



# AGENDA

## BOARD OF SUPERVISORS, COUNTY OF MONO STATE OF CALIFORNIA

Regular Meetings: The First, Second, And Third Tuesday of each month. Location of meeting is specified at far right.

### Regular Meeting

MEETING LOCATION Board Chambers, 2nd Fl., County Courthouse, 278 Main St., Bridgeport, CA 93517

June 11, 2013

**TELECONFERENCE LOCATIONS:** 1) First and Second Meetings of Each Month: Mammoth Lakes CAO Conference Room, 3rd Floor Sierra Center Mall, 452 Old Mammoth Road, Mammoth Lakes, California, 93546; 2) Third Meeting of Each Month: Mono County Courthouse, 278 Main, 2nd Floor Board Chambers, Bridgeport, CA 93517. Board Members may participate from a teleconference location. Note: Members of the public may attend the open-session portion of the meeting from a teleconference location, and may address the board during any one of the opportunities provided on the agenda under Opportunity for the Public to Address the Board.

**NOTE:** In compliance with the Americans with Disabilities Act if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (760) 932-5534. Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting (See 42 USCS 12132, 28CFR 35.130).

Full agenda packets are available for the public to review in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517), and in the County Offices located in Minaret Mall, 2nd Floor (437 Old Mammoth Road, Mammoth Lakes CA 93546). Any writing distributed less than 72 hours prior to the meeting will be available for public inspection in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517). **ON THE WEB:** You can view the upcoming agenda at [www.monocounty.ca.gov](http://www.monocounty.ca.gov). If you would like to receive an automatic copy of this agenda by email, please send your request to Lynda Roberts, Clerk of the Board : [lroberts@mono.ca.gov](mailto:lroberts@mono.ca.gov).

**UNLESS OTHERWISE SPECIFIED BY TIME, ITEMS SCHEDULED FOR EITHER THE MORNING OR AFTERNOON SESSIONS WILL BE HEARD ACCORDING TO AVAILABLE TIME AND PRESENCE OF INTERESTED PERSONS. PUBLIC MAY COMMENT ON AGENDA ITEMS AT THE TIME THE ITEM IS HEARD.**

9:00 AM

Call meeting to Order

Pledge of Allegiance

**OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD** on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.)

Approximately thru **CLOSED SESSION**  
10:30 a.m.

## **BOARD OF SUPERVISORS**

- 1a) **Closed Session - Conference with Legal Counsel** - CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code section 54956.9. Number of potential cases: one.
- 1b) **Closed Session - Conference with Real Property Negotiators** - CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Government Code section 54956.8. Property: APN: 015-010-065 ("Rodeo Grounds"). Agency negotiators: Supervisors Johnston and Alpers. Negotiating parties: Mono County and Intrawest. Under negotiation: price and terms of payment.
- 1c) **Closed Session - Public Employment** - PUBLIC EMPLOYMENT. Government Code section 54957. Title: deputy county counsel.
- 1d) **Closed Session--Human Resources** - CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Marshall Rudolph, John Vallejo, and Jim Leddy. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39--majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO), and Mono County Sheriff Department's Management Association (SO Mgmt). Unrepresented employees: All.

**OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD** on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.)

## 2) **APPROVAL OF MINUTES**

**A. Approve minutes of the Regular Meeting held on May 21, 2013.**

## 3) **BOARD MEMBER REPORTS**

The Board may, if time permits, take Board Reports at any time during the meeting and not at a specific time.

Approximately 10 **COUNTY ADMINISTRATIVE OFFICE**  
Minutes

- 4) CAO Report regarding Board Assignments  
Receive brief oral report by County Administrative Officer (CAO) regarding work activities.

10:30 a.m. **DEPARTMENT REPORTS/EMERGING ISSUES**  
Approximately 15 (PLEASE LIMIT COMMENTS TO FIVE MINUTES EACH)  
minutes

Approximately 5  
minutes for  
Consent Items

## **CONSENT AGENDA**

*(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)*

### **PUBLIC WORKS - ROAD DIVISION**

- 5a) **County Maintained Mileage for FY 13 -14** - Consider and potentially adopt annual resolution confirming maintained mileage in the County Road System.

**Recommended Action:** Adopt Resolution R13-\_\_ "A Resolution of the Mono County Board of Supervisors Specifying Additions and/or Exclusions to the Maintained Mileage Within the County Road System and Establishing Mileage for the Fiscal Year 2013-14."

**Fiscal Impact:** None.

### **COUNTY ADMINISTRATIVE OFFICE**

**Additional Departments:** County Counsel

- 6a) **Special Event Ordinance - Second Reading** - Second Reading of the proposed Ordinance of the

Mono County Board of Supervisors Creating Chapter 5.50 of the Mono County Code Pertaining to Special Events.

**Recommended Action:** Adopt proposed ordinance #ORD13-\_\_\_\_\_, Creating Chapter 5.50 of the Mono County Code Pertaining to Special Events.

**Fiscal Impact:** None at this time.

## REGULAR AGENDA

### CORRESPONDENCE RECEIVED (INFORMATIONAL)

All items listed are available for review and are located in the Office of the Clerk of the Board

### CLERK OF THE BOARD

- 7a) California Water Boards Letter** - Correspondence dated May 24, 2013 to the Mono County Board of Supervisors (and other interested parties) regarding Walker River Irrigation District's Petitions for Temporary Transfer and Change Involving Rights Established under the Walker River Decree, Case No. C-125.

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### PUBLIC WORKS - ROAD DIVISION

- 8a) Temporary Road Closures for, and Assistance with, the 151st Bridgeport 4th of July Celebration** (Jeff Walters) - The 151st Annual Fourth of July Celebration in Bridgeport takes place this year. In past years Mono County Public Works has offered assistance, after Board authorization, to the Bridgeport Chamber of Commerce.
- 15 minutes

**Recommended Action:** 1. Receive a staff report regarding a request for assistance with the 151st Fourth of July Celebration in Bridgeport. 2. Consider and potentially adopt Resolution No. R13-\_\_\_, "A Resolution of the Mono County Board of Supervisors Authorizing the Temporary Closure of County Roads in Bridgeport and the Temporary Detour of Traffic onto County Roads in Bridgeport from Highway 395 for the 151st Annual Bridgeport Fourth of July Celebration." 3. Consider and potentially adopt resolution No. R13-\_\_\_, "A Resolution of the Mono County Board of Supervisors Authorizing the Department of Public Works to Assist with Setting Up and Disassembling Facilities Associated with the 151st Annual Bridgeport Fourth of July Celebration." 4. Provide any desired direction to staff.

**Fiscal Impact:** Assistance with this event is estimated to cost approximately \$15,000 to \$20,000. These costs will impact the Road Fund and General Fund as personnel, equipment, and supplies from both the Road Area 4/5 and the Facilities Division would be utilized.

### PROBATION

- 9a) Community Corrections Partnerships Allocations** (Karin Humiston, Chief of Probation) - The Community Corrections Partnership Executive Committee (CCP) has recommended appropriations for proposals regarding the usage of a one-time funding source as well as a continual funding source under AB109 with the fiscal structure in 2012 by SB2010. Government Code Section 30029.05 specifies the share of the funds that each county receives. (See staff report for additional details.)
- 10 minutes

**Recommended Action:** Adopt Resolution #R13-\_\_\_\_\_, amending the County of Mono List of allocated positions to reflect the reclassification of a DPO II to a DPO III and to allocate an additional DPO I.

**Fiscal Impact:** The total cost of proposed changes is \$108,076. The General Fund will not be impacted and these proposals would take effect FY 2013/2014. The addition of the DPO I is funded entirely with AB109 monies and expected to cover consecutively. The allocated cost of the DPO I with ERE is \$93,076. The Reclassification of the DPO II to a DPO III is funded entirely with AB109 monies and expected to cover consecutively. The difference in cost from DPO II to DPO III is \$400.20 per month. The total cost of salary and ERE would be \$9,803.31 per month.

### SHERIFF CORONER

- 10a) AB109 Funding allocated to the Sheriff's Office by the Mono County Community Corrections Partnership (CCP)** (Sheriff Ralph Obenberger) - The Mono County Sheriff's Office is now tasked to house long term inmates in lieu of these inmates being sent to state prison with the implementation of
- 20 minutes

AB109. Our custody capacity is now approximately 35% being long term inmates since AB109 took effect back in October 2011. The longest sentence we have received from the court is over seven years. The Sheriff's Office and Mono County Jail now faces new needs and increased duty assignments with the implementation of AB109. New funding allocations have been created in conjunction with AB109. The State distributes funding to each county's Community Corrections Partnership (CCP) based on the department needs. The CCP has already voted and approved the amount which the Sheriff's Office plans to spend.

**Recommended Action:** Recommend that the Board of Supervisors concur with the Sheriff for his proposals regarding the usage of a one-time funding source and also on-going funding, both from State AB109 funding that the CCP will distribute to the Sheriff's Office now and in the future. The proposals are as follows: 1. Adopt Resolution #R13-\_\_\_\_\_, to allocate (1) new Public Safety Officer position to the Sheriff's Department. 2. Adopt Resolution #R13-\_\_\_\_\_, to reflect the supervising rank structural changes for custody operations, including the reclassification of current jail Sergeant to a Lieutenant and two current Corporals to Sergeants. 3. Adopt Resolution #R13-\_\_\_\_\_, to reflect the reclassification of an FTS IV in the Sheriff's Department to an administrative services specialist. 4. Approve the purchase of a replacement jail security/communications system to replace the Orbacom system currently in place.

**Fiscal Impact:** Items #1, #2 & #3 would be covered entirely on an on-going basis with AB109 funding the Sheriff's office receives via the CCP partners from state funding. Item #4 would be covered by AB109 funding which has already been received from the State of California. Item #1: (1) new allocated PSO position is estimated to cost \$85,549.60 annually (PSO II rank with \$43,428.00 in wages and \$ 42,121.60 in benefits). Item #2: The reclassification of (3) custody supervisors (the difference in their current salary and their new salary) is estimated to cost \$28,178.53 annually (\$18, 653.00 in wages and 9523.53 in benefits). Item #3: The reclassification of (1) FTS IV to Administrative Service Specialist (the difference in the current salary and the new salary) is estimated to cost \$3,891 annually (\$2,820 in wages and \$1,071 in benefits). Item #4: Replace the current custody security/communications system (Orbacom system). The cost not to exceed a total of \$250,000.00 and this to be covered by AB109 funding which has already been received by the county from the State of California. The total cost of the proposed changes is \$371,645.01 and will be covered by AB109 funding. The General Fund will not be affected. These proposals will take effect with or during fiscal year 2013/2014.

10b)

10 minutes

**Radio Communications Contract with Nielsen's Equipment for Support of Radio**

**Communications** (Sheriff Ralph Obenberger / IT Director Clay Neely) - John Nielsen has built and maintained the Mono County Radio Network for the past 18 years. Mr. Nielsen provides 24/7 support 365 days per year. He has performed outstanding work for the County during that time. The existing contract expires on June 30, 2013. The proposed contract is for another one year (July 1, 2013 thru June 30, 2014) with a 30 day cancellation clause for either party.

**Recommended Action:** Potentially find and determine that competitive bidding is not in the public's interest and, if so, potentially approve County entry into proposed contract. Authorize Board Chair to sign said contract on behalf of the County. Receive staff report. Provide any desired direction to staff.

**Fiscal Impact:** The fiscal impact is \$105,000 base price plus extra for work not included in the base, not to exceed \$200,000 total. This is a one year contract.

\*\*\*\*\*  
LUNCH  
\*\*\*\*\*

**OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD** on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.)

**COUNTY COUNSEL**

**Additional Departments:** Mono County Superior Court

11a)

20 minutes

**Discussion Regarding County - Court Collections MOU** (Hector Gonzalez) - Proposed contract with Mono County Superior Court pertaining to collection services.

**Recommended Action:** Provide any desired direction to staff.

**Fiscal Impact:** None at this time.

11b)  
5 minutes

**Housing Mitigation Ordinance Suspension** (Marshall Rudolph) - Proposed ordinance amending section 15.40.170 of the Mono County Code, pertaining to a temporary suspension of all housing mitigation requirements. The ordinance would extend an existing suspension of the County's housing mitigation requirements for a period of eighteen months, ending January 15, 2015.

**Recommended Action:** Adopt Ordinance ORD13-\_\_, amending section 15.40.170 of the Mono County Code, pertaining to a temporary suspension of all housing mitigation requirements.

**Fiscal Impact:** Loss of mitigation fee revenue in an unknown amount during the period of the suspension.

#### **PUBLIC WORKS - ROAD DIVISION**

12a)  
20 minutes

**Speed Survey Results** (Jeff Walters and a Representative from Omni-Means) - During a recent Mono Basin RPAC meeting community members expressed concerns regarding speeds driven on Lee Vining Avenue and Mattly Avenue in Lee Vining. Community members in Chalfant had also expressed concerns over high speeds traveled on Chalfant Avenue. As a result of these concerns as well as law requirements Mono County Public Works Department contracted with Omni-Means to perform speed surveys along these roads.

**Recommended Action:** Hear report regarding recent speed surveys conducted on three county roads. Provide any desired direction to staff.

**Fiscal Impact:** None at this time.

#### **PUBLIC WORKS - ENGINEERING DIVISION**

13a)  
10 minutes

**Authorization to Bid the Aspen Road Paving Project** (Garrett Higerd) - This project consists of a three inch thick hot mix asphalt overlay on approximately 0.24 miles of Aspen Road from Highway 158 to the end. The Project Manual and Plans, too large to attach here, can be viewed by visiting the Board of Supervisor's web page at: <http://www.monocounty.ca.gov/bos/event/board-supervisors-32>.

**Recommended Action:** Approve bid package, including the project manual and project plans, for the Aspen Road Paving Project. Authorize the Public Works Department to advertise an Invitation for Bids and to issue the project for bid. Provide any desired direction to staff.

**Fiscal Impact:** This project is funded by Proposition 1B. On October 18, 2011 the Board approved the use of \$330,675 of Prop 1B funds for this project. Contractor payments will not impact the General Fund.

#### **ADJOURNMENT**

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**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

**REGULAR AGENDA REQUEST**

Print

<b>MEETING DATE</b>	June 11, 2013	<b>DEPARTMENT</b>	Board of Supervisors
<b>ADDITIONAL DEPARTMENTS</b>			
<b>TIME REQUIRED</b>		<b>PERSONS APPEARING BEFORE THE BOARD</b>	
<b>SUBJECT</b>	Closed Session - Conference with Legal Counsel		

**AGENDA DESCRIPTION:**

(A brief general description of what the Board will hear, discuss, consider, or act upon)

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code section 54956.9. Number of potential cases: one.

**RECOMMENDED ACTION:**

**FISCAL IMPACT:**

**CONTACT NAME:**

**PHONE/EMAIL:** /

SUBMIT THE ORIGINAL DOCUMENT WITH ATTACHMENTS TO THE OFFICE OF THE COUNTY ADMINISTRATOR **PRIOR TO 5:00 P.M. ON THE FRIDAY 32 DAYS PRECEDING THE BOARD MEETING**

**SEND COPIES TO:**

**MINUTE ORDER REQUESTED:**

YES  NO

**ATTACHMENTS:**

[Click to download](#)

No Attachments Available

**History**

Time	Who	Approval
6/6/2013 7:47 AM	County Administrative Office	Yes
6/5/2013 5:10 PM	County Counsel	Yes
6/6/2013 7:48 AM	Finance	Yes



**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

**REGULAR AGENDA REQUEST**

Print

<b>MEETING DATE</b>	June 11, 2013	<b>DEPARTMENT</b>	Board of Supervisors
<b>ADDITIONAL DEPARTMENTS</b>			
<b>TIME REQUIRED</b>		<b>PERSONS APPEARING BEFORE THE BOARD</b>	
<b>SUBJECT</b>	Closed Session - Conference with Real Property Negotiators		

**AGENDA DESCRIPTION:**

(A brief general description of what the Board will hear, discuss, consider, or act upon)

CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Government Code section 54956.8. Property: APN: 015-010-065 ("Rodeo Grounds"). Agency negotiators: Supervisors Johnston and Alpers. Negotiating parties: Mono County and Intrawest. Under negotiation: price and terms of payment.

**RECOMMENDED ACTION:**

**FISCAL IMPACT:**

**CONTACT NAME:**

**PHONE/EMAIL: /**

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**SEND COPIES TO:**

**MINUTE ORDER REQUESTED:**

YES  NO

**ATTACHMENTS:**

[Click to download](#)

No Attachments Available

**History**

Time	Who	Approval
6/6/2013 7:48 AM	County Administrative Office	Yes
6/5/2013 5:08 PM	County Counsel	Yes
5/28/2013 4:40 PM	Finance	Yes



OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS

## REGULAR AGENDA REQUEST

Print

<b>MEETING DATE</b>	June 11, 2013	<b>DEPARTMENT</b>	Board of Supervisors
<b>ADDITIONAL DEPARTMENTS</b>			
<b>TIME REQUIRED</b>		<b>PERSONS APPEARING BEFORE THE BOARD</b>	
<b>SUBJECT</b>	Closed Session - Public Employment		

### AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

PUBLIC EMPLOYMENT. Government Code section 54957. Title: deputy county counsel.

### RECOMMENDED ACTION:

### FISCAL IMPACT:

### CONTACT NAME:

PHONE/EMAIL: /

SUBMIT THE ORIGINAL DOCUMENT WITH  
ATTACHMENTS TO THE OFFICE OF  
THE COUNTY ADMINISTRATOR  
**PRIOR TO 5:00 P.M. ON THE FRIDAY**  
**32 DAYS PRECEDING THE BOARD MEETING**

### SEND COPIES TO:

### MINUTE ORDER REQUESTED:

YES  NO

### ATTACHMENTS:

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No Attachments Available

#### History

Time	Who	Approval
6/6/2013 7:48 AM	County Administrative Office	Yes
6/5/2013 5:10 PM	County Counsel	Yes
6/6/2013 12:53 PM	Finance	Yes



OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS

## REGULAR AGENDA REQUEST

Print

<b>MEETING DATE</b>	June 11, 2013	<b>DEPARTMENT</b>	Board of Supervisors
<b>ADDITIONAL DEPARTMENTS</b>			
<b>TIME REQUIRED</b>		<b>PERSONS APPEARING BEFORE THE BOARD</b>	
<b>SUBJECT</b>	Closed Session--Human Resources		

### AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Marshall Rudolph, John Vallejo, and Jim Leddy. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39--majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO), and Mono County Sheriff Department's Management Association (SO Mgmt). Unrepresented employees: All.

### RECOMMENDED ACTION:

### FISCAL IMPACT:

### CONTACT NAME:

PHONE/EMAIL: /

SUBMIT THE ORIGINAL DOCUMENT WITH ATTACHMENTS TO THE OFFICE OF THE COUNTY ADMINISTRATOR  
**PRIOR TO 5:00 P.M. ON THE FRIDAY  
32 DAYS PRECEDING THE BOARD MEETING**

### SEND COPIES TO:

### MINUTE ORDER REQUESTED:

YES  NO

### ATTACHMENTS:

[Click to download](#)

No Attachments Available

[History](#)

<b>Time</b>	<b>Who</b>	<b>Approval</b>
6/6/2013 7:48 AM	County Administrative Office	Yes
6/4/2013 5:00 PM	County Counsel	Yes
5/28/2013 1:45 PM	Finance	Yes



OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS

## REGULAR AGENDA REQUEST

Print

<b>MEETING DATE</b>	June 11, 2013	<b>DEPARTMENT</b>	Clerk of the Board
<b>ADDITIONAL DEPARTMENTS</b>			
<b>TIME REQUIRED</b>		<b>PERSONS APPEARING BEFORE THE BOARD</b>	
<b>SUBJECT</b>	Board Minutes		

### AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

A. Approve minutes of the Regular Meeting held on May 21, 2013.

### RECOMMENDED ACTION:

### FISCAL IMPACT:

**CONTACT NAME:** Lynda Roberts

**PHONE/EMAIL:** 760-932-5538 / lroberts@mono.ca.gov

SUBMIT THE ORIGINAL DOCUMENT WITH  
ATTACHMENTS TO THE OFFICE OF  
THE COUNTY ADMINISTRATOR  
**PRIOR TO 5:00 P.M. ON THE FRIDAY**  
**32 DAYS PRECEDING THE BOARD MEETING**

### SEND COPIES TO:

### MINUTE ORDER REQUESTED:

YES  NO

### ATTACHMENTS:

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[Draft Minutes](#)

#### History

Time	Who	Approval
6/6/2013 7:47 AM	County Administrative Office	Yes
6/5/2013 5:09 PM	County Counsel	Yes
6/5/2013 8:41 AM	Finance	Yes



DRAFT MEETING MINUTES  
BOARD OF SUPERVISORS, COUNTY OF MONO  
STATE OF CALIFORNIA

Regular Meetings: The First, Second, and Third Tuesday of each month. Location of meeting is specified at far right.

Regular Meeting

MEETING LOCATION  
Mammoth Lakes BOS  
Meeting Room, 3rd Fl. Sierra  
Center Mall, 452 Old  
Mammoth Rd., Mammoth  
Lakes, CA 93546

May 21, 2013

<b>Flash Drive</b>	<b>Portable Recorder</b>
<b>Minute Orders</b>	<b>M13-115 to M13-127</b>
<b>Resolutions</b>	<b>R13-27 to R13-28</b>
<b>Ordinance</b>	<b>Ord13-02 – NOT USED</b>

9:00 AM

Meeting called to Order by Supervisor Hunt, Chair

- Supervisors present: Alpers, Fesko, Hunt, Johnston, and Stump
- Supervisors absent: None

Pledge of Allegiance led by Supervisor Stump

**OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

- Dan Scidmore, Mammoth Resident: Introduced himself. He works with commercial real estate, and has been retained to assist with the sale of the Rodeo Grounds (June Lake).

Closed Session: 9:02 a.m.

Break: 10:28 a.m.

Reconvened: 10:35 a.m.

Closed Session/Lunch: 12:15 p.m.

Reconvened: 1:32 p.m.

Break: 2:55 p.m.

Reconvened: 3:01 p.m.

Closed Session: 4:30 p.m.

Adjourned: 4:59 p.m.

**CLOSED SESSION**

Report from Closed Session: Following an extensive recruitment process that began in January, the Board has unanimously agreed to appoint Jim Leddy as the Mono County Administrative Officer. Leddy is currently Deputy County Administrator for Sonoma County. The Board will make the appointment on June 4<sup>th</sup> with employment starting on June 10<sup>th</sup>. Leddy will bring energy, experience, and commitment to Mono County. The Board is facing

**Note**

**These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors**

short- and long-term challenges and needs an administrator to work with the Board, staff and community. A press release will go out today and will provide more information about Mr. Leddy's background. The Board extends its appreciation to Public Health Director, Lynda Salcido, and County Counsel, Marshall Rudolph, for being acting CAOs during this interim period.

## BOARD OF SUPERVISORS

- 1a) Closed Session - Animal Control Director - PUBLIC EMPLOYMENT. Government Code Section 54957. Title: Animal Control Director.
- 1b) Closed Session - CAO Position - PUBLIC EMPLOYMENT. Government Code section 54957. Title: County Administrative Officer.
- 1c) Closed Session - Conference with Legal Counsel - CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Paragraph (1) of subdivision (d) of Government Code section 54956.9. Name of case: Verizon California Inc. v. California State Board of Equalization, et al.
- 1d) Closed Session - Conference with Real Property Negotiators - CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Government Code section 54956.8. Property: APN: 015-010-065 ("Rodeo Grounds"). Agency negotiators: Supervisors Johnston and Alpers. Negotiating parties: Mono County and Intrust. Under negotiation: price and terms of payment.
- 1e) Closed Session--Human Resources - CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Marshall Rudolph and Lynda Salcido. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39--majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO), and Mono County Sheriff Department's Management Association (SO Mgmt). Unrepresented employees: All.

## OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

No one spoke.

## 2) APPROVAL OF MINUTES

**M13-115** A. Approve minutes of the Regular Meeting held on May 7, 2013, as corrected.

**Alpers moved; Fesko seconded**

**Vote: 5 Yes; 0 No**

Corrections:

- Supervisor Johnston: 1) Item #8A, Request from Town of Mammoth Lakes for a Rule 20A Loan. Comments made by Marianna Marysheva-Martinez and Supervisor Johnston refer to Business Improvement District—typed as VID, should be BID. 2) Item #10a, Western Counties Alliance. Johnston's comments, bullet point #2, changed to read, "Was wondering why the Southern Utah Wilderness Alliance (SUWA) wasn't a member of the WCA." 3) Item #12a, Status of Antique Clock in

### Note

**These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors**

Board of Supervisors Chambers. Board consensus, bullet point #3, add the following sentence at the end: "A majority of the Board agreed on this last point, but there was not unanimous agreement among Supervisors."

3)

### **BOARD MEMBER REPORTS**

#### **Supervisor Alpers**

1. Lee Vining road paving projects are proceeding with very few issues; the contractor is excellent. Garrett Higerd has been communicating regularly with the businesses, and the project is well coordinated.

#### **Supervisor Fesko**

1. Attended RPAC meetings in Antelope Valley and Bridgeport.
2. Had meetings with staff members.
3. Attended Mono County Fisheries Commission meetings.
4. The ATV/UTV Jamboree is set for June 11-16. There are currently about 182 registered participants. This is a huge economic benefit, and is the biggest single event in the Antelope Valley. The event has minimal help from the County.

#### **Supervisor Hunt**

1. Attended the Great Basin Unified Air Pollution Control District meeting last Thursday. Supervisor Johnston has been a central person in dealing with DWP; it looks like they are making progress on the Owens dry lake.
2. Attended the ESTA meeting last Friday. Reds Meadow buses will be running this weekend (Memorial Day weekend), and then will stop for 3 weeks.
3. Went to Tecate, Mexico, with Rotary to build a house.
4. The final interviews for the biomass consultant were held yesterday. There are good candidates.

#### **Supervisor Johnston**

1. Attended the biomass consultant selection interviews. Four great firms applied and are within the budgeted amount. The committee will make a selection soon.
2. Met with DWP commissioners, along with other agency people. They are making progress toward an agreement on how to proceed with final dust controls on Owens dry lake. It was a very positive meeting; they are motivated to get something done.

#### **Supervisor Stump**

1. Attended the Benton BBQ; about 1/3 of the town showed up.
2. Attended a meeting in Paradise.
3. Attended the RPAC meeting last night in Chalfant.
4. Per Kathy Peterson, Social Services Director, the A87 costs for the senior program are projected to be \$79,000. The estimated revenue from Inyo County is \$76,000; with state cutbacks the amount is closer to \$60,000. The County can't assess more in administrative fees than is received in revenue. Stump believes federal programs are capped at 15% administrative fees. He would like to see the A87 process simplified so the Board can see where funds are going.
  - a. Leslie Chapman, Finance Director: A87 is a methodology to allocate administrative costs. There is no law requiring charging of fees, but federal programs can recover costs through the A87 process. Also, A87 shows how much programs are costing. Chapman can review the procedures to ensure they make sense. Regarding the senior program, she suggested the Board consider a general fund transfer to cover costs; this would be the same as waiving the A87 costs.
  - b. Supervisor Hunt: Suggested having a workshop about A87 prior to the budget process. A87 charges don't reflect whether or not services are being delivered efficiently.
  - c. Supervisor Fesko: Expressed concern about A87 and the need for a review.

#### **Note**

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## COUNTY ADMINISTRATIVE OFFICE

- 4) CAO Report regarding Board Assignments  
Receive brief oral report by County Administrative Officer (CAO) regarding work activities.  
**Marshall Rudolph, Acting CAO**  
1. No report.

## DEPARTMENT REPORTS/EMERGING ISSUES

- Robin Roberts, Behavioral Health: Her department sponsored a community day in Benton last Saturday; 52 residents of varying ages attended. They will do a movie night during the summer and have a community event once a month. 2) Similar events are planned in Walker on June 15<sup>th</sup> and Mammoth on June 29<sup>th</sup>.
- Leslie Chapman, Finance Director: 1) Her staff was very well prepared for the IRS audit last week, and the auditor had only a few questions about fringe benefits, which is a common theme of government audits. Chapman reviewed the main issues (education incentives, take-home County cars, cell phones, and same-day travel). The auditor is still working on the audit but has no major issues. 2) Chapman reviewed the proposed budget calendar. She will hold group meetings with department heads in Bridgeport and Mammoth, and is planning to hold evening meetings in each community to review the prior year budget, the upcoming budget, capital programs, and ask for public input.
  - The Supervisors provided feedback about the proposed schedule and preferences about meetings in their communities.
- Lynda Roberts, Clerk-Recorder-Registrar: Gave an update about SB391, which would add a \$75 fee to certain recorded documents. Roberts emailed a copy of the Board's letter of opposition (approved on May 14<sup>th</sup>) to Paul Smith at RCRC last week. They are tracking the bill but not taking a position at this time. Smith informed Roberts that the bill was on the "suspense file" for the Senate Appropriations Committee, but it is expected to move forward later in the week. Roberts faxed a copy of the Board's letter to the Senate Appropriations Committee last Friday.

## CONSENT AGENDA

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

## CLERK OF THE BOARD

- 5a) Appointment to the First 5 Commission - In accordance with Mono County Code, under the membership category for the First 5 Mono County Commission, Karin Humiston wishes to serve on the Commission. The commission is requesting that Karin Humiston be appointed to serve a subsequent three year term commencing on May 21, 2013 and expiring on May 20, 2016.
- M13-116**      **Action:** Appoint Karin Humiston to the First 5 Mono County Commission for a three year term commencing on May 21, 2013 and expiring on May 20, 2016.  
**Johnston moved; Stump seconded**  
**Vote: 5 Yes; 0 No**

## Note

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## COMMUNITY DEVELOPMENT - PLANNING DIVISION

- 6a) Appointment of Mono Basin Regional Planning Advisory Committee Member - Appointment of Mono Basin Regional Planning Advisory Committee (RPAC) Member, replacing resigned member Molly Desbaillets.

**M13-117** **Action:** Appoint Tim Hansen to the Mono Basin Regional Advisory Planning Committee, as recommended by Supervisor Alpers.  
**Johnston moved; Stump seconded**  
**Vote: 5 Yes; 0 No**

## PUBLIC WORKS - FACILITIES DIVISION

- 7a) CAPP Grant - Solar - Approximately 10 acres of re-vegetation was completed at the Lee Vining Airport last fall. The site is being monitored for water and wind erosion and re-vegetation establishment and will be re-evaluated this summer and fall to determine whether additional steps need to be taken and, if so, what the most cost effective options are. Re-vegetation treatments can cost up to \$20,000/acre, so \$10,000 would only allow for re-vegetation of a small area. While staff believes that this is a good project, it would be a more efficient use of these grant funds to consolidate them into the solar project. Staff is requesting approval to transfer the \$10,000 to the Solar Feasibility Study fund to assist in the potential design, supply, and installation of approximately two solar panel systems at the Crowley Lake and Lee Vining Community Centers. Staff determined these two smaller County buildings as optimal for the first solar panel projects due to their regular/daily electrical usage, building size, and newer building facilities.

**M13-118** **Action:** Approve the reallocation of \$10,000 from the Lee Vining Airport Soils Stabilization Project to the Solar Feasibility Study fund, and approve the use of Solar Feasibility Study funds for use on the design, supply, and installation of solar panel projects.  
**Johnston moved; Stump seconded**  
**Vote: 5 Yes; 0 No**

## ECONOMIC DEVELOPMENT

- 8a) Request for Funding from the Fish & Game Fine Fund - Request for Funding from the Fish & Game Fine Fund for stocking trout at the 26th Annual Kid's Fishing Festival on July 27, 2013. The request qualifies for funding from the Fine Fund under Fish and Game Code section 13103(d), for purchasing of fish to be released into waters open to the public.

**M13-119** **Action:** Approve requested fund expenditure of \$1,000 from the Fish & Game Fine Fund for stocking trout at the 26th Annual Kid's Fishing Festival on July 27, 2013.  
**Johnston moved; Stump seconded**  
**Vote: 5 Yes; 0 No**

### Note

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SHERIFF CORONER

- 9a) Sheriff's Department Renewal of Annual Operating and Financial Plan for Controlled Substances - This is an ongoing contract that gets renewed each year. This agreement supports the operation to suppress manufacturing and trafficking of controlled substances on or affecting the administration of National Forest System lands, with an emphasis on identification, apprehension, and prosecution of suspects engaged in these activities.

**M13-120**     **Action:** 1. Authorize the Sheriff's Department to participate and renew the contract with the U.S. Department of Agriculture, Forest Service regarding Annual Operating and Financial Plan for Controlled Substances 2013. 2. Authorize Chairman of the Board of Supervisors to sign the above-mentioned contract. 3. Authorize Sheriff Ralph Obenberger to sign said contract.  
**Johnston moved; Stump seconded**  
**Vote: 5 Yes; 0 No**

REGULAR AGENDA

CORRESPONDENCE RECEIVED (INFORMATIONAL)

All items listed are available for review and are located in the Office of the Clerk of the Board

CLERK OF THE BOARD

- 10a) Gaasch Letter Regarding Animal Control Director - Correspondence dated May 13, 2013 from Lee Gaasch of Mammoth Lakes regarding the Animal Control Department, the resignation of Nancy Boardman and the refilling of her position.
- 10b) Forest Service Plan Revision Information - Letter from Ed Armenta, Forest Supervisor, regarding a series of upcoming meeting to continue dialogue and receive input from the public for the Forest Plan Revision process.

**The Board acknowledged receipt of correspondence.**  
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BOARD OF SUPERVISORS

- 11a) Ombudsman Advocacy Services of Inyo-Mono (Board of Supervisors) - Resolution of Appreciation acknowledging services that have been provided by the Ombudsman Advocacy Services of Inyo-Mono.

**M13-121**     **Action:** Approve Resolution of Appreciation acknowledging services that have been provided by the Ombudsman Advocacy Services of Inyo-Mono.  
**Johnston moved; Fesko seconded**  
**Vote: 5 Yes; 0 No**  
Supervisor Hunt: Read the resolution and presented it to Kathryn Williams.  
Pat Gardner expressed her appreciation and said Mono County was easy to work with and had been supportive.

Note

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- 11b) Inyo National Forest Plan Revision Update (Jon Regelbrugge, District Ranger) - Presentation regarding Informational Update on the Forest Plan Revision (FPR) for the Inyo National Forest. This item is being sponsored by Chairman Hunt.

**Action:** None. Informational only.

Ed Armenta, Forest Supervisor: The forest is required to have a management plan; the existing plan is 25 years old. The new planning rule allows for a streamlined process and more public involvement, and requires communication and collaboration. Armenta is looking toward the future and the need to work together to address issues such as dwindling budgets and increased stressors on the land.

Susan Joyce, Forest Planner: Distributed a copy of the Inyo National Forest Assessment Topic Paper Summaries. Reviewed the process of developing a revised forest plan.

- Revision is a multi-year process: In 2013 they will conduct resource assessment, and in 2014 will begin the public process and will begin developing the revised plan. They will then generate an Environmental Impact Statement (EIS). The revised forest plan will be adopted in 2016, which will start the monitoring process.
- Assessment phase: They will review social, ecological, and economic conditions based on existing information and topic papers in order to create a summary about resources and prepare an assessment report. They will take public input through June 30<sup>th</sup>. The draft assessment report will be shared with the public during October of 2013.
- Joyce reviewed the key points from the summary of topic papers.
- On Wednesday, May 29<sup>th</sup>, there will be a public meeting in Mammoth from 6:00-8:00 p.m.; a Webinar is scheduled for June 5<sup>th</sup>.

Armenta: Discussed ecological restoration, which is a regional and forest priority.

- Ecological restoration means taking care of the forest to ensure appropriate management.
- It includes looking at existing and future issues shaping the forest, such as climate change, dying trees, and bigger fires.
- Armenta distributed and reviewed two documents pertaining to ecological restoration and leadership. Reviewed overall goals of the action plan.

**Board Comments**

- **Supervisor Hunt:** Asked about the motocross track.
  - Armenta: Met with Supervisor Fesko to review options. The Forest Services is reviewing the current site in Mammoth and the amount of public land that is locked-up for a two-week event each year. They are considering who could be a good sponsor to take over the track, but Mammoth Mountain has significant investment and there are liability concerns.
- **Supervisor Johnston:** Asked about sage grouse. He would like the Forest Service to be proactive rather than reactive; he is hoping the Forest Service can work with other agencies to address the bi-state sage grouse issue.
  - Armenta: They are currently working in a proactive way with other agencies and land owners.
- **Supervisor Alpers:** Asked about the beetle infestation on June Mountain.
  - Jon Regelbrugge: There are other areas with patches of beetle outbreak and tree mortality, but June Lake is probably the most concentrated.
- **Supervisor Stump:** Asked about 1) stream activity and response from DWP, and 2) historical analysis of pinion-juniper coverage.
  - Armenta: 1) DWP is getting involved with the plan revision process. 2) There is a committee reviewing the historical range of pinion-juniper during pre-settlement times. Juniper tends to encroach on habitats that are drying out.

**Note**

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## AGRICULTURAL COMMISSIONER

- 12a) Unanticipated Gas Tax Revenue Funding Request (George Milovich, Agricultural Commissioner) - The Agricultural Commissioner's department received unanticipated gas tax revenue in the amount of approximately \$58,685.50. The Agricultural Commissioner is requesting that these funds be set aside for future use to construct a building to house this department.

**M13-122 Action:** Authorize unanticipated gas tax revenue, in the approximate amount of \$58,685.50, to be set aside for the Agricultural Commissioner's Department for future use to construct a building for this department.

**Johnston moved; Stump seconded**

**Vote: 5 Yes; 0 No**

George Milovich, Agricultural Commissioner: He has been working for several years to get a proper facility.

- Un-refunded gas tax is their primary source of funding, based on how much work the agricultural commission does.
- The funds are divided amongst counties at the end of each year; extra funding has to be encumbered or returned. He can encumber the funding for a fixed asset.
- The money has been accumulating, and he would like the current unanticipated revenue to be encumbered for the facility.
- The funds can only be used by the agricultural department.
- They will have a long-term lease with DWP for the facility, which will cost half a million dollars. The facility will be in Bishop on Y road.
- The facility will provide storage and a place to work on equipment.

Leslie Chapman, Finance Director: The accumulated money is in a capital assets fund (not the general fund), but no prior Board actions restricted the use of the funds, although a facility has been the intended use.

Supervisor Fesko: The Inyo board will consider an agenda item next week for the project to go out to bid. There is currently about \$120,000 in the Mono County budget for this building, plus today's request. Fesko asked about property tax revenue.

- Chapman: DWP owns the land, so it is not part of the normal tax process.
- Milovich: The total available between Inyo and Mono Counties is about \$475,000.

- 12b) 2012 Crop Report (George Milovich, Agricultural Commissioner) - Presentation of the 2012 Crop Report for Inyo and Mono Counties by Agricultural Commissioner, George Milovich.

**Action:** None. Informational Only.

George Milovich, Agricultural Commissioner: Distributed copies of the 2012 crop report; he reviewed the report.

- Agriculture is down almost 3%; herd sizes are declining and water allocations are down.
- The 2012 report shows that Mono County weathered the drought better than anticipated, and almost doubled Inyo County's agricultural production.
- Mono County has more private land which allows for more diversity. Mono County has some of the best alfalfa in the state.
- Prices have been stable for both beans and hay; the price for lamb is down.
- California is the biggest agricultural entity in the world; water is a critical issue.
- Agriculture is as healthy as it can be in one of the worst droughts.

### Note

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Supervisor Stump: Asked about CARB requirement—an economic and job killer.

- Milovich: Has not seen any changes in the requirement.

Supervisor Hunt: Asked about a trend in the timber industry.

- Milovich: The Forest Service oversees timber.

Milovich introduced his deputy commissioner, Nate Reed, who is working to become the next agricultural commissioner. Milovich will keep the Board updated.

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## LUNCH

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## OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

No one spoke.

## FINANCE

### Additional Departments: County Counsel

13a)

Enhanced Court Revenue Collection Presentation (Hector Gonzales, Court Executive Officer) - Presentation by Hector Gonzales regarding enhanced court revenue collections of delinquent accounts and consideration of a possible MOU enabling the court to make collections.

**Action:** None. Informational only.

Hector Gonzales, Court Executive Officer: The Court is facing a financial crisis. Good management in the past created a surplus that the state has taken away, so they are now facing a deficit. Gonzales is making an effort to find ways to enhance revenues and control costs; he reviewed potential ways to enhance revenue.

- Collection of fines and fees is a county responsibility, but the court has done it in-house.
- An enhanced program would require an agreement with Mono County; Gonzales outlined components of the enhanced program.
- Mono County is the only county that does not have the agreement.
- Currently there is uncollected revenue that would benefit both the court and Mono County.
- Gonzales outlined the current practice pertaining to bench warrants. There are fines that can be collected going back 25 years. Many of the outstanding accounts are within 5 years and would be easier to collect.
- Gonzales recommended that the County allow the court to do this work; the cost of additional staff would be paid from the collections.
- There are standardized agreements for participatory and non-participatory counties, depending on whether or not the county wants to actively participate in the collections.

Gonzales answered questions:

- The court gets the benefit of the civil assessment; a majority of fines/fees goes to the county and state.
- The procedure won't apply to misdemeanors or felonies; it will apply prospectively for failure to pay or appear.
- The court works with people on installment plans and extensions before going to collections. They need to go after the deadbeats.
- The court will be able to open again on Thursdays in Bridgeport if they can collect this money.
- Current budget restrictions allow for only 1% in reserves. The court will stagger

### Note

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collections activities in order to spread revenue over years so the state doesn't confiscate the money.

- The court is not getting its full budget allocation because the state is cutting their budget in order to take away reserves.
- The employee hired to collect the revenue would be the court's employee. The position will need to generate more revenue through fines and fees than it costs because the cost for the position comes from the County's share of revenue. The position would not impact the general fund.
- Gonzales wants to see what is generated through a second quarter; if they are getting a good return, they will invest more staff time.
- There is potentially \$1.4 million in outstanding revenue, but the strategy would be to collect it over time. For a small investment of \$30,000 to \$40,000, the County could receive hundreds of thousands of dollars.
- The court is counting on the projections to help with its budget.
- The court's proposal is to split the employee cost between the court and the County. Gonzales can provide more specific information about the cost at another meeting.
- The court has files and resources to be the collection agency. Gonzales would like to start the process close to the beginning of the fiscal year so he can have a complete study.

#### **Board Comments**

- **Supervisor Johnston:** He is comfortable with moving forward.
- **Supervisor Fesko:** An MOU would have to have benchmarks so it could be cancelled if they aren't met. He would also want an MOU to have a specific term.
- **Supervisor Hunt:** Gonzales should proceed with another presentation in June.

#### **COUNTY COUNSEL**

##### **Additional Departments: IT**

- 14a) Status update regarding IT services for Town (Marshall Rudolph, Clay Neely) - Oral report regarding status of contract negotiations for the County to provide Information Technology services to the Town of Mammoth Lakes.

##### **Action: None.**

Marshall Rudolph, County Counsel/Acting CAO: Prior Board direction authorized staff to negotiate and enter into a contract with the Town of Mammoth Lakes for emergency IT services, and start negotiating a long-term contract.

- The working team created a mutually acceptable contract for the short-term services; it has a 6-month time frame with work to be completed within 3-6 months using the existing work force.
- They are currently discussing a long-term contract.
- Hoping to bring the new CAO into this process.
- Will update the Board as things progress.

Marianna Marysheva-Martinez, Town Manager: Thanked the Board for authorizing the emergency services contract and thanked staff for their work to create the contract. Acknowledged the issue pertaining to solid waste; she will do what she can to make progress on this issue. She will be meeting with Town and County staff to start discussing the issue.

Supervisor Alpers: Two Town employees have thanked the Board for entering into this agreement.

#### **Note**

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## PROBATION

- 15a) Community Corrections Partnerships Allocations (Karin Humiston, Chief of Probation) -  
The Community Corrections Partnership Executive Committee (CCP) has recommended appropriations for proposals regarding the usage of a one-time funding source as well as a continual funding source under AB109 with the fiscal structure in 2012 by SB2010. Government Code Section 30029.05 specifies the share of the funds that each county receives. (See staff report for additional details.)

**Action:** This item was pulled.

## PUBLIC WORKS - SOLID WASTE DIVISION

- 16a) Renewal and Extension of Solid Waste Parcel Fee for FY 13/14 (Tony Dublino) - Proposed Resolutions: R13- , "A Resolution of the Mono County Board of Supervisors Extending and Re-Establishing the Mono County Solid Waste Fee Program for Fiscal Year 2013-2014" and R13- , "A Resolution of the Mono County Board of Supervisors Authorizing the Implementation of a Solid Waste Fee Agreement with the Town of Mammoth Lakes for Fiscal Year 2013-2014."

**R13-27** **Action:** Approve and authorize the Chair's signature on Resolution No. R13-27, "A Resolution of the Mono County Board of Supervisors Extending and Re-Establishing the Mono County Solid Waste Fee Program for Fiscal Year 2013-2014." Amend as follows: Section H(1) changing the deadline to request a change in the fee from 20 days to 60 days following the date of billing. Section H(3) changing the deadline to request an appeal hearing from 10 days to 30 days from the date of the denial notice; check County code to ensure there is no conflict.

**Fesko moved; Stump seconded**

**Vote: 5 Yes; 0 No**

**R13-28** **Action:** Approve and authorize the Chair's signature on Resolution No. R13-28, "A Resolution of the Mono County Board of Supervisors Authorizing the Implementation of a Solid Waste Fee Agreement with the Town of Mammoth Lakes for Fiscal Year 2013-2014."

**Johnston moved; Stump seconded**

**Vote: 5 Yes; 0 No**

Tony Dublino, Solid Waste Manager: This item is the annual renewal of parcel fees, and has been ongoing since 1991.

- This is coming to the Board earlier than usual in order to provide more time to work with the Town.
- The agreement with the Town as proposed is the same as last year.
- The Board needs to approve the two resolutions so the process can move forward.
- Time is of the essence; Dublino has been working on answering the Board's questions.
  - The first priority is to complete the audit to ensure that fees are being applied

### Note

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- appropriately throughout the County.
- Then conduct an analysis of how to change the fee structure to determine what they can do under the current process, and compare with what can be done with a new Prop 218 process.
- The Town needs to be part of the process.
- By this time next year, staff should have been able to tweak or change the process.
- Another discussion should come to the Board over the summer about what they can do under the existing process. Future discussions will include Town involvement and the possibility of a multi-year agreement.

#### **Board Comments**

- **Supervisor Fesko:** Asked why the resolutions reference the Public Works Director rather than the Solid Waste Director.
  - Dublino: This is a continuation of past practice.
  - Stacey Simon, Assistant County Counsel: The language is based on the ordinance that references the Public Works Director.Fesko talked about the following: 1) The reduced rate allowed for parcels based on the amount of time they are used; there is no way to verify this. He believes all parcels should pay the same amount of \$60 per year. 2) Regarding the residential equivalent factor, he thinks there should be a waiver since many businesses are seasonal. There needs to be a standard for making a reduction. 3) He would like to change the deadline for appealing the fee to 60-90 days; the time to set a hearing should be 20-30 days. 4) There should be a better sliding scale for the residential equivalent factor (Schedule A). 5) If property taxes are not being paid, the County is not getting the fee; perhaps bill them separately.
  - Simon: 1) Any change to increase the amount paid is subject to Prop 218 and would require a vote since it is a property related fee; however, the Board can change time frames today. This fee is different than a fee for service. 2) There are benefits to having the fee part of the property tax bill; perhaps a separate bill for the parcel fee can be sent to those who fail to pay their property taxes. 3) Any modification to fees would require a modification to the agreement with the Town.
- **Supervisor Johnston:** Agrees with the need to discuss the issues, but they have the opportunity to secure the parcel fee today and should discuss other issues at a future meeting. It is important to proceed today for the benefit of the solid waste program.
- **Supervisor Stump:** Agrees that the fee needs to be reviewed for potential increase.

16b) Pumice Valley Landfill Permitting (Tony Dublino) - Presentation by Tony Dublino regarding current permitting efforts and issues at Pumice Valley Landfill.

**M13-123** **Action:** Authorize Board Chair to sign letter to CalRecycle, the Local Enforcement Agency (LEA), and the Los Angeles Department of Water and Power (LADWP), regarding the re-permitting of the Pumice Valley Landfill (PVLF).

**Fesko moved; Alpers seconded**

**Vote: 5 Yes; 0 No**

Tony Dublino, Solid Waste Manager: Reviewed the staff report and the permitting document; accurate numbers are included in the proposed letter, which represents the most significant concession the County could make. It is in the County's best interest to preserve flexibility. If they remove municipal solid waste from the permit, it would be challenging to get it back; it is best to preserve some entitlement.

#### **Note**

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Supervisor Fesko: DWP doesn't want to sign the agreement and CalRecycle can impose fines on the County.

- Dublino: CalRecycle was dealing directly with Mono County up until 2009. Since then, all three entities have been involved in discussions, and CalRecycle has made it clear that DWP can't delay the process.
- Stacey Simon, Assistant County Counsel: The question is whether or not CalRecycle believes Mono County is in compliance. In prior leases, DWP has required the County to hold them harmless from claims, so CalRecycle could fine DWP and they could pass it along to the County.

## ECONOMIC DEVELOPMENT

17a) Request for Funding from the Fish & Game Fine Fund (Dan Lyster) - Request for funding from the Fish & Game Fine Fund to purchase fish food for Conway Ranch. Specifically, the fish food is for use by Inland Aquaculture Group in raising fish for release into waters open to the public and therefore meets the purposes of the Fine Fund as set forth in Fish and Game Code section 13103(d).

**M13-124** **Action:** Approve request of \$6,869.50 for the purchase of fish food for Conway Ranch from Fish and Game fine fund.

**Fesko moved; Alpers seconded**

**Vote: 4 Yes; 1 No (Johnston)**

Dan Lyster, Economic Development: This request was made at a Fisheries Commission meeting, and they approved it unanimously. Funding will be used for feeding fish that go into public waters. A portion of the fish is used to pay for rent on Conway Ranch; fish are also sold to the County and outside buyers. Revenue in the Fish & Game Fine Fund is collected through fines or hazardous spills; there are specific spending criteria and revenue cannot be used by the general fund.

### Board Comments

- **Supervisor Stump:** Asked if this was a reimbursement to IAG. He is concerned about spending public funds on a private entity.
  - Lyster: Normally Conway Ranch Foundation buys the first load of food, but it doesn't have funds this year because of the pipeline construction. And IAG doesn't have funds due to problems with a raceway.
  - Marshall Rudolph: The Fish & Game Fine Fund authorizes use of money for this purpose so implies statutory approval since fish go into public waters. The Fisheries Commission is an advisory board only; the Board of Supervisors has discretion about use of the funds
- **Supervisor Johnston:** It seems odd to pay for the food for fish used to pay rent to the County; it seems that the County is paying twice for the same fish.
  - Lyster: The purchase price is per pound, which includes expenses of raising the fish. This has not been done before; Lyster had suggested to the Fisheries Commission that they use their own discretionary funds.
- **Supervisor Fesko:** The Fisheries Commission assumes that discretionary funds rollover every year for a cumulative effect.

Raven Angeles, IAG/CRF: It has been the practice of Conway Ranch Foundation to buy the first load of food to get them started; that is part of the CRF mission. However, they don't have enough funds this year because they closed early last season. Angeles anticipates this will be a one-time request.

### Note

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17b) Appointment of Board member to Economic Development Strategic Plan Sub-Committee (Alicia Vennos/Dan Lyster) - The Economic Development Strategic Plan Sub-Committee requires an additional Supervisor to participate in this working group, (to replace former Supervisor Hansen). Currently Supervisor Hunt sits on the Sub-committee. The county-wide Economic Development Strategic plan is being developed by an independent consultant, Strategic Marketing Group, and the Sub-committee's role is to provide feedback, comments, suggestions and direction throughout the process.

**M13-125 Action:** Appoint Supervisor Fesko to the Economic Development Strategic Plan Sub-committee.

**Johnston moved; Alpers seconded**

**Vote: 5 Yes; 0 No**

Dan Lyster, Economic Development: The Economic Development Strategic Plan Sub-committee needs one more member to be appointed from the Board of Supervisors. It is especially important because the sub-committee is reviewing draft marketing and strategic plans, and will become active within the next four weeks. This is an on-going effort, and it is most productive to continue. Work from the sub-committee will lay the groundwork for Board discussions.

Supervisor Fesko: Asked if this is premature since the sub-committee is doing work before Board of Supervisors' discussions. Or is this a tool for Board discussions?

- Supervisor Hunt: The sub-committee has authority to advise the Board and provide suggestions to incorporate into policies; this is part of an overall strategy.

#### PUBLIC WORKS - ROAD DIVISION

18a) Heavy Equipment Replacement - Priority Vehicles (Jeff Walters) - At the April 9, 2013 Board of Supervisors meeting the Board gave direction to the Department of Public Works to provide a priority-based Heavy Equipment replacement schedule. Exhibit 1 details the costs associated with replacing the highest priority equipment over the next 6 years.

**Action: None.**

Jeff Walters, Acting Public Works Director: This discussion is based on priority needs of the Road Department. Walters reviewed the table of Heavy Equipment Replacement Schedule/ Costs included as part of the agenda packet. He outlined the various suggestions for sales, replacements, and costs. CARB was discussed as part of this list but is not the main focus.

#### Board Discussion

- **Supervisor Fesko:** Asked if this list considered all vehicles to be replaced under CARB; the Board needs to consider the bigger picture with all CARB requirements.
  - Walters: Some are included. CARB requirements take effect in 2019; replacements will have to start by 2018.
- **Supervisor Stump:** Asked if new vehicles will be CARB compliant. Supported the switch to water tanks rather than water trucks. Asked if equipment would be purchased from the current fiscal year, or the 2013-14 fiscal year. Stump would like information about purchasing the equipment from this year's budget.
  - Walters: 1) Yes, new vehicles will meet CARB requirements. 2) Regarding water tanks, they will be required to draft.
  - Leslie Chapman, Finance Director: Any purchase from this year's budget will

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require funding from contingency. Chapman asked Walters to include the purchase (the full \$245,349) in the rollover budget.

- **Supervisor Alpers:** Asked about the durability and longevity of the water tanks; and asked if inflation was factored into future purchases.
  - Walters: 1) The road crew discussed building racks to make it easier to slip tanks in and out of the trucks. Reliability of a tank depends on how it is treated; rust can be an issue and seams start to fail. Walters hopes to get 15-20 years use out of the tanks. 2) Pricing of trucks is based on an inflation average of 3% per year.
- **Supervisor Hunt:** Asked if general funds would be used, or if there are grants available.
  - Walters: He is considering all options, and has a meeting next week regarding potential federal funds from EPA. He is looking for all ways to reduce the burden on the general fund.

18b) MOU's with Inyo County for Snow Removal (Jeff Walters) - In 2009 former Mono County Supervisor Hazard requested Mono County develop an MOU with Inyo County regarding snow removal on portions of Lower Rock Creek Road, Gorge Road and Rock Creek Road all of which have sections in Inyo County as well as Mono County. On January 4, 2011 the Mono County Board of Supervisors authorized Mono County's Public Works Director to negotiate terms of, enter into, and administer two MOU's with Inyo County allowing Mono County to perform snow removal on these roads in Inyo County. Until recently the MOU's have not been signed by Inyo County.

**M13-126 Action:** Authorize the Mono County Public Works Director to sign the two MOUs with Inyo County for Snow Removal.

**Stump moved; Alpers seconded**

**Vote: 5 Yes; 0 No**

Jeff Walters, Acting Public Works Director: One contract is for Mono County to plow Lower Rock Creek Road below Paradise to the gorge at the junction with 395; this is a low priority for Inyo County. The other contract would allow plowing by Mono County beyond the Mono County line at Upper Rock Creek from Tom's Place to the Inyo County line. Inyo County did not sign the MOUs until recently, so Walters brought these to the Board because of the time delay and to ensure that the Board wanted to move forward.

#### BEHAVIORAL HEALTH

19a) Renew MarRic Contract (Robin Roberts) - Contract for continued services with MarRic LLC, Transitional and Recovery Residential Treatment Program for ongoing residential care and treatment.

**M13-127 Action:** Approve County entry into proposed contract for continued services with MarRic LLC, Transitional and Recovery Residential Treatment Program for ongoing residential care and treatment, and authorize Robin K. Roberts, MFT, to execute said contract on behalf of the County.

**Alpers moved; Johnston seconded**

**Vote: 5 Yes; 0 No**

Robin Roberts, Behavioral Health: This is a 27-month contract for boarding and care of a disabled person; there is no impact to the general fund. The person has been in care since 2008, and Roberts does not anticipate a change. Should anyone else need boarding care, she

#### Note

**These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors**

will come back to the Board of Supervisors.

## BOARD OF SUPERVISORS

- 20a) Board of Supervisors Planning Workshop (Board of Supervisors) - The Board of Supervisors will hold a workshop to continue their strategic planning process by prioritizing their projects list. This item was continued from the May 14, 2013, agenda by Supervisor Hunt, Board Chair.

**Action: None**

Supervisor Hunt: Would like copy of the list distributed to department heads in advance of the budget process. He would also like the new CAO to help with the prioritization process, along with Karin Humiston. The list needs to be refined into action items through a series of workshops. This is an on-going process.

**Board Comments**

- **Supervisor Alpers:** He is pleased with the progress on many of his items.
- **Supervisor Johnston:** Asked staff to add sheep fencing around Conway and Mattley ranches in order to minimize the contact between commercial sheep and big horn sheep; there may be external funding for this project. Johnston reported that the LTC is also working on a similar list and included a deer crossing project along 395, and a deer fence/snow fence to minimize vehicle-deer collisions.
- **Supervisor Stump:** Many of the projects are being addressed and work is progressing. The Board needs to think about how it will incorporate public comments.

ADJOURN: 4:59 p.m.

ATTEST:

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BYNG HUNT  
CHAIR

---

LYNDA ROBERTS  
CLERK OF THE BOARD

§§§§§

**Note**

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors



OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS

## REGULAR AGENDA REQUEST

Print

<b>MEETING DATE</b>	June 11, 2013	<b>DEPARTMENT</b>	Public Works - Road Division
<b>ADDITIONAL DEPARTMENTS</b>			
<b>TIME REQUIRED</b>		<b>PERSONS APPEARING BEFORE THE BOARD</b>	
<b>SUBJECT</b>	County Maintained Mileage for FY 13-14		

### AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Consider and potentially adopt annual resolution confirming maintained mileage in the County Road System.

### RECOMMENDED ACTION:

Adopt Resolution R13-\_\_ "A Resolution of the Mono County Board of Supervisors Specifying Additions and/or Exclusions to the Maintained Mileage Within the County Road System and Establishing Mileage for the Fiscal Year 2013-14."

### FISCAL IMPACT:

None.

**CONTACT NAME:** Jeff Walters

**PHONE/EMAIL:** 760.932.5459 / jwalters@mono.ca.gov

SUBMIT THE ORIGINAL DOCUMENT WITH  
ATTACHMENTS TO THE OFFICE OF  
THE COUNTY ADMINISTRATOR  
**PRIOR TO 5:00 P.M. ON THE FRIDAY**  
**32 DAYS PRECEDING THE BOARD MEETING**

### SEND COPIES TO:

### MINUTE ORDER REQUESTED:

YES  NO

### ATTACHMENTS:

Click to download

- [County Maintained Mileage for FY 13-14](#)
- [Exhibit 1 - FY 13-14 Maintained Mileage BOS Draft Resolution 06.11.13](#)
- [Attachment A - FY 13-14 Maintained Mileage](#)

**History**

<b>Time</b>	<b>Who</b>	<b>Approval</b>
6/6/2013 7:48 AM	County Administrative Office	Yes
5/29/2013 1:54 PM	County Counsel	Yes
5/28/2013 1:45 PM	Finance	Yes



# MONO COUNTY DEPARTMENT OF PUBLIC WORKS

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POST OFFICE BOX 457 • 74 NORTH SCHOOL STREET • BRIDGEPORT, CALIFORNIA 93517  
760.932.5440 • Fax 760.932.5441 • [monopw@mono.ca.gov](mailto:monopw@mono.ca.gov) • [www.monocounty.ca.gov](http://www.monocounty.ca.gov)

**Date:** June 11, 2013  
**To:** Honorable Chair and Members of the Board of Supervisors  
**From:** Jeff Walters, Acting Public Works Director  
**Subject:** County Maintained Mileage for FY13-14

**Recommended Action:**

Adopt Resolution No. R13-\_\_\_ “A Resolution of the Mono County Board of Supervisors Specifying Additions and/or Exclusions to the Maintained Mileage Within the County Road System and Establishing Maintained Mileage for Fiscal Year 2013–2014.”

**Fiscal Impact:**

The proposed action will result in no change in mileage to the County Road System, which has a total of 684.42 miles of County-maintained roads. Therefore, there will be no fiscal impact to the funds apportioned to the Mono County Road Fund from the State Users Tax Fund for FY13-14.

**Discussion:**

Section 2121 of the California Streets and Highways Code provides that in May of each year each County shall submit to the Department of Transportation (Caltrans) any additions or exclusions from its mileage of maintained County roads.

There are no changes to the County’s maintained mileage for fiscal year 2013-2014. The mileage last reported by the State Controller on December, 2012 is 684.42 miles. A copy of the draft resolution is enclosed as Exhibit 1 to this staff report for Board consideration. The detailed list of County-maintained roads, including their designations and mileage, is included as Attachment A to the resolution.

If you have any questions regarding this item, please contact me at 932-5459.

Respectfully submitted,

Jeff Walters  
Acting Public Works Director

enclosure: Exhibit 1 – Draft Resolution



RESOLUTION NO. R13-

**A RESOLUTION OF THE MONO COUNTY BOARD OF SUPERVISORS  
SPECIFYING ADDITIONS AND/OR EXCLUSIONS TO THE  
MAINTAINED MILEAGE WITHIN THE COUNTY ROAD SYSTEM AND  
ESTABLISHING MAINTAINED MILEAGE FOR FISCAL YEAR 2013–2014**

**WHEREAS**, pursuant to Section 941 of the California Streets and Highways Code, the County of Mono has in place a system of roads that it maintains for public convenience; and,

**WHEREAS**, Section 2121 of the California Streets and Highways Code provides that in May of each year, each County shall submit to the State Department of Transportation any additions or exclusions from its mileage of maintained County roads, specifying the termini and mileage of each route added or excluded; and,

**WHEREAS**, the State Department of Transportation certified to the State Controller on December, 2012, that the total road mileage maintained by the County of Mono was 684.42; and,

**WHEREAS**, the County finds that since that date, no changes have been made to the County Road System, as shown on “Attachment A,” attached hereto.

**NOW, THEREFORE, BE IT RESOLVED** that the total mileage of maintained County roads to be submitted to the State Department of Transportation in 2013 is 684.42, as indicated on the maps and tabulation for 2013, which are on file with the Mono County Department of Public Works.

1 **APPROVED AND ADOPTED** this 11<sup>th</sup> day of June, 2013, by the following vote of the Board of  
2 Supervisors, County of Mono:

- 3 **AYES** :
- 4 **NOES** :
- 5 **ABSENT** :
- 6 **ABSTAIN** :

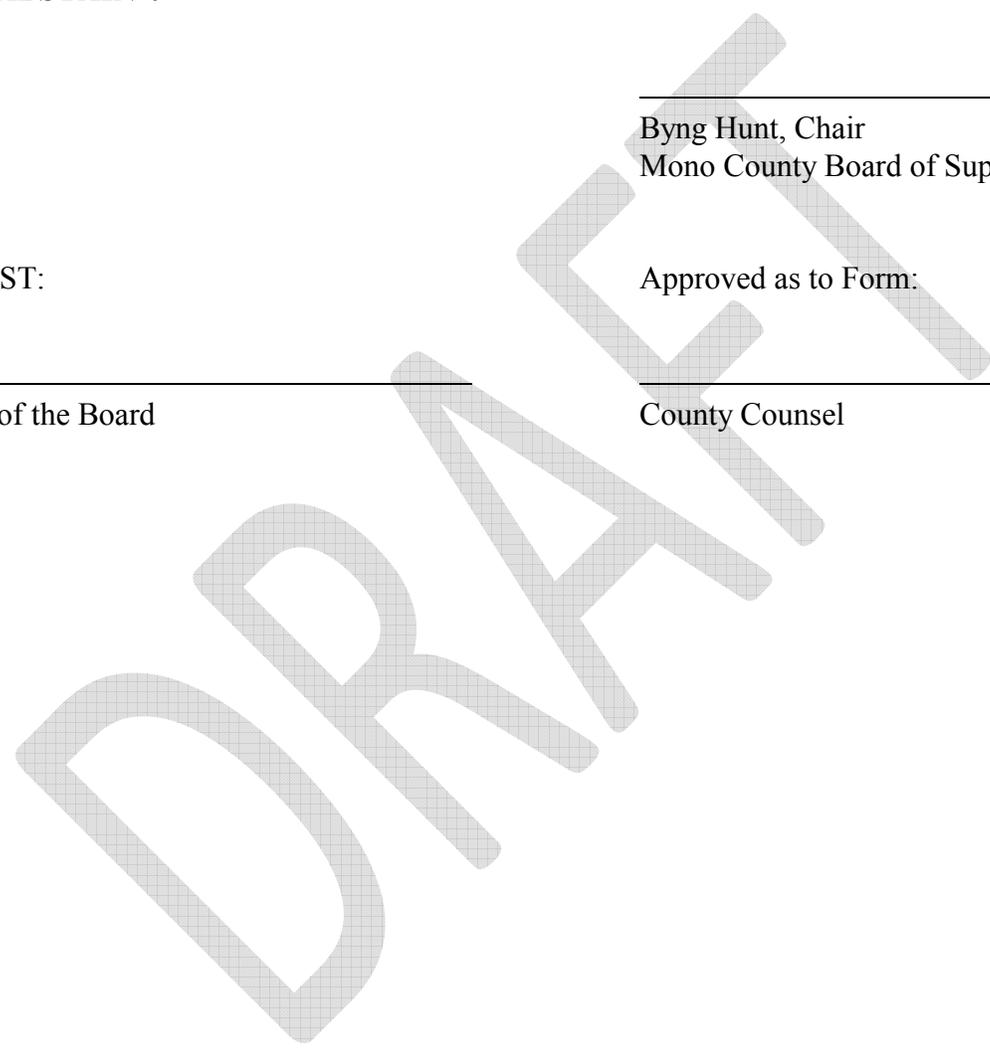
7 \_\_\_\_\_  
8 Byng Hunt, Chair  
9 Mono County Board of Supervisors

10 ATTEST:

Approved as to Form:

11 \_\_\_\_\_  
12 Clerk of the Board

\_\_\_\_\_ County Counsel



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# ATTACHMENT "A"

## 2013 MONO COUNTY MAINTAINED MILEAGE

ROAD NO.	ROAD NAME	PAVED	SURFACE TREATED	GRAVEL	TOTAL	MAP NO.
2001	LOWER ROCK CREEK ROAD	9.360			<b>9.360</b>	20
2002	PARADISE PIT ROAD			0.060	<b>0.060</b>	24
2003	ROCK CREEK ROAD	8.050			<b>8.050</b>	24
2005	CROWLEY LAKE DRIVE	8.690			<b>8.690</b>	24
2006	OWENS GORGE ROAD	4.280		5.350	<b>9.630</b>	24-20
2008	SUNNY SLOPES ROAD	0.170			<b>0.170</b>	24
2009	SPILLWAY ROAD			0.230	<b>0.230</b>	24
2010	RAINBOW TARNS ROAD		0.510		<b>0.510</b>	24
2011	SOUTH LANDING ROAD	1.120			<b>1.120</b>	24
2012	HILTON CREEK TRAIL			0.430	<b>0.430</b>	24
2013	GREGORY LANE	0.240			<b>0.240</b>	23
2014	McGEE CREEK ROAD	2.200		0.790	<b>2.990</b>	23
2015	CROWLEY LAKE PLACE	0.590			<b>0.590</b>	24
2016	MT. MORRISON ROAD	0.690			<b>0.690</b>	19
2017	BENTON CROSSING ROAD	30.440			<b>30.440</b>	19-20-16
2018	CONVICT LAKE ROAD	2.730			<b>2.730</b>	19
2019	CONVICT CAMPGROUND	0.800			<b>0.800</b>	19
2020	LAYTON SPRINGS ROAD			0.500	<b>0.500</b>	20
2021	CASA DIABLO MN CF			5.940	<b>5.940</b>	20
2022	ROUND MTN ROAD			4.750	<b>4.750</b>	20
2023	CASA DIABLO MN ROAD			17.930	<b>17.930</b>	20-24
2024	SHEEP CAMP ROAD			3.650	<b>3.650</b>	20
2025	CHIDAGO CANYON ROAD			14.600	<b>14.600</b>	20-21
2026	DEER SPRINGS ROAD			2.080	<b>2.080</b>	20
2027	BARKER MINE ROAD			4.200	<b>4.200</b>	20
2028	CATTLE DRIVE ROAD			1.970	<b>1.970</b>	20
2029	YELLOW JACKET ROAD	1.130		7.160	<b>8.290</b>	16
2030	PUMICE MILL ROAD			0.600	<b>0.600</b>	25
2031	PUMICE MINE ROAD			0.210	<b>0.210</b>	16
2032	JOE MAIN ROAD			0.770	<b>0.770</b>	20
2033	RABBIT RANCH ROAD			1.200	<b>1.200</b>	20
2034	MORRIS MINE ROAD			3.340	<b>3.340</b>	20
2035	CHIDAGO LOOP ROAD			5.580	<b>5.580</b>	20
2036	LONE STAR ROAD			2.290	<b>2.290</b>	20
2037	LONE STAR MINE ROAD			1.030	<b>1.030</b>	2
2038	PUMICE MILL ROAD			1.450	<b>1.450</b>	16
2039	CHALFANT LOOP ROAD			2.000	<b>2.000</b>	25
2040	WHITE MOUNTAIN ESTS. ROAD	0.900			<b>0.900</b>	25
2041	SEQUOIA STREET	0.190			<b>0.190</b>	25
2042	PONDEROSA STREET	0.200			<b>0.200</b>	25
2043	TENAYA DRIVE	0.130			<b>0.130</b>	25
2044	PETROGLYPH ROAD			0.500	<b>0.500</b>	25
2045	WHITE MOUNTAIN RANCH ROAD		0.400	0.220	<b>0.620</b>	21
2046	FISH SLOUGH ROAD			17.340	<b>17.340</b>	25-21

## ATTACHMENT "A"

ROAD NO.	ROAD NAME	PAVED	SURFACE TREATED	GRAVEL	TOTAL	MAP NO.
2047	HIEROGLYPH ROAD			0.100	<b>0.100</b>	25
2048	DAWSON RANCH ROAD	0.770			<b>0.770</b>	21
2049	INDIAN CREEK ROAD			0.240	<b>0.240</b>	16
2050	HAMMIL ROAD	0.780			<b>0.780</b>	21
2051	CINNAMON RANCH ROAD	0.280			<b>0.280</b>	21
2052	CRESTVIEW DRIVE	0.500			<b>0.500</b>	21
2053	BLACK ROCK MINE ROAD	7.880		0.310	<b>8.190</b>	20
2054	VAN LOON CUT-OFF			2.650	<b>2.650</b>	20
2055	WALKER PLACE	0.090			<b>0.090</b>	16
2056	SOUTH ROAD	0.320			<b>0.320</b>	16
2057	GOOLSBY RANCH ROAD	0.440			<b>0.440</b>	16
2058	CHRISTIE LANE	0.100		0.300	<b>0.400</b>	16
2059	REICHART RANCH ROAD	0.690			<b>0.690</b>	16
2060	CLARK RANCH ROAD			0.430	<b>0.430</b>	16
2061	FOOTHILL ROAD			4.210	<b>4.210</b>	16
2062	G-BAR-T RANCH ROAD			0.920	<b>0.920</b>	16
2063	SIPES RANCH ROAD			1.030	<b>1.030</b>	16
2064	PEDRO RANCH ROAD			0.800	<b>0.800</b>	16
2065	BRAMLETTE RANCH ROAD			1.640	<b>1.640</b>	16
2066	TRUMAN MEADOWS ROAD			2.590	<b>2.590</b>	16
2067	BLACK LAKE ROAD			0.100	<b>0.100</b>	16
2068	CANYON ROAD			2.860	<b>2.860</b>	26
2069	RANCH ROAD			1.510	<b>1.510</b>	26
2070	ASPEN SPRINGS RANCH	0.740			<b>0.740</b>	24
2071	HOT CREEK RANCH ROAD			1.140	<b>1.140</b>	19
2072	OWENS RIVER ROAD	3.800		12.320	<b>16.120</b>	19
2073	SCHOOL ROAD	0.120			<b>0.120</b>	19
2074	WHITMORE TUBS ROAD			2.790	<b>2.790</b>	19
2076	PIT ROAD	1.040			<b>1.040</b>	19
2077	SUMMERS ROAD			0.220	<b>0.220</b>	19
2078	SUBSTATION ROAD	1.530			<b>1.530</b>	19
2080	CASA DIABLO CUT-OFF	0.040			<b>0.040</b>	19
2081	ANTELOPE SPRINGS ROAD	0.940		8.820	<b>9.760</b>	19
2082	HUNTLEY MINE ROAD			0.500	<b>0.500</b>	19
2083	DRY CREEK CUT-OFF			2.440	<b>2.440</b>	19
2084	DEADMAN CREEK ROAD			7.140	<b>7.140</b>	19
2085	GLASS CREEK ROAD			0.650	<b>0.650</b>	15
2086	OWENS RIVER RANCH ROAD			0.150	<b>0.150</b>	19
2088	AIRPORT ROAD	1.340			<b>1.340</b>	19
2089	SHERWIN CREEK ROAD	0.280		2.040	<b>2.320</b>	19
2090	SAWMILL ROAD	0.230		0.980	<b>1.210</b>	19
2091	HOT CREEK HATCHERY ROAD	1.800		3.170	<b>4.970</b>	19
2101	WESTRIDGE ROAD	0.440			<b>0.440</b>	24
2102	PARADISE POINT	0.040			<b>0.040</b>	24
2103	SCOTT ROAD	0.070			<b>0.070</b>	24
2104	SUMMIT ROAD	0.190			<b>0.190</b>	24

## ATTACHMENT "A"

ROAD NO.	ROAD NAME	PAVED	SURFACE TREATED	GRAVEL	TOTAL	MAP NO.
2105	DENNIS WAY	0.030			0.030	24
2106	GLEN COURT	0.040			0.040	24
2107	ALISON LANE	0.100			0.100	24
2108	SHERWIN TRAIL	0.120			0.120	24
2109	DEER PEAK TRAIL	0.160			0.160	24
2110	EAGLE VISTA	0.090			0.090	24
2111	VALLEY VIEW ROAD	0.330			0.330	24
2112	RIMROCK DRIVE	0.970			0.970	24
2115	PINION DRIVE	0.310			0.310	24
2116	QUAIL CIRCLE	0.100			0.100	24
2117	SIERRA WAVE	0.400			0.400	24
2118	RIDGE VIEW	0.080			0.080	24
2120	SIERRA VISTA CIRCLE	0.040			0.040	24
2201	SWALL MEADOWS ROAD	1.490			1.490	24
2202	WILSON ROAD	0.180			0.180	24
2204	WILLOW ROAD	0.140			0.140	24
2205	ORCHARD ROAD	0.190			0.190	24
2206	MEADOW ROAD	0.100			0.100	24
2207	FOOTHILL ROAD	0.220			0.220	24
2208	N. VALLEY VIEW DRIVE	0.100		0.110	0.210	24
2209	MOUNTAIN VIEW DRIVE	0.410	0.440		0.850	24
2210	PINE DRIVE	0.050	0.190		0.240	24
2211	SKY MEADOWS ROAD	0.240	0.090	0.710	1.040	24
2301	MEADOW VIEW DRIVE	0.240			0.240	24
2302	LAKE MANOR PLACE	0.170			0.170	24
2303	ASPEN TERRACE	0.270			0.270	24
2304	DELTA DRIVE	0.270			0.270	24
2305	PLACER ROAD		0.040	0.200	0.240	24
2306	HILTON CREEK DRIVE	0.230			0.230	24
2307	HILTON CREEK PLACE	0.100			0.100	24
2308	CROWLEY LAKE CIRCLE	0.040			0.040	24
2309	ELDERBERRY LANE	0.110			0.110	24
2310	PEARSON ROAD	0.320			0.320	24
2311	WILD ROSE DRIVE	0.050			0.050	24
2312	SIERRA SPRINGS DRIVE	0.640			0.640	24
2313	LARKSPUR LANE	0.140			0.140	24
2314	SHANNA CIRCLE	0.020			0.020	24
2315	LARKSPUR DRIVE	0.150			0.150	24
2401	HUNTER AVENUE	0.270			0.270	25
2402	VALLEY ROAD	0.700			0.700	25
2403	VIRGINIA AVENUE	0.210			0.210	25
2404	CHASE AVENUE	0.200			0.200	25
2405	MOUNTAIN VIEW AVENUE	0.230			0.230	24
2406	BROWN SUBDIVISION ROAD	0.100			0.100	25
2407	LOCUST STREET	0.250		0.250	0.500	25
2408	CHIDAGO WAY	0.200			0.200	25

## ATTACHMENT "A"

ROAD NO.	ROAD NAME	PAVED	SURFACE TREATED	GRAVEL	TOTAL	MAP NO.
2409	PIUTE LANE	0.090			<b>0.090</b>	25
2410	COLD WATER ROAD	0.090			<b>0.090</b>	25
2411	WHITE MOUNTAIN DRIVE	0.170			<b>0.170</b>	25
2412	SACRAMENTO STREET	0.250			<b>0.250</b>	25
2413	CHALFANT ROAD	0.940			<b>0.940</b>	25
2414	COYOTE ROAD	0.200			<b>0.200</b>	25
2415	BUENA VISTA DRIVE	0.230			<b>0.230</b>	25
2416	LISA LANE	0.280			<b>0.280</b>	25
2417	RONDA LANE	0.170			<b>0.170</b>	25
2418	MARY LANE	0.170			<b>0.170</b>	25
2801	WHEELER VIEW DRIVE	0.020			<b>0.020</b>	24
2802	MONTANA ROAD	0.050			<b>0.050</b>	24
3001	BIG SPRINGS ROAD	0.490		4.870	<b>5.360</b>	19-15
3002	OBSIDIAN DOME ROAD			1.560	<b>1.560</b>	15
3003	BALD MOUNTAIN ROAD			11.310	<b>11.310</b>	15
3004	BALD MOUNTAIN SPRINGS ROAD			1.600	<b>1.600</b>	15
3005	PUMICE MINE ROAD	0.410		2.940	<b>3.350</b>	15
3006	WEST PORTAL ROAD			3.500	<b>3.500</b>	14-15
3008	PINE CLIFF ROAD	0.980			<b>0.980</b>	15
3009	ASPEN ROAD	0.220			<b>0.220</b>	14
3010	DREAM MOUNTAIN DRIVE	0.300			<b>0.300</b>	14
3012	PARKER LAKE ROAD			2.670	<b>2.670</b>	14
3014	CITY CAMP ROAD	0.190			<b>0.190</b>	14
3015	OIL PLANT ROAD	0.730		0.290	<b>1.020</b>	11
3016	TEST STATION ROAD	1.210		4.430	<b>5.640</b>	11-12
3017	RUSH CREEK ROAD			3.080	<b>3.080</b>	12
3018	DROSS ROAD	0.410			<b>0.410</b>	15
3019	SAND FLAT CUT-OFF			4.560	<b>4.560</b>	15
3020	PILOT SPRINGS ROAD			4.080	<b>4.080</b>	15
3021	LOGGING CAMP ROAD			5.450	<b>5.450</b>	11
3022	WET MEADOW ROAD			20.750	<b>20.750</b>	15
3023	JOHNNY MEADOWS ROAD			1.980	<b>1.980</b>	15
3024	CROOKED MEADOWS ROAD			0.430	<b>0.430</b>	15
3025	SAGE HEN MEADOWS ROAD			8.820	<b>8.820</b>	15
3026	BAXTERS ROAD			0.680	<b>0.680</b>	15
3027	DOBIE MEADOWS ROAD			31.630	<b>31.630</b>	9-12-13
3028	ADOBE RANCH ROAD			4.390	<b>4.390</b>	16
3029	McGEE CANYON ROAD			10.780	<b>10.780</b>	16
3030	RIVER SPRINGS ROAD			3.770	<b>3.770</b>	16
3031	BLACK CANYON ROAD			1.850	<b>1.850</b>	16
3032	SAWMILL MEADOWS ROAD			10.200	<b>10.200</b>	16
3033	SAWMILL CROSS-OVER ROAD			4.000	<b>4.000</b>	16
3034	LOG CABIN MINE ROAD			4.850	<b>4.850</b>	25
3035	POOLE POWER PLANT ROAD	1.920		1.400	<b>3.320</b>	11
3036	ELLERY LAKE CAMPGROUND ROAD	0.250			<b>0.250</b>	11
3037	SADDLEBAG LAKE ROAD			2.590	<b>2.590</b>	11

## ATTACHMENT "A"

ROAD NO.	ROAD NAME	PAVED	SURFACE TREATED	GRAVEL	TOTAL	MAP NO.
3038	JCT. CAMPGROUND ROAD			0.190	<b>0.190</b>	11
3039	PICNIC GROUNDS ROAD			4.110	<b>4.110</b>	11
3040	PICNIC SHORT-CUT ROAD			0.110	<b>0.110</b>	11
3041	McPHERSON SUBDIVISION ROAD			0.380	<b>0.380</b>	11
3042	CEMETERY ROAD	1.400		4.520	<b>5.920</b>	11
3043	THOMPSON ROAD			1.130	<b>1.130</b>	11
3044	LUNDY LAKE ROAD	5.210		1.510	<b>6.720</b>	11
3045	LUNDY CUT-OFF			0.400	<b>0.400</b>	11
3046	LUNDY DAM ROAD			0.240	<b>0.240</b>	11
3047	MILLER SPUR ROAD			0.060	<b>0.060</b>	11
3048	MILL CREEK POWER HOUSE ROAD			0.780	<b>0.780</b>	11
3049	CONWAY RANCH ROAD			3.150	<b>3.150</b>	11
3050	RATTLESNAKE GULCH ROAD			0.610	<b>0.610</b>	11
3051	COONEY ROAD			2.420	<b>2.420</b>	11
3052	GOAT RANCH CUT-OFF	0.700		6.400	<b>7.100</b>	11-8-9
3053	COTTONWOOD CANYON ROAD		3.400	7.560	<b>10.960</b>	9
3054	COYOTE SPRINGS ROAD			6.570	<b>6.570</b>	8
3101	BIG ROCK ROAD	0.120			<b>0.120</b>	15
3102	LAKEVIEW DRIVE	0.290			<b>0.290</b>	15
3103	KNOLL AVENUE	0.180			<b>0.180</b>	15
3104	CRAWFORD AVENUE	0.290			<b>0.290</b>	15
3105	FOSTER AVENUE	0.120			<b>0.120</b>	15
3106	BRENNER STREET	0.100			<b>0.100</b>	15
3107	FOREST ROAD	0.400			<b>0.400</b>	14
3108	BRUCE STREET	0.220			<b>0.220</b>	15
3109	LEONARD AVENUE	0.550			<b>0.550</b>	15
3110	HOWARD AVENUE	0.070			<b>0.070</b>	15
3111	GRANITE AVENUE	0.210			<b>0.210</b>	15
3112	GULL LAKE ROAD	0.140			<b>0.140</b>	15
3113	LYLE TERRACE	0.390			<b>0.390</b>	15
3114	GULL LAKE CAMPGROUND ROAD	0.310			<b>0.310</b>	15
3116	ALDERMAN STREET	0.200			<b>0.200</b>	15
3117	MOUNTAIN VISTA DRIVE	0.160			<b>0.160</b>	15
3118	HIGHLAND DRIVE	0.240			<b>0.240</b>	15
3119	HIGHLAND PLACE	0.070			<b>0.070</b>	15
3120	NORTHSHORE	3.550			<b>3.550</b>	14-15
3201	PUMICE ROAD	0.150			<b>0.150</b>	11
3202	AIRPORT ROAD	0.650			<b>0.650</b>	11
3203	UTILITY ROAD	0.930			<b>0.930</b>	11
3204	LEE VINING AVENUE	0.440			<b>0.440</b>	11
3205	FOURTH STREET	0.060			<b>0.060</b>	11
3206	C STREET	0.040			<b>0.040</b>	11
3207	D STREET	0.060			<b>0.060</b>	11
3208	MONO LAKE AVENUE	0.160			<b>0.160</b>	11
3209	THIRD STREET	0.100			<b>0.100</b>	11
3210	YOSEMITE DRIVE	0.060			<b>0.060</b>	11

## ATTACHMENT "A"

ROAD NO.	ROAD NAME	PAVED	SURFACE TREATED	GRAVEL	TOTAL	MAP NO.
3211	PAOHA DRIVE	0.120			<b>0.120</b>	11
3212	SECOND STREET	0.070			<b>0.070</b>	11
3214	FIRST STREET	0.090			<b>0.090</b>	11
3215	MATTLY AVENUE	0.540			<b>0.540</b>	11
3301	EAST MONO LAKE DRIVE	1.230			<b>1.230</b>	11
3302	BLUE LAKE WAY	0.040			<b>0.040</b>	11
3303	TWIN LAKES DRIVE	0.160			<b>0.160</b>	11
3304	GREEN LAKE COURT	0.030			<b>0.030</b>	11
3305	LAKE HELEN COURT	0.040			<b>0.040</b>	11
3306	PEELER LAKE DRIVE	0.380			<b>0.380</b>	11
3307	SILVER LAKE WAY	0.090			<b>0.090</b>	11
3401	CONWAY ROAD	0.340			<b>0.340</b>	11
3402	WILSON CREEK ROAD	0.380			<b>0.380</b>	11
3403	GLACIER CANYON ROAD	0.250			<b>0.250</b>	11
3404	LUNDY CIRCLE	0.070			<b>0.070</b>	11
3405	BODIE CIRCLE	0.060			<b>0.060</b>	11
4001	VIRGINIA LAKES ROAD	5.900		0.360	<b>6.260</b>	11-8
4002	DUNDERBURG MEADOWS ROAD			8.320	<b>8.320</b>	8-11
4003	LITTLE VIRGINIA LAKES ROAD			0.200	<b>0.200</b>	11
4004	GREEN CREEK ROAD			9.360	<b>9.360</b>	8
4005	UPPER SUMMERS MEADOWS ROAD			6.700	<b>6.700</b>	8
4007	BODIE ROAD			10.440	<b>10.440</b>	8-9
4008	BODIE MASONIC ROAD			15.460	<b>15.460</b>	5-9
4009	BODIE CEMETERY ROAD			0.280	<b>0.280</b>	5
4010	COW CAMP ROAD			5.120	<b>5.120</b>	5
4011	BOUNDARY ROAD			1.480	<b>1.480</b>	6
4012	TWIN LAKES ROAD	13.460			<b>13.460</b>	8-5
4013	HUNEWILL RANCH ROAD	1.040		0.100	<b>1.140</b>	8
4014	HACKAMORE PLACE	0.520			<b>0.520</b>	8
4015	SPUR COURT	0.070			<b>0.070</b>	5
4016	KAYAK ROAD	0.090			<b>0.090</b>	8
4017	SOUTH TWIN ROAD		1.690	0.530	<b>2.220</b>	8
4018	GARBAGE PIT ROAD	0.050			<b>0.050</b>	5
4019	RAMP ROAD	0.200			<b>0.200</b>	5
4020	MASONIC ROAD			11.840	<b>11.840</b>	5
4021	BUCKEYE ROAD	0.400	0.500	6.500	<b>7.400</b>	8
4022	BUCKEYE CREEK ROAD			0.600	<b>0.600</b>	5
4101	JACK SAWYER ROAD	0.190			<b>0.190</b>	5
4102	BRIDGE STREET	0.050			<b>0.050</b>	5
4103	HAYS STREET	0.060			<b>0.060</b>	5
4104	KINGSLEY STREET	0.370			<b>0.370</b>	5
4105	LAUREL AVENUE	0.100			<b>0.100</b>	5
4106	SINCLAIR STREET	0.230			<b>0.230</b>	5
4107	SCHOOL STREET	0.160			<b>0.160</b>	5
4108	KIRKWOOD STREET	0.100			<b>0.100</b>	5
4109	EMIGRANT STREET	0.490			<b>0.490</b>	5

## ATTACHMENT "A"

ROAD NO.	ROAD NAME	PAVED	SURFACE TREATED	GRAVEL	TOTAL	MAP NO.
4110	DAY LANE	0.050			<b>0.050</b>	5
4111	STOCK DRIVE	0.500			<b>0.500</b>	5
4112	COURT STREET	0.040			<b>0.040</b>	5
4113	BRYANT STREET	0.200			<b>0.200</b>	5
4114	AURORA CANYON ROAD	0.650		7.210	<b>7.860</b>	5
4115	CEMETERY ROAD	0.040			<b>0.040</b>	5
4116	CAMERON DRIVE	0.100			<b>0.100</b>	5
4117	SIERRA VIEW DRIVE	0.100			<b>0.100</b>	5
4118	N. BUCKEYE DRIVE	0.250			<b>0.250</b>	5
5001	BURCHAM FLAT ROAD		0.050	14.730	<b>14.780</b>	3-4
5002	PINE NUT ROAD	0.690			<b>0.690</b>	2
5003	HACKNEY DRIVE	0.090			<b>0.090</b>	2
5004	SHOP ROAD	0.070			<b>0.070</b>	2
5005	MILL CANYON ROAD	0.040		8.250	<b>8.290</b>	2
5006	GOLDEN GATE ROAD			6.250	<b>6.250</b>	2
5007	EASTSIDE LANE	6.760		1.260	<b>8.020</b>	1-2
5008	CAMP ANTELOPE ROAD	0.910			<b>0.910</b>	3
5009	PATRICIA LANE	0.430			<b>0.430</b>	2
5010	LONE COMPANY ROAD	0.080		0.350	<b>0.430</b>	15
5011	EASTSIDE ROAD		1.070		<b>1.070</b>	2
5012	OFFAL ROAD	0.310			<b>0.310</b>	2
5013	LARSON LANE	2.100			<b>2.100</b>	2
5014	CUNNINGHAM LANE	2.830			<b>2.830</b>	1
5015	TOPAZ LANE	3.510			<b>3.510</b>	1
5016	CHARLEBOIS ROAD			0.190	<b>0.190</b>	1
5017	LOBDELL LAKE ROAD			7.000	<b>7.000</b>	2
5018	LITTLE WALKER ROAD			3.800	<b>3.800</b>	4
		<b>181.620</b>	<b>8.380</b>	<b>494.420</b>	<b>684.420</b>	

## DISTRICT 1 MAINTAINED MILEAGE

ROAD #	ROAD NAME	PAVED	DIRT	SNOW	SPRING
2001	LOWER ROCK CREEK ROAD	9.36		9.36	
2002	PARADISE PIT ROAD		0.06	0.06	
2003	ROCK CREEK ROAD	8.05		6.00	2.05
2005	CROWLEY LAKE DRIVE	8.69		8.50	
2006	OWENS GORGE ROAD	4.28	5.35	4.20	5.43
2008	SUNNY SLOPE ROAD	0.17		0.17	
2009	SPILLWAY ROAD		0.23		
2010	RAINBOW TARNs ROAD		0.51	0.51	
2011	SOUTH LANDING ROAD	1.12		1.08	
2012	HILTON CREEK TRAIL		0.43		
2013	GREGORY LANE	0.24		0.24	
2014	McGEE CREEK ROAD	2.20	0.79	0.20	2.84
2015	CROWLEY LAKE PLACE	0.59		0.59	
2016	MT. MORRISON ROAD	0.69		1.00	
2017	BENTON CROSSING ROAD	18.24		18.44	
2018	CONVICT LAKE ROAD	2.73		2.50	
2019	CONVICT CAMPGROUND	0.80			
2020	LAYTON SPRINGS ROAD		0.50		
2021	CASA DIABLO MN CF		5.94		
2022	ROUND MTN ROAD		4.75		
2023	CASA DIABLO MN ROAD		17.93		
2024	SHEEP CAMP ROAD		3.65		
2070	ASPEN SPRINGS RANCH	0.74		0.74	
2071	HOT CREEK RANCH ROAD		1.14		
2072	OWENS RIVER ROAD	3.80	12.32	10.80	7.12
2073	SCHOOL ROAD	0.12	0.12	0.12	
2074	WHITMORE TUBS ROAD		2.79		2.79
2076	PIT ROAD	1.04		1.04	
2077	SUMMERS ROAD		0.22		
2078	SUBSTATION ROAD	1.53		1.53	
2080	CASA DIABLO CUT-OFF	0.04		0.04	
2081	ANTELOPE SPRINGS ROAD	0.94	8.82	0.30	3.00
2082	HUNTLEY MINE ROAD		0.50		0.50
2083	DRY CREEK CUT-OFF		2.44		
2084	DEADMAN CREEK ROAD		7.14		
2085	GLASS CREEK ROAD		0.65		
2086	OWENS RIVER RANCH ROAD		0.15		
2088	AIRPORT ROAD	1.34		1.40	
2089	SHERWIN CREEK ROAD	0.28	2.04	0.05	2.27
2090	SAWMILL ROAD		1.21		
2091	HOT CREEK HATCHERY ROAD	1.80	3.16	1.80	
2101	WESTRIGE ROAD	0.44		0.44	
2102	PARADISE POINT	0.04		0.04	
2103	SCOTT ROAD	0.07		0.07	
2104	SUMMIT ROAD	0.19		0.19	
2105	DENNIS WAY	0.03		0.03	
2106	GLEN COURT	0.04		0.04	
2107	ALISON LANE	0.10		0.10	
2108	SHERWIN TRAIL	0.12		0.12	
2109	DEER PEAK TRAIL	0.16		0.16	
2110	WILKS CREST	0.09		0.09	
2120	SIERRA VISTA CIRCLE	0.04		0.04	
2111	VALLEY VIEW ROAD	0.33		0.33	
2112	RIMROCK DRIVE	0.97		0.97	
2115	PINION DRIVE	0.31		0.31	
2116	QUAIL CIRCLE	0.10		0.10	
2117	SIERRA WAVE	0.40		0.40	
2118	RIDGEVIEW	0.08		0.33	
2119	COUGAR RUN	0.00		0.17	
2201	SWALL MEADOWS ROAD	1.49		1.49	
2202	WILSON ROAD	0.18		0.18	
2204	WILLOW ROAD	0.14		0.14	
2205	ORCHARD ROAD	0.19		0.19	
2206	MEADOW ROAD	0.10		0.10	
2207	FOOTHILL ROAD	0.22		0.22	



## DISTRICT 2 MAINTAINED MILEAGE

ROAD #	ROAD NAME	PAVED	DIRT	SNOW	SPRING
2017	BENTON CROSSING ROAD	12.20		12.00	
2025	CHADIGO CANYON ROAD		14.60		
2026	DEER SPRINGS ROAD		2.08		
2027	BARKER MINE ROAD		4.20		
2028	CATTLE DRIVE ROAD		1.97		
2029	YELLOW JACKET ROAD	1.13	7.16	8.29	
2030	PUMICE MILL ROAD		0.60		
2031	PUMICE MINE ROAD		0.21		
2032	JOE MAIN ROAD		0.77	0.77	
2033	RABBIT RANCH ROAD		1.20	1.20	
2034	MORRIS MINE ROAD		3.34		
2035	CHIDAGO LOOP ROAD		5.58		
2036	LONE STAR ROAD		2.29		
2037	LONE STAR MINE ROAD		1.03		
2038	PUMICE MILL ROAD		1.45		
2039	CHALFANT LOOP ROAD		2.00	2.00	
2040	WHITE MOUNTAIN ESTS. ROAD	0.90		0.90	
2041	SEQUOIA STREET	0.19		0.19	
2042	PONDEROSA STREET	0.20		0.20	
2043	TENAYA DRIVE	0.13		0.13	
2044	PETROGLYPH ROAD		0.50		
2045	WHITE MOUNTAIN RANCH ROAD		0.62	0.62	
2046	FISH SLOUGH ROAD		17.34		
2047	HIEROGLYPH ROAD		0.10		
2048	DAWSON RANCH ROAD	0.77	0.00	0.77	
2049	INDIAN CREEK ROAD		0.24	0.24	
2050	HAMMIL ROAD	0.78		0.78	
2051	CINNAMON RANCH ROAD	0.28		0.28	
2052	CRESTVIEW DRIVE	0.50		0.50	
2053	BLACK ROCK MINE ROAD	7.88	0.31	7.43	7.00
2054	VAN LOON CUT-OFF		2.65		
2055	WALKER PLACE	0.09		0.09	
2056	SOUTH ROAD	0.32		0.32	
2057	GOOLSBY RANCH ROAD	0.44		0.44	
2058	CHRISTIE LANE	0.10	0.30	0.40	
2059	REICHART RANCH ROAD	0.69		0.69	
2060	CLARK RANCH ROAD		0.43	0.43	
2061	FOOTHILL ROAD		4.21	4.21	
2062	G-BAR-T RANCH ROAD		0.92	0.92	
2063	SIPES RANCH ROAD		1.03	1.03	
2064	PEDRO RANCH ROAD		0.80	0.80	
2065	BRAMLETTE RANCH ROAD		1.64	1.64	
2066	TRUMAN MEADOWS ROAD		2.59		
2067	BLACK LAKE ROAD		0.10		
2068	CANYON ROAD		2.86		
2069	RANCH ROAD		1.51		
2401	HUNTER AVENUE	0.27		0.27	
2402	VALLEY ROAD	0.70		0.70	
2403	VIRGINIA AVENUE	0.21		0.21	
2404	CHASE AVENUE	0.20		0.20	
2405	MOUNTAIN VIEW AVENUE	0.23		0.23	
2406	BROWN SUBDIVISION ROAD	0.10		0.10	
2407	LOCUST STREET	0.25	0.25	0.50	
2408	CHIDAGO WAY	0.20		0.20	
2409	PIUTE LANE	0.09		0.09	
2410	COLD WATER ROAD	0.09		0.09	
2411	WHITE MOUNTAIN DRIVE	0.17		0.17	
2412	SACRAMENTO STREET	0.25		0.25	
2413	CHALFANT ROAD	0.94		0.94	
2414	COYOTE ROAD	0.20		0.20	
2415	BUENA VISTA DRIVE	0.23		0.23	
2416	LISA LANE	0.28		0.28	
2417	RONDA LANE	0.17		0.17	
2418	MARY LANE	0.17		0.17	
3022	WET MEADOWS ROAD		4.00		
3028	ADOBE RANCH ROAD		4.39		



additional snow removal highway 120 7 miles total but only 3 miles are actually on the contract for plowing

| by Mono County

### DISTRICT 3 MAINTAINED MILEAGE

ROAD #	ROAD NAME	PAVED	DIRT	SNOW	SPRING
3005	PUMICE MINE ROAD	0.41	2.94		
3006	WEST PORTAL ROAD		3.50		
3008	PINE CLIFF ROAD	0.98		0.50	
3009	ASPEN ROAD	0.22		0.22	
3010	DREAM MOUNTAIN DRIVE	0.30		0.30	
3012	PARKER LAKE ROAD		2.67		
3014	CITY CAMP ROAD	0.19		0.00	
3015	OIL PLANT ROAD	0.73	0.29	0.73	
3016	TEST STATION ROAD	2.86	2.78	2.86	
3017	RUSH CREEK ROAD		3.08		
3018	DROSS ROAD	0.41		0.41	
3019	SAND FLAT CUT-OFF		4.56		
3020	PILOT SPRINGS ROAD		4.08		
3021	LOGGING CAMP ROAD		5.45		
3022	WET MEADOW ROAD		16.75		
3023	JOHNNY MEADOWS ROAD		1.98		
3024	CROOKED MEADOWS ROAD		0.43		
3025	SAGE HEN MEADOWS ROAD		8.82		
3026	BAXTERS ROAD		0.68		
3027	DOBIE MEADOWS ROAD		31.63		
3029	McGEE CANYON ROAD		0.00		
3034	LOG CABIN MINE ROAD		4.85		
3035	POOLE POWER PLANT ROAD	1.92	1.40	3.32	
3036	ELLERY LAKE CAMPGROUND ROAD	0.25			
3037	SADDLEBAG LAKE ROAD		2.59		
3038	JCT. CAMPGROUND ROAD		0.19		
3039	PICNIC GROUNDS ROAD		4.11		
3040	PICNIC SHORT-CUT ROAD		0.11		
3041	McPHERSON SUBDIVISION ROAD		0.38	0.00	
3042	CEMETERY ROAD	1.40	4.52	1.40	
3043	THOMPSON ROAD		1.13		
3044	LUNDY LAKE ROAD	5.21	1.51	1.25	3.96
3045	LUNDY CUT-OFF		0.40		
3046	LUNDY DAM ROAD		0.24		0.24
3047	MILLER SPUR ROAD		0.06		
3048	MILL CREEK POWER HOUSE ROAD		0.78	0.78	
3049	CONWAY RANCH ROAD		3.15		
3050	RATTLESNAKE GULCH ROAD		0.61		
3051	COONEY ROAD		2.42		
3052	GOAT RANCH CUT-OFF	0.70	6.40	0.70	
3053	COTTONWOOD CANYON ROAD		10.96	2.00	
3054	COYOTE SPRINGS ROAD		6.57		
3101	BIG ROCK ROAD	0.12		0.12	
3102	LAKEVIEW DRIVE	0.29		0.29	
3103	KNOLL AVENUE	0.18		0.18	
3104	CRAWFORD AVENUE	0.29		0.29	
3105	FOSTER AVENUE	0.12		0.12	
3106	BRENNER STREET	0.10		0.10	
3107	FOREST ROAD	0.40		0.40	
3108	BRUCE STREET	0.22		0.22	
3109	LEONARD AVENUE	0.55		0.55	
3110	HOWARD AVENUE	0.07		0.07	
3111	GRANITE AVENUE	0.21		0.21	
3112	GULL LAKE ROAD	0.14		0.14	
3113	LYLE TERRACE	0.39		0.19	
3114	GULL LAKE CAMPGROUND ROAD	0.31			
3116	ALDERMAN STREET	0.20		0.20	
3117	MOUNTAIN VISTA DRIVE	0.16		0.16	
3118	HIGHLAND DRIVE	0.24		0.24	
3119	HIGHLAND PLACE	0.07		0.07	
3120	NORTHSHORE	3.55		3.55	
3201	PUMICE ROAD	0.15		0.15	
3202	AIRPORT ROAD	0.65		0.65	
3203	UTILITY ROAD	0.93		0.93	
3204	LEE VINING AVENUE	0.44		0.44	









OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS

## REGULAR AGENDA REQUEST

Print

<b>MEETING DATE</b>	June 11, 2013	<b>DEPARTMENT</b>	County Administrative Office
<b>ADDITIONAL DEPARTMENTS</b>	County Counsel		
<b>TIME REQUIRED</b>		<b>PERSONS APPEARING BEFORE THE BOARD</b>	
<b>SUBJECT</b>	Special Event Ordinance - Second Reading		

### AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Second Reading of the proposed Ordinance of the Mono County Board of Supervisors Creating Chapter 5.50 of the Mono County Code Pertaining to Special Events.

### RECOMMENDED ACTION:

Adopt proposed ordinance #ORD13-\_\_\_\_\_, Creating Chapter 5.50 of the Mono County Code Pertaining to Special Events.

### FISCAL IMPACT:

None at this time.

**CONTACT NAME:** Sarah Messerlian

**PHONE/EMAIL:** (760) 932-5405 / smesserlian@mono.ca.gov

SUBMIT THE ORIGINAL DOCUMENT WITH  
ATTACHMENTS TO THE OFFICE OF  
THE COUNTY ADMINISTRATOR  
**PRIOR TO 5:00 P.M. ON THE FRIDAY**  
**32 DAYS PRECEDING THE BOARD MEETING**

### SEND COPIES TO:

Sarah Messerlian

### MINUTE ORDER REQUESTED:

YES  NO

### ATTACHMENTS:

Click to download

- [Special Event Ord Staff Report: Second Reading](#)
- [Sp. Events Ord second rdng](#)
- [Special Event Application](#)
- [Special Event Permit](#)

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**History**

<b>Time</b>	<b>Who</b>	<b>Approval</b>
6/6/2013 7:49 AM	County Administrative Office	Yes
6/5/2013 5:27 PM	County Counsel	Yes
6/5/2013 11:05 AM	Finance	Yes



# COUNTY OF MONO

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P.O. BOX 696, BRIDGEPORT, CALIFORNIA 93517  
(760) 932-5410 • FAX (760) 932-5411

June 11, 2013

To: Honorable Chair and Members of the Board of Supervisors  
From: Sarah Messerlian

## **SUBJECT**

Proposed ordinance of the Mono County Board of Supervisors adding Special Events Chapter to the Mono County Code – Second Reading

## **RECOMMENDATION**

Adopt proposed ordinance

## **FISCAL IMPACT**

None at this time.

## **DISCUSSION**

This agenda item is the second reading of the proposed Special Events Ordinance, if approved, the Ordinance will be adopted.

### **Summary of Board Direction during Workshop:**

A Draft Special Event Ordinance Workshop was held during the May 14th Board meeting. The Board expressed their interest in encouraging tourism and economic development in Mono County and their desire to see this ordinance match those goals. To that end, the Board directed staff to include language in the ordinance waiving Mono County Business Licenses for those vendors only doing business in Mono County as part of a Special Event.

The Board made a few additional adjustments to the draft ordinance presented by requesting a 10 working day response time once a completed application is received by the County. The Board also directed staff to increase the potential permit issue date from 120 to 180 days prior to the event. These changes have been made to the ordinance.

### **Background:**

Since approximately 2006, Special Event Applications have been reviewed by the following County departments: County Administrative Officer, Risk Management, Public Works, Sheriff, Paramedics, Code Enforcement and Public Health. There is currently no charge for a Special Event Permit and the existing application is simply meant as an information sharing tool. The draft ordinance is expected to help provide guidance to County staff as well as special event organizers and create consistent requirements aimed at ensuring safe and successful community events.

### Proposed Content:

The purpose of this ordinance is to provide uniform guidelines for special event organizers and the involved County Departments for permitting and regulating events. It is intended to ensure the health and safety of the public while also fostering a regulatory environment in which community events will thrive.

Definitions for the ordinance are found in section .020 of the draft ordinance. Of particular importance, Special Events are defined as "any organized activity, event, procession, or assemblage of persons for which there is not an outstanding use permit, which is held over a temporary or limited number of days. A Special Event is any event that anticipates seventy five (75) or more invitees or attendees, or an event anticipating any number of people when the event includes the sale of food and/or alcohol."

Section .030 of the draft ordinance discusses when a Special Event Permit is required. A Special Event Permit is required for any event meeting this definition held in the unincorporated area of the County. As also set forth in that section, a Special Event application may not be submitted less than 30 days prior to the event and a Special Event Permit may be issued no more than 120 days prior to the event.

Events exempt from obtaining a Special Event Permit are found in section .040 of the draft ordinance. The following types of events are exempt: garage sales; private parties on private property; events held in designated event facilities with use permits; seasonal sales lots; commercial filming and still photography; funeral processions by licensed mortuaries; activities conducted by governmental agencies within the scope of their authority; and certain expressive activities protected by the First Amendment.

General requirements for a Special Event are found in section .050 of the draft ordinance. This section addresses issues that may require the coordination of various County Departments to ensure a successful Special Event. Such issues relate to additional permit requirements, signage, security and public health, nuisance conditions, restoration of Special Event sites, and other similar issues.

### Applying for a Special Event Permit:

The first step for a Special Event organizer would be to submit a completed Special Event Application no less than 30 days prior to the event. A copy of the Special Event Application is included in your packet. As you can see, the application is intended to provide County staff with information regarding contact information for the event organizer, the nature and location of the event, the number of anticipated attendees and the contact information for operators/ promoters/ vendors. Events with over 200 anticipated attendees will be required to supply a schedule of events, detailed site plan, maps or routes, and copies of any additionally necessary permits and/or licenses.

If any of the departments have concerns or need additional information it is addressed at this stage and requested from the organizer.

### Issuance of a Special Event Permit:

A Special Event Permit will be required for every Special Event held in the unincorporated area of the County. Once reviewed by County staff and any concerns or issues are addressed, the Special Event Permit may be issued within 180 days prior to the event. A copy of a Special Event Permit is included in your packet.

If you have any questions please contact me at (760) 932-5405 or [smesserlian@mono.ca.gov](mailto:smesserlian@mono.ca.gov)



1  
2 **ORDINANCE NO. ORD13-\_\_\_\_**  
3 **AN ORDINANCE OF THE MONO COUNTY BOARD OF SUPERVISORS**  
4 **CREATING CHAPTER 5.50 OF THE MONO COUNTY CODE**  
5 **PERTAINING TO SPECIAL EVENTS**

6 **WHEREAS**, Events conducted by private persons or entities using public roads,  
7 facilities and services provide benefits to residents and visitors of Mono County that are  
8 not normally provided as part of local government services; and

9 **WHEREAS**, Mono County does not currently have a comprehensive process for  
10 permitting and regulating such events; and

11 **WHEREAS**, A comprehensive process for such events will help ensure the  
12 success of such events as it relates to the utilization of public resources involved in  
13 permitting the event and protecting the general public.

14 **NOW, THEREFORE, THE BOARD OF SUPERVISORS OF THE COUNTY OF**  
15 **MONO ORDAINS** as follows:

16 **SECTION 1:** Chapter 5.50 shall be added to the Mono County Code and read as  
17 follows:

18 **“SPECIAL EVENTS**

19 **SECTION 5.50.010 Purpose**

20 The purpose of this chapter is to provide a comprehensive process for permitting  
21 and regulating events conducted by private persons or entities using County  
22 streets, facilities, services, or otherwise requiring County permission. It is  
23 recognized that such events provide benefits to residents and visitors to Mono  
24 County through the creation of unique venues for expression and entertainment  
25 that are not normally provided as part of local government services.

26 This ordinance is intended to supplement land use regulations; provide a  
27 coordinated process for the regulation of activities conducted in conjunction with  
28 a special event or other public event; ensure the Health and Safety of the patrons  
of a special event or other public event; prohibit unlawful activity from taking  
place at a special event or other public event; protect the rights and interests  
granted to a special event or other public event permit holder; protect the rights  
and interests of the community where the special event or other public event is  
held; provide reasonable cost recovery from commercial events; and to  
encourage non-profit beneficial events.

**SECTION 5.50.020 Definitions**

A. “Amplified Public Entertainment” means any type of performance or  
speech where any sound, including the human voice, musical instrument,  
or any other activity is amplified by means of mechanical or electrical  
amplification using microphones, amplifiers, speakers, or other similar  
equipment.

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- 2 B. "Attendee" means any person who does or who is anticipated to attend a
- 3 special event or a County Facility Event.
- 4 C. "Board of Supervisors" means the Mono County Board of Supervisors.
- 5 D. "County" means the County of Mono, a political subdivision of the State
- 6 of California.
- 7 E. "County Facility Event" means an event that is to be held on or within
- 8 County property, including, but not limited to, County Community
- 9 Centers, facilities, parks, ball fields, roads or rights of way, or any other
- 10 county property.
- 11 F. "Director" means the County Chief Administrative Officer or designee,
- 12 and/or the Community Development Director when the event is to be
- 13 held on a facility subject to a use permit to hold special events.
- 14 G. "Health Department" means the County Department of Public Health.
- 15 H. "Outdoor Festival" means any music festival, dance festival, open
- 16 theatrical festival, "rock" festival, or similar musical or other performance
- 17 activity held at a place other than in a permanent building or permanent
- 18 installation that has been constructed for the purpose of conducting such
- 19 activities, and to which members of the public are invited or admitted for a
- 20 charge or free of cost.
- 21 I. "Sheriff" means County Sheriff or his designee.
- 22 J. "Special Event" means any organized activity, event, procession, or
- 23 assemblage of persons for which there is not an outstanding use permit,
- 24 which is held over a temporary or limited number of days. A Special
- 25 Event is any event that anticipates seventy five (75) or more invitees or
- 26 attendees, or an event anticipating any number of people when the event
- 27 includes the sale of food and/or alcohol. Examples of special events
- 28 include, but are not limited to, musical concerts and other amplified
- public entertainment events, parades, fairs, celebrations, marches, receptions, carnivals, festivals, rodeos, athletic events using public roads, rights-of ways, or facilities, community and/or long-term garage sales, flea markets, swap meets, and other similar activities.

#### **SECTION 5.50.030 PERMIT REQUIRED**

- 22 A. A Special Event Permit shall be required as specified in this Chapter for
- 23 every Special Event held in the unincorporated area of the County.
- 24 B. A Special Event Permit may be issued no more than one hundred eighty
- 25 (180) days prior to the first date of the event, unless the Director finds that
- 26 circumstances and good cause require a permit to be issued prior to that
- 27 time. An application for a Special Event Permit must be submitted to the
- 28 Director, but may not be submitted less than thirty (30) days prior to the
- first date of the event, unless a shorter time is specifically authorized by the Board of Supervisors after finding that good cause exists and that all

1 necessary staff review and mitigation conditions can be identified and  
2 provided for. The County will make its best effort to process the  
3 application for a Special Event Permit within ten working days after  
4 receiving the complete application.

#### 5 SECTION 5.50.040 EXEMPT EVENTS

6 The following events are exempt from this Chapter:

- 7 A. Garage Sales. Garage Sales located at a private residence where items  
8 from that residence are the sole items for sale.
- 9 1. Garage Sales conducted on any parcel for longer than seventy two  
10 (72) hours at a time and/or more than twice per calendar year are  
11 not exempt events within the meaning of this Section.
- 12 2. Community garage sales and/or garage sales organized by several  
13 households, flea markets and swap meets are not exempt events  
14 within the meaning of this Section.
- 15 B. Private Parties. Private parties, receptions, or gatherings located on a  
16 private property and do not include the sale of food and/or alcohol.
- 17 C. Designated Facilities Events. Facilities that operate as locations for  
18 parties, receptions, or gatherings that have been issued a current and valid  
19 use permit are not required to obtain a Special Even Permit for any  
20 specific event so long as that event falls within the parameters of the  
21 current use permit. Any event held at a designated event facility where it  
22 is anticipated to exceed the specific parameters of the current use permit  
23 shall require a Special Event Permit.
- 24 D. Seasonal Sales Lot: Any lot or space used for the sale of seasonal products,  
25 such as Christmas trees, pumpkins, or similar items that are regulated by  
26 the Mono County General Plan.
- 27 E. Commercial filming and still photography permits are issued pursuant to  
28 Chapter 5.42 of the County Code.
- 29 F. Funeral procession by licensed mortuary.
- 30 G. Activities conducted by a governmental agency within the scope of its  
31 authority.
- 32 H. Expressive activity in, on or at any public place, property or facility, that is  
33 not likely to interfere with the use of public ways, violate traffic  
34 regulations, pose a threat to public safety, and does not interfere with the  
35 County's regulating competing uses of such public areas. Due to the  
36 substantial likelihood that the above described types of interference will  
37 occur, this exception does not apply to a demonstration or protest that is  
38 expected to involve more than seventy five (75) persons.

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1. Organizers of demonstrations or protests involving more than 75 persons and/or likely interfere with the use of public ways, violate traffic regulations, pose a threat to public safety, and/or likely to interfere with the County's regulating of competing uses of the public areas at issue shall notify the Sheriff and County Administrator in writing at least twenty four (24) hours in advance of such activity, and may be subject to reasonable restrictions as to the time, place, and manner of such activities depending on the specific type and level of interference at issue.

**SECTION 5.50.050 GENERAL REQUIREMENTS FOR SPECIAL EVENTS**

- A. A Special Event shall not be allowed on or within a parcel or lot, shopping center, professional center, business park, or any other location for more than thirty (30) days in any calendar year.
- B. Building permits shall be required when any new structure is built, an existing structure is modified, or when new utility service connection is made otherwise requiring a building permit.
- C. Approval from the Health Department, including, but not limited to, obtaining a Temporary Food Permit, shall be obtained in the form issued by the Health Department for all temporary uses involving the preparation or handling of food, and when determined by the Health Department during the permit review process. All temporary food vendors shall comply with temporary food stand requirements.
- D. Parking shall be on-site whenever possible and adequate temporary parking facilities, pedestrian and vehicle circulation, and vehicle and pedestrian ingress and egress, shall be sufficient to handle the number of anticipated attendees. Parking attendants may be required. Off-site parking, satellite parking facilities, shuttle and other off-site transportation, and a traffic control plan shall be required when necessary as determined by the Director, and shall be subject to approval by the Department of Public Works, Sheriff, and California Highway Patrol as deemed necessary by the Director.
- E. Pedestrian and display areas not located on a paved surface may be required by the Director to be covered with a temporary surface that may include, but is not limited to, green grass, artificial turf, or a minimum of two inches of sawdust, wood shavings, or other surface materials.
- F. Signs used within a Special Event, used to direct attendees to the Special Event, or to advertise the Special Event shall comply with the sign guidelines set forth in Chapter 7 of the Mono County General Plan, and shall be erected in approved specified locations not more than twenty (20) days prior to the event and shall be removed at the conclusion of the event. "Signs" for this purpose include flags, pennants, lighting, and any other device or method used to advertise or provide direction or information regarding the Special Event.
- G. Site restoration and clean-up: The subject site shall be restored to its original condition within three days from the date the event has

1 concluded, unless an extension of time has been granted in writing by the  
2 Director. Site restoration includes, but is not limited to: removal of all  
3 temporary structures; portable sanitary and water facilities; temporary  
4 utility hook-ups; litter, garbage, waste and debris generated by the Special  
5 Event; temporary parking barriers, equipment, and signs; and temporary  
6 surface covering. Any temporary roadblocks, detours or road signage  
7 shall be removed immediately upon the completion of the event.

1. The Director may require the posting of a security bond, cash  
deposit, or other form of security in an amount that is sufficient to  
cover any expenses likely to be incurred by the County in  
performing the required site restoration in the event the site is not  
completely restored to its pre-event condition as required above.

8 H. Operating hours shall be specified in the permit and may be set by the  
9 Director in a manner specifying a time(s) that is necessary to facilitate the  
10 event activities and purposes, and that does not interfere with the health,  
11 safety, and general welfare of the surrounding community. Except as set  
12 forth in subsection I below, Special Events must not operate between the  
13 hours of 10 p.m. and 7 a.m..

14 I. Nuisance conditions shall be avoided or mitigated to an insignificant  
15 amount pursuant to conditions required by the Director addressing the  
16 prevention of dust, dirt, noise, vibration, odors, heat, smoke, waste, glare,  
17 or direct illumination on adjoining parcels and/or parcels in close  
18 proximity to the event. Notwithstanding any other provision of the Mono  
19 County Code, the Board of Supervisors may, by resolution, grant an  
20 exemption to authorize a Special Event, including those expected to  
21 otherwise create nuisance conditions, to be conducted later than 10 p.m.  
22 and/or earlier than 7 a.m..

23 J. Security and public safety measures shall be required that are appropriate  
24 considering the nature and size of the Special Event. Security  
25 requirements shall be determined by the Sheriff and may include  
26 requiring on-site professional security approved by the Sheriff, or  
27 specially assigned Sheriff personnel. Any event using state highways  
28 shall comply with any security or safety requirements as may be  
determined by the California Highway Patrol.

K. First aid and emergency safety measures shall be required that are  
appropriate with the nature and size of the special event. Such  
requirements may include the presence of trained medical professionals, a  
staffed first-aid facility, and/or the standby presence of County  
paramedics.

L. Fire safety measures shall be required that are appropriate with the nature  
and size of the Special Event. Such requirements may include placement  
of personnel and equipment from a fire protection district, water supplies,  
placement of fire extinguishers, and/or creation of defensible space  
around the special event site.

M. Water supplies for human consumption, sanitation facilities, and solid  
waste receptacles shall be required that are appropriate with the nature

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and size of potable domestic water and sanitation facilities shall be approved by the Health Department. Any solid waste items that may be recycled shall be disposed of in a manner that facilitates their recycling.

N. Pets, other than animals trained to assist the physically impaired, may be prohibited from any Special Event depending on the nature of the Special Event. Pets that may be allowed shall be leashed and subject to the direct control of the pet's owner. Any pet waste must be immediately removed and placed in appropriate receptacles. A pet shall be removed immediately upon the request of the permit holder or designee, any county employee, or any public safety personnel.

O. Notwithstanding any other provision of the Mono County Code, all Special Event permit holders, and any vendors or others participating in the Special Event, shall be exempted from the requirements of Chapter 5.16 of the Mono County Code (business license requirements), to the extent they would only otherwise be required to obtain a business license for their participation in the Special Event.

P. All vendors selling or distributing food or beverages shall be required to have all necessary licenses, permits, or certificates, including, but not limited to, any licenses required by the State Department of Alcoholic Beverage Control. Any required licenses, permits, or certificates shall be present and available for display and inspection at all times during the course of the event.

Q. Setbacks shall be maintained to ensure adequate separation from adjoining land uses, and to provide a safe environment for pedestrians and vehicles, in a manner determined by the Director.

R. Cost of Special Events shall be the responsibility of the applicant/permit holder, and may include costs associated with County services related to the Special Event. An applicant may apply, in writing, to the Board of Supervisors for co-sponsorship of a Special Event. An applicant for an event conducted by a non-profit entity may apply to the Director for a fee and/or cost waiver if the Special Event is to be conducted by the non-profit entity, concerns a matter of community interest, or is of substantial public interest and benefit, which request may be granted or denied by the Director or referred to the Board of Supervisors for consideration.

S. Other conditions may be required by the Director depending on the nature and size of the Special Event in order to protect the health, safety and general welfare of the participants of the event and the surrounding community.

T. Alcohol may be sold, distributed, and/or consumed at a Special Event only upon the prior approval of the Director, after considering the nature and size of the event, and subject to any regulation by the Department of Alcohol Beverage and Control.

U. Any Special Event that may be held, or continues to operate, after dark shall include sufficient lighting to ensure that all occupied areas are continuously and adequately lighted to ensure the safety of the event

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participants. Any such lighting scheme is subject to the approval of the Director.

V. Issuance of a Special Event Permit does no obligate the County to provide any equipment, personnel, or other services."

**SECTION TWO:** This ordinance shall become effective 30 days from the date of its adoption and final passage, which appears immediately below. The Clerk of the Board of Supervisors shall post this ordinance and also publish the ordinance in the manner prescribed by Government Code section 25124 no later than 15 days after the date of its adoption and final passage. If the Clerk fails to publish this ordinance within said 15 day-period, then the ordinance shall not take effect until 30 days after the date of publication.

**PASSED, APPROVED and ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2013, by the following vote, to wit:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

\_\_\_\_\_  
Byng Hunt, Chair  
Mono County Board of Supervisors

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Clerk of the Board

\_\_\_\_\_  
COUNTY COUNSEL



# COUNTY OF MONO

County Administrative Office  
P.O. BOX 696, BRIDGEPORT, CALIFORNIA 93517  
(760) 932-5410 • FAX (760) 932-5411

## SPECIAL EVENT APPLICATION

The following application is intended for all types Special Events.  
Special Events Are Regulated By Mono County Code Chapter \_\_. \_\_.  
Completed applications must be submitted for approval between 120 and 30 days prior to event.  
**Please submit completed application to the Mono County Administrative Office.**

EVENT ORGANIZER/APPLICANT \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY/STATE/ZIP \_\_\_\_\_

PHONE \_\_\_\_\_ FAX \_\_\_\_\_ E-MAIL \_\_\_\_\_

NATURE OF EVENT (please provide a full description and continue on a separate page if necessary)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DATE OF EVENT \_\_\_\_\_ HOURS OF EVENT \_\_\_\_\_ a.m./p.m. to \_\_\_\_\_ a.m./p.m.

NUMBER OF ATTENDEES EXPECTED \_\_\_\_\_

RISK/RELEASE OF LIABILITY FORM: Signed by applicant, attached to application

ALCOHOL PRESENT ON PREMISES?

(If applicable please provide a certificate naming the County as an additional insured)

PROFITABLE EVENT  NONPROFIT EVENT (proof of tax-exempt status may be requested)

COMMUNITY CENTER RESERVED:  Antelope Valley  Benton  Bridgeport  Chalfant Valley

Crowley Lake  June Lake  Lee Vining  Other site: \_\_\_\_\_

**NOTE:** Mono County park facilities cannot be reserved; facilities will be open to the public

WILL YOU BE ERECTING/INSTALLING TEMPORARY STRUCTURES?  Yes  No

(May be subject to building codes and additional time for review)

COUNTY PERSONNEL/EQUIPMENT REQUESTED \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PUBLIC EVENT OR  PRIVATE EVENT

If your event is private you have completed the application. If your event is public, please continue

**OTHER OPERATORS/PROMOTERS**

**NAME** \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY/STATE/ZIP \_\_\_\_\_

**NAME** \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY/STATE/ZIP \_\_\_\_\_

**VENDORS** *Use additional sheets if necessary.*

**NAME** \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY/STATE/ZIP \_\_\_\_\_

**NAME** \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY/STATE/ZIP \_\_\_\_\_

**NAME** \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY/STATE/ZIP \_\_\_\_\_

**RESTROOMS:**  On-site fixed facilities  Portable, how many? \_\_\_\_\_

**DRINKING WATER:**  On-site fountain  On-site sink  Bottled water  Other \_\_\_\_\_

**MEDICAL AID:** Type \_\_\_\_\_ Location \_\_\_\_\_

**SECURITY MEASURES:**  Portable fencing  Extra lighting  Sheriff  Other \_\_\_\_\_

**ELECTRICITY:**  No  Yes, provided by \_\_\_\_\_, paid by \_\_\_\_\_

**LIVE MUSIC:** Type \_\_\_\_\_ Number of musicians \_\_\_\_\_

Concert/dance

Amplified from \_\_\_\_\_ a.m./p.m. to \_\_\_\_\_ a.m./p.m. (generally no later than 10 pm)

**CLEANUP PLAN:** Personnel provided by \_\_\_\_\_ Finish time \_\_\_\_\_

**ADDITIONAL CONTAINERS:** Dumpsters, trash bags, etc. supplied by \_\_\_\_\_

[continued on next page]

## **ATTACHMENTS**

(Please attach all of the following that apply to your event)

**SCHEDULE OF EVENTS** (include items and times)

**SITE PLAN** (required for events anticipating more than 200 attendees)

Site plan may be hand drawn, not necessarily to exact scale, to show the following:

- Event site location
- Stage/entertainment areas
- Food booths
- Game booths
- Sales booths
- Parking areas
- Restroom facilities
- Street closures
- Dumpsters/trash cans

**MAPS OR ROUTES** (i.e., bicycle race/tour, 5K-10K runs or other event maps)

**PERMITS/LICENSES:**

- Encroachment Permit (Caltrans/Public Works)
- Road Closure (Caltrans/Public Works/ BOS Resolution)
- Temporary Food Permit (Environmental Health)
- Business License (Finance Department)
- Alcoholic Beverage License (from Alcoholic Beverage Control)
- Other: \_\_\_\_\_



# COUNTY OF MONO

County Administrative Office  
P.O. BOX 696, BRIDGEPORT, CALIFORNIA 93517  
(760) 932-5410 • FAX (760) 932-5411

## SPECIAL EVENT PERMIT

Permit # \_\_\_\_\_

Date of Issuance: \_\_\_\_\_

Host Organization: \_\_\_\_\_

Event Organizer/Contact Name: \_\_\_\_\_

Event Contact Phone Number: \_\_\_\_\_

Event Date: \_\_\_\_\_

Permitted Hours of Event Operation: \_\_\_\_\_ a.m./p.m. to: \_\_\_\_\_ a.m./p.m.

Maximum Estimated Attendance: \_\_\_\_\_

County Services to be Provided by:  Public Works  Sheriff  Health Department  Other: \_\_\_\_\_

Estimated Cost for Services Provided by County: \$ \_\_\_\_\_

Insurance Required:  General Liability  Auto  Workers' Compensation  Property  Pollution  Aircraft  
 Airport  Bond/Crime  Watercraft  Professional Liability  Other: \_\_\_\_\_  None

A cash or deposit/surety bond equivalent is held by the County for this Special Event:  Yes  No  
Deposit Required: \$ \_\_\_\_\_

Licenses/Permits Required:  Alcoholic Beverage Control Permit  Encroachment Permit  Road Closure   
Temporary Food Permit  Building  Other: \_\_\_\_\_  None

Food Permitted:  Yes  No

Alcohol Permitted:  Yes  No

**This permit is subject to the following additional conditions:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- Mono County shall have the privilege of inspecting the premises covered by this permit at any or all times, and applicant will ensure that the County has permission to enter private property while a Special Event is occurring.
- This permit shall not be assigned.
- Mono County may revoke this permit at any time if permittee fails to perform any covenant herein contained or violates any provision of the Mono County Code or any other county laws.
- The parties hereto agree that the permittee, its officers, agents and employees, in the performance of this permit, shall act in an independent capacity and not as officers, employees or agents of Mono County.
- No alteration or variation of the terms of this permit shall be valid unless made in writing and signed by the County Administrative Officer or his/her designee.
- All required permits and licenses must be at the event location and must be presented when requested to any Agent / Officer of Mono County. All conditions noted on the permits must be met. Failure to obtain or provide all necessary permits or licenses will void the Special Event Permit.

**This permit certifies that the holder has satisfied the requirements for issuance of a County Special Events Permit and is in compliance with applicable county regulations relating to such issuance. This permit does not authorize the holder to conduct an event other than that specifically authorized in this permit.**

**Permittee waives all claims against Mono County, its officers, agents and employees for loss or damage caused by, arising out of, or in any way connected with the exercise of this permit, and permittee agrees to save harmless, indemnify and defend Mono County, its officers, agents and employees from any and all loss, damage or liability that may be suffered or incurred by Mono County, its officers, agents and employees caused by, arising out of or in any way connected with exercise by permittee of the rights hereby permitted except those arising out of the sole negligence of Mono County.**

**BY SIGNING THIS FORM, PERMITTEE AGREES TO ALL CONDITIONS STATED IN THIS PERMIT.**

\_\_\_\_\_  
Risk Management

\_\_\_\_\_  
Date

\_\_\_\_\_  
Permittee

\_\_\_\_\_  
Date



**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

**REGULAR AGENDA REQUEST**

Print

<b>MEETING DATE</b>	June 11, 2013	<b>DEPARTMENT</b>	Clerk of the Board
<b>ADDITIONAL DEPARTMENTS</b>			
<b>TIME REQUIRED</b>		<b>PERSONS APPEARING BEFORE THE BOARD</b>	
<b>SUBJECT</b>	California Water Boards Letter		

**AGENDA DESCRIPTION:**

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Correspondence dated May 24, 2013 to the Mono County Board of Supervisors (and other interested parties) regarding Walker River Irrigation District's Petitions for Temporary Transfer and Change Involving Rights Established under the Walker River Decree, Case No. C-125.

\*\*\*\*\*

**RECOMMENDED ACTION:**

**FISCAL IMPACT:**

**CONTACT NAME:**

**PHONE/EMAIL:** /

SUBMIT THE ORIGINAL DOCUMENT WITH ATTACHMENTS TO THE OFFICE OF THE COUNTY ADMINISTRATOR **PRIOR TO 5:00 P.M. ON THE FRIDAY 32 DAYS PRECEDING THE BOARD MEETING**

**SEND COPIES TO:**

**MINUTE ORDER REQUESTED:**

YES  NO

**ATTACHMENTS:**

[Click to download](#)

No Attachments Available

**History**

Time	Who	Approval
6/5/2013 10:50 AM	Clerk of the Board	Yes



EDMUND G. BROWN JR.  
GOVERNOR

MATTHEW RODRIGUEZ  
SECRETARY FOR  
ENVIRONMENTAL PROTECTION

## State Water Resources Control Board

**MAY 24 2013**

In Reply Refer to:  
KMG:A002221, A001389

To: Attached Mailing List

**WALKER RIVER IRRIGATION DISTRICT'S PETITIONS FOR TEMPORARY TRANSFER AND CHANGE INVOLVING RIGHTS ESTABLISHED UNDER THE WALKER RIVER DECREE, CASE NO. C-125**

This letter provides an update on the status of the Walker River Irrigation District's (WRID) petitions for proposed temporary transfer and change under Licenses 6000 and 9407, which were filed pursuant to California Water Code section 1725 et seq. and section 1707. On March 13, 2013, the State Water Resources Control Board (State Water Board), Division of Water Rights (Division) issued public notice of WRID's petitions. In addition, notice of the change petitions has been provided by newspaper publication.

The Division has received nine comment letters regarding WRID's petitions. In order that all relevant information is considered prior to the State Water Board making a final determination regarding the petitions, the Division has requested WRID to respond to the comment letters. WRID will provide the Division with its responses to the comments by August 30, 2013. WRID's responses will be provided to the commenters. The State Water Board will render its decision on the change petitions within 30 days after receiving WRID's responses.

Should you have any questions regarding this matter, please contact Kate Gaffney at (916) 341-5360 or by e-mail at [kgaffney@waterboards.ca.gov](mailto:kgaffney@waterboards.ca.gov). Written correspondences or inquiries should be addressed as follows: State Water Resources Control Board, Division of Water Rights, Attn: Kate Gaffney, P.O. Box 2000, Sacramento, CA 95812-2000.

Sincerely,

A handwritten signature in black ink, appearing to read "K Mrowka for".

Katherine Mrowka, Senior  
Inland Streams Unit  
Division of Water Rights

CHARLES R. HOPPIN, CHAIRMAN | THOMAS HOWARD, EXECUTIVE DIRECTOR

1001 I Street, Sacramento, CA 95814 | Mailing Address: P.O. Box 100, Sacramento, CA 95812-0100 | [www.waterboards.ca.gov](http://www.waterboards.ca.gov)

National Fish & Wildlife Foundation  
c/o Don Springmeyer, Esq.  
Christopher W. Mixson, Esq.  
Wolf, Rifkin, Shapiro, Schulman & Rabkin, LLP  
3556 E. Russell Road, 2nd Floor  
Las Vegas, NV 89120-2234

David Yardas, Director  
Walker Basin Restoration Program  
113315th Street N.W., Suite 1100  
Washington, D.C. 20005

Gary Garms  
P.O. Box 170  
Smith, NV 89430

Stacy Simon  
Assistant County Counsel  
Mono County Board of Supervisors  
P.O. Box 715  
Bridgeport, CA 93517

Walker River Paiute Tribe  
c/o Dwight L. Smith  
InterFlow Hydrology, Inc.  
P.O. Box 1482  
Truckee, CA 96161

Kimberly Nicol  
Regional Manager  
Department of Fish and Wildlife  
Inland Deserts Region  
3602 Inland Empire Blvd., Suite C-220  
Ontario, CA 91764



OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS

## REGULAR AGENDA REQUEST

Print

<b>MEETING DATE</b>	June 11, 2013	<b>DEPARTMENT</b>	Public Works - Road Division
<b>ADDITIONAL DEPARTMENTS</b>			
<b>TIME REQUIRED</b>	15 minutes	<b>PERSONS APPEARING BEFORE THE BOARD</b>	Jeff Walters
<b>SUBJECT</b>	Temporary Road Closures for, and Assistance with, the 151st Bridgeport 4th of July Celebration		

### AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

The 151st Annual Fourth of July Celebration in Bridgeport takes place this year. In past years Mono County Public Works has offered assistance, after Board authorization, to the Bridgeport Chamber of Commerce.

### RECOMMENDED ACTION:

1. Receive a staff report regarding a request for assistance with the 151st Fourth of July Celebration in Bridgeport. 2. Consider and potentially adopt Resolution No. R13-\_\_\_, "A Resolution of the Mono County Board of Supervisors Authorizing the Temporary Closure of County Roads in Bridgeport and the Temporary Detour of Traffic onto County Roads in Bridgeport from Highway 395 for the 151st Annual Bridgeport Fourth of July Celebration." 3. Consider and potentially adopt resolution No. R13-\_\_\_, "A Resolution of the Mono County Board of Supervisors Authorizing the Department of Public Works to Assist with Setting Up and Disassembling Facilities Associated with the 151st Annual Bridgeport Fourth of July Celebration." 4. Provide any desired direction to staff.

### FISCAL IMPACT:

Assistance with this event is estimated to cost approximately \$15,000 to \$20,000. These costs will impact the Road Fund and General Fund as personnel, equipment, and supplies from both the Road Area 4/5 and the Facilities Division would be utilized.

**CONTACT NAME:** Jeff Walters

**PHONE/EMAIL:** 760.932.5459 / jwalters@mono.ca.gov

SUBMIT THE ORIGINAL DOCUMENT WITH  
ATTACHMENTS TO THE OFFICE OF  
THE COUNTY ADMINISTRATOR  
**PRIOR TO 5:00 P.M. ON THE FRIDAY**  
**32 DAYS PRECEDING THE BOARD MEETING**

### SEND COPIES TO:

### MINUTE ORDER REQUESTED:

YES  NO

### ATTACHMENTS:

**Click to download**

- [!\[\]\(e8397c47f53352e0a689c51104962c63\_img.jpg\) Temporary Road Closures for, and Assistance with, the 151st Fourth of July Celebration in Bridgeport - Stff Rept 06.11.13](#)
- [!\[\]\(6ad22ab98529e0b09efa6d893d217713\_img.jpg\) Exhibit 1 - Road Closure Resolution 06.11.13](#)
- [!\[\]\(85a4f082bc1204bd80056e906cf366f9\_img.jpg\) Exhibit 2 - Use of Personnel and Equip Resolution 06.11.13](#)
- [!\[\]\(071f5f75d7ad27f5427fc5b719241de6\_img.jpg\) Exhibit 3 - 151st 4th of July Schedule 06.11.13](#)

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**History**

<b>Time</b>	<b>Who</b>	<b>Approval</b>
6/6/2013 7:49 AM	County Administrative Office	Yes
6/5/2013 5:07 PM	County Counsel	Yes
6/5/2013 8:37 AM	Finance	Yes



# MONO COUNTY DEPARTMENT OF PUBLIC WORKS

---

POST OFFICE BOX 457 • 74 NORTH SCHOOL STREET • BRIDGEPORT, CALIFORNIA 93517  
760.932.5440 • Fax 760.932.5441 • [monopw@mono.ca.gov](mailto:monopw@mono.ca.gov) • [www.monocounty.ca.gov](http://www.monocounty.ca.gov)

**Date:** June 11, 2013  
**To:** Honorable Chair and Members of the Board of Supervisors  
**From:** Jeff Walters, Acting Public Works Director  
**Subject:** Temporary Road Closures for, and Assistance with, the 151<sup>st</sup> Bridgeport Fourth of July Celebration

## Recommended Action:

1. Receive staff report regarding a request for assistance with the 2013 Fourth of July celebration in Bridgeport.
2. Consider and potentially adopt Resolution No. R13-\_\_, "A Resolution of the Mono County Board of Supervisors Authorizing the Temporary Closure of County Roads in Bridgeport and the Temporary Detour of Traffic onto County Roads in Bridgeport from Highway 395 for the 151<sup>st</sup> Annual Bridgeport Fourth of July Celebration."
3. Consider and potentially adopt Resolution No. R13-\_\_, "A Resolution of the Mono County Board of Supervisors Authorizing the Department of Public Works to Assist with Setting Up and Disassembling Facilities Associated with the 151<sup>st</sup> Annual Bridgeport Fourth of July Celebration."
4. Provide any desired direction to staff.

## Fiscal Impact:

Assistance with this event will result in fiscal impacts to both the Road Fund and General Fund, as personnel, equipment, and supplies from both Road District 4/5 and Public Works' Facilities Division will be used to perform tasks prior to, during, and following Fourth of July activities. Last year's effort resulted in \$15,061 in labor, \$1,618 in equipment charges, for a total cost of \$16,679. This year's event runs four days long (Thursday through Sunday) and is expected that the costs to assist should be similar to last year. This year every effort will be made by Public Works to keep costs, staffing and equipment usage to a minimum. The California Highway Patrol and Caltrans will provide appropriate personnel, signage, and equipment to maintain traffic control on Highway 395.

## Discussion:

As in past years, the Department of Public Works has received a request from the Bridgeport Chamber of Commerce to close certain County roads in Bridgeport and to allow the temporary detour of traffic from Highway 395 onto other County roads in Bridgeport in conjunction with special events planned for the 151<sup>st</sup> annual Fourth of July celebration, which is scheduled to take place from Thursday, July 4<sup>th</sup> through Sunday, July 7<sup>th</sup>.

Public Works proposes to temporarily close portions of School and Bryant streets for vendors to set up over the four-day celebration. Portions of Twin Lakes Road and South Twin Lakes Road will also be closed from 8 am to 11 am for the annual 3-mile walk and 5-mile run on July 5. If approved, traffic will be detoured from Highway 395 and around Bridgeport's business sector via County roads for the duration of the Fourth of July parade, which is scheduled for 10 am to 11 am.

A draft resolution, attached with this report as Exhibit 1, has been prepared should the Board choose to approve the requested road closures and detour. The resolution satisfies requirements specified in Section 982 of the Streets and Highways Code for such an action.

In addition to the above, the Chamber of Commerce has requested Public Works' assistance with setting up facilities prior to the event, equipment usage and janitorial assistance during the event, and disassembly of facilities following the event. As with prior events, tasks requiring Public Works' personnel and equipment are as follows:

- Sweep School Street, Bryant Street, and Memorial Hall parking lot;
- Set up the stage and public address system on the courthouse lawn;
- Set out 55-gallon trash cans throughout the downtown area and at the ball field;
- Set out picnic tables on the Annex I lawn and in Memorial Hall parking lot;
- Provide forklift and operator to offload and place chutes at the rodeo grounds;
- Stage water truck at the rodeo arena for dust control during the rodeo;
- Clean restrooms and remove garbage from trash cans, Friday through Monday;
- Set up parking control on the south side of Stock Drive on July 4 to provide emergency access during the fireworks display; and,
- Disassemble, remove and/or store all of the above following the event.

Other tasks may be performed to facilitate the event as the need arises. This effort is expected to require the Road District 4/5 crew and Facilities personnel for four days preceding the event and two to three days following the event. In addition to those tasks identified above, the garbage collection contract for service at County facilities includes provision of six 6-cy dumpsters for use by the public, vendors, and County personnel throughout the downtown area.

Exhibit 2 presents a draft resolution that makes the necessary findings should the Board choose to authorize the use of County resources in support of this event.

Exhibit 3 details the planned schedule of events.

If you have any questions regarding this item, please contact me at 760.932.5459. I may also be contacted by email at [jwalters@mono.ca.gov](mailto:jwalters@mono.ca.gov).

Respectfully submitted,



Jeff Walters  
Acting Public Works Director

Attachments: Exhibit 1 – Draft Resolution Authorizing Road Closures & Detours  
Exhibit 2 – Draft Resolution Authorizing Use of Personnel & Equipment  
Exhibit 3 – 2013 Fourth Of July Celebration Schedule



**RESOLUTION NO. R13-**

**A RESOLUTION OF THE MONO COUNTY BOARD OF SUPERVISORS  
AUTHORIZING THE TEMPORARY CLOSURE OF COUNTY ROADS IN  
BRIDGEPORT AND THE TEMPORARY DETOUR OF TRAFFIC ONTO  
COUNTY ROADS IN BRIDGEPORT FROM HIGHWAY 395 FOR THE  
151<sup>st</sup> ANNUAL BRIDGEPORT FOURTH OF JULY CELEBRATION**

**WHEREAS**, the Bridgeport Chamber of Commerce has requested the temporary closure and use of certain County roads for community expositions associated with the 151<sup>st</sup> annual Fourth of July celebration and the temporary closure of State Highway Route 395 for a parade route; and,

**WHEREAS**, in conformance with Section 982 of the California Streets and Highways Code, the Board of Supervisors is authorized to temporarily close County roads and grant the use thereof to the managers of said functions and to consent to the temporary detour of traffic from Highway 395 onto County roads; and,

**WHEREAS**, through the years Bridgeport's annual Fourth of July celebration sponsored by the Chamber of Commerce has resulted in substantial benefits to the residents and businesses of Mono County and visitors to the County.

**NOW, THEREFORE, BE IT RESOLVED** by the Mono County Board of Supervisors that the following County streets in the community of Bridgeport may be closed, used for re-routing traffic and/or have restricted parking areas issued in conformance with the County's Special Events Policy and made available to the Bridgeport Chamber of Commerce consistent with the times and dates listed below:

1. School Street, from Highway 395 to Emigrant Street, and the west half of Bryant Street for that portion between School Street and Sinclair Street, from 4:00 p.m., Wednesday, July 3, 2013 until 8:00 a.m., Monday, July 8, 2013 for Independence Day activities.
2. South Twin Lakes Road and Twin Lakes Road, from South Twin Lakes Road to North Patterson Drive, from 8:00 a.m. to 11:00 a.m., Friday, July 5, 2013, for the 34<sup>th</sup> Annual Bridgeport 5-Mile Run and 3-Mile Walk.

3. Highway 395 through the community of Bridgeport, between Hayes Street and Twin Lakes Road, with the approval of the California Department of Transportation, will be closed to vehicle parking from 10:00 pm July 3<sup>rd</sup>, 2013 through 12:00 noon July 4<sup>th</sup>, 2013.
4. Highway 395 through the community of Bridgeport, between Hayes Street and Twin Lakes Road, with the approval of the California Department of Transportation, will be closed and traffic rerouted between the hours of 10:00 a.m. and 12:00 noon on Wednesday, July 4, 2012. Traffic will be re-routed as follows: Northbound traffic will be detoured at the intersection of Highway 395 and eastbound State Route 182 at post mile 76.3, left onto Court Street at Post Mile 0.23, right on Stock Drive at the end of Court Street, left on Day Lane at the end of Stock Drive, right at first intersection on Emigrant Street, right on Northbound US 395 at Post Mile 77.1, end of Emigrant Street; southbound traffic will turn right onto Twin Lakes Road, left onto Kingsley Street, left onto Hayes Street and right onto southbound US Route 395 at Post Mile 76.42, end of Hayes Street.

**BE IT FURTHER RESOLVED** that the Mono County Board of Supervisors authorizes the Director of the Department of Public Works to utilize County equipment and personnel and to work with California Department of Transportation and California Highway Patrol officials to effectuate said road closures and detours.

**APPROVED AND ADOPTED** this 11th day of June, 2013, by the following vote of the Board of Supervisors, County of Mono:

**AYES** :  
**NOES** :  
**ABSENT** :  
**ABSTAIN** :

**DRAFT**

---

Byng Hunt, Chair  
Mono County Board of Supervisors

ATTEST:

Approved as to Form:

**DRAFT**

**DRAFT**

---

Lynda Roberts  
Clerk of the Board

---

Marshall Rudolph  
County Counsel



**RESOLUTION NO. R13-\_\_**

**A RESOLUTION OF THE MONO COUNTY BOARD OF SUPERVISORS  
AUTHORIZING THE DEPARTMENT OF PUBLIC WORKS TO ASSIST WITH  
SETTING UP AND DISASSEMBLING FACILITIES ASSOCIATED WITH THE  
151<sup>ST</sup> ANNUAL BRIDGEPORT FOURTH OF JULY CELEBRATION**

**WHEREAS**, as in past years, the Bridgeport Chamber of Commerce has requested assistance from the Department of Public Works in preparing for, conducting, and cleaning up after, the Chamber's annual Bridgeport Fourth of July celebration; and,

**WHEREAS**, this Board finds that it is not only appropriate, but an honor, for the County to assist the Chamber of Commerce in providing Mono County's residents and visitors a safe, enjoyable, and well-run celebration of the founding of the United States of America, so that they may express and reflect upon their great fortune to be Americans; and,

**WHEREAS**, through the years Bridgeport's annual Fourth of July celebration, now in its 151<sup>st</sup> year, has resulted in substantial benefits to the residents and businesses of, as well as visitors to, Mono County.

**NOW, THEREFORE, BE IT RESOLVED** that the Mono County Board of Supervisors hereby finds that a public purpose would be served by, and authorizes, the use of Department of Public Works personnel, equipment, and supplies to assist the Bridgeport Chamber of Commerce in setting up and disassembling structures and facilities to be used in, as well as conducting, cleaning up following, and otherwise facilitating, the Chamber's 151<sup>st</sup> Annual Fourth of July celebration.

**APPROVED AND ADOPTED** this 11th day of June, 2013, by the following vote of the Board of Supervisors, County of Mono:

**AYES :**

**NOES :**

**ABSENT :**

**ABSTAIN :**

---

Byng Hunt, Chair  
Mono County Board of Supervisors

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ATTEST:

Approved as to Form:

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Lynda Roberts  
Clerk of the Board

---

Marshall Rudolph  
County Counsel

# Bridgeport's 151st Annual

## FOURTH OF JULY CELEBRATION SCHEDULE

### 2013

#### Wednesday July 3

Turkey Shoot  
Kids Fun Attractions Family Night

Masonic Rd and Highway 182  
Courthouse Lawn

9:00 a.m.  
5:00 p.m.

#### Thursday July 4

Pancake Breakfast - Lee Vining High School ASB  
Kids Fun Attractions   
Arts & Crafts Festival  
Book Sale - Hosted by Friends of Library  
Parade - THEME - Our Children Are the Future!  
Art Show - Young Artist of North Mono County  
Parade Awards  
B.B.Q. - Bridgeport Gun Club  
Find the Money in the Haystack - age limit 3 to 10  
Watermelon Eating Contest  
Arm Wrestling  
Karaoke Sing - A - Long/D.J.  
Rubber Duck Race - Bridgeport Duck's Unlimited  
Greased Pole Contest - age limit 14  
Fiddlin' Pete  
Concert - Comstock Cowboys - Sponsored by the Bodie Foundation  
Spectacular Fireworks Display

Memorial Hall 6:30 a.m. to 9:30 a.m.  
Courthouse Lawn as soon as set up  
School Street 9:00 a.m.  
School Street 9:00 a.m. to 5:00 p.m.  
Main Street 10:00 a.m.  
Memorial Hall 10:00 a.m. to 5:00 p.m.  
Court House Lawn 11:30 a.m.  
In the Park 11:30 a.m. to 2:00 p.m.  
Courthouse Lawn 12:30 p.m.  
Courthouse Lawn 1:30 p.m.  
Courthouse Lawn 2:00 p.m.  
In Front of Courthouse 1:00 p.m. to 5:00 p.m.  
Jct 395 & 182 2:00 p.m.  
Courthouse Lawn 3:30 p.m.  
Courthouse Lawn 5:00 p.m. to 8:00 p.m.  
Barns and Terrance 6:30 p.m. to 10 p.m.  
Airport Dark

#### Friday July 5

Five Mile Run & Three Mile Walk - CHS Boosters  
Kids Fun Attractions   
Arts & Crafts Festival  
Book Sale - Hosted by Friends of Library  
Mud Volleyball - Hosted by B.P. Gun Club & C.H.S. Boosters  
Horseshoe Tournament - Doubles - Prizes and More! Bridgeport  
Ranch Rodeo - Bridgeport Gun Club & Centennial Ranch

Lower Twin Lakes 8:00 a.m.  
Courthouse Lawn as soon as set up  
School Street 9:00 a.m.  
School Street 9:00 a.m. to 5:00 p.m.  
Jct 395 & 182 10:00 a.m.  
In the Park 11:00 a.m.  
North End of Town 11:00 a.m.

#### Saturday July 6

Kids Fun Attractions   
Softball Tournament   
Arts & Crafts Festival  
Book Sale - Hosted by Friends of Library  
Horseshoe Tournament - Singles - Prizes and More!  
Bridgeport Ranch Rodeo - Bridgeport Gun Club & Centennial Ranch

Courthouse Lawn as soon as set up  
Aurora Canyon Rd. 8:00 a.m.  
School Street 9:00 a.m.  
School Street 9:00 a.m. to 5:00 p.m.  
In the Park 11:00 a.m.  
North End of Town 11:00 a.m.

#### Sunday July 7

Kids Fun Attractions   
Softball Tournament  
Church Services - Bridgeport Christian Fellowship  
Arts & Crafts Festival

Courthouse Lawn as soon as set up  
Aurora Canyon Rd. 8:00 a.m.  
Courthouse Lawn 9:00 a.m.  
School Street 9:00 a.m.

"Safe and Sane Fireworks"  
Available for Sale on School St.

\*\*\*Percentage goes to John Wayne Cancer Fund

For more information visit [BridgeportCalifornia.com](http://BridgeportCalifornia.com)





OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS

## REGULAR AGENDA REQUEST

Print

<b>MEETING DATE</b>	June 11, 2013	<b>DEPARTMENT</b>	Probation
<b>ADDITIONAL DEPARTMENTS</b>			
<b>TIME REQUIRED</b>	10 minutes	<b>PERSONS APPEARING BEFORE THE BOARD</b>	Karin Humiston, Chief of Probation
<b>SUBJECT</b>	Community Corrections Partnerships Allocations		

### AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

The Community Corrections Partnership Executive Committee (CCP) has recommended appropriations for proposals regarding the usage of a one-time funding source as well as a continual funding source under AB109 with the fiscal structure in 2012 by SB2010. Government Code Section 30029.05 specifies the share of the funds that each county receives. (See staff report for additional details.)

### RECOMMENDED ACTION:

Adopt Resolution #R13-\_\_\_\_\_, amending the County of Mono List of allocated positions to reflect the reclassification of a DPO II to a DPO III and to allocate an additional DPO I.

### FISCAL IMPACT:

The total cost of proposed changes is \$108,076. The General Fund will not be impacted and these proposals would take effect FY 2013/2014. The addition of the DPO I is funded entirely with AB109 monies and expected to cover consecutively. The allocated cost of the DPO I with ERE is \$93,076. The Reclassification of the DPO II to a DPO III is funded entirely with AB109 monies and expected to cover consecutively. The difference in cost from DPO II to DPO III is \$400.20 per month. The total cost of salary and ERE would be \$9,803.31 per month.

**CONTACT NAME:** Shannon Kendall

**PHONE/EMAIL:** x5533 / skendall@mono.ca.gov

SUBMIT THE ORIGINAL DOCUMENT WITH  
ATTACHMENTS TO THE OFFICE OF  
THE COUNTY ADMINISTRATOR  
**PRIOR TO 5:00 P.M. ON THE FRIDAY**  
**32 DAYS PRECEDING THE BOARD MEETING**

### SEND COPIES TO:

### MINUTE ORDER REQUESTED:

YES  NO

### ATTACHMENTS:

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 [Probation CCP Staff](#)

 [Resolution Re: Allocation of Probation Positions](#)

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**History**

<b>Time</b>	<b>Who</b>	<b>Approval</b>
6/6/2013 1:50 PM	County Administrative Office	Yes
6/6/2013 1:40 PM	County Counsel	Yes
5/28/2013 6:36 PM	Finance	Yes



# MONO COUNTY PROBATION DEPARTMENT

MAILING: P.O. BOX 596, BRIDGEPORT, CALIFORNIA 93517

BRIDGEPORT OFFICE (760) 932-5570 • FAX (760) 932-5571  
MAMMOTH OFFICE (760) 924-1730 • FAX (760) 924-1731  
probation@mono.ca.gov

Stan Eller  
Presiding Judge  
Superior Court

Karin Humiston, Ph.D.  
Chief Probation Officer

April 25, 2013

**To:** Honorable Chair and Members of the Board of Supervisors  
**From:** Karin Humiston, Chief of Probation  
**Subject:** Community Corrections Partnership Allocations

## RECOMMENDED ACTION:

Recommend that the Board of Supervisors support and agree with the Community Corrections Partnership Executive Committee (CCP) appropriations for the proposals regarding the usage of a one-time funding source as well as a continual funding under AB109 with the fiscal structure codified in 2012 by SB1020. Government Code Section 30029.05 specifies the share of these funds that each county receives. The proposals are as follows:

1. Add (1) Deputy Probation Officer position allocation to the Probation Department
2. Reclassify (1) Deputy Probation Officer II to a Deputy Probation Officer III

## DISCUSSION:

Since the inception of Realignment in 2011, the Probation Department has supervised released prisoners from the State Prisons (PRCS), added a new status of Split-Sentence where offenders first complete their time in the jail and then released in the community to be supervised directly by a probation officer. Further, the Superior Court has recently added electronic monitoring to Conditional Supervision, where the Court supervises the offender. Electronic monitoring requires supervision of a probation officer as well as the costs associated depending on the type of device. This change is most likely due to the increase in cases and the Superior Court's intent to provide effective supervision. Since the beginning of 2011, High Risk probationers have increased by 25%, Medium Risk increased by 20% and Juvenile Caseload increased by 37% for an overall for an overall increase of 20.5%. This percent increase does not

include Conditional Supervision with electronic monitoring, Banked Caseload (currently 45), or the PC1000 caseload (150).

The Community Corrections Partnership of Mono County is tasked with the development of the County Community Corrections Program. The Chief of Probation is the chair of the CCP; however, funding is authorized by the CCP Executive Committee (CCPEC). On April 4<sup>th</sup>, the Mono CCPEC met to discuss funding and programming and identify goals for the total amount of \$846,549. This total did not include additional funding for smaller counties. Since then, Mono County has added \$52,000. Of this total, we can expect future funding; however the exact differs depending on revenue.

The 2011-2012 CCPEC appropriated roughly 72% to the Department of Probation with 22% and 6% for the District Attorney and Public Defender. The current CCPEC changed the formula investing heavily in community programs. Probation and the Sheriff's office received \$108,076 and \$122,169 respectively with community programs subcommittee receiving \$267,473.15. The subcommittee is focused on transition services, programming, counseling and education in the jail. This subcommittee is tasked with providing services in the absence of an infrastructure normally found in large to medium sized cities. There is only one community based entity in Mono which is Wild Iris.

The Probation Department is recommending an additional DPO position to offset the increase in cases. Caseloads are too high to efficiently supervise probationers and with the decrease in law enforcement in Mammoth Lakes, the police department can no longer assist Probation while in the field.

The Probation Department is also recommending that the DPOII be reclassified a DPOIII in order to lead the juvenile caseload. He currently performs the duties of this position assisting the juvenile officer as well as the placement officer. The most significant task he performs which characterizes the duties of a POIII is 'providing lead direction, training and work coordination for other Deputy Probation Officers.' He also performs administrative duties, conducts inquiries into complex matters, and oversees the work product of juvenile matters.

These positions are budgeted for the FY 2013-14 Budget.

#### FISCAL IMPACT:

Item #1 is funded entirely with AB109 monies and expected to cover consecutively. The allocated cost of the Deputy Probation Officer I/II with ERE is \$93,076.

Item #2 is funded entirely with AB109 monies and expected to cover consecutively. The difference in cost from DPOII to DPOIII is \$400.20 a month. The total cost of salary and ERE would be \$9,803.31/month.

The total cost of the proposed changes is \$108,076. The General Fund will not be impacted. The proposals take effect at the FY2013-2014.

Respectfully submitted,

Karin Humiston, Chief of Probation



**RESOLUTION NO. R13-**

**A RESOLUTION OF THE MONO COUNTY BOARD OF SUPERVISORS  
AUTHORIZING THE COUNTY ADMINISTRATIVE OFFICER TO AMEND THE COUNTY  
OF MONO LIST OF ALLOCATED POSITIONS TO REFLECT THE RECLASSIFICATION  
OF A DEPUTY PROBATION OFFICER II TO A DEPUTY PROBATION OFFICER III AND  
TO ALLOCATE AN ADDITIONAL DEPUTY PROBATION OFFICER I.**

**WHEREAS**, it is important for the County of Mono to maintain an accurate, current listing, of County Job Classifications, the pay ranges or rates for those job classifications, and the number of positions allocated by the Board of Supervisors for each of those job classifications; and

**WHEREAS**, it is important to for the County to pay close attention to providing public services in the most economical manner which is reasonably possible and this includes meeting public services needs as expeditiously as possible; and

**WHEREAS**, it is currently necessary to adopted an amended Allocation List of Authorized Positions as part of maintaining proper accountability for hiring employees to perform public services; and

**WHEREAS**, the List of Allocated Positions, is a vital official record in establishing the Job Classifications and the number of positions authorized for each County Department; identifying approved vacancies for recruitment and selection by Human Resources; determining authorized employee pay rates; and recognizing implementation of collective bargaining agreements related to job classifications and pay rates; and

**WHEREAS**, the Probation Department requests that the Board authorize it to utilize AB 109 funding to, in part, recognize the increased responsibility and duties taken on by a Deputy Probation Officer II via reclassification of that position, and authorize the allocation of a new Deputy Probation Officer I position;

**NOW, THEREFORE, THE BOARD OF SUPERVISORS OF THE COUNTY OF MONO RESOLVES** as follows:

1. The County Administrative Officer shall be authorized to amend the County of Mono List of Allocated Positions to reflect the following changes:

A. One Deputy Probation Officer II position allocated to the Probation Department shall hereby be eliminated, and one Deputy Probation Officer III position is hereby allocated to the Probation Department which the employee filling the Deputy Probation Officer II shall be reclassified to.

1 B. Increase the allocation of Deputy Probation Officer I in the Probation Department by 1  
2 position (new total of 2) (salary range 51 of \$3,488 - \$4,240, with \$38,381 in annual wages and  
\$35,237 in annual benefits).

3 2. The County Administrative Officer, or his or her designee, is authorized to fill said  
4 allocated DPO I position as needed by the Probation Department.

5 PASSED AND ADOPTED this \_\_\_th day of \_\_\_\_\_2013, by the following

6 Vote:

7 AYES :  
8 NOES :  
9 ABSTAIN :  
ABSENT :

10  
11 ATTEST: \_\_\_\_\_  
12 Clerk of the Board

\_\_\_\_\_   
BYNG HUNT, Chair  
Board of Supervisors

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14 APPROVED AS TO FORM:

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17 \_\_\_\_\_  
COUNTY COUNSEL



**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

**REGULAR AGENDA REQUEST**

Print

<b>MEETING DATE</b>	June 11, 2013	<b>DEPARTMENT</b>	Sheriff Coroner
<b>ADDITIONAL DEPARTMENTS</b>			
<b>TIME REQUIRED</b>	20 minutes	<b>PERSONS APPEARING BEFORE THE BOARD</b>	Sheriff Ralph Obenberger
<b>SUBJECT</b>	AB109 Funding allocated to the Sheriff's Office by the Mono County Community Corrections Partnership (CCP)		

**AGENDA DESCRIPTION:**

(A brief general description of what the Board will hear, discuss, consider, or act upon)

The Mono County Sheriff's Office is now tasked to house long term inmates in lieu of these inmates being sent to state prison with the implementation of AB109. Our custody capacity is now approximately 35% being long term inmates since AB109 took effect back in October 2011. The longest sentence we have received from the court is over seven years. The Sheriff's Office and Mono County Jail now faces new needs and increased duty assignments with the implementation of AB109. New funding allocations have been created in conjunction with AB109. The State distributes funding to each county's Community Corrections Partnership (CCP) based on the department needs. The CCP has already voted and approved the amount which the Sheriff's Office plans to spend.

**RECOMMENDED ACTION:**

Recommend that the Board of Supervisors concur with the Sheriff for his proposals regarding the usage of a one-time funding source and also on-going funding, both from State AB109 funding that the CCP will distribute to the Sheriff's Office now and in the future. The proposals are as follows: 1. Adopt Resolution #R13-\_\_\_\_\_, to allocate (1) new Public Safety Officer position to the Sheriff's Department. 2. Adopt Resolution #R13-\_\_\_\_\_, to reflect the supervising rank structural changes for custody operations, including the reclassification of current jail Sergeant to a Lieutenant and two current Corporals to Sergeants. 3. Adopt Resolution #R13-\_\_\_\_\_, to reflect the reclassification of an FTS IV in the Sheriff's Department to an administrative services specialist. 4. Approve the purchase of a replacement jail security/communications system to replace the Orbacom system currently in place.

**FISCAL IMPACT:**

Items #1, #2 & #3 would be covered entirely on an on-going basis with AB109 funding the Sheriff's office receives via the CCP partners from state funding. Item #4 would be covered by AB109 funding which has already been received from the State of California. Item #1: (1) new allocated PSO position is estimated to cost \$85,549.60 annually (PSO II rank with \$43,428.00 in wages and \$ 42,121.60 in benefits). Item #2: The reclassification of (3) custody supervisors (the difference in their current salary and their new salary) is estimated to cost \$28,178.53 annually (\$18, 653.00 in wages and 9523.53 in benefits). Item #3: The reclassification of (1) FTS IV to Administrative Service Specialist (the difference in the current salary and the new salary) is estimated to cost \$3,891 annually (\$2,820 in wages and \$1,071 in benefits). Item #4: Replace the current custody security/communications system (Orbacom system). The cost not to exceed a total of \$250,000.00 and this to be covered by AB109 funding which has already been received by the county from the State of California. The total cost of the proposed changes is \$371,645.01 and will be covered by AB109 funding. The General Fund will not be affected. These proposals will take effect with or during fiscal year 2013/2014.

**CONTACT NAME:** Jennifer Hansen

**PHONE/EMAIL:** (760) 932-5279 / jhansen@monosheriff.org

---

SUBMIT THE ORIGINAL DOCUMENT WITH  
ATTACHMENTS TO THE OFFICE OF  
THE COUNTY ADMINISTRATOR  
***PRIOR TO 5:00 P.M. ON THE FRIDAY  
32 DAYS PRECEDING THE BOARD MEETING***

**SEND COPIES TO:**

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**MINUTE ORDER REQUESTED:**

YES  NO

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**ATTACHMENTS:**

Click to download

- [📄 Staff Report AB 109](#)
  - [📄 Resolution Allocating PSO II](#)
  - [📄 Resolution Re: Reclassification of Jail Supervisors](#)
  - [📄 Resolution Re Reclassification of FTS IV to Admin Services Specialist](#)
- 

**History**

<b>Time</b>	<b>Who</b>	<b>Approval</b>
6/6/2013 12:34 PM	County Administrative Office	Yes
6/6/2013 10:22 AM	County Counsel	Yes
6/5/2013 2:58 PM	Finance	Yes



MONO COUNTY

**SHERIFF**

**911**

P.O. BOX 616 • 49 BRYANT STREET • BRIDGEPORT, CA 93517 • (760) 932-7549 • FAX (760) 932-7435

*Ralph Obenberger*  
Sheriff/Coroner

**MONO COUNTY SHERIFF'S OFFICE**

*Robert Weber*  
Undersheriff

DATE: June 11, 2013

TO: Honorable Chair and Members of the Board of Supervisors

FROM: Ralph Obenberger, Sheriff-Coroner

SUBJECT: Use of AB109 Funding allocated to the Sheriff's Department to cover the cost of (1) new PSO allocated position, (4) employee promotions and the purchase of a new jail security/communications system

**RECOMMENDATION:**

Recommend that the Board of Supervisors concur with the Sheriff for his proposals regarding the usage of a one-time funding source and also on-going funding, both from State AB109 funding that the CCP will distribute to the Sheriff's Department. The proposals are as follows:

1. Add (1) new Public Safety Officer allocated position to the Sheriff's Department.
2. Change the supervising rank structure for the custody side of operations via: reclassification of the current supervisors to: (1) Lieutenant and (2) Sergeants, these to come from the current (1) Sergeant and (2) Corporal positions.
3. Reclassify our current FTS IV position to an Administrative Services Specialist position.
4. Approve the purchase of a replacement jail security/communications system to replace the Orbacom system currently in place.

**DISCUSSION:**

The Mono County Sheriff's Office is now tasked to house long term inmates in lieu of these inmates being sent to state prison with the implementation of AB109. Our custody capacity is now approximately 35% being long term inmates since AB109 took effect back in October of 2011. The longest sentence we have received from the Court is over seven years.

Every county in the State of California was to create a Community Corrections Partnership (CCP) which is to consist of various departments from within the county itself. The Mono County CCP consists of the Sheriff, Probation (CCP coordinator), District Attorney, Courts, Mammoth Lakes Police, and others. The State distributes funding to each county's CCP based on various factors, and the county CCP distributes this funding to departments based on the CCP's agreement of each department's needs. The needs can

range from housing, management or supervision, rehabilitation, programming, monitoring, staffing, etc. of or for the inmates.

Mono County expects to be funded in the amount of approximately \$347,000 for fiscal year 2013/2014, and this will be an on-going funding source for future years, with possibly an increase in fiscal year 2014/2015. The funding, as stated before, is to be distributed amongst the CCP partners or departments with responsibilities associated to inmates while in custody or after release. To date, the county has received and still has not spent approximately \$499,000 (as of 04/03/2013) which still needs to be distributed by the CCP.

The Mono County Sheriff's Office has developed a plan to use a portion of the AB109 funding which will be described below, and will correspond to the points listed in the 'recommendations' listed at the top of this staff report. All items described and the cost of each will be covered by the AB109 funding the Sheriff's Office will receive on an on-going yearly basis. The CCP has already voted and approved the amount which the Sheriff's Department plans to spend.

#### ITEMS IN DETAIL:

1. With long term inmates, it is imperative that we implement various programs to help alleviate stress and possible confrontations between the inmates themselves, not to mention inmate and staff encounters. County jail facilities were designed to house inmates for short periods of time for sentencing, most inmates spending less than one year in custody. With AB109, inmates can be sentenced to county jail for any length of time. The longest sentence Mono County current has received is seven years (Los Angeles County has an inmate that received a 43 year sentence).

One program we intend to implement on a full time basis is assigning inmates to 'work details'. These work details will consist of multiple inmates being supervised by a Public Safety Officer(s), with the inmates working throughout the county completing various jobs such as the cleanup of county properties, painting facilities, cemetery maintenance, winter fire hydrant clearing, community projects, assisting various county or town departments, etc.

We currently have these work details occurring only on a part time basis. With these work details the communities within Mono County, Town of Mammoth Lakes, various fire districts, etc. benefit from them. With more long term inmates currently in custody and that number only rising in the future, the more work details we can put forth, the better for all involved: county, communities, staff, and the inmates themselves. In order to move this part time program to a full time program, it is imperative that we have a PSO assigned to supervising these inmates in order to reduce the county's exposure to liability and protect the public.

It is the Department's desire to add (1) additional Public Safety Officer (PSO) to the current allotment of PSO's our office has. A PSO would be specifically assigned to work details for the inmate population during the work week. The funding for this position would be covered by on-going AB109 funding.

2. The Mono County Sheriff's Office custody side of operations is currently supervised by (1) Sergeant and (2) Corporals (Supervising Public Safety Officers). These supervisors are required to have and maintain specific 'custody training' which is mandated by the State of California. The custody supervisor(s) oversee and manage the entire custody side of the sheriff's operation. They are

responsible for the custody/jail budget, inmate population, scheduling, training, dispatch services, 911 systems, inmate visiting, court days, jail programming, etc. These supervisors are 'watch commanders' for the custody side of operations, such as the patrol sergeants are for the deputy(s) on the street.

The custody supervisors are tasked with ensuring that the Sheriff's office adheres to Federal Law, State Law, Court Orders, Inmate Civil Rights, etc. These supervisors are ultimately responsible for keeping the Sheriff's Office and the County of Mono's liability to a minimum. With the addition of AB109 long term inmates, it is even more apparent that these supervisors have greater responsibilities than before. These supervisors are now tasked to have knowledge relating to requirements put upon our office by the State, relating to inmates that should be serving their custody time in State Prison.

Throughout the State of California sheriff custody operations routinely have a rank structure that is as follows:

- a. Public Safety Officer
- b. Corporal / Training Officer
- c. Sergeant
- d. Lieutenant
- e. And so on up the chain of command

The responsibility of the custody corporal (SPSO) mimics that of the patrol watch commander (sergeant). Each custody supervisor has very important roles within the organization, along with the ultimate responsibility of minimizing liability on a daily basis in everything we as an agency do. They have collateral duties such as the patrol sergeant, such as managing employees just as the patrol sergeant does, they make command decisions relating to the use of force just as a patrol sergeant does, and I could go on. The jail corporal is doing the work and has responsibilities put upon him just a patrol sergeant does.

It is my opinion that the supervisor rank structure we currently have in place on the custody side of the operation is flawed. My jail sergeant has the same responsibilities and has a similar workload as the patrol lieutenant, including conducting IA investigations, all aspects of employee supervision, including discipline up to and including termination. He / She is responsible to stay current with all State and Federal law as well as follow case law to enact immediate policy changes to protect the Sheriff and the County from liability. They are also responsible to review current and write new Department policy and procedure Jail corporals have the same responsibilities and have a similar workload as a patrol sergeant. It is my intention to change the supervising rank structure for the custody side of operations to the following:

- a. Lieutenant (1 position)
- b. Sergeant (2 positions)

With this change I will create a new lieutenant payroll matrix that will have a top step salary that is 15% above the top step sergeant which is standard practice within our office's various payroll matrixes along with being a standard for other law enforcement agencies throughout the State of California.  
\*The current sergeant payroll matrix will not change\*

It is my intention to move the (3) employees into their new ranks and each would move to a payroll step classification appropriate to their rank that would give them an immediate 5% increase in salary.

These employees would then be able to move up within their payroll matrix range as any other employee would with time in rank, depending on current MOU agreements. The funding for the change with these promotions would be covered by on-going AB109 funding.

3. With AB109 the Sheriff's finance officer has drastically increased responsibilities relating to fiscal reports to the state, billing/tracking/monitoring inmate costs for both AB109 inmates and others, assistance with jail supervisory staff for STC reporting and AB109 issues.

Our finance officer's current allocated position is listed as an FTS4, but has responsibilities drastically beyond that. I believe she currently fills an Administrative Services Specialist role more than an FTS4 role. Some of the 'essential duties' that my finance officer currently performs are as follows:

"...Performs accounting work in the establishment and maintenance of County fiscal records, maintains a variety of ledgers and journals, reviews fiscal records, tracks grant funds and consolidates data; maintains and balances revenue information; audits financial records and prepares information for outside audits; prepares a variety of financial reports and statements; assists with the development and control of budget information; may assist with payroll functions; performs special financial analysis assignments; coordinates balancing of cash accounts, coordinates posting of journal entries, reconciles problem accounts; oversees contract administration, serves as a liaison with other government agencies, auditors, and the public, prepares and provides documentation for annual audits, performs adjusting entries, provides other County staff with a variety of information regarding fiscal processes and procedures, may be assigned coordination of a department's fiscal reporting..."

My finance officer is the backbone of our office relating to finance issues and more. She has constant interaction with all employees and various departments on a routine basis if not daily, that is even before we consider AB109 issues and the increased workload she has been tasked with.

It is my intention to promote the position to an Administrative Services Specialist allocated position. The Administrative Services Specialist allocated position is in line with what her responsibilities are and she should be compensated for her work load as it is. The funding for the change with this promotion would be covered by on-going AB109 funding.

4. The custody security/communications system we currently have in place is the 'ORBACOM' system. This system was initially installed approximately twenty years ago by Nielsen's Equipment and other vendors. The system controls all jail electrical, water, security doors, intercoms, phones, radio communications, etc.

The current system has aged and we have had routine issues with parts failing, and with that operations that are hindered. The vendor who created the system is no longer in business, thus replacement parts are non-existent and cannot be obtained.

We have obtained several estimates from various vendors that are familiar with custody operations and requirements relating to this type of system. The bids have ranged from approximately \$175,000 to \$250,000 based on various factors. The vendors have only received basic information and/or photographs of the current system to enable their initial bid or guesstimate of what their cost could be. They were not given an RFP for specific requirements for the system itself.

With custody operations and security in mind, the County CCP group has approved the Sheriff's Office AB109 funding in the amount of \$250,000.00 to replace the current Orbacom system. This funding has already been received by the county from the State of California. The replacement of this system will immediately enhance inmate/officer safety and security. It is my intention to obtain specific bids through various vendors and replace the Orbacom system as soon as practical with the cost being covered by AB109 funding. The funding for this purchase will be covered by AB109 funding which has already been received by the county.

#### FISCAL IMPACT:

Items #1, #2 & #3 would be covered entirely on an on-going basis with AB109 funding the Sheriff's office receives via the CCP partners from state funding. Item #4 would be covered by AB109 funding which has already been received from the State of California.

Item #1: (1) new allocated PSO position is estimated to cost \$85,549.60 annually (PSO II rank with \$43,428.00 in wages and \$ 42,121.60 in benefits).

Item #2: The reclassification of (3) custody supervisors (the difference in their current salary and their new salary) is estimated to cost \$28,178.53 annually (\$18, 653.00 in wages and 9523.53 in benefits).

Item #3: The reclassification of (1) FTS4 to Administrative Services Specialist (the difference in the current salary and the new salary) is estimated to cost \$3,891 annually (\$2,820.00 in wages and \$1,071.00 in benefits of which 565.00 is PERS).

Item #4: Replace the current custody security/communications system (Orbacom system). The cost not to exceed a total of \$250,000.00 and this to be covered by AB109 funding which has already been received by the county from the State of California.

The total cost of the proposed changes is \$371,645.01 and will be covered by AB109 funding. The General Fund will not be affected. These proposals will take effect with or during fiscal year 2013/2014.

Respectfully submitted,

Ralph Obenberger  
Sheriff-Coroner



**RESOLUTION NO. R13-**

**A RESOLUTION OF THE MONO COUNTY BOARD OF SUPERVISORS  
AUTHORIZING THE COUNTY ADMINISTRATIVE OFFICER TO AMEND THE COUNTY  
OF MONO LIST OF ALLOCATED POSITIONS TO REFLECT THE ADDITION OF A  
PUBLIC SAFETY OFFICER IN THE SHERIFF'S DEPARTMENT AND TO AUTHORIZE  
THE COUNTY ADMINISTRATIVE OFFICER TO FILL SAID ALLOCATED POSITION.**

**WHEREAS**, it is important for the County of Mono to maintain an accurate, current listing, of County Job Classifications, the pay ranges or rates for those job classifications, and the number of positions allocated by the Board of Supervisors for each of those job classifications; and

**WHEREAS**, it is important to for the County to pay close attention to providing public services in the most economical manner which is reasonably possible and this includes meeting public services needs as expeditiously as possible; and

**WHEREAS**, it is currently necessary to adopted an amended Allocation List of Authorized Positions as part of maintaining proper accountability for hiring employees to perform public services; and

**WHEREAS**, the List of Allocated Positions, is a vital official record in establishing the Job Classifications and the number of positions authorized for each County Department; identifying approved vacancies for recruitment and selection by Human Resources; determining authorized employee pay rates; and recognizing implementation of collective bargaining agreements related to job classifications and pay rates; and

**WHEREAS**, the Sheriff's Department requests that the Board authorize it to utilize AB 109 funding to, in part, increase its capacity to provide public services via the addition of a Public Safety Officer;

**NOW, THEREFORE, THE BOARD OF SUPERVISORS OF THE COUNTY OF MONO RESOLVES** as follows:

1. The County Administrative Officer shall be authorized to amend the County of Mono List of Allocated Positions to reflect the following change:

Increase the allocation of Public Safety Officer II in the Sheriff's Department by 1 position (new total of 15) (salary range of \$85,549.60 annually (PSO II rank with \$43,428.00 in wages and \$42,121.60 in benefits).

2. The County Administrative Officer, or his or her designee, is authorized to fill said allocated position as needed by the Sheriff's Department.

//

1 PASSED AND ADOPTED this 11th day of June, 2013, by the following

2 Vote:

3 AYES :  
4 NOES :  
5 ABSTAIN :  
6 ABSENT :

7 ATTEST: \_\_\_\_\_  
8 Clerk of the Board

\_\_\_\_\_ BYNG HUNT, Chair  
Board of Supervisors

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10 APPROVED AS TO FORM:

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13 COUNTY COUNSEL

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**RESOLUTION NO. R13-**

**A RESOLUTION OF THE MONO COUNTY BOARD OF SUPERVISORS  
AUTHORIZING THE COUNTY ADMINISTRATIVE OFFICER TO AMEND THE COUNTY  
OF MONO LIST OF ALLOCATED POSITIONS TO REFLECT THE SUPERVISING RANK  
STRUCTURAL CHANGES FOR CUSTODY OPERATIONS, INCLUDING THE  
RECLASSIFICATION OF A CURRENT JAIL SERGEANT TO A LIEUTENANT AND TWO  
CURRENT CORPORALS TO SERGEANTS.**

**WHEREAS**, it is important for the County of Mono to maintain an accurate, current listing, of County Job Classifications, the pay ranges or rates for those job classifications, and the number of positions allocated by the Board of Supervisors for each of those job classifications; and

**WHEREAS**, it is important to for the County to pay close attention to providing public services in the most economical manner which is reasonably possible and this includes meeting public services needs as expeditiously as possible; and

**WHEREAS**, it is currently necessary to adopted an amended Allocation List of Authorized Positions as part of maintaining proper accountability for hiring employees to perform public services; and

**WHEREAS**, the List of Allocated Positions, is a vital official record in establishing the Job Classifications and the number of positions authorized for each County Department; identifying approved vacancies for recruitment and selection by Human Resources; determining authorized employee pay rates; and recognizing implementation of collective bargaining agreements related to job classifications and pay rates; and

**WHEREAS**, the Sheriff's Department requests that the Board authorize it to utilize AB 109 funding to, in part, recognize the increased responsibility and duties taken on by jail supervisors via reclassification of those positions;

**NOW, THEREFORE, THE BOARD OF SUPERVISORS OF THE COUNTY OF MONO RESOLVES** as follows:

The County Administrative Officer shall be authorized to amend the County of Mono List of Allocated Positions to reflect the following change:

1. Two current Jail Corporal positions allocated to the Sheriff's Department shall hereby be eliminated, and two Jail Sergeant's positions are hereby allocated to the Sheriff's Department which the employees filling the current Jail Corporal positions shall be reclassified to.
2. One current Jail Sergeant position allocated to the Sheriff's Department shall hereby be eliminated, and one Jail Lieutenant position is hereby allocated to the Sheriff's Department which the employee filling the current Jail Sergeant shall be reclassified to.

1 PASSED AND ADOPTED this 11th day of June, 2013, by the following

2 Vote:

3 AYES :  
4 NOES :  
5 ABSTAIN :  
6 ABSENT :

7 ATTEST: \_\_\_\_\_  
8 Clerk of the Board

\_\_\_\_\_ BYNG HUNT, Chair  
Board of Supervisors

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10 APPROVED AS TO FORM:

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**RESOLUTION NO. R13-**

**A RESOLUTION OF THE MONO COUNTY BOARD OF SUPERVISORS  
AUTHORIZING THE COUNTY ADMINISTRATIVE OFFICER TO AMEND THE COUNTY  
OF MONO LIST OF ALLOCATED POSITIONS TO REFLECT THE RECLASSIFICATION  
OF A FTS IV IN THE SHERIFF'S DEPARTMENT  
TO AN ADMINISTRATIVE SERVICES SPECIALIST.**

**WHEREAS**, it is important for the County of Mono to maintain an accurate, current listing, of County Job Classifications, the pay ranges or rates for those job classifications, and the number of positions allocated by the Board of Supervisors for each of those job classifications; and

**WHEREAS**, it is important to for the County to pay close attention to providing public services in the most economical manner which is reasonably possible and this includes meeting public services needs as expeditiously as possible; and

**WHEREAS**, it is currently necessary to adopted an amended Allocation List of Authorized Positions as part of maintaining proper accountability for hiring employees to perform public services; and

**WHEREAS**, the List of Allocated Positions, is a vital official record in establishing the Job Classifications and the number of positions authorized for each County Department; identifying approved vacancies for recruitment and selection by Human Resources; determining authorized employee pay rates; and recognizing implementation of collective bargaining agreements related to job classifications and pay rates; and

**WHEREAS**, the Sheriff's Department requests that the Board authorize it to utilize AB 109 funding to, in part, increase its capacity to recognize the increased responsibilities and duties undertaken by the current FTS IV via the reclassification of that position to an Administrative Services Specialist;

**NOW, THEREFORE, THE BOARD OF SUPERVISORS OF THE COUNTY OF MONO RESOLVES** as follows:

1. The County Administrative Officer shall be authorized to amend the County of Mono List of Allocated Positions to reflect the following change:

One Fiscal/Technical Specialist IV position allocated to the Sheriff's Department shall hereby be eliminated, and one Administrative Services Specialist position is hereby allocated to the Sheriff's Department which the employee filling the Fiscal/Technical Specialist IV shall be reclassified to.

1 PASSED AND ADOPTED this 11th day of June, 2013, by the following

2 Vote:

3 AYES :  
4 NOES :  
5 ABSTAIN :  
6 ABSENT :

7 ATTEST: \_\_\_\_\_  
8 Clerk of the Board

\_\_\_\_\_ BYNG HUNT, Chair  
Board of Supervisors

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13 COUNTY COUNSEL

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**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

**REGULAR AGENDA REQUEST**

Print

<b>MEETING DATE</b>	June 11, 2013	<b>DEPARTMENT</b>	Sheriff Coroner
<b>ADDITIONAL DEPARTMENTS</b>			
<b>TIME REQUIRED</b>	10 minutes	<b>PERSONS APPEARING BEFORE THE BOARD</b>	Sheriff Ralph Obenberger / IT Director Clay Neely
<b>SUBJECT</b>	Radio Communications Contract with Nielsen's Equipment for Support of Radio Communications		

**AGENDA DESCRIPTION:**

(A brief general description of what the Board will hear, discuss, consider, or act upon)

John Nielsen has built and maintained the Mono County Radio Network for the past 18 years. Mr. Nielsen provides 24/7 support 365 days per year. He has performed outstanding work for the County during that time. The existing contract expires on June 30, 2013. The proposed contract is for another one year (July 1, 2013 thru June 30, 2014) with a 30 day cancellation clause for either party.

**RECOMMENDED ACTION:**

Potentially find and determine that competitive bidding is not in the public's interest and, if so, potentially approve County entry into proposed contract. Authorize Board Chair to sign said contract on behalf of the County. Receive staff report. Provide any desired direction to staff.

**FISCAL IMPACT:**

The fiscal impact is \$105,000 base price plus extra for work not included in the base, not to exceed \$200,000 total. This is a one year contract.

\*\*\*\*\*  
LUNCH  
\*\*\*\*\*

**OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD** on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.)

**CONTACT NAME:** Jennifer Hansen

**PHONE/EMAIL:** (760) 932-5279 / jhansen@monosheriff.org

SUBMIT THE ORIGINAL DOCUMENT WITH ATTACHMENTS TO THE OFFICE OF THE COUNTY ADMINISTRATOR  
**PRIOR TO 5:00 P.M. ON THE FRIDAY  
32 DAYS PRECEDING THE BOARD MEETING**

**SEND COPIES TO:**

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**MINUTE ORDER REQUESTED:**

YES  NO

---

**ATTACHMENTS:**

Click to download

[Nielsen Contract Staff Report](#)

[Nielsen Contract](#)

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**History**

<b>Time</b>	<b>Who</b>	<b>Approval</b>
6/6/2013 7:49 AM	County Administrative Office	Yes
6/5/2013 5:08 PM	County Counsel	Yes
5/28/2013 6:45 PM	Finance	Yes



# INFORMATION TECHNOLOGY COUNTY OF MONO

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P.O. Box 556, BRIDGEPORT, CALIFORNIA 93517  
(760) 932-5500 • FAX (760) 932-5506 • [cneely@mono.ca.gov](mailto:cneely@mono.ca.gov)

Clay Neely  
Information Technology Director

May 17, 2013

**To:** Honorable Board of Supervisors

**From:** Clay Neely  
IT Director

**Subject:** Radio Communications Contract with Nielsen's Equipment for Support of Radio Communications

**Recommended Action:** Potentially find and determine that competitive bidding is not in the public's interest and, if so, potentially approve County entry into proposed contract. Authorize Board Chair to sign said contract on behalf of the County. Receive staff report. Provide any desired direction to staff.

**Discussion:** John Nielsen has built and maintained the Mono County Radio Network for the past 18 years. Mr. Nielsen provides 24/7 support 365 days per year. He has performed outstanding work for the County during that time. The existing contract expires on June 30, 2013. The proposed contract is for another one year (July 1, 2013 thru June 30, 2014) with a 30 day cancellation clause for either party.

**Fiscal Impact:** The fiscal impact is \$105,000 base price plus extra for work not included in the base, not to exceed \$200,000 total. This is a one year contract.

For further information on this agenda item, please contact Clay Neely at 760-932-5503 or [cneely@mono.ca.gov](mailto:cneely@mono.ca.gov).

**AGREEMENT BETWEEN COUNTY OF MONO  
AND NIELSEN'S EQUIPMENT MAINTENANCE & COMMUNICATIONS,  
FOR THE PROVISION OF COMMUNICATIONS/ELECTRONICS  
MAINTENANCE SERVICES**

**INTRODUCTION**

WHEREAS, the County of Mono (hereinafter referred to as "County") may have the need for the services of Nielsen's Equipment Maintenance & Communications (hereinafter referred to as "Contractor"), and in consideration of the mutual promises, covenants, terms and conditions hereinafter contained, the parties hereby agree as follows:

**TERMS AND CONDITIONS**

1. SCOPE OF WORK.

The Contractor shall furnish to the County, upon its request, those services and work set forth in the Scope of Work (Attachment A), attached hereto and by this reference incorporated herein. Any work not covered by the fixed base price described more fully below shall be performed only after receiving prior authorization by the Sheriff's Department Communications Officer and the affected County department head with responsibility for the underlying equipment. Such authorized work shall be separately billed to and paid by the affected department.

Services and work provided by the Contractor at the County's request under this Agreement will be performed in a manner consistent with the requirements and standards established by applicable federal, state, and County laws, ordinances, and resolutions. Such laws, ordinances, regulations, and resolutions include, but are not limited to, those, which are referred to in this Agreement. This Agreement is non-exclusive and the County reserves the right to utilize the services of other contractors to perform any of the services and work set forth in the Scope of Work.

2. TERM.

The term of this Agreement shall be from July 1, 2013, to June 30, 2014, unless sooner terminated as provided below.

3. CONSIDERATION.

A. Compensation. County shall pay Contractor a fixed base price of \$8,925 per month for the following services, which are described more fully in the Scope of Work (Attachment A): all required maintenance and repairs of the County's Wireless Communications System, with parts for repairs generally supplied by the County; programming of the dispatch-system Orbacom computer; and programming of any radios delivered to the Contractor's location. County shall pay Contractor \$75.00 per hour for other services performed by Contractor at County's request, as also described more fully in the Scope of Work (Attachment A). For purposes of the services included in the fixed

base price portion of the Scope of Work, the County's Wireless Communications System is described more fully in Attachment B, which is attached hereto and incorporated by reference.

B. Travel and Per Diem. Contractor will not be paid or reimbursed for travel expenses or per diem which Contractor incurs in providing services and work requested by the County under this Agreement.

C. No Additional Consideration. Except as expressly provided in this Agreement, Contractor shall not be entitled to, nor receive, from County, any additional consideration, compensation, salary, wages, or other type of remuneration for services rendered under this Agreement. Specifically, Contractor shall not be entitled, by virtue of this Agreement, to consideration in the form of overtime, health insurance benefits, retirement benefits, disability retirement benefits, sick leave, vacation time, paid holidays, or other paid leaves of absence of any type or kind whatsoever.

D. Limit upon amount payable under Agreement. The total sum of all payments made by the County to Contractor for maintenance services, work, travel, per diem, and other expenses under this Agreement shall not exceed \$200,000 per year (hereinafter referred to as "contract limit"). County expressly reserves the right to deny any payment or reimbursement requested by Contractor for services or work performed which is in excess of the contract limit.

E. Billing and Payment. Contractor shall submit to the County, once a month, an itemized statement of all services and work described in the Scope of Work (Attachment A), which was done pursuant to the terms of this Agreement. This statement will be submitted to the County not later than the fifth (5th) day of the month. The statement to be submitted will cover the period from the first (1st) day of the preceding month through and including the last day of the preceding month. This statement will identify the date on which the services and work were performed, identify the classification of staff performing the work, and describe the nature of the services and work which were performed on each day. Upon timely receipt of the statement by the fifth (5<sup>th</sup>) day of the month, the County shall make payment to Contractor on the last day of the month.

F. Federal and State Taxes.

(1) Except as provided in subparagraph (2) below, County will not withhold any federal or state income taxes or social security from any payments made by County to Contractor under the terms and conditions of this Agreement.

(2) County shall withhold California State income taxes from payments made under this Agreement to non-California resident independent contractors when it is anticipated that total annual payments to Contractor under this Agreement will exceed one thousand four hundred ninety-nine dollars (\$1,499.00).

(3) Except as set forth above, County has no obligation to withhold any taxes or payments from sums paid by County to Contractor under this Agreement. Payment of all

taxes and other assessments on such sums is the sole responsibility of Contractor. County has no responsibility or liability for payment of Contractor's taxes or assessments.

(4) The total amounts paid by County to Contractor, and taxes withheld from payments to non-California residents, if any, will be reported annually to the Internal Revenue Service and the California State Franchise Tax Board.

4. WORK SCHEDULE.

Contractor's obligation is to perform, in a timely manner, those services and work identified in the Scope of Work (Attachment A) which are requested by the County.

5. REQUIRED LICENSES, CERTIFICATES, AND PERMITS.

Any licenses, certificates, or permits required by the federal, state, county, or municipal governments, for Contractor to provide the services and work described in Attachment A must be procured by Contractor and be valid at the time Contractor enters into this Agreement. Further, during the term of this Agreement, Contractor must maintain such licenses, certificates, and permits in full force and effect. Licenses, certificates, and permits may include, but are not limited to, driver's licenses, professional licenses or certificates, and business licenses. Such licenses, certificates, and permits will be procured and maintained in force by Contractor at no expense to the County. Contractor will provide County, at County's request, upon execution of this Agreement, with evidence of current and valid licenses, certificates and permits which are required to perform the services identified in Attachment A. Where there is a dispute between Contractor and County as to what licenses, certificates, and permits are required to perform the services identified in Attachment A, County reserves the right to make such determinations for purposes of this Agreement.

6. OFFICE SPACE, SUPPLIES, EQUIPMENT, ETC.

The Contractor shall provide such office space, supplies, equipment, vehicles, reference materials, support services and telephone service as is necessary for Contractor to provide the services identified in the Scope of Work (Attachment A). County is not obligated to reimburse or pay Contractor for any expense or cost incurred by Contractor in procuring or maintaining such items. Responsibility for the costs and expenses incurred by Contractor in providing and maintaining such items is the sole responsibility and obligation of Contractor. Expenses incurred for maintaining any software licenses required for the system are the responsibility of County and these costs are additional to the budget agreed to herein.

7. COUNTY PROPERTY.

A. Personal Property of County. Any personal property such as, but not limited to, protective or safety devices, badges, identification cards, keys, uniforms, vehicles, reference materials, furniture, appliances, etc. provided to Contractor by County pursuant to this Agreement

are, and at the termination of this Agreement remain, the sole and exclusive property of the County. Contractor will use reasonable care to protect, safeguard and maintain such items while they are in Contractor's possession. Contractor will be financially responsible for any loss or damage to such items, partial or total, which is the result of Contractor's negligence.

B. Products of Contractor's Work and Services. Any and all compositions, publications, plans, designs, specifications, blueprints, maps, formulas, processes, photographs, slides, video tapes, computer programs, computer disks, computer tapes, memory chips, soundtracks, audio recordings, films, audio-visual presentations, exhibits, reports, studies, works of art, inventions, patents, trademarks, copyrights, or intellectual properties of any kind which are created, produced, assembled, compiled by, or are the result, product, or manifestation of, Contractor's services or work under this Agreement are, and at the termination of this Agreement remain, the sole and exclusive property of the County. At the termination of the Agreement, Contractor will convey possession and title to all such properties to County.

## 8. PUBLIC WORK.

In accordance with § 1720 et seq. of the California Labor Code, Contractor is advised that some or all of the services Contractor is to provide County pursuant to this Agreement may constitute a "public work." Accordingly, Contractor, and any subcontractor retained by Contractor, shall pay to all workers employed in the performance of those services that constitute a public work not less than the general prevailing rate of per diem wages for regular, holiday, and overtime work. These general prevailing rates of per diem wages have been determined by the Director of the California Department of Industrial Relations; copies of the Director's determinations are on file at the Mono County Department of Public Works, 74 N. School Street, Bridgeport, California, and are available upon request.

## 9. INSURANCE.

A certificate of insurance, for all stated insurances, shall be provided to the Mono County Risk Management at least ten (10) days prior to the start of services to be performed by the Contractor. The policy/policies shall maintain a provision prohibiting the cancellation or modification of said policy except upon thirty (30) days prior written notice to the County Risk Manager.

### A. General Liability.

Contractor shall procure, and maintain during the entire term of this Agreement, a policy of general liability insurance which covers all the work and services to be performed by Contractor under this Agreement. Such insurance policy will have a per occurrence combined single limit coverage of not less than \$1,000,000.00. Such policy will not exclude or except from coverage any of the services and work required to be performed by Contractor under this Agreement. The required policy of insurance will be issued by an insurer authorized to sell such insurance by the State of California, and having at least a "Best's" policyholder's rating of "A" or "A+." County will be named as "an additional named insured" on this policy. Contractor will provide the County a copy of the policy

and a certificate of insurance showing the County as “an additional named insured” and indicating that the policy will not be terminated, canceled, or modified without thirty (30) days written notice to the County Risk Manager.

B. Business Vehicle.

If Contractor utilizes a motor vehicle in performing any of the work or services identified in Attachment A (Scope of Work), Contractor shall procure and maintain in force throughout the duration of this Agreement, a business auto liability insurance policy with minimum coverage levels of \$300,000.00 per occurrence, combined single limit for bodily injury liability and property damage liability. The coverage shall include all Contractor owned vehicles and all hired and non-owned vehicles used in performing under this Agreement.

C. Workers’ Compensation.

Contractor shall provide worker’s compensation insurance coverage, in the legally required amount, for all Contractor’s employees utilized in providing work and services pursuant to this Agreement. By executing a copy of this Agreement, Contractor acknowledges its obligations and responsibilities to its employees under the California Labor Code, and warrants that Contractor has complied with and will comply during the term of this Agreement with all provisions of the California Labor Code with regard to its employees.

D. Deductible and Self Insured Retentions

Any deductibles or self insured retentions must be declared and approved by Mono County Risk Manager. If possible the Insurer shall reduce or eliminate such deductibles or self insured retentions as respects to Mono County, its officials, officers, employees and volunteers; or the Contractor shall provide evidence satisfactory to Mono County Risk Manager guaranteeing payment of losses and related investigations, claim administration, and defense expenses.

10. STATUS OF CONTRACTOR.

All acts of Contractor, its agents, officers, and employees, relating to the performance of this Agreement, shall be performed by independent contractors, and not as agents, officers, or employees of the County. Contractor, by virtue of this Agreement, has no authority to bind or incur any obligation on behalf of, or exercise any right or power vested in, the County, except as expressly provided by law or set forth in Attachment A. No agent, officer, or employee of the County is to be considered an employee of Contractor. It is understood by both Contractor and County that this Agreement shall not, under any circumstances, be construed to create an employer-employee relationship or a joint venture. As an independent contractor:

A. Contractor shall determine the method, details, and means of performing the work and services to be provided by Contractor under this Agreement.

B. Contractor shall be responsible to County only for the requirements and results specified in this Agreement, and except as expressly provided in this Agreement, shall not be subjected to County's control with respect to the physical action or activities of Contractor in fulfillment of this Agreement.

C. Contractor, its agents, officers and employees are, and at all times during the term of this Agreement shall, represent and conduct themselves as independent contractors, and not as employees of County.

#### 11. DEFENSE AND INDEMNIFICATION.

Contractor shall defend, indemnify, and hold harmless County, its agents, officers, and employees from and against all claims, damages, losses, judgments, liabilities, expenses, and other costs, including litigation costs and attorney's fees, arising out of, resulting from or in connection with, the alleged negligent performance of this Agreement by Contractor, or Contractor's agents, officers, or employees. Contractor's obligation to defend, indemnify, and hold the County, its agents, officers, and employees harmless applies to any actual or alleged personal injury, death, or damage or destruction to tangible or intangible property, including the loss of use. Contractor's obligation under this paragraph extends to any claim, damage, loss, liability, expense, or other costs which is caused in whole or in part by any allegedly negligent act or omission of the Contractor, its agents, employees, supplier, or anyone directly or indirectly employed by any of them, or anyone for whose allegedly negligent acts or omissions any of them may be liable, but only to the extent the Contractor's alleged negligence caused such losses.

Contractor's obligation to defend, indemnify, and hold the County, its agents, officers, and employees harmless under the provisions of this paragraph is not limited to, or restricted by, any requirement in this Agreement for Contractor to procure and maintain a policy of insurance.

#### 12. RECORDS AND AUDIT.

A. Records. Contractor shall prepare and maintain all records required by the various provisions of this Agreement, federal, state, county, municipal, ordinances, regulations, and directions. Contractor shall maintain these records for a minimum of four (4) years from the termination or completion of this Agreement. Contractor may fulfill its obligation to maintain records as required by this paragraph by substitute photographs, micrographs, or other authentic reproduction of such records.

B. Inspections and Audits. Any authorized representative of County shall have access at Contractor's office to any books, documents, papers, records, including, but not limited to, financial records of Contractor, which County determines to be pertinent to this Agreement, for the purposes of making audit, evaluation, examination, excerpts, and transcripts during the period such records are to be maintained by Contractor. Further, County has the right, at all reasonable times, to audit, inspect, or otherwise evaluate the work performed or being performed under this Agreement.

13. NONDISCRIMINATION.

During the performance of this Agreement, Contractor, its agents, officers, and employees shall not unlawfully discriminate in violation of any federal, state, or local law, against any employee, or applicant for employment, or person receiving services under this Agreement, because of race, religion, color, ancestry, national origin, physical handicap, medication condition, marital status, age, or sex. Contractor and its agents, officers, and employees shall comply with the provisions of the Fair Employment and Housing Act (Government Code section 12900, et seq.), and the applicable regulations promulgated thereunder in the California Code of Regulations. Contractor shall also abide by the Federal Civil Rights Act of 1964 (P.L. 88-352) and all amendments thereto, and all administrative rules and regulations issued pursuant to said act.

14. CANCELLATION.

This Agreement may be canceled by County without cause, and at will, for any reason whatsoever, by giving to Contractor thirty (30) days written notice of such intent to cancel. Contractor may cancel this Agreement without cause, and at will, for any reason whatsoever, by giving to County thirty (30) days written notice of such intent to cancel.

15. ASSIGNMENT.

This is an agreement for the personal services of Contractor. County has relied upon the skills, knowledge, experience, and training of Contractor as an inducement to enter into this Agreement. Contractor shall not assign or subcontract this Agreement, or any part of it, without the express written consent of the County. Further, Contractor shall not assign any monies due or to become due under this Agreement without the prior written consent of the County.

16. DEFAULT.

If the Contractor abandons the work, or fails to proceed with the work and services requested by the County in a timely manner, or fails in any way as required to conduct the work and services as required by the County, the County may declare the Contractor in default and terminate this Agreement upon five (5) days written notice to Contractor. Upon such termination by default, County will pay to Contractor all amounts owing to Contractor for services and work satisfactorily performed to the date of termination.

17. WAIVER OF DEFAULT.

Waiver of any default by either party to this Agreement shall not be deemed to be waiver of any subsequent default. Waiver or breach of any provision of this Agreement shall not be deemed to be a waiver of any other or subsequent breach, and shall not be construed to be a modification of the terms of this Agreement unless this Agreement is modified as provided in paragraph twenty-three (23) below.

18. CONFIDENTIALITY.

Contractor agrees to comply with various provisions of the federal, state, and county laws, regulations, and ordinances providing that information and records kept, maintained, or accessible by Contractor in the course of providing services and work under this Agreement, shall be privileged, restricted, or confidential. Contractor agrees to keep confidential, all such privileged, restricted or confidential information and records obtained in the course of providing the work and services under this Agreement. Disclosure of such information or records shall be made by Contractor only with the express written consent of the County.

19. CONFLICTS.

Contractor agrees that he/she has no interest, and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of the work and services under this Agreement. Contractor agrees to complete and file a conflict of interest statement upon the request of County.

20. SEVERABILITY.

In any portion of this Agreement or application thereof to any person or circumstance shall be declared invalid by a court of competent jurisdiction, or if it is found in contravention of any federal, state, or county statute, ordinance, or regulation, the remaining provisions of this Agreement, or the application thereof, shall not be invalidated thereby, and shall remain in full force and effect to the extent that the provisions of this Agreement are severable.

21. FUNDING LIMITATION.

The ability of the County to enter into this Agreement is based upon available funding from various sources. In the event that such funding fails, is reduced, or is modified, from one or more sources, County has the option to terminate, reduce, or modify this Agreement, or any of its terms within ten (10) days of its notifying Contractor of the termination, reduction, or modification of available funding. Any reduction or modification of this Agreement effective pursuant to this provision must comply with the requirements of paragraph twenty-three (23) (Amendment).

22. LEGAL ACTION AND ATTORNEY'S FEES.

If either of the parties hereto brings an action or proceeding against the other, including, but not limited to, an action to enforce or to declare the termination, cancellation, or revision of the Agreement, the prevailing party in such action or proceeding shall be entitled to receive from the other party all reasonable attorney's fees and costs incurred in connection therewith. This Agreement shall be governed under the laws of the State of California and venue for any litigation under this Agreement shall be in the County of Mono.

23. AMENDMENT.

This Agreement may be modified, amended, changed, added to, or subtracted from, by the mutual consent of the parties hereto, if such amendment or change is in written form, and executed with the same formalities as this Agreement, and attached to the original Agreement to maintain continuity.

24. NOTICE.

Any notice, communication, amendments, additions or deletions to this Agreement, including change of address of any party during the term of this Agreement, which Contractor or County shall be required, or may desire, to make shall be in writing and may be personally served, or sent by prepaid first class mail to the respective parties as follows:

County of Mono  
Attn: Information Technology Director  
P.O. Box 556  
Bridgeport, California 93517

Contractor:

Nielsen's Equipment Maintenance & Communications  
P.O. Box 8615  
Mammoth Lakes, CA 93546

25. ENTIRE AGREEMENT.

This Agreement contains the entire agreement of the parties, and no representations, inducements, promises, or agreements otherwise between the parties not embodied herein or incorporated herein by reference, shall be of any force or effect. Further, no term or provision hereof may be changed, waived, discharged, or terminated, unless the same be in writing executed by the parties hereto.

IN WITNESS THEREOF, THE PARTIES HERETO HAVE SET THEIR HANDS AND SEALS THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2013.

COUNTY OF MONO

CONTRACTOR

By: \_\_\_\_\_  
Chair, Board of Supervisors

By: \_\_\_\_\_

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

Taxpayer's Identification or Social  
Security Number \_\_\_\_\_

APPROVED AS TO FORM:

\_\_\_\_\_  
County Counsel

APPROVED AS TO INSURANCE:

\_\_\_\_\_  
Risk Manager

## **ATTACHMENT A**

### **AGREEMENT BETWEEN COUNTY OF MONO AND NIELSEN'S EQUIPMENT MAINTENANCE & COMMUNICATIONS, FOR THE PROVISION OF COMMUNICATIONS/ELECTRONICS MAINTENANCE SERVICES**

**TERM: July 1, 2013 to June 30, 2014**

#### **SCOPE OF WORK:**

##### **I. BASE PRICE SERVICES**

In consideration for County's payment of the fixed, monthly base price, Contractor shall provide all of the following services:

- **General System Maintenance and Repairs**

Contractor shall maintain the County's Wireless Communications System in good working condition, including but not limited to the following services: testing and inspections, including but not limited to a pre-winter check of each of the repeater sites and their solar systems, battery maintenance, back-up generators, antenna mounting, and site hardware; routine and preventive maintenance; and any necessary repairs to that System. The System consists of two networks, the Public Safety Network and the County Administrative Network, as described in more detail on Attachment B hereto. With respect to repairs to the System, Contractor shall supply the labor and County shall supply any needed parts. Contractor shall correct any defect in the Public Safety Network on a priority basis with 24-hour coverage. County will be responsible for transportation of Contractor to repeater sites when roads are not suitable for conventional travel. Contractor is not responsible for inability to perform due to acts of God or other interference from outside sources that is beyond the Contractor's ability to control. Some mobile radios owned by the County and primarily serving the Public Works Department are approximately 25 years old and are no longer supported by the manufacturer and with few parts available. Such non-supported radios will be repaired with Contractor's limited supply of parts; radios beyond repair will be replaced by the affected County department.

- **Dispatch Computer Programming**

Contractor shall program the Orbacom computer-based dispatch system.

- **Radio Programming (at Contractor's location)**

Contractor shall program any radios delivered to the Contractor's location

- **Repair of mobile and portable radios (at Contractor's location), excluding radios with physical or liquid damage**

Work includes labor to repair any defects with radios delivered to the Contractor's location.

(Base Price Services continued)

- **FCC Licenses**

Contractor shall be responsible for completion of FCC licenses and frequency coordination with APCO. Contractor shall ensure that all license renewals will be completed and filed with the FCC in a timely manner. County will be responsible for all license and frequency coordination fees.

- Provide System Documentation for all County Radio Systems maintained by the contractor. Documentation will include, but not be limited to, a block diagram of system with location, equipment identification, an electronic copy of all radio programs, a copy of any other programming/configuration required but not covered in the radio programming listed above to make the system work, site power systems, a written procedure of the pre-winter check of each of the repeater sites and their solar systems, battery maintenance, backup generators, and site hardware, electronic copy of the Orbacom program(s).

It is understood that it will take considerable time to develop this documentation; thus, the County's goal is to have the complete documentation in the County's possession by the end of the term of this agreement or sooner if possible. However, as sections of the documentation are completed (i.e. electronic copy of the radio programs) they will be delivered to the Sheriff's department and to the County Information Technology Department. Documentation to be provided in a standard format mutually agreeable by both parties with a copy kept in the County's possession. This document will be kept up to date throughout the term of the contract.

## **II. ADDITIONAL SERVICES (NON-BASE PRICE)**

Upon request and authorization by County, Contractor shall also perform the following services for an additional fee of \$75.00 per hour:

- Field programming of radios
- Field repair of mobile and portable radios/vehicles (as opposed to repair work performed at Contractor's location, which is included in the base price services).
- Equipment installations and removals  
Contractor shall supply (at no additional cost) all wire, connectors, ties, loom, and any materials general to installations. County shall supply all equipment to be installed, such as radios, lightbars, speakers, antennas, cables, circuit breakers, microphones, switches, and batteries.

## **III. GENERAL ASSUMPTIONS**

For purposes of any work included in this Scope of Work, Contractor must be a factory-authorized dealer for the following equipment:

- Orbacom

- Midland
- Vertex/Standard
- Kenwood
- Whelan

In addition, Contractor shall have all necessary equipment for programming, servicing, monitoring, testing, tuning, and adjusting of radio equipment encompassed by this agreement. Contractor shall also possess a valid Mono County business license and have an established business location within the County.

## **ATTACHMENT B**

### **AGREEMENT BETWEEN COUNTY OF MONO AND NIELSEN'S EQUIPMENT MAINTENANCE & COMMUNICATIONS, FOR THE PROVISION OF COMMUNICATIONS/ELECTRONICS MAINTENANCE SERVICES**

**TERM: July 1, 2013 to June 30, 2014**

#### **COUNTY'S WIRELESS COMMUNICATIONS SYSTEM (DESCRIBED)**

For purposes of the Scope of Work portion included within the base contract price (see Attachment A), the term "County's Wireless Communications System" refers to two networks, Public Safety and County Administration, and includes 23 mountain-top repeaters at 7 remote sites throughout Mono County (depicted on the diagram attached hereto as page B-1), a public safety dispatch center, and several hundred mobile and hand-held units used by the County departments listed below (described on the inventory summary attached hereto as pages B-2 through B-5):

##### Public Safety Network

- Sheriff's Department
- Fire
- Emergency Medical Services
- Town of Mammoth Lakes Police
- Probation
- RACES

##### County Administrative Network

- Public Works
- Animal Control
- Parks Department
- Health Department
- Building Department



**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

**REGULAR AGENDA REQUEST**

Print

<b>MEETING DATE</b>	June 11, 2013	<b>DEPARTMENT</b>	County Counsel
<b>ADDITIONAL DEPARTMENTS</b>	Mono County Superior Court		
<b>TIME REQUIRED</b>	20 minutes	<b>PERSONS APPEARING BEFORE THE BOARD</b>	Hector Gonzalez
<b>SUBJECT</b>	Discussion Regarding County - Court Collections MOU		

**AGENDA DESCRIPTION:**

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Proposed contract with Mono County Superior Court pertaining to collection services.

**RECOMMENDED ACTION:**

Provide any desired direction to staff.

**FISCAL IMPACT:**

None at this time.

**CONTACT NAME:** John-Carl Vallejo

**PHONE/EMAIL:** 760.924.1700 / jvallejo@mono.ca.gov

SUBMIT THE ORIGINAL DOCUMENT WITH ATTACHMENTS TO THE OFFICE OF THE COUNTY ADMINISTRATOR **PRIOR TO 5:00 P.M. ON THE FRIDAY 32 DAYS PRECEDING THE BOARD MEETING**

**SEND COPIES TO:**

**MINUTE ORDER REQUESTED:**

YES  NO

**ATTACHMENTS:**

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[Staff Report](#)

**History**

Time	Who	Approval
6/6/2013 9:35 AM	County Administrative Office	Yes
6/6/2013 9:31 AM	County Counsel	Yes
6/6/2013 12:53 PM	Finance	Yes

**County Counsel**  
Marshall Rudolph

**Assistant County Counsel**  
Stacey Simon

**Deputy County Counsels**  
John-Carl Vallejo

**OFFICE OF THE  
COUNTY COUNSEL**

*Mono County*  
South County Offices  
P.O. BOX 2415

MAMMOTH LAKES, CALIFORNIA 93546

**Telephone**  
760-924-1700  
**Facsimile**  
760-924-1701

**Legal Assistant**  
Jennifer Senior

TO: Board of Supervisors

FROM: John-Carl Vallejo

DATE: June 11, 2013

RE: Superior Court Collections MOU

**Recommendation:**

Provide any desired direction to staff for negotiation of terms of proposed MOU.

**Fiscal/Mandates Impact:**

None at this time.

**Discussion:**

As the Board may recall, Hector Gonzalez of the Superior Court requested that the County enter into an MOU for collection services. The content of the MOU is still in the process of being drafted and will not be available until after the printing of the agenda. This agenda item is on solely for the purpose of discussion between the Board and the Court.

The MOU is expected to address the limited issue of delinquent fines and fees imposed by the Court. Although the County is already entitled to a portion of such revenue, historically such revenue has rarely been successfully collected. As such, it is expected that this collections program will enhance revenues by increasing the effectiveness of the Court's collection attempts. Below is a brief outline of the terms being discussed.

- The County will not be obligated to pay anything toward this MOU except from the "Delinquent Revenues" generated by the collection efforts. We expect the Court will have information for the Board's consideration regarding the expected increase in "Delinquent Revenues."
- To the extent that the collections program costs more than it generates in Delinquent Revenue, the County will not be obligated to pay for the difference.
- The Court will hire an FTE position to help effectuate this collections program. The cost of this position is expected to be funded in part by the County's Delinquent Revenues,

and in lesser part by the Court. This position is expected to do a significant amount of collections work prior to sending an account to a collections agency / program and incurring additional cost. The funding percentages from each party for this position is subject to further negotiation.

- When the Court's internal collections efforts are exhausted, an account may be referred to an outside collections agency / program, which is expected to charge approximately 15% of the revenue collected from that particular account.
- The terms of the default procedure that will be instituted if this MOU is entered into and then terminated are subject to further negotiation.
- The indemnity terms are subject to further negotiation.

If you have any questions regarding this item, please call me at 760.924.1712.



OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS

## REGULAR AGENDA REQUEST

Print

<b>MEETING DATE</b>	June 11, 2013	<b>DEPARTMENT</b>	County Counsel
<b>ADDITIONAL DEPARTMENTS</b>			
<b>TIME REQUIRED</b>	5 minutes	<b>PERSONS APPEARING BEFORE THE BOARD</b>	Marshall Rudolph
<b>SUBJECT</b>	Housing Mitigation Ordinance Suspension		

### AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Proposed ordinance amending section 15.40.170 of the Mono County Code, pertaining to a temporary suspension of all housing mitigation requirements. The ordinance would extend an existing suspension of the County's housing mitigation requirements for a period of eighteen months, ending January 15, 2015.

### RECOMMENDED ACTION:

Adopt Ordinance ORD13-\_\_\_, amending section 15.40.170 of the Mono County Code, pertaining to a temporary suspension of all housing mitigation requirements.

### FISCAL IMPACT:

Loss of mitigation fee revenue in an unknown amount during the period of the suspension.

**CONTACT NAME:** Marshall Rudolph

**PHONE/EMAIL:** (760) 924-1707 / mrudolph@mono.ca.gov

SUBMIT THE ORIGINAL DOCUMENT WITH  
ATTACHMENTS TO THE OFFICE OF  
THE COUNTY ADMINISTRATOR  
**PRIOR TO 5:00 P.M. ON THE FRIDAY**  
**32 DAYS PRECEDING THE BOARD MEETING**

### SEND COPIES TO:

### MINUTE ORDER REQUESTED:

YES  NO

### ATTACHMENTS:

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[HMO staff report](#)

[HMO suspension extension](#)

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**History**

<b>Time</b>	<b>Who</b>	<b>Approval</b>
6/6/2013 7:49 AM	County Administrative Office	Yes
6/5/2013 5:11 PM	County Counsel	Yes
6/6/2013 12:55 PM	Finance	Yes

**County Counsel**  
Marshall Rudolph

**Assistant County Counsel**  
Stacey Simon

**Deputy County Counsels**  
John-Carl Vallejo

**OFFICE OF THE  
COUNTY COUNSEL**

*Mono County*  
South County Offices  
P.O. BOX 2415  
MAMMOTH LAKES, CALIFORNIA 93546

**Telephone**  
760-924-1700  
**Facsimile**  
760-924-1701

**Legal Assistant**  
Jennifer Senior

TO: Board of Supervisors

FROM: Marshall Rudolph

DATE: June 11, 2013

RE: Ordinance extending a temporary suspension of housing mitigation requirements

**Recommendation:**

Adopt proposed ordinance amending section 15.40.170 of the Mono County Code, pertaining to a temporary suspension of all housing mitigation requirements.

**Fiscal/Mandates Impact:**

Loss of mitigation fee revenue in an unknown amount during the period of the suspension.

**Discussion:**

The Board recently reviewed and ultimately decided to extend the current suspension of housing mitigation requirements, which would otherwise expire on July 15, 2013, for an additional eighteen (18) months. The proposed ordinance would effectuate that extension. The ordinance was introduced at the Board's last meeting and is now ready for adoption. It would then take effect 30 days later.

Please contact me with any questions or comments.



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ORDINANCE NO. ORD13-\_\_

**AN ORDINANCE OF THE MONO COUNTY BOARD OF SUPERVISORS AMENDING SECTION 15.40.170 OF THE MONO COUNTY CODE, PERTAINING TO A TEMPORARY SUSPENSION OF ALL HOUSING MITIGATION REQUIREMENTS**

**WHEREAS**, the County previously enacted a temporary suspension of certain housing mitigation requirements on development projects, as codified in Chapter 15.40 of the Mono County Code, which will expire on July 15, 2013, if not extended; and

**WHEREAS**, the Board wishes to continue that suspension for an additional eighteen (18) months;

**NOW, THEREFORE, THE BOARD OF SUPERVISORS OF THE COUNTY OF MONO ORDAINS** as follows:

**SECTION ONE:** Section 15.40.170 of the Mono County Code is hereby amended to read as follows:

**"15.40.170 Temporary suspension of requirements.**

All housing mitigation requirements set forth in Chapter 15.40 shall be suspended in their entirety, and be of no force or effect, during the period from July 15, 2011, through January 15, 2015."

**SECTION TWO:** This ordinance shall become effective 30 days from the date of its adoption and final passage, which appears immediately below. The Clerk of the Board of Supervisors shall post this ordinance and also publish the ordinance or a summary thereof in the manner prescribed by Government Code section 25124 no later than 15 days after the date of this ordinance's adoption and final passage. If the Clerk fails to so publish this ordinance or a summary thereof within said 15 day-period, then the ordinance shall not take effect until 30 days after the date of publication.

**PASSED, APPROVED and ADOPTED** this\_\_day of\_\_\_\_\_, 2013, by the following vote, to wit:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

\_\_\_\_\_  
BYNG HUNT, Chair  
Mono County Board of Supervisors

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Clerk of the Board

\_\_\_\_\_  
COUNTY COUNSEL



OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS

## REGULAR AGENDA REQUEST

Print

<b>MEETING DATE</b>	June 11, 2013	<b>DEPARTMENT</b>	Public Works - Road Division
<b>ADDITIONAL DEPARTMENTS</b>			
<b>TIME REQUIRED</b>	20 minutes	<b>PERSONS APPEARING BEFORE THE BOARD</b>	Jeff Walters and a Representative from Omni-Means
<b>SUBJECT</b>	Speed Survey Results		

### AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

During a recent Mono Basin RPAC meeting community members expressed concerns regarding speeds driven on Lee Vining Avenue and Mattly Avenue in Lee Vining. Community members in Chalfant had also expressed concerns over high speeds traveled on Chalfant Avenue. As a result of these concerns as well as law requirements Mono County Public Works Department contracted with Omni-Means to perform speed surveys along these roads.

### RECOMMENDED ACTION:

Hear report regarding recent speed surveys conducted on three county roads. Provide any desired direction to staff.

### FISCAL IMPACT:

None at this time.

**CONTACT NAME:** Jeff Walters

**PHONE/EMAIL:** 760.932.5459 / jwalters@mono.ca.gov

SUBMIT THE ORIGINAL DOCUMENT WITH  
ATTACHMENTS TO THE OFFICE OF  
THE COUNTY ADMINISTRATOR  
**PRIOR TO 5:00 P.M. ON THE FRIDAY**  
**32 DAYS PRECEDING THE BOARD MEETING**

### SEND COPIES TO:

### MINUTE ORDER REQUESTED:

YES  NO

### ATTACHMENTS:

Click to download

- [Speed Survey Results BOS Stff Rept 06.11.13](#)
- [Exhibit 1 - 2013 Speed Survey Results 06.11.13](#)

---

**History**

<b>Time</b>	<b>Who</b>	<b>Approval</b>
6/6/2013 7:49 AM	County Administrative Office	Yes
6/5/2013 5:07 PM	County Counsel	Yes
5/28/2013 4:15 PM	Finance	Yes



# MONO COUNTY DEPARTMENT OF PUBLIC WORKS

POST OFFICE BOX 457 • 74 NORTH SCHOOL STREET • BRIDGEPORT, CALIFORNIA 93517  
760.932.5440 • FAX 760.932.5441 • [monopw@mono.ca.gov](mailto:monopw@mono.ca.gov) • [www.monocounty.ca.gov](http://www.monocounty.ca.gov)

**Date:** June 11, 2013  
**To:** Honorable Chair and Members of the Board of Supervisors  
**From:** Jeff Walters, Acting Public Works Director  
**Subject:** Mono County Speed Surveys Presentation

**Recommended Action:**

Hear a presentation by Omni-Means regarding recent speed surveys conducted on county roads. Provide any desired direction to staff.

**Fiscal Impact:**

None.

**Discussion:**

After several comments from concerned residents in Lee Vining and Chalfant Public Works recently contracted Omni-Means to perform speed surveys on three Mono County Roads. The surveys are required through the California Vehicle Code to allow law enforcement to uphold speed limits. The law requires speed surveys be performed every five years.

Omni-Means will provide a presentation on the results of their surveys and recommendations for speed limits on the following roads:

- Mattly Avenue
- Lee Vining Avenue
- Chalfant Road

A copy of Omni-Means' Speed Surveys Final Report is attached as Exhibit 1 in the Board agenda item packet. If you have any questions regarding this item, please contact Jeff Walters at 932-5459 or [jwalters@mono.ca.gov](mailto:jwalters@mono.ca.gov).

Respectfully submitted,

Jeff Walters  
Acting Public Works Director



# Engineering And Traffic Survey (E&TS)

Prepared for:

**Mono County**

**Department of Public Works**

Prepared by:



**ENGINEERING AND TRAFFIC SURVEY (E&TS)**

**PREPARED FOR:  
MONO COUNTY  
DEPARTMENT OF PUBLIC WORKS  
74 NORTH SCHOOL STREET  
BRIDGEPORT, CA 93517**

**PREPARED BY:  
OMNI-MEANS, LTD.  
ENGINEERS & PLANNERS  
943 RESERVE DRIVE  
ROSEVILLE, CA 95678  
(916) 782-8688**

**MAY 2013**

**25-4561-01  
R1531RPT001.DOCX**

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**ENGINEERING & TRAFFIC SURVEYS**

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**APPENDIX**

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Daily Traffic Volumes

## **INTRODUCTION**

Speed zone Engineering and Traffic Surveys (E&TS) have been completed at three (3) locations within the Mono County during April 2013.

Radar speed measurements were conducted by a trained observer using a hand held radar unit along each of these roadway segments. In determining appropriate speed limits, the results of the speed measurements were considered along with other factors, including; collision records, roadway characteristics, adjacent land uses, side street traffic, on-street parking and sight distances. Roadway speed limits are typically established based upon a combination of these factors along with the measured "critical vehicle speed." The critical vehicle speed is the 85<sup>th</sup> percentile speed which is the speed at which 85 percent of the motorists are traveling at or below. The following sections describe the data collection, analyses, and recommendations used in preparing the Engineering and Traffic Surveys (E&TS) for each of the roadways included in this study.

## **BACKGROUND METHODOLOGY**

Speed zoning or the application of designated vehicle speed limits on public streets is regulated by the California Vehicle Code (CVC) and the California Manual of Uniform Traffic Control Devices (MUTCD). Typically, speed zoning is warranted on streets and thoroughfares where there are "appreciable" amounts of traffic volumes and where speed zones would help contribute to the "orderly movement" of traffic by increasing driver awareness of a reasonable speed. The basic goal of speed zoning is to prevent motorists from operating at a wide range of speeds along a thoroughfare that could create vehicle conflicts. Speed zoning allows motorists to travel at or near the same speeds.

Speed limits range from absolute to prima facie. Absolute speed limits are usually found on highways and freeways where the maximum speed limit (e.g. 55 mph to 70 mph) cannot be exceeded. Prima facie speed limits are usually established through speed zoning studies. In some instances, there are automatic prima facie speed limits. These include a 25 mph speed limit on any street, other than a state highway, in any business or residence district unless a different speed is determined by local authority under procedures set forth in the latest CVC and California MUTCD.

CVC 235 defines a "business district" as that portion of a highway and the property contiguous thereto (a) upon one side of which highway, for a distance of 600 feet, 50 percent or more of the contiguous property fronting thereon is occupied by buildings in use for business, or (b) upon both sides of which highway, collectively, for a distance of 300 feet, 50 percent or more of the contiguous property fronting thereon is so occupied. A business district may be longer than the distances specified in this section if the above ratio of buildings in use for business to the length of the highway exists.

CVC 515 defines "residence district" as that portion of a highway and the property contiguous thereto, other than a business district, (a) upon one side of which highway, within a distance of a quarter mile, the contiguous property fronting thereon is occupied by 13 or more separate dwelling houses or business structures, or (b) upon both sides of which highway, collectively, within a distance of a quarter of a mile, the contiguous property fronting thereon is occupied by 16 or more separate dwelling houses or business structures. A residence district may be longer than one quarter of a mile if the above ratio of separate dwelling houses or business structures to the length of highway exists.

Additionally, a "speed trap" must be avoided when establishing prima facie speed limits as indicated in CVC 40802. Prima facie speed limits must be justified by an Engineering and Traffic Survey (E&TS) conducted within five years prior to the date of the alleged violation when enforcement of the speed limit involves the use of radar or any other electronic device that measures the speed of moving objects.

However, this does not apply to a local street, road or school zone. Per CVC 40802, a local street or road is defined by the latest functional usage and federal-aid system maps submitted to the Federal Highway Administration. Per subdivision (c) of CVC 40802, the life of the E&TS may be extended to seven years if certain criteria are met, and up to a maximum of ten years if a registered engineer evaluates the section of the highway and determines that no significant changes in roadway or traffic conditions have occurred, including, but not limited to, changes in adjoining property or land use, roadway width, or traffic volumes.

**TABLE 1  
SPEED SURVEY LOCATIONS**

ID Number	Roadway	Segment	Direction	Radar Location	Date Surveyed
1	Lee Vining Avenue	2nd Street & Highway 395	Both	Between 2nd Street & Highway 395	3/24/2013 & 3/25/2013
2	Mattly Avenue	Highway 395 & Mono Basin Visitor Center Drive	Both	North and South of School	3/24/2013 & 3/25/2013
3	Chalfant Road (North-South)	Chalfant Road (East-West) and Lisa Lane	Both	Between Chalfant Road (East-West) and Lisa Lane	3/25/2013

## DATA COLLECTION

**Survey Locations:** Speed zone surveys were conducted at the locations listed in Table 1. A Phantom Radar gun, serial #1608, was used for these surveys. The radar gun was calibrated on July, 2012. For each speed survey, a Vehicle Speed Data Sheet was prepared summarizing the measured vehicle speed characteristics, such as average speed, critical speed (85<sup>th</sup> percentile speed), pace speed and the posted speed limit. A chart displaying the vehicle speeds versus the percent of cars was also created. In addition, a map illustrating the roadway location, existing posted speed limit, speed survey location, and recommended speed limit has also been prepared.

**Data Collection Procedures:** Field data including daily roadway counts was collected by OMNI-MEANS, Ltd. on March 26, 2013 for all three (3) survey locations. Each of the radar speed surveys was made from an inconspicuously parked vehicle. Every effort was made to ensure that the presence of the vehicle in no way affected the speed of the surveyed traffic. Raw field data was recorded on forms and then input electronically for computer analysis. Only free flowing vehicles were surveyed. The results derived from this technique accurately demonstrate a balance among the speed, capacity, and general use of a segment.

**Collision History:** Collision data was obtained by OMNI-MEANS from the California Highway Patrol from the Statewide Integrated Traffic Records System (SWTRS) for all roadways studied. A minimum of three years of collision data is the standard for an E&TS. Collision data was analyzed for the period between January 2007 - December 2012. All collisions have been plotted on the respective speed survey map figures contained later in this report.

## FIELD SURVEY RESULTS

**Field Data Reduction:** Copies of the computer analysis of the field data collected at each survey location are included in this report in the corresponding section. The data includes the location of the spot speed survey, direction of travel, and the date and time of the survey. The existing speed limit, if posted, is also noted. Calculated values include the average speed, the 85th percentile (critical) speed, the 10 mph pace speed, and the total number of vehicles observed. A brief definition of these terms is listed below:

The *average speed* is the arithmetical mean of the speeds observed and is derived by dividing the sum of all the speeds observed by the total number of observations.

The *85th percentile* speed is that speed at or below which 85 percent of the observed vehicles are traveling. The 85<sup>th</sup> percentile speed (also called the critical speed) of a spot speed survey is the primary indicator of a speed limit that might be imposed.

The *pace* is the 10 mile per hour increment of observed speeds that contains the greatest number of vehicles. In nearly all cases, the 85<sup>th</sup> percentile speed and the recommended speed limit lie somewhere within the pace, frequently in the middle to upper ranges. The percent of vehicles in the pace speed is an indication of the bunching of vehicular speeds. The higher the percent of vehicles within the pace speed, the better the speed distribution. The percent in the pace is often between 60 and 80.

## ENGINEERING ANALYSIS

The short method of speed zoning as described in the CA MUTCD is based on the premise that a reasonable speed limit is one that conforms to the actual behavior of the majority of motorists, and that by measuring motorists' speeds, one will be able to select a speed limit that is both reasonable and effective. Other factors that need to be considered include but are not limited to; the most recent two-year collision record, roadway design speed, safe stopping sight distance, superelevation, shoulder conditions, profile conditions, intersection spacing and offsets, commercial driveway characteristics, and pedestrian traffic in the roadway without sidewalks. For the study roadways, the speed limit normally should be established at the nearest five mile per hour increment to the 85<sup>th</sup> percentile speed. However, the factors described above may indicate the need to reduce the speed limit by five (5) mph, and should be documented in the E&TS. Speed limits established more than five (5) mph below the 85<sup>th</sup> percentile should be done with great care, as studies have shown that speed limits below the 85<sup>th</sup> percentile may result in an increase in accident rates. (CA MUTCD Section 2B.13). In cases where the nearest 5 mph increment of the 85th percentile speed requires rounding up, the CA MUTCD allows rounding down to the nearest 5 mph increment, however no further reduction below this level is allowed.

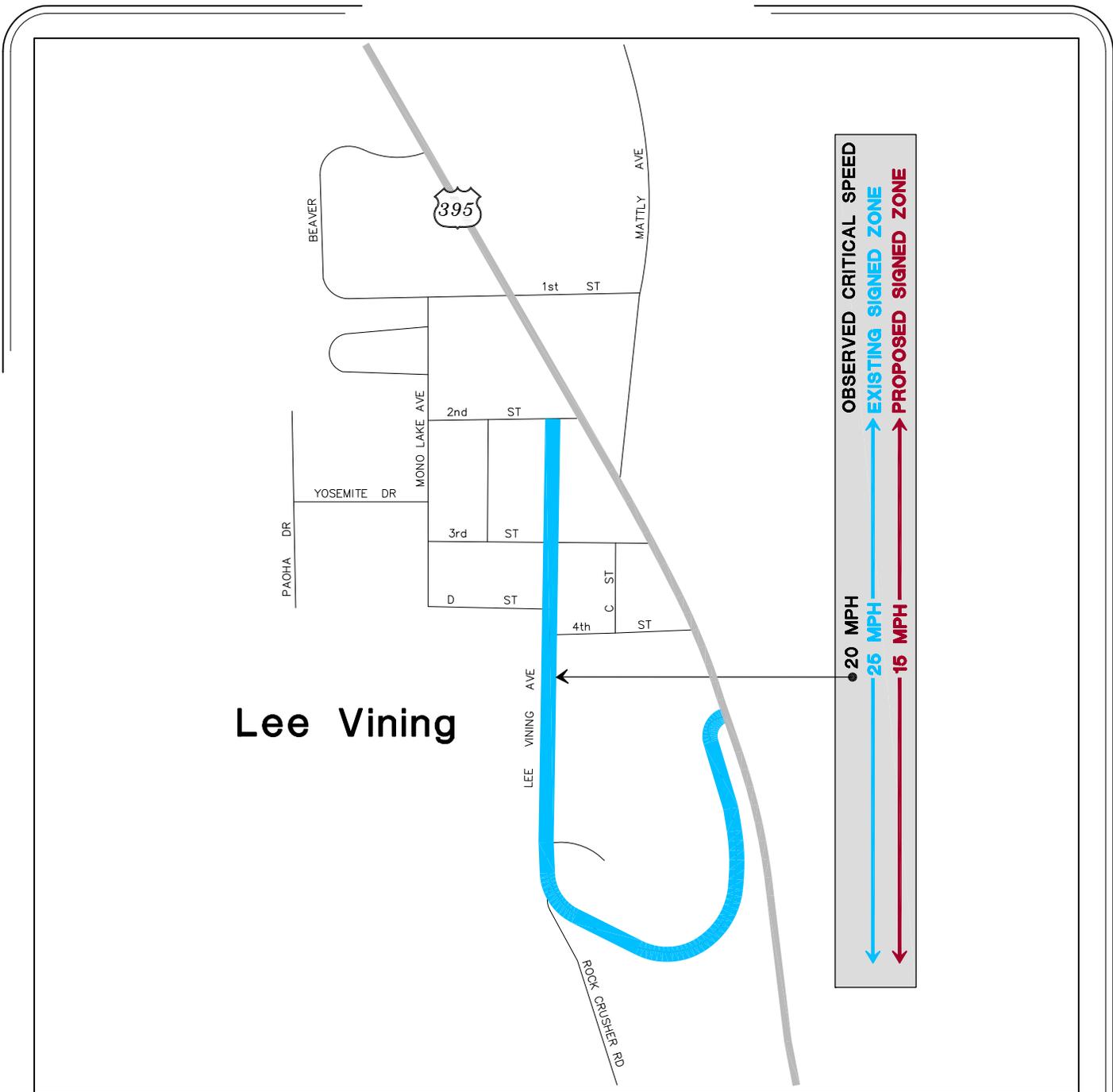
A summary of the Engineering and Traffic Surveys (E&TS) results are contained in Table 2.

**TABLE 2  
SUMMARY OF ENGINEERING AND TRAFFIC SURVEYS**

<b>ID Number</b>	<b>Roadway</b>	<b>Segment</b>	<b>Existing Speed Limit</b>	<b>Critical Speed (85th Percentile)</b>	<b>Average Speed</b>	<b>Recommended Speed Limit</b>
1	Lee Vining Avenue	2nd Street & Highway 395	25	20	17.78	15
2	Mattly Avenue	Highway 395 & Mono Basin Visitor Center Road	N/A	30	24.2	25
3	Chalfant Road	Chalfant Road (East/West) & Lisa Lane	N/A	37	31.14	30

**ENGINEERING AND TRAFFIC SURVEY (E&TS)**

**LEE VINING AVENUE (2ND STREET TO HIGHWAY 395)**



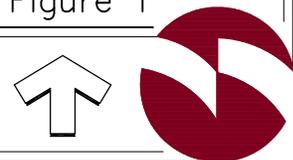
LEGEND

- STUDY ROADWAY SEGMENT
- (X) FATAL ACCIDENT COLLISION LOCATION AND NUMBER OF ACCIDENTS
- ⊗ (X) INJURY ACCIDENT COLLISION LOCATION AND NUMBER OF ACCIDENTS
- (X) NON-INJURY ACCIDENT COLLISION LOCATION AND NUMBER OF ACCIDENTS

Engineering and Traffic Survey (E&TS)

Figure 1

**Lee Vining Avenue**  
**(Between 2nd Street and Highway 395)**





# VEHICLE SPEED DATA SHEET

ROADWAY: Lee Vining Avenue

SEGMENT: 2nd Street & Highway 395

DIRECTION: Both

RADAR LOCATION: Between 2nd Street & Highway 395

TIME: 1 PM - 5:30 PM & 7 AM - 7:30 AM DATE: 3/24/2013 & 3/25/2013

MPH	5					10					15					20					25					30					TOTAL VEH.	TOTAL SPEED
40																									0	0						
39																										0	0					
38																										0	0					
37																										0	0					
36																										0	0					
35																										0	0					
34																										0	0					
33																										0	0					
32																										0	0					
31																										0	0					
30																										0	0					
29	x																									1	29					
28																										0	0					
27																										0	0					
26																										0	0					
25																										0	0					
24	x																									1	24					
23	x	x																								2	46					
22	x																									1	22					
21	x	x																								2	42					
20	x	x	x	x																						4	80					
19	x	x	x	x																						4	76					
18	x	x	x	x	x	x	x	x	x																	9	162					
17	x	x	x	x	x	x	x	x	x	x																9	153					
16	x	x	x	x	x	x	x																			7	112					
15	x	x	x	x																						4	60					
14	x	x	x	x	x																					5	70					
13	x																									1	13					
12																										0	0					
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3																										0	0					
2																										0	0					
1																										0	0					
0																										0	0					

TOTAL: **50** **889**

**17.8**  
AVG. SPEED

**4.0%**  
% OVER PACE

**50**  
TOTAL NUMBER OF VEHICLES

**20**  
CRITICAL SPEED (85th PERCENTILE)

**94.0%**  
% IN PACE

**197**  
ADT (Source)

**14 mph to 23 mph**  
PACE SPEED

**2.0%**  
% UNDER PACE

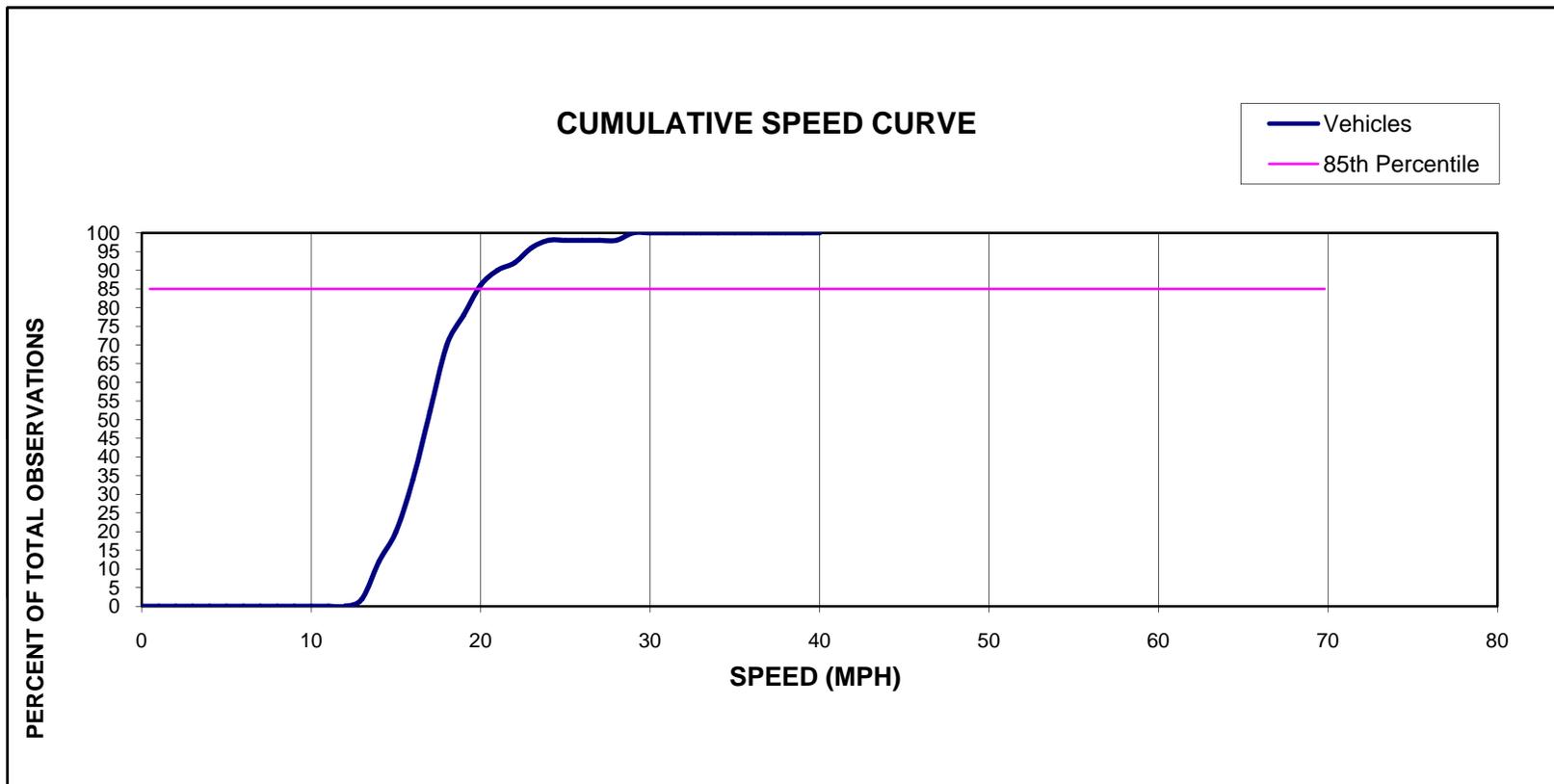
**Residential**  
ROAD CLASSIFICATION

**25**  
POSTED SPEED

**R. Tuma**  
OBSERVER

**Clear**  
WEATHER

ROADWAY: **Lee Vining Avenue**  
SEGMENT: **2nd Street & Highway 395**  
RADAR LOCATION: **Between 2nd Street & Highway 395**  
DATE: **3/24/2013 & 3/25/2013**  
TIME: **1 PM - 5:30 PM & 7 AM - 7:30 AM**  
DIRECTION OF TRAVEL: **Both**



# Accident Report

**ROADWAY:** Lee Vining Avenue  
**SEGMENT:** 2nd Street & Highway 395

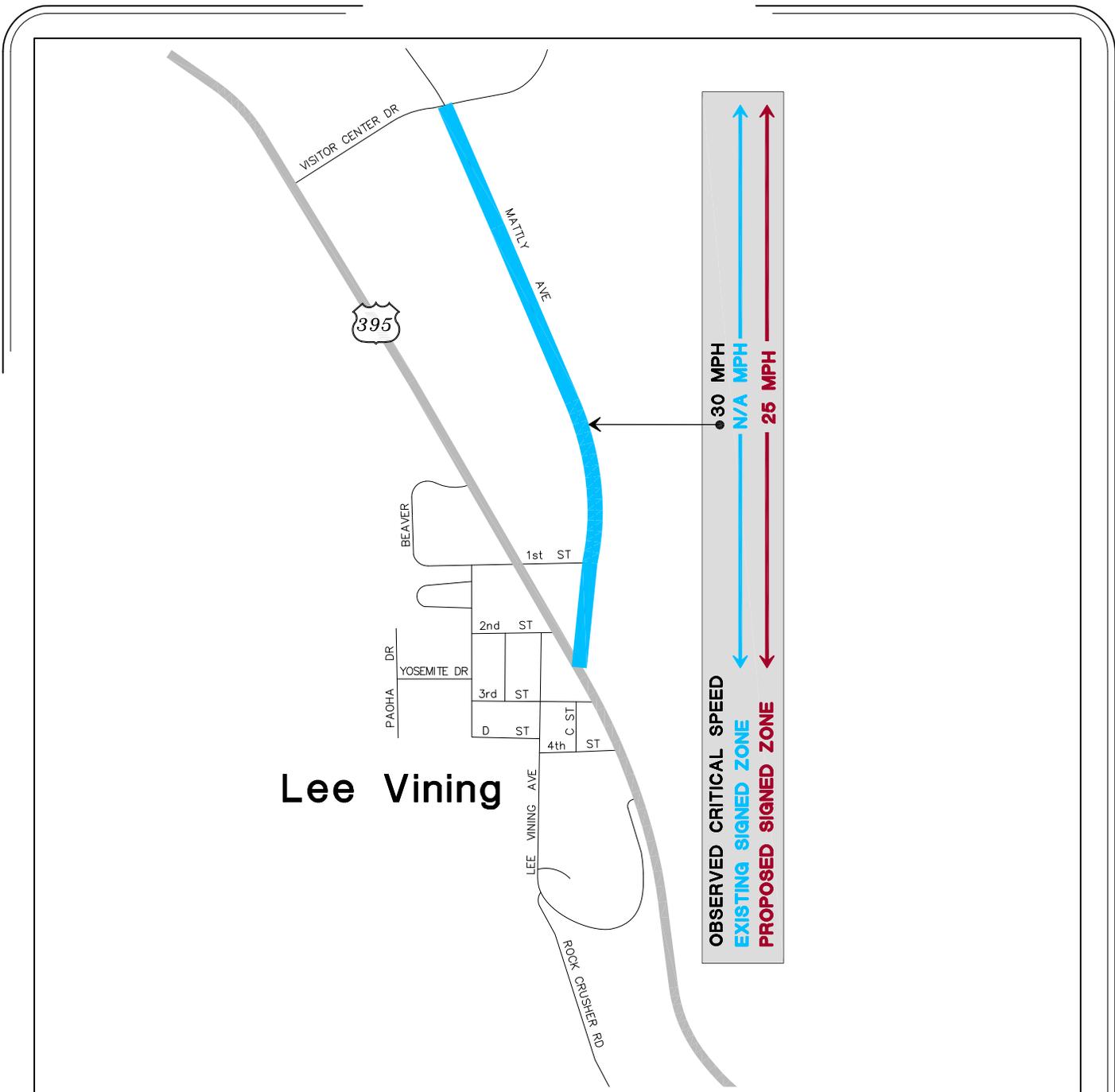
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Date	Location	Time of Day	Weather	Collision Factor	Collision Type	Fatal	Injury	Non-Injury
<b>TOTALS:</b>						0	0	0

---

**NOTE:** Collision data obtained from the CHP SWTRS program, and only include reported collisions from 2008-2010.

**MATTLY AVENUE (HIGHWAY 395 TO MONO BASIN VISITOR CENTER DRIVE)**



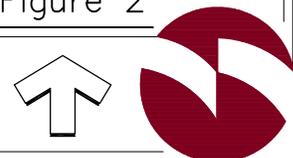
LEGEND

-  STUDY ROADWAY SEGMENT
-  (X) FATAL ACCIDENT COLLISION LOCATION AND NUMBER OF ACCIDENTS
-  (X) INJURY ACCIDENT COLLISION LOCATION AND NUMBER OF ACCIDENTS
-  (X) NON-INJURY ACCIDENT LOCATION AND NUMBER OF ACCIDENTS

Engineering and Traffic Survey (E&TS)

Figure 2

**Mattly Avenue**  
 (Between Highway 395 and Mono Basin Visitor Center Dr)





# VEHICLE SPEED DATA SHEET

ROADWAY: Mattly Avenue

SEGMENT: Highway 395 & Mono Basin Visitor Center Dr

DIRECTION: Both

RADAR LOCATION: North and South of School

TIME: 5:30 PM - 8 PM & 7:30 AM - 1:30

DATE: 3/24/2013 & 3/25/2013

MPH	5					10					15					20					25					30					TOTAL VEH.	TOTAL SPEED
40																									0	0						
39																										0	0					
38																										0	0					
37	x	x																								2	74					
36																										0	0					
35																										0	0					
34																										0	0					
33	x																									1	33					
32	x	x																								2	64					
31	x																									1	31					
30	x	x																								2	60					
29	x	x	x	x	x																					5	145					
28	x	x																								2	56					
27																										0	0					
26	x	x	x	x																						4	104					
25	x	x	x	x	x																					5	125					
24	x	x	x																							3	72					
23	x	x	x																							3	69					
22	x	x	x																							3	66					
21	x	x	x	x	x																					5	105					
20	x																									1	20					
19	x	x																								2	38					
18	x	x																								2	36					
17	x	x																								2	34					
16	x	x	x	x																						4	64					
15																										0	0					
14	x																									1	14					
13																										0	0					
12																										0	0					
11																										0	0					
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7																										0	0					
6																										0	0					
5																										0	0					
4																										0	0					
3																										0	0					
2																										0	0					
1																										0	0					
0																										0	0					

TOTAL: **50** **1210**

**24.2**  
AVG. SPEED

**12.0%**  
% OVER PACE

**50**  
TOTAL NUMBER OF VEHICLES

**30**  
CRITICAL SPEED (85th PERCENTILE)

**64.0%**  
% IN PACE

**67**  
ADT (Source)

**21 mph to 30 mph**  
PACE SPEED

**24.0%**  
% UNDER PACE

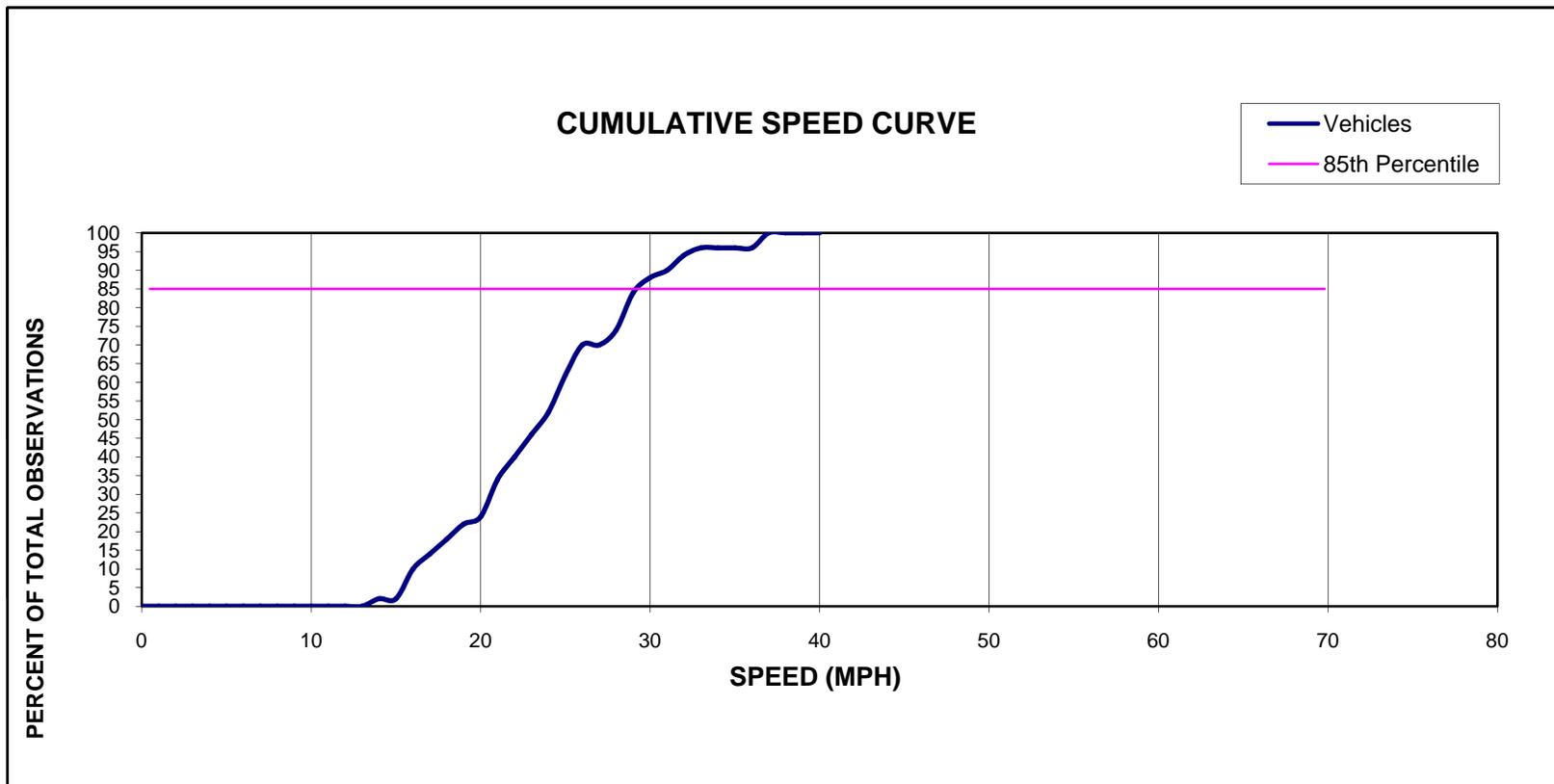
**Residential**  
ROAD CLASSIFICATION

**N/A**  
POSTED SPEED

**R. Tuma**  
OBSERVER

**Clear**  
WEATHER

ROADWAY: **Mattly Avenue**  
SEGMENT: **Highway 395 & Mono Basin Visitor Center Drive**  
RADAR LOCATION: **North and South of School**  
DATE: **3/24/2013 & 3/25/2013**  
TIME: **5:30 PM - 8 PM & 7:30 AM - 1:30 PM**  
DIRECTION OF TRAVEL: **Both**



# Accident Report

**ROADWAY:** Mattly Avenue  
**SEGMENT:** Highway 395 & Mono Basin Visitor Center Drive

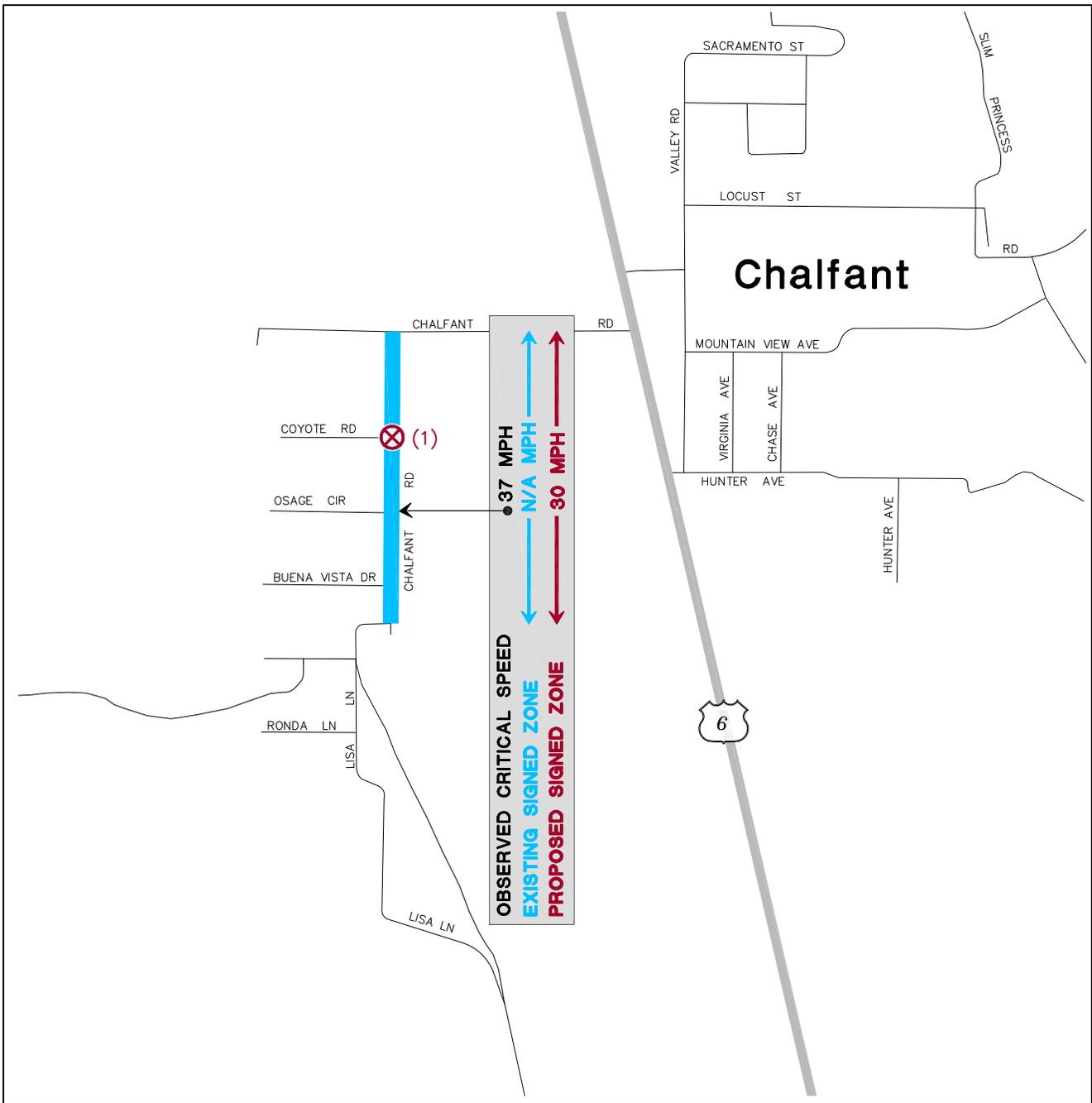
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Date	Location	Time of Day	Weather	Collision Factor	Collision Type	Fatal	Injury	Non-Injury
<b>TOTALS:</b>						0	0	0

---

**NOTE:** Collision data obtained from the CHP SWTRS program, and only include reported collisions from 2008-2010.

**CHALFANT ROAD NORTH/SOUTH (CHALFANT ROAD EAST/WEST TO  
LISA LANE)**



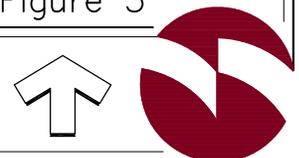
**LEGEND**

-  STUDY ROADWAY SEGMENT
-  (X) FATAL ACCIDENT COLLISION LOCATION AND NUMBER OF ACCIDENTS
-  (X) INJURY ACCIDENT COLLISION LOCATION AND NUMBER OF ACCIDENTS
-  (X) NON-INJURY ACCIDENT LOCATION AND NUMBER OF ACCIDENTS

Engineering and Traffic Survey (E&TS)

Figure 3

**Chalfant Road (North/South)**  
**(Between Chalfant Rd East/West and Lisa Lane)**



**Mono County Department of Public Works  
Speed Limit  
Engineering and Traffic Survey (E&TS)**

Street: Chalfant Road (North/South) Survey: Omni-Means  
 Limits: Chalfant Road (East/West) & Lisa Lane Field Observer: R. Tuma  
 Date: 3/25/2013

**Factors**

**A. PREVAILING SPEED DATA**

Location of Survey	Between 2nd Street & Highway 395	
Direction	<b>Both</b>	
85th Percentile	37 MPH	
10 mph Pace	26 MPH	35 MPH
Percent in Pace	69%	
Posted Speed Limit	Not Posted	

**B. COLLISION HISTORY**

Date Range Covered	<i>From</i> Jan-08	<i>To</i> Dec-10	<i>Duration/Years</i> 3 years
Total Collisions	<b>Fatal</b> 0	<b>Injury</b> 1	<b>Non-Injury</b> 0

**C. TRAFFIC FACTORS**

Average Daily Traffic	235
Length of Segment	0.5 Miles
Width of Segment	24 Feet
Number of Travel Lanes	2

**D. CONDITIONS NOT READILY APPARENT**

Conditions Abutting land use includes residential units.  
The roadway pavement is uneven with no centerline markings.

Roadway Geometrics The roadway geometrics follows a horizontal curvature along the segment. The stated roadway segment intersects with four other roadways.

Comments There are conditions that are readily apparent to the driver.

**E. ADJACENT LAND USE** Residential

**SURVEY RESULTS**

Posted Speed Limit	Not Posted
Critical Speed*	37 MPH
Reduction In Speed For Conditions Not Readily Apparent To Driver?	Yes
Speed Limit Change?	n/a
<b>Recommended Speed Limit</b>	<b>30 MPH</b>

\* Nearest 5 MPH

Approved and Authorized for release:  
**Mono County Department of Public Works**

Name \_\_\_\_\_ Date \_\_\_\_\_  
 Title \_\_\_\_\_ Public Works Department

# VEHICLE SPEED DATA SHEET

ROADWAY: Chalfant Road (North/South)

SEGMENT: Chalfant Road (East/West) & Lisa Lane

DIRECTION: Both

RADAR LOCATION: Between Chalfant Rd (East/West) & Lisa Ln

TIME: 3:45 PM - 7:00 PM

DATE: 3/25/2013

MPH	5					10					15					20					25					30					TOTAL VEH.	TOTAL SPEED
50																									0	0						
49																									0	0						
48																									0	0						
47																									0	0						
46																									0	0						
45																									0	0						
44	x																								1	44						
43																									0	0						
42	x																								1	42						
41	x																								1	41						
40	x																								1	40						
39	x																								1	39						
38	x	x																							2	76						
37	x																								1	37						
36	x																								1	36						
35	x	x	x																						3	105						
34	x	x	x																						3	102						
33	x	x																							2	66						
32	x	x	x	x																					4	128						
31	x	x	x	x																					4	124						
30	x	x	x	x	x	x																			6	180						
29	x	x	x	x	x	x																			6	174						
28	x	x	x																						3	84						
27	x																								1	27						
26	x	x	x																						3	78						
25	x																								1	25						
24	x	x	x	x																					4	96						
23	x																								1	23						
22																									0	0						
21	x																								1	21						
20																									0	0						
19																									0	0						
18																									0	0						
17																									0	0						
16																									0	0						
15																									0	0						
14																									0	0						
13																									0	0						
12																									0	0						
11																									0	0						
10																									0	0						

**TOTAL: 51 1588**

**31.1**  
AVG. SPEED

**17.6%**  
% OVER PACE

**51**  
TOTAL NUMBER OF VEHICLES

**37**  
CRITICAL SPEED (85th PERCENTILE)

**68.6%**  
% IN PACE

**235**  
ADT (Source)

**26 mph to 35 mph**  
PACE SPEED

**13.7%**  
% UNDER PACE

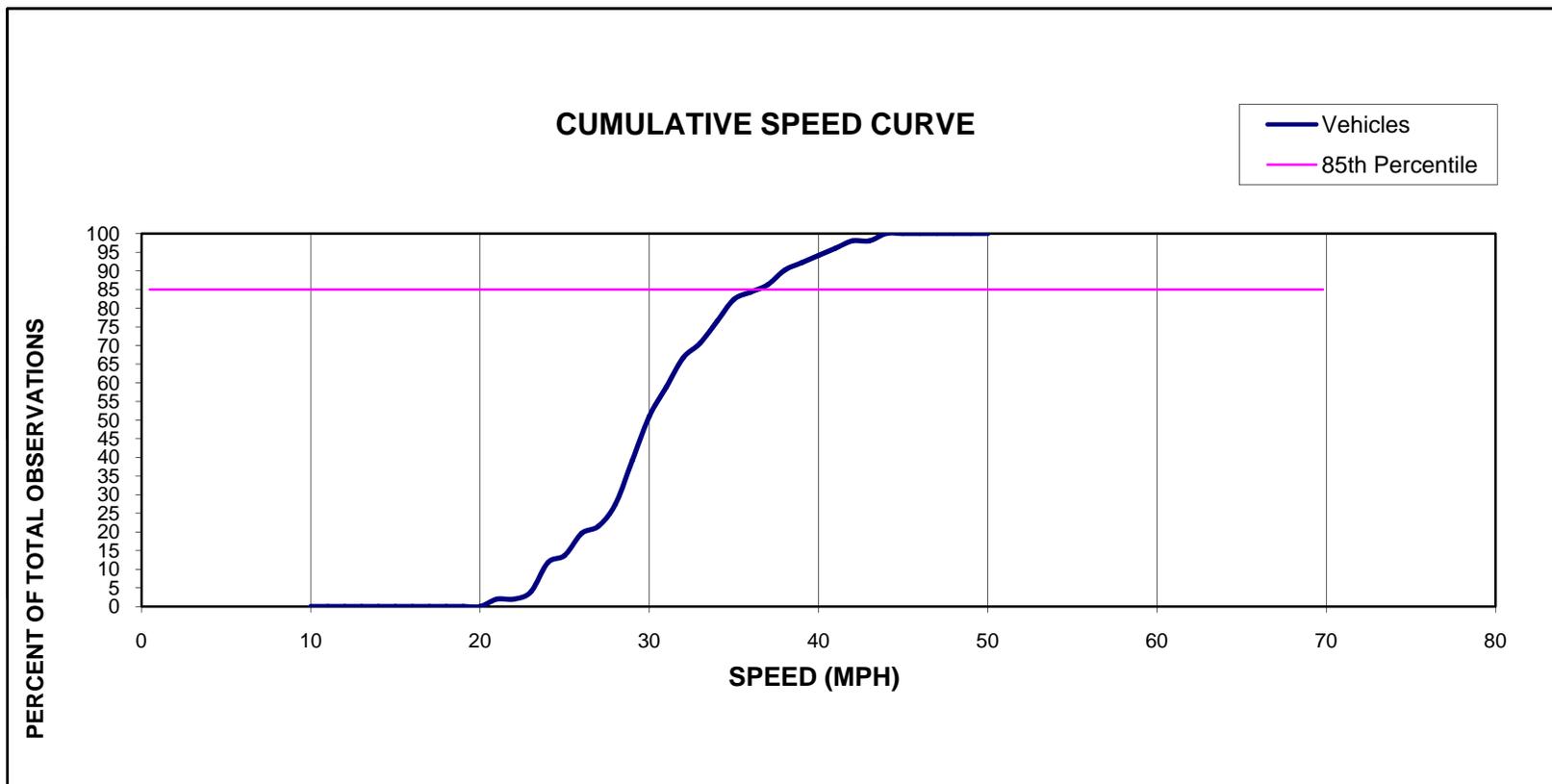
**Residential**  
ROAD CLASSIFICATION

**N/A**  
POSTED SPEED

**R. Tuma**  
OBSERVER

**Clear**  
WEATHER

ROADWAY: **Chalfant Road (North/South)**  
SEGMENT: **Chalfant Road (East/West) & Lisa Lane**  
RADAR LOCATION: **Between Chalfant Rd (East/West) & Lisa Ln**  
DATE: **3/25/2013**  
TIME: **3:45 PM - 7:00 PM**  
DIRECTION OF TRAVEL: **Both**



# Accident Report

**ROADWAY:** Chalfant Road (North/South)

**SEGMENT:** Chalfant Road (East/West) & Lisa Lane

---

<b>Date</b>	<b>Location</b>	<b>Time of Day</b>	<b>Weather</b>	<b>Collision Factor</b>	<b>Collision Type</b>	<b>Fatal</b>	<b>Injury</b>	<b>Non-Injury</b>
8/8/2008	Chalfant Road & Coyote Road	1:00 PM	Clear	Vehicle Code Violation	Vehicle/Pedestrian		1	
<b>TOTALS:</b>						0	1	0

---

**NOTE:** Collision data obtained from the CHP SWTRS program, and only include reported collisions from 2008-2010.

APPENDIX

**DAILY TRAFFIC VOLUMES**

Prepared by NDS/ATD

Volumes for: Tuesday, March 26, 2013

City: Mono County

Project #: 13-7158-002

Location: Lee Vining Avenue from 2nd Street to US-395.

Start Time	Northbound		Hour Totals		Southbound		Hour Totals		Combined Totals	
	Morning	Afternoon	Morning	Afternoon	Morning	Afternoon	Morning	Afternoon	Morning	Afternoon
12:00	0	3			0	2				
12:15	0	2			0	1				
12:30	0	2			0	1				
12:45	0	3	0	10	0	2	0	6	0	16
1:00	0	0			0	1				
1:15	0	2			0	0				
1:30	0	1			0	0				
1:45	0	2	0	5	0	3	0	4	0	9
2:00	0	4			0	3				
2:15	0	2			0	0				
2:30	0	4			0	4				
2:45	0	2	0	12	0	2	0	9	0	21
3:00	0	1			0	3				
3:15	0	9			0	1				
3:30	0	1			0	2				
3:45	0	3	0	14	0	1	0	7	0	21
4:00	0	4			0	4				
4:15	0	4			0	0				
4:30	0	1			0	1				
4:45	0	3	0	12	0	1	0	6	0	18
5:00	1	3			1	1				
5:15	1	1			0	0				
5:30	1	2			0	2				
5:45	0	1	3	7	0	1	1	4	4	11
6:00	0	5			1	1				
6:15	0	0			0	1				
6:30	0	2			1	0				
6:45	0	0	0	7	0	0	2	2	2	9
7:00	1	1			0	1				
7:15	0	2			2	0				
7:30	1	0			2	0				
7:45	1	1	3	4	3	0	7	1	10	5
8:00	6	0			6	0				
8:15	6	1			7	1				
8:30	1	0			4	0				
8:45	0	0	13	1	0	0	17	1	30	2
9:00	2	0			1	0				
9:15	0	0			1	0				
9:30	4	0			1	0				
9:45	2	0	8	0	2	0	5	0	13	0
10:00	0	0			1	0				
10:15	2	0			1	0				
10:30	3	0			2	0				
10:45	1	0	6	0	1	0	5	0	11	0
11:00	0	0			1	0				
11:15	2	1			1	0				
11:30	3	0			3	0				
11:45	1	0	6	1	3	0	8	0	14	1
<b>Total</b>	<b>39</b>	<b>73</b>	<b>39</b>	<b>73</b>	<b>45</b>	<b>40</b>	<b>45</b>	<b>40</b>	<b>84</b>	<b>113</b>
<b>Combined Total</b>	<b>112</b>		<b>112</b>		<b>85</b>		<b>85</b>		<b>197</b>	
AM Peak	7:30 AM				7:45 AM					
Vol.	14				20					
P.H.F.	0.583				0.714					
PM Peak	3:15 PM				1:45 PM					
Vol.	17				10					
P.H.F.	0.472				0.625					
Percentage	34.8%	65.2%			52.9%	47.1%				

Prepared by NDS/ATD

Volumes for: Tuesday, March 26, 2013

City: Mono County

Project #: 13-7158-001

Location: Matty Avenue from Visitor Center Drive to US-395.

Start Time	Northbound		Hour Totals		Southbound		Hour Totals		Combined Totals	
	Morning	Afternoon	Morning	Afternoon	Morning	Afternoon	Morning	Afternoon	Morning	Afternoon
12:00	0	0			0	3				
12:15	0	1			0	1				
12:30	0	2			0	0				
12:45	0	0	0	3	0	0	0	4	0	7
1:00	0	2			0	1				
1:15	0	0			0	0				
1:30	0	0			0	1				
1:45	0	0	0	2	0	0	0	2	0	4
2:00	0	1			0	1				
2:15	0	3			0	1				
2:30	0	1			0	0				
2:45	0	1	0	6	0	1	0	3	0	9
3:00	0	0			0	1				
3:15	0	0			0	0				
3:30	0	1			0	0				
3:45	0	0	0	1	0	0	0	1	0	2
4:00	0	0			0	0				
4:15	0	2			0	2				
4:30	0	0			0	1				
4:45	0	1	0	3	0	0	0	3	0	6
5:00	0	0			0	4				
5:15	0	1			0	0				
5:30	0	0			0	0				
5:45	0	1	0	2	0	2	0	6	0	8
6:00	0	2			0	3				
6:15	0	0			0	1				
6:30	0	0			0	1				
6:45	0	0	0	2	0	0	0	5	0	7
7:00	0	0			0	0				
7:15	0	0			0	0				
7:30	0	0			1	0				
7:45	0	0	0	0	0	0	1	0	1	0
8:00	1	0			0	0				
8:15	1	2			4	0				
8:30	0	5			1	0				
8:45	0	1	2	8	0	0	5	0	7	8
9:00	1	1			0	0				
9:15	0	0			1	0				
9:30	0	0			0	0				
9:45	0	0	1	1	0	0	1	0	2	1
10:00	0	0			0	0				
10:15	0	0			1	0				
10:30	0	0			2	0				
10:45	0	0	0	0	0	0	3	0	3	0
11:00	0	0			0	0				
11:15	0	0			0	0				
11:30	0	0			0	0				
11:45	2	0	2	0	0	0	0	0	2	0
<b>Total</b>	<b>5</b>	<b>28</b>	<b>5</b>	<b>28</b>	<b>10</b>	<b>24</b>	<b>10</b>	<b>24</b>	<b>15</b>	<b>52</b>
<b>Combined Total</b>	<b>33</b>		<b>33</b>		<b>34</b>		<b>34</b>		<b>67</b>	
AM Peak	11:45 AM				7:30 AM					
Vol.	5				5					
P.H.F.	0.625				0.313					
PM Peak	8:15 PM				4:15 PM					
Vol.	9				7					
P.H.F.	0.450				0.438					
Percentage	15.2%	84.8%			29.4%	70.6%				

Prepared by NDS/ATD

Volumes for: Tuesday, March 26, 2013

City: Mono County

Project #: 13-7158-003

Location: Chalfant Road from Buena Vista to northern bend.

Start Time	Northbound		Hour Totals		Southbound		Hour Totals		Combined Totals	
	Morning	Afternoon	Morning	Afternoon	Morning	Afternoon	Morning	Afternoon	Morning	Afternoon
12:00	0	1			0	1				
12:15	0	1			0	1				
12:30	0	2			0	2				
12:45	0	4	0	8	0	2	0	6	0	14
1:00	0	1			0	2				
1:15	0	1			0	3				
1:30	0	0			0	2				
1:45	0	1	0	3	0	1	0	8	0	11
2:00	0	3			0	1				
2:15	0	0			0	3				
2:30	0	0			0	2				
2:45	0	1	0	4	0	3	0	9	0	13
3:00	0	3			0	5				
3:15	0	1			1	1				
3:30	1	1			0	1				
3:45	0	0	1	5	0	4	1	11	2	16
4:00	0	2			0	0				
4:15	0	4			0	2				
4:30	1	1			0	3				
4:45	0	1	1	8	0	6	0	11	1	19
5:00	0	3			0	2				
5:15	2	0			0	3				
5:30	1	1			0	8				
5:45	3	1	6	5	0	2	0	15	6	20
6:00	2	2			1	5				
6:15	3	2			1	1				
6:30	1	1			0	1				
6:45	0	1	6	6	1	4	3	11	9	17
7:00	5	1			1	5				
7:15	4	0			0	3				
7:30	4	3			1	4				
7:45	5	1	18	5	2	1	4	13	22	18
8:00	1	0			1	1				
8:15	2	0			0	2				
8:30	1	0			0	2				
8:45	1	0	5	0	0	0	1	5	6	5
9:00	1	1			1	0				
9:15	2	0			1	0				
9:30	1	0			0	1				
9:45	2	1	6	2	0	3	2	4	8	6
10:00	1	0			0	0				
10:15	3	1			1	0				
10:30	3	1			1	1				
10:45	3	0	10	2	1	1	3	2	13	4
11:00	3	1			4	0				
11:15	3	0			3	0				
11:30	5	0			3	0				
11:45	3	0	14	1	0	0	10	0	24	1
<b>Total</b>	<b>67</b>	<b>49</b>	<b>67</b>	<b>49</b>	<b>24</b>	<b>95</b>	<b>24</b>	<b>95</b>	<b>91</b>	<b>144</b>
<b>Combined Total</b>	<b>116</b>		<b>116</b>		<b>119</b>		<b>119</b>		<b>235</b>	
AM Peak	7:00 AM				10:45 AM					
Vol.	18				11					
P.H.F.	0.900				0.688					
PM Peak	4:15 PM				4:45 PM					
Vol.	9				19					
P.H.F.	0.563				0.594					
Percentage	57.8%	42.2%			20.2%	79.8%				



OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS

## REGULAR AGENDA REQUEST

Print

<b>MEETING DATE</b>	June 11, 2013	<b>DEPARTMENT</b>	Public Works - Engineering Division
<b>ADDITIONAL DEPARTMENTS</b>			
<b>TIME REQUIRED</b>	10 minutes	<b>PERSONS APPEARING BEFORE THE BOARD</b>	Garrett Higerd
<b>SUBJECT</b>	Authorization to Bid the Aspen Road Paving Project		

### AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

This project consists of a three inch thick hot mix asphalt overlay on approximately 0.24 miles of Aspen Road from Highway 158 to the end. The Project Manual and Plans, too large to attach here, can be viewed by visiting the Board of Supervisor's web page at: <http://www.monocounty.ca.gov/bos/event/board-supervisors-32>.

### RECOMMENDED ACTION:

Approve bid package, including the project manual and project plans, for the Aspen Road Paving Project. Authorize the Public Works Department to advertise an Invitation for Bids and to issue the project for bid. Provide any desired direction to staff.

### FISCAL IMPACT:

This project is funded by Proposition 1B. On October 18, 2011 the Board approved the use of \$330,675 of Prop 1B funds for this project. Contractor payments will not impact the General Fund.

### CONTACT NAME:

**PHONE/EMAIL:** 760.932.5457 / ghigerd@mono.ca.gov

SUBMIT THE ORIGINAL DOCUMENT WITH  
ATTACHMENTS TO THE OFFICE OF  
THE COUNTY ADMINISTRATOR  
**PRIOR TO 5:00 P.M. ON THE FRIDAY**  
**32 DAYS PRECEDING THE BOARD MEETING**

### SEND COPIES TO:

### MINUTE ORDER REQUESTED:

YES  NO

### ATTACHMENTS:

Click to download

[Staff Report](#)

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**History**

<b>Time</b>	<b>Who</b>	<b>Approval</b>
6/6/2013 7:47 AM	County Administrative Office	Yes
6/5/2013 5:12 PM	County Counsel	Yes
6/5/2013 11:00 AM	Finance	Yes



# MONO COUNTY DEPARTMENT OF PUBLIC WORKS

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POST OFFICE BOX 457 • 74 NORTH SCHOOL STREET • BRIDGEPORT, CALIFORNIA 93517  
760.932.5440 • Fax 760.932.5441 • [monopw@mono.ca.gov](mailto:monopw@mono.ca.gov) • [www.monocounty.ca.gov](http://www.monocounty.ca.gov)

**Date:** June 11, 2013  
**To:** Honorable Chair and Members of the Board of Supervisors  
**From:** Garrett Higerd, Senior Engineer  
**Re:** Authorization to Bid the Aspen Road Paving Project

**Recommended Action:**

Approve bid package, including the project manual and project plans, for the Aspen Road Paving Project. Authorize the Public Works Department to advertise an Invitation for Bids and to issue the project for bid. Provide any desired direction to staff.

**Fiscal Impact:**

This project is funded by Proposition 1B. On October 18, 2011 the Board approved the use of \$330,675 of Prop 1B funds for this project. Contractor payments will not impact the General Fund.

**Background:**

Two culverts on Aspen Road were replaced last fall and now it is time to complete the paving portion of the project. This project was first selected for use of Prop 1B funds by the Board on December 8, 2009. It consists of a three inch thick hot mix asphalt overlay on approximately 0.24 miles of Aspen Road from Highway 158 to the end. The project also includes installation of signage and driveway transitions. The project manual (contract documents, special provisions, technical specifications, etc.) and the project plans, which show the proposed project, are attached to this staff report for Board reference.

This project is categorically exempt under CEQA.

Please contact me at 760.932.5457 or by email at [ghigerd@mono.ca.gov](mailto:ghigerd@mono.ca.gov) if you have any questions regarding this matter.

Respectfully submitted,

Garrett Higerd, PE  
Senior Engineer

Attachments: Aspen Road Paving - Project Manual  
Aspen Road Paving - Project Plans