



AGENDA

BOARD OF SUPERVISORS, COUNTY OF MONO STATE OF CALIFORNIA

Regular Meetings: The First, Second, and Third Tuesday of each month. Location of meeting is specified just below.

MEETING LOCATION Board Chambers, 2nd Fl., County Courthouse, 278 Main St., Bridgeport, CA 93517

Regular Meeting June 13, 2017

TELECONFERENCE LOCATIONS:

1) First and Second Meetings of Each Month: Mammoth Lakes CAO Conference Room, 3rd Floor Sierra Center Mall, 452 Old Mammoth Road, Mammoth Lakes, California, 93546; 2) Third Meeting of Each Month: Mono County Courthouse, 278 Main, 2nd Floor Board Chambers, Bridgeport, CA 93517.

Board Members may participate from a teleconference location. Note: Members of the public may attend the open-session portion of the meeting from a teleconference location, and may address the board during any one of the opportunities provided on the agenda under Opportunity for the Public to Address the Board.

NOTE: In compliance with the Americans with Disabilities Act if you need special assistance to participate in this meeting, please contact Shannon Kendall, Clerk of the Board, at (760) 932-5533. Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting (See 42 USCS 12132, 28CFR 35.130).

Full agenda packets are available for the public to review in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517). Any writing distributed less than 72 hours prior to the meeting will be available for public inspection in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517). **ON THE WEB:** You can view the upcoming agenda at <http://monocounty.ca.gov>. If you would like to receive an automatic copy of this agenda by email, please subscribe to the Board of Supervisors Agendas on our website at <http://monocounty.ca.gov/bos>.

UNLESS OTHERWISE SPECIFIED BY TIME, ITEMS SCHEDULED FOR EITHER THE MORNING OR AFTERNOON SESSIONS WILL BE HEARD ACCORDING TO AVAILABLE TIME AND PRESENCE OF INTERESTED PERSONS. PUBLIC MAY COMMENT ON AGENDA ITEMS AT THE TIME THE ITEM IS HEARD.

9:00 AM Call meeting to Order

Pledge of Allegiance

1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

on items of public interest that are within the subject matter jurisdiction of the Board.
(Speakers may be limited in speaking time dependent upon the press of business)

and number of persons wishing to address the Board.)

2. APPROVAL OF MINUTES

A. Board Minutes

Departments: Clerk of the Board

Approve the minutes of the Special Meeting of May 19, 2017.

B. Board Minutes

Departments: Clerk of the Board

Approve the minutes of the Special Meeting of May 31, 2017.

C. Board Minutes

Departments: Clerk of the Board

Approve minutes of the Regular Meeting held on June 6, 2017.

3. RECOGNITIONS - NONE

4. BOARD MEMBER REPORTS

The Board may, if time permits, take Board Reports at any time during the meeting and not at a specific time.

5. COUNTY ADMINISTRATIVE OFFICE

CAO Report regarding Board Assignments

Receive brief oral report by County Administrative Officer (CAO) regarding work activities.

6. DEPARTMENT/COMMISSION REPORTS

7. CONSENT AGENDA

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

A. Resolution Updating Community Corrections Partnership Executive Committee Members

Departments: Probation

Proposed resolution approving updated List of Community Corrections Partnership Executive Committee members.

Recommended Action: Adopt proposed resolution #R17-___, Declaring approval of the appointment of the following members assigned to the Mono County Community Corrections Partnership Executive Committee. Provide any desired direction to staff.

Fiscal Impact: None

B. Mono County WIC Program Budget Amendment

Departments: Health Department

Initiation of contract amendment with California Department of Public Health (CDPH) Women Infants and Children (WIC) Program pertaining to contract amendment #15-10093, A02 and WIC Services.

Recommended Action: Approve and authorize the Board Chair to sign the Certification of Contract Amendment form pertaining to contract #15-10093, A02 with the California Department of Public Health (CDPH) Women, Infants and Children (WIC) Program.

Fiscal Impact: There will be no fiscal impact to the General Fund.

C. LEA Independent Hearing Panel

Departments: Environmental Health

The appointment of members of the LEA Independent Hearing Panel (IHP) must take place and receive BOS approval every four years. This action will name the members of the IHP for the next four year term to commence in November of 2017.

Recommended Action: Appoint Supervisor Peters, Lisa Isaacs and Tom Platz to the LEA Independent Hearing Panel for the next 4 year term.

Fiscal Impact: There is no fiscal impact associated with these appointments.

D. Liberty Utilities LLC Claim for Refund

Departments: Treasurer-Tax Collector

Claim for Refund of Franchise Fees paid to County by Liberty Utilities (CalPeco Electric) LLC ("Liberty CalPeco").

Recommended Action: Reject claim to the extent that it refers to events or occurrences on or after September 30, 2016 and return claim as untimely to the extent that it refers to events or occurrences prior to September 30, 2016. Direct County Counsel to send notification of same.

Fiscal Impact: None.

8. CORRESPONDENCE RECEIVED - NONE

All items listed are located in the Office of the Clerk of the Board, and are available for review. Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

9. REGULAR AGENDA - MORNING

A. Transient Occupancy Tax (TOT) Collections, Audit Efforts and Monitoring Solutions

Departments: Finance

45 minutes (30 minute presentation; 15 minute discussion)

(Janet Dutcher, Ulrik Binzer (Host Compliance)) - Finance will present information about Mono County's TOT collections and audit enforcement efforts. Ulrik Binzer from Host Compliance LLC will make a presentation about their data mining application that identifies and brings non-permitted vacation rentals into compliance.

Recommended Action: Receive information about Mono County TOT collections and audit enforcement efforts. Receive presentation about Host Compliance short-term rental compliance monitoring and enforcement solutions. Provide any desired feedback to staff.

Fiscal Impact: Better enforcement tools is likely to maximize TOT revenues and redirect staff time to more productive activities.

B. Ordinance Establishing the Department of Emergency Medical Services

Departments: Emergency Medical Services

15 minutes (5 minute presentation; 10 minute discussion)

(Chief Bob Rooks) - Proposed ordinance amending the Mono County Code to add Chapter 2.62 establishing the Department of Emergency Medical Services within the County.

Recommended Action: Introduce, read title, and waive further reading of proposed ordinance. Provide any desired direction to staff.

Fiscal Impact: None

C. Amendment of Personnel Rules

Departments: Human Resources, CAO

10 minutes (5 minute presentation; 5 minute discussion)

(Dave Butters) - Proposed resolution amending sections 100 and 110 of the Mono County Personnel rules to allow for a salary increase above 5% upon promotion or reclassification for existing employees possessing exceptional qualifications.

Recommended Action: Adopt proposed resolution #R17-___, amending sections 100 and 110 of the Mono County Personnel rules to allow for a salary increase above 5% upon promotion or reclassification for existing employees possessing exceptional qualifications. Provide any desired direction to staff.

Fiscal Impact: None at this time; however, requests presented to the Board will have a fiscal impact attached.

D. Contract Award for the 2017 Pavement Preservation Project – North Shore Drive, June Lake Highlands, and Bryant Field Airport Apron

Departments: Public Works - Engineering

15 minutes (5 minute presentation; 10 minute discussion)

(Paul Roten) - This project will provide pavement preservation to North Shore Drive, the June Lake Highlands, and the airport apron at Bryant Field.

Recommended Action: Based on staff report concerning bids received in response to a solicitation for bids: 1) identify Pavement Coatings Co. as responsible bidder submitting the lowest responsive bid; 2) approve and authorize Public Works Director's signature on contract with Pavement Coatings Co. for the 2017 Pavement Preservation Project in an amount not to exceed \$228,347; 3) authorize the Public Works Director, in consultation with County Counsel, to administer that contract, including making minor amendments to said contract from time to time as the Public Works Director may deem necessary, and issue change orders to the contract in accordance with Public Contract Code §20142, in an amount not to exceed \$22,834.70 per change order, provided such amendments do not substantially alter the scope of work, do not cause spending on the project to exceed the budgeted authority, and are approved as to form and legality by County Counsel.

Fiscal Impact: The North Shore Drive portion of the project is \$146,932.00 and is funded with \$122,260.80 that was carried forward from the June Lake Streets Rehabilitation Project and \$24,671.20 from the Road Fund. The June Lakes Highlands portion of the project is \$35,635.00 and is funded by the June Lake Highlands Zone of Benefit. The Bryant Field portion of the project is \$45,780.00 and is funded by the Airport Enterprise Fund. Contractor payments are not expected to impact the General Fund.

E. County Surveyor Services

Departments: Public Works - Engineering

15 minutes (5 minute presentation; 10 minute discussion)

(Garrett Higerd) - A Contract County Surveyor is needed to perform quality control reviews of land surveying maps on behalf of the County.

Recommended Action: 1. Appoint John "Steve" Parrish, employee of Lumos and Associates, as the Contract County Surveyor for Mono County and approve filing the required Notice of Department Designation form. 2. Authorize the Public Works Director (in consultation with County Counsel) to execute and administer a three-year professional services agreement with Lumos and Associates of Carson City, Nevada to perform Contract County Surveyor functions in an amount not to exceed \$75,000. This authorization shall include making minor amendments to said agreement from time to time as the Public Works Director may deem necessary, provided such amendments do not substantially alter the scope of work or budget and are approved as to form and legality by County Counsel.

Fiscal Impact: Contract County Surveyor services are budgeted annually and charges are generally passed through to applicants as map review fees. Services

will be charged on a time-and-materials basis consistent with the schedule of fees listed in Attachment B1 to the agreement (Exhibit 1). The three-year contract limit is \$75,000.

F. Employment Agreement with Jason Canger as Deputy County Counsel II

Departments: Human Resources, County Counsel

5 minutes

(Stacey Simon) - Proposed resolution approving a contract with Jason Canger as Deputy County Counsel II and prescribing the compensation, appointment and conditions of said employment.

Recommended Action: Announce Fiscal Impact. Approve Resolution #R_____, approving a contract with Jason Canger as Deputy County Counsel II, and prescribing the compensation, appointment and conditions of said employment. Authorize the Board Chair to execute said contract on behalf of the County.

Fiscal Impact: The cost of this position for a full fiscal year is \$163,720.39, of which \$104,964 is salary; \$11,676.20 is the employer portion of PERS, and \$47,080.19 is the cost of the benefits.

10. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.)

11. CLOSED SESSION

A. Closed Session--Human Resources

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Stacey Simon, Leslie Chapman, Dave Butters, Janet Dutcher, and Anne Larsen. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39--majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO), and Mono County Sheriff Department's Management Association (SO Mgmt). Unrepresented employees: All.

B. Closed Session - CAO Performance Evaluation

Departments: Human Resources

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: County Administrative Officer.

THE AFTERNOON SESSION WILL RECONVENE AT 1:30 P.M.

12. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.)

13. REGULAR AGENDA - AFTERNOON

A. IMACA Annual Report

Departments: Clerk of the Board

30 minutes (15 minute presentation; 15 minute discussion) 1:30 p.m.

(Charles Broten) - This item is sponsored by Supervisor Larry Johnston. Presentation by Charles Broten of IMACA regarding the impact of proposed FY 2018 Administration Budget on programs operated by IMACA, which has provided services to low-income Inyo Mono residents since 1981.

Recommended Action: Receive presentation and provide direction to staff.

Fiscal Impact: None.

B. Cannabis Workshop

Departments: Community Development, et al.

2 hours - 2:00 p.m.

(Wendy Sugimura, Michael Draper, Nate Reade, Christian Milovich) - Presentations from various departments will be given on the current state of cannabis-related affairs, including legislative and regulatory overviews as well as a preliminary land use framework for cannabis activities from Community Development.

Recommended Action: Receive presentations from various departments on the current state of cannabis-related affairs, including legislative and regulatory overviews as well as a draft local regulatory scheme from Community Development. Provide any desired direction to staff.

Fiscal Impact: None at this time.

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