



AGENDA

BOARD OF SUPERVISORS, COUNTY OF MONO STATE OF CALIFORNIA

Regular Meetings: The First, Second, and Third Tuesday of each month. Location of meeting is specified just below.

MEETING LOCATION Board Chambers, 2nd Fl., County Courthouse, 278 Main St., Bridgeport, CA 93517

Regular Meeting January 14, 2014

TELECONFERENCE LOCATIONS: 1) First and Second Meetings of Each Month: Mammoth Lakes CAO Conference Room, 3rd Floor Sierra Center Mall, 452 Old Mammoth Road, Mammoth Lakes, California, 93546; 2) Third Meeting of Each Month: Mono County Courthouse, 278 Main, 2nd Floor Board Chambers, Bridgeport, CA 93517. Board Members may participate from a teleconference location. Note: Members of the public may attend the open-session portion of the meeting from a teleconference location, and may address the board during any one of the opportunities provided on the agenda under Opportunity for the Public to Address the Board.

NOTE: In compliance with the Americans with Disabilities Act if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (760) 932-5534. Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting (See 42 USCS 12132, 28CFR 35.130).

Full agenda packets are available for the public to review in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517), and in the County Offices located in Minaret Mall, 2nd Floor (437 Old Mammoth Road, Mammoth Lakes CA 93546). Any writing distributed less than 72 hours prior to the meeting will be available for public inspection in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517). **ON THE WEB:** You can view the upcoming agenda at www.monocounty.ca.gov . If you would like to receive an automatic copy of this agenda by email, please send your request to Lynda Roberts, Clerk of the Board: lroberts@mono.ca.gov .

UNLESS OTHERWISE SPECIFIED BY TIME, ITEMS SCHEDULED FOR EITHER THE MORNING OR AFTERNOON SESSIONS WILL BE HEARD ACCORDING TO AVAILABLE TIME AND PRESENCE OF INTERESTED PERSONS. PUBLIC MAY COMMENT ON AGENDA ITEMS AT THE TIME THE ITEM IS HEARD.

9:00 AM Call meeting to Order

Pledge of Allegiance

1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.)

2. APPROVAL OF MINUTES - NONE

3. PRESENTATIONS - NONE

4. BOARD MEMBER REPORTS

The Board may, if time permits, take Board Reports at any time during the meeting and not at a specific time.

5. COUNTY ADMINISTRATIVE OFFICE

CAO Report regarding Board Assignments
Receive brief oral report by County Administrative Officer (CAO) regarding work activities.

6. DEPARTMENT/COMMISSION REPORTS

7. CONSENT AGENDA

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

A. Mono County Board of Supervisors Rules of Procedure

Departments: County Administrator

Second review of proposed Mono County Board of Supervisors Rules of Procedure.

Recommended Action: Adopt Mono County Board of Supervisors Rules of Procedure. Direct staff to schedule annual review at first meeting in January of each year for update.

Fiscal Impact: No fiscal impact from adoption of proposed rules as they reflect current practice and provide updated single source of Board Rules of Procedure for annual review.

8. CORRESPONDENCE RECEIVED (INFORMATIONAL)

All items listed are located in the Office of the Clerk of the Board, and are available for review.

A. State Board of Equalization Annual Report for FY 12-13

Letter from State BOE dated 1/2/14 enclosing the Annual Report for Fiscal Year 12/13. The actual report, consisting of a booklet, is on file in the clerk's office.

9. REGULAR AGENDA - MORNING

A. Ordinance re Board Authority to Waive T.O.T. Penalties

Departments: County Counsel; Finance

30 minutes (5 minute presentation; 25 minute discussion)

(Marshall Rudolph, Leslie Chapman, Rose Glazier) - Proposed ordinance adding Section 3.28.145 to the Mono County Code pertaining to waiver of transient occupancy tax (TOT) penalties in extraordinary circumstances. The ordinance would

clarify the Board's discretionary authority to waive any penalty that would otherwise be imposed by County Code on the operator of a hotel, motel, or other transient occupancy facility when the Board finds that, due to extraordinary circumstances, imposition of the penalty would be inequitable or contrary to public policy. "Extraordinary circumstances" would be defined as including but not limited to natural disasters such as fires and floods impacting an operator.

Recommended Action: Introduce, read title, and waive further reading of proposed ordinance. Provide any desired direction to staff.

Fiscal Impact: None from the ordinance itself.

B. Tax Appeal Impound Fund

Departments: Finance

10 minutes (5 minute presentation; 5 minute discussion)

(Leslie Chapman) - Establishment of a tax appeal impound fund and authorization to impound funds associated with pending appeals.

Recommended Action: Approve and authorize the Auditor-Controller to establish a tax appeal impound fund and to impound \$2,000,000 of secured taxes to offset anticipated tax appeal results covering fiscal years 2010, 2011, 2012 and 2013.

Fiscal Impact: By impounding \$2,000,000 of current secured taxes now, the County will face a reduction of approximately \$599,140 in current secured taxes for the current fiscal year. No budget amendment is necessary at this time, but will be reviewed again at third quarter.

C. Resolution for Recreational Trails Program Grant Application

Departments: Economic Development

10 minutes (5 minute presentation; 5 minute discussion)

(Alicia Vennos) - Proposed resolution to approve the application for grant funds from the State of California Recreational Trails Program in order to update, print, promote and distribute 50,000 Mono County "Motor Touring in the Eastern Sierra" Guides.

Recommended Action: Adopt proposed resolution #R14-____, approving the application for grant funds from the State of California Recreational Trails Program in order to update, print, promote and distribute 50,000 Mono County "Motor Touring in the Eastern Sierra" Guides. Provide any desired direction to staff.

Fiscal Impact: If successful, the grant will provide funding in the amount of \$36,550. Matching in-kind contribution of \$3,350 in Mono County staff time is required.

D. Baxter's Contract Extension

Departments: Public Works

15 minutes (5 minute presentation; 10 minute discussion)

(Joe Blanchard) - Proposed contract extension with Don Baxter dba Baxter's pertaining to custodial, snow removal, and campground management.

Recommended Action: Approve County entry into proposed contract extension and authorize Jim Leddy to execute said contract on behalf of the County. Provide any desired direction to staff.

Fiscal Impact: The contract limit would be increased by \$35,862 to cover the five additional months of service and is currently included in the budget.

E. Convict Lake Road Rehabilitation Project Agreements

Departments: Public Works

15 minutes (5 minute presentation; 10 minute discussion)

(Garrett Higerd) - This project would rehabilitate 2.75 miles of Convict Lake Road and add bicycle lane improvements.

Recommended Action: Approve County entry into proposed Reimbursable Agreement, Statement of Work, and Memorandum of Agreement and authorize the Public Works Director to execute said agreements on behalf of the County. Provide any desired direction to staff.

Fiscal Impact: Total project cost is estimated to be approximately \$5,688,000, and would be 88.53% paid for with Federal Lands Access Program funds, with an 11.47% County match (up to \$652,414). This project has been selected by the Mono Local Transportation Commission (LTC) for use of state and/or federal funds. There will be no General Fund impact except for advance payments subject to reimbursement.

F. 2014 Airport Capital Improvement Plans (ACIPs) for Lee Vining Airport and Bryant Field

Departments: Public Works

15 minutes (5 minute presentation; 10 minute discussion)

(Garrett Higerd) - ACIPs are submitted to and approved by the FAA annually to allow for grant funding for improvements at local airports.

Recommended Action: Receive staff report and provide any desired direction to staff. Approve submittal of 2014 ACIPs for Lee Vining Airport and Bryant Field.

Fiscal Impact: There is no fiscal impact at this time. Future projects will be funded by FAA grants which generally require a 10% local match.

10. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.)

11. CLOSED SESSION

A. Closed Session--Human Resources

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6.

Agency designated representative(s): Marshall Rudolph, John Vallejo, Leslie Chapman, Bill Van Lente and Jim Leddy. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39--majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO), and Mono County Sheriff Department's Management Association (SO Mgmt). Unrepresented employees: All.

B. Closed Session - Public Employee Performance Evaluation: County Administrator

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: County Administrator.

C. Conference with Legal Counsel

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code section 54956.9. Number of potential cases: one.

REGULAR AFTERNOON SESSION COMMENCES AT 2:00 P.M.

12. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.)

13. REGULAR AGENDA - AFTERNOON!'BCB9

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