

# Mono County Local Agency Formation Commission

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PO Box 347  
Mammoth Lakes, CA 93546  
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PO Box 8  
Bridgeport, CA 93517  
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[www.monocounty.ca.gov](http://www.monocounty.ca.gov)

## SPECIAL MEETING AGENDA

Thursday, May 15, 2014 – 3 p.m.  
Town/County Conference Room, Minaret Village Mall  
Mammoth Lakes, California

- 1. CALL TO ORDER**
- 2. PUBLIC COMMENT**
- 3. MINUTES:** Review and approve minutes from June 5, 2013
- 4. COMMISSION MEMBERSHIP UPDATE**
  - A. Welcome Special District Members
  - B. Appoint Bruce Woodworth as Alternate Public Member
- 5. PUBLIC HEARING:** Consider adoption of 2014-15 Preliminary Budget
- 6. MUNICIPAL SERVICE REVIEW & SPHERE OF INFLUENCE UPDATE:** Receive status report
- 7. LAFCO HANDBOOK UPDATE**
- 8. INFORMATIONAL:** Disadvantaged Community & Tribal Water Conference
- 9. ADJOURN** to next meeting: June 4, 2014

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## DRAFT MINUTES

June 5, 2013

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**COMMISSIONERS PRESENT:** Matthew Lehman & Jo Bacon, Town of Mammoth Lakes; Hank Brown, special districts; John Ross, public member.

**STAFF PRESENT:** Scott Burns, executive officer; Brent Calloway, CDD analyst.

**GUESTS PRESENT:** None

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1. **CALL TO ORDER:** Vice-Chair Jo Bacon called the meeting to order at the Town/County Conference Room, Minaret Village Mall, Mammoth Lakes at 2:02 p.m.

2. **PUBLIC COMMENT:** None

3. **MINUTES:**

**MOTION:** Approve minutes of May 1, 2013. (*Brown/Ross/Bacon. Ayes: 3. Absent: Hunt, Stump, Henderson. Abstain due to absence: Lehman.*)

4. **PUBLIC HEARING: 2013-14 Final Budget.** Scott Burns explained funding is shared 1/3 County, 1/3 Town, 1/3 Special Districts (\$4,045 each). Changes were made to proposed fee resolution based upon feedback from last meeting.

**OPEN PUBLIC HEARING:** No comments. **CLOSE PUBLIC HEARING.**

**MOTION:** Adopt 2013-14 Final Budget (*Brown/Ross. Ayes: 4. Absent: Stump, Hunt, Henderson.*)

5. **MONO LAFCO HANDBOOK:** Commissioner Brown indicated he has gone through the handbook and has several sections to discuss/clarify. Modifications include revised fee schedule. Commission decided that Commissioner Brown should meet with staff to review handbook. Eventually, commission would finalize changes and distribute handbook to Special Districts.

6. **MUNICIPAL SERVICE REVIEW/SPHERE OF INFLUENCE BUILDOUT & CENSUS DATA MAP UPDATE:** Brent Calloway indicated infrastructure data from small mutuals will go toward maps for Municipal Service Reviews, and a master GIS model is being developed to streamline these map updates. A LAFCO parcel viewer is proposed. Buildout was based on 80% maximum density, but large agriculture parcels aren't at maximum density.

Calloway reported that Bridgeport annexation paperwork was filed with the State and returned, with possible approval by January. Mutual water companies are involved with the Integrated Regional Water Management Plan (IRWMP) and rely on its data.

7. **ADJOURN**

*Prepared by C.D. Ritter, LAFCO secretary*

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May 15, 2014

**TO:** Mono LAFCO

**FROM:** Scott Burns, Executive Officer

**RE: SPECIAL DISTRICT SELECTION COMMITTEE ELECTION RESULTS**

The results of the electronic mail election for the Mono County Local Agency Formation Commission special district commissioners that concluded May 8, 2014, are as follows:

**REGULAR MEMBERS**

Earl Henderson  
Hank Brown

**ALTERNATE MEMBER**

Maria King

The four-year LAFCO term for all three special district positions will expire May 2, 2018. Congratulations to our newly elected commissioners.

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May 15, 2014

**TO:** Mono LAFCO  
**FROM:** Scott Burns, Executive Officer  
**RE:** **APPOINTMENT OF PUBLIC MEMBER ALTERNATE**

## **RECOMMENDATION**

Appoint Bruce Woodworth as the Alternate Public Member to the Mono County LAFCO.

## **DISCUSSION**

After many months of searching, a very qualified individual has asked to fill the vacant Alternate Public Member seat on Mono County LAFCO. As the attached indicates, Bruce Woodworth resides in Walker and has extensive experience participating in local civic and planning matters. In accordance with Government Code Section 56325, the vacancy has been properly noticed, and can be filled by commission appointment.

## **ATTACHMENT**

- Resume of Bruce Woodworth

April 4, 2014  
Bruce Woodworth  
824 Burcham Flat Rd.  
Coleville, CA 96107  
650-387-4996

**Bruce Woodworth**

Education: B.A. University of California, Berkeley  
M.A. San Diego State University

Principal at Arcturus Land Surveying – offices in Coleville and Woodside, CA.

Resident of Mono County 2002-present.

Public Positions:

Antelope Valley RPAC (2003-present)  
Inyo Mono Regional Water Management Group (2008-present)  
Currently member of the Admin Committee (Board of Directors)  
Eastern California Water Association (2014) – public benefit non-profit  
Currently Secretary/Treasurer/Director (incorporation pending)  
Mono County Resource Conservation District (2008-present) District Coordinator  
Central Sierra Resource Conservation and Development Council (2007-2013), Mono  
County Director

Respectfully,



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## **STAFF REPORT**

May 15, 2014

**TO:** Mono LAFCO  
**FROM:** Scott Burns, Executive Officer  
**RE:** 2014-15 PRELIMINARY BUDGET

### **RECOMMENDATION**

Following the close of the public hearing, find that reduced staffing and program costs reflected in the proposed budget will still allow Mono LAFCO to fulfill its purposes and requirements, and adopt the attached preliminary budget for fiscal year 2014-15.

### **BACKGROUND**

In accordance with the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (CKH Act), a public hearing is scheduled today to adopt the preliminary budget for fiscal year 2014-15. The budget must be at least equal to the budget adopted for the previous fiscal year unless the commission finds that reducing staffing or program costs will still allow the LAFCO to fulfill the purposes and requirements of the Act.

The proposed preliminary budget reflects a slight reduction in costs from the current year budget of \$12,135. This reduction reflects the elimination of a cost allocation methodology previously applied by Mono County, in this case amounting to \$602.

### **ALTERNATIVE APPORTIONMENT**

The CKH Act establishes methods for apportioning LAFCO staffing and program costs among the County, Town and special districts. The law allows alternative apportionment methods, which Mono LAFCO has used in the past to avoid impacting financially constrained special districts. Prior to two years ago, LAFCO costs were fully borne by the Town of Mammoth Lakes and Mono County. The past two years, the commission applied an alternative apportionment method consisting of a third from Mono County; a third from the Town of Mammoth Lakes; and a third from special districts, with the special district share provided exclusively from the Southern Mono Healthcare District and the Mammoth Community Water District, rather than from all independent special districts.

This proposed preliminary budget reflects this same alternative budget apportionment method, which consists of a third (\$3,844) from Mono County; a third (\$3,844) from the Town of Mammoth Lakes; and a third (\$3,844) from the special districts. Instead of all independent special districts in Mono County contributing, this alternative apportionment consists of \$1,922 from Southern Mono Hospital District and \$1,922 from the Mammoth Community Water District.

### **FY 2014-15 BUDGET**

The attached proposed budget for fiscal year 2014-15 calls for maintaining a status-quo funding level. LAFCO staff activity this past year has entailed:

- responding to occasional LAFCO inquiries;

- conducting reviews/updates of agency Spheres of Influence/Municipal Service Reviews
- reviewing the accuracy of district maps with the Assessor and GIS Coordinator as a part of the above reviews;
- concluded review of mosquito abatement service options, with the agricultural commissioner not providing service to the Mammoth Lakes Mosquito Abatement District area;
- assisted Mono County and several County Service Areas on capital programming;
- examined potential special district roles for Digital 395;
- reviewed development projects and CEQA documents for potential LAFCO issues; and
- shared grant funds for coordination of the SOI/MSR updates with the county general plan and regional transportation plan updates.

Anticipated work tasks this year include:

- concluding review and update of Sphere of Influence/Municipal Service Reviews, including supporting CEQA documentation, in concert with the general plan and regional transportation plan updates
- responding to application activity, including application processing (Snowcreek)
- reflecting LAFCO policies in the Mono County General Plan update;
- review plans, projects and environmental documents for LAFCO concerns, including the Inyo Forest Plan Update

This expected low level of activity, which is similar to last year, is reflected in the attached recommended FY 2014-15 preliminary budget.

#### **ATTACHMENT**

- Preliminary FY 2014-15 Budget

**FY 2014-15 PRELIMINARY BUDGET**

<b>Salary and Benefits</b>	<b>\$8,733</b>
<b>Memberships (CALAFCO)</b>	<b>\$800</b>
<b>Office Expense</b>	<b>\$200</b>
<b>Travel and Training</b>	<b>\$1,500</b>
<b>Legal Notices</b>	<b>\$300</b>
<b>TOTAL</b>	<b>\$ 11,533</b>

*Please join the Inyo - Mono Integrated Regional  
Water Management Program for the*

## **Disadvantaged Community & Tribal Water Conference**

Wednesday, June 18, 2014

8:00 am - 3:00 pm

Tallman Pavilion, Tri-County Fairgrounds,  
Sierra St. and Fair Drive, Bishop, CA

Agenda includes: screening of new DAC documentary, review of DAC  
grant outcomes, discussion of DAC/tribal engagement, tour of water  
systems, lunch, and much more!



***A day filled with celebration, collaboration, and learning  
focused on disadvantaged community (DAC) and tribal  
participation in regional water planning.***

**Who should attend:** Representatives from disadvantaged communities and Native American Tribes in the Inyo-Mono region; local and county decision-makers; state agency representatives; local utility districts; community service providers; and regional water management participants.

**Cost of attendance:** \$10 registration, includes admission, event materials, water system tours, pastries, coffee, lunch, and snacks.

***Scholarships for registration and travel are available.***

Visit [inyo-monowater.org/conference](http://inyo-monowater.org/conference) for more scholarship, general event, and sponsorship opportunities information.

**Register by Monday, June 9, 2014 by visiting  
[inyo-monowater.org/conference](http://inyo-monowater.org/conference) or  
email [askaggs@caltrout.org](mailto:askaggs@caltrout.org) or call 760.924.1008.**