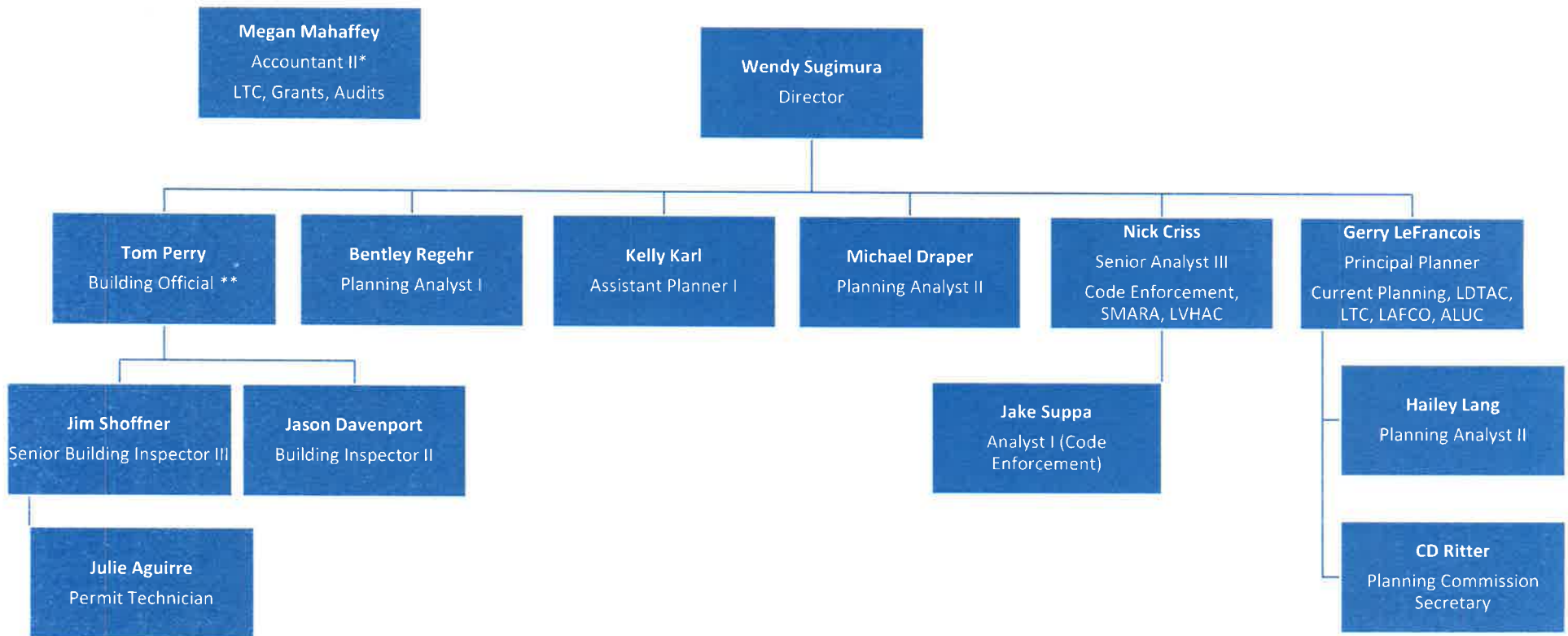


## Community Development Department: Current (Mar. 2019)

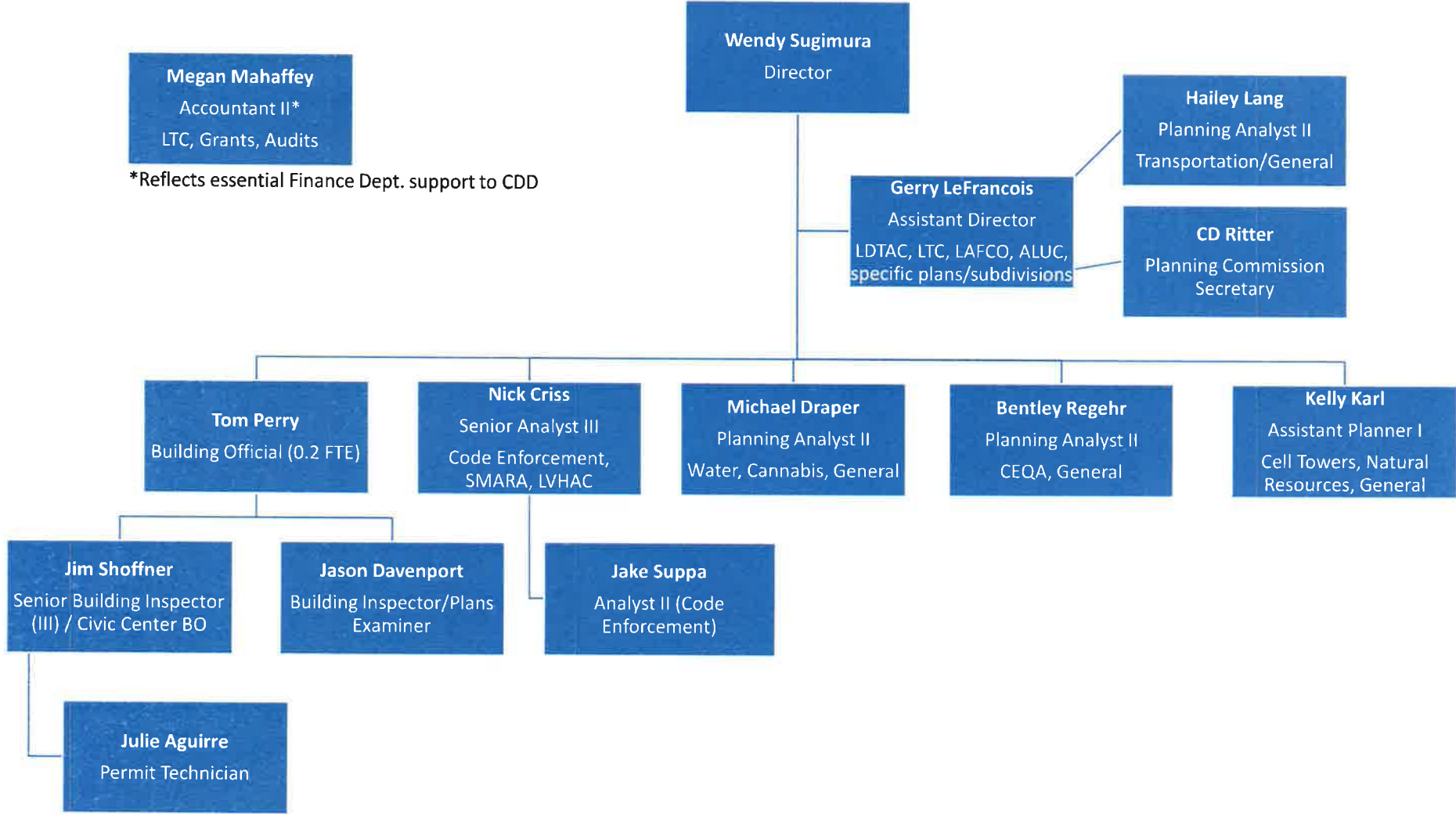


**Notes:**

\*Reflects essential Finance Dept. support to CDD

\*\* 20% FTE, Director also actively supervises staff

# Community Development Department: Proposed for 2018-2019



**Megan Mahaffey**  
Accountant II\*  
LTC, Grants, Audits

\*Reflects essential Finance Dept. support to CDD

**Wendy Sugimura**  
Director

**Gerry LeFrancois**  
Assistant Director  
LDTAC, LTC, LAFCO, ALUC,  
specific plans/subdivisions

**Hailey Lang**  
Planning Analyst II  
Transportation/General

**CD Ritter**  
Planning Commission  
Secretary

**Tom Perry**  
Building Official (0.2 FTE)

**Nick Criss**  
Senior Analyst III  
Code Enforcement,  
SMARA, LVHAC

**Michael Draper**  
Planning Analyst II  
Water, Cannabis, General

**Bentley Regehr**  
Planning Analyst II  
CEQA, General

**Kelly Karl**  
Assistant Planner I  
Cell Towers, Natural  
Resources, General

**Jim Shoffner**  
Senior Building Inspector  
(III) / Civic Center BO

**Jason Davenport**  
Building Inspector/Plans  
Examiner

**Jake Suppa**  
Analyst II (Code  
Enforcement)

**Julie Aguirre**  
Permit Technician

# COMMUNITY DEVELOPMENT DEPARTMENT

## Core Services

		Mandated?	
<b>1</b>	<b>MAINTAIN TO-DATE GENERAL PLAN</b>	Maintain current General Plan Elements (7 mandated)	Y
		Studies/plans required by law and to update the General Plan in response to legislation	Y
		Studies/plans to update the General Plan in response to community/ political issues and best practices	N
		Maintain/support required commissions: Planning Commission, ALUC, LVHAC, OVGA, etc.	Y

		Mandated?	
<b>2</b>	<b>IMPLEMENT GENERAL PLAN</b>	Process/maintain/monitor Specific Plans, subdivisions, planning permits and approvals, CIP	Y
		Respond to land use issues with a legal nexus	Y
		Respond to community/political land use issues within authority and consistent with GP policies	N
		Respond to natural resource issues within authority and consistent with GP policies	N

<b>3</b>	<b>LOCAL TRANSPORTATION COMMISSION (LTC)</b>	Implement Overall Work Plan	Y
		Maintain & Implement Regional Transportation Plan	Y
		Implement Regional Transportation Improvement Program and MOU projects	Y
		Respond to transportation requirements, laws, and issues	Y/N

<b>4</b>	<b>LOCAL AGENCY FORMATION COMMISSION (LAFCO)</b>	Process annexations/changes in district boundaries	Y
		Respond to issues within LAFCO law and authority	Y
		Maintain up-to-date boundaries and spheres of influence	Y
		Maintain up-to-date municipal service reviews	Y

<b>5</b>	<b>CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) COMPLIANCE</b>	Ensure private development proposals comply with CEQA	Y
		When requested, assist with CEQA compliance for County projects	Y
		Monitor and review CEQA on other projects outside of County's purview	N

<b>6</b>	<b>CUSTOMER SERVICE</b>	Provide one-stop shop for clerk, tax and other N. County services	N
		Provide one-stop shop for permit review (Land Development Technical Advisory Committee)	N
		Provide one-stop shop for building permit processing	N
		Respond in a timely, helpful and courteous manner to public inquiries	N

<b>7</b>	<b>PUBLIC ENGAGEMENT &amp; COMMUNITY-BASED PLANNING</b>	Convene RPACs to foster community-based planning	N
		Follow best practices for community engagement and empowerment	N
		Facilitate complex processes with communities to foster consensus around difficult planning issues	N
		Accurately represent community feedback to decision makers	N

<b>8</b>	<b>COLLABORATION &amp; REGIONAL INITIATIVES</b>	Convene & participate in committees and engage with state and federal partners	N
		Work collaboratively across departments to deliver customer service and County services	N
		Engage in projects and programs with other agencies, departments, and entities	N

<b>9</b>	<b>CODE COMPLIANCE</b>	Respond to violations threatening public health & safety	Y
		Respond to citizen complaints about violations	Y
		Assist other departments with compliance issues (e.g., TOT)	Y
		Monitoring of permit and/or project conditions, including LVHAC	Y

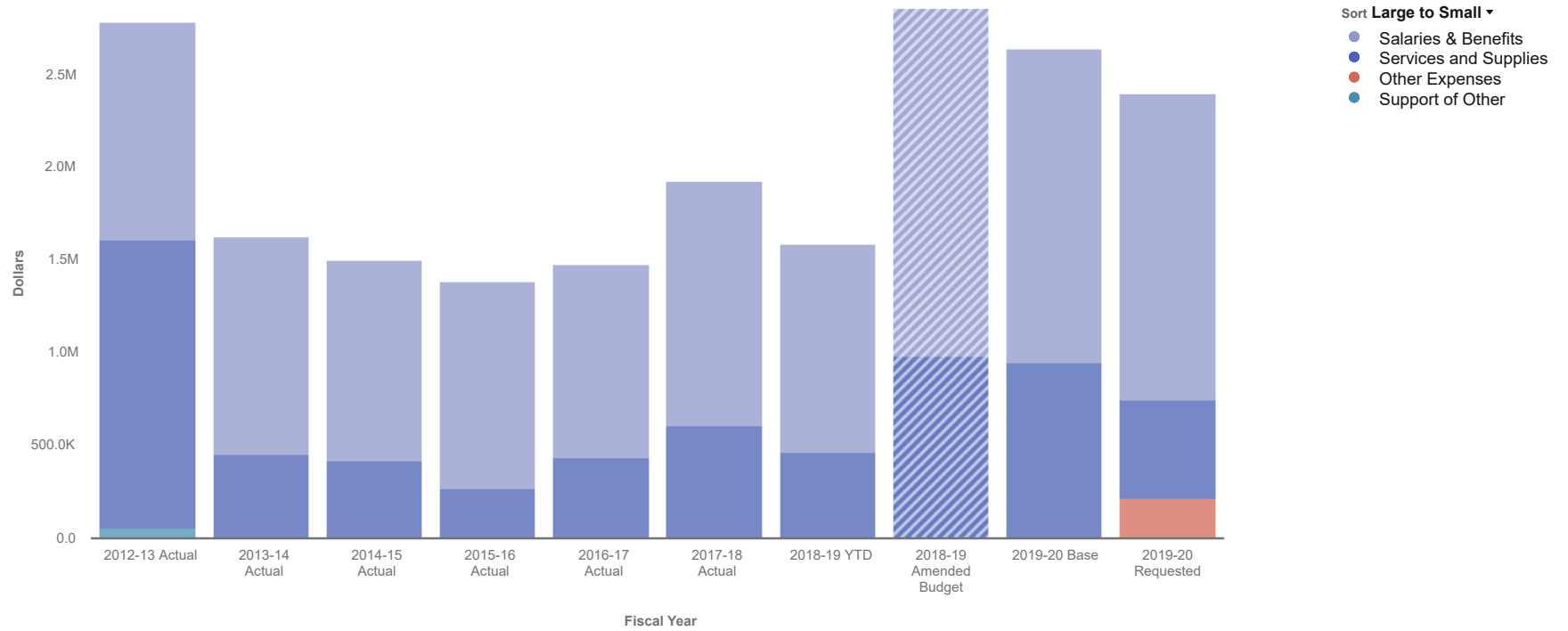
<b>10</b>	<b>BUILDING DIVISION</b>	Manage building permit process to ensure compliance with CA Building Code	Y
		Perform field inspections to ensure compliance with CBC	Y
		Stop unauthorized and/or unpermitted construction work	Y
		Collaborate with other entities to ensure Mono County and Special District regulations are met	Y

<b>11</b>	<b>STAFF DEVELOPMENT AND TRAINING</b>	Participate in technical training opportunities to ensure we are up to date with current legislation and best practices	N
		Participate in training on "soft skills" and leadership to support collaboration and building relationships	N
		Foster a team environment	N

Department Name	Division Name	Associated Goal	Tactic	Results	Internal or External	Target Completion (FY)
Community Development	Planning	1A	<b>Local Hazard Mitigation Plan (LHMP)</b> and General Plan Safety Elements	Adopted LHMP and associated General Plan Amendment	Both	19-20
Community Development	Planning, Building, Code Enforcement	1D	<b>Cannabis regulations:</b> process applications, process renewals, develop odor monitoring/enforcement program, monitor effectiveness, and amend and enforce (legal & illegal operations) as needed	Adopted odor monitoring/enforcement program, resolution of reported compliance issues, adoption of permit applications and renewals with limited public controversy	External	Ongoing
Community Development	Code Enforcement	1D & 2D	<b>Code enforcement</b>	Resolution or management of reported compliance issues	External	Ongoing
Community Development	Planning & Transportation	1E & 3A	<b>Local Transportation Commission</b> staffing & projects	Significant completion of the Overall Work Program	Both	Ongoing
Community Development	Planning, Building	2A	<b>Housing Programs:</b> develop complete County housing program, sell/manage rental units as directed, staff Housing Authority	Multi-department committee to oversee Housing Program, sell County-owned unit or use in transitional program, convert Housing Authority into an active body under the Housing Program	Both	Ongoing
Community Development	Planning, Building, Code Enforcement	2D & 4B	<b>Current Planning:</b> director review and use permits, variances, parcel/tract maps, Specific Plans, Planning Commission, building permits, implement the General Plan, capital improvement program	Permits processed and issued with limited public controversy	External	Ongoing
Community Development	Planning, Building, Code Enforcement	2D & 3A	<b>Advanced Planning &amp; Special Projects:</b> General Plan updates, North County Water Transaction CEQA Project, Sustainable Groundwater Management Plan, sage-grouse conservation/LADWP, cell tower regulations, hemp regulations, Environmental Justice General Plan Element	Adopted regulations where appropriate or ongoing staff support	External	Ongoing
Community Development	Planning, Building, Code Enforcement	2D & 3A & 4B	<b>Staff RPACs and Commissions/Committees</b> (CPT, LDTAC, LAFCO, ALUC, LVHAC, OVGA, etc.)	Convening of meetings, collaborative processes	Both	Ongoing
Community Development	Planning, Building, Code Enforcement	4B & 4D	One-stop shop for South County services & increased service/permitting/software efficiencies	Smooth service provision between various departments and North/South County offices	Both	Ongoing
Community Development	Planning	4C	<b>Resource Efficiency Plan:</b> monitor and implement	Approval/construction of "green" projects	Both	Ongoing
Community Development	Planning, Building, Code Enforcement	5A-D	Provide fair & supportive personnel management, encourage training and professional development	Staff feels supported and valued or understands constraints, staff has access to training	Internal	Ongoing

# CDD - Expenditure Trend

Updated On 13  
May, 2019

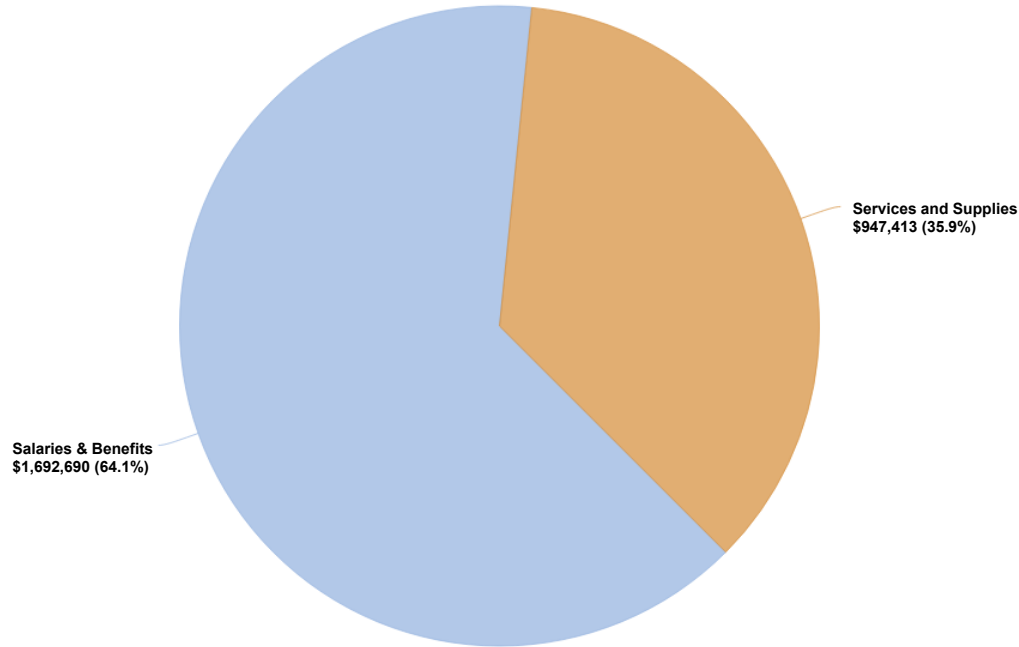


Data filtered by Expenses, Community Development and exported on May 13, 2019. Created with OpenGov

# 2019-2020 Requested Budget - Expenditures for CDD

Updated On 13  
May, 2019

Sort **Large to Small** ▾  
● Salaries & Benefits  
● Services and Supplies



Expand All		2019-20 Actual
▶ Salaries & Benefits		\$ 1,692,690
▶ Services and Supplies		947,413
<b>Total</b>		<b>\$ 2,640,103</b>

Data filtered by Expenses, Community Development and exported on May 13, 2019. Created with OpenGov

FY 2019-2020 BUDGET WORKSHOP  
 COMMUNITY DEVELOPMENT – Workforce Costs by Position

Reports > 6. Workforce Report (GRID VERSION)

Help

**Filters** Views

SHOW ⚙️  
 TOTAL COMP... ▾

BROKEN DOWN BY ⚙️  
 Position Name ▾

FILTERED BY All >  
 Filters 1 >  
 Columns >  
 Aggregates >

AMOUNTS  
 Incremental ▾

TOTAL FOR A YEAR  
**\$1,698,140.26**

+ Save view

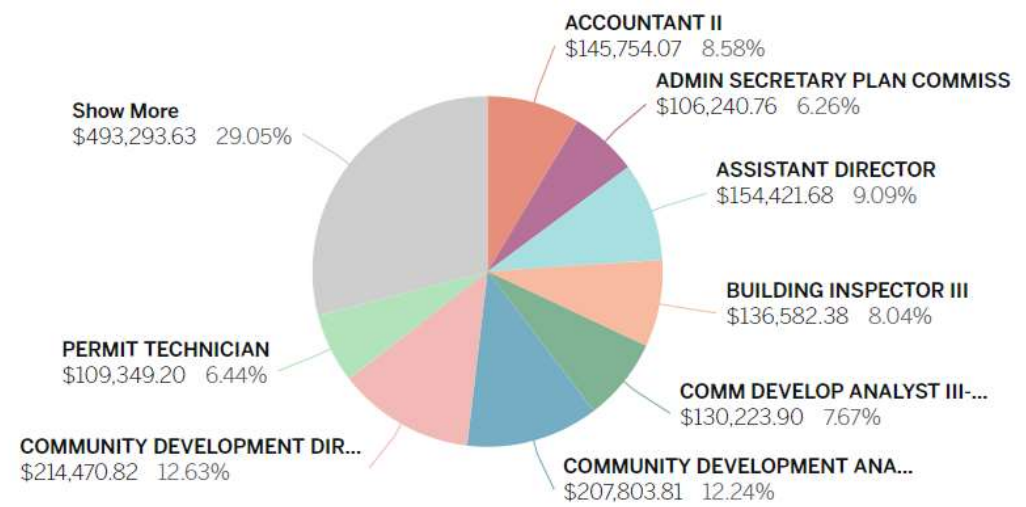
Search in table Search

← Back ↻ Reset

{ } COMMUNITY DEVELOP... x

Updated On 13 May, 2019

VISUALIZATION



Records



**COMMUNITY DEVELOPMENT DEPARTMENT**  
***Planning & Transportation***  
Department 250

**DEPARTMENTAL (or Division) OVERVIEW**

The Planning Division provides the services specified in Government Code §65103, as follows:

- Prepare, periodically review, and revise as necessary the General Plan.
- Implement the general plan through actions including, but not limited to, the administration of specific plans and zoning and subdivision ordinances.
- Endeavor to promote a public interest in, comment on, and understanding of the general plan and regulations relating to it.
- Consult with and advise public officials and agencies; public utility companies; civic, educational, professional and other organizations; as well as citizens generally, concerning implementation of the General Plan.
- Promote the coordination of local plans and programs of other agencies.
- Perform other functions as the legislative body provides, including conducting studies and preparing plans other than those requires or authorized by this title.

The Planning Division also staffs other legislative bodies with separate authority that often function independently in other jurisdictions, including the Local Transportation Commission (LTC), Airport Land Use Commission (ALUC), Local Agency Formation Commission (LAFCO), Housing Authority and Owens Valley Groundwater Authority (OVGA). In addition, we strive to provide excellent customer service by providing services for other County departments, including accepting property tax and other payments, and processing/issuing marriage licenses, business licenses, and doing business as (DBA) licenses.

**PROGRAMS AND SERVICES**

The Planning Division's programs and services are built upon the principles of effective public service in the public interest, problem solving beyond regulation, long-range consequences of present actions, community-based planning and development, respect for our unique environment, and teamwork, partnerships, coordination and collaboration. Services are generally classified as follows:

**Current Planning**

- **Process applications for development projects and permits**, such as Director Reviews, Use Permits, Specific Plans, consistency reviews with existing permits to expedite new proposals, plan checks for building permits, etc. Projects are coordinated between departments (e.g., via the Land Development and Technical Advisory Committee [LDTAC]), may require public noticing, and are typically approved by the Planning Commission.
- **Environmental review**, such as compliance with the California Environmental Quality Act (exemptions, addendums, tiered analyses, (mitigated) negative declarations, various Environmental Impact Reports, filings with the State Clearinghouse), and the National Environmental Protection Act, for both County and private projects.
- **Assistance with project development**, including inter-departmental coordination, public input, developing the project description, and generally defining sufficient project-level information to apply for funding and proceed to construction documents. The Planning Division does not design projects, however.
- **Inquiries, public assistance, and inter-departmental collaboration/coordination:** Significant staff time is devoted to assisting the general public with development proposal inquiries, land use questions, and problem solving. These services are also provided to other County departments.

### **Long-Range Planning**

- **General Plan updates, maintenance, and environmental review:** The General Plan is the comprehensive, long-term plan for the physical development of the county, and needs to be updated regularly to ensure consistency with the County's vision and reflect changes in legislation, requirements, evolving current issues, and best planning practices.
- **Development of policy and regulations:** Policy sets, such as transportation matters as handled by the Local Transportation Commission, and specific policy issues, such as workforce housing, short-term rentals, cannabis regulations, etc., require dedicated staff time to review, update/maintain, develop, or revise. Some policy work is simple, and others require sophisticated public processes involving facilitation and technical expertise.
- **Special studies and projects:** Projects without a clear home in the County's structure often end up in the Planning Division, such as water management issues and Bi-State sage-grouse conservation.

### **Public Engagement & Collaboration**

In support of the functions above, the Planning Division staffs several forums for public engagement and collaboration with other departments and agencies, as listed below. In particular, the Planning Division supports *community-based planning*, meaning public input is invited in order to influence the crafting of policy and regulations, and outcomes.

- The **Planning Commission** serves as both an advisory and decision-making body, and hears all discretionary land use matters, environmental reviews, and appeals from staff decisions involving ordinance interpretation.
- **Regional Planning Advisory Committees (RPACs)** advise the Mono County Board of Supervisors, Planning Commission, LTC and Planning Division on the development, review, implementation and update of the General Plan, Regional Transportation Plan and associated Area / Community Plans. Active RPACs meet in Antelope Valley, Bridgeport Valley, Mono Basin, June Lake (Citizens Advisory Committee), Long Valley, and community meetings with the District 2 Supervisor are held as needed for Benton, Chalfant, Paradise and Swall Meadows.
- The **Collaborative Planning Team (CPT)** is a multi-agency team comprised of directors of federal, state, local and tribal entities, and collaborates on a variety of planning issues across jurisdictions. The CPT philosophy recognizes that the synergistic effect of teamwork far exceeds that which entities might accomplish on their own.
- Other forums include the Land Development Technical Advisory Committee (LDTAC), Airport Land Use Commission (ALUC), Project Review Committee, Local Agency Formation Commission (LAFCO), Long Valley Hydrologic Advisory Committee (LVHAC), Housing Authority, Owens Valley Groundwater Authority, and a variety of coordinating committees, information gathering task/work groups, public meetings, and meetings/working groups hosted by other agencies.

### **Local Transportation Commission (LTC)**

Throughout the county, the transportation system is a key support system that sustains the social, economic and recreational activities in the county. The LTC, which is governed by a joint board of both Mono County and the Town of Mammoth Lakes, provides for transportation system planning including roadways, trails, paths, sidewalks, etc. for multi-modal use, transit service and air travel, as well as private cars and commercial trucking. The LTC acts autonomously in filling the mandates of the Transportation Development Act, including efforts related to the Regional Transportation Plan (RTP), the State and Regional Transportation Improvement Programs (STIP & RTIP), administration of Transportation Development Act (TDA) funds, and the Overall Work Program, and collaborates with Caltrans, local communities, the Town, and other agencies in order to provide for a complete transportation system.

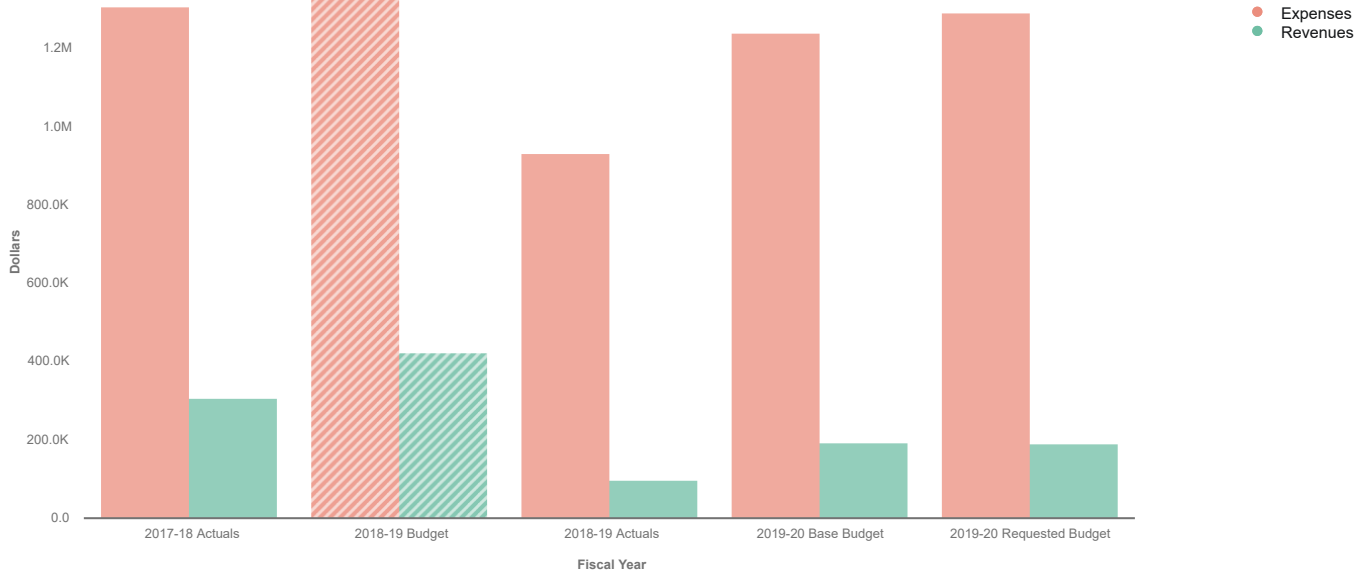
### **DESCRIBE WHAT IS NOT INCLUDED IN THIS BUDGET**

The \$125,000 anticipated in SB2 funds are not yet included as they have technically not yet been awarded.

# Transportation & Planning 100-27-250

Updated On 10  
May, 2019

Sort **Large to Small**



Collapse All	2017-18 Actuals	2018-19 Budget	2018-19 Actuals	2019-20 Base Budget	2019-20 Requested Budget
<b>Revenues</b>	\$ 306,602	\$ 423,448	\$ 99,179	\$ 193,168	\$ 191,000
<b>Charges for Services</b>	90,094	415,280	85,392	185,000	166,000
<b>Intergovernmental</b>	199,019	8,168	11,562	8,168	25,000
<b>Transfers In</b>	14,165	0	2,225	0	0
<b>Miscellaneous Revenues</b>	3,324	0	0	0	0
<b>Expenses</b>	1,308,097	1,361,160	931,490	1,239,879	1,292,687
<b>Salaries &amp; Benefits</b>	942,110	949,574	739,118	1,075,164	1,089,768
<b>Services and Supplies</b>	365,988	411,586	192,372	36,873	202,919
<b>Services</b>	230,793	274,020	84,011	0	62,200
<b>Contract Services</b>	229,631	270,320	83,247	0	60,000
<b>Publications &amp; Legal Notices</b>	577	1,500	449	0	1,500
<b>Membership Fees</b>	585	700	315	0	700
<b>Professional &amp; Specialized Ser</b>	0	1,500	0	0	0
<b>Facility</b>	82,973	79,142	63,684	0	69,342
<b>Supplies</b>	20,030	22,144	15,114	10,110	32,614
<b>Insurance</b>	14,643	19,668	19,668	20,466	20,466
<b>Vehicle</b>	11,099	6,612	6,579	6,297	8,297
<b>Training</b>	6,449	10,000	3,316	0	10,000
<b>Other Expenses</b>	0	0	0	127,842	0
<b>Other Expenses</b>	0	0	0	127,842	0
<b>Revenues Less Expenses</b>	\$ -1,001,495	\$ -937,712	\$ -832,310	\$ -1,046,711	\$ -1,101,687

Data filtered by Types, GENERAL FUND, PLANNING & TRANSPORTATION and exported on May 10, 2019. Created with OpenGov

## COMMUNITY DEVELOPMENT DEPARTMENT

### *Planning Commission*

Department 253

#### **DEPARTMENTAL (or Division) OVERVIEW**

The Planning Commission serves as a decision-making body on certain discretionary land use applications and appeals, and as the principal advisory body to the Board of Supervisors and Planning Division on planning matters. The Planning Commission generally meets the third Thursday of each month at 10 a.m. in the Supervisors Chambers at the County Courthouse, Bridgeport, with meetings video-conferenced to Town/County Conference Room in Mammoth Lakes, with additional or special meetings called on an as-needed basis to ensure timely processing. The Commission can also travel to and conduct hearings/meetings in communities to encourage public involvement in locally relevant planning decisions. Commission membership reflects Mono County's geographic diversity, with commissioners residing in Walker, Lee Vining, June Lake, Sunny Slopes and Chalfant.

#### **PROGRAMS AND SERVICES**

- Consider policy and regulatory amendments, including amendments to the General Plan and Land Development Standards (e.g., the "zoning code" in most other jurisdictions), and provide a recommendation to the Board of Supervisors.
- Provide interpretations on the application of the Mono County General Plan and supporting policies, guidelines and regulations.
- Conduct public hearings and workshops on a variety of policies, plans and enforcement matters.
- Consider discretionary land use applications such as use permits, parcel/tract maps, variances, and specific plans; environmental assessments and impact reports; and appeals from staff decisions involving plan or ordinance interpretation.
- Hold appeal hearings to provide an administrative remedy process when staff determinations or notices of violations are challenged.
- Consider the policy implications of changes at the local, state and federal levels, such as cannabis legalization, sustainable groundwater management plans, and planning efforts by the US Forest Service and Bureau of Land Management.

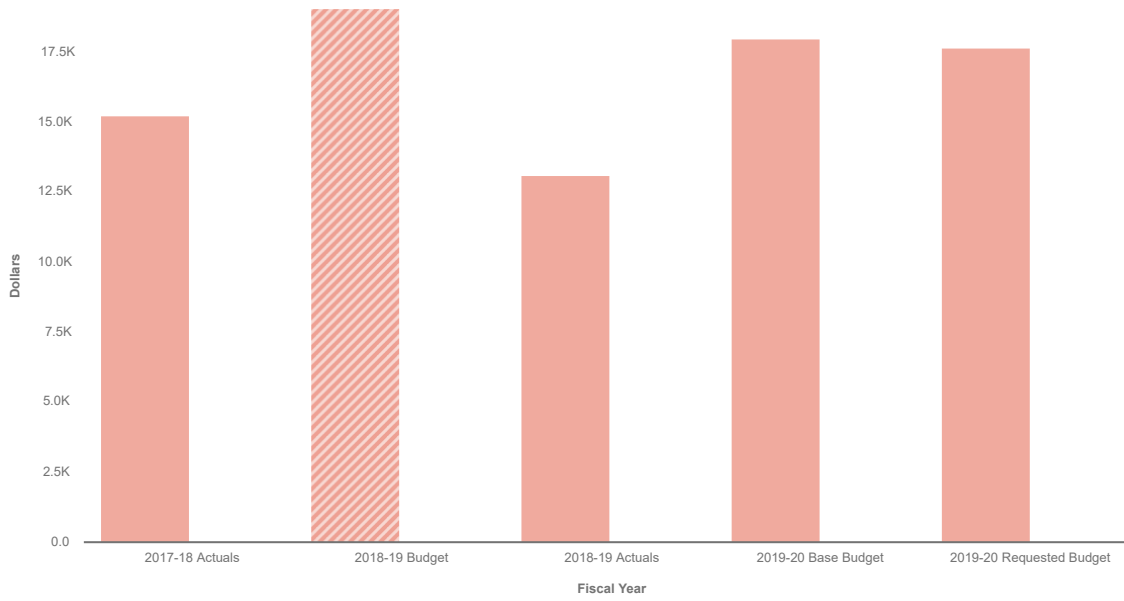
#### **DESCRIBE WHAT IS NOT INCLUDED IN THIS BUDGET**

Not Applicable.

# Planning Commission 100-27-253

Updated On 10  
May, 2019

Sort **Large to Small** ▾  
● Expenses  
● Revenues



Collapse All	2017-18 Actuals	2018-19 Budget	2018-19 Actuals	2019-20 Base Budget	2019-20 Requested Budget
<b>Revenues</b>	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>▼ Expenses</b>	15,203	19,003	13,099	17,968	17,642
<b>▼ Services and Supplies</b>	10,172	11,720	10,535	12,032	12,032
▶ Insurance	6,123	7,235	7,235	6,140	6,140
▶ Training	1,678	2,500	2,249	2,500	2,500
▶ Services	2,309	1,560	713	1,560	1,560
▶ Supplies	62	425	338	1,832	1,832
▶ Salaries & Benefits	5,031	7,283	2,564	5,936	5,610
<b>Revenues Less Expenses</b>	\$ -15,203	\$ -19,003	\$ -13,099	\$ -17,968	\$ -17,642

Data filtered by Types, GENERAL FUND, PLANNING COMMISSION and exported on May 10, 2019. Created with OpenGov

# COMMUNITY DEVELOPMENT DEPARTMENT

## *Building Division*

Department 255

### DEPARTMENTAL (or Division) OVERVIEW

The Building Division is responsible for the enforcement of the current California Building Codes Standards and relevant state law governing building standards. Department functions include building inspection, building plan review, coordination of review by other departments and agencies of building permit applications, building permit issuance, public assistance with building code matters, and assisting in code compliance operations. These functions include an ongoing commitment to continually improve and increase our ability to serve the citizens of Mono County.

### PROGRAMS AND SERVICES

- Coordinate building permit plan check services between departments to provide a “one-stop shop” for the public. Reviews included coordination with Public Works, Environmental Health, Planning, Building, and agencies/special districts, such as CalFire, Forest Service, public utility districts, fire districts, community services districts, etc.
- Assist in code enforcement duties, and continue to address various cannabis-related issues that affect the County from a community development standpoint.
- Provide consultation, plan reviews, and inspections for County projects, and in some cases funding, grant management, and assistance with project components. Opportunities and efficient project delivery are maximized through coordination forums such as the Land Development and Technical Advisory Committee, Project Review Committee, ADA task force, energy task force, and direct staff coordination.
- Provide next-day inspection services countywide, and work with contractors and homeowners to trouble-shoot problems and find solutions to construction and building code issues.
- Dedicate significant staff time and resources to infrastructure and systems necessary for accurate permit processing and tracking to provide excellent customer service, including fiscal duties.
- Re-establish expired ‘prescriptive designs’ such that these designs can be used by builders in the County, and potentially builders in the Town of Mammoth Lakes. Such designs are pre-engineered, and could save time and money for projects such as, but not limited to, exterior decks, utility buildings (garages), and ground mounted solar PV arrays.
- Re-establish the Construction Board of Appeals as a five member board, and pursue the opportunity to have that board act as a Building Advisory Committee to advise the Building Official on construction-related issues that affect the local building community.
- Conduct more ‘in-house’ plan reviews for minor projects in both the Bridgeport and Mammoth Lakes offices.
- Provide high-quality counter and phone service, with coordination among the various staff that may work at the front counter to ensure smooth service.
- Have staff attend continuing education as mandated by the California Health and Safety Code, and obtain professional certifications through the International Code Council.
- Provide timely responses to the public on building code and other building-related matters: within one day for permit inquiries, and within 1-3 days on code issues depending on field schedules and complexity. Mono County staff can respond to technical issues, but does not engage in designing projects.

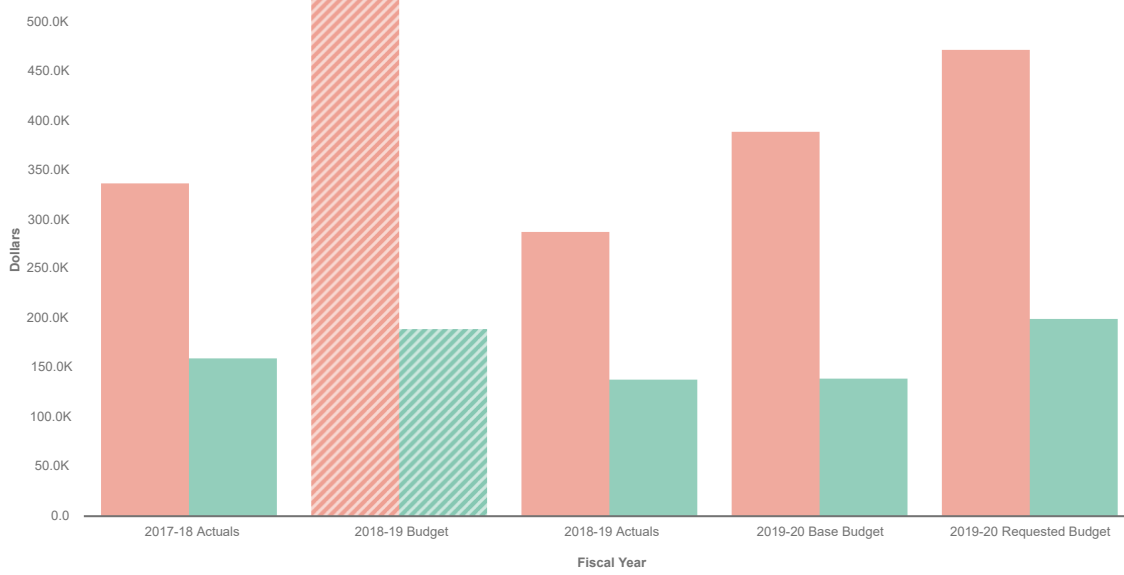
### DESCRIBE WHAT IS NOT INCLUDED IN THIS BUDGET

Not Applicable.

# Building Inspector 100-27-255

Updated On 10  
May, 2019

Sort **Large to Small**



Collapse All	2017-18 Actuals	2018-19 Budget	2018-19 Actuals	2019-20 Base Budget	2019-20 Requested Budget
<b>▼ Revenues</b>	\$ 160,160	\$ 190,000	\$ 139,045	\$ 140,000	\$ 200,000
▶ Licenses, Permits & Franchises	84,688	75,000	77,756	75,000	80,000
▶ Charges for Services	75,472	65,000	61,288	65,000	70,000
▶ Transfers In	0	50,000	0	0	50,000
<b>▼ Expenses</b>	337,184	538,762	288,707	389,032	472,454
▶ Salaries & Benefits	228,221	418,561	213,229	262,214	296,764
<b>▼ Services and Supplies</b>	108,963	120,201	75,478	38,490	175,690
▶ Services	42,799	56,840	22,771	2,040	103,240
▶ Vehicle	33,460	31,715	20,356	23,743	31,743
▶ Supplies	4,899	4,650	21,999	3,646	24,646
▶ Facility	16,881	20,666	0	0	0
▶ Insurance	4,607	3,330	3,330	9,061	9,061
▶ Training	6,317	3,000	7,022	0	7,000
▶ Other Expenses	0	0	0	88,328	0
<b>Revenues Less Expenses</b>	\$ -177,024	\$ -348,762	\$ -149,662	\$ -249,032	\$ -272,454

Data filtered by Types, GENERAL FUND, BUILDING INSPECTOR and exported on May 10, 2019. Created with OpenGov

**Community Development Department**  
**(Compliance Division)**  
Department 252

**DEPARTMENTAL (or Division) OVERVIEW**

The Compliance Division monitors and enforces compliance with County ordinances, policies, regulations and permit conditions, including environmental mitigation measures.

**PROGRAMS AND SERVICES**

- Investigate and process code enforcement complaints.
- Collect and document evidence concerning code enforcement cases.
- Issue Notices of Violation and Administrative Citations to gain compliance on various code violations.
- Serve as lead staff in the implementation of Surface Mining and Reclamation Act (SMARA) including financial review, inspections, reporting and enforcement.
- Attend Land Development Technical Advisory Committee (LDTAC) meetings to review project conditions for compliance with Mono County Code and General Plan standards.
- Review all business license applications to ensure compliance with land use regulations.
- Participate in drafting County ordinances and General Plan amendments/updates, including specific plans.
- Review, process and enforce Vacation Home Rental Permits in coordination with Finance.
- Monitor efforts related to adopted policies supporting greenhouse gas emissions reduction, agricultural sector support, and Bi-State sage-grouse conservation.
- Perform well monitoring and reporting for the California Statewide Groundwater Elevation Monitoring (CASGEM) program to maintain Mono County's well data in the DWR's statewide database per the County's approved Water Level Monitoring Plan and for the purposes of SGMA.
- Conduct oversight of well monitoring for Cooperative Management Program with U.S. Geological Survey (USGS), including coordinating Joint Funding Agreement contracts; monitors permit conditions for approved geothermal projects; and serve as lead staff to the Long Valley Hydrologic Advisory Committee (LVHAC).
- Review development permit language to ensure compliance with County land use regulations.
- Enforce activities and uses under County permits when code violations are reported. Investigate non-permitted, illegal activities when reported or on a public safety basis, and take enforcement action if/when a sufficient body of evidence, legal procedures, and resources are available. Coordinate enforcement activity with Building, Planning, Environmental Health, Public Works, legal counsel, and other departments as necessary. Criminal activity is deferred to the Sheriff and District Attorney.
- Assist Planning Department in various projects including developing enforceable land use regulations and permit processing.

**DESCRIBE WHAT IS NOT INCLUDED IN THIS BUDGET**

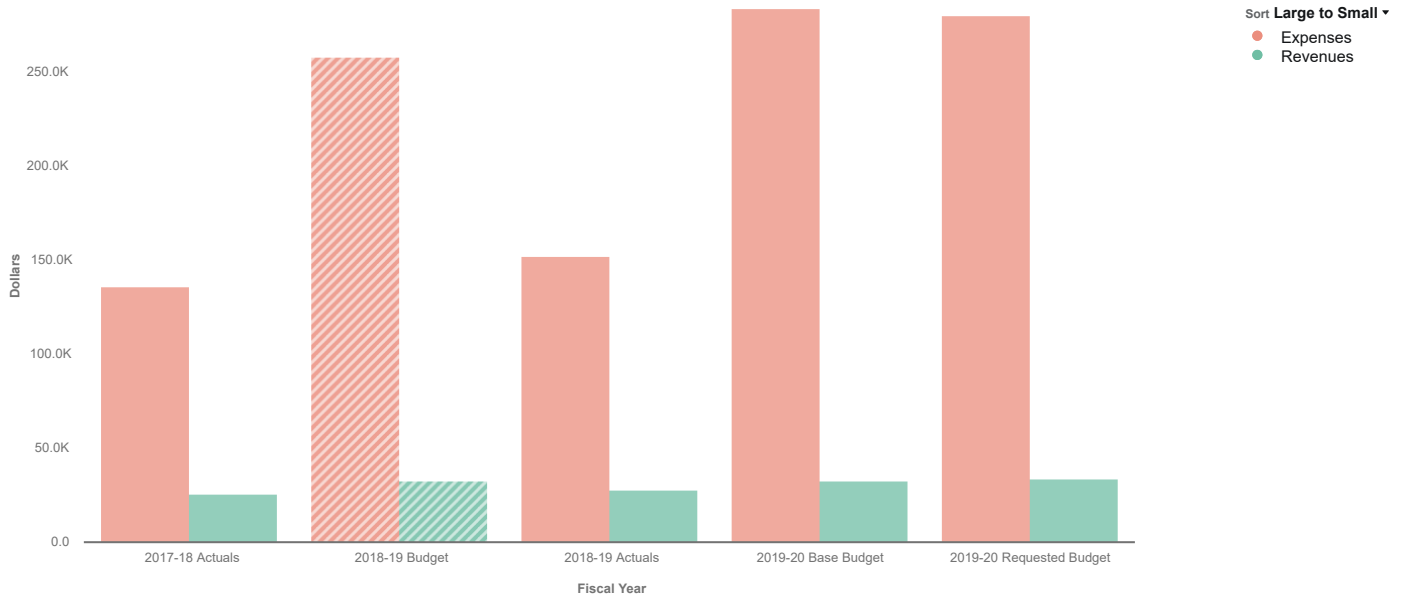
Not applicable.



# Code Compliance 100-27-252

Updated On 10  
May, 2019

Sort **Large to Small**

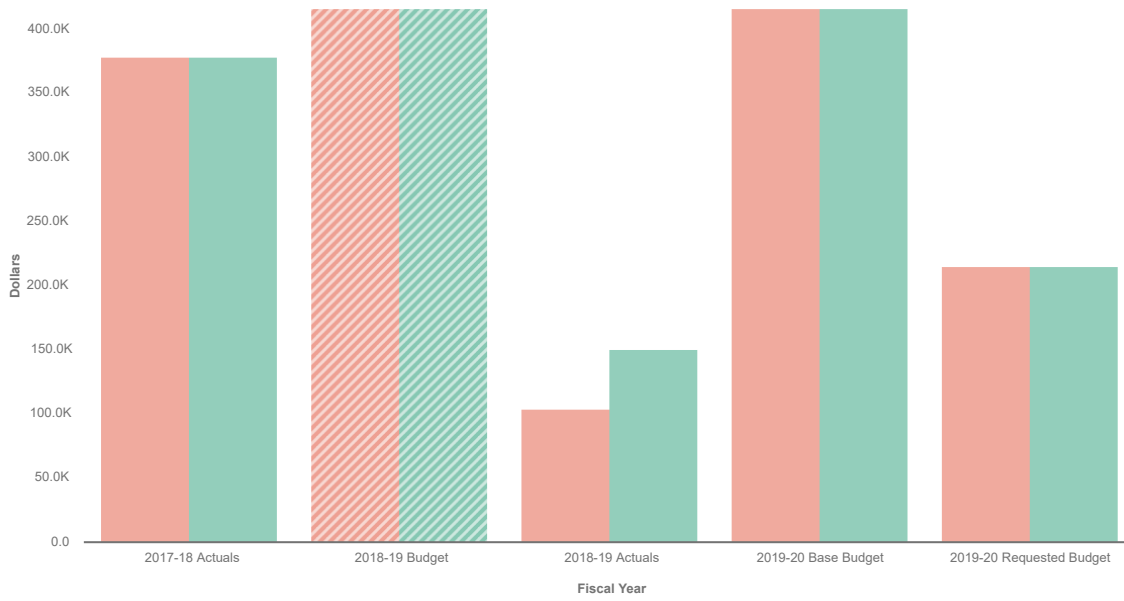


Collapse All	2017-18 Actuals	2018-19 Budget	2018-19 Actuals	2019-20 Base Budget	2019-20 Requested Budget
<b>▼ Revenues</b>	\$ 25,772	\$ 32,500	\$ 27,784	\$ 32,500	\$ 33,800
▶ Intergovernmental	18,069	25,000	25,000	25,000	25,000
▶ Licenses, Permits & Franchises	6,515	4,000	2,190	4,000	4,000
▶ Charges for Services	1,188	3,500	594	3,500	4,800
<b>▼ Expenses</b>	135,728	257,889	152,133	283,098	279,699
▶ Salaries & Benefits	126,094	241,706	137,676	262,641	255,974
<b>▼ Services and Supplies</b>	9,634	16,183	14,457	15,857	23,725
▶ Vehicle	4,605	8,437	7,223	9,079	11,079
▶ Supplies	1,631	2,935	3,016	2,385	6,053
▶ Insurance	2,041	2,411	2,411	4,093	4,093
▶ Training	961	2,000	1,385	0	2,000
▶ Services	395	400	421	300	500
▶ Other Expenses	0	0	0	4,600	0
<b>Revenues Less Expenses</b>	\$ -109,956	\$ -225,389	\$ -124,349	\$ -250,598	\$ -245,899

Data filtered by Types, GENERAL FUND, CODE ENFORCEMENT and exported on May 10, 2019. Created with OpenGov

# Geothermal Monitoring 107-27-194

Updated On 10  
May, 2019



Sort **Large to Small** ▾  
● Revenues  
● Expenses

Collapse All	2017-18 Actuals	2018-19 Budget	2018-19 Actuals	2019-20 Base Budget	2019-20 Requested Budget
▼ Expenses	\$ 377,937	\$ 414,580	\$ 103,645	\$ 414,580	\$ 214,580
▼ Capital Outlay	377,937	414,580	103,645	414,580	214,580
▼ Capital Outlay	377,937	414,580	103,645	414,580	214,580
Geothermal Projects	377,937	414,580	103,645	414,580	214,580
▼ Revenues	377,947	414,580	149,936	414,580	214,580
▼ Miscellaneous Revenues	377,947	414,580	149,936	414,580	214,580
Miscellaneous Revenue	377,947	414,580	149,936	414,580	214,580
<b>Revenues Less Expenses</b>	\$ 10	\$ 0	\$ 46,291	\$ 0	\$ 0

Data filtered by Types, GEOTHERMAL and exported on May 10, 2019. Created with OpenGov

**COMMUNITY DEVELOPMENT DEPARTMENT**  
***Housing Division***  
Department 251

**DEPARTMENTAL (or Division) OVERVIEW**

The Housing Authority was established by resolution of the Mono County Board of Supervisors on November 8, 2005, in accordance with the provisions of the Housing Authorities Law set forth in Sections 34240 et seq. of the California Health and Safety Code. The Housing Authority is comprised of the Mono County Board of Supervisors, with staff services provided by the Public Works, Community Development and Finance departments, and legal assistance by the County Counsel office. The Authority, which generally meets annually, has provided oversight of Mono County housing programs, including rental of its three affordable units, implementation of and revision to the Housing Mitigation Ordinance, consideration of housing loan programs, and policy and implementation oversight of the Housing Element.

**PROGRAMS AND SERVICES**

- Utilize the Housing Needs Assessment completed in FY 17-18 to develop and implement a toolbox to address housing needs, including updating the Housing Mitigation Ordinance and needed studies such as a nexus/fee study.
- Assist with planning projects, including updates to the Housing Element and other General Plan elements and policies.
- Coordinate with the Town of Mammoth Lakes to develop a robust regional approach and strategies for housing.
- Hold an Annual Housing Authority meeting to conduct a review of annual housing statistics, the Housing Mitigation Ordinance, and the housing toolbox.
- As/when funds are available administer the First-time Homebuyer loan program and other grant-funded housing programs, and continue to seek and apply for additional housing grants.
- Monitor the units within the County's rental housing inventory and assist with placing renters in the units.

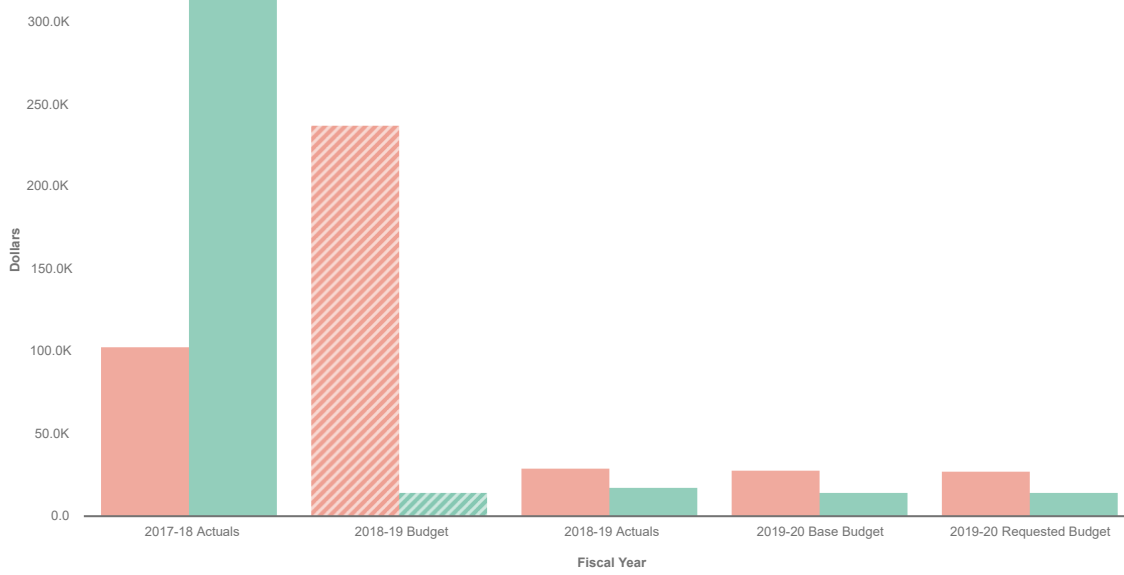
**DESCRIBE WHAT IS NOT INCLUDED IN THIS BUDGET**

Not Applicable.

# Housing Development 100-27-251

Updated On 10  
May, 2019

Sort **Large to Small**

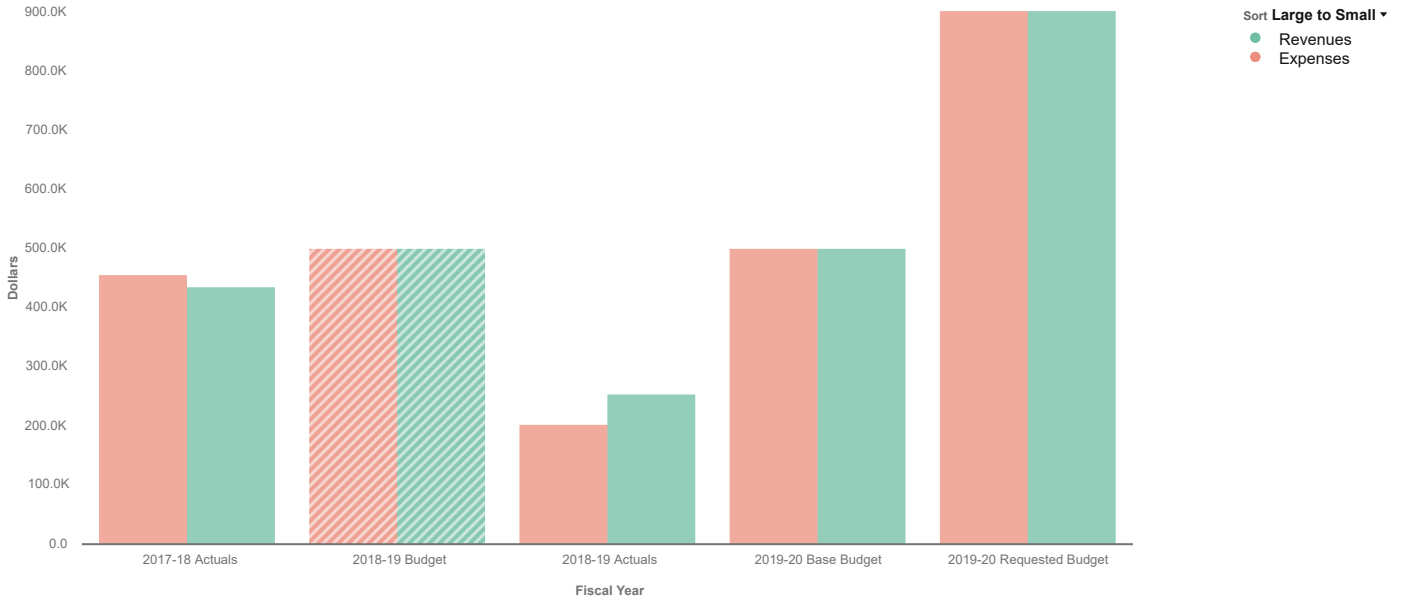


Collapse All	2017-18 Actuals	2018-19 Budget	2018-19 Actuals	2019-20 Base Budget	2019-20 Requested Budget
▼ Revenues	\$ 323,406	\$ 15,000	\$ 17,991	\$ 15,000	\$ 15,000
▶ Intergovernmental	245,861	0	0	0	0
▶ Interest & Rents	15,070	15,000	15,000	15,000	15,000
▶ Transfers In	62,475	0	2,991	0	0
▼ Expenses	103,090	237,359	29,604	28,507	27,622
▶ Salaries & Benefits	12,515	223,948	19,106	15,460	14,575
▼ Services and Supplies	90,576	13,411	10,498	13,047	13,047
▶ Services	72,848	3,000	2,425	3,000	3,000
▶ Facility	15,541	8,000	5,662	8,000	8,000
▶ Insurance	2,041	2,411	2,411	2,047	2,047
▶ Supplies	146	0	0	0	0
<b>Revenues Less Expenses</b>	<b>\$ 220,315</b>	<b>\$ -222,359</b>	<b>\$ -11,613</b>	<b>\$ -13,507</b>	<b>\$ -12,622</b>

Data filtered by Types, GENERAL FUND, HOUSING DEVELOPMENT and exported on May 10, 2019. Created with OpenGov

# HOME / CDBG 185-00-000

Updated On 10  
May, 2019

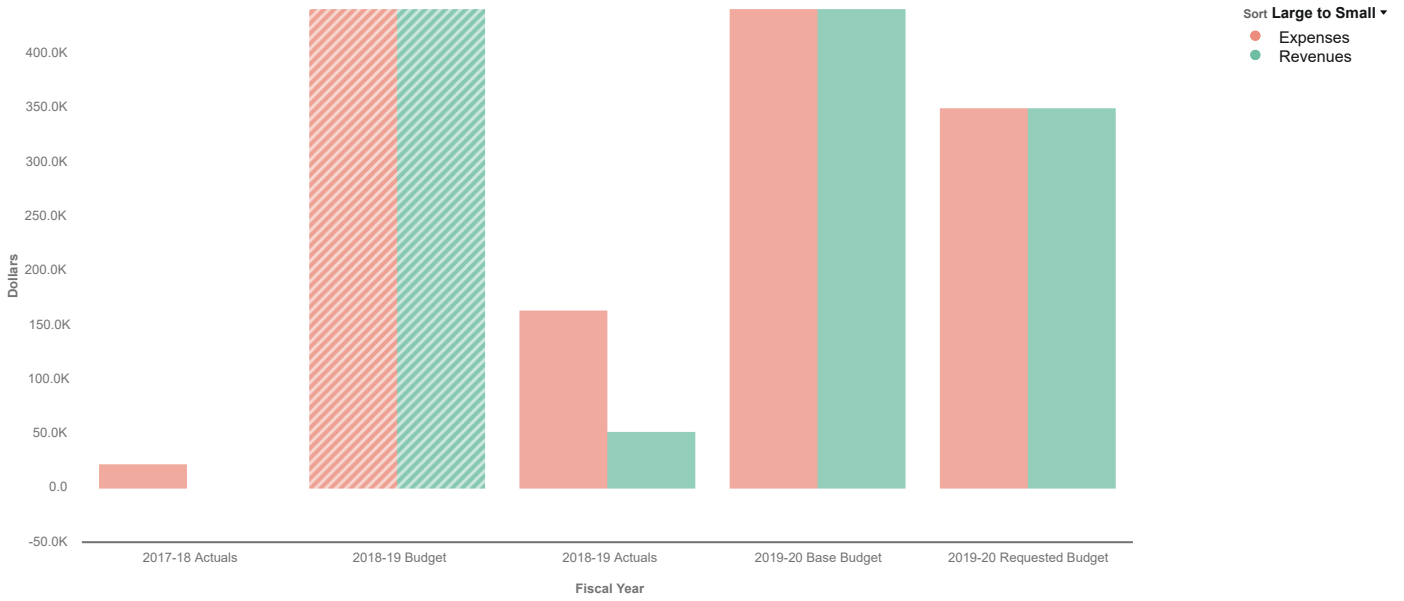


Expand All	2017-18 Actuals	2018-19 Budget	2018-19 Actuals	2019-20 Base Budget	2019-20 Requested Budget
▼ Revenues	\$ 436,027	\$ 500,000	\$ 254,178	\$ 500,000	\$ 900,000
▼ Intergovernmental	437,076	500,000	255,002	500,000	900,000
Fed: Cdbg Housing Grant	437,076	500,000	255,002	500,000	400,000
Fed: FTHB Housing Grant	0	0	0	0	500,000
▶ Interest & Rents	-1,049	0	-824	0	0
▼ Expenses	455,935	500,000	202,503	500,000	900,000
▼ Services and Supplies	235,744	500,000	197,287	500,000	891,278
▼ Services	235,744	500,000	197,287	500,000	891,278
Contract Services	235,744	500,000	197,287	500,000	404,278
Special Department Expense	0	0	0	0	487,000
▶ Transfers Out	220,191	0	5,216	0	0
▶ Salaries & Benefits	0	0	0	0	8,722
<b>Revenues Less Expenses</b>	<b>\$ -19,908</b>	<b>\$ 0</b>	<b>\$ 51,675</b>	<b>\$ 0</b>	<b>\$ 0</b>

Data filtered by Types, HOME/CDBG Fund and exported on May 10, 2019. Created with OpenGov

# CDD Grants 187-27-250

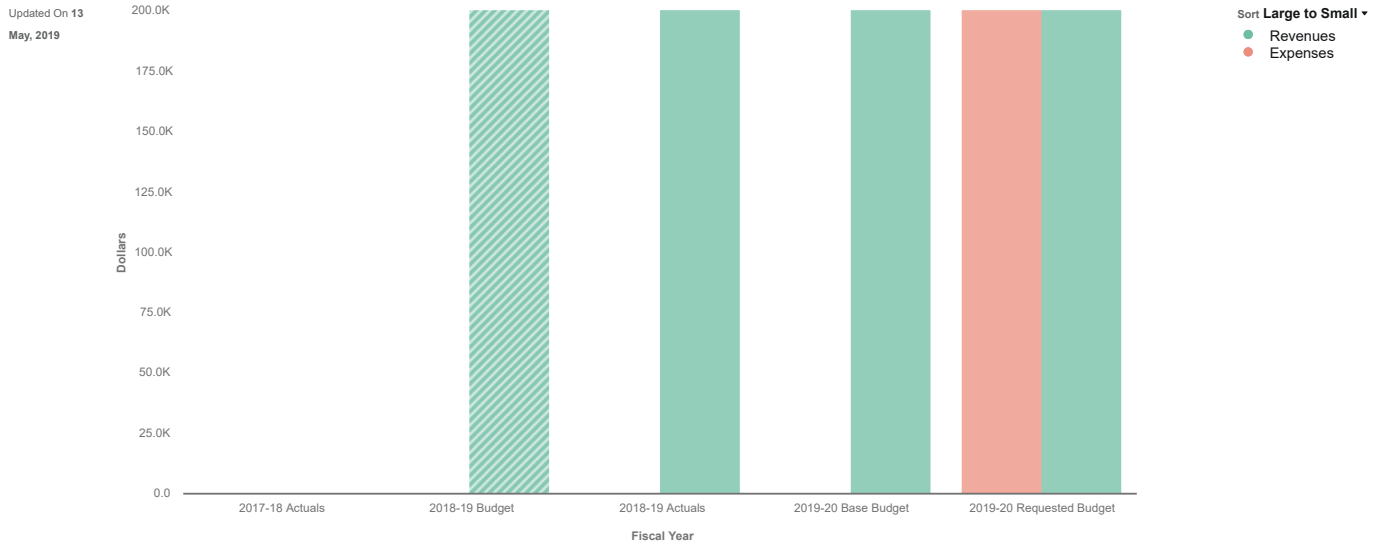
Updated On 10  
May, 2019



	2017-18 Actuals	2018-19 Budget	2018-19 Actuals	2019-20 Base Budget	2019-20 Requested Budget
<b>Collapse All</b>					
▼ Revenues	\$ -25	\$ 440,000	\$ 51,816	\$ 440,000	\$ 350,000
▼ Intergovernmental	0	440,000	52,497	440,000	350,000
Oth: Other Govt Agencies	0	350,000	2,162	350,000	350,000
Fed: Misc Fed Grants	0	90,000	22,683	90,000	0
St: Misc State Grants	0	0	27,652	0	0
▶ Interest & Rents	-25	0	-680	0	0
▼ Expenses	22,118	440,000	163,826	440,000	350,000
▼ Services and Supplies	22,118	410,000	163,826	410,000	320,000
▼ Services	22,118	410,000	163,826	410,000	320,000
Contract Services	22,118	410,000	163,826	410,000	320,000
▶ Salaries & Benefits	0	30,000	0	30,000	30,000
<b>Revenues Less Expenses</b>	<b>\$ -22,143</b>	<b>\$ 0</b>	<b>\$ -112,009</b>	<b>\$ 0</b>	<b>\$ 0</b>

Data filtered by Types, Comm Dev Grants Fund and exported on May 10, 2019. Created with OpenGov

### Affordable Housing - 188-27-251



Expand All	2017-18 Actuals	2018-19 Budget	2018-19 Actuals	2019-20 Base Budget	2019-20 Requested Budget
▶ Revenues	\$ 0	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
▶ Expenses	0	0	0	0	200,000
<b>Revenues Less Expenses</b>	\$ 0	\$ 200,000	\$ 200,000	\$ 200,000	\$ 0

Data filtered by Types, AFFORDABLE HOUSING RESERVE and exported on May 13, 2019. Created with OpenGov