



AGENDA

BOARD OF SUPERVISORS, COUNTY OF MONO

STATE OF CALIFORNIA

Regular Meetings: The First,
Second, And Third Tuesday of
each month

Regular Meeting

County Courthouse,
Bridgeport, CA 93517

May 3, 2011

NOTE: In compliance with the Americans with Disabilities Act if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (760) 932-5534. Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting (See 42 USCS 12132, 28CFR 35.130).

Full agenda packets are available for the public to review in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517), and in the County Offices located in Minaret Mall, 2nd Floor (437 Old Mammoth Road, Mammoth Lakes CA 93546). Any writing distributed less than 72 hours prior to the meeting will be available for public inspection in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517). **ON THE WEB:** You can view the upcoming agenda at www.monocounty.ca.gov. If you would like to receive an automatic copy of this agenda by email, please send your request to Lynda Roberts, Clerk of the Board : lroberts@mono.ca.gov.

9:00 AM Call meeting to Order

Pledge of Allegiance

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.)

BOARD MEMBER REPORTS

The Board may, if time permits, take Board Reports at any time during the meeting and not at a specific time.

UNLESS OTHERWISE SPECIFIED BY TIME, ITEMS SCHEDULED FOR EITHER THE MORNING OR AFTERNOON SESSIONS WILL BE HEARD ACCORDING TO AVAILABLE TIME AND PRESENCE OF INTERESTED PERSONS. PUBLIC MAY COMMENT ON AGENDA ITEMS AT THE TIME THE ITEM IS HEARD.

Approximately 10 **COUNTY ADMINISTRATIVE OFFICE**
Minutes

1) CAO Report regarding Board Assignments (David Wilbrecht)
RECOMMENDED ACTION: Receive brief oral report by County Administrative Officer (CAO) regarding his activities.

2) **APPROVAL OF MINUTES**

A. Approve Minutes of the Regular Meeting held April 5, 2011.

B. Approve Minutes of the Regular Meeting held April 12, 2011.

C. Approve Minutes of the Special Meeting held April 12, 2011.

Approximately
thru 10:30 a.m.

CLOSED SESSION

BOARD OF SUPERVISORS

- 3a) Closed Session -- Personnel** - PUBLIC EMPLOYMENT. Government Code section 54957.
Title: County Administrative Officer.
- 3b) Closed Session--Human Resources** - CONFERENCE WITH LABOR NEGOTIATORS.
Government Code Section 54957.6. Agency designated representative(s): Dave Wilbrecht, Marshall Rudolph, Brian Muir, and Jim Arkens. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39--majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO), and Mono County Sheriff Department's Management Association (SO Mgmt).
Unrepresented employees: All.

10:30 a.m.
Approximately 15
minutes

DEPARTMENT REPORTS/EMERGING ISSUES
(PLEASE LIMIT COMMENTS TO FIVE MINUTES EACH)

Approximately 5
minutes for
Consent Items

CONSENT AGENDA

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

COUNTY COUNSEL

Additional Departments: CAO

- 4a) Amendment to Hospital Option Agreement** - Proposed Town of Mammoth Lakes First Amendment to Option Agreement. The amendment pertains to a transaction under which the Southern Mono Healthcare District is exercising an option to purchase from the Town of Mammoth Lakes a portion of the parcel acquired by the Town through a 2007 land-exchange with the Forest Service. The transaction does not affect or involve the County or its property, but the County must approve the amendment because it was a party to the original Option Agreement.
- Recommended Action:** Approve County entry into said First Amendment and authorize the Board Chair to sign the First Amendment on behalf of the County.

Fiscal Impact: None.

FINANCE

- 5a) Property Tax Software Maintenance Contract** - Proposed contract and addendum with Megabyte Systems, Inc. pertaining to software maintenance and web services.
- Recommended Action:** Approve County entry into proposed contract and addendum and authorize Chairman to execute said contract and addendum on behalf of the County.

Fiscal Impact: FY 2011/2012 \$64,000.

- 5b) Debt Policy** - Revised debt policy.
- Recommended Action:** Adopt revised debt policy.
- Fiscal Impact:** None.

Additional Departments: County Counsel

- 5c) Budget Adjustment - County Counsel** - FY 10/11 budget adjustment to County Counsel budget.

Recommended Action: Approve adjustment.

Fiscal Impact: FY 2010/2011 \$26,611 from contingency.

PUBLIC WORKS

- 6a) **Correction to Gate Fee Resolution** - Consider and potentially adopt Resolution No. R11-____, "A Resolution of the Mono County Board of Supervisors Making a Minor Correction to and Rescinding a Portion of Resolution No. R11-24, "A Resolution of the Mono County Board of Supervisors to Increase Certain Fees for County Solid Waste Facility Services"."

Recommended Action: Adopt proposed resolution.

Fiscal Impact: The correction and rescission is intended to clarify and reflect the Board's intent in adopting R11-24. These changes do not significantly alter the fiscal impact associated with the adoption of R11-24.

- 6b) **Wood Waste Waiver Program** - Approve a continuation of the gate fee waiver program for wood waste generated by residents clearing a "defensible space" around homes in select communities.

Recommended Action: Authorize Public Works to continue the program through 2011 and to distribute wood waste waiver coupons through local fire chiefs, finding it is in the public interest to encourage residents to create defensible space around structures.

Fiscal Impact: In 2010, approximately \$1,800 in gate fees were waived at Mono County disposal sites through the wood waste waiver program.

COUNTY ADMINISTRATIVE OFFICE

- 7a) **Letter of Support-SB 184** - Letter of Support for SB 184 (Leno) which would protect locally enacted inclusionary housing programs.

Recommended Action: Approve Chair's signature on letter of support for SB 184.

Fiscal Impact: None.

REGULAR AGENDA

**CORRESPONDENCE RECEIVED
(INFORMATIONAL)**

All items listed are available for review and are located in the Office of the Clerk of the Board

CLERK OF THE BOARD

- 8a) **June Lake Advocates Letter of Concern** - Letter from Al Heinrich, President of the June Lake Advocates dated April 18, 2011, expressing concern (and asking for Board support) about Conway Ranch and the possible decrease and/or loss of Alpers Trout stocking in the June Lake Loop.
- 8b) **SB 505 Support Letter from Tim Alpers** - Letter to Honorable Fran Pavley dated 4/19/11 from local resident Tim Alpers in support of SB 505.
- 8c) **Letter from Jim Gonzales** - Letter regarding the County's Developmental Impact Fee.

HUMAN RESOURCES

- 9a) **Human Resources - Animal Control** (Nancy Boardman and Jim Arkens) - Proposed resolution to allow Animal Control to hire a part-time, non-benefited position; modify the Allocation List to include this new position.

20 minutes

Recommended Action: Approve Resolution #11-____ to approve part-time, non-benefited position, Animal Shelter Attendance/Volunteer Coordinator position in Animal Control.

Fiscal Impact: The cost of this position for the Whitmore budget for FY 11-12 would be \$14,460.00 (1,000 hours) and would be included in the approved budget.

BOARD OF SUPERVISORS

Additional Departments: CAO, Finance, County Counsel

10a)
15 minutes

Amendment to Arkens contract (Brian Muir, Marshall Rudolph, Jim Arkens) - Proposed Resolution Approving an Agreement and Second Amendment to the Employment Agreement with James Arkens and Prescribing the Compensation, Appointment, and Conditions of said Employment.

Recommended Action: Adopt proposed resolution.

Fiscal Impact: Savings of \$16,110 per month in salary and benefits.

COUNTY COUNSEL

11a)
20 minutes

Creation of Redistricting Advisory Committee (John-Carl Vallejo) - Proposed resolution to establish a redistricting advisory committee. Appointment of advisory committee members.

Recommended Action: Determine the number of redistricting options the committee may present to the Board. Determine when the Board will require the committee to present redistricting options to the Board. Determine when the Board desires to make its own final decision regarding the redistricting options. Adopt proposed resolution after determining the above-mentioned information. Consider nominations of members to serve on the advisory committee. Appoint members of the committee. Provide any desired direction to staff.

Fiscal Impact: None.

Additional Departments: Community Development - Planning Division

11b)
15 minutes

County Comments on proposed Forest Service Planning Rule (Stacey Simon) - County comments on Forest Service proposed Planning Rule.

Recommended Action: Consider and potentially approve and authorize Chair to sign proposed letter to USFS providing comments on the proposed National Forest System Land Management Planning Rule.

Fiscal Impact: None.

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OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.)

COUNTY ADMINISTRATIVE OFFICE

12a)
1:00 p.m.
30 minutes

Digital 395 Update (Michael Ort) - Presentation by Michael Ort, representing Praxis, regarding the status of the Digital 395 project.

Recommended Action: None (informational only). Provide any desired direction to staff.

Fiscal Impact: None at this time.

COMMUNITY DEVELOPMENT - PLANNING DIVISION

Additional Departments: Public Works, County Counsel

13a)

Crowley Lake Community Garden Project (Courtney Weiche, Joe Blanchard, Tara

30 minutes

McKenzie) - Receive status report on Crowley Lake community garden project proposal.

Recommended Action: Provide any desired direction to staff, including but not limited to: confirming authorization for County Service Area 1 to pursue a Conditional Use Permit, on behalf of the County, for a community garden at the Crowley Lake Community Center.

Fiscal Impact: Estimated cost less than \$10,000. Cost includes County staff time involved in drafting governing rules, license agreements, and Use Permit processing.

AMBULANCE PARAMEDICS

14a)

20 minutes

Presentation of Community Wildfire Protection Plan for BOS approval (Mark Mikulicich, with Bob Rooks from Mammoth Fire and Debra Hein from BLM/USFS) - Presentation by Mark Mikulicich (with input from Bob Rooks and Debra Hein) regarding the Community Wildfire Protection Plan that was recently completed for Mono County.

Note: The document can be viewed online by clicking the link found on the Board of Supervisors' website (<http://www.monocounty.ca.gov/bos.html>). A copy of the document is also filed with the Clerk of the Board and may be viewed during normal business hours.

Recommended Action: Conduct workshop regarding Community Wildfire Protection Plan. Consider and potentially approve the document as a planning tool for wildfire mitigation within Mono County. Provide any additional desired direction to staff.

Fiscal Impact: None.

PUBLIC WORKS

15a)

20 minutes

Contract Award - Architectural Design and Construction Management Services (Jeff Walters) - Consider and potentially approve County entry into proposed contracts with Tom Schaniel Architecture, Mountain Resort Architecture and HMR Architects pertaining to architecture design and construction management services, and authorize Public Works Director to execute said contracts on behalf of the County. Receive staff report. Provide any desired direction to staff.

Recommended Action: 1. Receive staff report regarding the Architectural engineering consultant selection process for design and construction management services for potential CIP, Road and Facilities projects. 2. Authorize Public Works Director (in consultation with County Counsel) to execute and administer agreement(s) with Tom Schaniel Architecture (Bishop, CA) for a not-to-exceed budget of \$60,000 for architectural design and construction management services. This authorization shall include making minor amendments to said agreement(s) from time to time as the Public Works Director may deem necessary, provided such amendments do not substantially alter the scope of work or budget and are approved as to form and legality by County Counsel. 3. Authorize Public Works Director (in consultation with County Counsel) to execute and administer agreement(s) with Mountain Resort Architecture (Mammoth Lakes, CA) for a not-to-exceed budget of \$40,000 for architectural design and construction management services. This authorization shall include making minor amendments to said agreement(s) from time to time as the Public Works Director may deem necessary, provided such amendments do not substantially alter the scope of work or budget and are approved as to form and legality by County Counsel. 4. Authorize Public Works Director (in consultation with County Counsel) to execute and administer agreement(s) with HMR Architects (Sacramento, CA) for a not-to-exceed budget of \$100,000 for architectural design and construction management services. This authorization shall include making minor amendments to said agreement(s) from time to time as the Public Works Director may deem necessary, provided such amendments do not substantially alter the scope of work or budget and are approved as to form and legality by County Counsel.

Fiscal Impact: Up to \$200,000 in total will be funded out of the budget allocated for each individual Capital, Road or Facilities project. Fiscal impacts have been or will be identified at the time of specific project approval or budgeting.

15b)

Special Events Support Discussion (Jeff Walters) - Requests for assistance from various organizations for events or other activities.

1 hour

Recommended Action: Consider and potentially authorize the Public Works Director, or his designee, to provide County personnel and equipment requested by various organizations for annual assistance for events and other activities in the communities of Bodie, Bridgeport, June Lake, Lee Vining and Walker. Provide any desired direction to staff.

Fiscal Impact: Fiscal impact will depend upon individual events and how much support, if any, the Board is willing to provide for each event.

SHERIFF CORONER

16a)

15 minutes

Presentation Outlining the Sheriff's Department's Off Highway Vehicle (OHV) Program (Sergeant Jeff Beard) - Presentation regarding the functions of the Off Highway Vehicle (OHV) Program operated by the Sheriff's Department.

Recommended Action: None (informational only). Provide any desired direction to staff.

Fiscal Impact: None.

16b)

15 minutes

Presentation Outlining the Efforts and Responsibilities of the Office of Emergency Services (Sergeant Jeff Beard) - Presentation regarding the functions and efforts of the Office of Emergency Services (OES).

Recommended Action: None (informational only). Provide any desired direction to staff.

Fiscal Impact: None.

BOARD OF SUPERVISORS

17a)

15 minutes

Federal and State Budgets (Board Members) - The Board of Supervisors may discuss the Federal budget and the California State budget and potential impacts to Mono County.

Recommended Action: Discuss issues if necessary; provide staff direction if so desired.

Fiscal Impact: None.

ADJOURNMENT

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