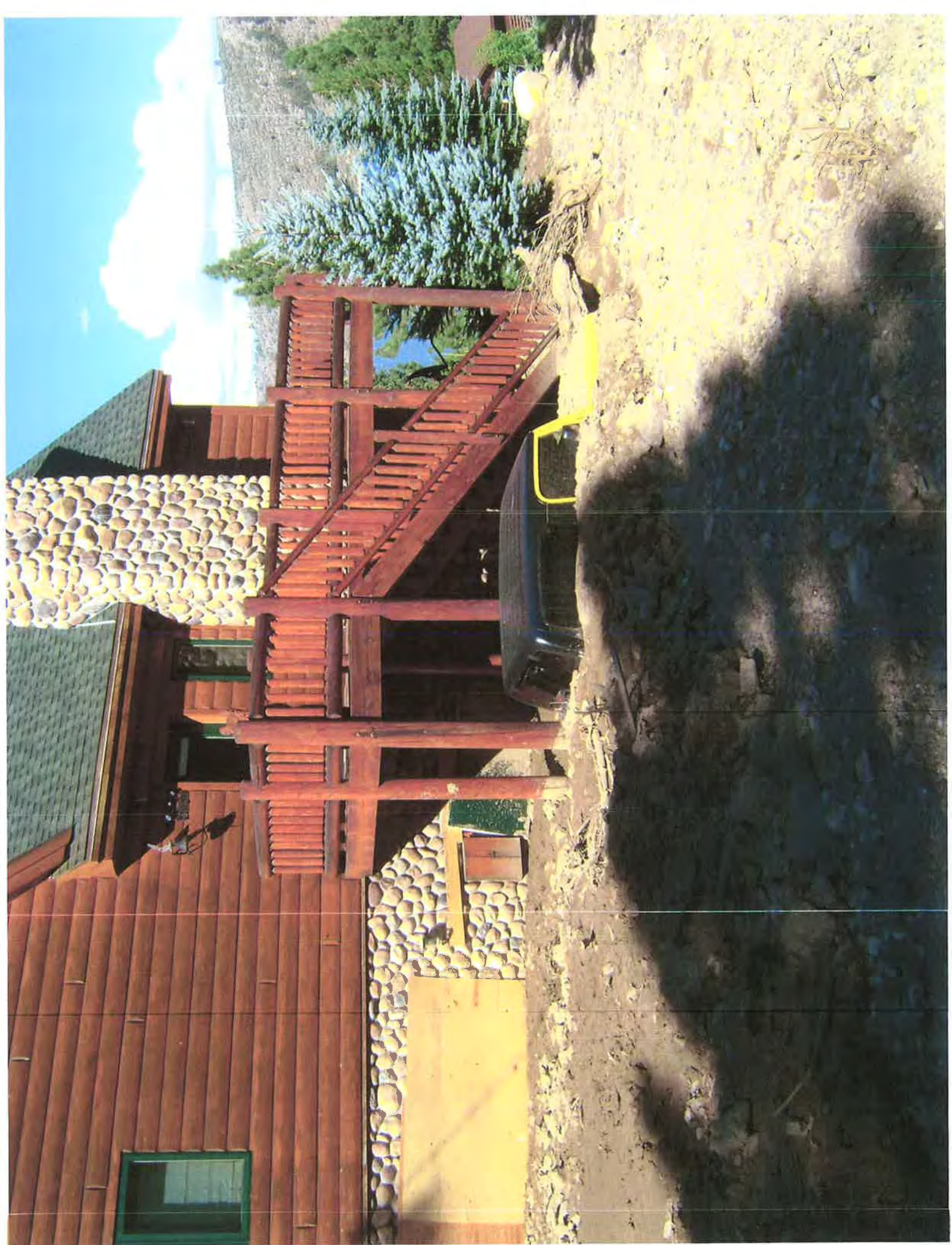
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CALIFORNIA DEPARTMENT OF TRANSPORTATION
OFFICE OF LOCAL PROGRAMS

FINAL INSPECTION OF FEDERAL-AID PROJECT

(Except for ISTE A Certification Acceptance Projects on the NHS
for New and Reconstruction of more than \$1,000,000)

INSTRUCTIONS: Local agency is to complete Items 1-9. DLAE completes Items 10-12
and submits original plus two (2) copies to the Office of Local Programs.

1. PROJECT NO. ER-3278 (002)	2. DIST-CO-RTE-AGENCY: 09-MNO-0-CR	3. COMPLETION DATE: JUNE 20, 1997
4. LOCATION OF IMPROVEMENTS AS PROGRAMMED: TWIN LAKES ROAD - 11.5 MILES SOUTH OF U.S. HIGHWAY 395 - BRIDGEPORT, CALIFORNIA		
5. TYPE OF WORK: REMOVE MUD SLIDE		PALD
6. CONTRACTOR'S NAME: MONO COUNTY FORCE ACCOUNT		7. CONTRACT AMOUNT: \$ 25,518.12
8. FINAL INSPECTION. The above listed project was completed and a final inspection has been made. The project was completed as programmed and is in compliance with all State and Federal requirements. <div style="display: flex; justify-content: space-between;"><div><u>Don E. Berlin</u> SIGNATURE (Local Agency Rep)</div><div><u>Nov 3 97</u> DATE:</div></div> <div style="display: flex; justify-content: space-between;"><div><u>ROAD OPER MAN</u> TITLE:</div><div></div></div>		
9. REMARKS:		
10. DISTRICT VERIFICATION MADE BY: <u>RICHARD KIZER</u>		11. DATE OF VERIFICATION: <u>SEPT. 22, 1997</u>
12. PROJECT VERIFICATION: This verification of completion also constitutes approval to pay costs shown in the Final Invoice included in the Report of Expenditures and a member of my staff has reviewed the job site and found the project constructed in accordance with the scope and description of the project authorization document. <div style="display: flex; justify-content: space-between;"><div>SIGNATURE: <u>Richard L. Kizer</u> District Local Assistance Engineer</div><div>DATE: <u>Nov. 5, 1997</u></div></div>		
Form FIF 6/95		FHWA INSPECTION NOT REQUIRED

Distribution: (1) Original + two copies to Caltrans (2) Copy-retained by Local Agency

RECEIVED

NOV - 6 1997

MONO COUNTY
WORKS DEPARTMENT

CALIFORNIA DEPARTMENT OF TRANSPORTATION
OFFICE OF LOCAL PROGRAMS

FINAL INSPECTION OF FEDERAL-AID PROJECT

(Except for ISTEA Certification Acceptance Projects on the NHS
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5. TYPE OF WORK: REMOVE MUD SLIDE		
6. CONTRACTOR'S NAME: MONO COUNTY FORCE ACCOUNT		7. CONTRACT AMOUNT: \$ 25,518.12
8. FINAL INSPECTION. The above listed project was completed and a final inspection has been made. The project was completed as programmed and is in compliance with all State and Federal requirements. <div style="display: flex; justify-content: space-between;"><div style="width: 60%;">SIGNATURE (Local Agency Rep)</div><div style="width: 35%;">DATE:</div></div> <div style="display: flex; justify-content: space-between;"><div style="width: 60%;">TITLE:</div><div style="width: 35%;"></div></div>		
9. REMARKS:		
10. DISTRICT VERIFICATION MADE BY:	11. DATE OF VERIFICATION:	
12. PROJECT VERIFICATION: This verification of completion also constitutes approval to pay costs shown in the Final Invoice included in the Report of Expenditures and a member of my staff has reviewed the job site and found the project constructed in accordance with the scope and description of the project authorization document. <div style="display: flex; justify-content: space-between;"><div style="width: 60%;">SIGNATURE: _____ District Local Assistance Engineer</div><div style="width: 35%;">DATE: _____</div></div>		
Form FIF 6/95		FHWA INSPECTION NOT REQUIRED

Distribution: (1) Original + two copies to Caltrans (2) Copy-retained by Local Agency



RESOLUTION NO. 97-43
BOARD OF SUPERVISORS, COUNTY OF MONO

**RESOLUTION OF THE BOARD OF SUPERVISORS
COUNTY OF MONO, STATE OF CALIFORNIA,
APPROVING THE MASTER AGREEMENT,
ADMINISTERING AGENCY-STATE AGREEMENT
FOR FEDERAL-AID PROJECTS**

WHEREAS, the Congress of the United States has enacted the Intermodal Surface Transportation Efficiency Act of 1991 to fund programs which include, but are not limited to, the Surface Transportation Program (RSTP), the Congestion Mitigation and Air Quality Improvement Program (CMAQ), the Transportation enhancement Activities program (TEA), and the Bridge Replacement and Rehabilitation Program (HBRR) (collectively the "Programs"); and

WHEREAS, the Legislature of the State of California has enacted legislation by which certain Federal funds (RSTP and CMAQ) may be made available for use on local transportation facilities of public entities qualified to act as recipients of these federal funds in accordance with the intent of Federal law; and

WHEREAS, before Federal-aid will be made available for a specific Program project, ADMINISTERING AGENCY and STATE are required to enter into an agreement relative to prosecution of said project and maintenance of the completed facility.

NOW THEREFORE BE IT RESOLVED, the Board of Supervisors, County of Mono, approves and authorizes Chairs' signature on the Master Agreement, Administering Agency-State Agreement for Federal-aid Projects (No. 09-5947); and

1
2
3
4 **BE IT FURTHER RESOLVED**, the Mono County Director of Public Works is
5 hereby authorized to execute and administer appropriate "Program Supplements" as
6 may be required in conjunction with the terms and conditions of the afore
referenced "Master Agreement".

7 **PASSED AND ADOPTED** this 5th day of August, 1997, by the
8 following vote of the Board of Supervisors, County of Mono:

9 **AYES:** Supervisors Farnetti, Inwood, Lawrence, Ronci and Rowan.
10 **NOES:** None.
11 **ABSENT:** None.
12 **ABSTAIN:** None.


13 **TOM FARNETTI, CHAIR**
14 Board of Supervisors
County of Mono


15 **ATTEST:**

16 
Nancy Wells,

17 Clerk to the Board

18 Date: August 5, 1997

19 **APPROVED AS TO FORM:**

20 
21 Marshall Rudolph
22 Office of County Counsel
23 Date: 7-25-97
24
25
26

NO RIGHT OF WAY CERTIFICATION LOCAL ASSISTANCE PROJECT (OFF SYSTEM)

AUGUST 8, 1997

(Date Prepared)

COUNTY OF MONO

PROJECT: ER

Federal Program (if available)

EASTSIDE LANE - DAF # RLK-MNOCO-004-1

LARSON LANE - DAF # JLL-MNO-002-01

TOPAZ LANE - DAF # RLK-MNOCO-001-1

TWIN LAKES RD. AT 10.7 MILES FROM U.S. 395 - DAF # RLK-MNOCO-002-1

TWIN LAKES RD. AT 11.5 MILES FROM U.S. 395 - DAF # RLK-MNOCO-003-1

TWIN LAKES RD. AT ROBINSOM CREEK - DAF # JLL-MNO-003

Project Location

YES

NO

STATUS OF REQUIRED RIGHT OF WAY

☐
☒

1. Is additional right of way required?

☒

2. Is any work proposed by this project outside of existing right of way?

STATUS OF ACCESS CONTROL

☐
☒

3. Are additional access rights required for this project?

STATUS OF AFFECTED RAILROAD OPERATING FACILITIES

☐
☒

4. Are any railroad operating facilities affected by this project?

MATERIAL SITE(S)

☐
☒

5. Are material sites required for this project?

DISPOSAL SITE(S)

☐
☒

6. Are disposal sites required for this project?

STATUS OF REQUIRED UTILITY RELOCATIONS

☐
☒

7. Is relocation of utilities not in place under franchise required? (This does not include the relocation of utility facilities owned and operated by the sponsoring LPA.)

RIGHT OF WAY CLEARANCE

☐
☒

8. Are there improvements or obstructions located within the limits of this project?

AIRSPACE AGREEMENTS

☐
☒

9. Are there airspace lease agreements within the limits of this project?

YES NO

☐☒**COMPLIANCE WITH RELOCATION ASSISTANCE PROGRAM REQUIREMENTS**

10. Are there displacements for this project?

☐☒**COOPERATIVE AGREEMENTS**

11. Are there any Cooperative Agreements affecting the project?

☐☒**ENVIRONMENTAL MITIGATION**

12. Are there environmental mitigation parcels required for this project?

CERTIFICATION

I hereby certify the right of way on this project as conforming to 23 CFR 635.309(G), which states in part: "The acquisition of right of way is not required for this project." The project may be advertised with the contract award being made at any time.

I understand Caltrans will not be performing a review of the PS&E at this time but that all documents relating to this project are subject to review by FHWA and/or Caltrans in order to verify this certification. I also understand that if deficiencies are found in any subsequent review, the following actions will be considered:

1. Where minor deficiencies are found, the certification for future projects may be conditional or not accepted until the deficiencies are corrected.
2. Where deficiencies are of such magnitude as to create doubt that the policies and objectives of Title 23 of the Code of Federal Regulations (or other applicable Federal And State laws) will not be accomplished by the project, federal funding may be withdrawn.

LOCAL AGENCY CERTIFICATION**CALTRANS ACCEPTANCE**

COUNTY OF

MONO

By:

Richard B. Bannan

(person must be authorized in writing to sign certification for Local Public Agency)

Title:

DIRECTOR OF PUBLIC WORKS

Date:

8/27/97

By:

Title:

Date:

I have not personally inspected the subject project nor reviewed the PS&E package, but I am aware of the scope of the project. I have reviewed the above "No Right of Way Certification" and I am satisfied with the form and content. Caltrans accepts this certification as proper in form and apparently complete in content. Caltrans also accepts this certification with the understanding that the local agency statement of compliance (above) has not been confirmed by Caltrans.

Please Note: This form is intended for use on Local Assistance projects off the State Highway System where Federal funds are used and where no additional right of way or rights in real property are required. If any of the questions above are answered "Yes," this form should not be used. Instead, the Right of Way Certification Form (Exhibit 13-B) should be utilized.

LOCAL PROGRAMS AGREEMENT CHECKLIST

Agency: MONO COUNTY

Request for agreement for Federal/State funding: Project No. ER-3278(003)
(DAF # JLL-MNO-003 - Twin Lakes Rd. at Robinson Creek)

A. Funds

☒ Federal ☐ TSM Match ☐ FCR ☐ TSM ☐ SLTPP
☐ Match/Exchange ☐ Bike Lane Acct. ☐ EEM
☐ Prop. 116 Bicycle

Is a CTC 2nd vote required? ☐ Yes ☒ No

Has it been scheduled/voted? ☐ Yes ☒ No Date _____

B. Agreement Type

☐ Master ☒ Supplemental* ☐ Revised Supplemental * ☐ PR-2/2A*

C. Phases to be covered now:

☒ PE ☐ ROW ☒ Const. ☐ Other (specify) _____

D. Standard Conditions

Who will: L = Local Agency S = State (Caltrans)

☒ L Advertise ☒ L Award ☒ L Administer ☒ L Furnish RE ☒ L Maintain

Other Agency will: (Specify who) _____

☐ Advertise ☐ Award ☐ Administer ☐ Furnish RE ☐ Maintain

E. State to be Reimbursed for:

☐ Resident Engineer ☐ Inspection ☐ Other (specify) _____

F. Agency will sign agreement without fund encumbrance, if necessary. Yes ☒ No ☐

G. If multiple fund sources are to be used provide Finance Letter, Estimates and clarifying information defining references needed in the agreement.

H. On a separate sheet, describe any special conditions applying to the project.

I. Cooperative Agreement No. (if there is one) _____

J. Contact Person RICH BOARDMAN Date 08/07/97 Phone 760-932-5252

Mail Address P.O. BOX 457, BRIDGEPORT, CA 93517

Attach required pages of Field Review if not previously submitted.

*Provide an updated Finance Letter if costs have changed from "Authorization to Proceed," also confirm that funding level is still consistent with FHWA approved TIP or TIP amendment.

RICHARD BOARDMAN
Director of Public Works

JOHN K. BECK
Director of Public Works

SUSAN ARELLANO
Administrative Assistant

County of Mono

Department of Public Works

P.O. Box 457 Bridgeport, California 93517

TELEPHONE
619-432-5151
619-432-5153
FAX 619-432-7307

October 10, 1997

DEPARTMENT OF TRANSPORTATION
ACCOUNTING SERVICE CENTER
LOCAL PROGRAM ACCOUNTING BRANCH
P. O. BOX 942874
SACRAMENTO, CA 94274-0001

Billing No: TL-4
Local Agency DAF No: RLK-MNOCO-003-1
Completion Date: 06/20/97
Federal Aid Project No: ER-3278(002)
Tax Identification No: 95-6005661
Date Accepted By County: 04/15/97
Project Location: Twin Lakes - Mud Slide

Reimbursement for Federal Funds are claimed pursuant to Local Agency-State Agreement No: 09-5947, Program
Supplement No: 002-M, executed on August 27, 1997.

	<u>Preliminary Engineering</u>	<u>Construction Engineering</u>	<u>Force Account By Agency</u>	<u>Construction Contract</u>	<u>Grand Total</u>
Federal Appropriation Code					
Expenditure Authorization No	EA099550166	EA099550166	EA099550166	EA09550166	EA09550166
Federal Authorization Date	April 15, 1997	April 15, 1997	April 15, 1997	April 15, 1997	April 15, 1997
Federal Participating Costs From 01/02/97 To 06/20/97					
Total Costs this Invoice	\$ 0.00	\$ 0.00	\$ 25,518.12	\$ 0.00	\$ 25,518.12
Costs Billed In Advance	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Less: Retention					
Non-Participating Costs	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
SUBTOTAL	\$ 0.00	\$ 0.00	\$ 25,518.12	\$ 0.00	\$ 25,518.12
Plus: Payment of previously Withheld Retention	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Federal Participating Costs to Date	\$ 0.00	\$ 0.00	\$ 25,518.12	\$ 0.00	\$ 25,518.12
State Participating Costs to Date	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Less: Participating Costs on Previous Invoice	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Change in Participating Costs Reimbursement Ratio - 100%					
AMOUNT THIS CLAIM	\$ 0.00	\$ 0.00	\$ 25,518.12	\$ 0.00	\$ 25,518.12

PALD
1-2-98

RICHARD BOARDMAN
Director of Public Works

JOHN K. BECK
Director of Public Works

SUSAN ARELLANO
Administrative Assistant

County of Mono Department of Public Works

P.O. Box 457 Bridgeport, California 93517

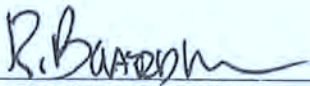
TELEPHONE
FAX

OCTOBER 10, 1997

TO: CALIFORNIA DEPT OF TRANSPORTATION
ACCOUNTING SERVICE CENTER
LOCAL PROGRAMS ACCOUNTING BRANCH
P. O. BOX 942874
SACRAMENTO, CA 94274-0001

SUBJ: FEDERAL AID PROJECTS
LOCAL AGENCY AGREEMENT #09-5947
STORM DAMAGE 1996/97
PROGRAM SUPPLEMENT #002-M

I CERTIFY THAT ALL INFORMATION CONTAINED IN THIS INVOICE IS TRUE AND
ACCURATE.


RICHARD BOARDMAN
DIRECTOR - PUBLIC WORKS

FINAL DETAIL ESTIMATE

File: California 97-1
DAF #RLK-MNOCO-003-1
EA 09955013L

To be used as a basis of agreement for Federal-Aid Project # ER-3278 (002)
in the City/County of Mono County, Bridgeport California - Twin Lakes Road - 11.5 miles south of Highway 395,
remove mud slide

Construction Authorization Date: February 24 , 1997
 Type: _____
 Preliminary Engineering (Authorization Date): _____ , 1997
 Right-of-Way (Acquisition Authorization Date): _____ N/A , 1997

Acquisition (No. Parcels _____)	\$ _____
RAP	
(Number of homes _____)	\$ _____
(Number of businesses _____)	\$ _____
LRH (Parcel No. _____)	\$ _____
Name _____	
TOTAL COST	\$ _____

Utilities (Authorization Date: N/A, 199)

Total Cost \$

Code I000 Length 0.2 (Miles)

Item Estimate

Item No.	Item Description	Unit	Quantity	Unit Price	Amount

Subtotal Contract Items	
Supplemental Work	
Agency/State Furnished Materials	
Striping	
Total	
Contingencies	
Contract Total	
Construction Engineering	
TOTAL COST	

FORCE ACCOUNT WORK - COUNTY FORCES	
Labor	\$16,486.37
Equipment	\$9,031.75
Total Force Account Cost	\$25,518.12

TOTAL CONSTRUCTION COST	\$25,518.12
--------------------------------	--------------------

DETAIL ESTIMATE SUMMARY

CONTRACT WORK		Total Cost	Participating Cost	Federal Funds	Other Funds
Preliminary Engineering					
Right-of-Way					
	Work Type				
Construction:	Code: _____				
	Code: _____				
Construction Engineering					
	CONTRACT COST:				

Contract Items participating	= \$	= 100.00	%
Contract Items Non-participating			

FORCE ACCOUNT WORK				
		TOTAL COST	PARTICIPATING COST	FEDERAL FUNDS
Preliminary Engineering				
Right-of-Way				
Construction	Code I000	\$25,518.12	\$25,518.12	\$25,518.12
	F.A. Cost	\$25,518.12	\$25,518.12	\$25,518.12

TOTAL COST:		\$25,518.12	\$25,518.12	\$25,518.12
--------------------	--	--------------------	--------------------	--------------------

*Reimbursement Ratio: 100%
 Appropriation Code(s)

Name/Date Prepared: _____

Distribution: (1) Original +4 copies - CalTrans District Local Assistance Engineer (2) Copy - Local Agency Project File

FINANCE LETTER

DEPARTMENT OF TRANSPORTATION
DIVISION OF ACCOUNTING
LOCAL PROGRAM ACCOUNTING BRANCH

ATTN: RICHARD KIZER

Date: AUG 20, 1997
Agency: MEMO COUNTY
Project No.: ER-3278 (002)
EA No. 09955013 L

DAF RLK-MNOCO-003-1
TWIN LAKES RD 11.5

TOTAL COST OF WORK	TOTAL PARTIC. COST	FEDERAL FUNDS AT 100%	FEDERAL FUNDS AT 80%	OTHER FUNDS Type: Local at 20%
Agency Preliminary Engineering	0	0	0	0
State Furnished Preliminary Engineering	0	0	0	0
Overhead at %	0	0	0	0
R/W Engineering & Administration Costs	0	0	0	0
R/W Purchase Costs	0	0	0	0
Relocation Assistance (SJ 3A055)	0	0	0	0
Contract Items	0	0	0	0
Utilities	0	0	0	0
Supplemental Work	0	0	0	0
Contingencies	0	0	0	0
Trainees	0	0	0	0
Agency Furn. Mat'l.	0	0	0	0
Contract Total:	0	0	0	0
Agency Construction Engineering	0	0	0	0
State Furnished Construction Engineering	0	0	0	0
Overhead at %	0	0	0	0
State Furnished Materials Testing	0	0	0	0
Overhead at % EA No.	0	0	0	0
Face Account	25,518.12	25,518.12	25,518.12	0
Stipend by Agency	25,518.12	25,518.12	25,518.12	0
TOTAL:	25,518.12	25,518.12	25,518.12	0

Federal
Participation 100 %
Reimbursement Ratio 100 %

Signature: R. Kizer
Title: DIRECTOR OF PUBLIC WORKS

Remark

U.S. Department Of Transportation
Federal Highway Administration - Region 9
Damage Assessment Form - Title 23

Report No. RLK-MNOCO-003-1
Sheet No. 1 of 3
Disaster Number: CA97-1

Applicant MONO COUNTY County MONO

Inspection Date: FEB. 5, 1997

Location of Damage (Name of Road and Mile Post)
TWIN LAKES ROAD AT 11.5 MILES FROM U.S. 395

Federal - Aid Highway?
X Yes (if no, ineligible for ER)

Road/Bridge Data Bridge No. Type
Traveled Way: Width 24' Type AC
Shoulder: Width 4' Type DIRT

State / Local Route No.
COUNTY ROAD #4012

Description of Damage:
Mud slide covered roadway completely blocking the road.
L=300' W=70' Ave. D=10'
Shoulder washout L=15' W=8' D=15'

ADT (Existing) 500

Photos
Roll # Picture #

COST ESTIMATE

E M E R G E N C Y	Type of Repair	Description of Work	Summary Cost
	EMERGENCY REPAIR (EO) TO DATE <u>X</u> Force Account <u> </u> Contract	Remove slide and repair washout	\$6,000
	EMERGENCY OPENING (EO) WORK REMAINING <u>X</u> Force Account <u> </u> Contract	Remove slide and repair washout	\$32,000
Subtotal Emergency			\$38,000
	PERMANENT RESTORATION (PR) Recommended Method of Work: <u> </u> Force account <u> </u> Contract	None	
Subtotal Restoration			\$0

NOTE: Prior authorization required to proceed with restoration

Environmental Clearance: EO PR
Categorical Exclusion X
Further Environmental Study

Stewardship:
 Exempt (E) CA (Y) FHWA Oversight (N)

Preliminary Engineering (10%)..... \$
Construction Engineering (15%)..... \$
Right-of-Way \$
TOTAL ESTIMATED COST \$ \$38,000

Recommendation: Eligible Ineligible

FHWA Engineer Date

Concurrence: X Yes No

State Engineer Richard L. Kiger Date 2-24-97

Concurrence: X Yes No

Local Agency Engineer Rau. S. Berlin Date MAR 6, 97

MONO COUNTY
WORKS DEPARTMENT

MAR 7 1997

Page 1

Public Works & Road Department

Division: To: Budgetary & Cost Accounting System

City: 240 To: 244 Labor and Equip Audit Trail - Road

Road: 4012 D : 4012 D

Post Stat: Both

[illegible]

Run Date: 08/28/97 11:55:04

County of Mono

Page 2

Date From: 07/01/96 To: 06/30/97

Public Works & Road Department

Division: To:

Budgetary & Cost Accounting System

ty: 240 To: 244

Labor and Equip Audit Trail - Road

Road: 4012 D : 4012 D

Post Stat: Both

Proj/Road/Veh	Date	Divn	Actv	Emp No	Reg Hrs	OT Hrs	Lbr Charge	Ovh Charge	Eqp No	Units	Eqp Charge	TOTAL CHARGES
	03/20/97	0300	243	743	1	8.00	200.70	40.14	0310	7.00	175.00	415.84
	03/20/97	0300	243	743	1	7.00	175.61	35.12	0302	6.00	150.00	360.73
	03/20/97	0300	243	743	1	8.00	200.70	40.14	0310	7.00	175.00	415.84
	03/20/97	0300	243	743	1	8.00	200.70	40.14	0310	7.00	175.00	415.84
	03/20/97	0300	243	743	1	8.00	200.70	40.14	0310	7.00	175.00	415.84
	03/20/97	0300	243	744	1	4.50	111.72	22.34	0108	1.50	40.50	174.56
	03/20/97	0300	243	744	1	8.00	198.61	39.72	0149	7.00	189.00	427.33
	03/20/97	0300	243	744	1	8.00	198.61	39.72	0149	7.00	189.00	427.33
	03/20/97	0300	243	744	1	7.00	173.79	34.76	0149	6.50	175.50	384.05
	03/20/97	0300	243	744	1	8.00	198.61	39.72	0149	7.00	189.00	427.33
	03/20/97	0300	243	744	1	8.00	198.61	39.72	0149	7.00	189.00	427.33
	03/20/97	0300	243	741	1	2.00	51.74	10.35	0022	1.00	14.00	76.09
	04/20/97	0200	244	701	1	1.00	37.31	7.46	0077	1.00	16.00	60.77
	04/20/97	0300	243	741	1	3.50	90.54	18.11	0022	1.50	21.00	129.65
	04/20/97	0300	243	741	1	4.00	103.48	20.70	0012	1.00	14.00	138.18
	04/20/97	0300	244	741	1	3.00	77.61	15.52	0012	3.00	42.00	135.13
	04/20/97	0300	243	743	1	8.00	203.49	40.70	0149	7.00	189.00	433.19
	04/20/97	0300	244	741	1	1.00	25.87	5.17				31.04
	04/20/97	0300	243	744	1	8.00	198.61	39.72	0124	7.00	189.00	427.33
	04/20/97	0300	243	745	1	8.00	192.63	38.53	0211	6.00	132.00	363.16
	04/20/97	0300	243	744	1	8.00	198.61	39.72	0149	7.00	189.00	427.33
	04/20/97	0300	243	741	1	2.00	51.74	10.35	0012	1.00	14.00	76.09
	04/20/97	0300	243	745	1	8.00	192.63	38.53	0149	6.00	162.00	393.16
	04/20/97	0300	243	743	1	8.00	203.49	40.70	0302	6.00	150.00	394.19
	04/20/97	0300	243	743	1	7.00	178.05	35.61	0302	6.00	150.00	363.66
	04/20/97	0300	243	745	1	8.00	192.63	38.53	0211	6.00	132.00	363.16
	04/20/97	0300	243	745	1	8.00	192.63	38.53	0108	6.00	162.00	393.16
	04/20/97	0300	243	745	1	4.00	96.31	19.26	0302	3.00	75.00	190.57
	04/20/97	0300	243	743	1	8.00	203.49	40.70	0302	7.00	175.00	419.19
	04/20/97	0300	243	743	1	8.00	203.49	40.70	0310	7.00	175.00	419.19
	04/20/97	0300	243	745	1	8.00	192.63	38.53	0108	3.00	81.00	312.16
	04/20/97	0300	243	745	1	8.00	192.63	38.53	0211	6.00	132.00	363.16
	04/20/97	0300	243	745	1	8.00	192.63	38.53	0149	6.00	162.00	393.16
	04/20/97	0300	243	743	1	6.00	152.62	30.52	0302	5.00	125.00	308.14
	04/20/97	0300	243	743	1	2.00	50.87	10.17	0310	1.00	25.00	86.04
	04/20/97	0300	243	743	1	8.00	203.49	40.70	0302	5.00	125.00	369.19
	04/20/97	0300	243	744	1	2.00	49.65	9.93	0149	2.00	54.00	113.58
	04/20/97	0300	243	743	1	8.00	203.49	40.70	0310	4.00	100.00	344.19
	04/20/97	0300	243	744	1	8.00	198.61	39.72	0124	7.00	189.00	427.33
	04/20/97	0300	243	745	1	8.00	192.63	38.53	0149	4.00	108.00	339.16
	05/20/97	0300	243	744	1	10.00	248.27	49.65	0500	9.00	252.00	549.92
	05/20/97	0300	244	744	1	4.50	111.72	22.34	0310	4.00	100.00	234.06
TOTAL					425.00	39.00	12722.68	2544.55		350.50	8486.50	23,753.73

Run Date: 08/28/97 11:55:04
Date From: 07/01/96 To: 06/30/97
Division: To:
ty: 240 To: 244
Road: 4012 D : 4012 D
Post Stat: Both

County of Mono
Public Works & Road Department
Budgetary & Cost Accounting System
Labor and Equip Audit Trail - Road

Proj/Road/Veh	Date	Divn	Actv	Emp No	Reg Hrs	OT Hrs	Lbr Charge	Ovh Charge	Eqp No	Units	Eqp Charge	TOTAL CHARGES
GRANDTOTAL					425.00	39.00	12722.68	2544.55		350.50	8486.50	23,753.73

COUNTY OF MONO
COUNTY ADMINISTRATIVE OFFICE
P.O. BOX 696 • BRIDGEPORT • CA • 93517
(760) 932-5230 • (760) 932-5311 (FAX)

BOARD OF SUPERVISORS

Tom Farnetti, Chairman
Paul Rowan, Vice-Chairman
Andrea Lawrence, Supervisor
Ed Inwood, Supervisor
Joann Ronci, Supervisor

COUNTY ADMINISTRATOR

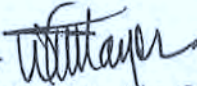
Bill Mayer

ADMINISTRATIVE ANALYST

Nancy Gordon

August 29, 1997

TO: Owners of Twin Lakes Property Located Within 300 Feet of Winter 1997 Slide Path

FROM: Bill Mayer 
County Administrative Office

SUBJECT: Strategy For Fortifying Flood Control Excavation Above Lower Twin Lake

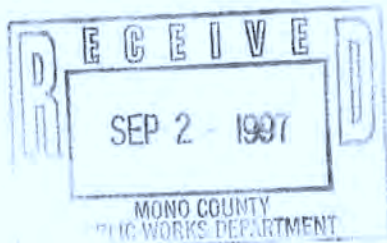
The tentative meeting set for September 5 has been CANCELED.

We are working with the National Resources Conservation Service (NRCS) to develop an engineering alternative.

We will let you know when the next meeting is scheduled. Thanks for your assistance in resolving this issue.

WTM/PW

cc: Stan Boltz, NRCS
Ed Inwood, Mono County Supervisor
Kathy Lucich, USFS
Rich Boardman, Mono County
John Beck, Mono County
Beverly N. Carter, 17060 Chicago Ave., Yorba Linda, CA 92886
George Dottl, P.O. Box 823, Bridgeport, CA 93517 (FAX also to 760-932-7888)
Dave Young, USFS (FAX 702-355-5399)



S/
FILE WITH NRCS,
WORK ON MUDSLIDE
@ TWIN LAKES
cc: JOHN BECK

STATE: California
PROJECT: Twin Lakes

NRCS Agreement No. 65-9327-8-42

UNITED STATES DEPARTMENT OF AGRICULTURE
NATURAL RESOURCES CONSERVATION SERVICE

COOPERATIVE AGREEMENT

THIS AGREEMENT, made and entered into this 6th day of April, 1998, by and between , Mono County, California, hereinafter called the Sponsor and the United States Department of Agriculture, Natural Resources Conservation Service, hereinafter called NRCS.

WITNESSETH THAT:

WHEREAS, under the provision of Section 216 of public Law 81-516, Emergency Watershed Protection Program, and Title IV of the Agriculture Credit Act of 1978, Public Law 95-334, NRCS is authorized to assist the Sponsor in relieving hazards created by natural disasters that cause a sudden impairment of a watershed, and

WHEREAS, NRCS and the Sponsor agree to install emergency watershed protection measures to relieve hazards and damages created by a major flood, which occurred on the West Walker River in January 1997; and

NOW THEREFORE, in consideration of the premises and of the several promises to be faithfully performed by the parties herein as set forth, the Sponsor and NRCS do hereby agree as follows:

A. It is agreed that the above described work is to be constructed at an estimated cost of \$ 95,000.00

<u>DSR No.</u>	<u>DESCRIPTION OF WORK</u>	<u>ESTIMATED COST</u>
<u>001-97-5013</u>	Twin Lakes Bank Stabilization and Vegetation	<u>95,000.00</u>

B. The Sponsor will:

1. Provide 25 percent (cash) of the cost of constructing the emergency watershed protection measure described in Section A. This cost to the Sponsor is estimated to be \$23,750.00

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2. Review and approve the plans for constructing the emergency watershed protection measures described in Section A.
3. Monitor for one year for success of vegetative practices installed according to the Revegetation Plan.
4. Provide certification that real property rights have been obtained for installation of emergency watershed protection measure prior to advertising. Certification will be provided on Form SCS-ADS-78, Assurances Relating to Real Property Acquisition, as amended (no attorney's opinion is required on EWP work).
5. Comply with the special provisions as provided for in Attachment A.
6. Accept all financial and other responsibility for excess cost resulting from their failure to obtain, or their delay in obtaining, adequate land and water rights, permits, and licenses needed for the emergency watershed protection measures described in Section A.
7. Make payment to NRCS upon receipt of billings as outlined in paragraph C.6. Payments must be received within 30 calendar days from the date of billing.
8. Designate an individual to serve as liaison with the Sponsor and NRCS, listing his or her duties, responsibilities, and authorities. Furnish this information in writing to all parties at the addresses listed under Section D.1.

C. NRCS will:

75% NRCS 25% Mono County

1. Provide 75 percent of the cost of construction and restoration work described above, which is Estimated to be \$71,250.00
2. Contract for the construction of the emergency watershed protection measures described in Section A in accordance with federal contracting procedures.
3. Provide authorized technical services, including but not limited to obtaining basic information; preparation of drawings, and specifications; and performance of layout, inspection services, and quality control during construction.
4. Arrange for and conduct final inspection of the completed emergency watershed protection measures with the Sponsors to determine whether all work has been performed in accordance with the contractual requirements. Accept work from the contractor; notify the Sponsor of acceptance.
5. Designate an individual to serve as liaison with NRCS and the Sponsor, listing his or her duties, responsibilities, and authorities. Furnish this information in writing to the Sponsor, at the address listed under Section D.1.
6. Bill the Sponsor for 25 percent of the work described in Section A.

D. It is mutually agreed that:

1. The initial addresses of the parties, which one party may change by giving notice to the respective other party, are as follows:

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MONO COUNTY, CALIFORNIA

c/o Richard Boardman
Department of Public Works
P. O. Box 457
Bridgeport, CA

PHONE: (760) 932-5252
FAX: (760) 932-7607

NRCS

William D. Goddard
State Conservationist
c/o Mark Twyeffort
5301 Longley Lane
Building F, Suite 201
Reno, Nevada 89511

PHONE (702) 784-5863
FAX: (702) 784-5939

2. No member of or delegate to Congress or Resident Commissioner shall be admitted to any share or part of this agreement or to any benefit that may arise therefrom. However, this does not apply to this agreement to the extent that this agreement is made with a corporation for the corporation's general benefit.
3. The furnishing of financial and other assistance by NRCS is contingent upon the availability of funds appropriated by Congress from which payment may be made and shall not obligate NRCS upon failure of Congress to appropriate.
4. Any party may terminate this agreement in whole or in part when it is determined by the Sponsor or NRCS that the other parties have failed to comply with any of the conditions of this agreement. NRCS or the Sponsor shall promptly notify the other parties in writing of the determination and reasons for the termination, together with the effective date. Payments or recoveries made by NRCS under this termination shall be in accord with the legal rights and liabilities of NRCS and the Sponsors.
5. This agreement may be temporarily suspended by any party if it is determined that corrected action by the Sponsors or NRCS is needed to meet the provisions of this agreement. Further, the Sponsors or NRCS may suspend this agreement when it is evident that a termination is pending.
6. In the event of default, any additional funds required to ensure completion of the job will be provided in the same ratio as funds are contributed by the parties under the terms of this agreement; and any excess costs collected from the defaulting contractor or their surety are to be prorated between the Sponsor and NRCS under the same ratio as funds are contributed under the terms of this agreement.
7. Additional funds, properly allocable as construction costs as determined by NRCS, required as the result of a contractor's claim or overrun in construction cost are to be provided in the same ratio as construction funds are contributed under the terms of this agreement.
8. Activities conducted under this agreement will be in compliance with the nondiscrimination provisions contained in Titles VI and VII of the Civil Rights Act of 1964, as amended, the Civil Rights Restoration Act of 1987 (Public Law 100-259) and other nondiscrimination statutes; namely Section 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendments of 1972, the Age Discrimination Act of 1975, and in accordance with the regulations of the Secretary of Agriculture (7 CFR 15. Subparts A & B), which provide that no person in the United States shall, on the grounds of race, color, national origin, age, sex, religion, marital status or handicap, be excluded from participation in, or be denied the benefits of, or be otherwise subjected to discrimination under any program or activity receiving federal financial and/or technical assistance from the Department of Agriculture or any agency thereof.

Page 4 of 4 Pages, NRCS Agreement No.

- 10 For state agency Sponsors, the financial responsibility shall be within the limits of appropriations duly made available to the agencies by law.

In Witness Whereof, the parties have caused this agreement to be executed by their authorized representatives on the day and year first above written.

MONO COUNTY, CALIFORNIA

BY: *R. Boardman*
Richard Boardman

TITLE: Director of Public Works

DATE: 2/4/98

APPROVED AS TO FORM:

BY *Washburn*

TITLE: County Counsel Office

DATE 2-4-98

UNITED STATES DEPARTMENT OF AGRICULTURE
NATURAL RESOURCES CONSERVATION SERVICE

BY: *Nicholas Pearson*
Nicholas Pearson

TITLE: State Conservationist

DATE: 4/6/98

FORM: NV-PDM-4 (DRAFT 3/22/95)

*High priority*ELIGIBLE YES ☐
NO ☐USDA NATURAL RESOURCES CONSERVATION SERVICE
EMERGENCY WATERSHED PROTECTION
DAMAGE SURVEY REPORTREQUESTED \$ _____
(STATE OFFICE USE ONLY)DSR NO. 001-97-5013*****
Mono County 12 miles out of Bridgeport, where Twin Lakes
(Applicant) come together

(Address)

Channel Name: Robinson Creek, Twin Lakes Reach: Sawmill Ridge
Location - Latitude and Longitude (GPS): 38°09'31.94" 119°21'09.96" to 38°09'30.01" 119°20'58.24"
Describe Damage: land slide "engineered" two homes & buried
county road. Homes only damaged, but stream diverted
through properties and onto county road. Area seems
saturated and unstable.*****
EVALUATION FACTORS:

YES NO

REMARKS

Threat to Life and/or Property	<u>X</u>	_____	_____
New Hazard Created by this Event	<u>X</u>	_____	_____
Beneficiaries - Number <u>5</u>	<u>X</u>	_____	_____
Can Sponsor Obtain Cost Share, L.R., etc..	<u>X</u>	_____	_____
Are Other Local & State Funds Committed?	_____	_____	_____
Cost of Emergency Work: <u>\$95,000</u>	_____	_____	_____
Near Term Benefits <u>\$902,000</u>	_____	_____	_____
EWP Treatment: Code <u>061</u> Quan. <u>600 (100 cu. yd.)</u>	Code <u>065</u> Quan. <u>1 acre</u>	Code <u>019</u> Quan. <u>3 acre</u>	
Code <u>062</u> Quan. <u>600</u>			

Remarks: Proposed work includes: Diverting water back to original
channel by replacing "slump". Clearing debris off of
properties.

Richard Bordenman 10/27/97
Sponsor Representative

NRCS Representative

REVIEW/APPROVAL:SCE _____
SAO _____SRC _____
AE _____APPROVED: William D. [Signature]
State Conservationist RepresentativeDATE: 11/13/97APPROVED AMOUNT: \$ 95,000*****
ATTACHMENTS:

(Attachments A, B, C, & D must be completed and submitted with this DSR.)

Location/Plan Map	A
Economic Defensibility	B
Calculations/Cost Data	C
Environmental Evaluation	D

ATTACHMENT – A – SPECIAL PROVISIONS

- I. DRUG-FREE WORKPLACE CERTIFICATION
- II. CERTIFICATION REGARDING LOBBYING
- III. CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS - PRIMARY COVERED TRANSACTIONS
- IV. CLEAN AIR AND WATER CERTIFICATION
- V. ASSURANCES AND COMPLIANCE
- VI. EXAMINATION OF RECORDS

ATTACHMENTS - SPECIAL PROVISIONS

The signatories agree to comply with the following special provisions which are hereby attached to this agreement.

I. Drug-Free Workplace

By signing this agreement, the sponsors are providing the certification set out below. If it is later determined that the sponsors knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, the Service, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.

Controlled substance means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S. C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);

Conviction means a finding of (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;

Criminal drug statute means a Federal or non-Federal criminal statute involving the manufacturing, distribution, dispensing, use, or possession of any controlled substance;

Employee means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All direct charge employees; (ii) All indirect charge employees unless their impact or involvement is insignificant to the performance of the grant; and, (iii) Temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirements; consultants or independent contractors not on the grantees' payroll; or employees or subrecipients or subcontractors in covered workplaces).

Certification:

A. The sponsors certify that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an ongoing drug-free awareness program to inform employees about--

- (1) The danger of drug abuse in the workplace;
- (2) The grantee's policy of maintaining a drug-free workplace;
- (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
- (4) The penalties that may be imposed upon employees for drug abuse violation occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will --

- (1) Abide by the terms of the statement; and
- (2) Notifying the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such a conviction;

(e) Notifying the Service in writing, within ten calendar days after receiving notice under paragraph (d) (2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under paragraph (d) (2), with respect to any employee who is so convicted -

- (1) Taking appropriate personal action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
- (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e) and (f).

(h) Agencies shall keep the original of all disclosure reports in the official files of the agency.

B. The sponsors may provide a list of the site(s) for the performance of work done in connection with a specific project or other agreement.

II. Certification Regarding Lobbying (7 CFR 3018) (Applicable if this agreement exceeds \$100,000) - The sponsors certify to the best of their knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the sponsors, to any person for influencing or attempting to influence an officer or employee of an agency, Member of Congress, and officer or employer of Congress, or a Member of Congress in connection with the awarding of any Federal Contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress, in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The sponsors shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

III. Certification Regarding Debarment, Suspension, and Other Responsibility Matters - Primary Covered Transactions, (7 CFR 3017)

(1) The sponsors certify to the best of its knowledge and belief, that it and its principals:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
- (b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (1) (b) of this certification; and
- (d) Have not within a three-year period preceding this application/proposal has one or more public transactions (Federal, State or local) terminated for cause or default.

(2) Where the primary sponsor is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this agreement.

IV. Clean Air and Water Certification

(Applicable if this agreement exceeds \$100,000, or a facility to be used has been the subject of a conviction under the Clean Air Act (42 U.S.C. 1857c-8(c)(1) or the Federal Water Pollution Control Act (33 U.S.C. 1319(c)) and is listed by EPA, or is not otherwise exempt.)

The project sponsoring organization(s) signatory to this agreement certifies as follows:

- (A) Any facility to be utilized in the performance of this proposed agreement is _____, is not _____, listed on the Environmental Protection Agency List of violating Facilities.

- (B) To promptly notify the State Administrative Office prior to the signing of this agreement by NRCS, of the receipt of any communication from the Director, Office of Federal Activities, U.S. Environmental Protection Agency, indicating that any facility which he proposed to use for the performance of the agreement is under consideration to be listed on the Environmental Protection Agency List of Violating Facilities.
- (C) To include substantially this certification, including this subparagraph (c), in every nonexempt subagreement.

CLEAN AIR AND WATER CLAUSE

(Applicable only if the agreement exceeds \$100,000, or a facility to be used has been the subject of a conviction under the Clean air Act (42 U.S.C. 1857c-8(c)(1) or the Federal Water Pollution Control Act (33 U.S.C. (1319(c)) and is listed by EPA or the agreement is not otherwise exempt.)

A. The project sponsoring organization(s) signatory to this agreement agrees as follows:

- (1) To comply with all the requirements of section 114 of the Clean Air Act as amended (42 U.S.C. 1857, et seq., as amended by Public Law 91-604) and section 308 of the Federal Water Pollution Control Act (33 U.S.C. 1251 et. seq., as amended by Public Law 92-500), respectively, relating to inspection, monitoring, entry, reports, and information, as well as other requirements specified in section 114 and section 308 of the Air Act and the Water Act, respectively, and all regulations and guidelines issued thereunder before the signing of this agreement by NRCS.
- (2) That no portion of the work required by this agreement will be performed in a facility listed on the Environmental Protection Agency List of Violating Facilities on the date when this agreement was signed by NRCS unless and until the EPA eliminates the name of such facility or facilities from such listing.
- (3) To use their best efforts to comply with clean air standards and clean water standards at the facilities in which the agreement is being performed.

- (4) To insert the substance of the provision of this clause in any nonexempt subagreement, including this subparagraph A. (4).

B. The terms used in this clause have the following meaning:

- (1) The term "Air Act" means the Clean Air Act, as amended (42 U.S.C. 1857 et seq., as amended by Public Law 91-604)
- (2) The term "Water Act" means Federal Water Pollution Control Act, as amended (33 U.S.C. 1251 et seq., as amended by Public Law 92-500).
- (3) The term "Clean Air Standards" means any enforceable rules, regulations, guidelines, standards, limitation, orders, controls prohibitions, or other requirements which are contained in, issued under, or otherwise adopted pursuant to the Air Act or Executive Order 11738, an applicable implementation plan as described in section 110(d) of the Clean Air Act (42 U.S.C. 1857c-5(d)), and approved implementation procedure or plan under section 111(c) or section 111(d), respectively, of the Air Act (42 U.S.C. 1857c-6(c) or (d)), or an approved implementation procedure under section 112(d) of the Air Act (42 U.S.C. 1857c-7(d)).
- (4) The term "Clean Water Standards" means any enforceable limitation, control, condition, prohibition, standards, or other requirement which is promulgated pursuant to the water Act or contained in a permit issued to a discharger by the Environmental Protection Agency or by a State under an approved program, as authorized by section 402 of the Water Act (33 U.S.C. 1342), or by a local government to ensure compliance with pertreatment regulations as required by section 307 of the Water Act (3 U.S.C. 1317).
- (5) The term "Compliance" means compliance with clean air or water standards. Compliance shall also mean compliance with the scheduled or plan ordered or approved by a court of competent jurisdiction, the Environmental Protection Agency or any air or water pollution control issued pursuant thereto.

- (6) The term "Facility" means any building, plant, installation, structure, mine, vessel or other floating craft, location or site of operations, owned leased or supervised by a sponsor, to be utilized in the performance of an agreement or subagreement. Where a location or site of operations contains or includes more than one building, plant, installation, or structure, the entire location shall be deemed to be a facility except where the Director, Office of Federal Activities, Environmental Protection Agency, determines that independent facilities are collocated in one geographical area.

V. Assurances and Compliances

As a condition of the grant or cooperative agreement, the recipient assures and certifies that it is in compliance with and will comply in the course of the agreement with all applicable laws, regulations, Executive Orders and other generally applicable requirements, including those set out in 7 CFR 3015, 3016, 3017 and 3018 which hereby are incorporated in this agreement by reference, and such other statutory provisions as are specifically set forth herein.

VI Examination of Records

Give the Service or the Comptroller General, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to this agreement. Retain all records related to this agreement for a period of three years after completion of the terms of this agreement in accordance with the applicable OMB Circular.



OFFICE (760) 932-5252
FAX (760) 932-7607

USDA, NATURAL RESOURCES CONSERVATION SERVICE
EMERGENCY WATERSHED

PRE-DISCHARGE NOTIFICATION UNDER
DEPARTMENT OF THE ARMY, C

RICHARD BOARDMAN
Director of Public Works
COUNTY OF MONO

DEPT. OF PUBLIC WORKS
P.O. Box 457

BRIDGEPORT, CA
93517

One set of original drawings or good reproducible copies which show the location and character of the proposed activity must be attached to this notification and be submitted to the District Engineer having jurisdiction over the location of the proposed project.

ITEMS 1 THRU 4 TO BE FILLED BY THE CORPS

1. Application Number	2. Field Office Code	3. Date Received	4. Date Application Completed

ITEMS BELOW TO BE FILLED BY APPLICANT

5. Applicants Name MR. BILL MAYER
COUNTY ADMINISTRATIVE OFFICER
FOR MONO COUNTY, CA

6. Applicants Address
P.O. Box 696
BRIDGEPORT, CA 93517

7. Applicants Phone Number
(619) 932-5230 FAX - (619) 932-7145

NAME, LOCATION AND DESCRIPTION OF PROJECT

8. Project Name TWIN LAKES EWP PROJECT
DSR #001-97-5013

9. Name of Waterbody, if known
ROBINSON CREEK, TWIN LAKES

10. Location of Project

MONO
County

CA
State

11. Other Location Descriptions

ROBINSON CREEK DRAINAGE, NORTH OF TWIN LAKES

12. Directions to Site

FROM BRIDGEPORT, CA TAKE ROAD TO TWIN LAKES. PROJECT LOCATION IS
NEAR HOUSING AREA, BETWEEN THE TWO LAKES, 12 mi. FROM BRIDGEPORT.

13. Nature of Activity (Description of Project)

BANK STABILIZATION AND ROCK RIPRAP, SITE PLAN ATTACHED

14. Project Purpose

PREVENT FURTHER DAMAGE TO HOMES AND PROPERTY BY RESTORING
CHANNEL MORPHOLOGY AND STABILIZING BANKS.

USE BLOCKS 15-17 IF DREDGED AND/OR FILL MATERIAL IS TO BE DISCHARGED

15. Reason(s) for Discharge

CHANNEL RESTORATION AND BANK STABILIZATION

16. Type(s) of Material Being Discharged and the Amount of Each Type

DEBRIS AND RUBBLE REMOVED AND PLACED AS FILL

17. Surface Area in Acres of Wetlands or Other Waters Filled

.3 ACRES

18. Is any portion of the work already completed? Yes ☐ No ☒
If yes, describe the completed work.

19. Addresses of adjoining property owners, lessees, etc., whose property adjoins the waterbody.

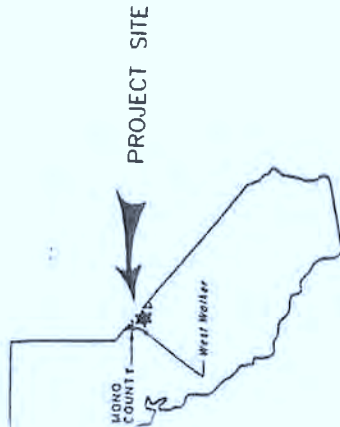
20. List of other certifications or approvals received from other federal, state or local agencies for work described in application.

Agency	Type	Identification	Date	Date
	Approval	Number	Applied	Approved
LWQCB	WATER QUAL. CERT.		1/98	AWAITING

Application is hereby made for a permit or permits to authorize the work described in this application. I certify that the information in this application is complete and accurate. I further certify that I possess the authority to undertake the work described herein or am acting as the duly authorized agent to the application.

R. B. GARDNER
Signature of Applicant

1/30/98
Date



CALIFORNIA

PLANS FOR THE CONSTRUCTION OF **WALKER RIVER WATERSHED - TWIN LAKES SITE** **BANK STABILIZATION - ROCK RIPRAP** **EMERGENCY WATERSHED PROTECTION PROGRAM** MONO COUNTY, CALIFORNIA

GENERAL NOTES

1. All stationing refers to base line of construction and is measured horizontal distance.
2. The NRCS assumes no responsibility for interference with private or public utilities or facilities.
3. The contractor is responsible for contacting and coordinating the work with all utility companies.

INDEX OF DRAWINGS

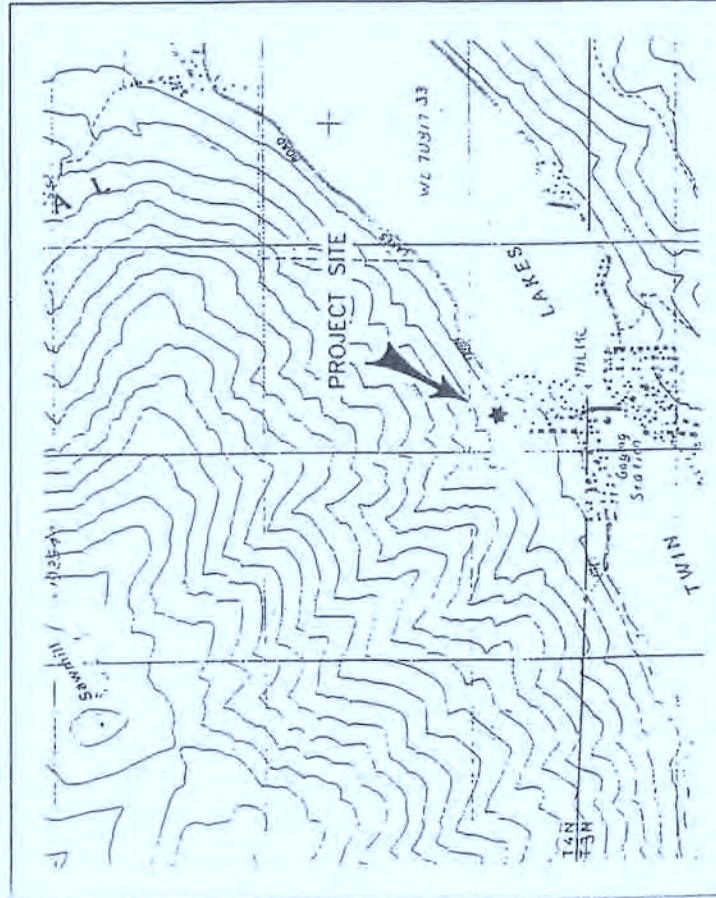
SHEET No.	TITLE
1.	LOCATION MAP
2.	PLAN VIEW - BANK STABILIZATION
3.	DETAILS - ROCK RIPRAP & BANK SLOPING
4.	CROSS SECTIONS - BANK STABILIZATION

CONSTRUCTION SPECIFICATIONS

Spec No.	WORK or MATERIAL
5	POLLUTION CONTROL
8	MOBILIZATION & DEMOBILIZATION
11	REMOVAL OF WATER
61	ROCK RIPRAP
95	GEOTEXTILE
592	GEOTEXTILE (Material Spec)

CONCURRED

Mono County (sponsor) _____ Date _____



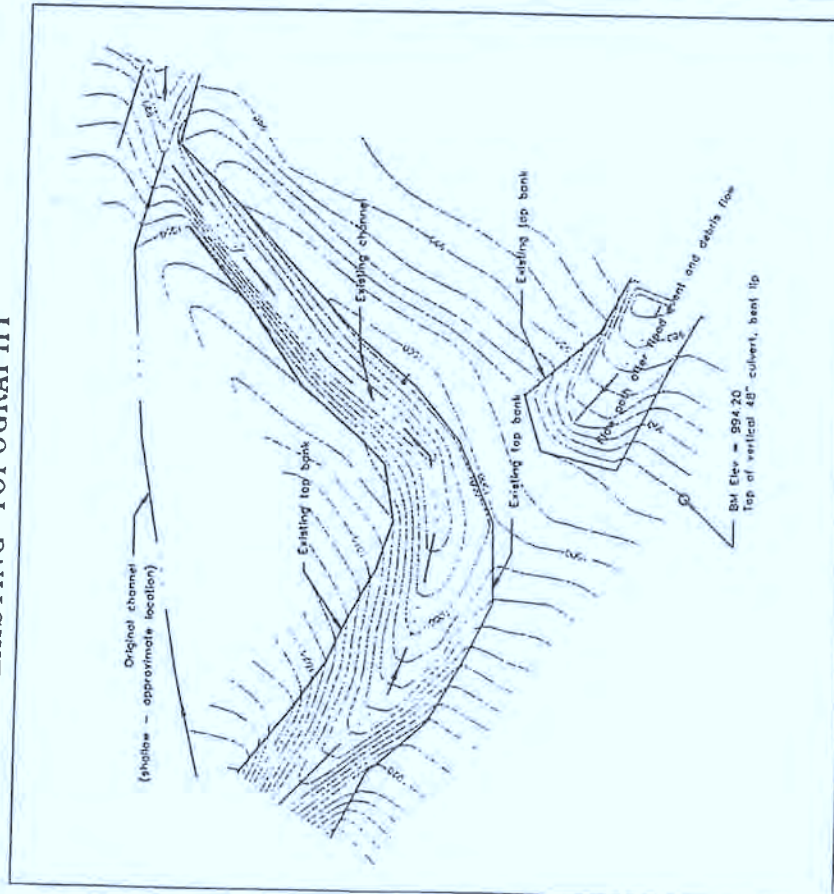
PROJECT LOCATION MAP

T4N, R24E
Twin Lakes, near Bridgeport, CA

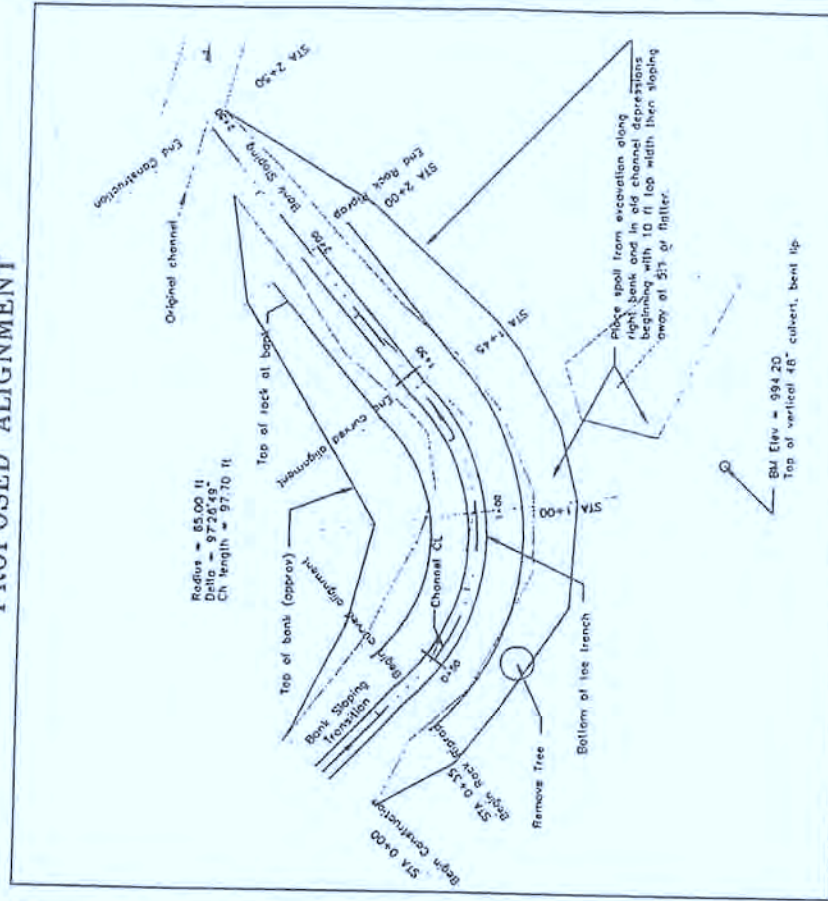
U.S.D.A. - NATURAL RESOURCES CONSERVATION SERVICE MONO COUNTY, CALIFORNIA NEVADA EMP - TWIN LAKES SITE LOCATION MAP		SHEET 1 OF 4 COVER SHEET DRAWING NO. MONO COUNTY
Approved By: _____ Date: 6/97 Title: State Conservation Engineer	Checked: _____ Date: 6/97 Title: State Conservation Engineer	Drawn: _____ Date: 6/97 Title: State Conservation Engineer

NOT FOR CONSTRUCTION
SUBJECT TO REVISION

EXISTING TOPOGRAPHY



PROPOSED ALIGNMENT



NOTES

1. Bank sloping: Match existing at STA 0+00 and transition to full design section at STA 0+35.
2. Install rock key at ends of riprap section at STA 0+35 and STA 2+00.
3. Construct rock riprap channel from STA 0+35 to STA 2+00.
4. Bank sloping: From full design section at STA 2+00 to match existing at STA 2+50.

PRELIMINARY
SUBJECT TO REVISION

See SHEET 3 for DETAILS
See SHEET 4 for CROSS-SECTIONS

U.S.D.A. - NATURAL RESOURCES CONSERVATION SERVICE
MONO COUNTY, CALIFORNIA
NEVADA EWP - TWIN LAKES SITE
PLAN VIEW - BANK STABILIZATION

Drawn	S. YARD	9/27	9/27
Checked	M. J. WETTER		
Scale			

DATE: 9/27/70
BY: S. YARD
SHEET 2 of 4

Natural or constructed ground line.

NOTE:

Rock riprap shall be well graded from a minimum size of 6 inches to a maximum of 36 in. with at least 50 percent by weight being greater than 18 inches.

Revegetation Requirements:

1. Follow practice specification Streambank Protection-580, Mulching-484
2. All construction disturbed areas will be seeded.
3. Follow practice specification #580
4. Seeded area will be mulched according to practice specification #484

Species	Drilled Seeding Rate if at 100%		% of Mixture	TOTAL PLANNED #/s/acre
	[Pure Live Seed (PLS) Rate/Acre]			
Smooth Brome	10	40		9 PLS
Intermediate				
Wheatgrass	10	40		8 PLS
Antelope Bitterbrush	10	5		1 PLS
Mt. Big Sage	2	5		2 PLS
Silver Buffberrry	10	5		1 PLS
Creeping Red Fescue or				
Creeping foxtail	8	5		1 PLS

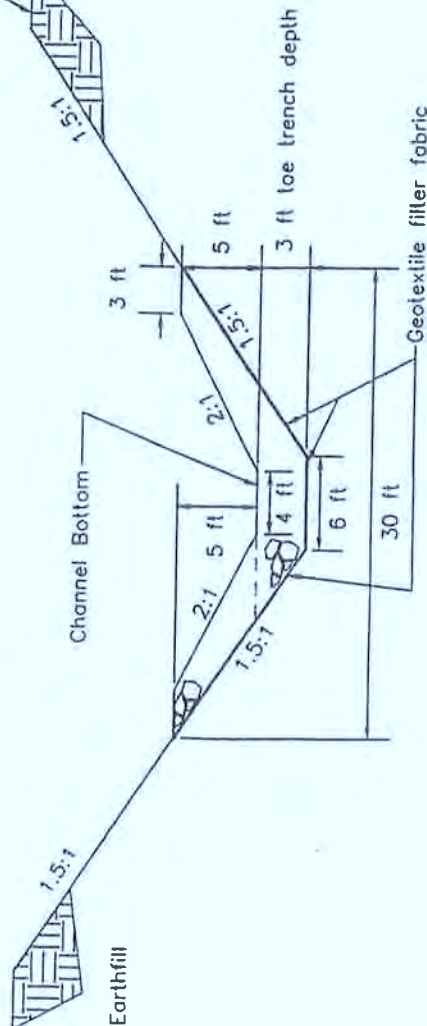
With a 2 ton mulch application a nitrogen deficiency may exist - therefore, apply 40 lbs of nitrogen per acre

Time of planting: Plant in the fall (Oct), let the seeds overwinter and germinate in the spring.

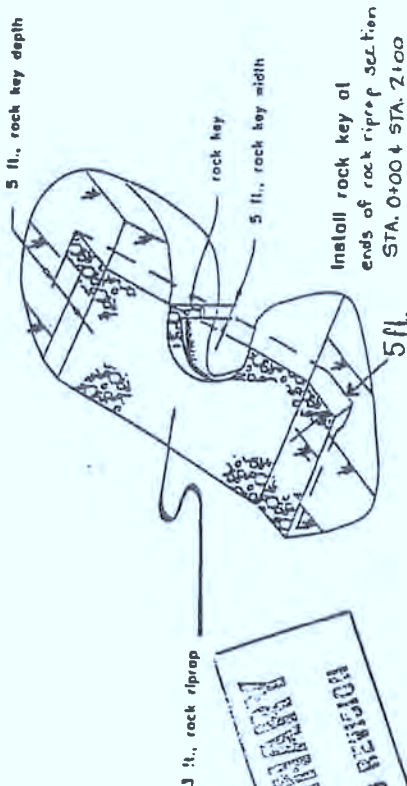
See SHEET 2 for Plan View
See SHEET 4 for Cross Sections

TYPICAL SECTION

(nts)



5 ft., rock key depth



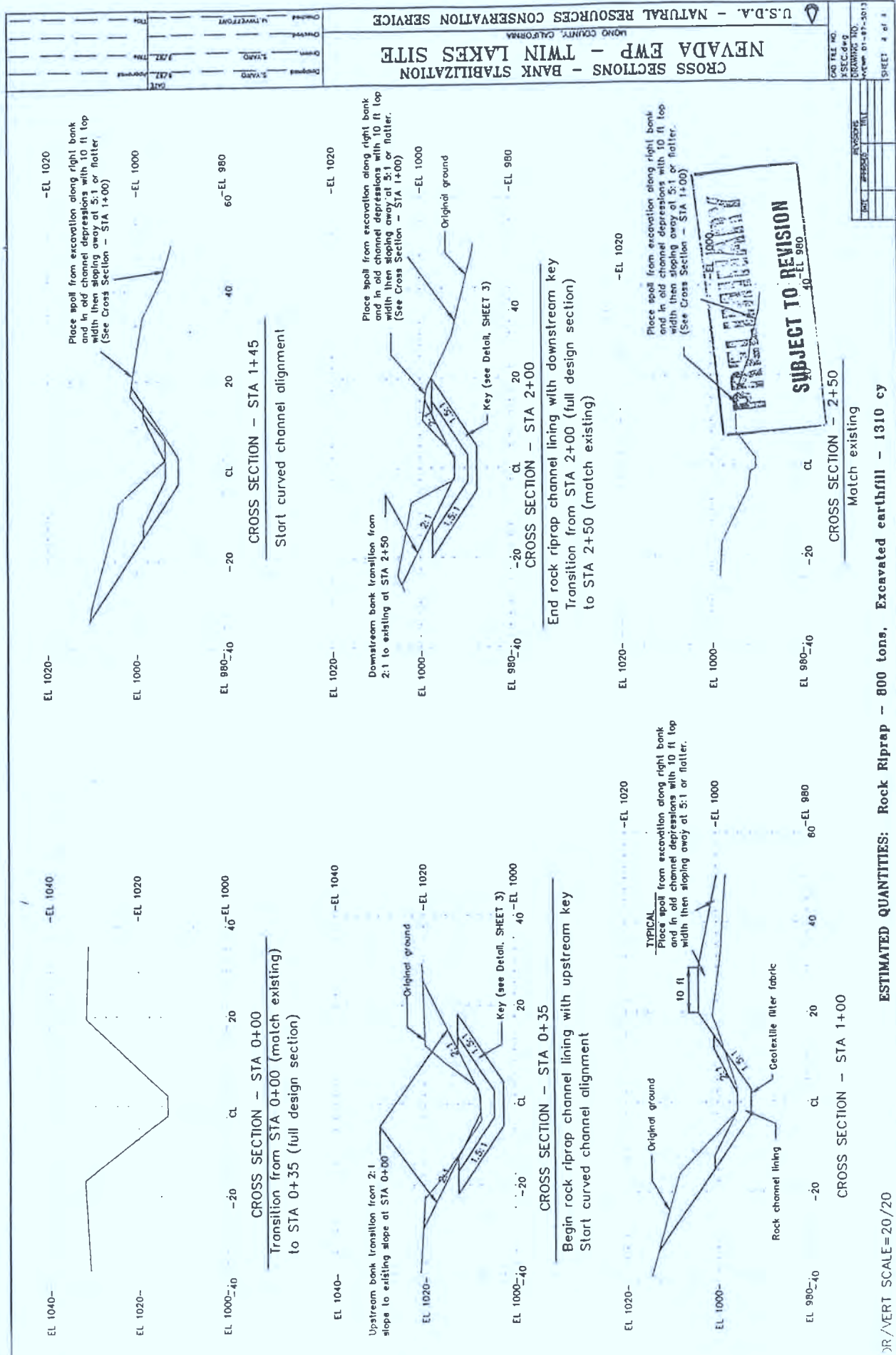
Install rock key at ends of rock riprap section STA. 0+00 to STA. 2+00

ISOMETRIC VIEW OF ROCK KEY

(nts)

3 ft., rock riprap

PRELIMINARY
SUBJECT TO DESIGN



U.S.D.A. - NATURAL RESOURCES CONSERVATION SERVICE
NEVADA EWP - TWIN LAKES SITE
CROSS SECTIONS - BANK STABILIZATION

NO. TEL. NO.
X SEC. 409
DRAWING NO.
DATE 01-27-2013
SHEET 4 of 4

SUBJECT TO REVISION



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE	November 6, 2012	DEPARTMENT	Public Works - Facilities Division
ADDITIONAL DEPARTMENTS	Community Development, Public Works Road, Building Official, Environmental Health		
TIME REQUIRED	30 minutes	PERSONS APPEARING BEFORE THE BOARD	Rita Sherman
SUBJECT	Old Sheriff Substation		

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Discussion on the options at the Old Sheriff Substation.

RECOMMENDED ACTION:

Provide desired direction to Staff regarding the options at the Old Sheriff Substation.

FISCAL IMPACT:

None at this time.

CONTACT NAME: Rita Sherman

PHONE/EMAIL: 760-932-5415 / rsherman@mono.ca.gov

SUBMIT THE ORIGINAL DOCUMENT WITH
ATTACHMENTS TO THE OFFICE OF
THE COUNTY ADMINISTRATOR
PRIOR TO 5:00 P.M. ON THE FRIDAY
32 DAYS PRECEDING THE BOARD MEETING

SEND COPIES TO:

MINUTE ORDER REQUESTED:

☐ YES ☒ NO

ATTACHMENTS:

Click to download

[Old Sheriff Substation](#)

History

Time	Who	Approval
10/28/2012 3:03 PM	County Administrative Office	Yes
10/23/2012 10:47 AM	County Counsel	Yes
10/22/2012 2:22 PM	Finance	Yes



COUNTY OF MONO

P.O. BOX 696, BRIDGEPORT, CALIFORNIA 93517
(760) 932-5415 • FAX (760) 932-5411
rsherman@mono.ca.gov

James Arkens
County Administrative Officer

Rita Sherman
Director of Facilities

Date: November 6, 2012

To: Honorable Chair and Members of the Board of Supervisors

From: Rita Sherman, Director of Facilities

Re: Old Sheriff's Substation Property

Recommended Action:

Discussion of the options at the Old Sheriff's Substation at 1311 Substation Road near Mammoth Lakes to develop a living quarters for the current occupant and building a berm around the south west side of the property. Provide any desired direction to staff.

Fiscal Impact:

Fiscal impact in the form of both revenue and expenses will be determined by any future construction and or leases entered into for the substation property.

Background:

The Old Sheriff's Substation property (substation) is located at 1311 Substation Road, approximately 1.3 miles southeast of the intersection of US 395 and SR 203 near Mammoth Lakes. The majority of this property (3 acres) was acquired by Mono County in 1961 from the State of California, while the remaining 0.3 acres was acquired from the City of Los Angeles in 1968. The septic system is located on-site and the adjacent property licensed from LADWP is for a septic leach field only.

The Board requested the staff to put together costs associated with building a living quarters for the current tenant. An architect was hired and there have been issues getting drawings submitted back to us reflecting the directions given by the Building Official and the Facilities Superintendent. We need the planning commission to approve a use permit modification that will need to be amended to reconcile new direction coming from the Board. We need to have our plans approved by the LADWP including what we intend to do at the facility and any improvements to the water or septic system. We cannot do this until we have accurate water samples and we have not been able to get accurate water samples because the water was tampered with.

At this point we do not have enough information to give an estimate of the costs to build a living quarters or when that could be accomplished.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Rita Sherman", is written over the typed name.

Rita Sherman
Director of Facilities and Risk Management

Rita Sherman

From: Rita Sherman
Sent: Thursday, October 18, 2012 1:55 PM
To: Jim Arkens; Larry Johnston; Vikki Magee-Bauer; D 'Hap' Hazard Contact; Tim Hansen; yogibear@qnet.com; Brian Muir
Cc: Tom Perry; Joe Blanchard; Louis Molina; Scott Burns
Subject: RE: Two agenda items for Nov 5

Hi

We do not have the drawings back from Steve Kabala yet. He did submit a drawing but missed crucial information and did not follow the scope of work created by Joe and Tom. (Please see the e-mails below)

Before we can send the plans out for plan check and then submit to contractors for a bid we need the corrected plans back from Steve Kabala. He has not responded to the e-mails but we will contact him again. Once we have the corrected plans we can expedite the plan check but I cannot guarantee that there will be information back by November 6 to have any costs in place. We also do not have the final detail on the roof.

Louis Molina has been working on the water and well but we have run into some issues. The first sample came back positive for bacteriological contamination and the next negative. There was a container of chlorine tablets left by the well and someone has been chlorinating the water so we cannot get an accurate read on what is there. We are getting extra sampling to get the chlorine levels but anything we have right now is suspect and we will have to give time for the chlorine to dissipate to get the real results. Some of the other tests for general minerals, inorganics, metals and general physical characteristics have not come back yet.

I have a call into Scott to see where they are with berm around the station.

Do you still want this on the 6th even if we might not have anything to present?

**Thanks
Rita**

Mon 10/15/2012 5:30 PM

Steve,

As we discussed earlier, the ADA accessible parking located at the front door on what is to become storage area will not work. Tom Perry looked at the drawing and reiterated that you cannot enter/exit through a storage area. So, we need to move the accessible parking spot near the front of the building (facing 395) near the door we added on the exterior CMU wall. This was described in some detail on the scope of work letter as well as the rough drawing that you were given. Tom Perry said that if you wanted to discuss the compliance issues you were free to call him at 760-932-5433.

Consequently, we don't feel that it is unreasonable to request that you make these changes as part of the original agreement. Tom would also like two stamped copies sent to him so he can expedite the plan check process.

Joe Blanchard
Mono County Dept. of Public Works
Parks and Facilities Superintendent
Phone 760-932-5443
Fax 760-9325441

Rita:

I received a plan in regards to a proposed alteration to the old Sheriff's sub-station this last Monday, October 15 from Joe Blanchard. The plan was prepared by Mammoth Lakes architect Steve Kabala, and the plan detailed converting a portion of the sub-station into a residential dwelling unit. I mentioned to Joe that the accessible parking space shown on the plan was not where we had originally intended, and that the 2010 California Residential Code (sec. R311.1) prohibits egress travel through a garage, which would be the case as currently depicted on the plan. I also mentioned to Joe that I would need at least two copies of the plan with the architect's wet stamp. Joe indicated that he would pass this information along to Mr. Kabala, and that the architect may call me at any time to discuss any code or design issues in relation to this project.

I agreed to perform a building code review of the plan, even with the parking being depicted as is, and without Mr. Kabala's stamp. The intent of my review would be to provide additional details pursuant to code requirements in support of obtaining an accurate cost estimate for this project. It is likely that a revised plan will be required that will capture any plan review comments I have. Please let me know if this information will suffice, or if you need additional data. Thanks.

Regards,

Tom Perry, CBO, CASp
Building Official
County of Mono
(760) 932-5433

Steve:

One quick comment: The accessible design will be governed by the requirements found in chapter 11A of the 2010 CBC. Please contact should you have any questions. Thanks.

Tom Perry, CBO, CASp

Building Official
County of Mono
(760) 932-5433



From: Joe Blanchard
Sent: Wednesday, September 05, 2012 10:55 AM
To: Steve Kabala (kabala@qnet.com)
Cc: Tom Perry; Larry Johnston
Subject: Rough Scope for Old Substation

Steve,

As we discussed, I have attached a rough draft of the scope of work for this project. Modify the scope as you see fit to parallel with your plans. Call me with additional questions. Tom Perry, Mono County building Official, is also involved in this project and could probably answer specific code questions regarding this project.

Joe Blanchard
Mono County Dept. of Public Works
Parks and Facilities Superintendent
Phone 760-932-5443
Fax 760-9325441

From: Jim Arkens
Sent: Wednesday, October 17, 2012 9:30 PM
To: Larry Johnston
Cc: Rita Sherman; Brian Muir
Subject: Re: Two agenda items for Nov 5

I will have them agendized.

Thanks,

Jim

Sent from my iPad

On Oct 17, 2012, at 9:28 PM, "Larry Johnston" <ljohnston@mono.ca.gov> wrote:

Jim-

I am requesting that these two items be taken up on November 5th:

A. Limited Density development - I understood from Tom Perry that this was to be on the October 18 agenda; however, it did not appear...

B. Sheriff Substation - I understand that the architect has completed "caretaker unit" drawings previously requested by, and submitted last week to Joe Blanchard. The Board needs to decide on this project based on the drawing/estimates. This is behind schedule if we are to have the tenant in the unit by snowfall. Also, three related items: 1) need to decide whether to pay for caretaker services, and 2) status of the water tests, and 3) one of my budget session requests for follow-up - clean up and creation of a naturally vegetated berm around the southern and eastern pside of the substation site (essentially hiding the equipment storage site from view of scenic highway 395).

Thanks,
Larry



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE	November 6, 2012	DEPARTMENT	Public Works - Road Division
ADDITIONAL DEPARTMENTS			
TIME REQUIRED	10 minutes	PERSONS APPEARING BEFORE THE BOARD	Jeff Walters
SUBJECT	Eastern Sierra Unified School District - Request for Snow Removal Services at Edna Beaman Elementary		

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

The Eastern Sierra Unified School District (ESUSD) is requesting Mono County Public Works provide snow removal services this winter on the access roads and parking area at the Edna Beaman Elementary School in Benton. ESUSD also would appreciate any fee waiver should the Board authorize Public Works to perform this service.

RECOMMENDED ACTION:

Receive staff report regarding a request from ESUSD to have Mono Country provide snow removal services this winter at the Edna Beaman Elementary School in Benton. Provide any desired direction to staff.

FISCAL IMPACT:

If the Board approves providing this service approximately \$150 in revenue to the Public Works Road Division could be realized. If the service is approved and the fees are waived approximately \$150 would be lost to the Road Fund.

CONTACT NAME: Jeff Walters

PHONE/EMAIL: 760.932.5459 / jwalters@mono.ca.gov

SUBMIT THE ORIGINAL DOCUMENT WITH
ATTACHMENTS TO THE OFFICE OF
THE COUNTY ADMINISTRATOR
PRIOR TO 5:00 P.M. ON THE FRIDAY
32 DAYS PRECEDING THE BOARD MEETING


SEND COPIES TO:

MINUTE ORDER REQUESTED:

☒ YES ☐ NO

ATTACHMENTS:

[Click to download](#)

-  [Esatern Sierra Unified School District - Request for Snow Removal Services at Edna Beaman School - BOS Staff Rprt 11.06.12](#)
-  [Exhibit 1 - ESUSD - Snow Removal Areas at Edna Beaman School 11.06.12](#)

History

Time	Who	Approval
10/28/2012 3:02 PM	County Administrative Office	Yes
10/23/2012 10:41 AM	County Counsel	Yes
10/19/2012 11:08 AM	Finance	Yes



MONO COUNTY DEPARTMENT OF PUBLIC WORKS

POST OFFICE BOX 457 • 74 NORTH SCHOOL STREET • BRIDGEPORT, CALIFORNIA 93517
760.932.5440 • FAX 760.932.5441 • monopw@mono.ca.gov • www.monocounty.ca.gov

Date: November 6, 2012

To: Honorable Chair and Members of the Board of Supervisors

From: Jeff Walters, Director of Road Operations/Fleet Services

Re: Eastern Sierra Unified School District – Request for Snow Removal Services at Edna Beaman Elementary

Recommended Action:

Receive staff report regarding a request from the Eastern Sierra Unified School District (ESUSD) to have Mono County provide snow removal services this winter at the Edna Beaman Elementary School in Benton. Provide any desired direction to staff.

Fiscal Impact:

If the Board approves providing this service approximately \$150 in revenue to the Public Works Road Division could be realized. If the service is approved and the fees are waived approximately \$150 would be lost to the Road Fund.

Background:

The ESUSD has requested Mono County provide snow removal services this winter at the Edna Beaman Elementary School in Benton. The school has an access road and parking area that will need to be plowed (see Exhibit 1).

In previous years (1998, 2004 through 2006, and 2008) Mono County did provide snow removal services at the school. Over the five years of providing this service the county billed ESUSD \$760. It is assumed similar costs would be incurred this year should the Board authorize Road staff to plow these areas. ESUSD has stated that any waiver of fees for this service would be appreciated.

If you have any questions regarding this issue, please contact me at 760.932.5459.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Jeff Walters".

Jeff Walters
Director of Road Operations/Fleet Services

Edna Beaman Elementary School

Benton, California





OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE	November 6, 2012	DEPARTMENT	Public Works - Road Division
ADDITIONAL DEPARTMENTS			
TIME REQUIRED	10 minutes	PERSONS APPEARING BEFORE THE BOARD	Jeff Walters
SUBJECT	Pending Vacancy in Road Division - Maintenance Worker in Road Area 4/5		

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Due to a pending retirement of a Public Works Road Maintenance Worker III in Road Area 4/5 a vacancy would impact this division's service capabilities. Public Works is requesting authorization to begin recruitment to fill this upcoming vacancy.

RECOMMENDED ACTION:

Authorize Public Works to begin recruitment to fill a pending vacancy, a Road Maintenance Worker II/III in Road Area 4/5. Provide any desired direction to staff.

FISCAL IMPACT:

Cost for the remainder of FY 12/13 is approximately \$39,093 for a Maintenance Worker II, of which \$21,392 is salary and \$14,836 is benefits, \$1,213 is EE Cost Sharing, and \$2,866 is PERS; or \$41,885 for a Maintenance Worker III, of which \$23,604 is salary and \$15,119 is benefits, 1,339 is EE Cost Sharing and \$3,161.87 is PERS for the 7 month period. These are 100% Road Fund impacts.

CONTACT NAME: Jeff Walters

PHONE/EMAIL: 760.932.5459 / jwalters@mono.ca.gov

SUBMIT THE ORIGINAL DOCUMENT WITH
ATTACHMENTS TO THE OFFICE OF
THE COUNTY ADMINISTRATOR
PRIOR TO 5:00 P.M. ON THE FRIDAY
32 DAYS PRECEDING THE BOARD MEETING

SEND COPIES TO:

MINUTE ORDER REQUESTED:

☒ YES ☐ NO

ATTACHMENTS:

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History

Time	Who	Approval
10/14/2012 6:48 PM	County Administrative Office	Yes
10/23/2012 10:26 AM	County Counsel	Yes
10/15/2012 9:26 AM	Finance	Yes



MONO COUNTY DEPARTMENT OF PUBLIC WORKS

POST OFFICE BOX 457 • 74 NORTH SCHOOL STREET • BRIDGEPORT, CALIFORNIA 93517
760.932.5440 • FAX 760.932.5441 • monopw@mono.ca.gov • www.monocounty.ca.gov

Date: November 6, 2012
To: Honorable Chair and Members of the Board of Supervisors
From: Jeff Walters, Director of Road Operations/Fleet Services
Subject: Public Works, Pending Vacancy in Road Division – Maintenance Worker in Road Area 4/5

Recommended Action:

Upon verification of the resignation of an existing staff authorize Public Works to begin recruitment to fill a pending vacancy, a Road Maintenance Worker II/III in Walker. Provide any desired direction to staff.

Fiscal Impact:

Cost for the remainder of FY 12/13 is approximately \$39,093 for a Maintenance Worker II, of which \$21,392 is salary and \$14,836 is benefits, \$1,213 is EE Cost Sharing, and \$2,866 is PERS; or \$41,885 for a Maintenance Worker III, of which \$23,604 is salary and \$15,119 is benefits, 1,339 is EE Cost Sharing and \$3,161.87 is PERS for the 7 month period. These are 100% Road Fund impacts.

Discussion:

There is a pending Road Maintenance Worker retirement in Road Area 4/5. Public Works requests filling this position due to the large area of responsibilities in this district, appropriate response time for winter weather events, and limited staff resources. The current position has been budgeted for 12 months in the approved 2012-13 Mono County budget. In addition, the sick/vacation payout for the pending retiree has also been budgeted and approved.

If the Board authorizes the position to be filled there will be a savings of \$10,241 to the approved budget. This is based on the pending retiree's current status as a Maintenance Worker III with a 10% longevity.

If this pending vacancy is not filled there would be one full-time Road staff in Walker versus two last year. It would then be necessary to move additional staff from other districts and/or Facilities to help cover the responsibilities in this district.

If you have any questions regarding this item, please contact Jeff Walters at 932-5459 or jwalters@mono.ca.gov.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "J Walters", is written over a horizontal line.

Jeff Walters
Director of Road Operations/Fleet Services



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE	November 6, 2012	DEPARTMENT	Public Works - Engineering Division
ADDITIONAL DEPARTMENTS	County Counsel		
TIME REQUIRED	5 minutes	PERSONS APPEARING BEFORE THE BOARD	Garrett Higerd
SUBJECT	Change Order Authority for the Aspen Road Culvert Replacement Project		

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

In performing this project the County and Contractor have encountered unforeseen circumstances impacting the manner and cost of project completion. A detailed update will be provided orally by Mr. Higerd at the Board meeting.

RECOMMENDED ACTION:

Authorize the Public Works Director to approve and issue change orders in an amount not to exceed \$13,125.00 per change order with respect to the Aspen Road Culvert Replacement Project, provided such change orders do not substantially alter the scope of work, exceed budgeted authority, and are approved as to form and legality by County Counsel. (Note: this authorization shall supercede prior change-order authorization in Minute Order M12-217.)

FISCAL IMPACT:

This project is funded by Proposition 1B. On October 18, 2011 the Board approved the use of \$330,675 of Prop 1B funds for this project. Contractor payments will not impact the General Fund.

CONTACT NAME: Garrett Higerd

PHONE/EMAIL: 760.932.5457 / ghigerd@mono.ca.gov

SUBMIT THE ORIGINAL DOCUMENT WITH
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THE COUNTY ADMINISTRATOR
PRIOR TO 5:00 P.M. ON THE FRIDAY
32 DAYS PRECEDING THE BOARD MEETING

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MINUTE ORDER REQUESTED:

☒ YES ☐ NO

ATTACHMENTS:

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[Aspen Road Staff](#)

History

Time	Who	Approval
10/30/2012 4:50 PM	County Administrative Office	Yes
10/31/2012 10:41 AM	County Counsel	Yes
10/31/2012 11:48 AM	Finance	Yes



MONO COUNTY DEPARTMENT OF PUBLIC WORKS

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760.932.5440 • Fax 760.932.5441 • monopw@mono.ca.gov • www.monocounty.ca.gov

Date: November 6, 2012

To: Honorable Chair and Members of the Board of Supervisors

From: Garrett Higerd, Senior Engineer

Tara McKenzie, Deputy County Counsel

Re: Change Order Authority for the Aspen Road Culvert Replacement Project

Recommended Action:

Authorize the Public Works Director to approve and issue change orders in an amount not to exceed \$13,125.00 per change order with respect to the Aspen Road Culvert Replacement project, provided such change orders do not substantially alter the scope of work, exceed budgeted authority, and are approved as to form and legality by County Counsel. (Note: this authorization shall supersede prior change-order authorization in Minute Order M12-217.)

Fiscal Impact:

This project is funded by Proposition 1B. On October 18, 2011 the Board approved the use of \$330,675 of Prop 1B funds for this project. Contractor payments will not impact the General Fund.

Background:

In performing this project the County and Contractor have encountered unforeseen circumstances impacting the manner and cost of project completion. A detailed update will be provided orally by Mr. Higerd at the Board meeting.

There are several sources of legal support for this action including Public Contract Code §20143 that allows the Board to authorize such extra work and materials as the Board, county engineer, or other duly authorized officer requires for the proper completion or construction of the whole work contemplated, Public Contract Code §20136(c), which allows the Board to modify any construction contract by a 2/3 vote with the contractor's consent, and case law which provides that a public entity need not solicit bids for a public works project where it would produce no advantage to the public entity because, for example, it is impossible, impracticable, or futile. *Los Angeles Dredging Company v. City of Long Beach* (1930) 210 Cal. 348; *Graydon v. Pasadena Redevelopment Agency* (1980) 104 Cal. App. 3d 361.


While the proper legal interpretation of Public Contract Code §20142 has been debated, there is ample support from the literal reading of the provision itself, related statutes, and case law to conclude that the Board of Supervisors may authorize any change or addition in the work for contracts between \$50,000 and \$250,000 so long as each change or addition

does not exceed 10% of the original contract amount, is within the budgeted authority, and leads to the proper completion or construction of the work.

In the present situation, Conspec Incorporated is fully mobilized, part-way through the contract, and able to take on this minor additional work which is the result of unforeseen circumstances and necessary for the completion of the project contemplated. It would be futile to solicit bids for the minor additional work as no company is likely to bid, in such circumstances. Moreover, Conspec Incorporated was the only bidder for the original contract. As such, the case law exception to bidding would apply in this situation to allow the Board to either enter into a negotiated contract for the additional work in excess of Public Contract Code §20142 limits or modify the contract by a 2/3 vote. There is virtually no risk to the County should the Board modify its prior change order authorization as recommended by staff.

Please contact Mr. Higerd at 760.932.5457 or by email at ghigerd@mono.ca.gov if you have any questions regarding this matter. Alternatively, you may contact Tara McKenzie at 760.924.1706 or by email at tmckenzie@mono.ca.gov with regard to legal issues discussed herein.

Respectfully submitted,



Garrett Higerd, PE
Senior Engineer



Tara McKenzie
Deputy County Counsel



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE	November 6, 2012	DEPARTMENT	Public Works - Solid Waste Division
ADDITIONAL DEPARTMENTS			
TIME REQUIRED	20 minutes	PERSONS APPEARING BEFORE THE BOARD	Tony Dublino
SUBJECT	Solid Waste Enterprise Fund Budget Discussion		

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

This item is in response to direction provided by the Board at the August Budget Hearings. The presentation will describe current challenges and offer potential solutions to the Solid Waste Enterprise Fund budget shortfall through cost cutting measures and means to generate additional revenue by increasing tipping fees and/or parcel fees. The presentation will also include a discussion and proposal for providing adequate outreach and education to inform citizens of any upcoming changes. Pending further direction from the Board, staff may develop a formal recommendation for consideration by the Solid Waste Task Force, with potential adoption by the Board in December.

RECOMMENDED ACTION:

Consider issues and discussion, and provide any direction to staff.

FISCAL IMPACT:

None at this time. Informational only.

CONTACT NAME: Tony Dublino

PHONE/EMAIL: 760 932 5453 / tdublino@mono.ca.gov

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THE COUNTY ADMINISTRATOR
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ATTACHMENTS:

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[Staff Report](#)

 [Attachment A](#)

 [Attachment B](#)

 [Attachment C](#)

 [Attachment D](#)

History

Time	Who	Approval
10/28/2012 3:04 PM	County Administrative Office	Yes
10/31/2012 4:10 PM	County Counsel	Yes
10/30/2012 11:10 AM	Finance	Yes



MONO COUNTY DEPARTMENT OF PUBLIC WORKS SOLID WASTE DIVISION

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760.932.5440 • FAX 760.932.5441 • monopw@mono.ca.gov • www.monocounty.ca.gov

To: Honorable Board of Supervisors

From: Tony Dublino, Solid Waste Superintendent

Date: November 6, 2012

Re: Solid Waste Enterprise Fund--Budget Issues and Potential Solutions

Background and Discussion

During the August 28, 2012 Budget Hearing, the Board was faced with a request for a \$450,000 loan to cover an anticipated budget shortfall in the Solid Waste Enterprise Fund. This request was preceded by (approved) loans of \$1.2 million and \$750,000 in the prior two fiscal years. The Board approved a budget line item for \$225,000, and provided additional direction for staff to develop potential solutions to the program's persistent budget shortfall.

The primary cause of these budget shortfalls has been the decrease in tonnage, and associated tipping fees, that occurred as a result of the recent economic downturn. Action was not taken immediately and the program suffered 2 years of significant losses and associated loans, which now represent an annual cost of approximately \$195,000 in debt service.

The Board acted in May of 2011 to increase tipping fees, which made a significant correction in the program's deficit, but the effort has not proven sufficient. This is partly due to the fact that the program is now servicing the debt on those two years of major losses.

Since August 28, staff has analyzed the details of the Solid Waste Enterprise Fund in an effort to identify potential for cost-cutting measures. In doing so, it became clear that the program has already been cut, and savings have already been realized in many areas. Total program expenses have been reduced from approximately \$3.5 million in FY 09/10 to \$2.3 million in FY 11/12, representing a reduction in expenses of nearly 35% since 2009. Significant savings have been realized by negotiating new contracts, by auditing A-87 charges to the SWEF, and by shifting certain tasks traditionally completed by other county departments to Solid Waste Division staff. Despite the increase in responsibilities, the staff lost one FTE, another significant savings. In other cases, savings were realized by deferring maintenance, by deferring spending on program infrastructure, or by deferring investment in the program's future.

It is because of those deferrals, particularly the increasingly dire need to invest in the program's future and transition, that a decision to run the program with existing revenues seems impractical, and is highly likely to increase the program's debt and related expenses in the future, just as this year's budget is so heavily impacted by the debt of the last 2 years.

Staff analysis has been coupled with discussions before the Solid Waste Task Force, which has provided additional input. From these (often opposing) perspectives, staff has developed a list of potential actions that the Board may consider, with correlating fiscal impacts of each.

Depending on the Board's direction, some of these actions can be brought back to the Solid Waste Task Force and then back to the Board for consideration in December.

Also attached to this item is a basic plan for outreach and education leading up to any decision that might be made. Staff requests the Board consider the plan and provide direction as necessary.

Recommendation

1. Consider presentation and list of potential actions. Provide direction to staff on which of the actions should be considered at the December meeting, and if possible, provide a specific recommendation to be considered by the Solid Waste Task Force.
2. Approve education and outreach plan for the proposal

Fiscal Impact

There is a potential for fiscal impact in the future, but it will not be decided at this meeting. The item may result in direct impacts to the General Fund, to the fees paid by constituents, or both. No action will likely result in additional budget deficits for the Solid Waste Enterprise Fund, that will have to be addressed by future budgets.

For additional information, please contact Tony Dublino at (760) 932-5453.

Attachment A

A brief discussion on options available to remedy budget shortfalls in the Solid Waste Enterprise Fund (SWEF)

Increasing Gate Fees

MSW fees

Fees for the disposal of garbage represent the most significant revenue for the landfills and transfer stations, and the processing, transportation and burial of this waste represents the most significant costs. A relatively insignificant increase in these fees will generate a sizable increase in revenues. An increase in tipping fees for garbage distributes the impact of cost increases among the largest group of users, and as such the impact to individuals would be the least. Because an increase in these fees provides a direct link between the volume of garbage a given household or business produces, people may investigate ways to reduce their disposal through recycling, reuse, or reduction. An increase in these fees among self-haulers will result in an extra \$1-\$2 per month (probably not enough to cause illegal dumping), but commercial generators such as campgrounds, RV parks, and restaurants will likely notice the increase. Commercial waste haulers especially oppose this fee as it causes them to increase their fees, and their customers blame them for the increase, and not the county.

C&D fees

Because Construction and Demolition waste has become an obstacle to regional diversion compliance, and could well become a problem for the County specifically in the future, investments are necessary to increase the diversion of this waste stream. If those investments are to be made, it seems reasonable that those investments would be made by the generators of C&D waste, as opposed to the generators of garbage. An increase in rates for mixed C&D should also increase the financial incentive for contractors and others to source-separate their materials, which may lessen the investment necessary for diversion compliance.

Facility Fees

The Transfer Stations provide a vital service to the outlying communities, and their availability provides an effective solution to illegal dumping. The services offered by the Transfer Stations have been an integral part of the system over the years. While the \$5 minimum charge has increased the amount of gate revenue from the Transfer Stations, the total revenues still do not cover operating expenses, when transfer station-specific costs are separated from the overall Solid Waste program. A “facility fee” to be charged to each vehicle entering the site, with additional charges for tonnage, would create additional revenue directly at the site where trash is being collected. The fee could also cover any disposal of ‘free’ material, including wood waste, HHW, and recycling.

Attachment A

Across the Board Gate Fee Increase

This approach would simply increase all gate fees across the Board. It lends itself to the system-wide approach that has been used in the past, but fails to specifically address existing and future costs associated with a particular practice.

Elimination of Free Items

No Charge Organics

Currently, the county accepts clean organic material such as bark, hay, manure, sod, or grass clippings, and processes it for beneficial re-use. This material represents a considerable contribution to the county's overall diversion efforts, but it does require some processing and transportation. Unfortunately, this material represents one that seems most likely to be illegally dumped. Currently, the cost for this material at the Transfer Station in Mammoth is \$13.75 per cubic yard (approximately \$110/ton at estimated density of 250 lbs per cy).

No Charge Soil

Similar to organics, the county landfills and transfer stations accept clean loads of soil and asphalt grindings at no charge. This material is put to beneficial re-use with minimal processing, but it does require some processing and transportation. Unfortunately, this material represents one that seems most likely to be illegally dumped.

Cost Cutting Measures

Close Underperforming Transfer Stations

The Transfer Stations represent the highest operating cost per person or per ton, even once parcel fee revenue is considered for a given region. Some are much worse than others, however. Even with significant reductions in Transfer Station operating costs that have been a result of a competitive contract for TS operations and reductions in hours, there is still much ground that needs to be made up. If one is to consider the idea of closing a Transfer Station, it seems reasonable to look at the number of trips per day, which indicates how many citizens might be impacted by a change, as well as availability of alternatives. In such an analysis, Benton and Paradise become the obvious candidates for closure. This concept is obviously not going to be well-received in those communities, and staff would advocate for the continuance of a system-wide approach based on maintaining minimum service levels as opposed to piecemeal cost-cutting, but if cuts to services are to be made, these sites would impact the fewest number of citizens.

Attachment A

Close All TS and Impose Mandatory Curbside Pickup

The TOML has a mandatory curbside pickup within the town limits, and it has been suggested that the same model might work in the county. If such a plan were in place, the TS could theoretically be closed, and the waste haulers would be responsible for providing service to all households. There are obvious concerns with this proposal. First and foremost is that many people are used to self-hauling at a fraction of the cost of residential service. Second is that the TS collect many other items that do not lend themselves to residential pickup: wood waste, HHW, used oil, recycling, appliances and televisions. There is a legitimate concern that closing the TS would set off a rash of illegal dumping throughout the county. Should the Board so desire, staff could engage the waste haulers in a discussion to develop services to address the above waste streams, and to establish potential costs for those services, from which a proposal could be brought before the board.

Forgive General Fund Debt

After the drop in tonnage and associated revenue, the SWEF ran a significant deficit. For two years, the deficit was not addressed through increased revenue or cutting services, but by making zero-interest loans to the program from the General Fund. Now, as the program nears financial solvency, it must make up for those two years of lost ground. The currently proposed \$225,000 loan will only add to that burden. As this is an Enterprise Fund, it is reasonable to expect those loans to be repaid, and they will be repaid provided necessary revenues and cuts in services, but even without the loan request for this year, the debt service is \$195,000/year.

1 FTE Vacancy through Summer 2013

One landfill employee has submitted their intent to retire at the end of the year. This will create a vacancy that could be left open through the winter, with related cost savings for this fiscal year. At the least, a 6 month vacancy will provide savings to compensate for the vacation and sick leave payouts that are a part of this year's budget. As far as staffing at the landfill, another vacancy would severely impact the crew's ability to continue to provide the services that they have been performing at the other TS and Landfills—wood chipping, ADC and intermediate cover. This could mean that the Road Department, or other staff, would have to perform those tasks and the savings that were initially realized would be lost.

Re-allocate Health Department Fees

Since FY 10/11, the Health Department has been charging staff time, direct and indirect costs related to their role as the Local Enforcement Agency to the SWEF. The Board could elect to backfill those regulatory costs from the General Fund, as they have done with other A-87 costs.

Creation of Reserve Accounts and Contingency

Diversion Compliance

The Town/County Liaison Committee has supported a feasibility analysis that will provide alternatives and recommendations to potential solutions to regional diversion compliance issues, along with

Attachment A

associated costs. From those costs, it will be possible to plan for funding assistance from the SWEF to accomplish those goals. Anecdotal evidence suggests the costs of addressing these diversion compliance issues could range between \$2m-\$3m, so a contribution of \$150,000/year would represent a significant contribution to the overall cost but would not fund the entire project. As of the submittal of this report, an RFQ has been distributed by the county, seeking a qualified consultant to perform a feasibility and alternatives analysis of solutions to the Town's diversion issues. It is anticipated that any such facility could serve the diversion needs of unincorporated Mono County, as necessary.

Transition

One of the major issues facing this program is that adequate financial preparations are not being made for the inevitable transition from our current landfill operations at Benton Crossing. The specifics about what the program will transition to are not known at this time (whether a system that relies on long haul to a regional landfill outside the county, the siting of a new landfill or the expansion of an existing site), but what is known is that all of these options will require capital investment. The reluctance of LADWP to issue a long-term lease at the Benton Crossing Landfill adds urgency to this issue because an accelerated closure of the landfill will have significant financial impacts (re-design of the closure plan, \$2.7 million in unfunded closure cost, alternate infrastructure development) that will occur before the debt that financed the last transition of this program has been paid off.

Contingency

This budget has run at a deficit for at least the last three years, which means there are no contingency funds available to react to the unexpected. Unanticipated costs such as equipment failure and repair, environmental monitoring and mitigation, and deferred maintenance, only become more probable with every year that they do not occur, and as the budget is currently structured, any one of these occurrences would mean another operating deficit.

In addition, there are many anticipated costs that have been deferred from years past. The Solid Waste Facility Permits for Pumice Valley and Walker are both due, and will require consultants in this fiscal year. Many maintenance needs for both facilities and heavy equipment have been deferred for some time. As for depreciation and replacement funding, there is nothing in place. The fix to the bear problem at the Walker Transfer Station is an example of monies that should have been spent but were not available.

It is widely anticipated that Lahontan Regional Water Quality Control Board will be increasing their fees for Waste Discharge Reports. The county has 6, and currently pays \$100,000 in fees.

It is also anticipated that sludge revenue from MCWD will be going down in coming years, as they make the infrastructure investments necessary to reduce the weight of sludge disposed at the landfill.

Attachment A

Other ideas discussed by the Solid Waste Task Force

Eliminate the SWEF

As an Enterprise Fund, the Solid Waste program in the county is expected to fully recover costs associated with providing a service. This is unlike most county departments that rely on General Fund revenue in addition to whatever revenue they generate in fees. Not surprisingly, the budgetary challenges of the SWEF are unlike any other county department. When the budget does not balance, the decision to either cut back services or raise fees is a public process frequently met with controversy. It has been suggested that perhaps the SWEF should be eliminated altogether, returned to the General Fund where and not expected to be financially solvent.

Although this may be a way to keep disposal fees low in the County, it would not change the fundamental fiscal challenges of the program. Although it may keep gate fees artificially low, those costs would not go away, and would impact the already stretched General Fund. Although this would make the program easier to manage, staff supports the idea of a program that pays for itself.

Attachment B

Option	Estimated Fiscal Impact to SWEF	Estimated Fiscal Impact of Proposal
Revenue Generating		
Gate Fees		
5% increase in MSW Tipping Fee (\$68.50-\$72.00)	\$ 51,223	
10% increase in MSW Tipping Fee (\$68.50-\$75.35)	\$ 100,250	
20% increase in MSW Tipping Fee (\$68.50-\$82.20)	\$ 200,500	
45% Increase in MSW Tipping Fee (\$68.50-\$100)	\$ 461,003	
10% increase of C&D (\$50-\$55)	\$ 15,445	
20% increase of C&D (\$50-\$60)	\$ 30,890	
Increase of C&D to current MSW rate (\$50-\$68.50)	\$ 57,147	
Creation of \$4 "facility fee" for Transfer Stations	\$ 52,872	
Across the Board 5% tipping fee increase	\$ 66,170	
Across the Board 10% tipping fee increase	\$ 132,340	
Across the Board 20% tipping fee increase	\$ 264,681	
Elimination of Free Items		
Create \$10/ton fee for no charge wood waste/organics	\$ 22,510	
Create \$10/ton tipping fee for no charge clean soil	\$ 7,560	
Increase Parcel Fee (subject to voter approval)		
20% in parcel fee (\$60-\$72)	\$ 146,024	
40% increase in parcel fee (\$60-\$84)	\$ 292,048	
Cost Cutting		
Close Underperforming Transfer Stations		
Benton TS	\$ 40,032	
Paradise TS	\$ 47,640	
Close all Transfer Stations and impose Mandatory Curbside Pickup	\$ 300,000	
Forgive existing General Fund Debt	\$ 195,000	
1 FTE vacancy through Summer 2013	\$ 34,537	
Re-allocate Health Department Fees	\$ 96,000	
Reductions Already Made FY 12/13		
Reduce 'pulls' at Benton, Chalfant and Pumice	\$ 18,900	
New Contract for Water Monitoring and Reporting	\$ 30,000	
Creation of 'Reserve' Accounts		
TOML Diversion Compliance	\$ (150,000)	
Transition	\$ (100,000)	
Contingency at 5%	\$ (130,000)	

TOTAL FISCAL IMPACT TO SWEF
\$ -

Attachment B

Reductions Made Prior to June 2012

<i>A-87 savings/BOS subsidy in FY 11/12</i>	\$	35,000
<i>Cost-Applied Savings for PW and Road Ops staff</i>	\$	50,000
<i>Reduce one FTE at landfill</i>	\$	85,000
<i>Transfer Station Contract</i>	\$	150,000
<i>Time Allocation Study</i>	\$	60,000
<i>Total</i>	\$	380,000

Attachment C

SWEF Budget Proposal--Outreach and Education Plan

Beginning Monday, November 12 and continued through Tuesday, December 11th:

1. Prominently feature a page on the Solid Waste website with information about the potential for fee increases. Include links to the history of the Solid Waste program, supporting documents, and the proposal itself with all potential fee increases and their potential fiscal impacts.
2. Prepare flyers for distribution at all transfer stations to all customers. Flyers will be provided to RPAC planners for distribution at RPAC meetings. Flyers will also be provided to the waste haulers for inclusion in their bills, as requested. Flyers to include links to the above website, contact information in the Solid Waste Division, dates of public meetings and hearings, and a summary of, and reasons behind the proposal itself. Printed material will be made available at the Transfer Stations and RPACs for those who do not have access to the internet.
3. Press releases will be provided to local news outlets including the Sheet, KSRW, the Mammoth Times and the Sierra Scoop. Notices of public hearing, and schedule of the highest potential fee increases, will be posted in paper of record according to legal requirements.
4. The results of this outreach, including number of calls and/or emails received and a summary of the comments received, will be presented to the Board as appropriate.

Attachment D

FY 2009/2010

Gate Fee Receipts (GFR)	Walker	Bridgeport	Pumice	Benton Crossing	Paradise	Chalfant	Benton	7 sites
GFR July 2009	\$ 2,344	\$ 4,534	\$ 6,145	\$ 92,570	\$ 237	\$ 408	\$ 390	\$ 106,628
GFR Aug 2009	\$ 2,506	\$ 4,051	\$ 5,472	\$ 88,860	\$ 319	\$ 635	\$ 510	\$ 102,353
GFR Sep 2009	\$ 1,726	\$ 3,226	\$ 1,942	\$ 77,042	\$ 300	\$ 386	\$ 332	\$ 84,954
GFR Oct 2009	\$ 2,344	\$ 2,871	\$ 3,438	\$ 77,734	\$ 386	\$ 508	\$ 386	\$ 87,667
GFR Nov 2009	\$ 1,355	\$ 1,659	\$ 1,300	\$ 69,575	\$ 289	\$ 760	\$ 332	\$ 75,270
GFR Dec 2009	\$ 1,027	\$ 997	\$ 883	\$ 55,916	\$ 359	\$ 825	\$ 312	\$ 60,319
GFR Jan 2010	\$ 1,230	\$ 1,166	\$ 325	\$ 57,598	\$ 305	\$ 1,206	\$ 432	\$ 62,262
GFR Feb 2010	\$ 1,138	\$ 963	\$ 329	\$ 49,670	\$ 257	\$ 780	\$ 573	\$ 53,710
GFR Mar 2010	\$ 1,980	\$ 1,475	\$ 4,540	\$ 65,146	\$ 462	\$ 995	\$ 365	\$ 74,963
GFR Apr 2010	\$ 1,565	\$ 1,934	\$ 793	\$ 61,800	\$ 640	\$ 1,252	\$ 447	\$ 68,431
GFR May 2010	\$ 1,697	\$ 2,649	\$ 1,371	\$ 71,889	\$ 886	\$ 962	\$ 560	\$ 80,014
GFR Jun 2010	\$ 2,530	\$ 3,436	\$ 1,618	\$ 91,443	\$ 695	\$ 967	\$ 512	\$ 101,201
GFR FY 2009/2010 TOTALS	\$ 21,442	\$ 28,961	\$ 28,156	\$ 859,243	\$ 5,135	\$ 9,684	\$ 5,151	\$ 957,772
Annual TS Operating Cost	104,033	159,109	73,435		97,913	91,794	79,554	611,957
Site Specific County Labor Costs	\$ 1,234	\$ 13,114	\$ 6,156	\$ 385,808	\$ 182	\$ 5,606	\$ -	\$ 412,100
SUBTOTAL	\$ 105,267	\$ 172,223	\$ 79,591	\$ 385,808	\$ 98,095	\$ 97,400	\$ 79,554	\$ 1,017,937
General Operating Costs	\$ 66,324	\$ 61,411	\$ 132,648	\$ 2,142,026	\$ 9,826	\$ 27,021	\$ 17,195	\$ 1,873,304
Total Operating Cost	\$ 171,591	\$ 233,634	\$ 212,239	\$ 2,527,834	\$ 107,921	\$ 124,421	\$ 96,750	\$ 3,474,389
Op. Balance w/o parcel fees	\$ (150,149)	\$ (204,673)	\$ (184,083)	\$ (1,668,591)	\$ (102,786)	\$ (114,737)	\$ (91,599)	\$ (2,516,617)
Gate Fees as a percent of Costs	12%	12%	13%	34%	5%	8%	5%	
Parcel Fee Revenue (by region)	\$ 41,530	\$ 49,714	\$ 77,131	\$ 517,145	\$ 7,275	\$ 26,659	\$ 10,665	\$ 730,119
Parcel Fees as a percent of costs	24%	21%	36%	20%	7%	21%	11%	
Op. Balance with Parcel Fees	\$ (108,619)	\$ (154,959)	\$ (106,952)	\$ (1,151,446)	\$ (95,511)	\$ (88,078)	\$ (80,934)	\$ (1,786,498)

*NOTE: This spreadsheet has been prepared for comparative purposes and includes assumptions

Attachment D

FY 2010/2011

Gate Fee Receipts (GFR)	Walker	Bridgeport	Pumice	Benton Crossing	Paradise	Chalfant	Benton	7 sites
GFR July 2010	\$ 2,327	\$ 4,695	\$ 1,718	\$ 120,841	\$ 620	\$ 772	\$ 712	\$ 131,685
GFR Aug 2010	\$ 2,601	\$ 4,412	\$ 2,980	\$ 108,516	\$ 537	\$ 1,053	\$ 491	\$ 120,590
GFR Sep 2010	\$ 1,819	\$ 3,364	\$ 2,946	\$ 91,474	\$ 491	\$ 811	\$ 365	\$ 101,270
GFR Oct 2010	\$ 1,725	\$ 2,683	\$ 2,004	\$ 94,075	\$ 707	\$ 1,109	\$ 456	\$ 102,759
GFR Nov 2010	\$ 1,295	\$ 1,205	\$ 843	\$ 67,725	\$ 446	\$ 688	\$ 302	\$ 72,504
GFR Dec 2010	\$ 1,402	\$ 890	\$ 411	\$ 62,364	\$ 337	\$ 563	\$ 323	\$ 66,290
GFR Jan 2011	\$ 1,497	\$ 933	\$ 394	\$ 63,239	\$ 315	\$ 548	\$ 432	\$ 67,358
GFR Feb 2011	\$ 1,017	\$ 859	\$ 420	\$ 51,727	\$ 407	\$ 535	\$ 318	\$ 55,283
GFR Mar 2011	\$ 1,593	\$ 985	\$ 337	\$ 51,407	\$ 497	\$ 647	\$ 431	\$ 55,897
GFR Apr 2011	\$ 2,490	\$ 1,638	\$ 621	\$ 58,223	\$ 374	\$ 718	\$ 539	\$ 64,603
GFR May 2011	\$ 2,545	\$ 4,063	\$ 2,211	\$ 103,693	\$ 771	\$ 1,091	\$ 2,373	\$ 116,747
GFR Jun 2011	\$ 2,937	\$ 4,830	\$ 6,247	\$ 125,148	\$ 602	\$ 839	\$ 816	\$ 141,419
GFR FY 2010/2011 TOTALS	\$ 23,248	\$ 30,557	\$ 21,132	\$ 998,432	\$ 6,104	\$ 9,374	\$ 7,558	\$ 1,096,405
Annual TS Operating Cost	79,210	121,145	55,913		74,551	69,891	60,573	465,943
Site Specific County Labor Costs	\$ 7,452	\$ 1,042	\$ 7,141	\$ 356,482	\$ 194	\$ 3,570	\$ 847	\$ 376,728
SUBTOTAL	\$ 86,662	\$ 122,187	\$ 63,054	\$ 356,482	\$ 74,745	\$ 73,461	\$ 61,420	\$ 838,012
General Operating Costs	\$ 43,013	\$ 39,827	\$ 86,026	\$ 1,389,161	\$ 6,372	\$ 17,524	\$ 11,152	\$ 1,116,670
Total Operating Cost	\$ 129,675	\$ 162,014	\$ 149,080	\$ 1,745,643	\$ 81,117	\$ 90,985	\$ 72,571	\$ 2,431,087
Op. Balance w/o parcel fees	\$ (106,427)	\$ (131,457)	\$ (127,948)	\$ (747,211)	\$ (75,013)	\$ (81,611)	\$ (65,013)	\$ (1,334,682)
Gate Fees as a percent of Costs	18%	19%	14%	57%	8%	10%	10%	
Parcel Fee Revenue (by region)	\$ 41,530	\$ 49,714	\$ 77,131	\$ 517,145	\$ 7,275	\$ 26,659	\$ 10,665	\$ 730,119
Parcel Fees as a percent of costs	32%	31%	52%	30%	9%	29%	15%	
Op. Balance with Parcel Fees	\$ (64,897)	\$ (81,743)	\$ (50,817)	\$ (230,066)	\$ (67,738)	\$ (54,952)	\$ (54,348)	\$ (604,563)

***NOTE: This spreadsheet has been prepared for comparative purposes and includes assumptions**

Attachment D

FY 2011/2012

Gate Fee Receipts (GFR)	Walker	Bridgeport	Pumice	Benton Crossing	Paradise	Chalfant	Benton	7 sites
GFR July 2011	\$ 3,152	\$ 7,271	\$ 3,159	\$ 143,583	\$ 806	\$ 971	\$ 730	\$ 159,672
GFR Aug 2011	\$ 3,395	\$ 5,707	\$ 3,903	\$ 148,832	\$ 839	\$ 995	\$ 419	\$ 164,090
GFR Sep 2011	\$ 2,498	\$ 4,307	\$ 2,137	\$ 132,560	\$ 668	\$ 992	\$ 486	\$ 143,648
GFR Oct 2011	\$ 2,935	\$ 3,223	\$ 1,636	\$ 113,003	\$ 783	\$ 1,209	\$ 880	\$ 123,669
GFR Nov 2011	\$ 1,975	\$ 2,026	\$ 1,024	\$ 87,192	\$ 587	\$ 1,527	\$ 313	\$ 94,644
GFR Dec 2011	\$ 1,740	\$ 1,345	\$ 908	\$ 99,007	\$ 784	\$ 910	\$ 434	\$ 105,128
GFR Jan 2012	\$ 1,551	\$ 1,209	\$ 1,521	\$ 84,195	\$ 493	\$ 906	\$ 489	\$ 90,364
GFR Feb 2012	\$ 1,406	\$ 1,203	\$ 1,098	\$ 77,671	\$ 505	\$ 904	\$ 452	\$ 83,239
GFR Mar 2012	\$ 1,856	\$ 1,454	\$ 521	\$ 77,360	\$ 716	\$ 1,182	\$ 400	\$ 83,489
GFR Apr 2012	\$ 2,104	\$ 2,390	\$ 3,007	\$ 98,724	\$ 588	\$ 1,380	\$ 608	\$ 108,801
GFR May 2012	\$ 2,812	\$ 3,721	\$ 1,498	\$ 128,991	\$ 720	\$ 840	\$ 652	\$ 139,234
GFR Jun 2012	\$ 2,438	\$ 4,036	\$ 1,875	\$ 125,810	\$ 834	\$ 1,118	\$ 551	\$ 136,662
GFR FY 2011/2012 TOTALS	\$ 27,862	\$ 37,892	\$ 22,287	\$ 1,316,928	\$ 8,323	\$ 12,934	\$ 6,414	\$ 1,432,640
Annual TS Operating Cost	\$ 51,528	\$ 79,452	\$ 36,360		\$ 47,640	\$ 45,792	\$ 40,032	\$ 300,804
Site Specific County Labor Cost	\$ 2,090	\$ 12,330	\$ 5,407	\$ 348,143	\$ 475	\$ 5,199	\$ 1,939	\$ 375,583
SUBTOTAL	\$ 53,618	\$ 91,782	\$ 41,767	\$ 348,143	\$ 48,115	\$ 50,991	\$ 41,971	\$ 676,387
General Operating Costs	\$ 45,955	\$ 42,551	\$ 91,911	\$ 1,484,188	\$ 6,808	\$ 18,723	\$ 11,914	\$ 1,310,859
Total Operating Cost	\$ 99,573	\$ 134,333	\$ 133,678	\$ 1,832,331	\$ 54,923	\$ 69,714	\$ 53,885	\$ 2,378,437
Op. Balance w/o Parcel Fees	\$ (71,711)	\$ (96,441)	\$ (111,391)	\$ (515,403)	\$ (46,600)	\$ (56,780)	\$ (47,471)	\$ (945,797)
Gate Fees as a percent of Costs	28%	28%	17%	72%	15%	19%	12%	
Parcel Fee Revenue (by region)	\$ 41,530	\$ 49,714	\$ 77,131	\$ 517,145	\$ 7,275	\$ 26,659	\$ 10,665	\$ 730,119
Parcel Fees as a percent of costs	42%	37%	58%	28%	13%	38%	20%	
Op. Balance w/ Parcel Fees	\$ (30,181)	\$ (46,727)	\$ (34,260)	\$ 1,742	\$ (39,325)	\$ (30,121)	\$ (36,806)	\$ (215,678)

*NOTE: This spreadsheet has been prepared for comparative purposes and includes assumptions



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE	November 6, 2012	DEPARTMENT	Community Development - Planning Division
ADDITIONAL DEPARTMENTS			
TIME REQUIRED	20 minutes	PERSONS APPEARING BEFORE THE BOARD	Wendy Sugimura
SUBJECT	Update on Bridgeport Main Street Revitalization Project		

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Presentation by Wendy Sugimura regarding the results of the Bridgeport Main Street Design Fair.

RECOMMENDED ACTION:

1. Authorize the Board Chair to sign the attached letter of appreciation to Caltrans District 9 for integrating the new striping plan into the current overlay project; 2. provide additional direction to staff on further implementation and planning priorities and efforts, including implications for local facilities planning.

FISCAL IMPACT:

None at this time.

CONTACT NAME: Wendy Sugimura

PHONE/EMAIL: 760.924.1814 / wsugimura@mono.ca.gov

SUBMIT THE ORIGINAL DOCUMENT WITH
ATTACHMENTS TO THE OFFICE OF
THE COUNTY ADMINISTRATOR
PRIOR TO 5:00 P.M. ON THE FRIDAY
32 DAYS PRECEDING THE BOARD MEETING

SEND COPIES TO:

MINUTE ORDER REQUESTED:





☒ YES ☐ NO

ATTACHMENTS:

Click to download

[BP streets staff](#)

[BOS Letter for Approval](#)

-  [1. RPAC Letter](#)
-  [2. Final Report Outline](#)
-  [Presentation Part One](#)
-  [Presentation Part Two](#)

History

Time	Who	Approval
10/28/2012 3:05 PM	County Administrative Office	Yes
10/23/2012 10:52 AM	County Counsel	Yes
10/29/2012 2:25 PM	Finance	Yes

Mono County Community Development Department

P.O. Box 347
Mammoth Lakes, CA 93546
(760) 924-1800, fax 924-1801
commdev@mono.ca.gov

Planning Division

P.O. Box 8
Bridgeport, CA 93517
(760) 932-5420, fax 932-5431
www.monocounty.ca.gov

November 6, 2012

To: Mono County Board of Supervisors

From: Wendy Sugimura, Associate Analyst

Re: Update on Bridgeport Main Street Revitalization Project

Action Requested

1. Authorize the Board Chair to sign the attached letter of appreciation to Caltrans District 9 for integrating the new striping plan into the current overlay project, and
2. Provide additional direction to staff on further implementation and planning priorities and efforts, including implications for local facility planning.

Background & Design Fair

During August 23-28, Bridgeport residents were immersed in the Main Street Design Fair to explore the balance between community needs for a vibrant, successful main street and the function of a state highway that efficiently moves goods and vehicles. Led by nationally known walkability expert Dan Burden, a Design Team consisting of the Local Government Commission, a traffic engineer, and a design-and-architecture firm provided education, best practices, and technical expertise to facilitate the development of community consensus and direction on a Main Street Revitalization Plan to improve pedestrian and motorist safety, support economic vitality, and enhance the community.

The Design Fair consisted of interactive workshops, focus group discussions, a walking audit, design sessions, and initial recommendations. The premise was that the people who live, work, and go to school in the community are the experts. The function of the Design Team was to first facilitate and listen to the public, and second to distill a common vision and design solution.

Community participation throughout the workshops was excellent, with 41 people at the opening workshop, 19 at the walking audit and design session, and an impressive 78 at the closing presentation. Dan Burden, who has conducted these workshops in over 2,500 communities in all 50 states, claimed this was among the best participation rate he has seen, especially by main street business owners. In addition, focus groups were held to capture specific concerns of public safety entities, Caltrans, County public works staff, Main Street residents and businesses, and the Latino community. A conversation about a potential interagency visitor center in town was also revived by the US Forest Service, Bureau of Land Management and Bodie Foundation as part of this project.

The workshops allowed people to share community values and a vision for Main Street, establish priorities for Main Street by “voting” with sticky dots, illustrate their design ideas on maps, and provide feedback on the Design Team’s initial recommendations. The following priorities were identified:

- | | |
|-----------------------------------|--|
| 1. Trees and landscaping | 7. Incentives to beautify vacant lots |
| 2. Slow down traffic through town | 8. Parking for trailers/Direction to motor homes to park off Main Street |
| 3. Gateways to town | 9. Removable curb extensions |
| 4. Two lanes through downtown | 10. Sidewalk from Burger Barn to Walker River Lodge |
| 5. Street lighting | |
| 6. Seating areas/benches | |

In addition, a show of hands at the final workshop identified overwhelming consensus for reducing the lanes to two with a colorized center turn lane. A majority of participants also supported design features such as back-in angle parking and curb extensions.

Striping Plan Implementation

Based on these Design Fair results, County staff, the Design Team, and Caltrans staff pursued immediate integration of a new striping plan into the current Caltrans grind-and-overlay project on US 395 through the Bridgeport Townsite. The project had been delayed over a year due to asphalt mix failure issues and was expected to resume at the end of September, providing about a month to finalize a striping plan concept and engineer it for inclusion in the overlay project. A local outreach effort by Bridgeport Valley Regional Planning Advisory Committee (BVRPAC) members and Main Street business owners Bob Peters and Steve Noble built consensus on the location of back-in angle parking, the Design Team finalized a conceptual striping plan supported by the BVRPAC, and Caltrans refined and engineered the striping plan for final deployment. At the writing of this staff report, a new striping plan with three vehicle lanes, bike lanes, and a mix of back-in angle and parallel parking has been marked on the new overlay asphalt, and is expected to be striped by the Nov. 6th Board meeting. In addition, the local County Service Area approved funding assistance, and is providing the instructional signage for the back-in angle parking areas based on Caltrans specifications and designs provided by the Design Team.

The rapid implementation has been an impressive display of interagency and community collaboration, and the new striping plan would not have happened without the effort and assistance from all parties. In particular, Terry Erlwein, the Caltrans District 9 engineer, and Michael Moule, the Design Team traffic engineer with Nelson\Nygaard, deserve tremendous appreciation for their hard work to resolve the technicalities of changing the striping plan. At its October 18 regular meeting, the BVRPAC signed a letter of commendation recognizing Caltrans' role in this achievement (Attachment #2).

Recommendations & Final Report

In addition to street design improvements, the Design Fair considered Main Street building frontage improvements, local connectivity for pedestrians and bicyclists, County and agency facility locations and design, and other economic development opportunities. These results are being incorporated into the Main Street Revitalization Project Final Report (see Attachment #3 for report outline) and will be presented in more detail at the Board meeting.

The Final Report will categorize improvement projects into short-term projects that can be implemented relatively quickly, and longer-term projects that will require more planning and funding. Funding opportunities will be identified, and a draft of the final report will be reviewed by Caltrans, the Bridgeport Valley RPAC and community, and the Board of Supervisors before being finalized and accepted by the Local Transportation Commission (LTC). The BVRPAC plans to develop an implementation plan to continue progress, and County staff has initiated conversations about a Bridgeport Facilities Plan as part of the upcoming General Plan Update.

Lastly, this project potentially sets the stage for similar work in other Mono County communities where a state highway serves as a community Main Street by establishing a successful process and approach, familiarizing stakeholders with some design tools applicable to state highways in snow country, and developing collaborative relationships critical to implementation, especially with Caltrans.

This report has been reviewed and approved by the Community Development Director.

Attachments

1. Letter of Appreciation to Caltrans District 9 for Board Approval
2. BVRPAC Letter of Commendation to Caltrans District 9
3. Bridgeport Main Street Revitalization Project Final Report Outline

4. Workshop powerpoint slides



BOARD OF SUPERVISORS COUNTY OF MONO

P.O. BOX 715, BRIDGEPORT, CALIFORNIA 93517
(760) 932-5538/5534 • FAX (760) 932-5531

Lynda Roberts
Clerk of the Board
lroberts@mono.ca.gov

Linda Romero
Assistant Clerk of the Board
lromero@mono.ca.gov

November 6, 2012

Mr. Tom Hallenbeck
District 9 Director
California Department of Transportation
500 S. Main Street
Bishop, CA 93514-3423

Dear Mr. Hallenbeck:

The Mono County Board of Supervisors would like to express our sincere appreciation for the outstanding work by Caltrans District 9 to implement an alternate striping plan through the Bridgeport Townsite as part of the US 395 overlay project currently in progress. We reviewed the results of the Main Street Design Fair, and appreciate Caltrans' effort to support the strong community consensus to reduce the number of travel lanes, add bike lanes, and integrate a mix of back-in angle and parallel parking. The level and degree of collaboration between Caltrans, the community, the Design Team consultants, and Mono County to execute the striping has been impressive.

In addition to your leadership, we particularly commend District 9 Traffic Engineer Terry Erlwein for her efforts. She has been highly collaborative and critical to ensuring the new design is safe, meets Caltrans standards, and reflects the livable communities objectives desired by Mono County. Her willingness to work with the community and implement complete streets concepts is valued and appreciated.

We would also like to recognize Deputy District Director of Planning and Programming Brad Mettam, Regional Planner Forest Becket, and all of the approval and field staff involved in finalizing and constructing the alternate striping plan. We recognize the scope and rapid pace associated with this late change in the overlay project was quite a challenge and appreciate the efforts of all.

Respectfully,

Vikki Bauer
Chair, Mono County Board of Supervisors

BRIDGEPORT VALLEY

Regional Planning Advisory Committee

PO Box 347
Mammoth Lakes, CA 93546
760.924.1800 phone, 924.1801 fax
commdev@mono.ca.gov

PO Box 8
Bridgeport, CA 93517
760.932.5420 phone, 932.5431 fax
www.monocounty.ca.gov

October 18, 2012

Mr. Tom Hallenbeck
District 9 Director
California Department of Transportation
500 S. Main Street
Bishop, CA 93514-3423

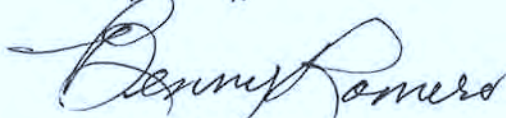
Dear Mr. Hallenbeck:

The Bridgeport Valley Regional Planning Advisory Committee (RPAC) would like to express our sincere appreciation for the outstanding work by Caltrans District 9 to implement an alternate striping plan through the Bridgeport Townsite as part of the US 395 overlay project currently in progress. As you know, the recent Main Street Design Fair was very well attended by the community and concluded with near unanimous support to reduce the number of travel lanes, add bike lanes, and integrate a mix of back-in angle and parallel parking. Subsequent collaboration between the community, Design Team consultants, Mono County staff, and Caltrans staff has resulted in an efficient execution that has been highly impressive.

In addition to your leadership, we particularly commend District 9 Traffic Engineer Terry Erlwein for her efforts. She has been highly collaborative and critical to ensuring the new design is safe, meets Caltrans standards, and reflects the livable communities objectives desired by Bridgeport residents. Her willingness to work with the community and implement complete streets concepts is valued and appreciated.

We would also like to recognize Deputy District Director of Planning and Programming Brad Mettam, Regional Planner Forest Becket, and all of the approval and field staff involved in finalizing and constructing the alternate striping plan. We recognize the scope and rapid pace associated with this late change in the overlay project was quite a challenge and appreciate the efforts of all.

Respectfully,



Benny Romero
Bridgeport Valley RPAC Chair

CC: Mono County Board of Supervisors
Jim Arkens, CAO

OUTLINE FOR BRIDGEPORT MAIN STREET REVITALIZATION REPORT

Chapter One: Introduction

Introduction

- Issues in Bridgeport stemming from Highway 395/Main Street

Background

- Brief History of Bridgeport and Surrounding Area
- Community Characteristics and existing assets
- Project Funding and Study Area

Goal

- To balance the community's need for a vibrant, successful main street with the function of a state highway that safely and efficiently moves goods and vehicles.

Report Overview

- Quick Purpose and Content Explanation of Chapters

Chapter Two: Design Fair Process

Premise

- Goal is Community Driven Plans that meet Engineering and Best Practice Standards
- Project Team is Immersed into Bridgeport Life for a Week or More
- Constant Observation, Data-Gathering, Evaluation, and Discussion
- Team Focus is on Listening to the True Experts—Residents
- Quick and Intense Process with Focus Group Meeting, Public Sessions, and Designs

Outreach Efforts

- Mono County took Lead in Outreach (describe process, mention Wendy as project planner, emphasize role of RPAC as steering committee for pre- and post-Design Fair guidance and implementation)

Focus Group Meetings

- Technical Group Initial Meeting (agencies with a role on streets)
- Business Owners Meeting (impromptu event continuing Design Workshop discussion)
- Spanish Language Meeting for Hispanic Residents
- Technical Group Second Meeting (to discuss details of recommendations)

- Interagency Visitor/Service Center Meeting to revive collaboration on a potential visitor center in Bridgeport

Public Design Fair Events

- Thursday Evening Opening–Overview of Great Streets in Similar Communities
- Saturday Walking Audit and Design Workshop
- Tuesday Evening Closing Session–80 Attendees saw Overview of Recommendations

Preliminary Workshop with Mono County Board of Supervisors

- Dan Burden and Mono County Community Development Department

Chapter Three: Street Design Recommendations

Overview

- Design Fair Results that provide the basis for design recommendations: Community Vision, Community Priorities, Focus Group Results, Design Table Maps, constraints (snow management issues, meeting Caltrans standards)

(Wendy's Comment: Second community priority is to slow down traffic – need to emphasize that all of these design measures will collectively reduce traffic speeds.)

Design Highlights

- Lane Reduction
- Head-out Angled Parking
- Bike Lanes
- Crosswalk Treatments
- Gateways
- Walking & biking connectivity in surrounding area

Main Street Sections

- West Entry–Emigrant Street to Twin Lakes Road. Square up intersection, gateway sign per Opticos rendering.
- Reworking Twin Lakes Road Intersection–Configure eastbound right turn lane to avoid confusion, tighten turn radii, begin striping for bike lanes.
- Twin Lakes Road to School Street–Stripe two travel lanes with a median turn lane, retain parallel parking, add bike lanes, stripe buffer between parking and bike lane.
- School Street to Sinclair Street–Begin head-out angled parking on both sides of Main Street, remove unlabeled buffer for more parking room.
- Sinclair Street to Bridge Street–Keep head-out angled parking on both sides to mid-block crosswalk then add a few angled spaces on the north side of Main Street in front of the bank,

continue bike lanes and add buffer when angled parking changes to parallel parking, narrow Jolly Cone driveway, remove driveway in front of Albert's Meat Market.

- East Entry–Bridge Street to Highway 182 Junction. Not clear where gateway sign goes.
- Highway 182 Junction to Caltrans changeable message sign–Improved access and screening for land uses on west and east sides of highway.

Walking and Biking Connectivity

- Concept–Connect Popular Destinations, include connectivity map
- On-pavement walking paths on Bryant, Kingsley, School, and Sinclair Streets
- Create “Edge” to Hayes Street
- Rural Trail Connecting Outlying Neighborhoods

Courthouse Plaza Project

- Mono County Concept in Progress
- Partial Closure of Bryant Street
- Widen Sidewalks on School Street
- Hardscape portion of Lawn West of Courthouse
- Open Connections to Main Street Sidewalk

Future Recommendations

- Street trees
- Curb extensions – whether removable or hardscaped
- Driveway Consolidations
- Side Street RV Parking
- Additional Marked Crosswalks
- Ped/Bike Access from Bryant Street to Pedestrian Bridge
- Elevated Sidewalks on School, Sinclair, Bryant, and Kingsley Streets; finish sidewalk from Burger Barn to Walker River Lodge; add sidewalk on north side of 395 from the end of current sidewalk to Buster's Market parcel (if this parcel is envisioned as being connected to Main Street)
- Extend sidewalk widths in parallel parking locations (include how to handle curb and gutter on east end as opposed to west end), consider extending/modifying sidewalks with a pedestrian buffer in the angled parking areas
- Consider Roundabouts (Caltrans expressed interest in one at the junction of Highways 182 and 395)

Chapter Four: Main Street Development Recommendations

Building Frontage Improvements

- Landscaping

- Building appearance and character improvements, such as façade treatments, parapets, paint, trim, and signage
- Awnings
- Lighting
- Additional Outdoor Seating on Public and Private Property
- Pedestrian furniture

Economic Development and Land Use Modification Opportunities (Opticos material with additional input from Wahlstrom)

- Identify Community Goals and Desired Businesses or Services
- Businesses or Services to Promote Tourism Commerce
- Evaluate Sites and Opportunities for a multi-agency service center
- Possible uses at mud volleyball court site (Jct. 182/395)
- Possible redevelopment of parcels on south side of US 395 at east end of town where Opticos showed parking & housing
- Opportunity sites:
 - Vacant Parcels
 - Underutilized Parcels
 - Underutilized Structures
 - Vacant or Unsound Structures
 - Candidate Redevelopment Sites

Restructuring Driveways and Off-Street Parking

- Close Unnecessary Driveways – only possible with consent from property owner
- Consolidate Driveways Where Possible – only possible with consent from property owner
- Narrow Driveway Openings – only possible with consent from property owner
- Revise parking standards to account for on-street parking and help Property Owners Structure Off-Street Parking Better

New Development

- Wahlstrom and Opticos Concepts

Chapter Five: Implementation

Funding Opportunities

- State and Federal Transportation Funds
 - Insert Matrix of Funding Sources
- Local funding Opportunities
- Potential funding sources to acquire site and construct multi-agency service center

Priorities and Steps in the Process

- Short-term targets
 - ✓ New asphalt and re-striping on Main Street—Done October 2012
 - Planning:
 - Finalize Plans for Courthouse Plaza
 - Prepare and Adopt Economic Development Strategy
 - Refine Walking and Biking Connectivity Plan and integrate with trails planning
 - Investigate Connection Possibilities between Bryant Street and Foot Bridge
 - Evaluate Need for Additional Painted Crosswalks at School and Sinclair Streets
 - Reconvene discussion about a multi-agency service center and identify Site
 - Revise Main Street/business district parking standards
 - Work with property owners to identify driveways that can be closed and/or narrowed
 - Develop Mono County Facilities Plan
 - Evaluate Main Street redesign
 - Funding:
 - Secure Safety Funds to Rebuild Emigrant Street/Hwy 395 Intersection
 - Secure Safety Funds to Rebuild Twin Lakes Road Intersection
 - Seek Funds for Other Main Street Improvement & Economic Development Projects
 - Construction:
 - Painted travel ways for pedestrians and bicyclists on School Street
 - Painted travel ways for pedestrians and bicyclists on Sinclair Street
 - Painted travel ways for pedestrians and bicyclists on Kingsley Street
 - Painted travel ways for pedestrians and bicyclists on Bryant Street
- Medium-term Targets
 - Planning:
 - Design Multi-agency service center
 - Distribute Available Funds for Private Development and Renovation Projects
 - Evaluate Community Connectivity Features
 - Funding:
 - Prioritize Economic Development Projects and Fund Distribution
 - Secure Funding to complete Courthouse Plaza Project
 - Secure Funding to Acquire Multi-agency service center Site
 - Screening of Trailer Park on West Side of Hwy 395 in South Bridgeport
 - Secure funding to implement trails plan in surrounding area
 - Building Connection between Bryant Street Walkways and Foot Bridge if this is to be pursued
 - New Off-street Path from Main Street to US Forest Service Office Area
 - Seek funding for County Facilities Plan
 - Seek funds for elevated sidewalks
 - Construction:
 - Construct the Courthouse Plaza
 - Rebuild Twin Lakes Road Intersection to Improve Safety
 - Paint Additional Crosswalks at Sinclair and School Streets if Justified

- Add Gateway Features at East and West Ends of Bridgeport
- Modify Emigrant Street/Highway 395 Intersection per Plan with Safety Funds
- Long-term Targets
 - Planning:
 - Distribute Available Funds for Private Development and Renovation Projects
 - Consider potential roundabouts
 - Construct the Following Projects:
 - Multi-agency service center
 - Trails Connecting Southeast and Northeast areas of Bridgeport
 - Landscaping and Screening on East & West Side of Hwy 395 near Trailer Park
 - Construct elevated sidewalks on County streets
 - Continue implementing County Facilities Plan

Next Steps for Mono County and Bridgeport

Bridgeport Main Street Project as Example for Nearby Communities

Chapter Six: Rapid Caltrans Restriping Project Follow-through

Caltrans Participation in Funding this Design Fair and Supporting the Recommendations

Collaboration in Developing Striping Plan for New Design

Bridgeport Main Street Revitalization Project: Design Fair Results

**Mono County Board of Supervisors
Workshop**

November 6, 2012







Vision

...preserve the history of this area and increase the safety of Main Street...

Viable business environment.
Year-round destination.
Family-oriented community.
Streets filled with tourists...

Historical community of homes, businesses and offices with tree-lined streets.

I hope that we can preserve the history of this area and increase the safety of our town on main street. We are blessed to be here and it should be shared with all available recreation.

VIABLE BUSINESS ENVIRONMENT
YEAR-ROUND DESTINATION
FAMILY ORIENTED COMMUNITY
STREETS FILLED W/ TOURIST
STRONG LOCAL GOVERNMENT
STREET & GROWING RE BUSINESS
TREE LINED MAIN STREET

Historical community of homes, businesses and offices with tree lined streets. Safe, clean and desirable location for tourists and locals.

Narrow, vibrant Main Street with thriving businesses where tourists want to stop & spend money.

Bridgeport 20 years from now.
A charming old west community with tree lined streets, old style street lamps. Off highway parking. An inviting place to stop and explore.

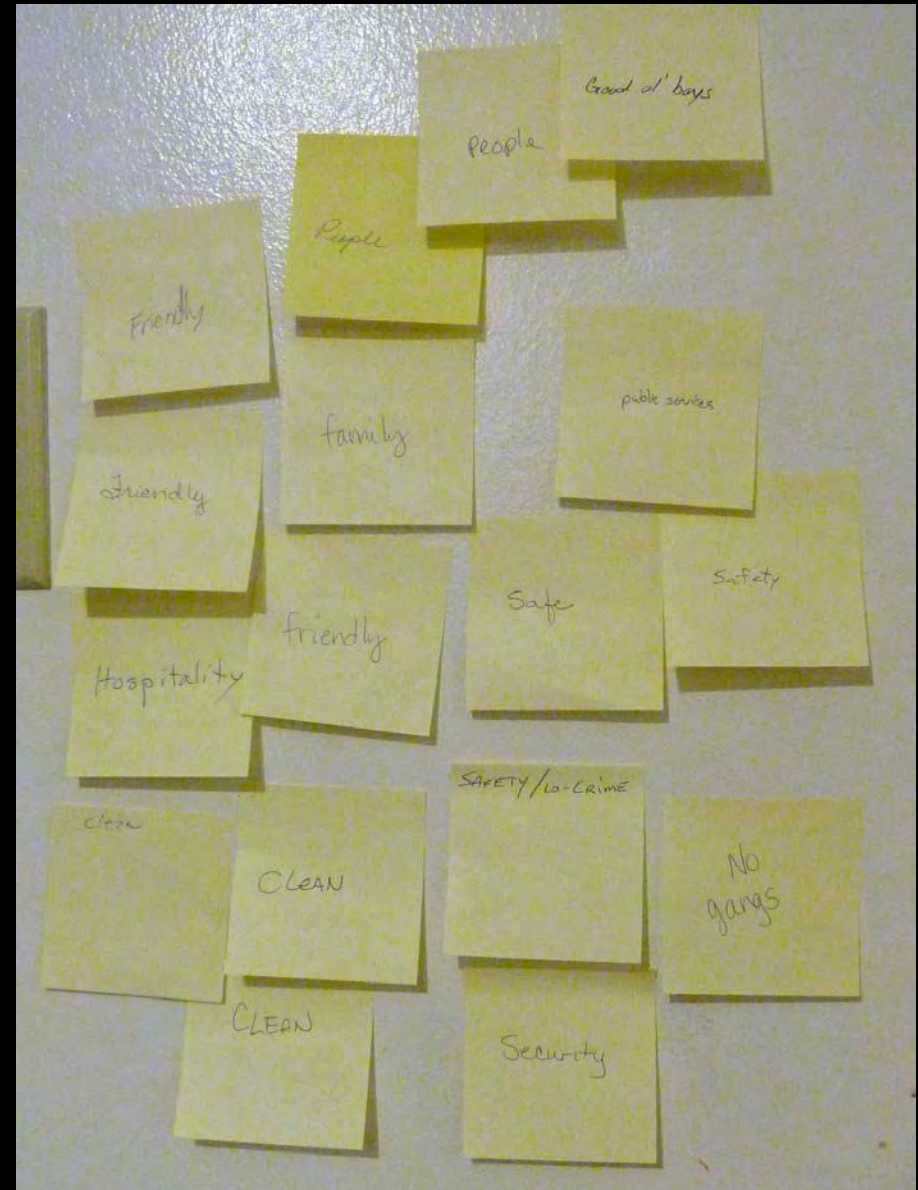
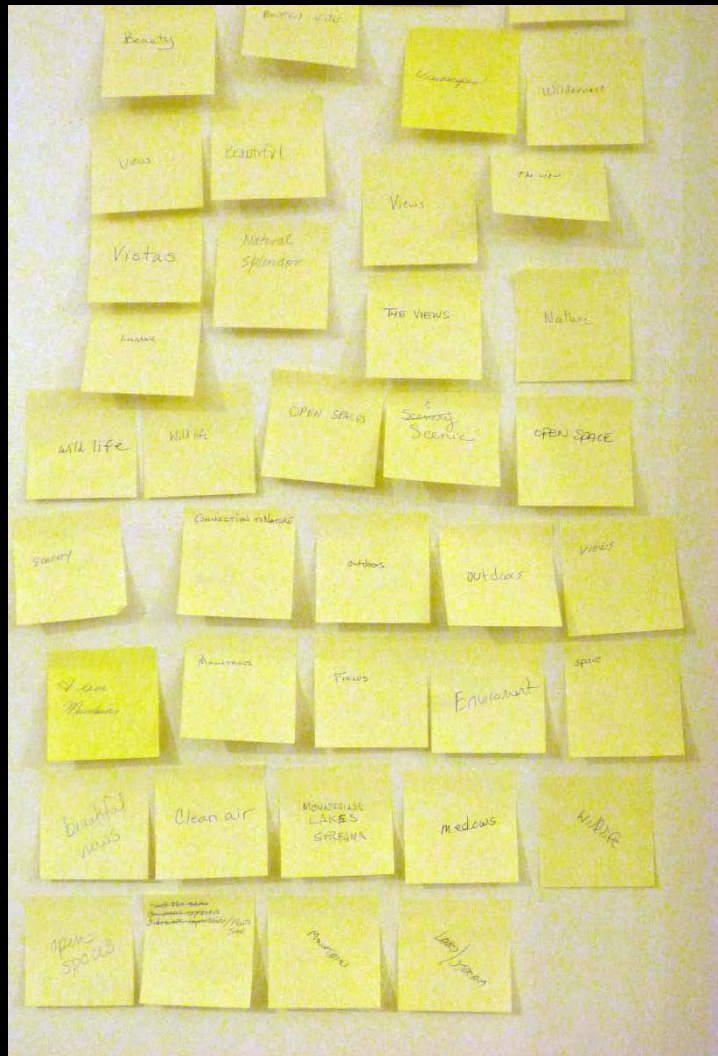
Hopefully a thriving community that's well rounded with jobs that don't all depend on govt. and tourism. All buildings occupied and looking good. Courthouse still standing.

Narrow, vibrant Main Street with thriving businesses where tourists want to spend money.

A charming old west community with tree-lined streets, old style lamps... An inviting place to stop and explore.

A thriving community that's well-rounded with jobs that don't all depend on govt. and tourism.

Values



Values

- Views, Landscape, Nature, Wildlife, Wilderness, Mountains
- Rural, Peaceful, Quiet
- Community, Small town
- Safe, Friendly, Clean
- Recreation, Fishing, Hunting

⑥ PARKING FOR TRAILERS
+ MOTOR HOMES

②⑦ Trees + Landscaping

Bicycle Lanes ⑤

Sidewalks Burger Barn → Walker
River Lodge

④ Crosswalks

①⑦ Slow down traffic

Fix School St. & Main St.
④

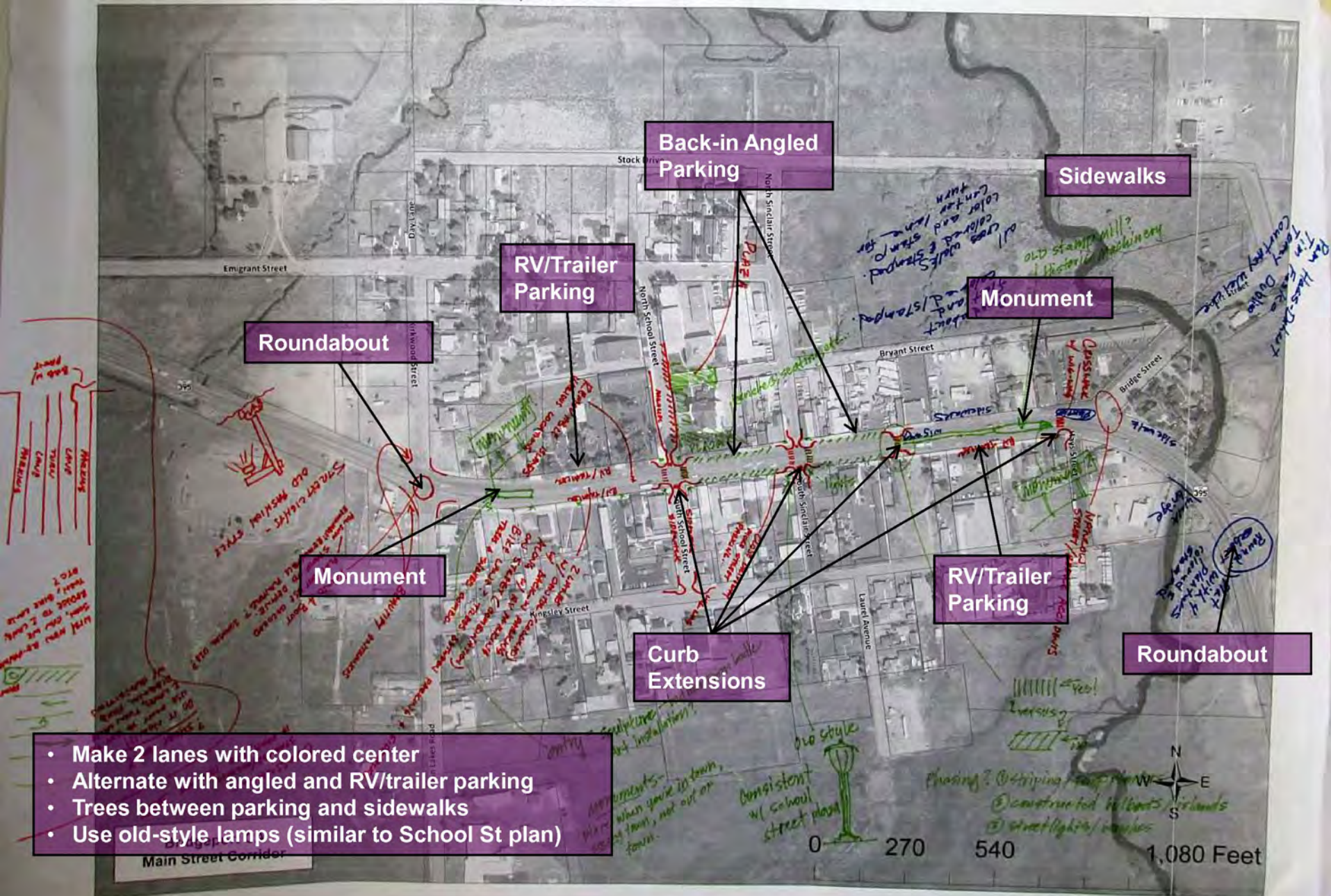
①⑤ Two lanes through downtown

①⑤ Gateways to town

①⑤ Street Lighting

General Priorities

- 1) Trees and Landscaping (20)**
- 2) Slow down traffic through town (17)**
- 3) Gateways to town (16)**
- 4) Two lanes through downtown (15)**
- 5) Street lighting (15)**
- 6) Seating Areas / Benches (14)**
- 7) Incentives to Beautify Vacant Lots (12)**
- 8) Parking for trailers / Directions to motor homes to park off Main Street (10)**
- 9) Removable curb extensions (8)**
- 10) Sidewalk from Burger Barn to Walker River Lodge (6)**



- Make 2 lanes with colored center
- Alternate with angled and RV/trailer parking
- Trees between parking and sidewalks
- Use old-style lamps (similar to School St plan)

Table #1

General Priorities

- 1) Trees and Landscaping (20)**
- 2) Slow down traffic through town (17)**
- 3) Gateways to town (16)**
- 4) Two lanes through downtown (15)**
- 5) Street lighting (15)**
- 6) Seating Areas / Benches (14)**
- 7) Incentives to Beautify Vacant Lots (12)**
- 8) Parking for trailers / Directions to motor homes to park off Main Street (10)**
- 9) Removable curb extensions (8)**
- 10) Sidewalk from Burger Barn to Walker River Lodge (6)**







COFFEE STATION

PREMIUM QUALITY



1199

EATS

ESPRESSO

SALE

FULL SERVICE
ESPRESSO BAR



EATS

ESPRESSO

**BAKED
GOODS**

**FULL SERV
ESPRESSO**



Perspectives



Perspectives



Perspectives







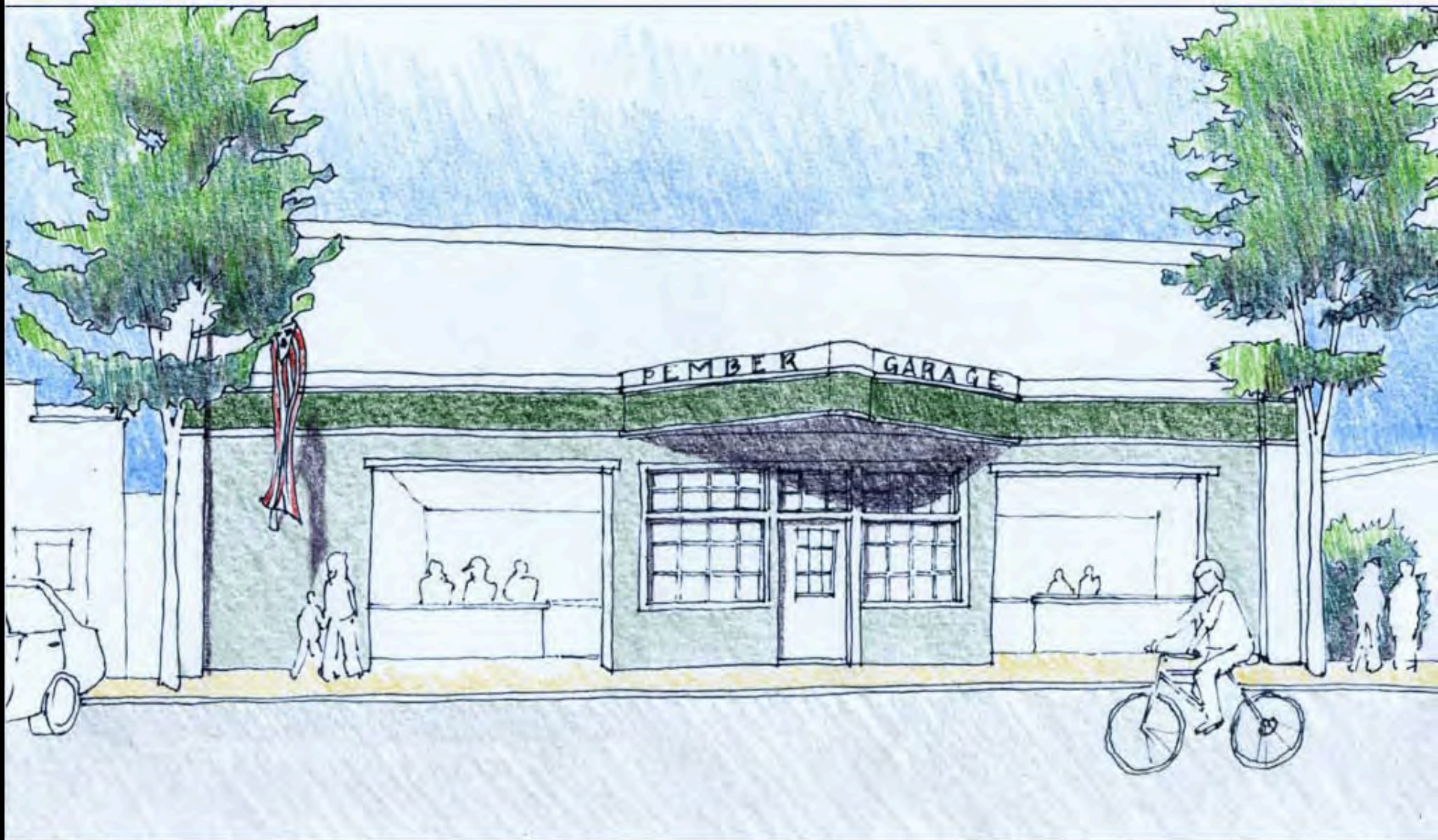
Perspectives

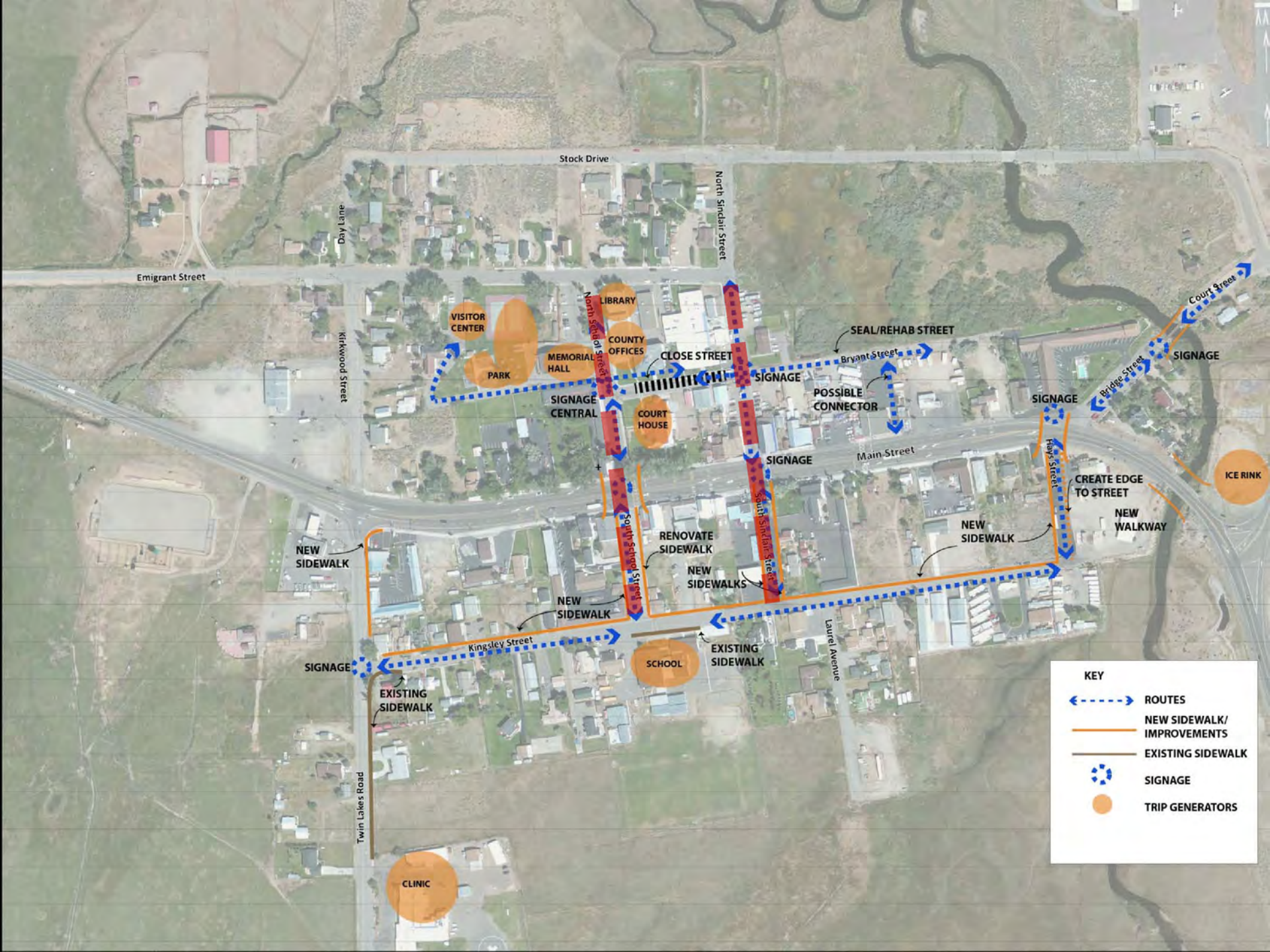


Perspectives



Perspectives





KEY

- ROUTES
- NEW SIDEWALK/IMPROVEMENTS
- EXISTING SIDEWALK
- SIGNAGE
- TRIP GENERATORS



Bryant Street



Kingsley Street

Western Gateway



Eastern Gateway



Illustrative Plan



Illustrative Plan



Illustrative Plan Detail - West End



1. Potential Site for County Agencies Welcome Center
2. Roundabout serving as secondary gateway to downtown
3. Off-street public parking

Illustrative Plan Detail - School Street



1. Bulb-outs to improve pedestrian crossings
2. Angled parking in front of County Courthouse
3. Partial closure of Bryant St. to create public plaza with kiosk

Illustrative Plan Detail - Downtown Core



1. School street to mid-block pedestrian crossing by Jolly Kone
2. Street Improvements
Back-in Angled Parking
Bicycle Lane
Colorized Turning Lane
3. Back-in angled parking increases available parking for downtown and allows for more creative uses of off-street areas.
4. Outdoor food court between Albert's and Jolly Kone
5. Maintain curb cuts as needed (drop-off area at Albert's)

Illustrative Plan Detail - Eastern Transitional



1. Street Improvements
 - Planting Strip
 - Parallel Parking
 - Bicycle Lane
 - Colorized Turning Lane
2. Transition of buildings over time
3. Adaptive re-use or new buildings
4. Residential Infill (bungalow court)
5. Opportunity site for community services and public parking



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE	November 6, 2012	DEPARTMENT	Community Development - Planning Division
ADDITIONAL DEPARTMENTS			
TIME REQUIRED	20 minutes	PERSONS APPEARING BEFORE THE BOARD	Heather deBethizy
SUBJECT	Inyo-Mono Integrated Regional Water Management Group (IRWMG) Update		

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Update on activities of the Inyo-Mono IRWMP, including the updated IRWM Plan and Round 2 Implementation proposal ranking.

RECOMMENDED ACTION:

Discuss agenda items for the November 14 meeting of the Inyo-Mono Integrated Regional Water Management Group (IRWMG). Consider items on the agenda and provide direction to staff. Review and discuss proposals submitted to the IRWMG for Round 2 Implementation funding. Receive update from staff and provide direction regarding proposal ranking.

FISCAL IMPACT:

None.

CONTACT NAME: Heather deBethizy

PHONE/EMAIL: 760-924-1812 / hdebethizy@mono.ca.gov

SUBMIT THE ORIGINAL DOCUMENT WITH
ATTACHMENTS TO THE OFFICE OF
THE COUNTY ADMINISTRATOR
PRIOR TO 5:00 P.M. ON THE FRIDAY
32 DAYS PRECEDING THE BOARD MEETING

SEND COPIES TO:
Heather deBethizy

MINUTE ORDER REQUESTED:


☐ YES ☒ NO

ATTACHMENTS:

Click to download

[IRWMP Staff Report](#)

 [Attachment 1 Project List](#)

 [Attachment 2 - PSP Round 2](#)

 [Fiscal Attachment](#)

History

Time	Who	Approval
10/28/2012 3:02 PM	County Administrative Office	Yes
10/31/2012 9:47 AM	County Counsel	Yes
10/30/2012 11:10 AM	Finance	Yes

Mono County Community Development Department

P.O. Box 347
Mammoth Lakes, CA 93546
(760) 924-1800, fax 924-1801
commdev@mono.ca.gov

Planning Division

P.O. Box 8
Bridgeport, CA 93517
(760) 932-5420, fax 932-5431
www.monocounty.ca.gov

Date: November 6, 2012

To: Honorable Mono County Board of Supervisors

From: Heather deBethizy, Associate Planner

RE: Inyo-Mono Integrated Regional Water Management Group (IRWMG) Update

RECOMMENDATION

Discuss agenda items for the November 14 meeting of the Inyo-Mono Integrated Regional Water Management Group (IRWMG). Consider items on the agenda and provide direction to staff.

Review and discuss proposals submitted to the IRWMG for Round 2 Implementation funding. Receive update from staff and provide direction regarding proposal ranking.

PROGRESS REPORT AND UPDATE

Project Ranking for Round 2 Implementation Grants

At the last IRWMG meeting, the group approved the Round 2 Prop 84 IRWM Implementation- Proposal Process, Scoring/Ranking Process, & Pre-Proposal Application (Attached). This is the guiding document for internal project ranking currently in process. As an update from the last Board meeting presentation, the "High to Low" option was chosen by the group:

***i. High to Low:** Implementation projects will be prioritized for funding based on the project's evaluation score, regardless of bins. Projects will be ranked from the highest score to the lowest score, and funding will be allocated accordingly. When there is insufficient grant money to fully fund the next project, the Program Office will discuss with funded project proponents how best to maximize the remainder amount so as to fund as many projects as possible. If needed to help resolve conflict, the Program Office will consult the Administrative Committee.*

Decision items:

Project Ranking for Round 2 Implementation Grants

The IRWMG will move to approve the list of ranked projects at the November 14 meeting.

Following this staff report is a list of all proposed projects, in no particular order, including a summary of the project and other pertinent information. If Board members would like to obtain or view copies of the complete project proposal submitted by each applicant, please contact me at 760-924-1812 or by e-mail at hdebethizy@mono.ca.gov.

Staff will provide an update on county-sponsored Mono County Safe Water Systems Project, and answer questions regarding other proposed projects included in the list.

Staff will also provide a proposed ranking of projects to be submitted by Mono County. The proposal will be provided at the meeting, and open for Board consideration and approval. Following the Board meeting, staff will forward the approved Mono County ranking to IRWMG staff who will incorporate the results

into the final ranking. The final ranking will be presented to the IRWMG and acted upon at the November 14th IRWMG meeting.

Approve the Inyo-Mono Integrated Regional Water Management Phase II Plan.

The IRWMG will move to approve the Plan (<http://inyomonowater.org/inyo-mono-irwm-plan/>) at the November 14th meeting. For the most part, revisions are minor and are based on surveys of group members, and discussion at group meetings. At the April 10, 2012 Board of Supervisors meeting, Tony Dublino reviewed proposed changes to the Goals, Objectives, and Resource Management Strategies. Any comments by the Board were incorporated; however, the Board may want to provide additional specific direction at this time. There will be no more opportunities for comments and review, so if the Board is not accepting of the plan, it is critical that ample direction be given to staff so that a consensus might be reached at the meeting on November 14th.

For additional information, please contact Heather deBethizy at (760) 924-1812

Attachment:

1. List of all proposed projects for Round 2
2. Round 2 Prop 84 IRWM Implementation- Proposal Process, Scoring/Ranking Process, & Pre-Proposal Application

Attachment 1. Proposed Projects

Proposed Project for Round 2 Implementation Grants

	Project/Proponent	Bin
1	Crystal Crag Water Quality Compliance/ Crystal Crag Water & Development Association	Water Quality
2	Safe Water Systems Project/ Mono County	Water Quality
3	Hilton Lakes and Hilton Creek Trails Project/ U.S. Forest Service	Ecosystem Health
4	Fire Hydrant Replacement Project/ Big Pine Paiute Tribe	Water Supply
5	Independence, Laws, Lone Pine Needs Assessment/ Inyo County Department of Public Works	Water Supply
6	Owens Valley Safe & Clean Water Project/ Inyo County Department of Public Works	Water Supply
7	Owens Valley Safe & Clean Water Project/ Inyo County Department of Public Works	Water Supply
8	Inyo County Meters Project/ Inyo County Department of Public Works	Water Supply
9	CSA-2 Sewer Needs and Plan/ Inyo County Department of Public Works	Water Supply
10	Toilet Replacement Project/ Inyo County Department of Public works	Water Supply
11	Groundwater Monitoring Wells/ Inyo County Water Department	Groundwater
12	Brackish Water Resources Study/ Indian Wells Valley Water District	Groundwater
13	Amargosa River Collaborative Groundwater Studies/ Amargosa Conservancy	Groundwater



Round 2 Prop. 84 IRWM Implementation

Proposal Process, Scoring/Ranking Process, & Pre-Proposal Application

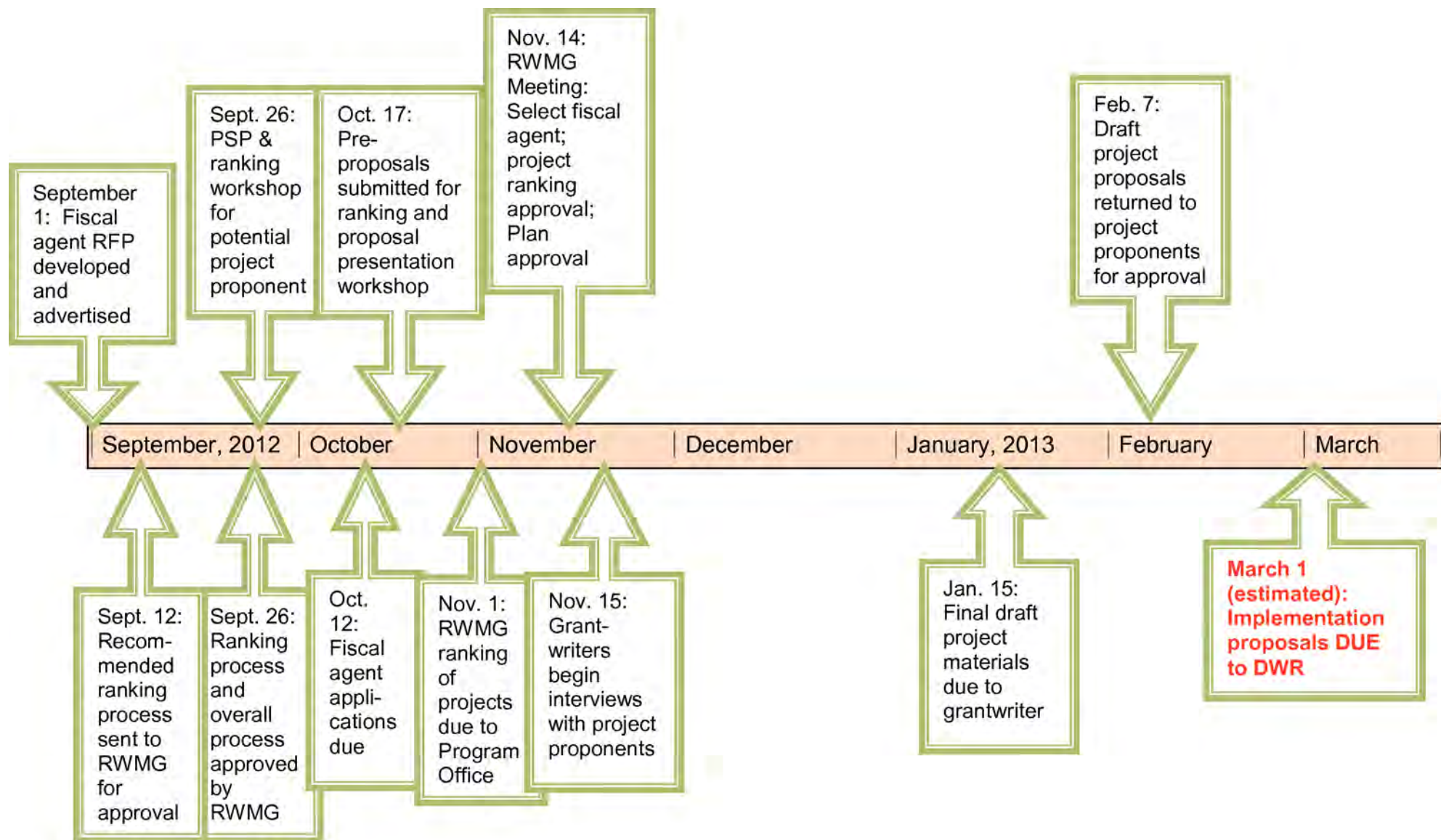
Project Review Process

General Information and Preparation of Pre-proposals

1. You are *strongly* encouraged to review all relevant documents including the *draft* Round II Implementation Proposal Solicitation Package (PSP), Draft IRWMP Plan Guidelines, and the guidance included in this Request For Proposals (RFP).
2. Please pay particular attention to required procedures and deadlines. Refer to the attached timeline for more information about the review and ranking process, fiscal agent selection, and proposal development. The timeline is also available at the following link: http://www.tiki-toki.com/timeline/entry/22016/INYO-MONO-IRWM-PROGRAM/#!date=2012-09-10_13:15:05!
3. If you intend to submit a project for Round 2 Implementation funding, **you must attend the September 26, 2012, PSP and ranking workshop in Independence, CA** (see www.inyomonowater.org for details). There will be a conference call/webinar option if you cannot attend in person. If you are not able to attend at all, you must send someone to attend in your place. Those not attending will not be eligible to submit pre-proposals.
4. All project proponents who wish to have their projects considered for Round 2 Implementation funding must submit their project(s) using the online upload form first (unless you have already done so): <http://inyomonowater.org/members/project-upload/>. **All projects must be uploaded by September 30, 2012.**
5. **Round 2 Implementation pre-proposals** (those proposals used for internal ranking) **are due to the Program Office by 11:59 pm, October 16, 2012.** Also become familiar with the Implementation PSP before starting your pre-proposal so that you understand what is expected of projects and project proponents. **Please submit pre-proposals as Word documents. We suggest using the attached application worksheet (starting on p. 5) as a template for your pre-proposal.**
6. With regards to the Implementation PSP section in the pre-proposal, a fully-developed proposal is not necessary. Reviewers will be looking for the minimal amount of information necessary to respond to the questions in the Implementation PSP Table starting on Page 4. However, providing responses to all of the scoring criteria/questions is highly recommended.
7. **All project proponents are required to give a brief presentation of their project(s) to the Regional Water Management Group on October 17, 2012. All entities wishing to review and rank projects must attend this project presentation workshop**, including all technical advisory committee (TAC) members. A conference call/webinar option will be available for those not able to attend in person.

Scoring of Proposals and Allocation of Funding

1. **Category-specific TACs will meet and evaluate proposals for that category only before October 24, 2012.** *TACs will evaluate the entire Implementation PSP section of each pre-proposal up to 80 points.* TACs are encouraged, in addition to providing the scores of each project evaluated, to provide a narrative explanation of its scoring/ranking of the proposals. TAC members do not necessarily need to be RWMG Members.
 2. **TACs will provide their scoring and rankings to the Program Office by October 24, 2012.** Program Office will then provide this information to project proponents and the RWMG. If project proponents wish to respond to the TAC rankings, they may do so any time before November 1, 2012, and those responses will be made available to the group of project reviewers.
 3. Expenses required by fiscal agent to implement and administer the Grant Agreement with DWR will be subtracted from the total grant award with remaining funds going directly to support implementation projects.
 4. Funding will be allocated among projects in the following way: Implementation projects will be prioritized for funding based on the project's evaluation score, regardless of bins. Projects will be ranked from the highest score to the lowest score, and funding will be allocated accordingly. When there is insufficient grant money to fully fund the next project, the Program Office will discuss with funded project proponents how best to maximize the remainder amount so as to fund as many projects as possible. If needed to help resolve conflict, the Program Office will consult the Administrative Committee.
 5. Only RWMG Members are eligible to review and rank projects. Members wishing to review and rank projects must commit to reviewing and ranking ALL projects. RWMG reviewers may accept the TAC scoring for those specific sections for a particular project, or they may do their own scoring. If you accept the TAC scores, you must also review and score the other sections of the proposal not scored by the TAC.
 6. **RWMG Members who wish to review and rank projects must submit their rankings by 9:00 am, November 1, 2012, to the Program Office. Project ranking results will be circulated to the RWMG as soon as possible for Members to take to their governing boards for approval by November 14, 2012.**
- Contact the Program Office with any questions or for more information:
 - Mark Drew, Program Director
mdrew@caltrout.org; 760-924-1008
 - Holly Alpert, Program Manager
holly@inyomonowater.org; 760-709-2212
 - Janet Hatfield, Program Assistant
janet@inyomonowater.org; 760-387-2747



Round 2 Implementation Pre-Proposal Application

General Project Information

Project proponent:

☐ Yes ☐ No Is the project proponent a signatory of the planning/implementation MOU? If not, are there plans in place to become an MOU signatory on or before October 17, 2012 (deadline for pre-proposal submission), or is the project proponent partnering with an MOU signatory? If project proponent is partnering with an MOU signatory, please list the name of the signatory.

MOU Signatory Partner:

Contact person:

Phone:

E-mail:

Name of project:

County(ies) where the project will be implemented:

Watershed(s) where the project will be completed:

This project best fits into the following category (choose one, based on the Inyo-Mono regional Objectives [see p. 10 below for a list of Objectives]):

- ☐ Water Quality
- ☐ Water Supply
- ☐ Ecosystem Health
- ☐ Flood Management
- ☐ Groundwater

Project Abstract:

Provide a 300-word (or less) abstract summarizing the project

Scoring

The maximum amount of points available per proposal is 115. Pay particular attention to the allocated scoring for each section below and instructions pertinent to that section.

Implementation PSP (80 points for entire section; see individual scoring criteria for scoring guidance)

If you have difficulty reading the Scoring Criteria text, you can refer directly to Table 5 in the Implementation PSP:

http://www.water.ca.gov/irwm/integregio_implementation.cfm

Table 5 – Supplemental Scoring Criteria and Scoring Standards				
Scoring Criteria	Weighting Factor	Range of Points Possible	Score	Scoring Standards
<p>Work Plan</p> <p><i>Scoring will be based on whether the applicant has presented a detailed and specific Work Plan that adequately documents the Proposal (i.e., suite of projects).</i></p> <p>Does the Work Plan contain an introduction that includes:</p> <ul style="list-style-type: none"> a) goals and objectives of the Proposal and how the Proposal helps achieve the goals and objectives of the adopted IRWM Plan? b) a map showing relative project locations; and c) a map showing relative project locations; and <p>Are tasks for each project of adequate detail and completeness so that it is clear that the project can be implemented?</p> <p>Do the tasks include appropriate deliverables and reporting submittals (i.e., quarterly and final reports)?</p> <p>Is the proposal consistent with the applicable Basin Plan?</p> <p>Is this a study or part of a larger – multi-phased project effort? If so, will the proposed project(s) be operational as a standalone project(s) without the completion of the end project(s)?</p> <p>Does the Work Plan include a listing of required permits and their status including CEQA compliance?</p> <p>Does the Work Plan include Data Management and Monitoring Deliverables consistent with the IRWM Plan Standards and Guidance - Data Management Standard?</p>	3	0-15	0-5	<p>Standard Scoring Criteria See 2012 Guidelines, Section V.G</p>
<p>Budget</p> <p><i>Scoring will be based on whether the applicant has presented a detailed and specific budget that adequately documents the Proposal.</i></p>	1	0-5	5	<p>A score of 5 points will be awarded where the Budgets for all the projects in the Proposal have detailed cost information as described in Attachment 4; the costs are reasonable, and all the Budget categories of Exhibit B are thoroughly supported.</p>

Table 5 – Supplemental Scoring Criteria and Scoring Standards

Scoring Criteria	Weighting Factor	Range of Points Possible	Score	Scoring Standards
<p>Are the tasks shown in the Budget consistent with the work items shown in the Work Plan and Schedule?</p> <p>Are the detailed costs shown for each project reasonable?</p> <p>Does the budget attachment contain an explanation of how the project costs were estimated?</p>			4	A score of 4 points will be awarded where the Budgets for all the projects in the Proposal have detailed cost information as described in Attachment 4 and the costs are considered reasonable but the supporting documentation for some of the Budget categories of Exhibit B are not fully supported or lack detail.
			3	A score of 3 points will be awarded where the Budgets for most of the projects in the Proposal have detailed cost information as described in Attachment 4, but not all costs appear reasonable or supporting documentation is lacking for a majority of the items shown in the Budget categories described in Exhibit B.
			2	A score of 2 points will be awarded where the Budgets for less than half the projects in the Proposal have detailed cost information as described in Attachment 4, many of the costs cannot be verified as reasonable, or supporting documentation is lacking for all of the Budget categories described in Exhibit B.
			1	A score of 1 will be awarded where there is no detailed Budget information provided for any of the proposed projects.
			0	A score of 0 will be awarded where there is no Budget information provided.
<p>Schedule</p> <p><i>Scoring will be based on whether the applicant has presented a detailed and specific schedule that adequately documents the Proposal and on the readiness to proceed with the Proposal. Readiness will be measured by construction cycles following the anticipated award date of September 2013. It is assumed in the Scoring Standards that the first construction cycle will begin April 2014, the second cycle will begin April 2015, and the third cycle will begin April 2016.</i></p> <p>Are the tasks in the schedule consistent with the tasks described in the Work Plan?</p> <p>Given the task descriptions in the Work Plan, does the schedule seem reasonable?</p> <p>How many construction cycles occur between the assumed agreement execution date and the start of construction or implementation for the</p>	1	0-5	5	A score of 5 points will be awarded if the schedule is consistent with the Work Plan and Budget, reasonable, and demonstrates a readiness to begin construction or implementation of at least one project of the Proposal no later than May 2014.
			4	A score of 4 points will be awarded if the schedule is consistent with the Work Plan and Budget, demonstrates a readiness to begin construction or implementation of at least one project of the Proposal no later than May 2015.
			3	A score of 3 points will be awarded if the schedule is consistent with the Work Plan and Budget, reasonable, and demonstrates a readiness to begin construction or implementation of at least one project of the Proposal no later than May 2016.
			2	A score of 2 points will be awarded if the schedule is consistent with the Work Plan and Budget, demonstrates a readiness to begin construction or implementation of no project of the Proposal earlier than May 2016.

Table 5 – Supplemental Scoring Criteria and Scoring Standards

Scoring Criteria	Weighting Factor	Range of Points Possible	Score	Scoring Standards
earliest of the Proposal's projects?			1	A score of 1 point will be awarded if the Schedule is not consistent with the tasks presented in the Work Plan and Budget, is clearly not reasonable. Readiness to begin construction or implementation will be disregarded.
			0	A score of 0 will be awarded if the schedule was not included in the application.
Monitoring, Assessment, and Performance Measures <i>Scoring will be based on whether the applicant has presented an adequate monitoring and assessment program including performance measures that will allow a determination of whether the objectives are met.</i> Do the output indicators effectively track project output? Are the outcome indicators adequate to evaluate change resulting from the project's implementation? Is it feasible to meet the targets within the life of the project(s)?	1	0-5	0-5	Standard Scoring Criteria See 2012 Guidelines, Section V.G
Technical Justifications of Projects <i>Scoring will be based solely on the technical justifications of project(s) with respect to claimed physical benefits. Magnitude of physical benefits will not be scored under this criterion. However, physical benefits must be clearly described and quantified (if applicable) as points will be allocated based on the quality of the technical analysis and supporting documentation in consideration of the type of benefit claimed. Scoring is designed to not bias types or sizes of projects with respect to each other.</i> Did the applicant provide information that clearly identifies and describes the physical benefits of each project included in the Proposal? Is the technical analysis appropriate and justified considering the size of the project and the type of benefit claimed?	2	0-10	4-5 3-4 2-3 1-2	A proposal that includes clearly identified and well described physical benefits and supporting documentation that demonstrates the project(s) is technically justified to achieve the claimed benefits will be awarded a score of 4 or 5 points based on the adequacy of the technical justification of the project(s). A proposal that includes clearly identified and well described physical benefits, but lacks sufficient supporting documentation to demonstrate the project(s) is technically justified to achieve the claimed benefits will be awarded a score of 3 or 4 points based on the adequacy of the technical justification of the project(s). A proposal that includes physical benefits that are not clearly identified and/or well described and lacks sufficient supporting documentation to demonstrate the project(s) is technically justified to achieve the claimed benefits will be awarded a score of 2 or 3 points based on the adequacy of the technical justification of the project(s). A proposal that includes physical benefits that are not clearly identified and/or well described and little to no supporting documentation to demonstrate the project(s) is technically justified to achieve the claimed benefits will be awarded a score of 1 or 2 points based on the adequacy of the technical justification of the project(s).

Table 5 – Supplemental Scoring Criteria and Scoring Standards

Scoring Criteria	Weighting Factor	Range of Points Possible	Score	Scoring Standards
			0	A score of zero will be awarded to proposals that do not include supporting documentation to demonstrate the project(s) is technically justified to achieve the claimed benefits.
Benefits and Costs Analysis <i>Scoring will be based on the magnitude of benefits and quality of analysis. Magnitude will be evaluated relative to total proposal costs. For proposals where a cost effectiveness evaluation is provided, these evaluations will also be scored based on the quality and completeness of the evaluation. Scoring is designed to not bias types of projects with respect to each other.</i> Points will be allocated based on: 1) the benefits realized through implementation of the Proposal relative to proposal costs and 2) the quality of the analysis and supporting documentation demonstrating those benefits. Are the costs and benefits claimed supported with clear and complete documentation? Is the benefit analysis appropriate considering the size of the project and the type of benefit claimed? Note the following: <ul style="list-style-type: none"> • Applicants may not split a single project into multiple smaller components or phases in order to be eligible for the Cost Effectiveness Analysis Option (Section D1). • Points may be reduced if DWR determines that the benefits described in the Non-Monetized Benefit Analysis (Section D2) could readily be quantified in dollar terms. This judgment may involve the type of benefit, the size of the project, and the availability of information. • If DWR determines that FDR project benefits can be monetized, but the applicant did not present the benefits, the applicant risks losing points. 	3	0-30	8-10	Collectively the proposal is likely to provide a high level of benefits in relationship to cost and this finding is supported by detailed, high quality analysis and clear and complete documentation.
			7-8	Collectively the proposal is likely to provide a high level of benefits in relationship to cost, but the quality of the analysis or clear and complete documentation is lacking.
			5-7	Collectively the proposal is likely to provide a medium level of benefits in relationship to cost and this finding is supported by detailed, high quality analysis and clear and complete documentation.
			4-5	Collectively the proposal is likely to provide a medium level of benefits in relationship to cost, but the quality of the analysis or clear and complete documentation is lacking.
			1-4	Collectively the proposal is likely to provide a low level of benefits in relationship to cost. Varying degree of quality of the analysis and supporting documentation.
			0	A score of zero will be awarded to proposals that do not demonstrate any level of benefit.

Table 5 – Supplemental Scoring Criteria and Scoring Standards

Scoring Criteria	Weighting Factor	Range of Points Possible	Score	Scoring Standards
<p>Program Preferences</p> <p><i>Scoring will be based on whether the Proposal will implement one or more of the specified IRWM Grant Program Preferences (See Section II.F). Proposals that demonstrate significant, dedicated, and well-defined projects that meet multiple Program Preferences will be considered more favorably than Proposals that demonstrate a significant potential to meet a single Program Preference or demonstrate a low degree of commitment or certainty to meeting Program Preferences.</i></p> <p>Did the applicant demonstrate a high degree of certainty that the Proposal will implement the Program Preferences claimed?</p> <p>Did the applicant document the magnitude and breadth of Program Preferences that the Proposal will achieve?</p> <p>Did the applicant include a project(s) that will address critical water supply or water quality needs of disadvantaged communities within the IRWM region?</p>	2	0-10	0-5	<p>One half point will be awarded for each Program Preference (including the Statewide Priorities listed in Table 1 of the 2012 Guidelines) that will be met through the implementation of the Proposal, with one exception. One full point will be awarded if the Proposal includes a project(s) that will meet the Preference: "Address critical water supply or water quality needs of disadvantaged communities within the IRWM region" (DAC Program Preference).</p> <p>The maximum score of 5 points will be awarded only if the Proposal, upon implementation, will meet at least 8 non-DAC Program Preferences AND includes a project(s) that will meet the DAC Program Preference.</p> <p>If the Proposal does not include a project that will meet the DAC Program Preference, the maximum score that may be awarded is 4 points.</p> <p>Program Preference points will be granted if it is clear that the preference will be met upon implementation of the Proposal.</p>
Total Range of Points Possible Without Tie Breaker Points =		0 – 80		

Statewide Priorities (3 points for entire section)

State Water Plan Strategic Objectives

Please indicate which of the following objectives from the Water Plan Update 2009 this project addresses (check all that apply).

- ☐ Reduce Water Demand
- ☐ Improve operational efficiency and transfers
- ☐ Increase water supply
- ☐ Improve water quality
- ☐ Practice resource stewardship
- ☐ Improve flood management

Inyo-Mono Regional Priorities and Preferences (32 points for entire section)

Inyo-Mono IRWM Planning Priorities (20 points for entire section)

1. In the table below, put an "X" by each Inyo-Mono IRWM Plan Objective and Resource Management Strategy that the project supports. Include a one-sentence description justifying your answer for each. (5 points)

Regional Objective	Resource Management Strategies
<input type="checkbox"/> Protect, conserve, optimize, and augment water supply while maintaining ecosystem health	<input type="checkbox"/> Improve water supply reliability. <input type="checkbox"/> Improve system flexibility and efficiency. <input type="checkbox"/> Support compliance with current and future state and federal water supply standards. <input type="checkbox"/> Address local water supply issues through various techniques, including, but not limited to: groundwater recharge projects, conjunctive use of water supplies, water recycling, water conservation, water transfers, and precipitation enhancement. <input type="checkbox"/> Optimize existing storage capacity. <input type="checkbox"/> Conserve and adapt water uses to future conditions. <input type="checkbox"/> Capture and manage runoff where feasible. <input type="checkbox"/> Incorporate and implement low-impact development design features, techniques, and practices. <input type="checkbox"/> Promote public education about water supply issues and needs. <input type="checkbox"/> Promote planning efforts to provide emergency drinking water to communities in the region in the event of a disaster. <input type="checkbox"/> Promote water efficiency in fish hatcheries. <input type="checkbox"/> Protect water supplies that support public

Regional Objective	Resource Management Strategies
	recreational opportunities.
<input type="checkbox"/> Protect, restore, and enhance water quality	<input type="checkbox"/> Support achieving compliance with current and future state and federal water quality standards. <input type="checkbox"/> Improve the quality of urban, agricultural, and wildland runoff and/or mitigate their effects in surface waters and groundwater. <input type="checkbox"/> Support monitoring to better understand major sources of erosion and causes and, where feasible, reduce erosion and sedimentation. <input type="checkbox"/> Protect public and aquatic ecosystem sustainability. <input type="checkbox"/> Match water quality to water use. <input type="checkbox"/> Support appropriate recreational programs that minimize and/or mitigate impacts to water quality.
<input type="checkbox"/> Provide stewardship of water dependent natural resources	<input type="checkbox"/> Protect, restore, and enhance natural processes, habitats, and threatened and endangered species. <input type="checkbox"/> Protect, enhance, and restore ecosystems. <input type="checkbox"/> Support science-based projects to protect, improve, assess, and/or restore the region's ecological resources, while providing opportunities for public access, education, and recreation where appropriate. <input type="checkbox"/> Support research and monitoring to better understand the impacts of water-related projects on environmental resources. <input type="checkbox"/> Identify, develop , and enhance efforts to control invasive species.
<input type="checkbox"/> Maintain and enhance water, wastewater, emergency response, and power generation infrastructure efficiency and reliability	<input type="checkbox"/> Promote rehabilitation and replacement of aging water and wastewater delivery and treatment facilities in rural communities, including tribal lands. <input type="checkbox"/> Ensure adequate water for fire protection and emergency response. <input type="checkbox"/> Promote and improve energy efficiency of water systems and uses. <input type="checkbox"/> Promote water efficiency in power generating facilities. <input type="checkbox"/> Provide for development and improvement of emergency response plans.

Regional Objective	Resource Management Strategies
<input type="checkbox"/> Address climate variability and reduce greenhouse gas emissions	<input type="checkbox"/> Increase understanding of water related greenhouse gas emissions. <input type="checkbox"/> Increase understanding of impacts of climate change on water supplies and water quality. <input type="checkbox"/> Manage and modify water systems to respond to increasing climate variability. <input type="checkbox"/> Support efforts to research and implement alternative energy projects and diversify energy sources to move and treat water within the region. <input type="checkbox"/> Support efforts to reduce greenhouse gas emissions in the region. <input type="checkbox"/> Promote public education about impacts of climate change, particularly as it relates to water resource management in the region.
<input type="checkbox"/> Enhance participation of disadvantaged communities and tribal entities in IRWM process	<input type="checkbox"/> Engage regional communities and tribes in collaborative water and natural resource management related efforts. <input type="checkbox"/> Provide assistance for tribal and DAC consultation, collaboration, and access to funding for development, implementation, monitoring, and long-term maintenance of water resource management projects. <input type="checkbox"/> Promote public education and training programs in disadvantaged communities and tribal areas about water resource protection, pollution prevention, conservation, water quality, watershed health, and climate change. <input type="checkbox"/> Promote social resilience in disadvantaged communities and tribes to more effectively respond to social, economic or environmental disturbances impacting water-related resources.

Regional Objective	Resource Management Strategies
<input type="checkbox"/> Promote sustainable stormwater and floodplain management that enhances flood protection	<input type="checkbox"/> Characterize current stormwater and flood management situations and challenges. <input type="checkbox"/> Promote region-wide integrated stormwater and flood management planning. <input type="checkbox"/> Improve stormwater and flood management infrastructure and operational techniques/strategies. <input type="checkbox"/> Promote projects and practices to protect infrastructure and property from flood damage. <input type="checkbox"/> Integrate ecosystem enhancement, drainage control, and natural recharge into construction projects. <input type="checkbox"/> Develop and implement public education, outreach, and advocacy on stormwater and flood management matters.
<input type="checkbox"/> Promote sound groundwater and surface water monitoring, management, and mitigation in cooperation with all affected parties	<input type="checkbox"/> Support and implement state-mandated groundwater and surface water monitoring requirements, and other groundwater monitoring efforts. <input type="checkbox"/> Promote efforts to monitor, manage, and mitigate effects of groundwater-dependent projects. <input type="checkbox"/> Develop and support projects that mitigate for the effects of groundwater extraction. <input type="checkbox"/> Protect and improve the quality and quantity of stored groundwater supplies and recharge areas. <input type="checkbox"/> Promote conjunctive use projects. <input type="checkbox"/> Identify existing gaps in groundwater and surface water quantity data and undertake appropriate assessments/characterization studies. <input type="checkbox"/> Collect data and monitor groundwater and surface water supply variability. <input type="checkbox"/> Promote efforts to manage/design groundwater projects so that future impacts requiring mitigation are avoided.

2. Will this project benefit disadvantaged communities? If yes, list DACs that will benefit. Will the project benefit *only* DACs? If not, please give an estimated proportion of funding that would be used to benefit DACs. (If uncertain which communities qualify as DACs, contact Program Office staff.) (10 points)
3. Will this project involve or benefit Native American Indian Tribes? If yes, list which Tribes. Will the project benefit *only* Tribal communities? If not, please give an estimated proportion of funding that would be used to benefit Tribes. (5 points)

Project Status/Project Readiness (6 points for entire section, scored as a whole)

1. Is this a project under CEQA?
 - a. ☐Yes ☐No
 - b. If yes, what level of CEQA is required?
 - c. What is the proposed schedule for completing CEQA?
2. Is this a project under NEPA?
 - a. ☐Yes ☐No
 - b. If yes, what level of NEPA is required?
 - c. What is the proposed schedule for completing NEPA?
3. Is the project proponent able to commit a 25% funding match as required by the PSP, or will the proponent be seeking a DAC match waiver?
4. What are the local and regional permitting requirements (if any), and have they been met? If not, what is the current status of compliance and/or plan for complying with the requirements? If permits are required, when do they expire?
5. Will there be staff available for project implementation, or will they need to be hired?
6. What kinds of planning documents, outside of permitting, are necessary for the project, and are they complete? For example, engineering designs or blueprints, work plan, etc.
7. What other financial resources (internal and/or external) will be available to undertake the project and sustain it beyond the IRWM grant?
8. Does the project proponent have the authority or approval to implement the project (such as landowner approval; approval from governing board; or fee, easement, or license rights)?
9. What will be the status of achieving the appropriate approvals by September 1, 2013 (anticipated final award date)?
10. If approvals have not been granted by September 1, 2013, what is the proposed schedule for achieving such approvals?
11. Is there a labor compliance program in place?

Subjective Evaluation Narratives (limit responses to 100 words or fewer) (6 points for entire section, scored as a whole)

1. Will this project result in reduced greenhouse gas emissions? If yes, explain how.
2. Will this project contribute to developing or implementing adaptation strategies to respond to climate variability impacts on water resources? If yes, explain how.
3. Are there any expected negative economic or environmental impacts of the project? Please describe.
4. Does the project address public health and safety concerns? Please describe.
5. Will this project contribute to achieving compliance with regulatory requirements?
6. Does the project mitigate existing negative environmental conditions? Please explain.

Attachment: Fiscal Agent Statement of Qualifications

Attached are the statements of qualification for the three applicants for Round 2 Implementation grant fiscal agent ("grantee"): Inyo County, Town of Mammoth Lakes, and California Trout.

Please review these materials and provide direction to staff on fiscal agent preference. The fiscal agent will be on the November 14 IRWMG agenda.

This item was added after the staff report was submitted for the Board's agenda.



(760) 878-0001
FAX: (760) 878-2552

EMAIL: mail@inyowater.org
WEB: <http://www.inyowater.org>

P.O. Box 337
135 South Jackson Street
Independence, CA 93526

**COUNTY OF INYO
WATER DEPARTMENT**

September 27, 2012

To: Mark Drew
mdrew@caltrout.org

Holly Alpert
holly@inyomonowater.org

From: Bob Harrington, Inyo County Water Director

Subject: Inyo-Mono IRWMP Fiscal Agent application

This letter is a response to the IM IRWMP Program Office's request for applications for organizations to serve as fiscal agent for the Round 2 Implementation Grant. The Board of Supervisors has authorized me to submit this application with the understanding that we are interested in exploring the possibility of acting as Fiscal Agent, contingent on agreement by the Regional Water Management Group, agreement on a mechanism for compensating the County for Fiscal Agent services, establishment of a cash flow process that does not impact County funds, and development of an enforceable contract mechanisms for payment of project proponents. If Inyo County were the Fiscal Agent, we currently envision the responsibilities of the Fiscal Agent falling within the Water Department.

Required Qualifications. The County has considerable experience with State grants for many of the County's various departments. Within the Water Department, we have received, administered, and performed work under grants from the Department of Water Resources Local Groundwater Assistance Program. The Water Department is currently managing and performing on a three-year contract from the State Wildlife Conservation Board.

The County conducts a number successful stakeholder/public processes related to CEQA analyses, permit applicants, Inyo/Los Angeles Water Agreement meetings, and planning efforts involving the County. Inyo County comprises the majority of the geographic area and is centrally located in the IM region, and contains a large proportion of the population of the region. As a relatively large (with respect to the region) governmental body, we routinely deal is a diverse body of constituents, agencies, and organizations. Our participation rate in RWMG-related activities has been relatively high and long-lived, including participation in the Administrative Committee, work groups, and RWMG meetings.

Desired Qualifications. As a governmental agency, the County has obligations to perform CEQA analyses of activities undertaken or permitted by the County. Although the Water Department has performed CEQA analyses, the Planning Department has the most expertise in CEQA document preparation and we would rely on the Planning Department in instances where the Water Department lacked the necessary expertise.

Concerning experience with grant writing and proposal development, the grant applications discussed above were prepared by County staff. Further, we routinely review, rank, and select proposals from contractors responding to County RFQs and RFPs. Our contracting procedures as well as our state grantors require compliance with state labor requirements.

Compensation. We anticipate billing for our services on a cost plus 10% basis, where we report quarterly to the Program Office the hours that County staff spent on Fiscal Agent related tasks. Grant administration, billing, handling of invoices, budgeting, and financial reporting would be principally done by a Water Department Fiscal Analyst (\$38.62), contract review would be handled by the County Counsel's office (\$155.00), field visits to project sites would be conducted by appropriate Water Department staff (Mitigation Projects Manager (\$53.38), Science Coordinator (\$62.20), Hydrologist (\$68.84)), and certain meetings may be attended by the Water Director (\$76.88). Only time spent on performing Fiscal Agent activities would be subject to this fee schedule, i.e., activities related to the County's RWMG participation would not be compensated for. We are agreeable to negotiate a not-to-exceed amount capping the amount paid for Fiscal Agent services, contingent on the amount of the grant award and the number of projects funded.



To: Inyo-Mono Regional Water Management Group

From: Mark Drew on behalf of California Trout

RE: Statement of Qualifications

California Trout (CalTrout) submits this Statement of Qualifications to serve as Grantee for Prop. 84 Round 2 Implementation funding should an award be made to the Inyo-Mono Integrated Regional Water Management Program.

Since 1971, CalTrout has worked to support sustainable use of our state's most precious resource: water. Our core strategy is the establishment of regional offices and expert staff in key watersheds around the state, including Mt. Shasta, North Coast, Northern Sierra, Eastern Sierra and Southern California. Through these offices, CalTrout works on the ground with communities, non-profits, industry, public agencies and resource agencies to address resources needs and the needs of local communities dependent on them.

CalTrout's Eastern Sierra Regional Manager has been involved in the establishment and operational aspects of running the Inyo-Mono IRWM Program since its inception in 2008. In its capacity as one of the founding members, and as an organization serving as Grantee supporting the implementation of the IRWM Program, CalTrout is poised to serve as an effective Grantee for an Implementation grant.

CalTrout's central headquarters is in San Francisco. However, CalTrout's Eastern Sierra Regional Office, based in Mammoth Lakes, CA, would provide resources necessary to manage any implementation funding with support from the San Francisco staff as needed.

CalTrout firmly believes in the importance of providing leadership in the region, particularly as it pertains to the Inyo-Mono IRWM Program. Fundamental to such leadership is a commitment to engage and develop relationships with stakeholders representing the totality of interests in the region. Such relationships are critical to understanding regional needs and more importantly, developing and acting on strategies to effectively respond to identified needs across the region. As the Inyo-Mono IRWM Program moves forward, CalTrout remains committed to building more cohesive relationships and enhancing coordination amongst all involved.

Required Qualifications:

- IRWMP-Related Grant Management
 - CalTrout has extensive experience in developing and executing a multitude of proposals. This includes six distinct proposals directly supporting the Inyo-Mono IRWM Program. In total, IRWMP-related proposals prepared by CalTrout have

secured close to \$2.4 million, supporting both planning and implementation efforts. Of the six grants secured by CalTrout, one grant was successfully completed in 2010, a second will be successfully completed in the fall of 2012, three are currently being executed and one of the grant proposals was prepared by CalTrout but is being executed by Central Sierra RC&D with coordination and administrative assistance provided by CalTrout.

- As part of the Inyo-Mono IRWM Program, CalTrout has successfully hired and managed a team of well-qualified individuals (Program Staff). The Program Staff is and has been involved in all aspects of the IRWM Program, including implementation and administration of DWR grants as noted above.
- In addition to successfully preparing and executing DWR grants, CalTrout and Program Staff have developed grant administration tools necessary to address the complex aspects of managing large, state-agency grants. These systems are now in place and are being used to successfully track all DWR grants. These same tools are ready to be implemented should Round 2 Implementation funding be secured.
- During the last four years, CalTrout and Program Staff have established strong relationships with DWR staff, ranging from regional staff in Glendale to senior management staff in Sacramento. The relationships that have been established have enabled CalTrout to efficiently manage grants, closely coordinate with DWR's IRWMP Staff, and more broadly garner support for the Inyo-Mono IRWM Program.
- As a leader of the Inyo-Mono IRWM Program, CalTrout (and Program Staff) have for several years successfully engaged with and worked on behalf of a wide-range of stakeholders. Indeed, such engagement has been foundational, and remains a core activity supporting the Inyo-Mono IRWM Program. This engagement has been extensive within the Inyo-Mono Region as well as with state agencies and stakeholders from other IRWMP Regions state-wide. Today, the Inyo-Mono IRWM Program is recognized widely as a model of successful engagement of stakeholders within IRWMP efforts. CalTrout, outside of the IRWMP effort, also has a long history of engaging and collaborating with stakeholders representing a plethora of interests, including but not limited to other NGOs, state and federal agencies, Native American Tribes and private citizens throughout the state of California.
- CalTrout and Program Staff are currently involved with all aspects of the Inyo-Mono IRWM Program, including organizing, facilitating and implementing Administrative Committee and Regional Water Management Group meetings. Moving forward and with the recent Round 2 Planning Grant award, CalTrout and Program Staff will remain intimately involved with all aspects of the Program as a whole.

- Non-IRWMP Related Grant Management:

- CalTrout, as a state-wide organization, has close to 40 years of experience managing funding sources. Such sources range in origin from small donor support, to foundation funding, to large state agency funding.
- CalTrout has a diverse portfolio of funding sources and experiences. Such experiences have allowed CalTrout to develop expertise in an array of areas pertaining to grant administration and implementation.
- CalTrout has qualified and experienced Human Resources and Grant staff able to provide any necessary oversight to ensure compliance with auditing requirements.

Desirable Qualifications:

- While not typically involved directly with NEPA or CEQA filings, CalTrout has experience and knowledge about the processes behind both federal and state permitting issues. Moreover, CalTrout staff includes licensed attorneys with experience and expertise in the fields of state and federal permitting.
- CalTrout staff, particularly the Eastern Sierra Regional Manager, has some experience in the field of benefit/cost analysis. In addition, the Regional Manager has conducted primary research in the fields of natural resource economic valuation while working for Stanford University. However, CalTrout does not consider itself an expert in the field of benefit/cost analysis.
- Regarding CalTrout grant experience, please refer to the information provide above.
- CalTrout Human Resources staff is experienced to some degree with labor compliance issues as they pertain particularly to public funding.
- Regarding labor compliance, CEQA/NEPA experience and expertise, for those issues CalTrout does not consider itself an expert, but CalTrout staff is very experienced in problem solving and figuring out the most direct and efficient way of finding necessary answers to problems.

Compensation:

- Based on experience of managing other state grants, including Prop. 84 IRWMP grants, CalTrout would seek a 10% fee to provide the necessary services to fully and successfully implement Round 2 Implementation funding. If desired, CalTrout would consider an “up to” 10% fee.



**PUBLIC WORKS
ENGINEERING SERVICES DIVISION
P. O. Box 1609 Mammoth Lakes, CA 93546
(760) 934-8989 Fax (760) 934-8608**

**INYO-MONO IRWMP ROUND 2 IMPLEMENTATION FISCAL AGENT STATE OF
QUALIFICATIONS**

Inyo-Mono IRWMP
Attention Mark Drew
P.O. Box 3442
Mammoth Lakes, CA 93546

Dear Mr. Mark Drew,

The Town of Mammoth Lakes is pleased to submit our Statement of Qualifications for the Inyo-Mono IRWMP Proposition 84 Implementation Round 2 Grant submittal and act as fiscal agent if the grant is awarded.

The Town is a California Municipal Corporation. Currently the Town is restructuring to pay a \$29,000,000 settlement for a \$43,000,000 judgment that was awarded by the court stemming from a Development Agreement. This action will be resolved by December 2012 and the Town will be out of bankruptcy proceedings.

The Town proposes to use a team approach to act provide services and as fiscal agent be efficient with expertise and provide services at a reasonable cost. The team will include the following:

Ray Jarvis, Pubic Works Director
Peter Bernasconi, Senior Associate Engineer
Ellen Clark, Principal Planner
Karen Sibert, Senior Analyst

Mr. Jarvis will over see the project and ensure staffing and that the project is maintained as a high priority in the Town. Mr. Bernasconi, will provide expertise regarding construction activities, grant requirement, training where needed to ensure compliance with the Pubic Contract Code and grant assurances. Other assistance will include help with cost estimates, scheduling and logistics if needed. Ms. Clark will project assistance with compliance with CEQA questions and review. Ms. Sibert will be the point of contact for the Town. She will review invoices from sub-grantees (proponents) and summarize for quarterly reports and billing to DWR. Additional staff will include the Town Attorney from Best Best, and Krieger for legal counsel and other administrative staff to perform tasks that do not require senior personnel. The team can also review grant proposals to provide input regarding competiveness of the proposal.

These staff members have over 60 years of public and private sector project experience and have successfully completed over \$60 million in grant projects over the last 10 years, including the FAA, Caltrans STIP, HSIP TE, EEM, Caltrans Cost Share Agreements, Strategic Growth Council, State Dpt. Housing and Community Development, Californian Green, USA Football, USFS Challenge Cost Share Agreements, 319h grants, DWR low interest loan program, California State Parks Resources Agency, and FTA grants. These grants have been for planning community as well as construction projects. Recently the Town is finishing up the \$13 million Lake Mary Bike Path, an HSIP grant, and several Safe Routes to School projects.

Town staff regularly engages the community to gain input for initiatives and projects. These activities are in the format of interagency and public discussion, community groups, and one on one discussions. It is anticipated that there will be many meetings with proponents of funded projects that will be similar nature to get the projects started and have a successful completion.

In order to promote efficiency with grant administration, the Town will provide sub grantees with suggested protocols and guidelines for grant compliance and develop forms for all sub-grantees to use when submitting their billing, reporting, and other submittals.

As fiscal agent, the Town will provide the following general services:

- Serve as the single-point liaison between the DWR and the RWMG or project proponents.
- Develop and administer sub-contracts with project proponents.
- Provide regular communication with the grantor and project proponents, including timely responses to requests and questions, as well as clarification of terms and conditions or other contractual matters
- Attend to contractual grant administration tasks, including, but not limited to, responding to a commitment letters, signing a grant agreement/contracts, providing invoices and reports on a regular schedule, and delivering a final report.
- Facilitate regular reporting on project progress, including an annual report, to the RWMG and monthly informal reports to the Inyo-Mono Administrative Committee
- Collect invoices and cost data from and provide reimbursements to project proponents from DWR.
- Provide and obtain relevant contractual documents for the proponent(s).

- Other services would include answering technical questions regarding public contract code, CEQA, and compliance with grant assurance. The will also suggest filing systems and contracting forms that will help proponents comply with grant assurances and be organized for State auditors in the event of an audit.

The budget for the fiscal agent will depend on the number of projects and proponents that will be funding by the grants. Proponents that have never work with grant programs and grants will require additional effort and assistance from the fiscal agent than a county or city that regularly works with grants. Based on previous experience it is estimated that the costs will range from six to ten percent of the grant budget. We think by having standardized submittals and forms the cost to administer the grant program as fiscal agent will be minimized.

If you have any questions please feel free to contact Peter Bernasconi at 760-934-8989 ext 232.

Sincerely Yours,

Raymond Jarvis
Public Works Director

CC: Project Files
Dave Wilbrecht, Town Manger

- Other services would include answering technical questions regarding public contract code, CEQA, and compliance with grant assurance. They will also suggest filing systems and contracting forms that will help proponents comply with grant assurances and be organized for State auditors in the event of an audit.

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If you have any questions please feel free to contact Peter Bernasconi at 760-934-8989 ext 232.

Sincerely Yours,



Raymond Jarvis
Public Works Director

CC: Project Files
Dave Wilbrecht, Town Manager



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE	November 6, 2012	DEPARTMENT	Board of Supervisors
ADDITIONAL DEPARTMENTS	Information Technology		
TIME REQUIRED	20 minutes	PERSONS APPEARING BEFORE THE BOARD	Supervisor "Hap" Hazard
SUBJECT	Digital 395 & Telemedicine		

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

This workshop will be led by Supervisor Hazard during which time he will present a PowerPoint on Telemedicine, and how Digital 395 will improve such capacity in our region.

RECOMMENDED ACTION:

None. Informational only.

FISCAL IMPACT:

None.

CONTACT NAME: Hap Hazard

PHONE/EMAIL: (760) 914-1403 / hap04@msn.com

SUBMIT THE ORIGINAL DOCUMENT WITH
ATTACHMENTS TO THE OFFICE OF
THE COUNTY ADMINISTRATOR
PRIOR TO 5:00 P.M. ON THE FRIDAY
32 DAYS PRECEDING THE BOARD MEETING

SEND COPIES TO:

MINUTE ORDER REQUESTED:

☐ YES ☒ NO

ATTACHMENTS:

Click to download

[Staff Report](#)

[Powerpoint](#)

History

Time	Who	Approval
10/17/2012 9:03 AM	County Administrative Office	Yes
10/23/2012 10:21 AM	County Counsel	Yes
10/17/2012 1:45 PM	Finance	Yes



**INFORMATION TECHNOLOGY
COUNTY OF MONO**

P.O. Box 7657 - MAMMOTH LAKES, CALIFORNIA 93546
(760) 924-1819 • FAX (760) 924-1801 • ngreenberg@mono.ca.gov

Clay Neely
Information Technology Director

Nate Greenberg
GIS Coordinator

To: Honorable Board of Supervisors

From: Supervisor "Hap" Hazard & Nate Greenberg, GIS Coordinator & Digital 395 Project Manager

Date: October 17, 2012

Subject

Benefits of Digital 395 on Telemedicine presentation

Recommendation

Informational Item

Discussion

This workshop will be led by Supervisor Hazard during which time he will present a PowerPoint on Telemedicine, and how Digital 395 will improve such capacity in our region.

Fiscal Impact

None

Telemedicine: The Cutting Edge of Healthcare for Rural Communities

Aaron Bair, MD, MSc
Medical Director
Centers for Health and Technology
& Virtual Care
UC Davis Health System

Shelley Palumbo, MS, CCC-SLP
Chief Administrative Officer
Centers for Health and Technology
& Virtual Care
UC Davis Health System

Telehealth Today

**There is a growing expectation
that advanced technology will
transform our health care
system**

History of Telemedicine

“Communicating Medical Information over Distance”



Rider / Phone / Radio

Telemedicine

- Interactive healthcare over distance using technology
- Telemedicine brings the expertise and experience of a Medical Team to the point of care and allows that expertise to be customized to that patient

Elements of a Distributed, Technology-Enabled Health Care System

1. Community Care
2. Out-Patient Care
3. Hospital-Based Care
4. Tele-Health in Clinical Trials
5. Correctional Health

Care at Home and in the Community

e-Mail Communication with Patients by Physicians

- Internet (e-mail) use and wireless communications between patients and medical providers.
- Patient-physician E-mail:
 Web cam
 (3) Corps formed

Chronic Disease

Unlike acute illnesses that may respond to short-term intervention,
(Paramedics)

Chronic diseases requires long-term monitoring and management, lifestyle changes and adherence to medication regimens.

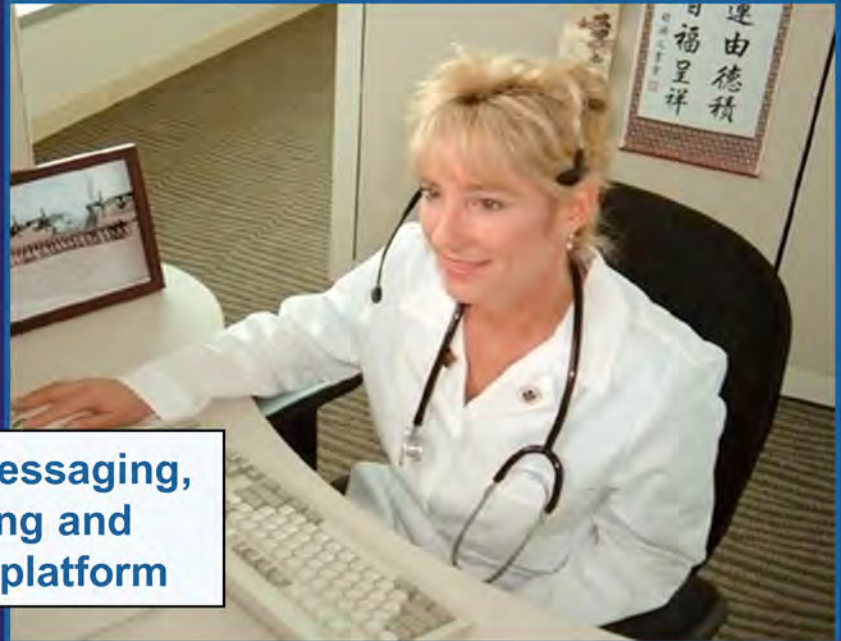
(Community Medicine Role ?)

Care Management Process with the Health Buddy System



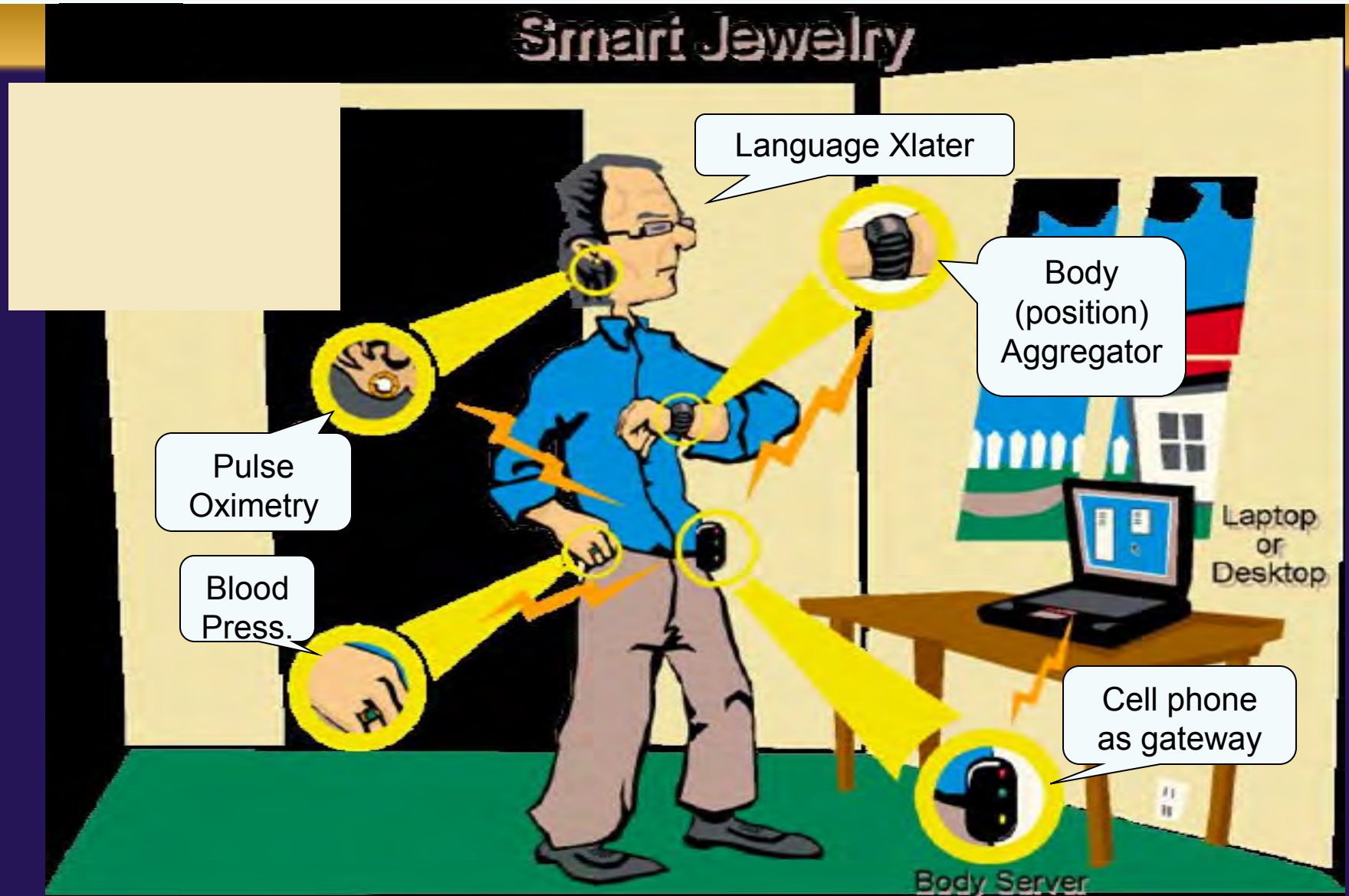
Scripted messaging,
monitoring and
reporting platform

Education, monitoring
and feedback at home by
nurse or outreach staff



Personalized, remote
care management and
support.

Remote Care: Convergence of Sensors and Jewelry



Checking on Loved ones

Courtesy: Paul Wright

Outpatient Telemedicine

Synchronous Outpatient Telemedicine



You & your Physician access specialist remotely

S&F Ophthalmology and Dermatology



Tele-radiology - MMH/NIH

“Digital” Radiology

PACS



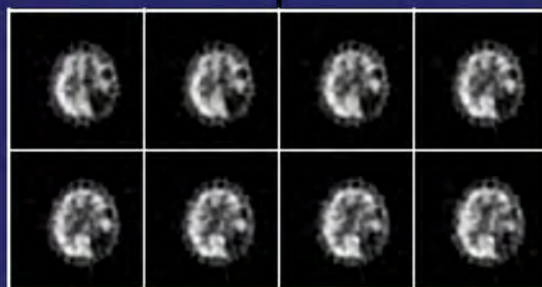
Digital Radiography



Interventional Angio



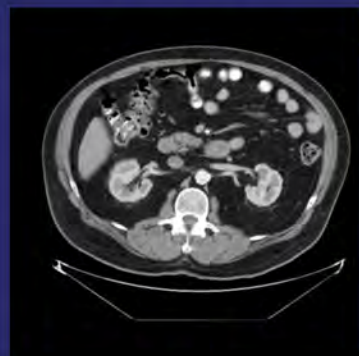
Ultrasound



Nuclear Medicine



MRI



CT

UCDAVIS
HEALTH SYSTEM

Emergency Medical System

- Tucson experience '09

Tucson shuts down ambulance-based telemedicine network

By: [Neil Versel](#) | Jan 27, 2011 6:00am EST

Tags: [emergency medical services wireless](#) | [Tropos Networks city-wide WiFi](#) | [Tucson ambulance ER-Link](#) |



ER-Link (DOT, UMC, Tucson Fire) –
First Nationally, '07

Mesh Broadband
Secure but expensive

The future is 4G?

Hospital Based Telemedicine

Emergent & Inpatient Telemedicine



Tele-ICU

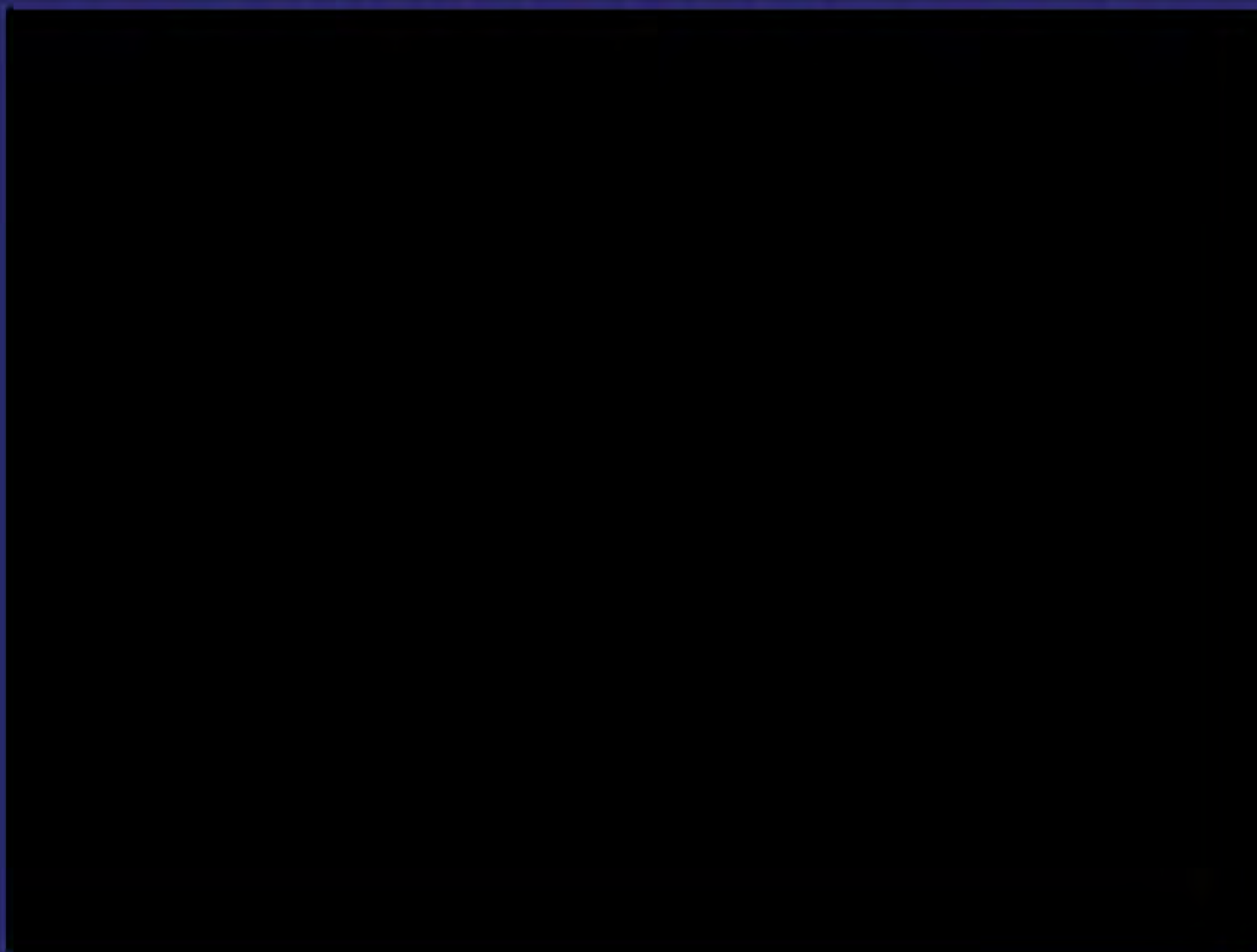
A technology that enables critical care doctors and nurses to monitor and manage patients in multiple, remote ICUs.



Tele-Surgery



Pediatric Critical Care



Remote Fetal Monitoring



Video-Interpreting Services



- Typical unit
- Clinics,
- Jails,
- Long Term Care Facilities
- 18 languages provided via video-interpreting by
UC Davis

Telemedicine in Clinical Trials

- 1801 patients recruited from 1999 to 2006
- Median Follow Up: 47.8 months
 - March 2008: 137 first DFS events, 42 deaths
 - 30 locoregional relapse events
 - 70 distant relapse events
 - including 40 bone metastasis events
 - 16 contralateral breast cancer events
 - 19 new non-breast primaries
 - Overall: 4-year DFS: 92.4%; 4-year OS: 97.7%



Telehealth in Correctional Health

Correctional Telehealth

- Decreased costs – Mono County
Estimates \$140,000.00 1st/yr
- Security – Inmates remains in secure jail
- Access to broader range of specialties
- Increased continuity of care

Examples of Telemedicine Services

- Allergy
- Burn
- Cardiology
- Child Development
- Dermatology
- Endocrinology
- Gastroenterology
- Genetics
- Hematology
- Hepatology (Hepatitis A-E)
- HIV/AIDS
- Infectious Diseases
- Nephrology
- Neurology
- Neurosurgery
- Nutrition
- OB/GYN
- Occupational Medicine
- Oncology
- Ophthalmology
- Orthopaedic Surgery
- Orthopaedics
- Otolaryngology
- Pain Management
- Palliative Care
- Pediatric Cardiology
- Pediatric Critical Care
- Pediatric Dermatology
- Pediatric Endocrinology
- Pediatric Gastroenterology
- Pediatric Genetics
- Pediatric Hematology/Oncology
- Pediatric Nephrology
- Pediatric Neurology
- Pediatric Obesity
- Pediatric Otolaryngology (adolescents)
- Pediatric PM&R
- Pediatric Psychology (adolescents)
- Pediatric Rheumatology
- Pediatric Sexual Abuse QA
- Pediatric Urology
- Plastic Surgery
- Podiatry
- Psychiatry
- Psychology
- Pulmonary
- Rheumatology
- Surgery
- Surgical Oncology
- Transplant
- Urology

Partnerships

- Clinic and Hospital Facilities
- Regional Extension Centers
- Correctional Facilities
- State Designated Entities
- Others Working in e-Health

Planning and Preparation

- Needs Assessment
- Champions – The Right Team
- Partnerships
- Clinical Considerations
- Technical Components
- Operational Elements
- Education

Mobile Video Station Examples



Looking Ahead

- Proposition 1D (2006)
 - Equipment distribution
 - Educational Facilities
- California Telehealth Network
- A Collaborative Care Environment
 - Success lies in partnerships
 - Results in patient and professional improvement
 - Creativity and communication foster a positive outcome

Questions

Session Outline

- Telehealth - Past and Present
- Elements of a Distributed, Technology-Enabled Health Care System
- Planning and Preparation
- Looking Ahead

Telehealth in Disaster Preparedness

Telehealth in Disaster Preparedness

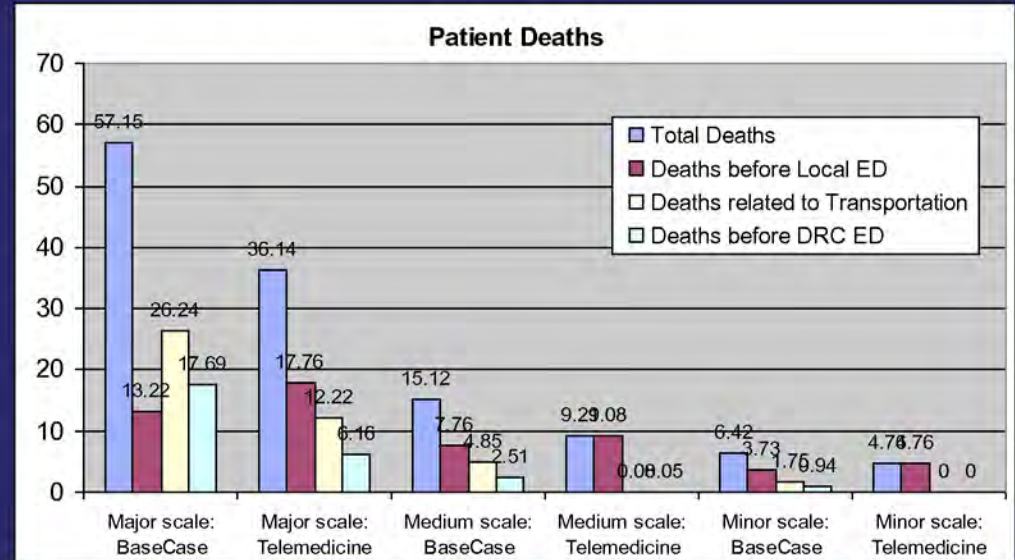


University of California, Davis Enhanced Surge Capacity and Partnership Effort (ESCAPE)

Xiong W, Bair AE, Sandrock C, Wang S, Siddiqui J, Hupert N. Implementing Telemedicine in Medical Emergency Response: Concept of Operation for a Regional Telemedicine Hub. *J Med Systems*. 2010 Dec 14.

Death Reduction with Telemedicine

- Fewer deaths in the telemedicine case than in the base case for all three disaster scenarios
- More patients are allowed to stay local and avoid delay of treatment from transportation and additional waiting at the DRC



Total number of deaths reduced by:

- Reducing the number of transfer patients to avoid extra transportation time
- Reducing transportation-related waiting times
- Relieving overall congestion at the DRC and thus reducing patient waiting time at the DRC

Planning and Preparation

OUTREACH INITIATIVES



Pediatric
Emergency
Outreach



Telemedicine
Consultation



Telemedicine
Education
Program



Distance Education
& Media Production



Telepharmacy



Virtual
Tumor Board



Teleinterpreting



Sexual Abuse
Examination Quality
Assurance Project



Correctional Telemedicine



Frontier
Telemedicine via
Portable Satellite Terminal



Indian Health
Service



Technical Components

- Assess the goals of the project
- Technical staffing
 - Normal business hours? 24/7?
- Connectivity
- Equipment
 - Types and costs vary

Needs Assessment: Evaluation

- Assess the climate of your region
- Strike a balance between competition and cooperation

The most common theme among successful programs is that the goals of the telehealth program are consistent with the mission of the overall organization

Needs Assessment: Alignment

- “Support From the Top”
- Complement of skills available to support the program

Champions: The Right Team

- Clinicians
- Administrative/Financial and Operational
- Technical
- Clinic Coordinator
- Legal/Risk Management
- Compliance
- Information Services/Telecommunications
- Leadership

Clinical Considerations

- Clinical strengths of practitioners
 - willingness to participate
- Clinician availability
- Clinician commitment
- Telehealth consultation be as easy as face to face visit or have some additional benefit
- Start simple
- Limit the time and effort of the clinicians

Medical Peripheral Examples

General Exam Camera Nasopharyngoscope



Otoscope



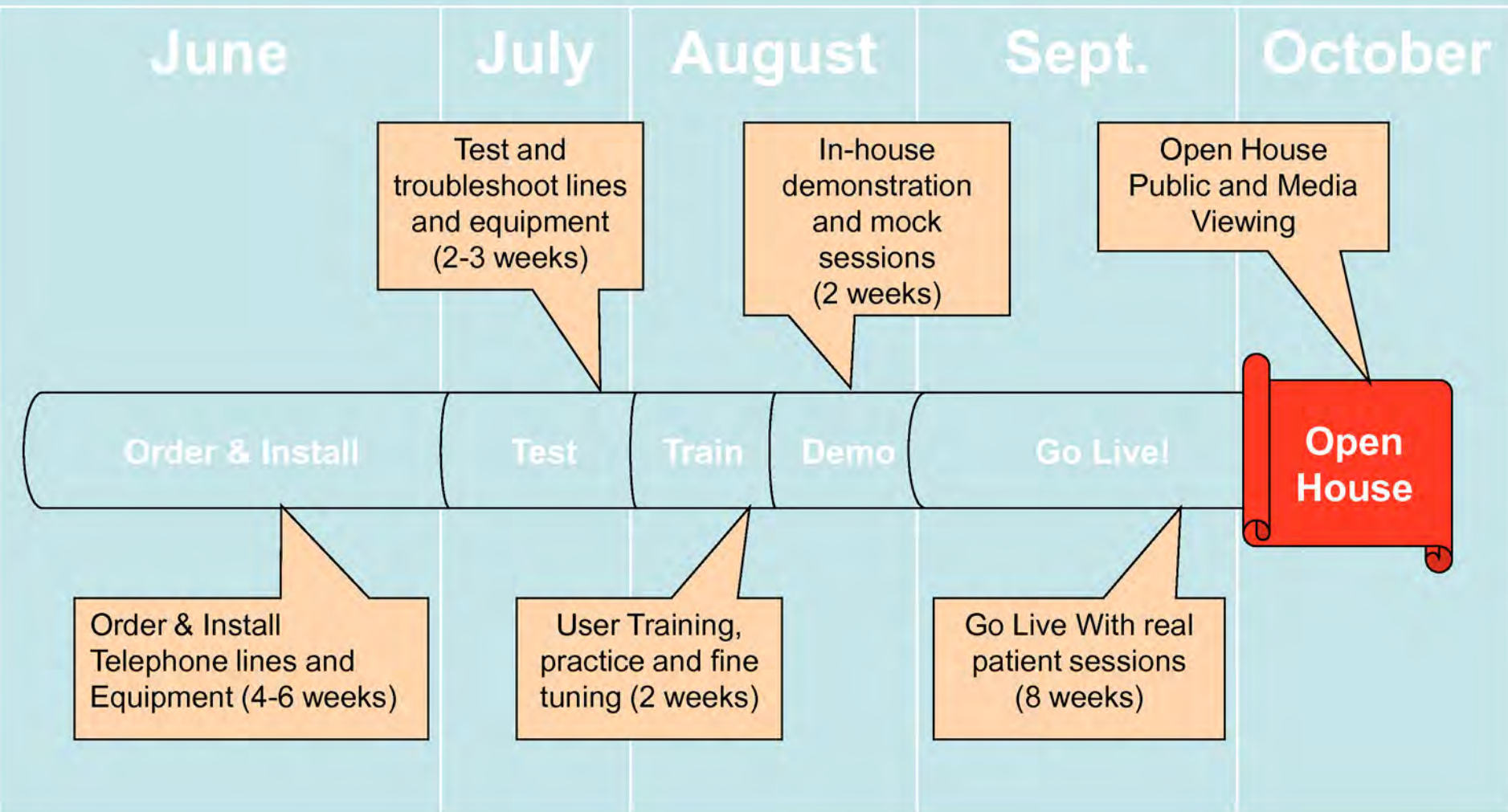
Electronic stethoscope



Operational Elements

- Adequate Clinician Preparation
- Education
 - Technical training
 - Use of equipment
 - Troubleshooting
 - Clinical Referral Guidelines
 - Advance Meet and Greet Sessions
- Timeline

Realistic Implementation Timeline



Looking Ahead

Telemedicine: The Cutting Edge of Healthcare for Rural Communities

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